

RECREATION COMMITTEE
9:00 a.m., Tuesday, October 9, 2018
Council Chambers
1207 Palm Boulevard

AGENDA

1. **Call to Order** and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act
2. **Approval of Previous Meeting's Minutes**
Regular Meeting – August 7, 2018
3. **Citizens' Comments**
4. **Departmental Report for September 2018** – Director Page
5. **Old Business**
Update on Sunday gym opening
6. **New Business**
 - A. Results of RFP 2018-03 – Removal and Replacement of two (2) Tennis Courts at the IOP Recreation Center and discussion (MUNI ATAX, pg 26, ln 124, Rec Dept. Capital Outlay – \$34,000; State ATAX, pg 29, ln 285, Rec Dept. Capital Outlay - \$34,000; Both funds contributing 50%)
 - B. Results of RFB 2018-04 – Removal and Replacement of Gymnasium Floor and consideration of award of a contract in the amount of \$62,000, with offsetting PARD grant of \$13,000, to Southeast Sports & Play (Capital Projects Fund, pg 23, ln 62 – Recreation Department Maintenance - \$62,000 with \$13,000 offset of PARD grant)
 - C. Discussion of surfing franchise
 - D. Discussion of fall field use and scheduling
 - E. Consideration of providing free WI-FI in the Recreation Center and grounds
 - F. Consideration of adding sun shade to Rec Center grounds
7. **Miscellaneous Business – None**

Farmers Market – Thursday, September 1 through October 31, 3:00 p.m. to 7:00 p.m.

Sunday Opening of the Rec Center – 1:00 p.m. until 5:00 p.m.
1:00 p.m. – 3:00 p.m. Adult, full-court basketball
3:00 p.m. – 4:00 p.m. Family Gym

Next Meeting Date: 5:00 p.m., Tuesday, November 6, 2018 in the Conference Room
8. **Adjourn**

RECREATION COMMITTEE
9:00 p.m., Tuesday, October 9, 2018

The regular meeting of the Recreation Committee was called to order at 9:00 a.m., Tuesday, October 9, 2018 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Moye and Smith, Chair Buckhannon, Interim Administrator Fragoso, Recreation Director Page, and Clerk Copeland; a quorum was present to conduct business.

1. Chair Buckhannon called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Moye moved to approve the minutes of the regular meeting of August 7, 2018 as submitted; Councilmember Smith seconded and the motion **PASSED UNANIMOUSLY**.

3. **Citizens' Comments – None**

4. **Departmental Report for September 2018 – Director Page**

Director Page stated that programs and classes halted for the summer have started up again as have adult athletics. Soccer season is in full swing with one hundred eighty-four (184) children participating. The IOP Community Wellness Fair was quite successful; approximately seventy (70) City employees participated, and East Cooper reported that they did sixty (60) cholesterol screenings. The IOP Connector Run and Walk for the Child was held on Saturday, October 6th with more than eight hundred (800) participants. Ghostly Tide Tales will be held at Friday, October 19th; it will be held at the end of the 25th Avenue beach access this year. Pumpkin Painting will be Friday, October 26th, and the Halloween Carnival will be on Wednesday, October 31st. The 7th Annual Holiday Street Festival will be held on Saturday, December 1st from 2:00 p.m. til 7:00 p.m. at Front Beach; music for the event will be provided by the Shem Creek Boogie Band and the Blackwater Rhythm and Blues Band.

5. **Old Business**

Update on Sunday gym opening

Director Page reported that the participation has varied from week to week; on the initial four (4) Sundays, the adult participation numbers were ten, six, ten and two (10, 6, 10 and 2). At the desk are two (2) sign-in sheets, one for adults and another for youth; from the surveillance camera, appearances were that an organized youth team was practicing the previous Sunday, so she will investigate that further.

Councilmember Moye asked that the sign-in sheets be modified to capture resident versus non-resident.

6. **New Business**

A. Consideration of results of RFB 2018-04 – Removal and Replacement of Gymnasium Floor and consideration of award of a contract in the amount of \$62,000, with offsetting PARD grant of \$13,000, to Southeast Sports & Play (Capital Projects Fund, pg. 23, In. 62 – Recreation Department Maintenance - \$62,000 with \$13,000 offset of PARD grant)

On this RFB, the City received four (4) bids for the replacement of the gymnasium floor, and one (1) vendor gave the City multiple options. Director Page recommended that the contract be awarded to Southeast Sports and Play in the amount of sixty-two thousand dollars (\$62,000) for a maple-looking shock floor that she believes is better suited for the gym.

The low bidder Preferred Sports Flooring was offering a rolled-type floor, but they would not do any of the preparatory work, whereas Southeast Sports and Play will.

Responding to Councilmember Smith, the Director stated that the new flooring selected would be an improvement over the current floor.

Commenting that the members of the Committee had received an email from Medallion Athletic Flooring warning of mold and mildew, Director Page stated that the type of floor they would put in was like the floor in the hallway and that they would glue it down because they were concerned about the moisture content of the slab. The Director noted that the slab had been laid in the 70's, and she was relatively certain that no moisture barrier was under it. The product from SouthEast Sports will be forgiving.

Chair Buckhannon stated that he would be worried about anything that was a glue-down.

Another important feature to Director Page was that, if the City were to bear the brunt of a storm surge, the gym would definitely flood; the product from SouthEast Sports can be taken up, washed out and put back down.

The Director noted that the difference between the products SouthEast Sports quoted was the degree of shock absorption.

MOTION: Chair Buckhannon moved to recommend to the Ways and Means Committee the award of a contract to SouthEast Sports and Play in the amount of \$62,000; Councilmember Smith seconded and the motion PASSED UNANIMOUSLY.

B. Consideration of results of RFP 2018-03 – Removal and Replacement of two (2) Tennis Courts at the IOP Recreation Center and discussion (MUNI ATAX, pg. 26, In. 124, Rec Dept. Capital Outlay – \$34,000; State ATAX, pg. 29, In. 285, Rec Dept. Capital Outlay - \$34,000; both funds contributing 50%)

Director Page noted that both of the bids the City received were much higher than expected and significantly greater than the sixty-eight thousand dollars (\$68,000) in the FY19 budget. When she went back to the bidders, they both recommended that she consider a product known as RiteWay, a product guaranteed to repair tennis court cracks; she distributed a handout with pictures of its application.

Using RiteWay, Director Page reported that one (1) vendor would repair all of the cracks on the court for \$29,235; the other vendor would repair cracks that are three (3) feet or longer for \$27,257 and the warranty is not as long as the first. The first vendor would guarantee the cracks they repair for up to three (3) years, and both vendors say that the repairs would be good for five (5) years, but they cannot guarantee that other cracks might form because of the integrity of the asphalt. She added that five years is typically the time period between resurfacing of the tennis courts.

Director Page was in favor of accepting one (1) of these vendors so that the work could be done expeditiously, but Interim Administrator Fragoso noted that, since the scope of work has change from replacing the tennis courts to repairing them and since these bids are in excess of twenty-five thousand dollars (\$25,000), the project must be open to competitive bidding per the Procurement Code, a new RFP needs to be drafted with the new scope of work. The Interim Administrator suggested that Director Page reach out to these two (2) vendors and possibly others to get pricing.

MOTION: Councilmember Moye moved to issue an RFP for the repair of the tennis courts; Chair Buckhannon seconded.

Chair Buckhannon commented that these courts have been repaired several times in the past, and he questioned putting more money into repairs versus banking this money and adding to it in the FY20 budget to have the courts replaced.

Director Page stated that the courts were in “desperate need of repair.”

Based on the Director’s statement, the Chair recommended that City Council begin to reserve funds, starting with the FY20 budget, to replace the courts in five (5) years.

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Responding to Councilmember Moye, Director Page said that, when the courts are replaced, they will have to be resurfaced in six or seven (6 – 7) years, the average life of a tennis court; resurfacing costs between ten and twenty-five thousand dollars (\$10,000 – \$25,000).

VOTE: The motion PASSED UNANIMOUSLY.

C. Consideration of allowing surfing lessons on the beach through a franchise agreement

Councilmember Smith noted that the issue of surfing lessons on the beach has been moved from the Public Safety Committee to the Recreation Committee because the City is no longer considering it as a City-sponsored event.

Interim Administrator Fragoso recounted that, during the early summer, City Council was asked to approve a company that would provide surfing lessons from the beach in Wild Dunes. They appeared to have a sense of urgency because they had already been advertising the surfing lessons, which would be illegal since the City does not allow any commercial activity on the beach. City Council discussed options that might allow the business to operate as they had advertised; when Council opined that the request would not fit the classification as a City-sponsored event, other possibilities were explored.

The Interim Administrator stated that the first decision Council had to make was whether or not it wanted to allow this activity to take place on the beach. If the answer was ‘yes,’ the City had two

(2) ways to accomplish it on a long-term basis, i.e. the first would be to have a franchise agreement with the company which would take the form of an ordinance and would give the City the most control or the second would be to amend Section 7-3-20 of the City Code that addresses commercial activity on the beach and that exempts photographers for an hour or less from the limitations the ordinance. The issue with amending the Code is that, if after the first year City Council decided that they were unhappy with the surfing lessons, another ordinance amending the Code would be necessary to eliminate the exemption – which would be cumbersome.

Councilmember Moyer said that he heard support from the community for offering the surfing lessons on the beach; therefore, to the question about whether to move forward with this activity, he said that the answer would be “yes.” Based on the Council discussions, he thought that a franchise agreement specifically for surfing lessons would be the best way to move forward.

MOTION: Councilmember Moyer moved for staff to draft the necessary franchise agreement and ordinance to allow surfing lessons on the beach; Councilmember Smith seconded.

The Interim Administrator asked whether the City would want one (1) exclusive franchise agreement to one (1) company every year; the agreement could be done every year so that, if Council was not satisfied, the company would not have a two (2) or more year agreement. She recommended that the City issue an RFP; Folly Beach has a sample RFP the City could use as a model. Council could then evaluate the proposals and decide to which company to grant the franchise agreement. The franchise agreement would allow the City to control the magnitude of the activity, i.e., the months it would be allowed to operate, the location on the beach where the activity occurs, the hours of the day they would be allowed to operate; the maximum number of people in a class, etc. In addition, the City could require that the company meet the same insurance requirements as the marina tenants and that the City be named as “an additional insured.” She thought that the agreement and ordinance could be developed over the fall and winter to be ready in the spring.

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Chair Buckhannon did not know if the City wanted to have one (1) exclusive franchise agreement; he noted that Wild Dunes has the perfect setup and could possibly have more people in each class. On the other hand, he agreed that outside the gates the number in a class must be limited because the City does not have the infrastructure like Wild Dunes.

Interim Administrator Fragoso agreed with the Chair that the City has been very restrictive about what it allows to happen on the beach, and this one (1) franchise agreement might open the door for other activities on the beach. The question was whether City Council would loosen up and would allow other activities on the beach. She also explained that the City has interpreted the Code as saying that chairs/umbrellas delivered to the beach did not violate the ordinance against commercial activity on the beach because no solicitation was occurring on the beach.

VOTE: The motion PASSED UNANIMOUSLY.

D. Discussion of fall field use and scheduling

Director Page stated that the policy for several years has been that outside teams are not allowed to use the City's fields; she stated that the fields needed time to rest to encourage growth.

E. Consideration of providing free WI-FI in the Rec Center and on the grounds

Chair Buckhannon said that he added this topic to the Agenda because he received a few emails asking for free WI-FI; he commented that he was also stopped by people at the Wellness Fair asking about WI-FI at the Rec.

Director Page stated that the Rec Department has WI-FI through the Police Department and is secured; therefore, the password is not given out. She stated that it was put there for meetings when Councilmembers would need access to their iPads. The Director indicated that she has reached out to Technology Solutions for a cost to provide free WI-FI, particularly in the cardio room and the lobby; she learned that to have it inside the building was complicated and would be limited because of the structure.

F. Consideration of adding sun shade to Rec grounds

Chair Buckhannon also added this topic to the Agenda although he thought sun shade for the grounds was talked about in the past.

The Director responded that it depended on which feature the Committee wanted to shade. She continued saying that each feature has a parameter around it that must be kept free of anything else; the challenge would be that features would have to be removed and put into a different location. If the Committee was considering a sun shade for the entire playground, the cost would be in the neighborhood on one hundred thousand dollars (\$100,000). Another issue would be removing the sun shade when the island was in the path of a hurricane, and the Department did not have sufficient staffing to do it; the Director opined that the cost to remove and reinstall the shade would be approximately one thousand dollars (\$1,000). In an effort to provide more shade to the playground, Director Page has been planting more oak trees; she stated that at any given point in the day, areas of the playground are shaded, but the shade might not be on the feature you are interested in.

The Chair asked for Director Page to prepare an overview of possibilities, without relocating features – possibly something that would show the equipment locations and something that would fit on to provide one (1) shaded area.

Director Page asked the Chair which feature he wanted her to concentrate her efforts; she noted that the shade provider would have to be tall so the children could not climb on it.

The Chair suggested that possibly features should be replaced that would be located in a shaded area.

The Director reiterated that a product to shade an area or areas of the playground would be a maintenance issue, and the Department has only one (1) maintenance person. She noted that, when the hurricane shutters must be installed or removed, it takes the entire staff to get the job done. She agreed that she would research what shade products were available.

7. Miscellaneous Business – None

Interim Administrator Fragoso announced that the Farmers' Market scheduled for Thursday might be cancelled due to weather conditions; she expected to know more after the briefing from the Emergency Operations Center (EOC) later today or tomorrow morning.

The next meeting is scheduled for November 6th which also happens to be Election Day; therefore, the meeting was rescheduled to **5:00 p.m., Tuesday, November 13th**.

Sunday Opening of the Rec Center – 1:00 p.m. until 5:00 p.m.
1:00 p.m. – 3:00 p.m. Adult, full-court basketball
3:00 p.m. – 5:00 p.m. Family Gym

8. Adjournment

**MOTION: Chair Buckhannon moved to adjourn the meeting at 9:54 a.m.;
Councilmember Moya seconded and the motion PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland
City Clerk



RECREATION DEPARTMENT MONTHLY REPORT August - September 2018

STAFF: Norma Jean Page, Recreation Director
Karrie Ferrell, Assistant Director (Programs)
Aaron Sweet, Recreation Supervisor (Athletics)
Robert Asero, Parks & Grounds Supervisor
Weston Smith, Recreation Supervisor (Special Events)
Holly Norton, Community Specialist
Joshua Key, Parks & Facilities Specialist

Adult Athletics

Adult Softball

The league began on Thursday, September 27th with a total of 6 teams, 120 players total.

Adult Spring 3 on 3 Basketball

The league began on Tuesday, September 25th with a total of 5 teams, 30 players total.

Adult Spring 6 vs. 6 Soccer

The league began on Tuesday, September 25th with a total of 9 teams, 108 players total.

Adult Fall Table Tennis Singles League

The league began on Tuesday, September 25th with a total of 14 players.

Youth Athletics

Fall 2018 Youth Soccer

There are a total of 184 children playing fall soccer for the IOP Recreation Department with ages ranging from 3-12 years old. Parent/Player Meetings were held on Thursday, August 30th.

Youth Soccer Registration

3-4 yr Fast Start	Total: 39	IOP Resident: 24	Non-resident: 9	S.I. 6
5/6 Soccer	Total: 41	IOP Resident: 28	Non-resident: 9	S.I. 4
7/8 Soccer	Total: 45	IOP Resident: 27	Non-resident: 14	S.I. 4
9-12 Soccer	Total: 59	IOP Resident: 38	Non-resident: 19	S.I. 2

PROGRAMS AND CLASSES

The following classes are offered September – December

Ballet	Barre & More	Boot Camp
Core & More	Dog Obedience	Gather Knit & Stitch
Gymnastics	I am an Artist	Kinderpuppy
Line Dancing	Little Lotus Yoga	Mah Jongg
Mini Minnows	Mommy /Daddy & Me	FitBody in 50.
Science with Sam	Senior Aerobics – Over 50	Tae Kwon Do
Tai Chi/Qigong	Tennis (children)	Tennis (youth)
Tennis (adults)	Tiny Tots: IOP Kids	Total Body Challenge (TBC)
Wellness Walkers	Writer's Gathering	Yoga – Evening
Yoga – Morning	Yoga – Saturday	Zumba

Acting Performance Workshop

Frankenstein Acting Workshop starts on Thursday, September 6th. There are eight (8) participants in the acting class. The class performance will be held Thursday, November 29th at 5:30 p.m. Jean Schubert, Instructor.

Ballet

The next session is scheduled for Monday, October 22nd at 12:30 p.m.

Dog Obedience

Kinderpuppy – Large Breed: started Monday, August 20th at 6:30 p.m.; eleven (11) people are enrolled.

Kinderpuppy – Small Breed: started Monday, August 20th at 7:30 p.m.; ten (10) people are enrolled.

Just the Basics: started Tuesday, August 21st at 6:30 p.m.; nine (9) are enrolled.

Clicker Training & Tricks: started Tuesday, August 21st at 7:30 p.m.; seven (7) are enrolled.

Giggling Artist

Seven (7) participants are enrolled, and classes began Wednesday, September 26th at 4:00 p.m.
Dianna Connors, Instructor

Gymnastics

Fourteen (14) participants are enrolled; the session began Tuesday, September 4th at 3:30 p.m.
Tricha Tapio, Instructor.

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Little Lotus Yoga

Three (3) participants are enrolled; Little Yoga is held on Thursdays at 8:15 a.m. – 9:00 a.m.
Jennifer Rogers, Instructor

Mini Minnows

Six (6) participants are enrolled, and classes began on Wednesday, September 5th.
Cathy Adams, Instructor.

Mommy /Daddy & Me

Classes will resume Thursday, September 6th at 9:30 a.m. The program is free and meets in the Tadpole Room.

Science with Sam

Seven (7) participants are enrolled; classes are held on Tuesdays from 12 p.m. – 1:00 p.m.
Samantha Barrineau, Instructor.

Tai Chi/Qigong

Seven (7) people have been participating in the Tai Chi class held on Tuesdays at 10:45 a.m. in the Palmetto Room. Connie Cossetti, Instructor.

Tiny Tennis: Tennis classes for ages 3 – 7 year olds. All Tiny Tennis classes are full with six (6) participants; classes are held on Tuesdays and Thursdays from 3:30 p.m. – 5:00 p.m.

Beginner Tennis: Classes for ages 7 and up began September 4th, and it is full.

Intermediate Tennis: Classes for ages 7 and up and began September 6th.

IOP Kids: 3-year old Pre-K Program

The IOP Kids program is full with ten (10) participants enrolled Monday – Friday. Classes follow the Charleston County School calendar and the City of Isle of Palms holiday schedule. Cathy Adams, Instructor.

SPECIAL EVENTS**Keenagers**

Thirty five (35) seniors attended the lunch meeting on Wednesday, September 5th at 12:00 p.m. The next meeting is Wednesday, October 3rd.

Isle of Palms Community Wellness Fair

The Isle of Palms' Community Wellness Fair was on Friday, September 21st from 7:00 a.m. – 11:00 a.m. Employees participated in blood work screenings provided by Fitness Forum Occupational Testing Services, and East Cooper Medical Center provided blood work screenings for the community. Harris Teeter was on-site to offer flu, tetanus and pneumonia shots to employees and to the community with proof of insurance. Local health and wellness vendors were available and provided information, screenings, or offered samples to attendees at the event.

Isle of Palms Connector Run and Walk

The 2018 event will be held on Saturday, October 6th beginning at 8:00 a.m. Over 800 participants are expected.

Ghostly Tide Tales

The Ghostly Tide Tales will be held Friday, October 19th from 6:30 p.m. – 7:30 p.m. on the beach at 25th Avenue. The event is free.

Pumpkin Painting

Pumpkin painting will be held Friday, October 26th at 10:00 a.m. Children ages five (5) to fourteen (14) are invited to paint pumpkins with the Recreation staff.

Halloween Carnival

The Annual Halloween Carnival is scheduled for Wednesday, October 31st from 5:00 p.m. – 7:00 p.m. The evening will include a haunted house for anyone brave enough to go in, and the costume contests will begin at 5:30 p.m.

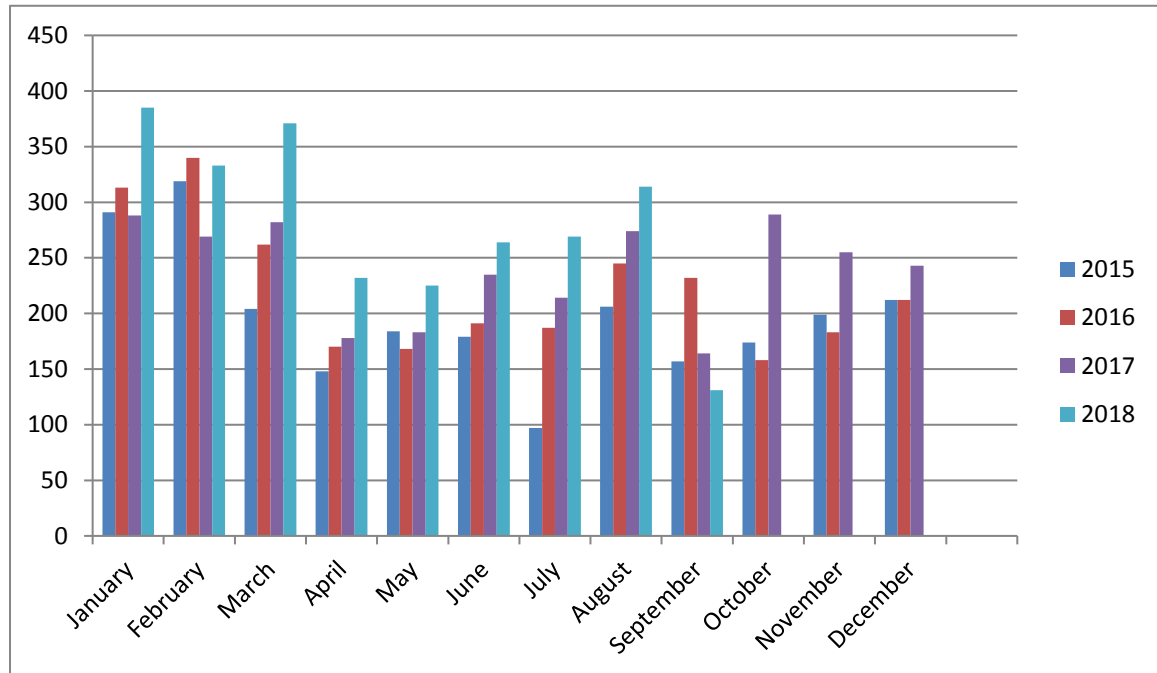
Holiday Street Festival

The 7th Annual Holiday Street Festival will be held Saturday, December 1st from 2:00 p.m. – 7:00 p.m. on Front Beach. Sullivan's Island Elementary School Chorus, Shem Creek Boogie Band, and the Blackwater Rhythm and Blues Band will provide live music for the evening.

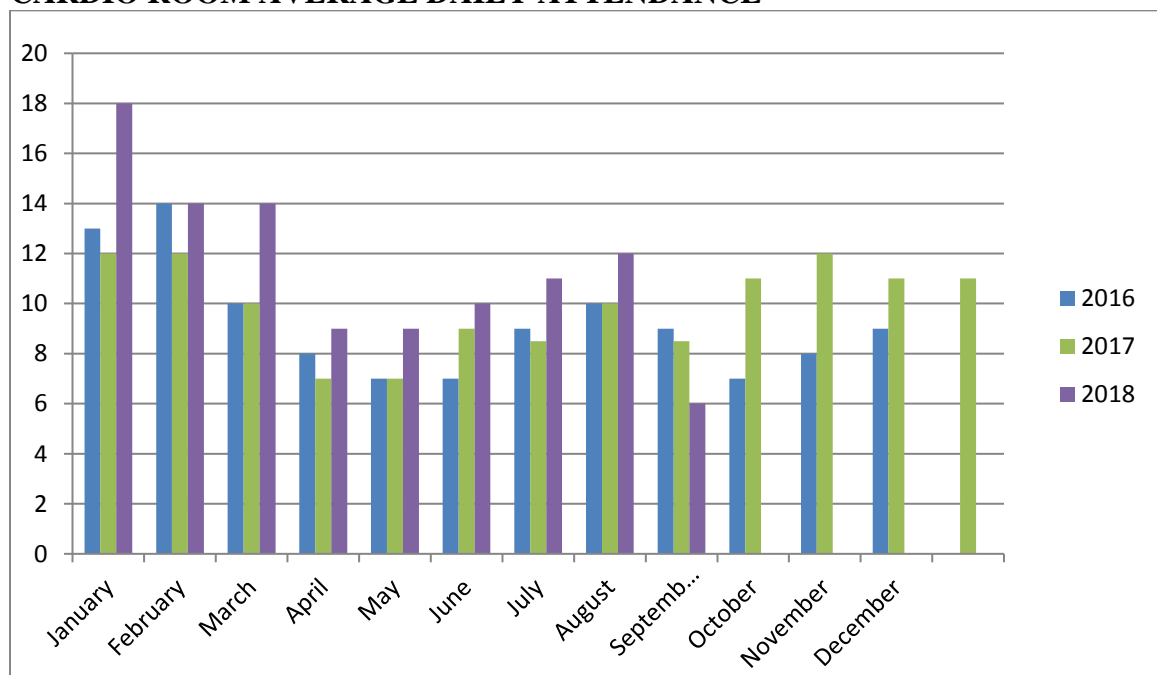
Other

- Marked around fire hydrants for better visibility.
- Mowed, groomed and trimmed around Palm Boulevard and JC Long for Connector Run.
- Repaired holes at the Fire Dept. and on 21st Ave.
- Removed awning on the picnic bench at Front Beach.

CARDIO ROOM PARTICIPATION



CARDIO ROOM AVERAGE DAILY ATTENDANCE



OFFICIAL SEALED PROPOSAL OPENING
RFP 2018-03 – Removal and Replacement of Two (2) Tennis
Courts at the Isle of Palms Recreation Center

10:00 a.m., Thursday, August 9, 2018
Council Chambers of City Hall
1207 Palm Boulevard, Isle of Palms, South Carolina

Present: Interim City Administrator Fragoso
Norma Jean Page, Recreation Director
Marie Copeland, City Clerk

Interim Administrator Fragoso announced the sealed proposal opening of RFP 2018-03 – Removal and Replacement of Two (2) Tennis Courts at the Isle of Palms Recreation Center; she noted that the Request for Proposal was properly noticed in accordance with the Procurement Code on the City's website and advertised in *The Post and Courier*. The deadline for questions was 5:00 p.m. on July 30, 2018 and the subsequent addendum was posted on the City's website.

<u>Bidder</u>	<u>Bid Amount</u>
Talbot Tennis 4225 JVL Park Dr., Suite 504 Marietta, Georgia 30066	\$ 99,988
Carolina Sports Surfaces 2102 Atlantic Avenue Sullivan's Island, South Carolina 29482	\$ 118,500

The proposals will be reviewed for compliance with the Request for Proposal specifications; the results will be presented at the City Council on August 28, 2018.

Respectfully submitted:

Marie Copeland
City Clerk

OFFICIAL SEALED BID OPENING
RFB 2018-04 – REMOVAL and REPLACEMENT OF
GYMNASIUM FLOOR

10:30 a.m., Thursday, August 16, 2018
City Hall Conference Room
1207 Palm Boulevard, Isle of Palms, South Carolina

Present: Interim City Administrator Fragoso
Norma Jean Page, Recreation Director
Marie Copeland, City Clerk

Interim Administrator Fragoso announced the sealed proposal opening of RFB 2018-04 – Removal and Replacement of Gymnasium Floor; she noted that the Request for Bid was properly noticed in accordance with the Procurement Code on the City's website and advertised in *The Post and Courier*. The deadline for questions was 5:00 p.m. on August 6, 2018, and the subsequent addendum was posted on the City's website.

<u>BIDDER</u>	<u>PRICE</u>	
Preferred Sports Flooring Post Office Box 312 Mooresville, North Carolina 28115	\$ 54,453	
Medallion Athletic Products, Inc. 150 River Park Road Mooresville, North Carolina 28117	\$104,000	
SouthEast Sports & Play 555 Outlet Mall Boulevard St. Augustine, Florida 32084	\$ 44,700 48,000 57,000 58,750 61,100 62,000	Snap Sports ReVolution Snap Sports ReVolution Shocktower Snap Sports Maple Tuffshield Snap Sports Maple Tuffshield Shocktower Snap Sports ReVolution Maple Snap Sports ReVolution Maple Shocktower
Sport Court Carolina, Inc. 418 Crompton Charlotte, North Carolina 28273	\$ 66,500	

The proposals will be reviewed for compliance with the Request for Proposal specifications; a recommendation for the contract award will be provided to the Recreation Committee at a Special Meeting on an unspecified date. If the Committee makes a recommendation, it will go to the Ways and Means Committee and then to City Council for the award of the contract.

Respectfully submitted:

Marie Copeland
City Clerk



ISLE OF PALMS
RECREATION DEPARTMENT

Memo

To: Interim City Administrator Desirée Fragoso
From: Norma Jean Page, Recreation Director
Date: October 2, 2018
Re: Awarding Contract to Southeast Sports & Play – Replacement of Gymnasium Floor

I am requesting that City Council authorize a contract in the amount of \$62,000 to Southeast Sports & Play for the replacement of the Gymnasium floor. In compliance with the City's Procurement Ordinance a RFB was issued and sealed bids were accepted on Thursday, August 16, 2018. The bids were reviewed for compliance with the Request for Bid specifications.

Southeast Sports & Play is the only bidder that came within the budgeted amount and included removal and disposal of existing flooring, repairs to underlying concrete seams, cover plates for volleyball poles and painting lines for basketball and volleyball.

I recommend that City Council approve the contract for the replacement of the gym floor to Southeast Sports & Play in the amount of \$62,000.