

WAYS and MEANS COMMITTEE
5:00 p.m., Tuesday, January 15, 2019

The regular meeting of the Ways and Means Committee was held at 5:00 p.m., Tuesday, January 15, 2019 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bell, Buckhannon, Ferencz, Kinghorn, Moye, Rice, Smith and Ward, Mayor Carroll, Interim City Administrator Fragoso, City Attorney Copeland and City Clerk Copeland; a quorum of Council was present to conduct business.

1. Interim Administrator Fragoso called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Election of Chair and Vice Chair

Mayor Carroll nominated Councilmember Ward to serve as Chair; Councilmember Rice seconded and Councilmember Ward won on a vote of 8 to 1 with Councilmember Kinghorn dissenting.

Councilmember Rice nominated Councilmember Kinghorn to serve as Vice Chair, and Mayor Carroll seconded.

Chair Ward nominated Councilmember Bell to serve as Vice Chair, and Councilmember Kinghorn seconded.

Councilmember Ferencz nominated Councilmember Buckhannon as Vice Chair, and Mayor Carroll seconded.

The vote was as follows:

- Councilmember Kinghorn received one (1) vote from Councilmember Rice.
- Councilmember Bell received six (6) votes from Councilmembers Bell, Buckhannon, Kinghorn, Moye, Chair Ward and Mayor Carroll making Councilmember Bell Vice Chair of the Ways and Means Committee.
- Councilmember Buckhannon received two (2) votes from Councilmembers Ferencz and Smith.

3. Approval of Previous Meeting's Minutes

MOTION: Mayor Carroll moved to approve the minutes of the regular meeting of November 27, 2018 as submitted; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

4. Citizens' Comments

Presentation from E-1 about opportunities to refurbish fire apparatus

Kevin McVean, the E-1 Factory Sales and Service Coordinator, and Virgil Slagle of Safe Industries, the Apparatus Sales Representative in South Carolina, were present to provide information to assist the Committee in the decision-making between buying new or refurbishing the 95' aerial tower fire apparatus.

Mr. McVean stated that E-1 complies with NFPA 1912 standards for refurbishing and constructing fire apparatus; NFPA is the National Fire Protection Association, the governing body for building fire apparatus and refurbishing them. The following questions have been asked to determine if the apparatus would be a candidate for refurbishing:

- What is the true condition of the apparatus? Good condition currently.
- Has the unit been in an accident, or has something else happened to it? No
- Has the unit been routinely maintained? Yes, E-1 has reviewed the service records.
- Has the pump and/or aerial been annually tested? Yes.
- Does the unit meet the needs of the area it is serving? Yes
- Is it designed for the way the fire department operates today? Yes
- Can it carry everything that is needed to do the job? Yes
- What is the anticipated cost per year to operate refurbished vs new?
(Insurance costs, down-time costs, maintenance costs, depreciation, reliability and safety)

Mr. McVean informed the Committee that the City's apparatus is a good candidate for refurbishing. He said that the balance of the presentation is composed of before and after pictures of fire apparatus they have refurbished for other agencies. A new NFPA requirement is reflective striping that the IOP truck does not currently have. The goal is to extend the life of the truck to ten to fifteen (10 – 15) years with modifications made to the cab, body and mechanisms of the truck; special attention will be paid to the platform and ladder of the truck. He stated that all of the wearable components will be replaced; he indicated that parts are available and will continue to be for the next ten to fifteen (10 – 15) years.

Other reasons the IOP truck is a good candidate are that it has a Detroit Diesel 60 series engine; the Allison W Tech electronics are current and have parts available. He also noted that, with a refurb, not all of the parts will be replaced, but all components and parts upgraded or modified will comply with current standards

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Mayor Carroll asked about the undercarriage in the coastal environment here on the island.

Mr. Slagle answered that they will relocate “the fits for the rear end, transmission, fire pump and electronic control module to raise them up to get them higher out of the salt water in street flooding.”

Councilmember Rice asked about the timeline if Council decided to refurbish the truck, and Mr. McVean replied that the process would take approximately six (6) months to complete.

When Councilmember Smith asked about the life expectancy of a new truck, Mr. McVean said that it was about fifteen (15) years in the island's environment.

Mr. Slagle indicated that the City must make a decision on refurbishing the truck in the next twelve to eighteen (12 – 18) months because as time passes the truck could develop issues that would make a refurb more expensive and, possibly, less advisable. He stated that, the NFPA says that when a truck reaches the point when refurbishing costs more than half the value of purchasing a new one, the best course of action is to purchase new.

Mr. Slagle noted that to replace the 95' ladder truck would cost between one point four and one point five million dollars (\$1,400,000 - \$1,500,000) and that prices are increasing at a rate of four to seven percent (4% - 7%) per year.

When Councilmember Moye asked about the resale value of the City's 95' fire apparatus, he was told that it is between seventy-five and one hundred twenty-five thousand dollars (\$75,000 – 125,000).

Cathy Adams spoke in support of the Police Department relative to the COLA and merit increases, but she added that her comments could be applied to all City employees. She expressed the need to keep the City's veteran officers for their knowledge of the island and its people and their experience; she said that "to have a solid, professional department and to become and remain competitive" the City needed to proceed with the COLA and merit increases. The full text of her comments is attached to the historical record of the meeting.

Elizabeth Campsen, 32 Intracoastal Court, addressed increasing rates in the City's municipal parking as a means of increasing revenue, i.e. increasing the rate and charging year-round rather than March through October. She noted the City's limitations raising revenue and new revenue sources and said that, at a minimum, the City's parking rates should match those of the County Park. The full text of her comments is attached to the historical record of the meeting. She also addressed the issues of the COLA and merit increases and expressed the opinion that they should go to the lower paid IOP employees.

Rusty Streetman, 4004 Palm Boulevard, voiced concerns about the budgeted COLA and merit increases; he asked that Council carefully deliberate before "automatically letting [the COLA] to go forward automatically across the board," to have a complete salary range analysis by position and employee, to identify employees in the lower wage ranges, to address overtime, to get a complete and thorough review of the organizational review of all department, and to complete a needs assessment for all positions." The complete text is attached to the historical record of the meeting.

5. Financial Statements – Treasurer Suggs

Treasurer Suggs reported that revenues year-to-date, or halfway through the fiscal year, for all funds were at thirty-eight percent (38%) of budget; revenues in the General Fund were at thirty-nine percent (39%) of budget. Business Licenses and Building Permits revenues were performing ahead of expectations at one hundred fifty-two percent (152%) and one hundred twenty-nine percent (129%) of FY18 collections for the same period of time. Rental License revenue is over budget by thirty-three thousand dollars (\$33,000). Looking at Local Option Sales Taxes as an economic indicator of the island, the funds are running two and a half percent (2.5%) ahead of FY18. With a target of fifty percent (50%), expenditures in the General Fund are at forty-two percent (42%) of budget although overtime is higher than normal; in forecasting, overtime will be over budget by approximately eighty thousand dollars (\$80,000). Forty-five thousand dollars (\$45,000) of the overtime can be attributed to Hurricane Florence, and the City believes that seventy-five percent (75%) will be reimbursed by FEMA. The remainder of the overtime relates to coverage for vacancies in the Police and Fire Departments, as well as extended military leave. The City's total cash position has improved by seven hundred twelve thousand dollars (\$712,000) since the last meeting to approximately seventeen million three hundred thousand dollars (\$17,300,000), but large projects included in the budget have not yet begun, i.e., the remediation of the Public Safety Building, the outfall improvements, and the purchase of the 75' fire apparatus. Collections in the tourism funds are one hundred sixty-seven thousand dollars (\$167,000) ahead of FY18.

Councilmember Kinghorn followed up on Ms. Campsen's comments on parking fees in saying that the City should look to increasing the parking fees and other revenue sources before raising

property taxes. He recommended that a decision on parking fees be made at this meeting in order to have the kiosks programed for the March 1 re-opening of them.

Chair Ward stated that he has spoken to the Treasurer and Interim Administrator about holding a Special Ways and Means Committee meeting early in February to focus on sources of revenue only.

Mayor Carroll stated that an increase to parking fees could be placed on the City Council Agenda for the meeting next week on January 22, 2019.

The Chair paraphrased *Robert's Rules of Order* saying that all members of the Committee should be given the opportunity to speak before a member speaks a second time; he would prefer not to have one or two (1 – 2) members dominating the discussion.

In December the City paid pay applications #12 and #13 on the Phase II Drainage project totaling approximately three hundred ninety-two thousand dollars (\$392,000) and legal expenses of approximately seventy-nine hundred dollars (\$7,900).

According to Interim Administrator Fragoso, all of the pipes should be underground by the end of January or the first week of February.

No significant expenses were paid for the underground storage tanks replacements, but the City has received a change order in the amount of twelve thousand dollars (\$12,000) for a hose reel that was not included in the RFB. The Change Order will be on the Council Agenda next week.

6. Old Business – none

7. New Business

A. Consideration of COLA and merit increases

In the January Personnel Committee meeting, the members voted two to one (2 to 1) to support the budgeted COLA increase for all employees and agreed that a new and sustainable policy must be devised for future years. The Interim Administrator also stated that the Personnel Committee agreed that the merit increase budgeted at two percent (2%) should be delayed until Council has completed an assessment of it. The Interim Administrator directed attention to the schedule showing the estimated impact of the two point two percent (2.2%) COLA on each department, and she asked for guidance on the Personnel Committee's recommendation before taking any action.

As a member of the Personnel Committee who supported proceeding with the COLA as budgeted, Councilmember Moye noted that this increase was budgeted and prepared for, and he expressed his frustration that the implementation of the COLA has been delayed. He noted that to change the amount of the COLA at this point would have a detrimental effect on employee morale. He stated that the cost of hiring and training a new employee far exceeded the cost of retaining employees. He reminded Council that they approved this pay adjustment last spring as part of the FY19 budget, and he thought that honoring their commitment was in the best interest of Council, the City, the residents and the employees. He added that he was open to discussions on better ways to compensate employees for the FY20 budget.

Councilmember Bell stated that no one on Council was opposed to giving COLA increases appropriately across the employee population of the City. He indicated that he was not opposed to paying the amount of money budgeted for the COLA if it was paid to those who would benefit the most. On the other hand, he was adamantly opposed to paying the two point two percent (2.2%) COLA to those who are paid very well for their services to the City. He opined that the people the City is losing “are critical to its future, and if the money is not used judiciously to retain the people the City needs to retain,” Council is “failing not only the employees but also the people that we [Council] were elected to serve.”

When the Chair asked for a motion, Councilmember Moyer said that he did not believe that a motion was needed when Council was only asking that staff carry through with the directive they were given when the budget was passed in May 2018.

MOTION: Mayor Carroll moved to proceed with the 2.2% COLA for all employees as budgeted; Councilmember Moyer seconded.

Councilmember Kinghorn recommended a different method of giving employees wage increases that would eliminate the COLA and make all increases merit based. Where an employee falls in the pay range would be a decision made by the department manager. In his opinion, a totally merit based system would be an incentive for employees to perform well in their position.

Councilmember Smith opined that Council should keep “the promise” it made to employees with the passage of the FY19 budget; she added that employees likely had the expectation of a merit-based increase as well. She said that she supported the Personnel Committee’s recommendation.

Councilmember Ferencz stated that she was the person who did not support the Personnel Committee’s decision to proceed with paying the COLA as budgeted; when the budget was approved, Council was under the impression that the City had a strong financial position with “plenty of money in the bank.” She opined that she would fully support distributing the COLA to employees whose annual wage was under fifty-three thousand dollars (\$53,000) which Charleston County has defined as “the livable wage for a family of four” (4) in the area.

Councilmember Buckhannon indicated that he has always been a proponent of a merit-based system for employee pay increases.

As the third member of the Personnel Committee, Councilmember Rice stated that she had voted with Councilmember Moyer to pay the COLA as budgeted. She commented that the City’s employees do “unbelievable jobs” and Council should insure that they are properly compensated and have a decent living standard. She said that she “could not possibly go forward with taking away something that was already promised;” she stated that to reduce or not to distribute the COLA would “destroy morale which was already on a slippery slope.” She urged Council members to pay the COLA as promised to employees.

A recommendation from Councilmember Kinghorn was to provide department managers with a budget and to charge them with managing it; he was confident that they could find the two to five percent (2 – 5%) to reward the department’s employees for a job well done. He commented that he had voted against the budget for the past three (3) years due to a lack of reform; he specifically referenced the number of meetings held each year involving some number of Councilmembers and staff that reduce staff time to do their jobs. He stated that he has also been a supporter of raising registration fees, building license fees, user fees, franchise fees, etc. in lieu of raising

property taxes. He opined that the City was not in a bad financial position, and, if some of the reforms he was referring to were put into action, the City “would be in a great financial position.”

Councilmember Bell reiterated that he was not against the COLA but was against the flat application of it. The money is in the budget, but he was not one (1) who thought that, just because money was in the budget, it should be spent. He, therefore, did not think the COLA was a promise to employees; situations change over the course of a budget year that affect other funding earmarked in the budget. The City had no idea in May 2018 that the City was looking at twenty-seven million dollars (\$27,000,000) in drainage projects that cannot wait five to ten (5 – 10) years to be tackled. He also stated that he did not agree that fifty-three thousand dollars (\$53,000) was the “magic number.” Councilmember Bell remarked that the City was losing employees who were at the lower end of the pay ranges; they are going to receive an additional five thousand dollars (\$5,000), and the City is going to have to spend three to five (3 – 5) times that amount to hire and train a replacement. He stated that he has spent a good amount of time with Treasurer Suggs and Interim Administrator Fragoso as they have worked to develop new methods for increasing employee wages in a reasonable and sustainable fashion.

Councilmember Smith repeated her stance that Council should live up to its promise to employees; she then paraphrased Councilmember Moye from the Personnel Committee meeting as she stated that, when something is taken away, it has a much longer lasting negative effect than the short-lived positive effect of giving someone something extra. She added that the job market was currently very competitive, for instance, jobs at Chick-fil-a were paying fourteen dollars (\$14) an hour.

Councilmember Moye stated that the recommendation from the Personnel Committee was to pay the COLA as budgeted this year and to make changes for the FY20 budget and that the Interim Administrator, HR Officer and the Treasurer were working to develop options related to the COLA and merit increases for Council to consider. He commented that to delay paying the FY19 COLA while studying the pay ranges and a new policy for the future would have an adverse effect on employee morale.

Interim Administrator Fragoso confirmed that staff is working on alternatives for Council consideration relative to future policy related to employee wage increases, but they do not have an alternative prepared for the FY19 budget year. Staff realizes that change is necessary going forward, but they advocate paying the COLA as it was approved for the FY19 budget year. She asked that staff be given guidance on the FY19 COLA that, in the past, has been implemented automatically January 1.

Councilmember Ferencz questioned that, since the money is in the FY19 budget, the two percent (2%) merit would also be paid.

Councilmember Rice called for the vote.

Councilmember Moye responded to Councilmember Ferencz noting that the two percent (2%) merit was not promised to employees and is not an expectation of the City’s employees whereas the COLA of two point two percent (2.2%) was promised to all employees.

Councilmember Ward said that he would like to hear more about Councilmember Bell’s ideas for FY20 relative to pay ranges.

VOTE: The motion to pay the COLA at 2.2% for FY19 PASSED on a vote of 7 to 2 with Councilmembers Ferencz and Bell casting the dissenting votes.

B. Recommendation from the Recreation Committee to award a contract to Talbot Tennis/McGrath industries in the amount of \$29,437 for the resurfacing of the Tennis Courts (pg. 23, In 62 – Capital Projects, Recreation Department Maintenance - \$68,000)

The Interim Administrator reported that the money budgeted for FY19 was sixty-eight thousand dollars (\$68,000) to reconstruct the two (2) tennis courts; when the bids were opened, they were approximately forty-seven percent (47%) over budget. Staff re-evaluated the courts and decided to re-surface them and to gain an additional five (5) years use; during those five (5) years, Council can put money in reserves for the re-construction of the courts.

MOTION: Councilmember Rice moved to recommend the award of a contract to Talbot Tennis for \$29,437; Councilmember Buckhannon seconded.

Councilmember Bell asked if the Committee was going to discuss how time could be allocated at the Rec Department to the residents or if thirty thousand dollars (\$30,000) was going to be spent for anybody at any time to use the tennis courts? He also asked if there was an opportunity to increase revenue by charging for the use of the tennis courts.

In a similar vein, Councilmember Moye reported that the Rec Committee had charged the department manager to come to the next meeting with policies for greater resident rental, use or reservations of the recreational facilities to meet the residents' use.

Councilmember Kinghorn said that he thought this was a "want" rather than a need and, until the Rec Department can generate more revenue, he would oppose this project.

Councilmember Buckhannon noted that registration fees were increased this year for both residents and non-residents. He also reiterated that this resurfacing of the tennis courts was expected to serve for five (5) years; during that time, Council could reserve funds for the re-construction of the courts.

Responding to Councilmember Kinghorn's question, Councilmember Buckhannon said the courts did present a safety concern, and, on a scale of one to ten (1 – 10) for the level of safety, Councilmember Buckhannon rated the tennis courts as a seven or eight (7 – 8).

VOTE: The motion PASSED on a vote of 7 to 2 with Councilmembers Kinghorn and Bell dissenting.

C. Recommendation from the Real Property Committee to award a contract to ATM in the amount of \$21,000 for consulting services (assessment/development of scope of work, bidding and construction oversight) for the marina bulkhead coating/repainting project (pg. 36, In 56 – Marina Fund, Marina Operations, Maintenance and Service Contracts - \$176,000)

MOTION: Councilmember Bell moved to award a contract to ATM in the amount of \$21,000 for consulting services as detailed above; Councilmember Ferencz seconded.

Mayor Carroll stated that the marina was an asset that the City has a contractual agreement saying certain things the City must do in the way of maintenance, and the rehabilitation of the docks falls under that heading. He noted that, in February, the City will pay off the debt for the marina purchase freeing up three hundred thousand dollars (\$300,000) annually that can be used for on-going maintenance.

Councilmember Bell explained that this project was sealing the bulkhead insuring that it will last a long time; it is the logical next step. The consulting services will have someone on-site to insure that the project is done correctly.

Interim Administrator Fragoso stated that the ATM proposal was more comprehensive, as well as the low bidder. She noted that the City is currently under contract with ATM for the design and engineering of the marina docks rehabilitation project.

With the talk of raising taxes, Councilmember Kinghorn stated that, as a matter of principle, he must vote against the project.

VOTE: The motion PASSED on a vote of 8 to 1 with Councilmember Kinghorn casting the dissenting vote.

D. Recommendation from the Public Safety Committee for a budgeted expenditure of 247,644.75 to replace 27 portable radios and 25 mobile radios (in cars) for the Police Department (Pg. 22, In 32, Police Department Capital Outlay – \$130,000; pg. 25, In 109, Muni ATAX, PD Capital Outlay - \$65,000; pg. 28, In 263, State ATAX, PD Capital Outlay - \$65,000)

MOTION: Councilmember Buckhannon moved to award a contract to Motorola for the budgeted expenditure of \$247,644.75 for radios detailed above; Councilmember Bell seconded.

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Mayor Carroll stated that the existing radios were being discontinued as the model is considered obsolete and parts will no longer be available; the County will be transitioning to encryption which will be on the radios as presented.

Councilmember Buckhannon stated that the replacement of the radios was not a “want;” the new radios will allow police officers to communicate with Charleston County’s Consolidated Dispatch Center. He noted that this purchase was anticipated and money was put into reserves to pay for them.

Councilmember Kinghorn asked if the purchase could be delayed and spread over in two (2) budget cycles

Councilmember Ferencz noted that radios are in every vehicle in the Police Department’s fleet, and, in addition, each officer has a mobile radio. She asked if the radios could be shared.

Councilmember Bell said that he has asked the same question about the vehicles. He noted that if one (1) of the radios breaks, it cannot be repaired because parts are no longer available; and, without the encryption capability, the officers will be not able respond to communities with which the City has mutual aid agreements or the dispatch center. He indicated that he, too, would like to spread the cost over a couple of years.

At this point, Councilmember Kinghorn asked to go through the procurement process to replace the radios, but Interim Administrator Fragoso stated that the radios were on state contract so the State has already gotten the best pricing.

Interim Chief Usry stated that Charleston County went out for a bid, and the City is using the County's contracted pricing to buy the radios. Based on the encryption initiative, Motorola was awarded the contract. When Charleston County sets a deadline when they must have the number of radios each municipality needs and places the order, the City's Police Department will have no radios, and the City will be unable to benefit from Charleston County's discounted price. She added that currently the City will get a discount for the radios turned in, and she did not know how long that offer would be available. Presently the Interim Chief did not know when the deadline would be for ordering via Charleston County's contract.

VOTE: The motion PASSED on a vote of 8 to 1 with Councilmember Kinghorn casting the dissenting vote.

E. Recommendation from the Real Property Committee to award a contract to Trident Construction in the amount of \$95,267 for Phase 1 of the Public Safety Building remediation

MOTION: Councilmember Ferencz moved to award the contract for the Public Safety Building to Trident Construction in the amount of \$95,267; Councilmember Bell seconded.

Councilmember Bell reported that the RFB was open to Trident Construction and to Hill Construction; the bids were dramatically different – Trident at \$95,267 and Hill at \$208,612. He explained that Phase I was doing the forensics on the building. The vote in the Real Property Committee was two to one (2 – 1), and each member of the Committee presented the rationale for his/her decision.

Chief Graham stated that she preferred Trident because of the City's past experience with them as the contractor for Fire Station 2.

Councilmember Bell wanted it put into the record that both companies stated that the City has a good, solid building.

Interim Administrator Fragoso asked that the Committee members to look at the breakdown that was in the meeting packet; she noted that Trident has indicated that the profit percentage is negotiable.

VOTE: The motion PASSED on a vote of 8 to 1 with Councilmember Kinghorn cast the dissenting vote.

F. Discussion of FY20 budget and 10-year Capital Plan

The Committee reviewed the 10-Year Capital Plan for the Fire Department and Police Department and the deferrals were pointed out.

When Councilmember Kinghorn asked the Interim Chief how many grants the Police Department had applied for over the past year, she responded that no grant applications were submitted over the last year. He stated that many grants were available that would pay for some of these items;

in conclusion, he asked how staff could be freed up to pursue grants that would reduce City expenses.

Councilmember Buckhannon reported that the public Safety Committee charged the staff with asking Lowe-Wild Dunes to contribute to the cost of fire trucks because the tall and large buildings they have constructed is one of the reasons that the City needs the ladder trucks.

Responding to Councilmember Kinghorn's question, Interim Chief Usry stated that the Police Department had applied for one (1) grant in the last year.

The financial document discussed is attached to the historical record of the meeting.

Councilmember Rice noted that the money in the budget to refurbish the fire truck was quoted at six hundred fifty-five thousand dollars (\$655,000).

Councilmember Bell expressed his gratitude to the Police Department for coming forward, unsolicited, with a proposal that will be a savings for the City.

Councilmember Kinghorn asked that a line be added as a placeholder for sewer; he feels strongly that the drainage and sewer projects should be addressed simultaneously.

According to the Interim Administrator, the Rec Department has not added a maintenance contingency line to their budget because they have a full-time building maintenance staffer who stays on top of issues in that building.

Councilmember Buckhannon recommended re-introducing the plan of setting money into reserves to pay for repairs and maintenance at Front Beach since the City owns the street from 10th to 14th Avenues.

When the Mayor stated that Charleston County would love to have the bathrooms, Chair Ward commented that they have not wanted it so far.

Councilmember Kinghorn suggested scraping sand or creating a berm before the storm hits or brushes the island; his idea got no traction because acting before the storm would not be FEMA reimbursable. A hurricane must be a named storm in order for a municipality to be eligible for FEMA reimbursement.

The final page is debt service totaling one million fifty-three thousand, one hundred eighty-six dollars (\$1,053,186). The Committee was reminded that, in January 2019, the marina bond will be paid in full, freeing up three hundred thousand dollars (\$300,000) per year to be set aside for use toward the marina dock rehabilitation.

In the summation at the bottom of the page, Interim Administrator Fagoso and Treasurer Suggs backed out the projects for which funding has not been identified; this new total is now closer to figures seen in the past in the Capital Projects fund, approximately two million five hundred thousand dollars (\$2,500,000). Due to the need for additional funds for the major projects, staff has proposed that a Special Meeting of the Ways & Means Committee be held to discuss only possible sources of revenue for the City.

Clarifying the marina lease for the Mayor, Councilmember Bell explained that the City is required to keep the docks in safe, working order, not required to replace them; he noted that the lease was changed recently to include ordinary plank replacement to the list of City responsibilities.

7. Miscellaneous Business

Next Meeting Date: 5:00 p.m., Tuesday, February 19, 2019 in the Conference Room

Mayor Carroll reminded the Committee about the Special Ways & Means Committee Meeting at 5:00 p.m., Thursday, January 31, 2019.

8. Executive Session – unnecessary

9. Adjournment

MOTION: Councilmember Kinghorn moved to adjourn the meeting at 7:26 p.m.; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk