

## **PUBLIC WORKS COMMITTEE**

10:00 a.m., Friday, July 6, 2018

City Hall Conference Room

1207 Palm Boulevard

### **AGENDA**

1. Call to order and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act
2. **Approval of Previous Meeting's Minutes**  
Regular Meeting of May 7, 2018
3. **Citizens' Comments**
4. **Department Reports for June 2018 – Director Pitts**  
Vehicle Maintenance and Trash Collection Tracking Reports
5. **Old Business**
  - A. Update on Phase II Drainage project
  - B. Update on removal/replacement of underground storage tanks
  - C. Discussion with Bill Schupp about sale of his trash collection business
  - D. Update on drainage issues at 32 Thirty-second Avenue
6. **New Business**
  - A. Discussion of tents on the beach
  - B. Discussion of commercial dumpsters in Wild Dunes
  - C. Discussion of Cross Lane ditch
7. **Miscellaneous Business**

Next Meeting Date: 9:00 a.m., Thursday, August 2, 2018 in the Conference Room
7. **Executive Session in accordance with S.C. Code Section 30-4-70(a)(2) – if needed**
9. **Adjournment**

**Public Works Committee**  
10:00 a.m., Friday, July 6, 2018

The regular meeting of the Public Works Committee was called to order at 10:00 a.m., Friday, July 6, 2018 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Buckhannon and Kinghorn, Chair Rice, Director Pitts, Interim Administrator Fragoso and Clerk Copeland; a quorum was present to conduct business.

1. Chair Rice called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

**2. Approval of Previous Meeting's Minutes**

**MOTION: Councilmember Buckhannon moved to approve the minutes of the regular meeting of May 7, 2018 as submitted; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.**

**3. Citizens' Comments**

Bill Schupp introduced John Garrels of #5 30<sup>th</sup> Avenue who is interested in buying Mr. Schupp's beach trash and recycling collection business beginning January 1, 2019. Mr. Schupp said that Mr. Garrels and his wife have retired to the Isle of Palms and have two (2) sons in the area to help him when needed. Responding to Chair Rice, Mr. Garrels informed the Committee that he has another business operating on the island, Chunky's Chairs and Umbrellas; when that business winds down in mid-October, he will be free to ride with Mr. Schupp and to learn the equipment.

**MOTION: Councilmember Kinghorn moved to re-order the Agenda to discuss item C under Old Business at this time; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.**

**5. Old Business**

**C. Discussion with Bill Schupp about sale of his trash collection business**

Director Pitts told Mr. Garrels that this business involved shift work in that the trash collection must be done when the tide is out.

Councilmember Kinghorn thought that Council would like to have a brief written overview of the policies and procedures Mr. Garrel's would employ when he operates the business; the Councilmember also asked that he include his plans for the transition period.

When Councilmember Buckhannon asked why this was on the Agenda for the Public Works Committee, he was told that a provision in Mr. Schupp's contract was that the City must approve an assignment of the lease.

Mr. Schupp said that he has two (2) years remaining on his contract with the City and, with sixty (60) days' notice, the contract would automatically renew for an additional five (5) years. He also

told the Committee that a one (1) year probation period for a new operator was also a part of his contract.

Chair Rice referenced comments from residents that they would like for the City to have covered trash cans on the beach because the smell of the garbage seems to draw coyotes to the beach. Mr. Schupp and Mr. Garrels agreed that it would be nearly impossible to have garbage cans with lids on the beach. Mr. Schupp said that the barrels often have more garbage than the can is built to hold with bags on top of bags, and to have covered barrels would make the emptying process a two (2) person task with the second person removing and replacing the lids. Director Pitts added that some vacationers/second home owners will put the household garbage accumulated in a beach barrel rather than put the rollout cart on the street because the property owner does not want to pay a service to roll it back. He stated that, when the beach garbage collection was weekly, lids would have made more sense, but with collection now five (5) days a week, he did not think it would make a difference.

Councilmember Buckhannon asked that the members of the Committee be sent copies of Mr. Schupp's contract with the City.

Chair Rice asked Mr. Garrels to send his proposal to Interim Administrator Fragoso for review at the next Public Works Committee meeting; Mr. Schupp offered to inform him of the date, and he was advised that the date would be on the City's website.

#### **4. Departmental Reports for June 2018 – Director Pitts**

The Director reported that garbage was up slightly and debris was down; he attributes the reduction in debris to the fact that one (1) truck was down for most of June. He commented that the island is having garbage collections twice a week, debris removal once a week, and recycling weekly. A new style of popper-scooper was made available at the Bark Park for a test, and they have been well received by the community; the help to the Public Works personnel is that the individual boxes contain more bags. On eleven (11) days of the month, beach sweeps were done to remove broken beach chairs and broken or abandoned tents and umbrellas. With twice a week garbage pickup, the rights-of-way are now being mowed by HDR Services on a ten (10) day rotation schedule. He reminded the Committee that the pad and the ramp to the compactor are pressure-washed every week when the compactor is off-island; currently the Director sees two (2) issues with the City's compactor, i.e. the compactor and illegal dumping of all manner of stuff. When discussed at staff level, the consensus was that some of the users need additional training and the Police Department planned to re-direct the surveillance camera. The Department exceeded its FY18 budget for vehicle maintenance by approximately one thousand dollars (\$1,000) as a result of the Director's decision to rebuild the hopper structure in June.

#### **5. Old Business**

##### **A. Update on Phase II Drainage project**

Interim Administrator Fragoso reported that the contractor has now crossed Palm Boulevard and has installed the large pipe at 46<sup>th</sup> Avenue; because the area between 46<sup>th</sup> and 47<sup>th</sup> Avenues is relatively tight, the engineer has requested that the contractor do vertical locates along Palm where the system will be installed so any adjustments that might be needed can be handled at the same time. The projected end date is the end of September for the construction.

**B. Update on removal/replacement of underground storage tanks**

Director Pitts had a pre-construction meeting with the contractor and the construction oversight engineer, and the work at the Public Works site is scheduled to begin in mid-July and is expected to take four to five (4 – 5) weeks to complete. The work at the marina is scheduled to begin at the end of September.

**D. Update on drainage issues at 32 Thirty-second Avenue**

Interim Administrator Fragoso informed the Committee that she and Director Pitts met with David Stevens of Civil Site Environmental, and a representative from Charleston County to get an update on what the County plans to do with the ditch at 32 Thirty-second Avenue since it is in a County easement. Included in the meeting packets was a memo from Frank Pandullo, Charleston County Storm Water Utility Manager, summarizing the meeting; in it, Mr. Pandullo stated that their recommendation was not to pipe the ditch and that they would cut-back the vegetation in the ditch and investigate the ditch downstream from Mr. Burke's property. (A copy of the letter is attached to the historical record of the meeting.) The consensus is that the problem is at the outfall which is not draining properly.

**6. New Business**

**A. Discussion of tents on the beach**

Director Pitts reported that Public Works personnel are on the beach at least three (3) days a week to remove broken chairs, tents and umbrellas or some simply left on the beach when the vacationers head home; one (1) beach sweep can take three to four (3 – 4) hours. The week of July 4<sup>th</sup>, Joseph Washington was on the beach every day, and he typically returns with the pickup truck filled to overflowing.

Chair Rice proposed somehow to franchise a beach chair and umbrella/tent business and to encourage visitors to rent them. She thought that to do this would reduce the amount of beach debris.

Councilmember Buckhannon remarked that this has been a problem for a long time, and he opined that, with the ever increasing population in Mount Pleasant and the construction just across the Connector, the re-appearance of this problem was inevitable. He commented that the only way he saw to avoid it would be through an ordinance.

Councilmember Kinghorn suggested adding the rental of tents or umbrellas to the two (2) chair rental franchises now operating.

**B. Discussion of commercial dumpsters in Wild Dunes**

Director Pitts recalled that, at the last meeting, he expressed concern that the Public Works staff was unable to complete the Tuesday/Friday routes in Wild Dunes in a normal work day and maybe not in a nine or ten (9 – 10) hours per day. The Director stated that, historically, as the island has "grown out," single-family residential garbage cans, both forty (40) and ninety (90) gallon cans, were distributed in Wild Dunes, some condominium complexes, for example Mariners Walk and Port o' Call, have sixteen to eighteen (16 – 18) single-family cans in an enclosure. Over time, the Director has observed the need to replace the single-family cans with a commercial dumpster; the City assumes payment for the dumpsters, but not the user fees, which are seven dollars (\$7)

per dump per big container. Changing to the commercial dumpsters makes the Public Works Department work more efficiently because they can now run the Tuesday/Friday routes in an eight-hour (8 hour) day. He stated that the City does not want to buy an additional packer for an estimated two hundred fifty thousand dollars (\$250,000) to make a Tuesday route; today, he said that he has five (5) packers on the route. Having gotten through July 4<sup>th</sup>, Director Pitts indicated that he considered the season “pretty much gone.” For any condominium community the Director might choose, the change out must be done in the off-season; he anticipates removing the single-family cans and replacing them with commercial dumpsters in, possibly, two (2) condominium complexes.

Councilmember Buckhannon suggested that the Council might consider initiating a tiered system, like the Water and Sewer Commission has based on the consumption of water; whereby, residences would be charged for garbage pickups based on the number of cans in excess two (2) at each address.

Director Pitts explained that each residence was given one (1) complimentary can from the City; any additional cans cost the property owner a one-time payment of seventy-five dollars (\$75), which the Director described as “a cost pass-through.”

Since additional cans put an additional burden on the Department and the taxpayers, Councilmember Buckhannon recommended finding a way to offset the additional expense to the City, if possible.

Councilmember Kinghorn saw two (2) ways to increase revenues to the City; the first would be to increase the cost to the property owner for the second and any additional cans based on the life expectancy of the can; the second would be a regular monthly charge per can in excess of two (2) to be attached to the property owner’s water bill.

Director Pitts informed the Committee that each garbage can has a number, and he has a record of every can by address on the island in the Assistant Director’s computer.

### **C. Discussion of Cross Lane ditch**

Chair Rice explained that concerns have been voiced about the re-growth in the ditch on Cross Lane, and she wanted to know when it would be cleaned again by Eadie’s.

Director Pitts responded that, with the beginning of the FY19 budget year, Eadies will begin its cycle of cleaning the ditches again. He understood that they would be starting soon.

### **7. Miscellaneous Business**

Next Meeting Date: 9:00 a.m., Wednesday, August 1, 2018 in the Conference Room

### **8. Executive Session – not needed**

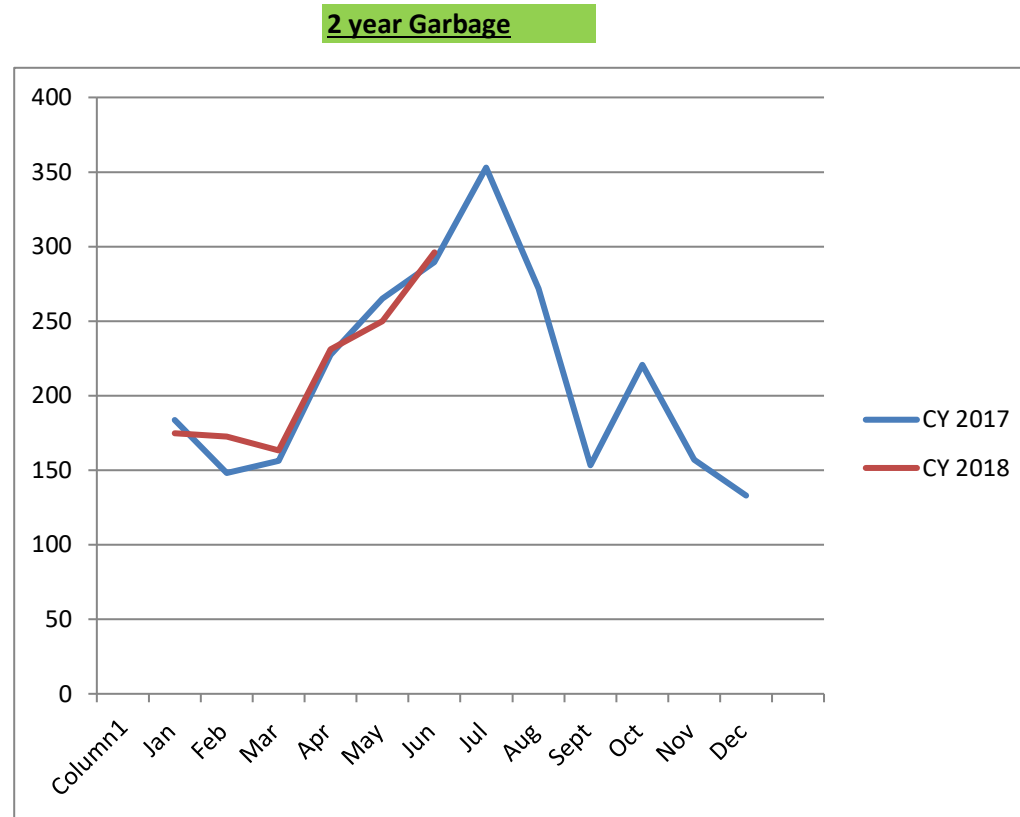
### **9. Adjournment**

**MOTION: Councilmember Kinghorn moved to adjourn the meeting at 10:47 a.m.; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.**

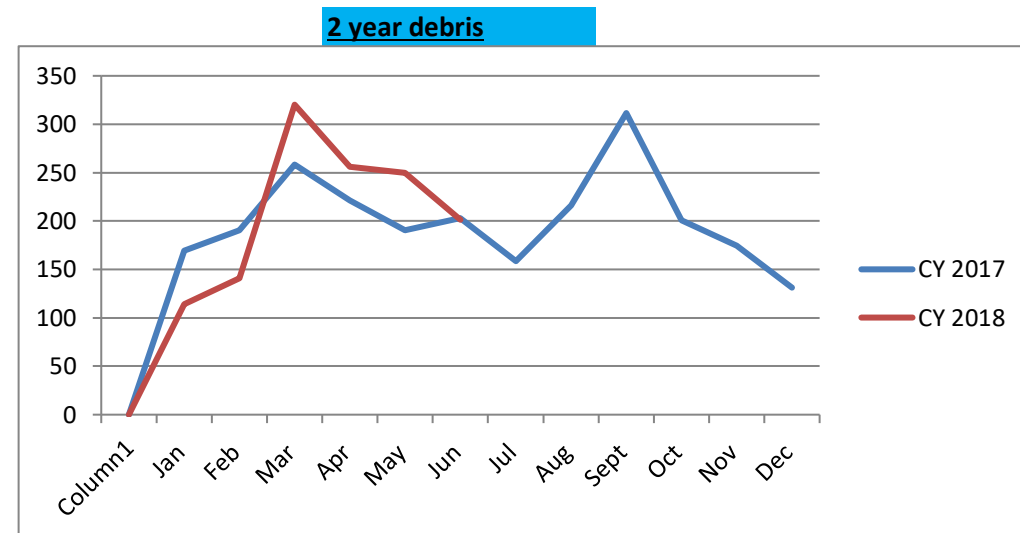
Respectfully submitted:

Marie Copeland.  
City Clerk

	CY 2017	CY 2018
Column1		
Jan	183.6	174.69
Feb	148.01	172.71
Mar	156.22	163.25
Apr	227.23	230.87
May	265.04	249.85
Jun	289.5	296.1
Jul	352.94	
Aug	271.61	
Sept	153.44	
Oct	220.48	
Nov	157.03	
Dec	132.96	



	CY 2017	CY 2018
Column1	Column7	Column8
Jan	169.15	114.3
Feb	190.72	140.72
Mar	258.13	320.2
Apr	221.28	256.24
May	190.56	249.91
Jun	203.06	201.29
Jul	158.62	
Aug	216.39	
Sept	311.54	
Oct	200.82	
Nov	174.33	
Dec	131.17	



**Action Items**

Met with Charleston County Storm Water quarterly meeting  
 Met with Summit engineering and Jones & Frank pre-construction meeting for UST at Public Works

**Landscaping/Road Maintenance:**

**Sanitation:**

48.67 tons of C&D were transported to the Bees Ferry landfill in June.

**Landscaping/Road Maintenance:**

Serviced the pooper scoopers 5 times in June.

Cleaned the beach of debris on June 4th, 6th, 8th, 11th, 13th, 15th, 18th, 20th, 25th, 27th,

Mowed the rights of way from 21st to 57th Ave., 41st Ave. 2 times HDR services.

Cleaned the City garbage compactor pad every Thursday in June.

Cleaned the 46th Ave. boardwalk.

**Stormwater:**

Pumped 46th Ave. 50th Ave, 51st Ave. and 52nd Ave. on June 14th thru June 16th and on J  
 Charleston County cleaned the 34th ditch on June 15th.

**VEHICLE MAINTENANCE**

Beginning Budget \$85,000.00

06/01/2018 10-4620.5017 VEHICLE MAINTENANCE	BEG. BALANCE	79,569.45
06/04/2018 AP INV PW LOADER, SERVICE CALL "TRUCK MOUNT" - 6906740	146.00	79,715.45
06/14/2018 AP INV PW-14 (3) TIRES REPLACED / SERVICE CALL 6923254	1,524.99	81,240.44
06/15/2018 AP INV OIL PRESSURE SENSOR & FILTER KIT A134907	189.44	81,429.88
06/19/2018 AP INV PW-26 (1) TIRE REPLACED/SERVICE CALL - 3 6925783	691.89	82,121.77
06/20/2018 AP INV PW-26 2014 MACK TRASH TRUCK (1) TIRE REP 6937299	666.71	82,788.48
06/22/2018 AP INV BATTERIES FOR PW26 AND PW18 96440564	566.91	83,355.39
06/22/2018 AP INV BRAKE COMB WITH YOKE PW26 96382134	151.75	83,507.14
06/22/2018 AP INV REPAIRS TO PACKER PW22 115913	2,590.00	86,097.14
06/30/2018 10-4620.5017	END BALANCE	6,527.69 0.00 86,097.14

**VEHICLE MAINTENANCE**

Year End 06/30/2018

-1097.14

Over budget

**From:** Frank Pandullo  
**To:** [jhbdad@aol.com](mailto:jhbdad@aol.com); [Alex Opoulos](#); [Brenda Rosenthal](#)  
**Cc:** [Frank Pandullo](#); [Herbert E. Craven](#); "[Desiree Fragoso](#)"; "[Donnie Pitts](#)"; [David Stevens](#)  
**Subject:** FW: Burke Easement  
**Date:** Wednesday, June 6, 2018 2:33:38 PM

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Jim, Alex, Brenda:

We met with the City Staff on Monday, June 4, 2018 to provide a report on the status and an update to our investigations on work to be done in the drainage ditch abutting the 150 feet along Jim's property. The following are the main points of our report:

- 1) We conducted an hydrologic and hydraulic evaluation of the storm water flows tributary to the ditch in question. We do not recommend piping the ditch;
- 2) Our engineers are investigating other options. In order to do so, we need to remove the vegetation, which interferes with a visual inspection. We shall deploy to begin to cut-back the vegetation in approximately 2 weeks;
- 3) Our preliminary investigation suggests that the sink-holes, which Jim is experiencing, are coming from the uncontrolled run off from his property. We'll go over this when we meet.
- 4) We are investigating the work on the ditch downstream from the 150 feet along Jim's property

As soon as we have the results of our engineering investigation, I will contact you for a follow-up meeting.

**Frank Pandullo, PE, PWLF**  
**Storm Water Utility Manager & Deputy Director**  
**Public Works Department**  
**843-202-7623**