



RECREATION DEPARTMENT MONTHLY REPORT OCTOBER 2014

STAFF: Norma Jean Page, Recreation Director
Karrie Ferrell, Assistant Director (Programs)
Aaron Sweet, Recreation Supervisor (Athletics)
Miklos “Nick” Bako, Parks & Grounds Supervisor
Andy Sinwald, Recreation Supervisor (Special Events)
Shelia Redmon, Parks & Facilities Specialist
Holly Norton, Community Specialist

PROGRAMS AND CLASSES

Karrie Ferrell

Ballet

Ten (10) participants are enrolled in ballet classes that started Monday, October 20 at 12:30 p.m. The next session of ballet will begin in January 2015. Kim Chesley-Breland, Instructor.

Boot Camp

October: One (1) employee has been participating on a regular basis, and three (3) people have been participating by the class. At the request of class participants, a Friday boot camp class has been added to the schedule. Classes are held Mondays, Wednesdays and Fridays at 7:00 a.m. Pat Boyd, Instructor

BOSU Training/Core & More

Monday/Wednesday/Friday 10:30 a.m. – 11:30 a.m. Six (6) people participated in the class; one (1) paid for the session, and all others paid by the class.

Monday/Wednesday: 5:30 p.m. – 6:30 p.m. Fourteen (14) people participated; four (4) paid for the session, and all others are paying by the class.

Saturday: 9:30 a.m. – 10:30 a.m. Three (3) people participated in the classes. Class fees are \$64 for Isle of Palms' residents and \$69 for non-residents, or a \$10 walk-in fee. Isle of Palms' employees can take the class for free as a part of the Employee Wellness Program. Jeromy Miller, Instructor.

Dog Obedience

Kinderpuppy: Nine (9) people are participating in the Kinderpuppy dog classes that started Monday, October 13th.

Canine Good Citizenship: Nine (9) people are participating in classes that started October 13th at 7:30 p.m. Susan Marett, Instructor

Gather Knit & Stitch

October: Seven (7) women have been attending the Gather Knit & Stitch program that is held on Mondays from 10:00 a.m. - 11:30 a.m. in the Lobby.

Gymnastics

Ten (10) participants are registered for gymnastics, and classes started Tuesday, October 21st at 3:30 p.m. The next session is scheduled to begin in January 2015. Tricha Tapio, Instructor.

Hunter Education

The Department of Natural Resources held a Hunter Education class on Saturday, October 25th at 9:00 a.m.; twenty-five (25) people pre-registered for the activity. The class teaches ethics and responsibility in the field and firearm safety. The class is free and participants register with SCDNR.

Jump Start 4-year old Pre-K program

The 2014 – 2015 Jump Start program is full with ten (10) children; classes are held Monday – Friday 9:00 a.m. – 12:00 p.m. The program follows the Charleston County School calendar and City of Isle of Palms holiday calendar. Robin Lee, Instructor.

Little Lotus Yoga

Three (3) people are participating in the youth yoga program that is held on Thursdays at 12:00 p.m. The next session is scheduled for Thursday, October 30th at 12:00 p.m. Jennifer Rogers, Instructor.

Mah Jongg

Six (6) people participated in Mah Jongg during the month of October. The activity is held on Mondays at noon in the Magnolia Room.

Middle School Dance

The next Middle School Dance is tentatively scheduled for January 2015.

Mini Minnows

The program is for children who are 3 – 5 years of age; participants will learn, play and socialize in a fun setting. Classes will be held on Mondays, Wednesdays and Fridays and follow the Charleston County School calendar. Six (6) students are currently registered for the program. Cathy Adams, Instructor.

Mommy & Me/Daddy & Me

Twenty-seven (27) attended the play group held on Wednesday, September 10th at 9:30 a.m. Mommy & Me is held the 2nd Wednesday of the month September – May; this is a free social group for children and parents.

Mommy & Me Yoga

Classes were cancelled on October 15th due to lack of participation. The next session of Mommy & Me yoga will be held on Wednesday, November 19th at 9:30 a.m.

Semi-Personal Training

October: All sessions of Semi-Personal Training are reaching their maximum enrollment of six (6) participants. Classes are held on Tuesdays and Thursdays at 9:30 a.m., 10:30 a.m. and 5:30 p.m. and are held in the Cardio Room and High Tide/Low Tide Rooms. Geri D'Italia, Instructor.

Senior Aerobics – Over 50 Fitness

October: Five (5) seniors have been participating in the classes; three (3) participants paid for the session, and all others are participating by the class. Classes are held on Tuesdays and Thursdays at 3:00 p.m. – 4:00 p.m. The session is \$40 per month or a \$7 drop-in Fee. Judy Fischer, Instructor.

Tae Kwon Do

Youth Participation: Four (4) children have been participating in the youth classes held on Saturdays in the gym at 9:00 a.m. Participants can join the class at anytime.

Adult Participation: Twenty-two (22) adults have been participating in classes offered Saturdays in the gym from 11:00 a.m. to 12:00 noon, Wednesdays in the gym from 7:00 p.m. to 8:30 p.m., and Mondays in the Magnolia Room from 6:30 p.m. to 7:30 p.m. Adults can join classes at any time.

Tai Chi/Qigong

Four (4) people have participated in Tai Chi for the month of September; classes were held on Tuesdays at 11:00 a.m. in the Palmetto Room. The class had a \$10 walk-in fee. Connie Cossetti, Instructor.

Tennis

Tiny Tennis: Fourteen (14) 3-4 year olds are participating in the tennis program. There are two (2) classes for this very rapidly growing class: Mondays and Thursdays from 4:00 p.m. – 4:30 p.m. and 4:30 p.m. – 5:00 p.m.

Youth Tennis - Beginner Class: Eight (8) 5-8 year olds are participating in the youth beginner tennis classes that are held on Mondays and Thursdays from 5:00 p.m. – 6:00 p.m.

Youth Tennis - Intermediate Class: Seven (7) 8 -10 year olds are participating in the more advanced tennis class. Classes are held on Mondays and Thursdays from 6:00 p.m. – 7:00 p.m. Corinne Enright, Instructor.

Tiny Tots 3-year old Pre-K program

Registration for the 2014 – 2015 Tiny Tots program is ongoing, and space is limited. Classes are held Monday – Friday from 9:00 a.m. – Noon. Cathy Adams, Instructor.

Total Body Challenge (TBC)

Eighteen (18) people participated in morning aerobics classes held Monday – Friday at 8:00 a.m. to 9:00 a.m. in the High Tide/Low Tide Rooms. Pat Boyd and Angela Reinhardt, Instructors.

Wellness Walkers

An active group of senior citizens looking for more fitness opportunities came to the Recreation Department for help; after a brief meeting the group came up with a walking social group. The group meets Fridays at 3:00 p.m. to walk laps around the gymnasium; the bleachers are used as a resting stop when needed. Twenty-three (23) laps around the gym equals one (1) mile. The group started walking on Friday, September 19th, and twenty (20) seniors have participated. The group is self-led and their goal is to walk for a ½ hour.

Wellness Workshops

Five (5) seniors participated in the Intro to Yoga Wellness Workshops; the class was held Thursday, October 9th at 2:00 p.m. The next wellness workshop will be January 2015. Judy Fischer, Instructor.

Yoga - Afternoon

Two (2) people participated in the class, and both participants paid by the class. Classes are held on Tuesdays and Thursdays in the High Tide/Low Tide Rooms from 12:30 p.m. – 2:00 p.m. Pat Boyd, Instructor.

Yoga - Evening

Nine (9) people participated in the evening yoga classes held on Wednesdays from 5:30 p.m. – 6:30 p.m. Jen Schoolfield, Instructor.

Yoga – Morning

Fifteen (15) people participated; three (3) participants paid for the session and twelve (12) paid by the class. Classes are held on Mondays, Wednesdays and Fridays at 9:15 a.m. in the High Tide/Low Tide Room. Pat Boyd, Instructor.

Yoga – Saturday

Nine (9) people participated in classes held on Saturdays from 10:00 a.m. – 11:15a.m. Jen Schoolfield, Instructor.

Zumba

Forty (40) people participated. Participants could attend four (4) classes for \$25, eight (8) classes for \$50 or pay \$8 per class. Classes are held Mondays and Wednesdays at 6:45 p.m. in the High Tide/Low Tide Room. Dale Ellison, Instructor.

Miscellaneous Work:

- Processed time-cards for employees and instructors.
- Weekly Recreation deposits and collection reports for the Department
- Met with staff and part-time employees.
- Set up classrooms for programs and special events.
- Revised room schedules and calendars to accommodate classes.
- Updated Recreation portion of website and calendar.
- Assisted with preparations for Keenagers.
- Assisted with preparations for basketball registration.
- Assisted with Ghostly Tide Tales.
- Assisted with pumpkin painting.
- Assisted with Halloween Carnival.
- Working on Activity Guide January – April 2015.

SPECIAL EVENTS

Andy Sinwald

Keenagers

The second meeting for the 2014-2015 Keenager's Social Group was held on October 1st. The members brought a covered dish for lunch, and activities included Bingo and a costume contest. A total of forty nine (49) members participated in the meeting. The Lunch Bunch met at Graze on October 8th.

Employee Wellness Program

In cooperation with existing instructors, a group of exercise classes are offered to City employees at no charge. The classes are also available to the general public with a nominal walk-in fee; these classes are held at the Recreation Department. Classes offered include BOSU, Semi-Personal Training, Total Body Challenge, Pilates, Yoga and Zumba. Employees are encouraged, through the wellness newsletter and reminder emails, to continue their fitness miles record-keeping, their exercise programs in the Cardio Room and to attend the instructional classes available to them.

Ghostly Tide Tales

Around three hundred (300) people attended the Ghostly Tide Tales on Friday, October 24th from 6:30 p.m. - 7:30 p.m. Participants met at the 28th Avenue beach access point and walked down the beach path, lined with tiki torches to lead them to the beach. The Recreation Department served hot chocolate while Eric Lavender told stories to attendees of all ages. Families gathered around bonfires that were contained in barrels with their marshmallows and ingredients to make s'mores. The Police Department personnel assisted with traffic at 28th Avenue and with attendees crossing Palm Boulevard.

Pumpkin Painting

Pumpkin painting will be held Monday, October 27th at 4:00 p.m. Seventeen (17) Children ages seven (7) to fourteen (14) have registered to paint pumpkins with the Recreation staff. All materials will be provided by the Recreation Department; the cost is \$5.00 for residents and non-residents.

Upcoming Events

Halloween Carnival

The Annual Halloween Carnival is scheduled for Friday, October 31st from 5:00 p.m. – 7:00 p.m. The 2014 Halloween Carnival will provide entertainment that includes jump castles, a face painter, balloon artists, temporary tattoo booth and a haunted room. Costume contests begin at 5:30 p.m.; all participants in the costume contest will receive a prize, and the top three (3) winners in each category will receive an additional prize. The age groups for the costume contest are: 1 year and under, 2-3 years, 4-5 years, 6-7 years, 8 years, 9 years, 10 years, 11-12 years and 13 years and older. The Isle of Palms Exchange Club will sell concessions during the Halloween Carnival. The Isle of Palms Recreation Department anticipates over eight hundred (800) children to attend the carnival. The event is free.

Holiday Craft Workshop

The Holiday Craft Workshop will be held Thursday, November 13th at 4:00 p.m. Children, fourteen (14) and under, can register to decorate holiday ornaments with the Recreation staff. All materials will be provided by the Recreation Department; participants must register by Friday, November 7th and the cost is \$5 for residents and non-residents.

Holiday Street Festival

The 3rd Annual Holiday Street Festival will be held Saturday, December 6th from 2:00 p.m.-7:00 p.m. in the Front Beach area. Elise Testone, Elizabeth Covington, Cailyn Hager, and the SIES Chorus will provide music throughout the event. Other entertainment will include carnival rides, jump castles, balloon artists, face painter, Art Buzz Kids, Santa Claus, and the lighting of the tree. Local businesses and organizations will be on the street selling their products and services.

Other work performed

- Updated information boards at IOP Connector and Breach Inlet.
- Attended weekly staff meetings.
- Attended Wellness Committee Meeting.
- Assisted with the IOP Connector Run.

- Covered the front desk when necessary.
- Attended IOP Exchange Club Dinner.

ATHLETICS

Aaron Sweet

Adult Fall 3-on-3 Basketball

Registration for the 3-on-3 Basketball league was held July 28th – August 22nd. The registration fee was \$60 per team, and the league consists of nine (9) teams. The captain's meeting was held on Tuesday, September 9th at 5:30 p.m. Games are played on Tuesday evenings from 7:00 p.m. – 9:00 p.m. Regular season and post-season champions will receive t-shirts, and games are officiated by the players, while a Recreation staff member is on-site to keep time.

Adult Softball League

Registration for the fall Adult Softball League was held from July 28 – September 4. The registration fee this year was **\$300** per team due to the renovations to the ball field and trying to spark more interest from the community. Four (4) teams have registered for this league, which is tentatively scheduled to begin on Wednesday, November 5th. The captains' meeting was held on Tuesday, September 9th at 6:00 p.m.; games are scheduled for Wednesdays from 7:00 p.m. – 9:00 p.m. and will be officiated by Will Hamm and crew with a Recreation staff member on-site to record the outcomes.

Adult Fall 6 vs 6 Soccer

Registration for the 6 vs. 6 Soccer league was held July 28th – August 22nd; the registration fee was \$250 per team, and seven (7) teams are playing in the league. The captains' meeting was held on Tuesday, September 9th at 6:30 p.m., and games are being played on Tuesday evenings from 7:00 p.m. – 9:00 p.m. Regular season and post-season champions will receive t-shirts. Games will be officiated by Mike Flato and crew, with a Recreation staff member on-site to keep score.

Adult Fall Table Tennis Singles Morning League

Registration for the Singles Table Tennis League was held July 28th – August 22nd with a registration fee of \$5 per player; eleven (11) participants registered for this league. The captains' meeting was held on Tuesday, August 26th at 12:30 p.m., and games are being played on Tuesdays from 10:00 a.m. – 12:00 p.m. A double elimination tournament will take place following the regular season with the champion and runner-up receiving t-shirts; games and scores are kept and recorded by the players and Recreation staff.

Adult Winter CO-ED Volleyball

Registration is scheduled for November 3rd – November 21st with the captains' meeting scheduled for Monday, December 1st at 5:30 p.m. The league fee is \$250, and league practices have been scheduled on Tuesdays and Sundays through the month of December. Games will be played on Tuesday evenings and Sunday afternoons beginning in January. A single or double elimination tournament will follow the regular season; regular and post-season champions will receive shirts. Score will be kept by Recreation Staff, and games will be officiated by Lowcountry Officials.

Youth Sports

Fast Start Soccer

Registration was held July 28th – August 22nd for Isle of Palms' residents; open registration ran from August 4th – August 22nd. The registration fee was \$20 for Isle of Palms' residents and \$25 for non-residents; the Parent/Player Meeting for Fast Start was held Thursday, September 4th at 5:15 p.m. Participants will receive a team jersey, and game/activity days are held on Saturdays beginning September 13th. Participants will receive medals at the end of the season; Recreation staff brings out equipment and supervises the activity.

5/6yr old Soccer

Registration was held July 28th – August 22nd for Isle of Palms' residents; open registration ran August 4th – August 22nd. The registration fee was \$30 for residents and \$35 for non-residents. The coaches' meeting was held on Thursday, August 28th at 5:30 p.m., and the Parent/Player Meeting was held Thursday, September 4th at 6:15 p.m. Practices scheduled by the coaches began September 6th, and games began the week of September 29th. Participants will receive a team jersey and a medal at the end of the season; children need shin guards, soccer socks and cleats. Recreation staff is on-site to supervise the games and practices, and coaches referee their own games.

7/8 yr old Soccer

Registration was held July 28th – August 22nd for Isle of Palms' residents; open registration ran August 4th – August 22nd. The registration fee was \$30 for residents and \$35 for non-residents. The coaches' meeting was held on Thursday, August 28th at 6:00 p.m.; the Parent/Player Meeting was held Thursday, September 4th at 6:00 p.m. Practices began the week of September 8th, the practice schedule was determined by coaches, and games began the week of September 29th. Participants will receive a team jersey; children need shin guards, soccer socks and cleats. Children will receive a medal at the end of the season, and Recreation staff is on-site to supervise the games and practices; coaches referee their own games.

9/12 yr old Soccer

Registration was held July 28th – August 22nd for Isle of Palms' residents; open registration ran August 4th – August 22nd; the registration fee was \$30 for residents and \$35 for non-residents. The skill evaluation/coaches' meeting was held on Tuesday, September 2nd at 5:00 p.m., and the Parent/Player Meeting was held Thursday, September 4th at 6:15 p.m. Practices began the week of September 8th, and the practice schedule was determined by coaches. Children need shin guards, soccer socks and cleats. Games began the week of September 29th. Participants will receive a team jersey; tournament champions and runners-up will receive medals at the end of the season. Recreation staff is on-site to supervise the games and practices; Mike Flato and crew will referee league games.

Soccer Registration

Fast Start 3/4yr Soccer	Total: 39	Isle of Palms: 17	Non-residents: 22
5/6yr Youth Soccer	Total: 61	Isle of Palms: 31	Non-residents: 30
7/8yr Youth Soccer	Total: 38	Isle of Palms: 22	Non-residents: 16
9/12yr Youth Soccer	Total: 48	Isle of Palms: 26	Non-residents: 22

Youth Basketball League

The Isle of Palms Youth Basketball league is for participant's aged 5-14 years. Registration is October 13th - November 7th, and the registration fee is \$30 for residents and \$35 for non-residents. The 9-10 year old age group and 11-14 year old age group will have a skill evaluation on Tuesday, November 18th. The coaches' meeting will be held on Monday, November 17th for ages 5-6 and ages 7-8, and the mandatory parent/player meeting is scheduled for Wednesday, November 19th at 5:15 p.m. Participants will receive a jersey; practices will be held in December, with games beginning in January. Solicitations are going out for coaches and sponsors.

Basketball Registration

5/6yr Youth Basketball	Total: 32	Isle of Palms: 18	Non-residents: 14
7/8yr Youth Basketball	Total: 36	Isle of Palms: 25	Non-residents: 11
9/10yr Youth Basketball	Total: 38	Isle of Palms: 26	Non-residents: 12
11/14yr Youth Basketball	Total: 24	Isle of Palms: 22	Non-residents: 2

Spike Nights

Spike Nights is an opportunity for youth, 9–18 years old, to participate in a volleyball clinic on Thursday nights. Kreg Togami instructs and selects teams for competitive play from 5:00 p.m. – 8:30 p.m. Registrants sign up for four (4) sessions at a time, and the fee is \$40 for residents and \$45 for non-residents.

Sept. 4 th – Sept. 25 th	(ages 9-11)	Session total: 11	Isle of Palms: 7	Non-residents: 4
	(ages 12-14)	Session total: 1	Isle of Palms: 0	Non-residents: 1
	(ages 15-18)	Session total: 0		
Oct. 2 nd – Oct. 23 rd	(ages 9-11)	Session total: 2	Isle of Palms: 1	Non-residents: 1
	(ages 12-14)	Session total: 18	Isle of Palms: 2	Non-residents: 16
	(ages 15-18)	Session total: 1		
Oct. 30 th – Nov. 20 th	(ages 9-11)	Session total: 13	Isle of Palms: 2	Non-residents: 11
	(ages 12-14)	Session total: 16	Isle of Palms: 2	Non-residents: 14
	(ages 15-18)	Session total: 0		

Additional Work Completed

- Placed signs on the island for youth basketball registration.
- Supervised youth and adult soccer games.
- Worked and supervised adult basketball games.
- Attended monthly staff meeting.
- Attended the Deferred Compensation meeting held at City Hall.
- Assisted in decorating the Recreation Center for Halloween.
- Secured sponsors and coaches for youth basketball teams.
- Ordered t-shirts for youth and adult sports leagues.
- Assisted in the preparation for the Ghostly Tide Tales event.
- Assisted in the pumpkin painting holiday activity.
- Assisted in the preparation of the Halloween Carnival event.
- Attended the IOP Exchange Club dinner for city employees.
- Supervised Fast Start Soccer and handed out participation medals to all players.

COMMUNITY SPECIALIST

By Holly Norton

Daily Responsibilities

- Completed evening procedures and reported damages to supervisor.
- Set up classrooms for next program when supervisors unavailable.
- Updated Department's media center as needed.
- Registered class participants, answered phones and welcomed visitors.
- Updated daily front desk information folders.
- Monitored security cameras.
- Managed the sign-in sheets for gymnasium and Cardio Room.
- Answered questions regarding current and upcoming programs/events.
- Assisted the Director and other staff members on a regular basis.
- Prepared purchase orders for staff.
- Participated in daily/weekly staff meetings.
- Continued to post and update events and activities onto community calendars and media outlets event sites/contacts.
- Worked in Microsoft Publisher to complete following month's main and room calendars that show daily programs and activities.
- Showed first time visitors around Recreation Center and introduced them to accommodations and programs available.
- Completed housekeeping duties when supervisor was unavailable.

Other Duties

- Located and entered special events/newspaper articles into binder.
- Maintained lost-and-found folder and bins.
- Completed and sent out weekly PSAs.
- Completed and sent out real estate PSAs.
- Updated news calendars on local websites.
- Sent information about upcoming events to Charleston Vacation Bureau and Lucky Dog News.
- Updated website with September t-shirts given out at City Hall.
- Made closing sign for Cardio Room.
- Helped set up for Halloween.
- Helped put payments in when RecTrac was down.

Most Frequently Asked Questions

"What time does your Halloween Carnival start?"

"When and where is Ghostly Tide Tales?"

"What are you doing to the fields?"

Most Frequent Unsolicited Comments

"Your decorations are awesome!"

"What a clean facility you have."

PARKS & FACILITIES

Shelia Redmon

Housekeeping

- Performed routine housekeeping duties.
- Completed monthly safety inspections.
- Cleaned and serviced housekeeping maintenance equipment.
- Replaced and refilled air fresheners and other sanitary devices.
- Sanitized ice machine.
- Supervised the monthly inside pest control service.

Facility Preparations

- Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

Interior Maintenance

- Serviced, lubricated and cleaned Cardio Room equipment.
- Unclogged toilets and drains as needed.
- Flushed floor drains throughout the facility.
- Replaced light bulbs and ballasts as needed.
- Made follow-up contact and met with Beasley Mechanical Contractor Inc. regarding the failure of the Gym ice machine.
- Made follow-up contact with Moriah LLC regarding painting and re-lining the Gym floor.
- Repaired a mini-blind in the Magnolia Room.
- Met and followed-up with several painting contractors regarding requested estimates for painting the Expansion porch and awning overhangs.
- Rented a commercial carpet cleaning machine and cleaned carpeted areas in the Recreation Building.
- Straightened the Main Hall ceiling planks after camera system replacement.
- Performed annual replacement of the Gym smoke alarm batteries.
- Straightened and repositioned Gym ceiling tiles.

Exterior Maintenance

- Inspected equipment, collected lost & found items and removed debris around the playground.
- Removed trash and debris from around the building.
- Performed routine cleaning of porch furniture.

Miscellaneous

- Attended staff meetings.
- Placed phone calls to and met with supply sales representatives.
- Ordered and received maintenance supplies.
- Assisted with Ghostly Tide Tales event preparation.

PARKS & GROUNDS MAINTENANCE

Nick Bako

Recreation Building and Activities

- Completed monthly reports.
- Attended staff meetings.
- Assisted in monthly functions and set-up for upcoming events, Keenagers, Ghostly Tide Tales and the Halloween Carnival.
- Removed debris from gutters and downspouts around the building.
- Retrieved Frisbee from roof.

Recreation Grounds

- Sprayed for fire ants, as needed.
- Installed sod remnants at the picnic shelter.
- Applied weed killer around building several times.
- Cleaned trash receptacle topper in front of building.
- Cleaned parking spots at 27th Avenue.
- Removed graffiti from floor of picnic shelter.
- Re-painted directional arrows in the parking lot.
- Removed debris from main parking lot.
- Replaced G.F.I. receptacle cover at picnic shelter.
- Applied herbicides to all walks and beds around building.
- Filled in areas with sand and fill on 29th Avenue for better drainage.
- Trimmed all shrubs around the building.
- Raked debris from around most oak trees.

Playground

- Leveled playground mulch at swings and other activity areas, as needed.
- Trimmed shrubs.

Basketball and Tennis Courts

- Routinely cleaned off courts with leaf blower as needed for play and lessons.
- Installed new windscreens.
- Wire-tied windscreen up for pending storm.
- Applied fire ant killer, as needed.
- Weeded and applied herbicides.
- Re-wire-tied windscreen.

Baseball (Scalise) Field

- Touched up dugouts inside and outside.

Softball (Clarkin) Field

- Applied weed killer in dugouts and groomed.

Soccer Field

- Lined fields with blue and white paint as needed for practice and play.
- Replaced light bulbs for the scoreboard.
- Installed soccer goal netting clips as needed.

Bark Park

- Filled holes as needed.
- Filled scoopers as needed.

Multi-purpose Field

- Picked up debris and maintained as needed.

Equipment

- Washed truck and golf cart.
- Replaced blades in the Z-Master.
- Lubed front end of Toro MDX.
- Repaired slow leak in front tire on Z-Master mower.
- Replaced Z-Master mower starter.

Other

- Lined Palm Boulevard.
- Cleaned 28th Avenue beach path for Ghostly Tide Tales.

OPERATIONS

RecTrac Server – The RecTrac Server, purchased in 2007, stopped working on Tuesday, October 14th leaving the Recreation staff to record transactions manually; they were also unable to enter or retrieve information regarding class registrations. The server controller failed, and this particular model has been discontinued by the manufacturer. Technology Solutions attempted to revive the server by using a new controller, which they were advised would work, but it was unsuccessful. Technology Solutions located a rebuilt controller in Minnesota and had it shipped to the Recreation Department; the service technician was able to get the controller working but advised it is only guaranteed for thirty (30) days. By Friday, October 24th RecTrac was up and working. Technology Solutions will come back to install the new controller, hoping it will read the raid card and hoping the server will last until FY16 budget is approved.

Ice Machine in Gym – On September 30th, Recreation staff reported the ice machine in the gym, purchased in 2002, was not working. The Facilities Specialist called Beasley Mechanical; they came out on October 1st and reported they were not sure what the problem was but thought the machine might need a CME controller. Beasley Mechanical was doubted the controller would correct the problem and that the machine could not be repaired. In an effort to get the machine working, they installed the \$469 Controller and agreed that, if the machine did not work properly, they would take the controller and not charge for the part. The replacement controller did not work; therefore the Recreation Staff is securing prices to replace the Ice Machine. The replacement of the ice machine is not in the FY15 budget, but an ice machine is a necessary part of operations particularly in the spring and summer. The Department can purchase ice for the upcoming events but, beginning in April or May, purchasing ice would become expensive.

During the spring and summer, the grounds maintenance staff, summer camps and sports camps use approximately 300 pounds of ice a day, not to mention special events and other activities. Staff is securing bids for other Capital Projects included in the FY15 in hopes of using any remaining balances to purchase a new ice machine. The current machine cost approximately \$1,500 in 2002; the current State Contract price for a replacement is \$3,019.04, including shipping, taxes and installation.

Information Boards – Staff is working with local vendors to secure prices to replace the information boards at the IOP Connector and at Breach Inlet; the style will be similar to what is in place now but with a design that would match the color and design of the wayfinding signs.

Christmas Lights –Staff is developing a marketing tool and agreement to be used in securing sponsors for the Holiday Light Displays.

Rehabilitation of Softball, Baseball and Multipurpose Fields – Wilson and Associates finished laying the Bermuda Sod the week of October 27th. The softball field was finished a week earlier, allowing softball games to begin on Wednesday, November 5th. The fields will be taped off until Wilson and Associates gives the “thumbs up” to open the fields for play. All the fields are irrigated using well water.