

RECREATION COMMITTEE

5:00 p.m., Monday, March 4, 2019
City Hall Conference Room
1207 Palm Boulevard, Isle of Palms, South Carolina

AGENDA

1. Call to order and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.
2. Election of Chair and Vice Chair
3. Approval of Previous Meeting's Minutes
Regular Meeting of January 8, 2019
Regular Meeting of February 4, 2019
4. Citizens' Comments
5. Departmental Report – Director Page
6. Old Business
 - A. Consideration of rental alternatives for the Recreation Center, fields and courts and associated costs
 - B. Consideration of policy changes to encourage more residents to use the Rec Center
 - C. Discussion of fee structure for classes and programs
 - D. Update on franchise agreement
7. New Business
Discussion of 2019 Farmers Market
8. Miscellaneous Business – none

Next meeting Date: 5:00 p.m., Monday, April 1, 2019 in the Conference Room

9. Adjournment

Recreation Committee

5:00 p.m., Tuesday, January 8, 2019

The regular meeting of the Recreation Committee was called to order at 5:00 p.m., Tuesday, January 8 2019 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Moye and Smith, Chair Buckhannon, Interim Administrator Fragoso, Recreation Director Page and City Clerk Copeland, a quorum was present to conduct business.

1. Chair Buckhannon called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

Councilmember Smith asked that a change be made to fourth paragraph under Item 4, Departmental Report saying that she would like to see signs "posted in business' windows throughout the island."

MOTION: Councilmember Moye moved to approve the minutes as amended; Chair Buckhannon seconded and the motion PASSED UNANIMOUSLY.

3. Citizens' Comments

Dan Slotchiver of 6805 Back Bay Drive stated that he was the speaker for the Old Man's Basketball group that brought approximately twenty (20) members to this meeting; this group consists of approximately eight (80) members who routinely draw fifteen to twenty (15 – 20) members for basketball on Saturday mornings on the outdoor courts at the Rec Center. When the weather conditions are cold, rainy or extremely hot, they typically do not play. They have been trying to find a way that they could use the indoor basketball court at the Rec Center; now that the Rec Center is open on Sunday afternoons, Director Page has designated between 1:00 p.m. and 3:00 p.m. for adult gym use so these guys can play full court basketball.

Mr. Slotchiver commented that tae kwon do has used the gym for many years on Saturday mornings, and only three to five (3 – 5) people have been participating in the past couple of months. He opined that tae kwon do "could easily meet in one (1) of the classrooms."

Although they appreciate the Director's efforts to give them exclusive play time in the gym, the basketball players have found that the men on the team typically have family obligations on Sunday afternoons and are not available for basketball. Mr. Slotchiver stated that the City has "a space that island residents want to use for a purpose that is legitimate and . . . should be looked at, especially when it has the majority of people" compared with tae kwon do. Mr. Slotchiver added that the gym is the only space they could use whereas the tae kwon do class could meet in a classroom; over the span of five (5) years, they have proven they will show up every week. He referenced the letter sent to all of Council and delivered to City Hall prior to the meeting for additional details and a short listing of the IOP residents who are in the group. In summary, he stated that they want the opportunity to be able to play on a regular basis in a nice facility recognizing that events occur throughout the year that occupy the gym. He asked that the Committee consider moving tae kwon do out of the gym or holding the classes at a different time and allowing them to play on Saturday mornings between 8:00 a.m. and 10:00 a.m.

The Old Man's Basketball group also asked that the Committee consider designating the entire afternoon on Sundays to family gym time.

Joe Birkstrom, 526 Palm Boulevard, thanked the staff for allowing the Sullivan's Island basketball team practice time in the gym, and he stated that the team was two and two (2 – 2) this far into the season. He also said that he was one (1) of several dozen parents who are spending a lot of time traveling over the County for games of soccer, lacrosse, baseball and basketball, and to Mount Pleasant, West Ashley, and North Charleston to rent fields for games. He asked that they be given the opportunity to rent fields at the Rec Center in the off-season; currently they are renting four (4) fields in Mount Pleasant for lacrosse. He asked that the Recreation Committee consider their request.

MOTION: Councilmember Moyer moved to address Section 6, Item B at this point in the meeting; Councilmember Smith seconded and the motion PASSED UNANIMOUSLY.

6. New Business

B. Discussion of Recreation Facilities use, rental and access options

Councilmember Moyer stated that he has been contacted many times over the course of his first year on Council about finding more ways for residents to have access, rent or otherwise use the Rec Center. By putting this on the Agenda, he chose not to present a plan to the Rec Director because he thought she has the expertise and that the staff knows what is needed and what is more feasible to serve the community. He then charged Director Page, her staff and Interim Administrator Fragoso to present to the Committee changes to consider to increase use of the facilities. He stated that currently the City does not have a fee schedule for renting out the facility, for instance, class instructors could be contract employees who rent the space and collect any fees established by the instructor rather than City employees. He thought that the requests made today were examples of activities that would be standard practice for other municipalities. He reiterated that he wants staff to come up with ideas to better meet the needs of the community; he thought that the requests were stemming from an ever changing demographic that has more young families on the island and from a more engaged citizenry. Statements he has heard over the last year are that residents want the Rec Center to be the "heart of the community" and "make sure the City has an open, inviting and available way to use it." He suggested that the Rec Center could become another revenue center for the City.

Director Page stated that tae kwon do was the first class to be offered when the building was opened in 1982. She then asked the Old Man's Basketball group if playing from 7:45 a.m. to 9:45 a.m. on Saturday mornings would be satisfactory for their games since the adult tae kwon do class does need to stay in the gym because the equipment they use is there.

Councilmember Moyer told Director Page that he was looking for a more holistic approach to accommodating the residents, and the Old Man's Basketball group was only one (1) small part of the community. He also said he would like to know who are taking the classes; he would like to see a breakdown similar to the one (1) in the monthly report for young people's sports. If the participants in tae kwon do were primarily Mount Pleasant residents, he questioned why it would get priority over island residents who want to play basketball.

Director Page reminded the Committee that the instructors bring in revenue. If the men's basketball group accepts the Director's offer, residents would have earlier access to the cardio

room, and, possibly, another class could be added; since the Rec Center opens at 9:00 a.m., the Department will spend a little more on wages to insure it is open at 7:30 a.m.

Councilmember Moyer said that the Rec Center should never have an unused space when people want to use it, and he has seen that to be the case. That is one (1) situation he believes staff's recommendations can eliminate. He added that he would also like to see a schedule comparing renting class space to instructors rather than bringing them on as part-time employees.

Speaking again for the basketball group, Mr. Slotchiver said that they would be content to have access to the gym from 8:00 a.m. to 9:45 a.m. on Saturdays.

Director Page said that she did not think they could start the Saturday basketball until the first weekend in February because staff schedules have been set through January.

4. Departmental Report for November and December 2018 – Director Page

The monthly report is attached to the historical record of the meeting.

One (1) item of information Director Page thought was interesting was that the participation of children between the ages of 5 to 6 years has increased by twenty-two percent (22%).

Upcoming events include Doggie Day at the Rec on Saturday, February 9th, the Front Beach Fest on Saturday, March 9th and the IOP Yard Sale on Saturday, March 30th.

Director Page stated that the Sullivan's Island basketball team did not contact her requesting use of the gym for their practices; she did get an email the day of the Council meeting from one (1) parent. She added that someone from that group went to *The Island Eye News* wanting an article written saying that the IOP Rec Center did not like children because children were not allowed to play in the gymnasium. She stated that just because something was on social media did not mean that it was the truth.

Councilmember Moyer referred to the breakdown of children registering for basketball as the report he would like to see for the classes held at the Rec. He stated that, in business, if someone can perform a job for you as contract labor, it was preferred over hiring another employee because the business would not be required to offer benefits.

According to Director Page, if an instructor was to rent space to teach a class, he/she would be required to have liability insurance meeting the City's coverage requirements and naming the City as an "also insured;" if the instructor purchased the insurance and paid rent on the space, he/she would not make any money by teaching. When they become part-time employees of the City, they are covered by the City's liability insurance. Additionally, the City has more control over what and how they teach than it would have otherwise.

MOTION: Chair Buckhannon moved to suspend the rules and to re-open Citizens' Comments; Councilmember Moyer seconded and the motion PASSED UNANIMOUSLY.

3. Citizens' Comments

Brenda Rosenthal, 3013 Waterway Boulevard, stated that she has been a resident of the island for twenty-five (25) years and regularly attends Zumba at the Rec Center. She said that, if some

of the ladies from Zumba want to go out for coffee, they go to The Refuge. She said that she would like to see the Rec Center become more of a community center, so that, if the Zumba ladies wanted coffee after class, they could go to a location within the Rec Center to sit and enjoy a cup of coffee together. In her opinion, the Rec Center does not now have any sense of gathering. She thought that holding lectures on a variety of topics would bring more adults into the Rec Center during the day and who would likely stop by a juice bar or coffee area. She stated that nearly all of the women who attend the Zumba class belong to a full-service gym in Mount Pleasant, and they are paying considerably less for those memberships than they pay to attend a couple of classes at the Rec Center for a full month. Another idea for drawing island residents to the Rec Center and creating sense of gathering would be a community organic garden.

Director Page stated that the Rec Center was moving in that direction with the free classes it offers and the groups who simply gather at the Rec for companionship, like the Gather Knit and Stitch group and the Wood Carvers. She also noted that coffee was available in the Lobby despite not offering much in the way of seating. The Director then urged Ms. Rosenthal and her friends to come to her with their ideas; she said that she tries to put every suggestion into action assuming it is reasonable.

The Director stated that the Recreation Department has a mission statement.

Additionally, Director Page reported having an active senior's group with the Keenagers.

Councilmember Smith stated that a lot of great things were going on at the Rec Center; she was excited at the prospect of a community garden.

Interim Administrator Fragoso stated that the City needed strategic planning; it needs to take a long look to determine what the City needs for its residents and what must be done to provide it.

4

5. Old Business

A. Consideration of an award of a contract to Talbot Tennis/McGrath Industries in the amount of \$29,437 for the repair of the tennis courts (RFB 2018-06)

Committee members were directed to the recommendation from Director Page for this award. She recalled that, when the bids were originally opened, the bids were much greater than the amount budgeted; Director Page reached out to the two (2) bidders and asked about repairing the tennis courts. When the second RFB was advertised the same bidders submitted bids for using the same material; Talbot offered a three (3) year warranty that the cracks he fills will not re-appear, but new cracks could occur. This re-surfacing process should give the City another five (5) years to accumulate funds for the replacement of the courts.

Chair Buckhannon stated that, in five (5) years, the basketball courts will also need to be re-done, and he thought the entire corner should be re-developed at that time. He suggested that the City begin to reserve funds for that project and the addition of one (1) tennis court and the necessary lighting.

MOTION: Councilmember Smith moved to recommend to the Ways and Means Committee the award of a contract to Talbot Tennis/McGrath Industries in the amount of \$29,327 for the repair and resurfacing of the tennis courts; Councilmember Moyer seconded and the motion PASSED UJNANIMOUSLY.

Responding to Councilmember Moye's question, Director Page stated that the work on the tennis courts must wait until the spring. She noted that she has applied for a grant, and the work cannot begin until after the grant funds are awarded.

B. Update on surfing franchise RFP and possible required amendments to the City Code

Interim Administrator Fragoso said that work on the RFP continues; she stated that she has been focusing on how the franchise agreement would look and talking to the City Attorney about ordinance changes that would be required. She reminded the Committee that the franchise agreement must be approved in ordinance form by Council, and, depending on how specific the RFP is written, the need for ordinance changes might be avoided. Currently she is coordinating with staff how the franchise would work since it is technically a lease and to whom the responsibility for oversight will be assigned.

When Councilmember Smith asked when the City would be ready, the Interim Administrator said that she was aware that summer was rapidly approaching, and she anticipated putting out the RFP in February so that the franchise agreement(s) will be in place for the 2019 season.

Director Page asked that a requirement for the franchisee to clean two (2) blocks of beach in either direction when his day is over, making them accountable for the area of beach that they use.

According to the interim Administrator, the typical financial arrangement would be one where the franchisee pays the City a percentage of gross profits.

As to location, the City knows that one (1) group has arranged for space on the beach in Wild Dunes; the resort will even book appointments for their guests. Interim Administrator Fragoso thought that the City should grant more than one (1) franchise to offer surfing lessons on the public beach. Based on the franchise agreement, the City can control the number of class participants, the location, etc.

Councilmember Smith expressed hope that the franchisee would offer a surfing camp a couple of weeks in the summer for island residents only.

6. New Business

A. Discussion of FY20 Budget and Capital Plan

After discussion and evaluation, several items originally scheduled for purchase or replacement in FY20 have been deferred to an out year; the remaining items are:

• Additional or replacement playground equip or outside scoreboard (only with failure)	\$10,000
• Replacement of golf cart	6,000
• Replacement of server for RecTrac or cameras	6,000
• Replacement of HVAC as needed (15 units)	50,000
• WiFi for Rec building and grounds	8,600
• Building maintenance contingency	<u>25,000</u>
Total	105,600

The items deferred to FY21 or FY22 are:

- RecTrac on-line registration module \$ 5,400
- RecTrac software to enable on-line with second server 25,000
- Acoustical panels for gym (FY22) 30,000
- Replacement of soccer goals (only with failure) 6,000
- Replacement lift (FY22) 6,000
- Replacement of floor scrubber 6,000
- Replacement of sound system speakers (FY22) 10,000
- Replacement of John Deere tractor 20,000

On the subject of the RecTrac software, staff is evaluating whether other software is available that is compatible with RecTrac and costs less that could handle on-line registration.

Unlike other departments in the City, the Recreation Department has a dedicated maintenance person to handle small repairs and to manage contractors when their services are needed. This contingency will be evaluated against the maintenance plan to refine the amount.

7. Miscellaneous Business

Director Page asked that, when someone comes to Council or Committee members with an idea for a new class or program, to please direct them to her, and she will discuss it with her staff to determine if it is feasible for them to try.

Councilmember Smith shared an idea for a new piece of equipment she was told about by a resident, i.e. a swing for children confined to a wheelchair.

Next Meeting Date: 5:00 p.m., Monday, February 4, 2019 in the Conference Room.

8. Adjourn

MOTION: Councilmember Moye moved to adjourn the meeting at 6:22 p.m.; Chair Buckhannon seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk

Recreation Committee

5:00 p.m., Monday, February 4, 2019

The regular meeting of the Recreation Committee was held at 5:00 p.m., Monday, February 5, 2019 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Smith and Past Chair Buckhannon, Interim Administrator Fragoso, Recreation Director Page and Clerk Copeland; a quorum of members were present to conduct business. Councilmember Moye was absent.

1. Chair Buckhannon called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Election of Chair and Vice Chair

Chair Buckhannon nominated Councilmember Moye as Chair, and Councilmember Smith seconded. Councilmember Moye was unanimously elected Chair.

Chair Buckhannon nominated Councilmember Smith as Vice Chair, and Councilmember Smith seconded. Councilmember Smith was unanimously elected Vice Chair.

3. Citizens' Comments

Jamie Zazella, 104 Forest Trail, attended this meeting because a discussion of the fee structure for classes and programs offered at the Rec Center was to be discussed. She stated that residents and non-residents have an amazing value in the classes and programs offered at the Rec compared to the actual charges. She opined that, if any financial shortfall occurred, it should be made up by non-resident charges for Rec programs and classes.

Marshall Depass, 28 – 26th Avenue, approached the Committee representing Carolina Salt Surfing and noted that they are interested in providing individual surf lessons, but not a surf camp. He reminded the Committee that Kyle Busey has been a part of the franchise program at Folly Beach, which he described as “too saturated” because the Town offered too many franchises. Mr. Busey thought the franchise proposition was good if properly regulated. Mr. DePass stated that Wild Dunes was repeatedly asking them to offer surfing lessons which they could advertise as another amenity offered by the resort. At this point, Carolina Salt Surfing was only asking to be approved to offer surfing lessons on the beach in Wild Dunes in the vicinity of the Boardwalk; they were not interested in offering surfing camps on the IOP beach.

MOTION: Chair Smith moved to discuss the item under old Business related to franchise agreements for surf camps at this time; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

5. Old Business

Status of the beachfront franchise agreements for surf camps

Interim Administrator Fragoso stated that the draft RFP has been crafted, and it attempts to identify qualified vendors who could meet the City's needs, whether for surf camp or another activity that might seek a Front Beach franchise. She reported that she spoke with the Administrator for the Town of Folly Beach and that the IOP RFP mimics the one they issued; they

have four (4) active franchise agreements. As in other RFPs, the RFP contains certain requirements that must be met in order to qualify for a franchise agreement, such as meeting the liability insurance limits and naming the City as an “also insured,” having workers compensation insurance, being certified in CPR, lifeguard and life-saving, having one (1) instructor for every five (5) students, etc. The Interim Administrator noted that to offer and approve any franchise agreements would open the beach up to commercial activity which would be diametrically opposed to the existing City Code that prohibits commercial activity on the beach, except for a professional photographer for one (1) hour. A decision that Council must make. In addition, she noted that franchise agreements would be additional contracts that the City staff would be required to track and manage; the agreements would be for one (1) year giving the City the opportunity to terminate or to make revisions, if needed, in negotiating a renewal. The RFP does not designate an area of the beach where they would be allowed to operate; that would be negotiated after the proposals were received and evaluated. The RFP includes that no advertising or solicitation would be allowed on the beach or on the access path and that all financial transactions must be made off-site. Those responding to the RFP would be required to submit a work plan and a business plan.

Indicating that he was willing to think out-of-the-box, Councilmember Buckhannon opined that, since this would be a new venture for the City, it should be limited to fewer than four (4) franchises. He felt that the City was also being pushed by Wild Dunes, and he questioned that the RFP could restrict the classes and/or camps to the Wild Dunes’ area of the beach.

Mr. Busey said that he prefers to give private lessons and to offer a camp with no more than fifteen (15) kids possibly through the Rec Department thereby giving the City more control. He thought that the Wild Dunes’ operation would be smaller.

The Interim Administrator commented that the City could not issue an RFP that appeared to favor a vendor and that the City needed to move forward ensuring fairness and transparency.

Although the surfing camps were offered as a small revenue stream in a budget meeting, Vice Chair Smith thought it should be promoted only as a way to bring surfing to the Isle of Palms. She suggested that two (2) camps, not four (4), should be offered initially and that they could be held outside of Wild Dunes for IOP kids.

Mr. Depass stated that Wild Dunes was involved to the extent that they would handle the financial end of their operation and that, yes, they would be catering to their guests, but the lessons would not be limited to Wild Dunes’ residents or visitors. And, he reiterated that Mr. Busey was interested in offering private lessons.

In Interim Administrator Fragoso’s opinion, the next step would be for this Committee to make a recommendation to City Council to get their support for this activity on the beach before issuing the RFP.

4. Departmental Report – Director Page

Having reduced the information in the monthly report a couple of years ago at the request of a Committee member, Director Page stated that she has re-introduced some information because of the questions she was being asked.

Adult athletics were registering for play to begin in March. One hundred sixty-five (165) youths, making up nineteen (19) teams, are participating in the basketball program that will end in

February. One hundred twenty (120) youths have registered for the youth baseball program, and seventy-five (75) of them live on the Isle of Palms or Sullivan's Island.

The Director reiterated that IOP youths always get preference, but, in athletics, off-island youths were needed to insure enough kids register to form the number of teams needed for league play. No Isle of Palms' or Sullivan's Island youths would be left on a waiting list, unless they registered after the teams were formed. She also noted that fees for non-resident youths were increased in January along with basketball registration.

As Director Page moved to programs and classes, she explained that some of the classes might appear to have very low participation, but that might be the maximum number that the instructor would take. The numbers for the dog obedience classes remained strong, but the Director was confident that not all were island residents. She was pleased to report that the "Spanish: Travel and Leisure" classes filled up quickly.

Upcoming Special Events are Doggie Day at the Rec on Saturday, February 9th, the Front Beach Fest on Saturday, March 9th, the annual Yard Sale on Saturday, March 30th and the always-popular Easter Egg Hunt on Saturday, April 20th. As in the past, residents can get rabies vaccinations for their dogs and City dog licenses at Doggie Day. Due to the rain for the December event, the bands who played for the Holiday Street Festival have been invited back to play for the Holiday Beach Festival and the arts and crafts vendors who were invited to the Holiday Street Festival were given the first right of refusal for the Front Beach Festival.

6. New

A. Consideration of a handicap swing

Director Page reported that the Rec Department has one (1) swing set that could be used with a handicap swing and the purchase was in the works.

B. Consideration of rental alternatives for the Recreation Center, fields and courts and associated costs

The Director stated that she had distributed the schedules just before the meeting started. She believed that the use of the fields would be the most popular choice because of the needs of travel teams that were not affiliated with a school and, therefore, have no fields on which to practice. She added that the City must be careful to provide time for the fields "to rest." She said that she has matched the Mount Pleasant fees for its field rentals because the Department would be overwhelmed with requests if it were to charge less.

Since Chair Moyer was absent and since he asked for this information, Councilmember Buckhannon suggested that the discussion be postponed until the March meeting. He also cited the fact that, if space at the Rec Center was rented to one (1) group, it would have no basis for denying rental to any other group. Under the current practice of denying use of the building or grounds by any group, the Department has avoided any circumstance where it could be accused of favoritism or discrimination. Director Page said that, if Council decided to rent space in the building, it would need supervision and an investment to make it more secure.

When the Director gets requests to rent out space in the Rec Center, she typically directs the group to the Exchange Club or the local churches. On the other hand, she frequently gets requests for use of the Rec Center's fields, which she denies.

C. Discussion of policy changes to encourage residents to use the Rec Center

The consensus of the Committee was to delay this discussion until the Chair was present.

D. Discussion of number of residents and non-residents who participate in Rec programs and athletics

Director Page noted that the numbers for January were in the report.

E. Discussion of a community garden at the Recreation Center

Interim Administrator Fragoso recalled that a resident attended the January meeting advocating for a community garden; she told the Committee that she reached out to the Charleston Park Conservancy, a group that establishes gardens in the Charleston area, in hopes of garnering their support. She wants to gather more information after selecting a space for a community garden at the Rec Center, as suggested, or another spot on the island.

Director Page suggested that this might be a good project for an *ad hoc* committee. She added that a community garden was addressed in 2010, but the conclusion was that there was no space on the Rec property for the garden and no one came forward to be the primary caregiver, to keep it watered or to keep it weeded, etc.

The Interim Administrator opined that the Committee needed to determine if the community would commit to support such a project, because no City employees had time to dedicate to a community garden.

Vice Chair Smith offered two (2) thoughts:

- 1) Talk with Ms. Rosenthal, who brought up the idea of a community garden last month, to learn if she had discussed this with other members of the community who might be interested in pursuing it; or
- 2) Touch base with the IOP Garden Club to see if they might be interested in spear-heading the project (Vice Chair Smith was informed that the island no longer has a garden club).

F. Discussion of fee structure for classes and programs

Councilmember Buckhannon said that he had asked that this be on the agenda because Council kept bringing it up. He recalled that the Committee went through the fee structure and made changes to sports and athletic programs and doubled the fees for non-resident participants.

The Vice Chair also remembered that Ms. Rosenthal had mentioned the cost of classes and programs offered at the Rec Center.

Director Page responded that Ms. Rosenthal was comparing the IOP Rec Center fees to those of the Mount Pleasant Senior Center and pointed out that the Mount Pleasant instructors were paid a flat rate for teaching their classes. Mount Pleasant seniors could pay their annual enrollment fee and the classes were available for five dollars (\$5); the Senior Center also provides the coffee and pastries with employees dedicated to that function. The IOP Rec Center cannot be compared to the Mount Pleasant Senior Center; they are worlds apart in funding that allows them to operate as they do. Although the unwritten IOP policy is for participants to pay before taking a class, Director Page reported that often residents will come up to the desk stating that they attended

only eight (8) classes in the month and will pay for those eight (8) classes at that time. Being a small Rec Center serving a small community, things like that can be allowed to happen – the IOP Rec Center caters to its patrons.

G. Discussion of FY20 Recreation Department operating budget

The FY20 budget presented is attached to the historical record of the budget.

All of the departmental FY20 budgets contemplate a two and a half percent (2.5%) merit pool that could be refined as the process continues; overtime has been reduced as a percent of wages. Interim Administrator Fragoso pointed out that the “Rents and leases” expense has been reduced by twelve hundred dollars (\$1,200) with the removal of the pay phone; the “Adult Sports” line has been reduced by one thousand dollars (\$1,000) based on actual expenditures. Earlier in the year, the City chose to go to a higher deductible on its property and liability insurance, but, at this point, the analysis has not been completed, so the FY20 budget reflects the same as the FY19 budget.

In the Capital Projects budget, “Non-capital tools and equipment” has been reduced by thirteen thousand dollars (\$13,000) because no replacement of cardio equipment was planned for FY20.

The only item in the Municipal Accommodations Taxes fund was the installation of WiFi for the building and the grounds at eighty-six hundred dollars (\$8,600).

A replacement golf cart for six thousand dollars (\$6,000) was the expenditure for FY20 in the Hospitality Tax Fund; the Special Activities funded through Hospitality Tax funds are the Holiday Street Festival, the Front Beach Fest, and the Sand Sculpting Contest.

The ten thousand dollars (\$10,000) in the FY20 State Accommodations Tax Capital Outlay is the replacement of a piece of playground equipment or an outside scoreboard, only if a failure occurs. State ATAX budgeted funds for the Connector Run, the Easter Egg Hunt and the spring music event.

The fifteen thousand dollars (\$15,000) from the Rec Building Fund would go toward the Connector Run.

7. Miscellaneous Business – none

Next Meeting Date: 5:00 p.m., Monday, March 4, 2019 in the Conference Room

8. Adjournment

MOTION: Councilmember Buckhannon moved to adjourn the meeting at 5:15 p.m.; Vice Chair Smith seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk



RECREATION DEPARTMENT MONTHLY REPORT February 2019

STAFF: Norma Jean Page, Recreation Director
Karrie Ferrell, Assistant Director (Programs)
Aaron Sweet, Recreation Supervisor (Athletics)
Robert Asero, Parks & Grounds Supervisor
Weston Smith, Recreation Supervisor (Special Events)
Holly Norton, Community Specialist
Joshua Key, Parks & Facilities Specialist

PROGRAMS AND CLASSES

Acting Performance Workshop

Hamlet acting performance workshop started Thursday, January 10th. Thirteen (13) participants are enrolled in the class. The workshop is held in the Palmetto Room on Thursdays from 4:00 p.m. – 5:30 p.m. The students will hold a performance for family and friends on March 14th at 5:30 p.m. Jean Schubert, Instructor.

Ballet

The February session of ballet was cancelled due to low participation; the next session will be held April 15th at 12:30 p.m. Kim Chesley-Breland, Instructor.

Barre & More

Eleven (11) people have been participating in the Barre class; classes are held on Mondays and Wednesdays at 9:30 a.m. in the gymnasium. Angela Reinhardt, Instructor.

Boot Camp

Three (3) people have been participating in the Boot Camp class held on Monday/Wednesday and Friday mornings at 7:00 a.m. Classes are held in the High Tide/Low Tide Room. Pat Boyd, Instructor.

Core & More

Thirteen (13) people have been participating in the Core & More class scheduled on Monday/Wednesday and Friday mornings at 10:30 a.m. Classes are held in the High Tide/Low Tide Room. Jeremy Miller, Instructor.

Dog Obedience

Kinderpuppy – Large Breed: Class started Monday, March 4th at 6:30 p.m. The class is currently full with ten (10) participants. Dog Obedience is held in the gymnasium.

Kinderpuppy – Toy Breed: Class started on Monday, March 4th at 7:30 p.m. Currently the class has eight (8) dogs enrolled.

AKC Tricks and Titling Class – Cancelled due to lack of participation.

Therapy Train and Prep – The class is full with nine (9) participants. Classes will start Tuesday, March 4th at 7:30 p.m. Susan Marett and Jane Hirsch, Instructors.

FitBody in 50

Fourteen (14) people have been participating in the FitBody class offered Tuesdays and Thursdays. Currently ten (10) people have been participating in the 9:30 a.m. class and four (4) people in the 5:30 p.m. class. The classes are held in the High Tide/Low Tide Room. Geri D'Italia, Instructor.

Gather Knit & Stitch

Ten (10) ladies have been meeting in the lobby to socialize and knit; the group is free and self-led. Participants are more than happy to assist in technique and share patterns and knowledge. Gather Knit & Stich is held on Monday mornings from 10:00 a.m. – 12:00 p.m. in the Recreation Lobby.

Giggling Artist

The start of class was pushed back because the minimum number of participants had not registered. As of February 20th, parents gathered to get the class started with five (5) participants. Class officially started February 20th – April 3rd. Class is held in the Magnolia Room on Wednesdays from 4:00 p.m. – 5:00 p.m. Diana Connors, Instructor.

Giggling Artist Pre-K

The Pre-K art class is a new addition to the program offering; the class is geared to children ages 3 – 5 years and all projects will be age-appropriately themed exposing children to elements of line, shape, color and texture. Participants will take home a project from every class. Classes started Thursday, February 7th at 12:00 p.m. – 12:40 p.m. and seven (7) children are enrolled in the class held in the Tadpole Room. Diana Connors, Instructor.

Gymnastics

Sixteen (16) little gymnasts are currently enrolled and participating in the gymnastics program. The session started Tuesday, February 19th from 3:30 p.m. – 4:15 p.m. The next session is scheduled to start April 9th and currently one (1) person is enrolled. Classes are held in the Palmetto Room. Tricha Tapio, Instructor.

IOP Kids: 3-year old Pre-K Program

The IOP Kids program is full with ten (10) participants enrolled for Monday/Wednesday/Friday and eleven (11) enrolled for Tuesday/Thursday. IOP Kids is a structured play-group that gives children the opportunity to socialize and cooperate with peers in a classroom setting. Classes follow the Charleston County School Calendar and the City of Isle of Palms holiday schedule. Registration for the 2019-2020 school year started Monday, January 28th; currently seven (7) children are enrolled in Monday/Wednesday/Friday and four (4) are enrolled on Tuesday/Thursday. Cathy Adams, Instructor.

Little Lotus Yoga

Three (3) participants are enrolled in the Little Lotus Yoga program; the class is designed to allow children to grow into their own practice of yoga. Participants take part in interactive storytelling, games, music and age-appropriate journaling. Classes are held on Thursdays at 8:15 a.m. in the Tadpole Room. The next session of Little Lotus is scheduled to start March 7th. Jennifer Rogers, Instructor

Line Dancing

Nine (9) men and woman have been participating in the Line Dancing class. Classes are held on Thursdays from 9:30 a.m. – 10:30 a.m. in the Magnolia/Palmetto Room. Tricha Leonard, Instructor.

Mah Jongg

Twelve (12) ladies have been participating in the mah jongg social group. The ladies are happy to give tutorials and help beginners learn the game. Group meets in the Tadpole Room on Mondays from 12:00 p.m. – 3:00 p.m.

Mini-Minnows

Six (6) participants are enrolled in the Mini Minnows program. Participants play and learn in a classroom setting; the program coincides with the Charleston County School District Calendar and City of Isle of Palms Holiday calendar. Mini Minnows is held Mondays, Wednesdays and Fridays from 12:00 p.m. - 3:00 p.m. in the Minnow Room. Cathy Adams, Instructor.

Mommy /Daddy & Me

Parent/Tot play-group meet and socialize on Friday mornings from 9:30 a.m. – 11:00 a.m.

Sixteen (16) parents and tots dropped in during the month of February.

The Mommy & Me play-group has been extended to Saturday mornings from 9:30 a.m. – 11:00 a.m.; the Saturday morning program started on February 16th. The program is free and meets in the Tadpole Room.

Over 50 Fitness

Seventeen (17) seniors have been participating in the senior fitness classes held on Tuesdays and Thursdays at 3:00 p.m. The class was developed to give a more advance alternative to the Monday/Wednesday enhance fitness class. Judy Fischer, Instructor.

Science with Sam

Seven (7) participants are enrolled in the Science with SAM class. The class started Tuesday, February 5th at 12:00 p.m. – 1:00 p.m. and is held in the Tadpole Room. The next session is scheduled to start Tuesday, February 5th. Samantha Barrineau, Instructor.

Senior Exercise: Enhance Fitness

Enhance Fitness is a countywide grant program administered through Roper Saint Francis Hospital. Currently fifty-eight (58) people are enrolled in the class, and approximately forty (40) seniors attend class on a regular basis. Classes are held on Mondays and Wednesdays at 3:00 p.m. in the High Tide/Low Tide Room. The class currently has a waiting list. Judy Fischer, Instructor.

Spanish: Travel & Leisure

New to the programming list, Conversational Spanish classes started Wednesday, January 23rd at 7:00 p.m., and fourteen (14) people enrolled and are participating in the class held in the Tadpole Room. At the participants' request, an Intermediate Spanish class will be offered and start Wednesday, March 13th at 7:00 p.m.; an additional Beginner's level class will be offered beginning on March 13th at 6:00 p.m. Seth Mason, Instructor.

Tae Kwon Do**Youth Tae Kwon Do**

Four (4) children have been participating in the Youth Tae Kwon Do class. Classes are held on Saturday mornings at 9:00 a.m.; starting on February 2nd, classes will move to the High Tide/Low Tide Room. Jack Emmel, Instructor.

Adult Tae Kwon Do

Fifteen (15) adults have been participating in the Tae Kwon Do class. Classes are held Monday and Wednesday evenings and Saturday mornings. Classes are held in the gymnasium. Jack Emmel, Instructor.

Tae Kwon Do Tournament

The Tae Kwon Do Tournament is scheduled for Saturday, March 23rd at 9:00 a.m., and the gymnasium will be closed to all activities in preparations for the tournament. Jack Emmel, Seminar Director/Instructor.

Tai Chi/Qigong

Seven (7) people have been participating in the Tai Chi class held on Tuesdays at 10:45 a.m. in the High Tide/Low Tide Room. Connie Cossetti, Instructor.

Tennis

Adult Tennis

Twelve (12) participants have been meeting for beginner and intermediate tennis lessons. Intermediate Tennis meets at 8:30 a.m. and the Beginners' group meets at 9:30 a.m. Corinne Enright, Instructor.

Tiny Tennis: Tennis classes for ages 3 – 7 year olds; they use a smaller court size, smaller net and low bounce tennis ball. All Tiny Tennis classes are full with six (6) participants. Classes are held on Tuesdays and Thursdays from 3:30 p.m. – 5:00 p.m.

Beginner Tennis: Classes are for ages 7 and older. The Tuesday class has seven (7) people enrolled, and the Thursday classes has six (6) people participating. The next session of youth tennis is scheduled to start April 4th. Limited space is available for the February session.

Intermediate Tennis: Three (3) participants are enrolled in the Tuesday and Thursday Intermediate tennis clinic. Classes are held on Tuesdays and Thursdays from 6:00 p.m. – 7:00 p.m. The next session of tennis will start Tuesday, April 4th. Corinne Enright, Instructor.

Total Body Challenge

Thirty-nine (39) people have been participating in the morning fitness classes scheduled Monday – Friday at 8:00 a.m. – 9:00 a.m. in the High Tide/Low Tide Room. Pat Body teaches Monday/Wednesday/Fridays and Angela Reinhardt teaches Tuesdays/Thursdays.

Volleyball League Play

The Youth Volleyball League Play is scheduled for Thursday, April 11th – May 16th. Participants will receive instruction from coaches in real game situations. If the minimum participation is not met to form teams, the activity will change to a skills-based clinic. Volleyball League Play is for children 4th – 8th grades, and currently twenty-two (22) youths are preregistered for the activity. Laura & Kreg Togami, Instructors/Coach

Wood Carving

Seven (7) gentlemen have been meeting on Wednesdays from 10:00 a.m. – 12:00 p.m. to socialize and whittle. Attendance is free and meets in the Tadpole Room.

Writing Your Memoirs

Writing Your Memoirs started on February 12th, and thirteen (13) people are participating. The instructor will help students gather, organize and write their thoughts and memories; they will read and share works at the end of the session. Classes are held in the Tadpole Room from 10:00 a.m. – 11:30 a.m. Tonya McGue, Instructor.

Yoga

Evening Yoga

Fifteen (15) people have been participating in the evening yoga classes held on Wednesdays at 5:30 p.m. in the Palmetto Room. Jen DeGoyler, Instructor.

Morning Yoga

Twenty – Two (22) people have been participating in the morning yoga class held on Monday/Wednesday/Friday mornings from 9:15 a.m. – 10:15 a.m.; classes are held in the High Tide/ Low Tide Room. Pat Boyd, Instructor.

Saturday Yoga

Twenty (20) people have been participating in the Saturday yoga class held at 10:00 a.m. in the Palmetto Room. Jen DeGoyler, Instructor.

Zumba

Fifteen (15) people have been participating in the Zumba fitness class that is held on Mondays and Wednesdays at 6:15 p.m. – 7:15 p.m. in the High Tide/Low Tide Room. Dale Ellison, Instructor.

SPECIAL EVENTS

Weston Smith

Keenagers

The Keenager senior social group potluck lunch meeting was held on February 6th, and fifty (50) people attended and enjoyed the Charleston Caroling Company providing musical entertainment. The Lunch Bunch group met at Toast on Wednesday, February 13th. The next Keenager luncheon will be held March 6th and the Charleston Photo Booth will provide entertainment.

Doggie Day at the IOP Rec

The 13th Annual Doggie Day at the IOP Rec was held on Saturday, February 9th from 9:00 a.m. – 12:00 p.m. Dr. Jose Biascochea of Birds and Exotic Animals was onsite and administered rabies vaccinations for \$10.00 and placed microchips from 9:00 a.m.-11:30 a.m. The IOP Animal Control officers issued IOP dog licenses from 9:00 a.m.-12:00 p.m., and free dog photos were offered from 9:00 a.m. – 12:00 p.m. Forty (40) contestants participated in four (4) categories for Best of Show. Sponsors included *Doody Calls*, *Pet Wants Lowcountry*, *Hairy Winston Pet Boutique*, *Oliver and Co Camp Bow Wow* and *Charleston Animal Society*; participating vendors included *STAR Therapy Dogs*, *Shih Tzu Furbaby Rescue*, *Carolina Poodle Rescue*, and *Pet Helpers*.

UPCOMING EVENTS

Front Beach Fest

Front Beach Fest will be held at Front Beach on Saturday, March 9th from 12:00 p.m. – 4:00 p.m. The festival will feature musical performances by *The Shem Creek Boogie Band* and *The Blackwater Rhythm and Blues Band*. Fifty-seven (57) arts, crafts, community service organizations, entertainment and food vendors will be participating in the festival. Entertainment will include jump castles, a bungee trampoline, jugglers, face painting, caricature artist, balloon artist, and a mechanical shark.

Yard Sale

The annual IOP Yard Sale will be held on Saturday, March 30th from 8:00 a.m.-12:00 p.m. Participants can reserve a 10'x10' space for five dollars (\$5) and can purchase two (2) spaces. Vendors may only sell used or “like new” items. Goodwill will collect items that were not sold at the end of the event.

Movie & Dodgeball

On Wednesday, March 27th, the Recreation Department will host a Movie and Dodgeball program. The cost of the program is \$10.00 for residents and \$15.00 for nonresidents. The Recreation Department will provide a movie, pizza, and supervised dodgeball from 12:00 p.m.-3:00 p.m.

Easter Egg Hunt

The annual Isle of Palms Easter Egg Hunt will be held on Saturday, April 20th at 10:00 a.m. The Hunt will be divided into four (4) age groups based on age; groups include 3 and under, 4-6, 7-9, and 10-12. The day will feature jump castles, a balloon artist, a photo booth, a face painter, cotton candy and photos with the Easter Bunny.

Music in the Park

The annual Music in the Park event will be held on Saturday, May 4th from 1:00 p.m. – 4:00 p.m. Bands and local food trucks have been contacted and booked for this event.

Summer Camp

Registration for summer camp begins on Saturday, May 4th from 1:00 p.m. – 3:00 p.m. for IOP residents, and Monday, May 13th beginning at 7:00 a.m. for non-residents. The weekly themes for Camp Summershine ages 5-7 and 8-12 are as follows:

Week 1: June 17 – 21 - Life on the Sea

Week 2: June 24 - 28 - Summershine Safari

Week 3: July 1 – 5 - Holidaze (NO CAMP JULY 4TH)

Week 4: July 8 - 12 - Get Out of Dodge

Week 5: July 15 – 19 - Space is the Place

Week 6: July 22 – 26 - Wild Waters

Week 7: July 29 – August 2 - Challenge Week

Themes for Wee Camp ages 3-4 will be:

Week 1: June 17 – 21 - Under the Sea

Week 2: June 24 - 28 - The Mighty Jungle

Week 3: July 1 – 5 - Holidaze (NO CAMP JULY 4TH)

Week 4: July 8 - 12 - Community Heroes

Week 5: July 15 – 19 - Space is the Place

Week 6: July 22 – 26 - Wild Waters

Week 7: July 29 – August 2 - Summer Olympics

ATHLETICS

Adult Sports

Adult Winter CO-ED Volleyball

Three (3) teams participated in the league, and games were played on Tuesday night. The season ended on February 26th with a double elimination tournament.

Adult Spring Softball

The registration fee was \$425 per team. Games are scheduled to begin March 7th and will be played Thursday evenings. A total of five teams (100 participants) have registered.

Adult Spring 3 on 3 Basketball

The registration fee was \$60 per team. Games will be played on Tuesday evenings and are scheduled to begin in March 5th. Five (5) teams (30 participants) have registered.

Adult Spring 6 vs. 6 Soccer

The registration fee was \$250 per team. Games will be played on Tuesday evenings and are scheduled to begin March 5th. Nine (9) teams (108 participants) have registered.

Adult Spring Table Tennis Singles League

The registration fee was \$10 per player. Games will be played on Tuesday afternoons, and the season will begin March 5th. Fourteen (14) players have registered.

Youth Sports

Youth Baseball (Ages 3-12)

Registration for baseball ended on February 15th.

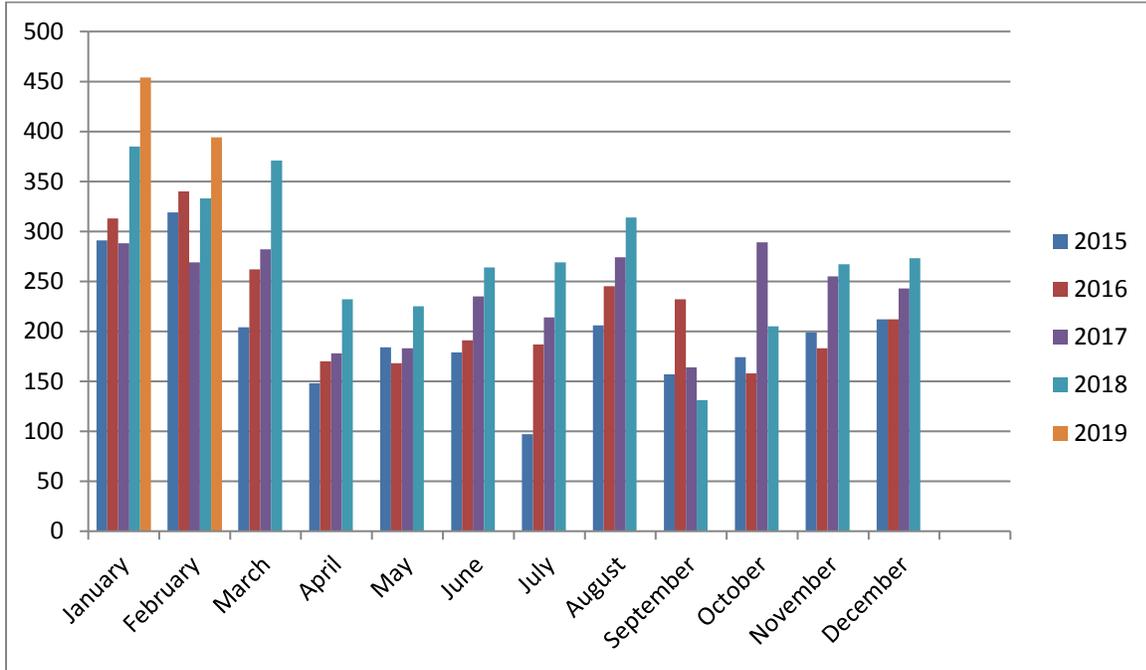
Fast Start Baseball fees: \$20 for residents and \$45 for non-residents (ages 3-4)

Youth baseball fees: \$30 for residents and \$55 for non-residents (ages 5-12).

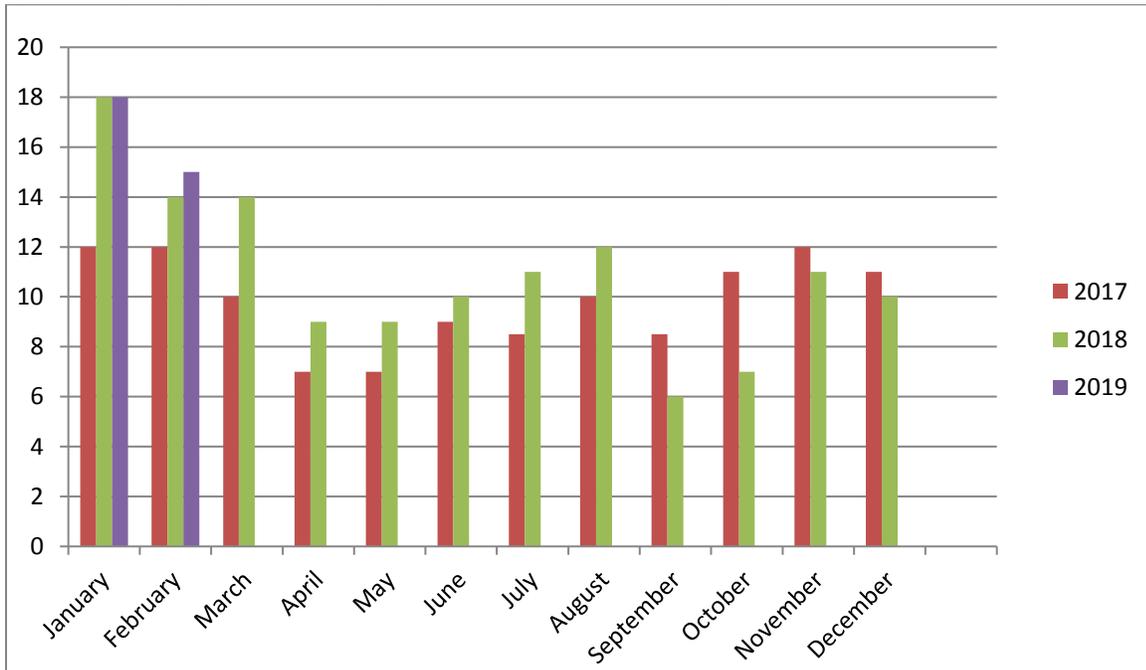
Youth Baseball Registration (as of February 27, 2019)

Fast Start Baseball	Total: 34	IOP resident: 16	Non-resident: 15	S.I.: 3
5/6 T-Ball	Total: 54	IOP resident: 31	Non-resident: 22	S.I.: 1
7/8 Machine Pitch	Total: 43	IOP resident: 23	Non-resident: 15	S.I.: 5
9-12 Youth Baseball	<u>Total: 35</u>	<u>IOP resident: 18</u>	<u>Non-resident: 13</u>	<u>S.I.: 4</u>
TOTAL	166	88	65	13

TOTAL NUMBER OF VISITS IN CARDIO ROOM



CARDIO ROOM AVERAGE DAILY ATTENDANCE





RECREATION DEPARTMENT FACILITY RENTAL FEES

- **Soccer field**
\$50.00 for the first hour and \$25.00 per hour thereafter for residents
\$100.00 for the first hour and \$50.00 per hour thereafter non-residents
\$20.00 per hour for staffing with a minimum of three (3) hour per staff.
\$50.00 per hour charge for use of lighting. (lights off by 8pm)
- **Baseball field**
\$50.00 for the first hour and \$25.00 per hour thereafter for residents
\$100.00 for the first hour and \$50.00 per hour thereafter non-residents
\$20.00 per hour for staffing with a minimum of three (3) hour per staff.
\$50.00 per hour charge for use of lighting. (lights off by 8pm)
\$75.00 additional charge for dragging and lining.
- **Softball field**
\$50.00 for the first hour and \$25.00 per hour thereafter for residents
\$100.00 for the first hour and \$50.00 per hour thereafter non-residents
\$20.00 per hour for staffing with a minimum of three (3) hour per staff
\$50.00 per hour charge for use of lighting. (lights off by 8pm)
\$50.00 additional charge for dragging.
\$75.00 additional charge for lining.
- **Multipurpose field**
\$50.00 for the first hour and \$25.00 per hour thereafter for residents
\$100.00 for the first hour and \$50.00 per hour thereafter non-residents
\$20.00 per hour for staffing with a minimum of three (3) hour per staff.
- **Picnic Shelter (minimum of 2 hours)**
\$25.00 per hour resident
\$50.00 per hour non-resident
- **Tennis Courts**
\$25.00 per court per hour resident (limit 2 hours)
\$50.00 per court per hour non-resident (limit 2 hours)
- **Gymnasium – for basketball**
\$50.00 for the first hour and \$25.00 per hour thereafter for residents
\$100.00 for the first hour and \$50.00 per hour thereafter non-residents
\$20.00 per hour for staffing with a minimum of three (3) hour per staff.
- **Gymnasium – for volleyball**
\$50.00 for the first hour and \$25.00 per hour thereafter for residents
\$100.00 for the first hour and \$50.00 per hour thereafter non-residents
\$20.00 per hour for staffing with a minimum of three (3) hour per staff.
\$50.00 for setting up and take down of net

- **Gymnasium – for private party (minimum 2 hour rental)**
 \$350 per hour for residents
 \$700 per hour non-resident
 \$20 per hour for staffing for a minimum of 3 hours

- **Magnolia Room – (Maximum of 60 people/minimum 2 hour rental)**
 \$60 per hour resident
 \$80 per hour non-resident
 \$40 per hour non-profit
 \$30 additional for use of kitchen
 \$5 each for tables (6' tables) (no outside tables are permitted)
 \$1 each for chairs (stackable) (no outside chairs are permitted)
 \$20.00 per hour for staffing with a minimum of three (3) hour per staff.

- **Palmetto Room – (Maximum of 60 people/minimum 2 hour rental)**
 \$60 per hour resident
 \$80 per hour non-resident
 \$40 per hour non-profit
 \$30 additional for use of kitchen
 \$5 each for tables (6' tables) (no outside tables are permitted)
 \$1 each for chairs (stackable) (no outside chairs are permitted)
 \$20.00 per hour for staffing with a minimum of three (3) hour per staff.



FACILITY RENTAL GUIDELINES

Rental Time: A minimum of one (1) hour will be charged for all rentals. There are no half-hour rentals. Renters cannot arrive, decorate, drop-off food, equipment, etc. before their rental time starts.

Rental Area: Reservation contract entitles RENTER to the use of the stated area and restrooms only. No other areas may be used. RENTER must check in at the Front Desk upon arrival and check out before leaving.

Renter Responsibility:

It is the responsibility of the RENTER to make sure the facility is left clean. This includes:

- Wipe all tables and chairs clean.
- Fold tables and place on cart
- Properly stack chairs in cart provided
- Dispose of decorations and any trash that has fallen on the floor
- Bag and tie all garbage and place in the dumpster located outside the building next to the dog park and replace trash bags in the cans provided by Recreation Dept.
- Sweep and Mop up trash or liquid and food spills from the floor
- The RENTER is responsible for the set up and take down of all tables and chairs
- The Renter assumes responsibility for damage to fields, furnishings and equipment.
- Furnishings and equipment needed beyond those provided by the Recreation Department will be the responsibility of the Renter and subject to the approval of the Recreation Department. Outside vendors are prohibited.

Organized Teams or Organizations:

- Certificate of Insurance naming the City of Isle of Palms additionally insured.
- Proof of background check (must be comparable to the IOP background check program) on all coaches/parent who will be on the field or in the gym with players for practices.
- The City of Isle of Palms will run a background check for \$35.00.
- List of players or participants is required. Residential status is established to those teams or groups comprised of at least 75% of Isle of Palms residents.

Restrictions:

- **Decorations:** The use of paste, glue, nails, tacks, staples, or any other item that may mark walls, signs, floors, ceilings, doors or windows may not be used while decorating the premises. Use of confetti, glitter, or water balloons is prohibited. No lighted candles may be used.
- **Guests:** All groups are required to have one (1) chaperone at least 21 years old for every (12) participants under the age of 18. No more than the specified number of people will be permitted in the stated facility at any time. Renter must state type of event and number of guests.
- **Alcohol:** It is the policy of the City of Isle of Palms to maintain an alcohol, drug and smoke free facility. The Renter must be in full compliance with all City of Isle of Palms ordinances and State laws.
- **Amplified music:** In accordance with City Ordinances amplified music is prohibited on outside fields and grounds.



CITY OF ISLE OF PALMS

Recreation Facility Rental Agreement

Contact Information		
Name:		Date:
Phone:		Email:
Address:		Apt/Unit#:
City:	State:	Zip:

Facility Information	
Soccer Field _____	Baseball Field _____ Softball Field _____ Multipurpose Field _____
Picnic Shelter _____	Tennis Court #1 _____ Tennis Court #2 _____ Gymnasium (b-ball/V-ball) _____
Gymnasium (Party) _____	Magnolia Room _____ Palmetto Room _____
Date of Rental:	Time of Rental:
Purpose of Rental:	
Number of Guest: Adults _____	Children _____ Average age of Children _____
Number of Chairs _____	Number of Tables _____ Kitchen Access: Yes _____ No _____

Agreement of Responsibility

Rental Fees must be paid in Full and is due at the time the Reservation is made. The security deposit is a separate check from Rental Fee. Upon completion of the rental, the Renter will leave the premises in the same condition as at the beginning of the rental. If the premises are left in good condition the Security Deposit will be refunded in full via mail within thirty (30) days. If the premises are NOT in good condition the Security Deposit will be used to clean/repair the facility. Failure to leave at scheduled time will result in additional hourly fee, which will be deducted from the Security Deposit. City events, programs and classes will have priority over all facilities.

Please read and sign waver:

In consideration of your accepting my entry, I hereby for myself, my children, my heirs, my guests, my executors and administrators, waive and release any and all rights and claims for damages, I, my children, or my guests, may have against the Isle of Palms Recreation Department and its representatives, successors, and assigns for any and all injuries suffered by myself, my children, or my guests for this activity by the group. I also understand and agree to execute my responsibilities and the policies of the City of Isle of Palms. I have also have read and understand the Facility Rental Guidelines provided to me by the Recreation Staff.

Signature:	Date:
Staff Signature:	Date:

Office Use Only	
Security Deposit \$ _____	Date Paid _____ Check # _____ Cash _____ Credit _____
Residency Verified: _____	Staff Int. _____
Rental Fee \$ _____	Date Paid _____ Check# _____ Cash _____ Credit _____ Staff Int. _____
Security Deposit: Refunded \$ _____	Withheld \$ _____ Reason: _____

Program/Activity: January 2019	Fee	Isle of Palms	Non-Resident Fee	Drop -In	Duration/ Class Length	
Structure		Fee				
Barre & More (Wednesday)		\$32	\$37	\$10	Month	
Boot Camp (Mon/Wed/Fri)		\$42/\$28	\$47/\$33	\$10	Month	8Classes/4Classes
Canine Good Citizenship (Tuesday)		\$140	\$145		6 weeks	
Conversational Spanish: Travel & Leisure (W)		\$90	\$95		6 weeks	
Core & More (Mon/Wed/Fri)		\$85/\$64	\$90/\$69	\$12	Month	12Classes/8Classes
Fit Body in 50 (Tues/Thurs 9:30am & 5:30pm)		\$64	\$69	\$12	Month	
Gather Knit & Stitch (free/social - Mon)		Free	Free			
Just the Basics (Tuesday)		\$140	\$145		6 weeks	
Kinderpuppy (Monday)		\$140	\$145		6 weeks	
Kinderpuppy - Toy Breed (Monday)		\$140	\$145		6 weeks	
Line Dancing (Thursdays)				\$5	daily	
Mah Jongg (free/social - Mon)		Free	Free			
Over 50 Fitness (Tuesdays/Thursdays)		\$64	\$69	\$10	month	
Senior Exerice - Enhance Fitness (M/W/ - free) County grant, open to all in Charleston County		Free	Free			County Grant
Tae Kwon DO - Seminar		\$95/\$70	\$100/\$75		2 day event	2days/1day
Tae Kwon DO - Tournament		\$45	\$45		1 day event	
Tae Kwon Do - Adults (Mon/Wed. Sat)		\$35	\$40		Month	
Tai Chi (Tuesdays)		\$35	\$35	\$10	Month	
Tennis Adults (Tuesdays)				15/\$20	daily	1 hour/ 1.5 hours
Total Body Challenge (Mon-Fri)		\$42/\$28/\$14	\$47/\$33/\$19	\$8	month	12/8/4Clases
Wood Carving (free/social - W)		Free	Free			
Writing Your Memoirs (Tuesdays)		\$30	\$35		8 weeks	
Yoga - Evening (Wednesday)				\$10	daily	
Yoga - Morning (Mon./Wed./Fri)		\$85/\$64	\$90/\$69	\$10	Month	12Classes/8Classes
Yoga - Saturday		\$35	\$40	\$12	Month	
Zumba (Monday/Wednesday)		\$60/\$32	\$37/\$65	\$10	Month	8Classes/4Classes

