

2009 SHORT TERM RESIDENTIAL RENTAL APPLICATION

CITY OF ISLE OF PALMS
POST OFFICE DRAWER 508
ISLE OF PALMS, SC 29451

****For Rentals 90 days or less****

Attn: Cathy Kennedy (843)886-9912~Office (843)886-3585~Fax ckennedy@iop.net

A. GENERAL INFORMATION

- A.1. Rental Address: _____
A.2. Name of Owner: _____
A.3. Address of Owner: _____
A.4. Phone number of Owner: _____
A.5. Property Manager: _____
A.6. Property Manager's telephone: _____
A.7. Phone number of rental unit: _____
A.8. 24 hour contact phone number: _____ (owner)
_____ (manager)

B. RENTAL UNIT INFORMATION

- B.1. Number of bedrooms: _____
B.2. Square footage of rental: _____
B.3. Maximum overnight occupancy: _____ (See E.1.)
B.4. Maximum number of vehicles: _____ (See E.3.)

C. FEE INFORMATION

- C.1. Gross rental income (July 1, 2009 through June 30, 2010) \$ _____
C.2. Gross rental income rounded UP to the next \$1000: \$ _____ (See Fee Schedule)
C.3. Amount in C.2. divided by 1000 _____
C.4. Amount in C.3. minus the number 2: _____
C.5. Amount in C.4. multiplied by the number 2.3: _____
C.6. Amount in C.5. plus the number 175: _____
C.7. Amount in C.6. or 175, whichever is greater: _____

LICENSE FEE. Amount in C.7.: \$ _____

D. VERIFICATION INFORMATION

The following items are required to complete this application. Initial each line to verify the information is attached:
Amounts **PAID** reflect all payments for the period 7/1/09 to 6/30/10.

- | | Initial | ID# | \$ Paid 7/1/09 to 6/30/10 |
|--|---------|-------|---------------------------|
| D.1. If this property is NEVER rented other than through
The agent above, initial here and skip D2 and D3: _____ | _____ | _____ | _____ |
| D.2. Charleston County Accommodations Tax proof attached: _____ | _____ | _____ | _____ |
| D.3. South Carolina Accommodations Tax proof attached: _____ | _____ | _____ | _____ |
| D.4. Charleston County Property Tax Receipt attached: _____ | _____ | _____ | _____ |
| D.5. Code Disclosure Form(Section E) initialed by owner: _____ | _____ | _____ | _____ |
| D.6. Payment in the amount of C.7. is included: _____ | _____ | _____ | _____ |

Signature of Owner/Date for RENTAL

Email Address for Owner

Signature of Owner/Date for NON-RENTAL

**SHORT TERM RESIDENTIAL RENTAL BUSINESS LICENSE
DISCLOSURE FORM**

Instructions: Read each item below and initial at the end of each section to verify you have read and understand the regulations governing short term rentals

E.1. Maximum Overnight Occupancy: The maximum overnight occupancy of a residence (excluding children under the age of two (2) years shall be limited to the greater of:

1. Two people per bedroom plus two people; or
2. One person per 250 square feet of gross heated floor area in the entire house; or
3. Six (6) people; whichever is greater. _____(initial)

E.2. Maximum Occupancy at Any Time: At no time shall the total number of persons at a residence exceed forty (40) persons, including children. _____(initial)

E.3. Maximum Number of Vehicles: The maximum number of vehicles that may be located at a residence between the hours of 11:00 p.m. to 9:00 a.m. shall be limited to the greater of one vehicle per bedroom or one vehicle for every 2.5 people allowed under the maximum overnight occupancy. In no instance shall the number of vehicles allowed be less than two. _____(initial)

E.4. Written Notice to be Posted in Residence. A written notice provided by the City which contains information about certain ordinances generally impacting tenants of Short-term Rentals shall be posted conspicuously and maintained in the unit by the owner and displayed at all times. _____(initial)

E.5. Contact Information: The owner shall maintain on file with the City the current telephone number, if any, of the residence and current 24 hour per day telephone numbers at which the City may contact the owner and the property manager, if you have one. _____(initial)

E.6. General Penalty: Any rental unit owner or person or entity in possession or control of a rental unit, who knowingly allows other persons or entities to violate or to continue to violate any provision of the City Code on the property of such owner, or who knowingly allows habitual violations of this Code to occur on the property, is guilty of a misdemeanor and shall be punished by a fine not exceeding \$500 exclusive of court costs or imprisonment for a term not exceeding 30 days, or both, in the discretion of the municipal judge. Each day of any such violation shall constitute a separate offense. _____(initial)

E.7. Revocation of License: The City may revoke a license when a licensee has engaged in or allowed an unlawful activity or nuisance relating to the business; or licensee has demonstrated an inability or unwillingness to prevent licensee's tenants from engaging in unlawful activities or creating nuisances related to the business.
_____(initial)