

**WAYS AND MEANS COMMITTEE**  
**5:00pm, Tuesday, September 17, 2019**  
**Council Chambers**  
**1207 Palm Boulevard, Isle of Palms, SC**

**MINUTES**

**1. Call to order**

Present: Mayor Carroll, Council members Ward (Chair), Ferencz, Moye, Rice, Kinghorn, Bell, Smith

Absent: Council Member Buckhannon

Staff Present: Administrator Fragoso, Treasurer Suggs, Director Kerr, Chief Cornett, Chief Graham

**2. Approval of Previous Meeting's Minutes**

**MOTION: Council Member Bell made a motion to approve the minutes of the July 20, 2019 meeting, and Council Member Moye seconded the motion. The minutes passed unanimously.**

**3. Citizen's Comments – none**

**4. Financial Statements – Treasurer Debbie Suggs**

Treasurer Suggs reviewed the financial reports and project worksheets provided to Committee members. She stated that all departments are currently meeting their expenditure targets, and the budget is the same as the forecast to this point in the year. The final payout for the underground storage tank has been made. The project is now complete and finished under budget. Administrator Fragoso and Treasurer Suggs stated that they are not proposing a millage rate change.

Administrator Fragoso said the impact of the new drainage projects will be seen on next month's financial statements. Treasurer Suggs stated a new project worksheet for the Public Safety building renovations will appear in next month's packet.

**5. Old Business – none**

**6. New Business**

**A. Presentation by David Cheatwood, Managing Director, First Tryon Advisors**

Administrator Fragoso introduced Mr. Cheatwood as an advisor being considered to provide guidance to the City through the planning, budgeting, and spending processes for upcoming capital improvements projects. She stated that First Tryon is a firm used by

many state and local municipalities for similar purposes. She invited Mr. Cheatwood to present to First Tryon's "Capital Improvements Planning Model" to the Committee. She indicated to the Committee that no vote would be expected following the presentation; that it is for information only at this point in time. Mr. Cheatwood then gave a broad but detailed overview of their planning model, how it is being used in nearby municipalities, and how it could be used for the City. Council Member Ward said the issue would be discussed further at next week's City Council meeting.

**B. Consideration of the refurbishment of Tower 1002 in the amount of \$600,000**  
[FY 20 Budget: Capital Projects -- \$300,000; Muni ATAX \$150,000; State ATAX \$150,000]

Chief Graham requested approval of funding for the refurbishment of the 2003 95' Tower truck in the amount of \$600,000. She reported this is less than the \$655,000 originally discussed as there were four options she is declining at this time. She shared there is a one-year warranty on the parts, but the refurbishment is expected to extend the life of the truck 10-15 years.

**MOTION: Council Member Rice made a motion to approve Chief Graham's funding request of \$600,000, and Council Member Moye seconded the motion. The motion passed unanimously.**

**C. Consideration of replacement of four patrol vehicles**  
[FY20 Budget: Capital Projects -- \$44,000; Muni ATAX - \$88,000; State ATAX - \$88,000]

Chief Cornett requested approval of funding for four patrol vehicles in the amount of \$220,000. He noted the original budget item was for five new SUVs, but the Ford SUV interceptors were not on the State contract. The contract did have Ford F150 trucks which will help with towing a boat as well as response to beachfront calls, if needed. These trucks are more expensive which is why the request is for four vehicles instead of the originally planned five, however the total expense will be under budget.

Discussion ensued as to whether or not the Ford F150 is an appropriate police vehicle for the Isle of Palms, with Council Member Rice stating she felt the trucks were "aggressive." Chief Cornett said these are roomier vehicles than the regular patrol cars. Mayor Carroll did ask that they limit the amount of time they would be used on the beach. Chief Cornett assured him they would only be used on the beach if necessary.

**MOTION: Council Member Bell made a motion to approve Chief Cornet's funding request for four patrol vehicles, and Mayor Carroll seconded the motion. A vote was taken as follows:**

Ayes: Carroll, Moye, Ferencz, Smith, Kinghorn, Bell, Ward  
Nays: Rice

**The motion passed.**

**D. Approval of FY20 Millage Rate**

Administrator Fragoso stated no millage rate increase is being proposed.

**MOTION: Mayor Carroll made a motion to set the millage rate at 0.0247. Council Member Moye seconded the motion. The motion passed unanimously.**

**E. Consideration of City Administrator Employment Agreement**

Council Member Moye stated the Personnel Committee and the Mayor have been working through the agreement, and he suggested the need for legal advice from the City Attorney.

**7. Miscellaneous Business**

The next Ways and Means Committee meeting will be held at 5:00pm on Tuesday, October 15, 2019 in Council Chambers.

**8. Executive Session**

Mayor Carroll made a motion to move into Executive Session to receive legal advice regarding an employment contract. Council Member Rice seconded the motion. Committee members moved into Executive Session at 6:01pm.

**9. Adjournment**

There being no votes or actions taken during Executive Session, the meeting was adjourned at 6:24pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk