

WAYS AND MEANS COMMITTEE

5:00 p.m., Tuesday, November 27, 2018

Council Chambers

1207 Palm Boulevard

Isle of Palms, South Carolina

AGENDA

1. **Call to Order** and acknowledgement that the press and public had been duly notified of the meeting in accordance with the Freedom of Information Act
2. **Approval of Previous Meeting's Minutes**
Regular Meeting of October 16, 2018
3. **Citizens' Comments**
4. **Financial Statements – Treasurer Debbie Suggs**
 - A. Financial Statement
 - B. Tourism Schedules
 - C. Projects Worksheets
5. **Old Business – None**
6. **New Business**
 - A. Consideration of the use of the metal detector with a trained attendant and the presence of an armed police officer for Ways and Means Committee meetings and City Council meetings with an estimated annual cost of \$3,500 (See General Fund, pg. 9, In 55 – General Government, Professional Services and pg. 12, In 70 – Police Department, Overtime Wages)
 - B. Consideration of an expenditure in an amount not to exceed \$5,000 for a coyote study/count (See General Fund, pg. 12, In 94 – Police Department, Contracted Services, \$15,000)
 - C. Consideration of an award of a contract to Thomas & Hutton in the amount of \$100,800 for Phase III Drainage Project (See pg. 23, In 54 – Capital Projects Fund, Public Works Drainage Contingency, Outfall Improvements, \$400,000)
 - D. Consideration of approving the Engagement Letter from McCay Kiddy LLC in the amount of \$10,000 to perform certain accounting tasks with the marina tenants (See, Marina Fund, pg. 36, In 42 – Professional Services, CPA review of marina tenants financial statements, \$50,000)
 - E. Consideration of the approval of a Proposal from Hill Construction in the amount of \$17,000 to perform a comprehensive assessment of the restaurant building at the marina (See, Marina Fund, pg. 36, In 42 – Professional Services, absorbed in remaining balance of \$51,500)
 - F. Consideration of an approval for the marina manager to increase the non-resident annual launch passes to an amount not to exceed \$500
 - G. Recommendations from the ATAX Committee
 1. Consideration of an approval for a sponsorship for the 2019 Charleston Wine & Food in the amount of \$5,000
 2. Consideration of an approval for a sponsorship for the 2019 Family Circle Junior Tennis Championship in the amount of \$5,000
 - H. Report in Accordance with Chapter 20, Purchasing, Section 1-10-3(c), less than \$25,000 and in the budget
 1. Parkeon, warranty from 8/1/18-7/31/19 for 18 kiosks, \$12,401.55
 2. American Dock & Marine, replace damaged or missing floats under the marina docks, \$11,068.00
 - I. Discussion of FY20 Budget process
 - J. Consideration of appraisal report of 1100 Palm Boulevard and authorization for staff to finalize the transfer
7. **Miscellaneous Business – None**

Next Meeting Date: 5:00 p.m., Tuesday, November 27, 2018 in Council Chambers
8. **Executive Session**

Upon returning to open session, the Committee may take action on matters discussed in Executive Session
9. **Adjournment**

WAYS and MEANS COMMITTEE

5:00 p.m., Tuesday, October 16, 2018

The regular meeting of the Ways and Means Committee was held at 5:00 p.m., Tuesday, October 16, 2018 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bell, Buckhannon, Ferencz, Kinghorn, Moye, Rice, Chair Ward, Mayor Carroll, Interim City Administrator Fragoso, Attorney Copeland, City Treasurer Suggs and Clerk Copeland; a quorum was present to conduct business. Councilmember Smith was absent.

1. Chair Ward called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Kinghorn moved to approve the minutes of the regular meeting of September 18, 2018 as submitted; Councilmember Buckhannon seconded and the motion **PASSED UNANIMOUSLY.**

3. **Citizens' Comments** – None

4. **Financial Statements** – Treasurer Suggs

A. Financial Statements

Treasurer Suggs stated that the financials through September 30, 2018 represent the first quarter of FY19; therefore, the target was twenty-five percent (25%). General Fund Revenues were at thirteen percent (13%) of budget, which is normal for this period, and General Fund Expenditures were at twenty-three percent (23%) of budget, which is the same as in FY18. Property Taxes Revenue should begin flowing into the City soon since the tax bills were sent out this month. She reported that Business Licenses and Rental Licenses revenue "continue to perform very well;" Rental Licenses have already exceeded budget and are twenty-four percent (24%) ahead of FY18. Total City Funds were approximately sixteen million dollars (\$16,000,000), with General Fund Cash at approximately two million three hundred thousand dollars (\$2,300,000) or twenty percent (20%) of the General Fund budget.

Councilmember Rice asked whether the Building Permits income included the permit fees for the new hotel in Wild Dunes, and Director Kerr replied that the permit has not been issued; therefore, no permit fees have been received.

The Treasurer announced that the State has agreed to pay the twenty-five percent (25%) local share of FEMA funds for Hurricane Irma, meaning the City will receive five hundred twenty-two thousand dollars (\$522,000) of which four hundred twenty-five thousand dollars (\$425,000) relates to sand. She recalled that the City got a sizeable amount of money from FEMA for the beach renourishment project because the City could prove the amount of sand lost to that storm. With this additional money, the City can completely pay back the Capital Projects Fund for the short-term loan to the Beach Restoration Fund to allow the project to happen; the remaining funds will be placed in the Beach Preservation Fee Fund to off-set the funding it provided. The Treasurer added that this money would be accrued to FY18 in the audited financial statements.

The audit is going well; McCay-Kiddy spent two (2) weeks in City offices doing the field work and are working now in their offices and sending lots of emails to the Treasurer. The auditors expect to complete the audit and to present it at the November meeting along with the single audit required of recipients of more than seven hundred fifty thousand dollars (\$750,000) from the federal government in the year.

B. Tourism Funds

Only funds that had activity in the month were included in the meeting packet.

Treasurer Suggs recalled that last month in Municipal Accommodations Fees appeared to be an anomaly between the collections in FY18 and FY19; she called the County and learned that the problem was in FY18 with a timing difference between July and August with the doubling up of a significant taxpayer in August.

Hospitality Taxes looked low compared to the prior year, and the reason is a delinquent payment the staff is working to collect.

As has been noted in prior meetings, the beach Preservation Fee Fund mirrors the Municipal ATAX Fund, and both are running nine percent (9%) ahead of FY18.

Having received only one (1) month of Local Options Sales Taxes, the fund is six percent (6%) higher than the same month in FY18.

Treasurer Suggs stated that, based on these schedules, the economy on the island is healthy.

The schedule of parking revenue shows that collections continue to decline and the number of transactions increases; in comparison to FY18, parking revenue is down approximately one hundred seventeen thousand dollars (\$117,000) or seventeen percent (17%).

C. Project Worksheets

The Treasurer recalled that the original contingency for the Phase II Drainage Project was fifteen percent (15%) of the construction contract, or three hundred fifty-seven thousand one hundred fifty dollars (\$357,150); the schedule shows the deductions from the contingency for three (3) change orders leaving a balance of approximately three hundred eight thousand dollars (\$308,000). After paying legal expenses from the contingency, the balance at September 30 was approximately two hundred ninety-four thousand dollars (\$294,000). Directing attention to the funding sources listed in the box on the lower left of the page, Treasurer Suggs explained that the funding sources both received and anticipated are listed in the far left with the amounts in the second column and the spending by year. To complete the project, the Treasurer anticipates spending a small portion of the General Drainage Reserve, not all of it as previously thought; with the budgeted use of Municipal ATAX funds and the grants the City believes it is going to receive, the City can complete the project with the use of only approximately two hundred sixty-seven thousand dollars (\$267,000).

Chair Ward stated that the City has not yet received the Engagement letter from McCay Kiddy for the agreed upon procedures for the tenants of the Isle of Palms Marina.

In a meeting that included Interim Administrator Fragoso, Treasurer Suggs, Chair Ward and persons from McCay Kiddy where they agreed that the best course of action would be for someone from their office to meet with each of the marina tenants to understand what procedures they employ in the operation of their business. Based on those meetings, which are occurring now, McCay Kiddy can make an educated determination of the scope of the task and to write the Engagement Letter.

5. Old Business – None

6. New Business

MOTION: Chair Ward moved to go into Executive Session at 5:15 p.m. to receive legal advice concerning the potential claims related to 1100 Palm and right-of-way on Pavilion Drive; Councilmember Buckhannon seconded and the motion **PASSED UNANIMOUSLY**.

The Ways and Means Committee returned to open session at 5:30 p.m., and the Chair announced that the Committee had taken no votes or other action while in Executive Session.

A. Authorization of a survey and appraisal of the structure at 1100 Palm Boulevard as defined by the physical footprint and 5 feet of steps in such a way that will allow for the conveyance of the property to the current owner to allow him to get a clear title

MOTION: Councilmember Ferencz moved to authorize a survey and appraisal of 1100 Palm Boulevard as defined above; Councilmember Bell seconded.

AMENDMENT: Mayor Carroll moved to amend the motion by adding that the costs of the survey, appraisal and legal fees will be paid by the property owner, and Councilmember Bell seconded; the amendment **PASSED UNANIMOUSLY**.

VOTE on AMENDED MOTION: The amended motion **PASSED UNANIMOUSLY**.

B. Award of a contract to South East Sports & Play in the amount of \$62,000 to replace the floor of the gymnasium, with offsetting PARD grant of \$13,000 (Capital Projects Fund, pg 23, In 62 – Recreation Department Maintenance - \$62,000 with offsetting PARD grant of \$13,000)

MOTION: Councilmember Moye moved to award a contract to South East Sports & Play for \$62,000 to replace the gymnasium floor; Councilmember Buckhannon seconded and the motion **PASSED UNANIMOUSLY**.

C. Award of a 3-year rental contract to NOVAtime for time and attendance software and hardware with first year cost of \$14,694 (Capital Projects Fund, General Government, Capital Outlay, pg 22, In 27 - \$28,000)

Motion: Councilmember Rice moved to award a 3-year rental contract to NOVAtime for time and attendance software and hardware; Councilmember Moye seconded.

When Councilmember Buckhannon asked exactly what it was that the City was renting, Councilmember Moyer replied that it would get five (5) bio-metric time clocks with the accompanying hardware and support.

VOTE: The motion PASSED UNANIMOUSLY.

- D. Consideration of change order from IPW Construction Group, LLC in the amount of \$51,450 for additional existing utility survey and location work for Phase II Drainage project. (Capital Projects Fund, Public Works, Capital Outlay, pg 23, ln 53 - \$1,461,104 and Muni ATAX, Public Works, Capital Outlay, pg 25, ln 120 - \$582,102)**

MOTION: Councilmember Rice moved to approve the change order detailed above in the amount of \$51,450; Councilmember Buckhannon seconded.

Dave Stevens and Jason Milner of Civil Site Environmental asked the Chair's permission to explain the two (2) change orders together, and permission was granted.

- E. Consideration of change order from IPW Construction Group, LLC in the amount of \$69,739.50 for required depth adjustments to the drainage line running down Palm Boulevard to the pond within Wild Dunes, and to the lines on 46th, 49th, 51st and 52nd Avenues for Phase II Drainage project (Capital Projects Fund, Public Works, Capital Outlay, pg 23, ln 53 - \$1,461,104 and Muni ATAX, Public Works, Capital Outlay, pg 25, ln 120 - \$582,102)**

Interim Administrator Fragoso stated that David Stevens and Jason Milner were the engineers with Civil Site Environmental (CSE) who designed the Phase II Drainage Project, and Mr. Milner was serving as the Project Engineer and was overseeing construction. In the meeting packet were the engineering assessment letters of the two (2) change orders that describe the work that was done and recommending them for approval. Mr. Milner explained that the construction contractor was running into water and utility lines that were missed when the original utility survey and location work was done; therefore, the utility surveyor was returning to the island to adjust the design. These surveys indicate where the new drainage pipes would come into conflict with existing power, cable, television, water, etc. lines that are already in place so that the drainage pipes could be installed below them. The contractor asked that the surveyor come to the island to re-survey the remaining length of the project so that any additional corrections could be made at one (1) time to the placement and depth required for proper installation, and the first change order is for that work. The second change order is for the labor involved in the vertical depth adjustments required for drainage installations along and/or underneath Palm between 45th and 52nd Avenues; it has also been reviewed by the project engineer and recommended for approval.

Mayor Carroll asked about the status of 48th Avenue and the Citadel Beach House tying into the system, and Mr. Steven responded that the residents of 48th Avenue were under contract with CSE to design the system, at their expense, and the Citadel Beach House is being delayed as they are trying to get the alumni association to pay for it. Mr. Steven assured Council that the system was designed to handle the increased flow.

Councilmember Rice asked what the expected completion date was with the unforeseen delays to the construction timeline.

Mr. Milner said that they were now looking at the second week in December for completion of the project.

VOTE: The motion for the change order in the amount of \$51,450 PASSED UNANIMOUSLY.

MOTION: Councilmember Buckhannon moved to approve the second change order in the amount of \$69,739.50; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

F. Discussion of parking rates and dates on Front Beach

Chair Ward stated that some Front Beach businesses were concerned about the two (2) week extension of the period the meters are enforced and that the meters are enforced until 8:00 p.m.; they think that these two (2) factors are impacting their businesses. The owners thought that residents were not coming to Front Beach to dine because they have to pay to park.

The Interim Administrator reminded the Committee that residents with a valid IOP residential sticker or a Wild Dunes Resident decal can park for free in the municipal lots at any time.

Chair Ward stated that, for him, the issue was not about the revenue stream in the budget from parking as much as it was about activity.

Councilmember Bell contacted Folly Beach to learn what they charge for parking in their lots and he was told that they charge a daily rate of eight dollars (\$8). He agreed that activity has increased and the economy is good, but he saw no data to support that the increased activity was having any impact on hospitality. He commented that parking revenue was already down one hundred thousand dollars (\$100,000) and asked why Council would make any change that would drive that figure lower. He concurred with Councilmembers Moye and Kinghorn that Council should reconsider the parking rates.

Councilmember Kinghorn recalled that, during the budget discussions last year, the parking rates were increased and the enforcement of the kiosks was extended two (2) weeks on the front end and on the backside; this Council has reversed the decision on parking rates and revenue has suffered. He opined that one who owns a parking lot does it to make money; if the City is not interested in that, it should get out of the parking lot business. He also believed that the people who park in the municipal lot are off-islanders here to enjoy a day at the beach. The Councilmember commented that, if the City wants to keep its property taxes low, if the City wants to plan for future projects for drainage and, possibly, sewer, Council must generate savings and revenue, and the parking rates are an easy way to do it. He recommended that the rates go back to what they were.

When Councilmember Rice asked where the money from parking tickets goes, Treasurer Suggs replied, that it goes into Court Revenue. The Councilmember then asked if that line item has increased, and the Treasurer nodded that it has, but she also cautioned that the City should not consider parking fines as a revenue generator.

Responding to Councilmember Ferencz, Interim Administrator Fragoso stated that the parking kiosks are covered from November 1st to March 1st, resulting in free parking for everyone in that timeframe.

Chair Ward was interested in seeing the amount of parking revenue that was generated in the two (2) weeks in March and October that were added, and the Interim Administrator said a report could be generated to get that information. He was told that residents have been complaining about paying to park; he noted that some of these people have been visiting a particular establishment for forty (40) years. He also stated he was not opposed to changing the rates, but he also wanted some compromise like eliminating those two (2) weeks that were added in October and March.

Councilmember Ferencz asked if small groups could be issued a special sticker that would allow them to park for free; in addition, she did not understand covering the kiosks when the parking plan was now enforced year-round. She also thought that residents, with the IOP or Wild Dunes decal, should be allowed to park for free whether in the parking lot or on the street.

Interim Chief Usry said that currently the parking regulations were being enforced from 8:00 a.m. til 8:00 p.m.; she asked if changing the hours to 8:00 a.m. to 6:00 p.m. would make a difference. She noted that such a change could be handled internally without changing any regulations and without eliminating the additional two (2) weeks in October.

The Chair was very pleased with the Interim Chief's suggestion and asked that the Real Property Committee discuss it at their next meeting. For the November Committee meeting, Chair Ward asked staff to provide the revenue and direct and indirect expenses for the last two (2) weeks of October and the first two (2) weeks of March for on-street parking at Front Beach.

Councilmember Kinghorn suggested that all Front Beach businesses should be contacted and polled to learn whether paying to park was impacting them.

G. Discussion of undergrounding of power lines

Councilmember Rice asked for this item to be on the agenda as a result of three (3) downed power lines in the course of ten (10) days; she thought Council should delve into the possibility of undergrounding some of the island's power lines. She recalled that SCE&G has a program, the non-standard service fund, that maintains a balance of approximately three hundred seventy-five thousand dollars (\$375,000); the City last used these funds for the Front Beach lighting that was installed a few years ago.

By way of history, Councilmember Kinghorn stated that the Public Works Committee had looked into undergrounding lines on the island; the cost from SCE&G was "exorbitant," and they gave the Committee lots of reasons not to do it.

Councilmember Bell stated that Council cannot do everything it wants to do at the current millage rate. He reported that the City has budgeted eight hundred twenty thousand dollars (\$820,000) for public utilities. He recommended that some portion of those funds should be set aside for the undergrounding of power lines, but he voiced agreement with Councilmember Rice that the only way the City could accomplish this goal would be to phase it doing a small area when the funds were available. He stated that the City could not swap off drainage for the undergrounding of power lines; he also stated that the City could not measure its success by maintaining the same

tax rate from years ago. He commented that Council needed to look into the future and picture what projects are there, and then to develop a viable plan that would be affordable to the citizens and the City.

As this subject goes back to Committee, Councilmember Ferencz suggested that they go through the minutes of the meetings related to undergrounding power lines and the information provided by SCE&G.

Interim Administrator Fragoso stated that SCE&G quoted in 2016 a cost of twelve million dollars (\$12,000,000) to underground the power lines on Palm Boulevard from Breach Inlet to 11th Avenue; the cost quoted for Palm Boulevard between 11th and 21st Avenue at six million dollars (\$6,000,000). At that time, SCE&G also provided a list of smaller projects, but no cost estimates accompanied them; she suggested getting cost estimates for the smaller projects and considering one (1) for inclusion in the FY20 budget. She thought that undergrounding lines at the marina could be a viable option to consider which was also included in SCE&G's list.

Councilmember Buckhannon recalled that several years ago the City increased the SCE&G franchise fee from three percent (3%) to five percent (5%). At that time he recommended that the two percent (2%) of additional revenue be put into reserves for future undergrounding projects; he also thought that Council should consider doing that in the future.

Mayor Carroll stated that the City's highest priority was drainage, and he acknowledged that to solve the City's drainage issues would require a tax increase.

7. Miscellaneous Business – None

Next Meeting Date: 5:00 p.m., Tuesday, November 27, 2018 in Council Chambers

8. Executive Session – held earlier in the meeting

9. Adjournment

MOTION: Councilmember Buckhannon moved to adjourn the meeting at 6:15 p.m., Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk

City of Isle of Palms
Financial Statement Summary as of October 31, 2018
(Dollars in Thousands)

	REVENUES				TRANSFERS IN / (OUT)				EXPENDITURES				Ending Fund Balance
	Actual	Budget	Diff	% of Bud	Actual	Budget	Diff	% of Bud	Actual	Budget	Diff	% of Bud	
General	\$ 1,623	\$ 10,205	\$ (8,582)	16%	-	1,139	\$ (1,139)	0%	\$ 3,394	\$ 11,344	\$ (7,950)	30%	\$ 1,435
Capital Projects	24	1,403	(1,379)	2%	-	218	(218)	0%	718	4,168	(3,450)	17%	4,234
Muni Accom Tax	757	1,529	(772)	50%	-	(662)	662	0%	377	1,635	(1,258)	23%	2,097
Hospitality Tax	256	778	(522)	33%	-	(531)	531	0%	83	520	(437)	16%	1,253
State Accom Tax	18	1,769	(1,751)	1%	-	(589)	589	0%	346	1,783	(1,437)	19%	1,473
Beach Preservation	369	1,020	(651)	36%	-	-	-	-	5	465	(460)	1%	1,657
Marina	188	497	(309)	38%	-	436	(436)	0%	65	768	(703)	8%	6,223
Disaster Recovery	15	25	(10)	60%	-	-	-	-	26	5	21	520%	2,371
All Other	161	173	(11)	93%	-	(11)	11	0%	191	165	26	116%	481
Total All Funds	\$ 3,411	\$ 17,399	\$ (13,987)	20%	\$ -	\$ -	\$ -		\$ 5,205	\$ 20,853	\$ (15,648)	25%	\$ 21,224

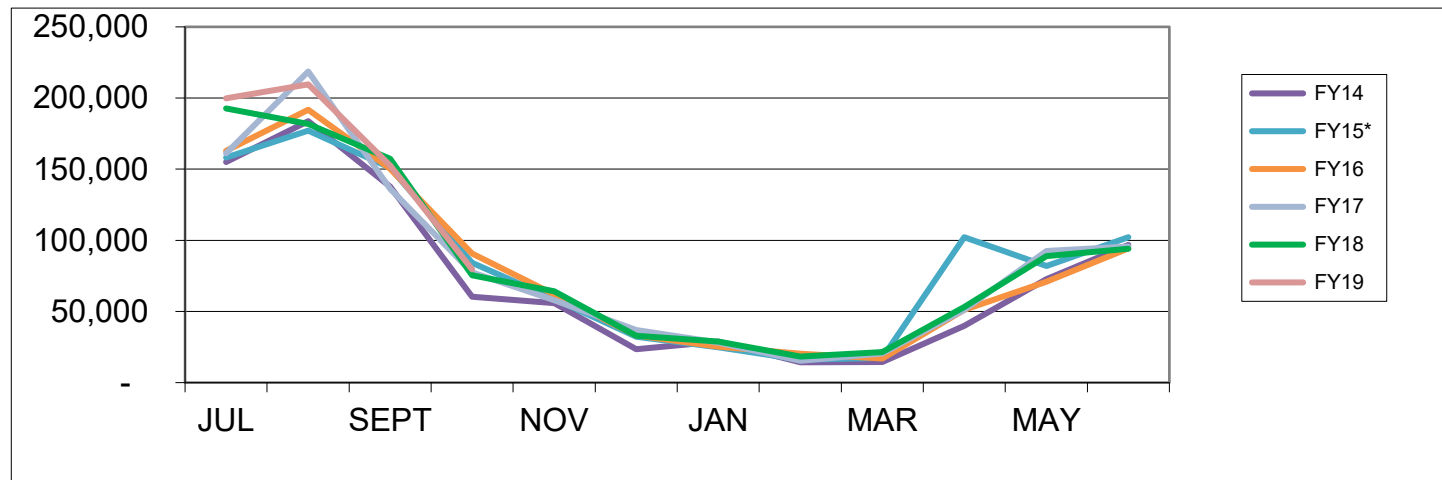
General Fund YTD Revenues Compared to Budget and Prior Year					
	YTD Actual	FY18 Budget	% of Budget	FY18 YTD	% of Prior YTD
Prop Tax	40	4,355	1%	36	111%
LO Sales Tax	89	750	12%	157	57%
Business Lic	213	1,215	18%	132	161%
Rental Lic	506	476	106%	455	111%
Other Lic	7	1,511	0%	-	0%
Build Pmts	129	301	43%	85	152%
From State	3	261	1%	69	4%
Parking	355	778	46%	319	111%
All Other	281	558	50%	294	96%
Total	1,623	10,205	16%	1,547	105%

Cash Balances		
	10/31/2018	10/31/2017
General Fund	2,483	2,332
As a % of GF Exp	22%	21%
Capital Projects	2,552	3,639
Disaster Recovery	2,383	2,406
Beach Maint	-	402
Marina	971	921
Tourism Funds	4,946	5,344
Beach Restoration	1,322	7,809
Beach Preservation	1,662	2,621
Other Restricted	253	471
Total All Cash	16,571	25,945

General Fund YTD Expenditures 4 Month Target = 33%			
	YTD Actual	FY19 Budget	% of Bud
Mayor/Council	31	133	23%
General Govt	427	1,799	24%
Police	836	2,771	30%
Fire	1,106	3,346	33%
Public Works	420	1,421	30%
Build & Lic	133	420	32%
Recreation	325	1,057	31%
Judicial	62	260	24%
BSOs	54	137	39%
Total	3,394	11,344	30%
% of FY18 Budget Expended in Oct 2017			30%

City of Isle of Palms Municipal Accommodations Fee Collections

	FY14	FY15*	FY16	FY17	FY18	FY19
JUL	154,960	158,217	162,862	161,068	192,666	199,724
AUG	183,738	177,087	191,759	218,620	181,842	209,600
SEPT	137,686	151,064	150,212	136,141	157,274	152,535
OCT	60,449	84,113	90,691	77,500	75,353	79,534
NOV	55,789	58,716	61,918	57,777	64,256	
DEC	23,420	32,277	33,233	36,937	32,877	
JAN	28,793	24,860	25,309	28,217	28,859	
FEB	14,273	16,123	20,313	15,332	18,317	
MAR	14,492	17,406	16,918	20,485	21,562	
APR	39,874	102,242	51,082	51,166	53,213	
MAY	72,805	81,994	70,954	92,529	88,875	
JUNE	96,749	102,138	94,270	95,768	94,112	
Deduct last July	(154,960)	(158,217)	(162,862)	(161,068)	(192,666)	(199,724)
Add next July	158,217	162,862	161,068	139,501	199,724	
Total Fiscal Year	886,286	1,010,881	967,728	969,974	1,016,264	441,670
	Incr from FY13 9%	Incr from FY14 14%	Incr from FY15 -4%	Incr from FY16 0%	Incr from FY16 5%	Incr from FY18 6%



* April 2015 includes \$52,496 one-time revenue related to settlement from online travel companies.

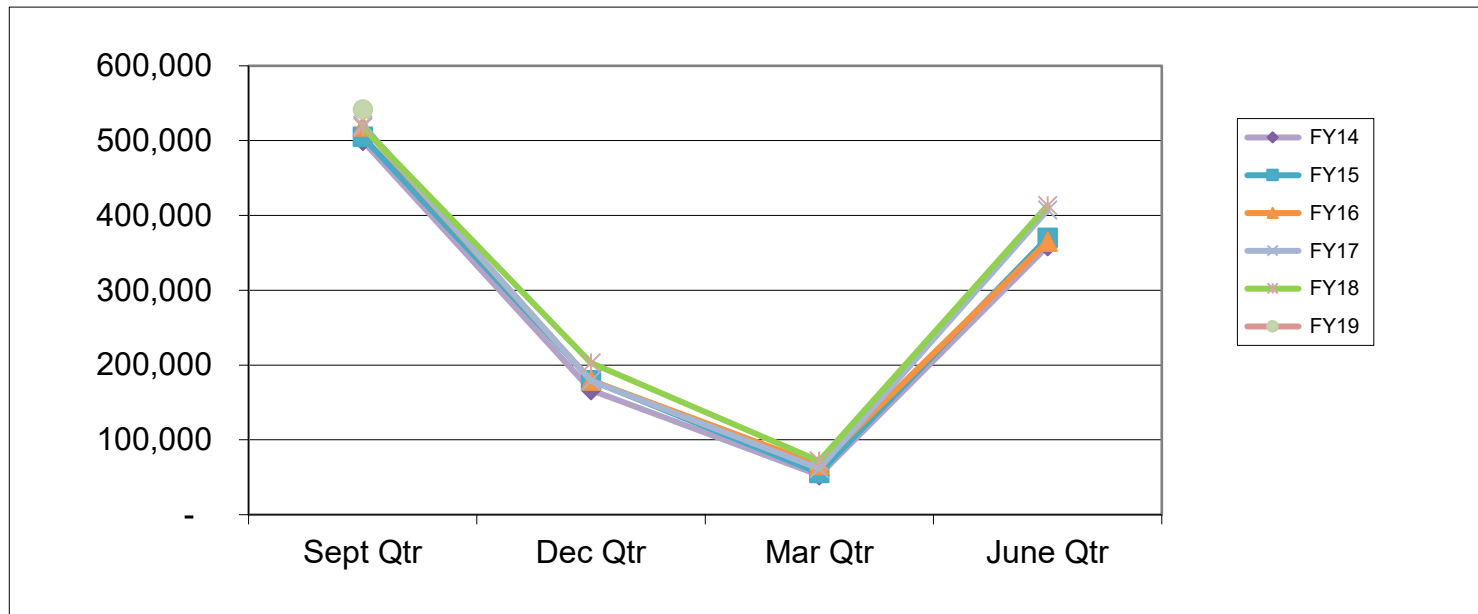
City of Isle of Palms State Accommodations Tax Collections

Tourism-Related Portion Only

	FY14	FY15	FY16	FY17	FY18	FY19
Sept Qtr	499,676	505,199	518,796	520,784	518,028	541,736
Dec Qtr	166,673	179,923	179,446	178,830	202,803	
Mar Qtr	52,817	55,913	66,294	61,586	71,773	
June Qtr	359,094	369,976	364,938	407,460	413,234	
Total Fiscal Yr	1,078,259	1,111,010	1,129,474	1,168,660	1,205,838	541,736

Check to G/L

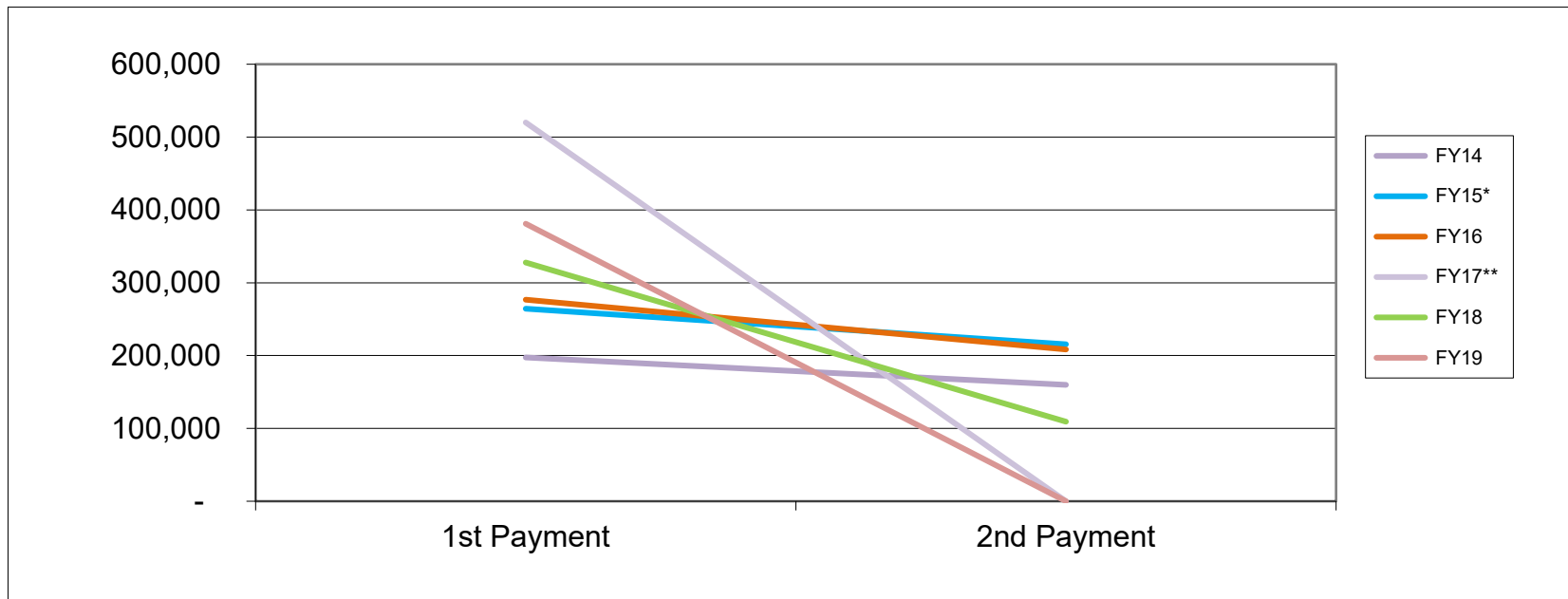
13.6%	3.0%	1.7%	3.5%	3.2%	4.6%
Incr from FY13	Incr from FY14	Incr from FY15	Incr from FY16	Incr from FY17	Incr from FY18



City of Isle of Palms Revenue From Charleston County Accommodations Tax Pass-Through

	FY14	FY15*	FY16	FY17**	FY18	FY19
1st Payment	197,400	264,335	276,704	520,000	327,750	381,000
2nd Payment	159,791	215,479	208,390	-	109,250	-
Total Fiscal Yr	357,191	479,813	485,093	520,000	437,000	381,000

9% Incr from FY13	34% Incr from FY14	1% Incr from FY15	7% Incr from FY16	-16% Incr from FY17	16% Incr from FY18
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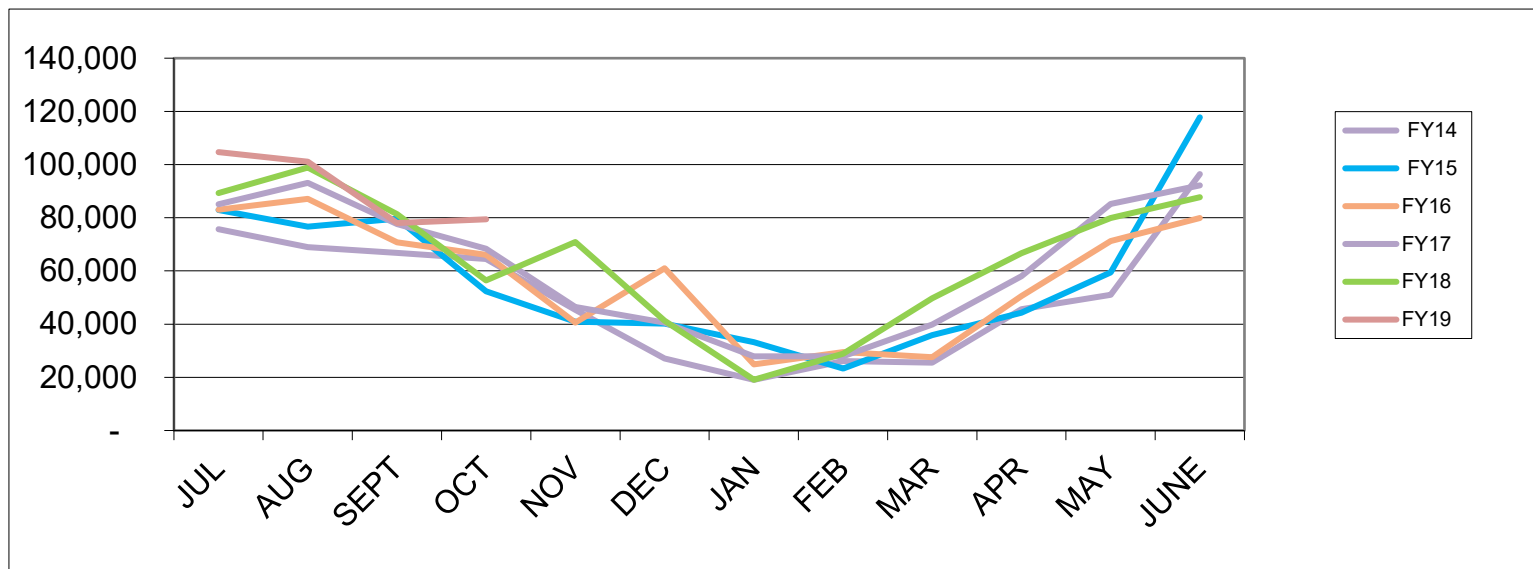


* Beginning in FY15, Charleston County increased its pass-through % from 20% to 25% of County Atax collected on the Isle of Palms.

** Only one payment received for all of FY17. County personnel indicate there will be a smaller 2nd payment in FY18.

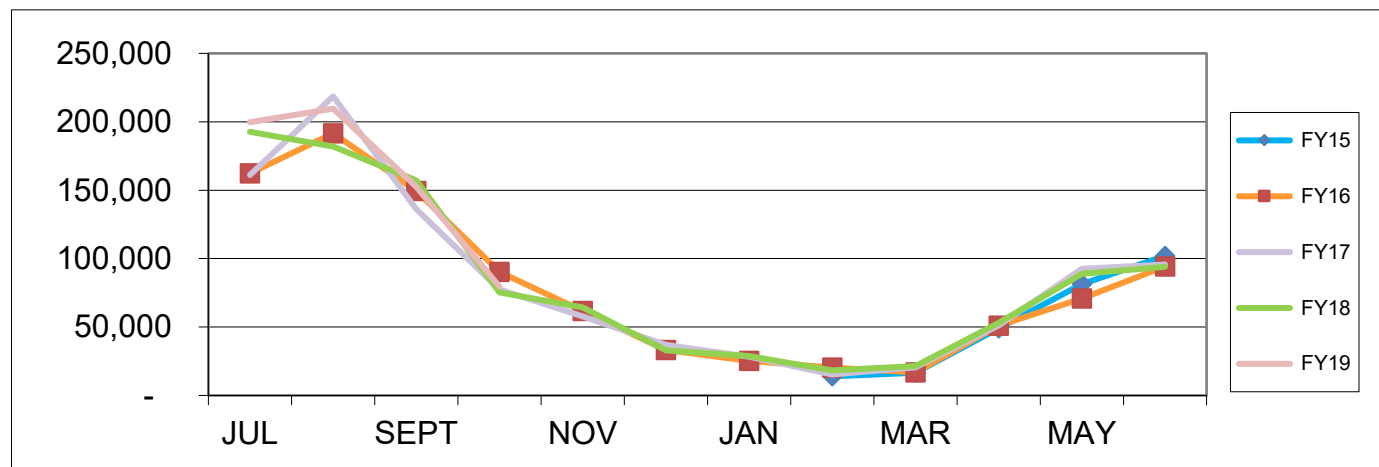
City of Isle of Palms Hospitality Tax Collections

	FY14		FY15		FY16		FY17		FY18		FY19	
	Taxes Paid	# of Payers	Taxes Paid	# of Payers	Taxes Paid	# of Payers	Taxes Paid	# of Payers	Taxes Paid	# of Payers	Taxes Paid	# of Payers
JUL	75,718	28	82,898	28	83,038	31	85,051	29	89,309	27	104,681	30
AUG	68,958	25	76,606	29	87,110	29	93,123	27	98,883	27	101,031	34
SEPT	66,779	26	79,619	32	70,725	32	77,619	29	81,373	34	78,014	29
OCT	64,513	25	52,308	33	66,113	34	68,348	27	56,439	31	79,481	29
NOV	45,325	25	40,949	26	40,576	12	46,488	24	70,905	34		
DEC	27,092	25	40,157	22	61,052	30	40,557	26	41,260	25		
JAN	19,057	26	33,166	31	24,864	26	27,883	26	19,085	23		
FEB	26,164	21	23,297	25	29,443	21	27,947	22	28,826	24		
MAR	25,564	21	35,894	26	27,586		39,785	26	49,744	26		
APR	45,637	24	44,335	26	50,531	25	57,961	28	66,633	28		
MAY	50,987	28	59,407	28	71,297	32	85,246	29	79,870	27		
JUNE	96,425	29	117,761	33	79,858	30	92,137	29	87,753	28		
Deduct last July	(75,718)		(82,898)		(83,038)		(85,051)		(89,309)		(104,681)	
Add next July	82,898		83,038		85,051		89,309		104,681		-	
Total Fiscal Year	619,399		686,537		694,206		746,402		785,452		258,527	
	Incr fr FY13	12%	Incr fr FY14	11%	Incr fr FY15	1%	Incr fr FY16	8%	Incr fr FY17	5%	Incr fr FY18	9%



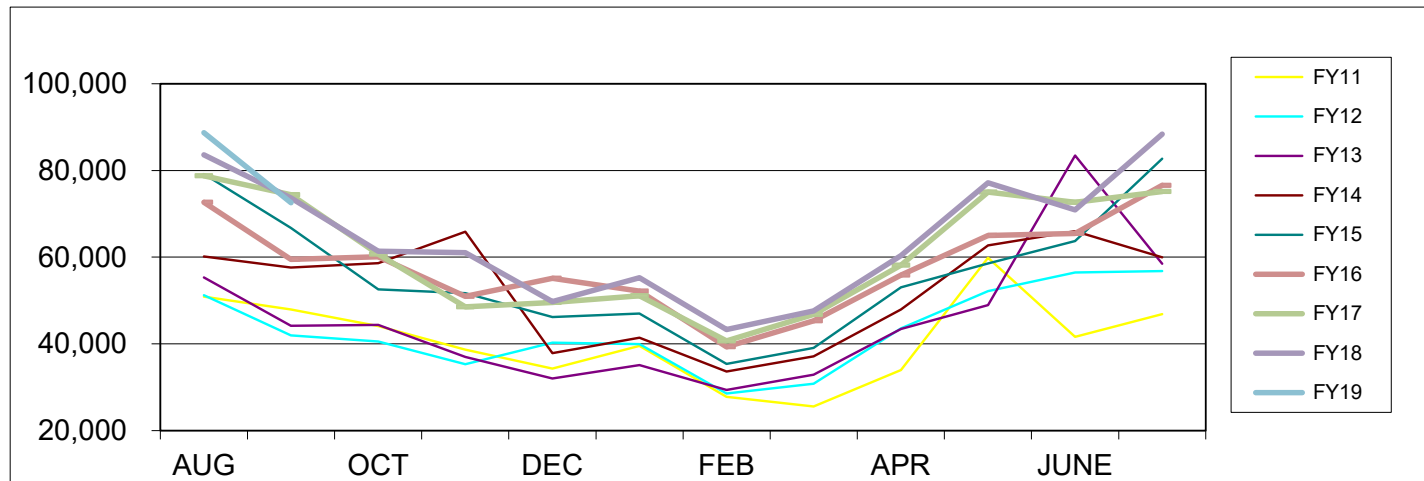
City of Isle of Palms Beach Preservation Fee

	FY15	FY16	FY17	FY18	FY19
JUL		162,228	161,068	192,666	199,724
AUG		191,610	218,620	181,842	209,600
SEPT		149,350	136,141	157,274	152,535
OCT		90,398	77,500	75,353	79,534
NOV		61,647	57,777	64,256	
DEC		33,233	36,937	32,877	
JAN		25,309	28,217	28,859	
FEB	13,997	20,313	15,332	18,317	
MAR	16,526	16,918	20,485	21,562	
APR	49,060	51,082	51,166	53,213	
MAY	81,384	70,954	92,529	88,875	
JUNE	102,031	94,270	95,768	94,112	
Deduct last July	-	(162,228)	(161,068)	(139,501)	(199,724)
Add next July	162,228	161,068	139,501	199,724	
Total Fiscal Year	425,226	966,152	969,974	1,069,429	441,670
			Incr from FY16 0%	Incr from FY17 10%	Incr from FY18 6%



City of Isle of Palms Local Option Sales Tax Collections

	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
AUG	50,901	51,225	55,308	60,148	79,157	72,684	78,763	83,614	88,713
SEPT	47,910	41,968	44,160	57,629	66,742	59,485	74,435	73,671	72,557
OCT	44,096	40,583	44,387	58,596	52,592	60,091	60,675	61,352	
NOV	38,647	35,340	37,002	65,846	51,671	50,987	48,526	61,040	
DEC	34,280	40,294	32,013	37,848	46,175	55,100	49,536	49,732	
JAN	39,535	39,952	35,124	41,441	47,026	52,199	51,084	55,282	
FEB	27,808	28,563	29,382	33,630	35,387	39,321	40,694	43,314	
MAR	25,569	30,796	32,904	37,132	39,091	45,304	46,832	47,589	
APR	33,966	43,572	43,437	47,960	53,077	55,848	58,126	60,349	
MAY	59,859	52,169	48,957	62,684	58,550	65,020	75,033	77,153	
JUNE	41,631	56,454	83,452	65,995	63,722	65,457	72,661	70,879	
JULY	46,891	56,799	58,510	59,932	82,715	76,581	75,171	88,382	
Total Fiscal Year	491,091	517,717	544,635	628,841	675,906	698,077	731,537	772,357	161,271
	Decr from FY10	Incr from FY11	Incr from FY12	Incr from FY13	Incr from FY14	Incr from FY15	Incr from FY16	Incr from FY17	Incr from FY18
	-3%	5%	5.2%	15.5%	7.5%	3.3%	4.8%	5.6%	2.5%



City of Isle of Palms
Parking Revenue Summary
Summer 2018

	On-Street Kiosks #1-11	Parking Lot Kiosks #12-16	Total Kiosks
Mar-18	22,651	7,770	30,421
Apr-18	46,892	34,014	80,906
May-18	60,937	23,825	84,762
Jun-18	72,583	42,175	114,758
Jul-18	81,294	45,761	127,055
Aug-18	70,454	26,982	97,436
Sep-18	36,980	15,891	52,871
Oct-18	41,085	4,926	46,011
YTD Summer 2018	432,876	201,344	634,220

Compare to Summer 2017

NOTE: Lot rates went from \$10/\$8 daily in 2017 to \$1 hrly in 2018)

DOLLARS	STREET	LOTS	TOTAL
YTD Oct Summer 2017	372,930	324,159	697,089
YTD Oct Summer 2018	432,876	201,344	634,220
Less March 1-19*	(15,684)	(5,981)	(21,664)
March 20-Oct 31, 2018	417,193	195,363	612,556
Increase/(Decrease)	44,262	(128,795)	(84,533)
% Increase/(Decrease)	12%	-40%	-12%

# OF TRANSACTIONS	STREET	LOTS	TOTAL
YTD Oct Summer 2017	108,181	43,510	151,691
YTD Oct Summer 2018	130,090	53,254	183,344
Less March 1-19*	(5,613)	(718)	(6,331)
March 20-Oct 31, 2018	124,477	52,536	177,013
Increase / (Decrease)	16,296	9,026	25,322
% Increase/(Decrease)	15%	21%	17%

* Meters opened March 20 in 2017 and March 1 in 2018. Activity from 3/1/18 to 3/19/18 was deducted to get an apples to apples comparison to 2017.

City of Isle of Palms
Phase II Drainage - 45th - 52nd Avenue

G/L Account: 204640.5084

PROJECT COST:

Design & Engineering Contract - Phase II - 45th to 52nd Avenues
First Contract Amendment (bid package, easements, permitting, technical support during construction, etc)
Low Bid Received with 15% Contingency, less change orders
Change Order #1 - field adjustment to relocate water pipe- marina line from bulkhead to pond
Change Order #2 - no cost
Change Order #3 - field adjustment to relocate drainage line away from electrical line near Wild Dunes main gate
Change Order #4 - raise drainage pipe invert to clear power line, replace check valve with a flap gate
Change Order #5 - additional survey and location work
Change Order #6 - depth adjustments to lines along Palm, 46th, 49th, 51st and 52nd
Change Order #7 - time extension only, no cost

Phase II Drainage Project 45th-52nd Ave			
Engineering & Design	Construction	Contingency	Total
169,000			169,000
30,000			30,000
	2,381,000	357,150	2,738,150
	29,997	(29,997)	-
	-	-	-
	9,074	(9,074)	-
	9,926	(9,926)	-
	51,450	(51,450)	-
	69,740	(69,740)	-
	-	-	-
SUBTOTAL ESTIMATED COST:			
199,000	2,551,186	186,964	2,937,150

PROJECT EXPENDITURES:

Inv. Date	Check #	Vendor	Description of Work		
4/9/12	2818	Eadie's Construction	45th - 52nd Ave, TB inspection	1,950	1,950
4/25/12	2820	CSE	Phase II engineering, drawings	8,308	8,308
5/25/12	2826	CSE	Phase II engineering, drawings	13,875	13,875
6/25/12	2837	CSE	engineering, wetlands survey	14,000	14,000
7/25/12	2845	CSE	engineering, survey, wetlands & drawings	12,666	12,666
8/27/12	2854	CSE	survey, drawings and postage	8,960	8,960
9/25/12	2867	CSE	engineering and drawings	8,531	8,531
10/25/12	2872	CSE	engineering and surveys	14,500	14,500
11/26/12	2874	CSE	engineering, surveys, & wetlands	13,500	13,500
1/16/13	2881	CSE	engineering, drawings & wetlands	12,747	12,747
2/7/13	2887	CSE	engineering, drawings & wetlands	15,524	15,524
2/25/13	2891	CSE	engineering, survey & drawings	4,529	4,529
5/28/13	2914	CSE	engineering	4,000	4,000
6/25/13	2920	CSE	engineering	2,000	2,000
9/25/13	2932	CSE	engineering services	314	314
10/25/13	2935	CSE	engineering services	918	918
11/25/14	2980	CSE	engineering services	5,310	5,310
3/10/15	2990	Halversen & Associates	legal expenses related to easements		1,705
5/31/15	3002	Halversen & Associates	legal expenses related to easements		1,641
6/30/15	3012	Halversen & Associates	legal expenses related to easements		12
11/25/15	3036	CSE	eng svcs, drinking water & well issues w/ SC DHEC	100	100
12/28/15	3045	CSE	eng svcs, meeting with HOA	180	180
12/29/15	3046	Halversen & Associates	Drainage related legal fees Nov & Dec 2015		281

City of Isle of Palms
Phase II Drainage - 45th - 52nd Avenue

G/L Account: 204640.5084

PROJECT COST:

1/31/16	3058	Halversen & Associates	Drainage related legal fees Jan 2016
2/21/16	3068	Halversen & Associates	Drainage related legal fees Golf Cart Easement
3/1/16	3076	Halversen & Associates	Drainage related legal fees Golf Cart Easement
5/25/16	3089	CSE	eng svcs, site meeting WDYH easement
5/16/16	3090	Halversen & Associates	Legal fees, WDYH meeting, golf cart/IOPWSC easements
6/27/16	3096	CSE	revised drawing exhibits
6/28/16	3101	Halversen & Associates	Drainage related legal fees for June 2016
7/26/16	3103	CSE	Wild Dunes expansion meeting
9/26/16	3110	CSE	Wild Dunes expansion meeting, plan review
1/25/17	3130	CSE	Eng svcs, Phase II drainage
4/25/17	3158	CSE	Drainage Phase II permit, drawings for bid package
5/25/17	3179	CSE	Bid package preparation
6/26/17	3177	CSE	Finalize bid package and advertisement
7/25/17	3183	CSE	Bid opening, review of tabulation
9/1/17	3194	CSE	Met with IOPWSC, prepare grant info
9/25/17	47982	CSE	preconstruction meeting
10/25/17	50205	CSE	property owners meeting, sketch flap gate
11/2/17	50195	IPW	construction pay app #1
11/27/17	50366	CSE	project management
12/22/17	50458	IPW Construction Group	construction pay app #2
12/27/17	50616	CSE	professional services & project mgt
2/5/18	50785	IPW Construction Group	construction pay app #3
2/26/18	50891	CSE	professional services & project mgt
2/28/18	50946	IPW	construction pay app #4
3/26/18	51084	CSE	professional services & project mgt
4/2/18	51223	IPW	construction pay app #5
4/25/18	51307	CSE	professional services & project mgt
5/8/18	51480	IPW	construction pay app #6
5/25/18	51592	CSE	professional services & project mgt
5/29/18	51876	IPW	construction pay app #7
6/25/18	51871	CSE	professional services & project mgt
6/28/18	51940	IPW	construction pay app #8

Phase II Drainage Project 45th-52nd Ave			
Engineering & Design	Construction	Contingency	Total
		540	540
		206	206
		96	96
400			400
		900	900
300			300
		108	108
625			625
1,225			1,225
3,915			3,915
600			600
12,590			12,590
4,687			4,687
2,837			2,837
1,292			1,292
1,054			1,054
524			524
	214,032		214,032
2,628			2,628
	113,388		113,388
450		400	850
	90,001		90,001
2,100			2,100
	83,772		83,772
3,506			3,506
	145,934		145,934
3,000			3,000
	213,316		213,316
750			750
	241,100		241,100
4,700			4,700
	97,479		97,479

City of Isle of Palms
Phase II Drainage - 45th - 52nd Avenue

G/L Account: 204640.5084

PROJECT COST:			
7/30/18	52248	IPW	construction pay app #9
8/1/18	52308	CSE	professional services & project mgt
8/27/18	52397	CSE	professional services & project mgt - change orders/Palm revisions
8/28/18	52404	IPW	construction pay app #10
10/3/18	52635	IPW	construction pay app #11
10/17/18	52627	CSE	professional services & project mgt
11/8/18	52826	CSE	professional services & project mgt
11/9/18	52874	IPW	construction pay app #12
6/30/17	various	Halversen & Associates	legal expense related to project, FY17
6/30/18	various	Halversen & Associates	legal expense related to project, FY18
6/30/19	various	Hinchey Murray & Pagliarini (J Copeland)	legal expense related to project, FY19

Phase II Drainage Project 45th-52nd Ave			
Engineering & Design	Construction	Contingency	Total
	71,716		71,716
4,700			4,700
2,361			2,361
	96,674		96,674
	146,643		146,643
500			500
1,300			1,300
	228,403		228,403
			-
		2,752	2,752
		5,061	5,061
		72	72
197,954	1,742,457	13,774	1,954,186
1,046	808,729	173,190	982,964

PROJECT FUNDING:		Reserves/ Contributions/ Grants	Spending by FY	Reserve Balance
FY12	Residual funding, Phase I	81,738	(38,133)	43,605
FY13	City Reserve	87,262	(96,956)	33,911
FY14	City Reserve	200,000	(1,232)	232,680
FY15	City Budgeted Reserve	200,000	(8,668)	424,012
FY16	City Budgeted Reserve	200,000	(3,111)	620,901
FY17	City Budgeted Reserve	200,000	(26,394)	794,507
FY18	Muni Atax Contribution	299,755	(299,755)	794,507
FY18	CPF Reserve	133,062	(927,568)	0
FY19	Muni Atax Budgeted Contribution	375,000	(375,000)	0
FY19	CTC Grant Award for construction, FY14	100,000	(1,160,333)	(1,060,333)
FY19	CTC Grant Award for construction, FY16	100,000		(960,333)
FY19	Rural Infrastructure Grant FY17	500,000		(460,333)
FY19	TST Funding for construction FY18	193,184		(267,149)
FY19	CPF use of General Drainage Rsrv (PLUG)	267,149		0
		2,937,150	(2,937,150)	0

SUBTOTAL SPENDING:

REMAINING TO SPEND:

Total project funding	2,937,150
Total project spending to date	(1,954,186)
Total estimated remaining to spend	(982,964)
Shortfall	0

NOTE: FY19 Spending is estimated here as the remaining to spend on the project (includes \$173,190 currently unspent contingency).

City of Isle of Palms
Replace (6) Underground Fuel Storage Tanks & PWks Fuel Canopy
IOP Public Works (2) and IOP Marina (4)

Contracts and Change Orders Received:

Summit Engineering	Technical assistance & contract admin
Jones & Frank	Construction (breakdown by location to come)
Legal & Miscellaneous expense estimate	

Project Expenditures:

Invoice Date	Payee	Description of Work
3/1/2018	Summit Engineering Lab	testing related to removal of UST tanks
7/25/2018	Jones & Frank	Pay App #1 tanks and installation - Pub Wks site
8/31/2018	Summit Engineering Lab	project oversight, mileage
8/31/2018	Jones & Frank	Pay App #2 - Pub Works Site
9/30/2018	Jones & Frank	Pay App #3
10/31/2018	Jones & Frank	Pay App #4
		Total paid
		Remaining on contracts

FY19 Budget for Public Works UST Replacmnt	280,000
FY19 Budget for Public Works Fuel Canopy	30,000
FY19 Budget for Marina UST Replacement	620,000
Contracts/Change Orders	(841,329)
Budget Funds Remaining	88,671

Construction Admin	Construction	Legal & Misc	Total
21,737			21,737
	809,592	-	809,592
		10,000	10,000
21,737	809,592	10,000	841,329
		4,240	4,240
	127,026		127,026
4,204			4,204
	57,746		57,746
	43,290		43,290
	14,815		14,815
4,204	242,878	4,240	251,322
17,533	566,714	5,760	590,007

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COMPARATIVE BALANCE SHEET FOR CITY OF ISLE OF PALMS

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Fund 10 GENERAL FUND		PERIOD ENDED	PERIOD ENDED
GL Number	Description	10/31/2017	10/31/2018
*** Assets ***			
	Cash	80,806.11	410,990.23
	Investments	2,276,154.99	2,071,604.12
	Accounts Receivable	54,703.00	109,299.71
	Other Assets	24,060.18	62,001.11
	Due From Other Funds	231,448.82	21,843.69
	Total Assets	2,667,173.10	2,675,738.86
*** Liabilities ***			
	Accounts Payable	53,902.54	361,272.15
	Liabilities-ST	72,417.75	13,348.20
	Due To Other Funds	718,308.96	802,850.36
	Deferred Inflows	46,473.00	63,551.00
	Total Liabilities	891,102.25	1,241,021.71
*** Fund Balance ***			
	Unassigned	2,762,426.79	2,696,050.23
	Restricted	372,013.86	438,390.42
	Total Fund Balance	3,134,440.65	3,134,440.65
	Beginning Fund Balance	3,134,440.65	3,134,440.65
	Net of Revenues VS Expenditures - 17-18		70,884.56
	*17-18 End FB/18-19 Beg FB	3,205,325.21	
	Net of Revenues VS Expenditures - Current Year	(1,358,369.80)	(1,770,608.06)
	Ending Fund Balance	1,776,070.85	1,434,717.15
	Total Liabilities And Fund Balance	2,667,173.10	2,675,738.86

* Year Not Closed

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COMPARATIVE BALANCE SHEET FOR CITY OF ISLE OF PALMS

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Fund 20 CAPITAL PROJECTS FUND		PERIOD ENDED	PERIOD ENDED
GL Number	Description	10/31/2017	10/31/2018
*** Assets ***			
	Cash	79,341.43	(622,561.33)
	Investments	3,559,890.30	3,175,029.48
	Accounts Receivable	0.00	0.00
	Other Assets	0.00	0.00
	Due From Other Funds	721,944.82	1,885,850.36
	Total Assets	4,361,176.55	4,438,318.51
*** Liabilities ***			
	Accounts Payable	124,608.49	204,023.73
	Due To Other Funds	21.93	0.00
	Deferred Inflows	0.00	0.00
	Total Liabilities	124,630.42	204,023.73
*** Fund Balance ***			
	Unassigned	2,317,968.39	1,676,862.73
	Restricted	2,223,260.50	2,864,366.16
	Total Fund Balance	4,541,228.89	4,541,228.89
	Beginning Fund Balance	4,541,228.89	4,541,228.89
	Net of Revenues VS Expenditures - 17-18		387,296.69
	*17-18 End FB/18-19 Beg FB	4,928,525.58	
	Net of Revenues VS Expenditures - Current Year	(304,682.76)	(694,230.80)
	Ending Fund Balance	4,236,546.13	4,234,294.78
	Total Liabilities And Fund Balance	4,361,176.55	4,438,318.51
* Year Not Closed			

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COMPARATIVE BALANCE SHEET FOR CITY OF ISLE OF PALMS

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Fund 30 ACCOMMODATIONS FEE FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	466,610.16	759,419.70
	Investments	1,398,673.08	1,431,948.15
	Accounts Receivable	(1.00)	994.00
	Due From Other Funds	32,612.30	0.00
	Total Assets	1,897,894.54	2,192,361.85
*** Liabilities ***			
	Accounts Payable	20,678.76	73,709.08
	Due To Other Funds	172,589.42	21,843.69
	Total Liabilities	193,268.18	95,552.77
*** Fund Balance ***			
	Unassigned	998,800.74	800,300.74
	Restricted	600,875.43	799,375.43
	Total Fund Balance	1,599,676.17	1,599,676.17
	Beginning Fund Balance	1,599,676.17	1,599,676.17
	Net of Revenues VS Expenditures - 17-18		116,818.76
	*17-18 End FB/18-19 Beg FB	1,716,494.93	
	Net of Revenues VS Expenditures - Current Year	104,950.19	380,314.15
	Ending Fund Balance	1,704,626.36	2,096,809.08
	Total Liabilities And Fund Balance	1,897,894.54	2,192,361.85

* Year Not Closed

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COMPARATIVE BALANCE SHEET FOR CITY OF ISLE OF PALMS

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Fund 35 HOSPITALITY TAX FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
Cash		202,536.35	395,141.28
Investments		699,217.31	866,826.74
Accounts Receivable		0.00	32.30
Due From Other Funds		998.96	0.00
Total Assets		902,752.62	1,262,000.32
*** Liabilities ***			
Accounts Payable		1,005.00	8,952.20
Due To Other Funds		670.67	0.00
Total Liabilities		1,675.67	8,952.20
*** Fund Balance ***			
Unassigned		822,788.67	797,788.67
Restricted		50,000.00	75,000.00
Total Fund Balance		872,788.67	872,788.67
Beginning Fund Balance		872,788.67	872,788.67
Net of Revenues VS Expenditures - 17-18			207,502.33
*17-18 End FB/18-19 Beg FB		1,080,291.00	
Net of Revenues VS Expenditures - Current Year		28,288.28	172,757.12
Ending Fund Balance		901,076.95	1,253,048.12
Total Liabilities And Fund Balance		902,752.62	1,262,000.32

* Year Not Closed

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COMPARATIVE BALANCE SHEET FOR CITY OF ISLE OF PALMS

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Fund 40 VOLUNTEER FIRE DEPT

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	338,721.60	166,593.61
	Accounts Receivable	0.00	0.00
	Other Assets	0.00	0.00
	Due From Other Funds	0.00	0.00
	Total Assets	338,721.60	166,593.61
*** Liabilities ***			
	Accounts Payable	135,725.32	806.92
	Due To Other Funds	0.00	0.00
	Total Liabilities	135,725.32	806.92
*** Fund Balance ***			
	Unassigned	202,129.15	202,129.15
	Total Fund Balance	202,129.15	202,129.15
	Beginning Fund Balance	202,129.15	202,129.15
	Net of Revenues VS Expenditures - 17-18		(14,346.75)
	*17-18 End FB/18-19 Beg FB	187,782.40	
	Net of Revenues VS Expenditures - Current Year	867.13	(21,995.71)
	Ending Fund Balance	202,996.28	165,786.69
	Total Liabilities And Fund Balance	338,721.60	166,593.61

* Year Not Closed

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Fund 50 ACCOMMODATIONS TAX

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	1,082,132.81	280,626.81
	Investments	1,494,619.22	1,211,888.74
	Accounts Receivable	0.00	0.00
	Other Assets	0.00	0.00
	Due From Other Funds	27,830.89	0.00
	Total Assets	2,604,582.92	1,492,515.55
*** Liabilities ***			
	Accounts Payable	240,944.21	16,308.74
	Liabilities-ST	0.00	0.00
	Due To Other Funds	113,988.32	3,000.00
	Deferred Inflows	0.00	0.00
	Total Liabilities	354,932.53	19,308.74
*** Fund Balance ***			
	Unassigned	1,566,540.93	1,368,040.93
	Restricted	600,875.42	799,375.42
	Total Fund Balance	2,167,416.35	2,167,416.35
	Beginning Fund Balance	2,167,416.35	2,167,416.35
	Net of Revenues VS Expenditures - 17-18		(366,963.60)
	*17-18 End FB/18-19 Beg FB	1,800,452.75	
	Net of Revenues VS Expenditures - Current Year	82,234.04	(327,245.94)
	Ending Fund Balance	2,249,650.39	1,473,206.81
	Total Liabilities And Fund Balance	2,604,582.92	1,492,515.55

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Fund 55 BEACH RESTORATION FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	2,994,998.48	1,322,058.83
	Investments	4,813,697.58	0.00
	Accounts Receivable	0.00	0.00
	Due From Other Funds	0.00	0.00
	Total Assets	7,808,696.06	1,322,058.83
*** Liabilities ***			
	Accounts Payable	0.00	13,070.18
	Due To Other Funds	0.00	1,083,000.00
	Deferred Inflows	4,883,164.80	0.00
	Total Liabilities	4,883,164.80	1,096,070.18
*** Fund Balance ***			
	Unassigned	0.00	0.00
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures - 17-18		246,239.47
	*17-18 End FB/18-19 Beg FB	246,239.47	
	Net of Revenues VS Expenditures - Current Year	2,925,531.26	(20,250.82)
	Ending Fund Balance	2,925,531.26	225,988.65
	Total Liabilities And Fund Balance	7,808,696.06	1,322,058.83

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Fund 57 BEACH MAINTENANCE FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	40,843.59	0.00
	Investments	360,943.47	0.00
	Due From Other Funds	0.00	0.00
	Total Assets	401,787.06	0.00
*** Liabilities ***			
	Accounts Payable	0.00	0.00
	Due To Other Funds	0.00	0.00
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
	Unassigned	400,408.67	400,408.67
	Total Fund Balance	400,408.67	400,408.67
	Beginning Fund Balance	400,408.67	400,408.67
	Net of Revenues VS Expenditures - 17-18		(400,408.67)
	*17-18 End FB/18-19 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year	1,378.39	0.00
	Ending Fund Balance	401,787.06	0.00
	Total Liabilities And Fund Balance	401,787.06	0.00

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Fund 58 BEACH PRESERVATION FEE FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	683,452.46	699,502.17
	Investments	1,937,412.37	962,264.60
	Accounts Receivable	0.00	0.00
	Due From Other Funds	0.00	0.00
	Total Assets	2,620,864.83	1,661,766.77
*** Liabilities ***			
	Accounts Payable	0.00	4,855.04
	Due To Other Funds	0.00	0.00
	Total Liabilities	0.00	4,855.04
*** Fund Balance ***			
	Unassigned	2,221,183.13	2,221,183.13
	Total Fund Balance	2,221,183.13	2,221,183.13
	Beginning Fund Balance	2,221,183.13	2,221,183.13
	Net of Revenues VS Expenditures - 17-18		(928,769.03)
	*17-18 End FB/18-19 Beg FB	1,292,414.10	
	Net of Revenues VS Expenditures - Current Year	399,681.70	364,497.63
	Ending Fund Balance	2,620,864.83	1,656,911.73
	Total Liabilities And Fund Balance	2,620,864.83	1,661,766.77

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Fund 60 DISASTER RECOVERY RESERVE FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	54,322.98	365,522.61
	Investments	2,250,884.50	2,017,078.25
	Accounts Receivable	637.50	0.01
	Due From Other Funds	100,000.00	0.00
	Total Assets	2,405,844.98	2,382,600.87
*** Liabilities ***			
	Accounts Payable	350.00	555.90
	Due To Other Funds	95,010.49	0.00
	Deferred Inflows	11,371.03	11,371.03
	Total Liabilities	106,731.52	11,926.93
*** Fund Balance ***			
	Unassigned	2,367,726.81	2,367,726.81
	Total Fund Balance	2,367,726.81	2,367,726.81
	Beginning Fund Balance	2,367,726.81	2,367,726.81
	Net of Revenues VS Expenditures - 17-18		13,858.34
	*17-18 End FB/18-19 Beg FB	2,381,585.15	
	Net of Revenues VS Expenditures - Current Year	(68,613.35)	(10,911.21)
	Ending Fund Balance	2,299,113.46	2,370,673.94
	Total Liabilities And Fund Balance	2,405,844.98	2,382,600.87

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Fund 61 FEDERAL NARCOTICS FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	5,899.04	0.00
	Other Assets	0.00	0.00
	Total Assets	5,899.04	0.00
*** Liabilities ***			
	Accounts Payable	269.29	0.00
	Due To Other Funds	0.00	0.00
	Total Liabilities	269.29	0.00
*** Fund Balance ***			
	Unassigned	5,910.92	5,910.92
	Total Fund Balance	5,910.92	5,910.92
	Beginning Fund Balance	5,910.92	5,910.92
	Net of Revenues VS Expenditures - 17-18		(6,661.92)
	*17-18 End FB/18-19 Beg FB	(751.00)	
	Net of Revenues VS Expenditures - Current Year	(281.17)	751.00
	Ending Fund Balance	5,629.75	0.00
	Total Liabilities And Fund Balance	5,899.04	0.00

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Fund 62 STATE NARCOTICS FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	7,329.97	4,614.39
	Other Assets	0.00	0.00
	Total Assets	7,329.97	4,614.39
*** Liabilities ***			
	Accounts Payable	346.63	0.00
	Due To Other Funds	0.00	0.00
	Total Liabilities	346.63	0.00
*** Fund Balance ***			
	Unassigned	7,341.79	7,341.79
	Total Fund Balance	7,341.79	7,341.79
	Beginning Fund Balance	7,341.79	7,341.79
	Net of Revenues VS Expenditures - 17-18		(3,449.24)
	*17-18 End FB/18-19 Beg FB	3,892.55	
	Net of Revenues VS Expenditures - Current Year	(358.45)	721.84
	Ending Fund Balance	6,983.34	4,614.39
	Total Liabilities And Fund Balance	7,329.97	4,614.39

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Fund 64 VICTIMS ASSISTANCE FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	16,235.72	9,977.12
	Due From Other Funds	0.00	0.00
	Total Assets	16,235.72	9,977.12
*** Liabilities ***			
	Accounts Payable	0.00	0.00
	Due To Other Funds	0.00	0.00
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
	Unassigned	13,571.19	13,571.19
	Total Fund Balance	13,571.19	13,571.19
	Beginning Fund Balance	13,571.19	13,571.19
	Net of Revenues VS Expenditures - 17-18		(5,743.20)
	*17-18 End FB/18-19 Beg FB	7,827.99	
	Net of Revenues VS Expenditures - Current Year	2,664.53	2,149.13
	Ending Fund Balance	16,235.72	9,977.12
	Total Liabilities And Fund Balance	16,235.72	9,977.12

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Fund 66 AISLE OF PALMS FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	14,981.87	0.00
	Accounts Receivable	0.00	0.00
	Due From Other Funds	0.00	0.00
	Total Assets	14,981.87	0.00
*** Liabilities ***			
	Accounts Payable	0.00	0.00
	Due To Other Funds	0.00	0.00
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
	Unassigned	14,937.87	14,937.87
	Total Fund Balance	14,937.87	14,937.87
	Beginning Fund Balance	14,937.87	14,937.87
	Net of Revenues VS Expenditures - 17-18		(14,937.87)
	*17-18 End FB/18-19 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year	44.00	0.00
	Ending Fund Balance	14,981.87	0.00
	Total Liabilities And Fund Balance	14,981.87	0.00

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Fund 68 RECREATION BUILDING FUND

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	63,871.85	71,672.62
	Accounts Receivable	0.00	0.00
	Due From Other Funds	0.00	3,000.00
	Total Assets	63,871.85	74,672.62
*** Liabilities ***			
	Accounts Payable	0.00	0.00
	Liabilities-ST	0.00	0.00
	Due To Other Funds	0.00	0.00
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
	Unassigned	71,634.90	71,634.90
	Restricted	0.00	0.00
	Total Fund Balance	71,634.90	71,634.90
	Beginning Fund Balance	71,634.90	71,634.90
	Net of Revenues VS Expenditures - 17-18		(6,302.54)
	*17-18 End FB/18-19 Beg FB	65,332.36	
	Net of Revenues VS Expenditures - Current Year	(7,763.05)	9,340.26
	Ending Fund Balance	63,871.85	74,672.62
	Total Liabilities And Fund Balance	63,871.85	74,672.62

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Fund 70 GENERAL FIXED ASSETS ACCOUNT

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
Cash		0.00	0.00
Fixed Assets		19,195,572.34	19,195,572.34
Total Assets		19,195,572.34	19,195,572.34
*** Liabilities ***			
Accounts Payable		0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Unassigned		19,195,572.34	19,195,572.34
Total Fund Balance		19,195,572.34	19,195,572.34
Beginning Fund Balance		19,195,572.34	19,195,572.34
Net of Revenues VS Expenditures - 17-18			0.00
*17-18 End FB/18-19 Beg FB		19,195,572.34	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		19,195,572.34	19,195,572.34
Total Liabilities And Fund Balance		19,195,572.34	19,195,572.34

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Fund 80 GENERAL LONG TERM DEBT ACCOUNT

GL Number	Description	PERIOD ENDED 10/31/2017	PERIOD ENDED 10/31/2018
*** Assets ***			
	Cash	0.00	0.00
	Due From Other Funds	9,807,231.32	7,133,436.00
	Total Assets	9,807,231.32	7,133,436.00
*** Liabilities ***			
	Accounts Payable	0.00	0.00
	Due To Other Funds	9,807,231.32	7,133,436.00
	Total Liabilities	9,807,231.32	7,133,436.00
*** Fund Balance ***			
	Unassigned	0.00	0.00
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance	0.00	0.00
	Net of Revenues VS Expenditures - 17-18		0.00
	*17-18 End FB/18-19 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year	0.00	0.00
	Ending Fund Balance	0.00	0.00
	Total Liabilities And Fund Balance	9,807,231.32	7,133,436.00

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Fund 90 ISLE OF PALMS MARINA		PERIOD ENDED	PERIOD ENDED
GL Number	Description	10/31/2017	10/31/2018
*** Assets ***			
	Cash	318,382.68	353,358.21
	Investments	602,479.73	617,147.34
	Accounts Receivable	7,293.00	7,411.00
	Fixed Assets	5,406,159.10	5,562,755.98
	Other Assets	0.00	0.00
	Due From Other Funds	0.00	0.00
	Total Assets	6,334,314.51	6,540,672.53
*** Liabilities ***			
	Accounts Payable	36,020.30	1,206.00
	Liabilities-ST	618,109.84	316,805.00
	Due To Other Funds	14,246.00	0.00
	Deferred Inflows	0.00	(720.00)
	Total Liabilities	668,376.14	317,291.00
*** Fund Balance ***			
	Unassigned	5,301,389.92	5,226,389.92
	Restricted	244,477.00	319,477.00
	Total Fund Balance	5,545,866.92	5,545,866.92
	Beginning Fund Balance	5,545,866.92	5,545,866.92
	Net of Revenues VS Expenditures - 17-18		553,904.17
	*17-18 End FB/18-19 Beg FB	6,099,771.09	
	Net of Revenues VS Expenditures - Current Year	120,071.45	123,610.44
	Ending Fund Balance	5,665,938.37	6,223,381.53
	Total Liabilities And Fund Balance	6,334,314.51	6,540,672.53

* Year Not Closed

PERIOD ENDING 10/31/2018

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
Revenues								
10 4001	PROPERTY TAXES	3,641,729.51	30,404.27	3,660,000.00	10,889.22	33,425.05	3,626,574.95	0.91
10 4002	LOCAL OPTION SALES TAX	772,357.16	157,284.95	750,000.00	88,713.36	88,713.36	661,286.64	11.83
10 4003	PROPERTY TAX DEBT SERVICE PORT	698,283.37	5,494.07	695,000.00	1,993.74	6,137.24	688,862.76	0.88
10 4005	TELECOMMUNICATIONS LICENSES	20,073.90	50.24	23,000.00	0.00	0.00	23,000.00	0.00
10 4006	BUSINESS LICENSES	1,413,076.39	131,915.34	1,215,000.00	51,179.73	213,098.14	1,001,901.86	17.54
10 4007	INSURANCE LICENSES	687,835.08	0.00	658,000.00	0.00	0.00	658,000.00	0.00
10 4008	PUBLIC UTILITIES	797,152.40	0.00	820,000.00	6,107.45	6,107.45	813,892.55	0.74
10 4009	BUILDING PERMITS	341,137.96	84,763.71	301,000.00	52,329.50	128,847.00	172,153.00	42.81
10 4010	ANIMAL LICENSES	1,750.00	275.00	1,800.00	170.00	740.00	1,060.00	41.11
10 4011	RESIDENTIAL RENTAL LICENSES	511,529.96	454,773.19	476,000.00	(29,972.86)	505,996.52	(29,996.52)	106.30
10 4013	TRANSPORTATION NETWORK COMPANY	9,027.49	0.00	8,000.00	0.00	0.00	8,000.00	0.00
10 4075	COURT GENERATED REVENUES	217,017.35	103,226.31	225,000.00	22,693.72	156,484.64	68,515.36	69.55
10 4111	GRANT INCOME	143,681.81	81,782.41	0.00	0.00	0.00	0.00	0.00
10 4115	STATE SHARED FUNDS	93,352.68	23,338.17	93,000.00	0.00	0.00	93,000.00	0.00
10 4117	STATE SHARED FUNDS-ALCOHO	48,245.00	0.00	51,000.00	2,255.00	2,255.00	48,745.00	4.42
10 4501	MISCELLANEOUS	15,184.68	3,898.18	2,000.00	538.00	5,834.50	(3,834.50)	291.73
10 4502	PARKING LOT REVENUES	289,737.01	135,799.15	405,000.00	12,309.44	125,160.49	279,839.51	30.90
10 4504	SALE OF ASSETS	5,207.80	0.00	12,500.00	2,415.00	13,847.70	(1,347.70)	110.78
10 4505	INTEREST INCOME	34,543.89	9,369.07	26,000.00	4,104.39	15,339.47	10,660.53	59.00
10 4506	REC. INSTRUCTORS INCOME	177,100.00	58,545.00	170,000.00	19,011.50	57,507.50	112,492.50	33.83
10 4507	REC. PROGRAM INCOME	90,585.25	32,025.84	108,660.00	7,325.00	30,556.79	78,103.21	28.12
10 4509	KENNEL FEES	119.00	28.00	100.00	0.00	49.00	51.00	49.00
10 4511	STATE ACC TAX ADMIN FEE	117,756.79	46,098.27	116,750.00	348.71	348.71	116,401.29	0.30
10 4514	PARKING METER REVENUE	385,720.34	182,797.29	373,000.00	41,085.17	229,758.28	143,241.72	61.60
10 4515	CART PURCHASE REVENUE	4,800.00	1,125.00	4,000.00	375.00	975.00	3,025.00	24.38
10 4516	ALARM PERMIT REVENUE	1,295.00	485.00	1,800.00	175.00	425.00	1,375.00	23.61
10 4517	BREACH INLET BOAT RAMP FEES	1,800.00	700.00	2,100.00	0.00	0.00	2,100.00	0.00
10 4518	RESIDENTIAL PARKING GUEST BOOK	552.00	60.00	200.00	30.00	105.00	95.00	52.50
10 4525	TREE REPLACEMENT COLLECTIONS	5,610.00	3,400.00	6,000.00	900.00	1,400.00	4,600.00	23.33
10 4901	OPERATING TRANSFERS IN	1,197,567.00	564,536.00	1,306,235.00	0.00	0.00	1,306,235.00	0.00
10 5901	OPERATING TRANSFERS OUT	(1,127,848.36)	(200,000.00)	(167,347.00)	0.00	0.00	(167,347.00)	0.00
TOTAL REVENUES		10,595,980.46	1,912,174.46	11,343,798.00	294,976.07	1,623,111.84	9,720,686.16	14.31
Expenditures								
10 5001	SALARIES & WAGES	4,700,593.11	1,446,720.44	4,940,770.00	366,440.92	1,475,042.93	3,465,727.07	29.85
10 5002	OVERTIME WAGES	552,676.32	186,524.89	478,988.00	39,367.73	196,659.16	282,328.84	41.06
10 5003	PART-TIME WAGES	305,483.82	101,646.36	372,599.00	29,027.70	125,615.39	246,983.61	33.71
10 5004	FICA EXPENSE	415,050.14	129,814.25	443,117.00	32,245.43	134,137.71	308,979.29	30.27
10 5005	RETIREMENT EXPENSE	769,815.13	255,090.29	884,962.00	66,524.97	273,758.56	611,203.44	30.93
10 5006	GROUP HEALTH INSURANCE	746,216.17	227,961.12	821,746.00	64,122.93	255,931.43	565,814.57	31.14
10 5007	WORKERS COMPENSATION	178,942.80	102,011.00	234,901.00	0.00	104,963.00	129,938.00	44.68
10 5009	DEBT SERVICE - PRINCIPAL	526,000.00	0.00	536,000.00	0.00	0.00	536,000.00	0.00
10 5010	PRINT AND OFFICE SUPPLIES	57,114.19	21,565.64	62,700.00	1,521.94	15,562.38	47,137.62	24.82
10 5011	DEBT SERVICE - INTEREST	203,348.40	95,701.80	185,754.00	0.00	87,761.20	97,992.80	47.25
10 5013	BANK SERVICE CHARGES	6,386.32	2,968.79	7,000.00	355.44	2,099.01	4,900.99	29.99
10 5014	MEMBERSHIP AND DUES	11,905.27	2,303.28	14,135.00	1,810.38	2,781.24	11,353.76	19.68
10 5015	MEETINGS AND SEMINARS	23,955.47	7,764.62	25,350.00	169.91	2,711.03	22,638.97	10.69
10 5016	VEHICLE, FUEL & OIL	176,159.91	56,360.82	168,500.00	19,483.56	64,217.87	104,282.13	38.11
10 5017	VEHICLE MAINTENANCE	194,995.07	70,332.47	204,000.00	21,451.82	60,052.41	143,947.59	29.44
10 5020	ELECTRIC AND GAS	206,402.04	61,072.34	208,400.00	16,202.81	47,129.97	161,279.03	22.61
10 5021	TELEPHONE/CABLE	164,553.24	46,724.31	182,667.00	7,888.22	51,896.90	130,770.10	28.41
10 5022	WATER AND SEWER	31,951.81	11,504.88	32,560.00	1,101.46	13,040.95	19,519.05	40.05

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 10/31/2018

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
Expenditures								
10 5025	NON-CAPITAL TOOLS & EQUIPMENT	13,941.24	2,322.43	12,850.00	1,330.80	2,694.05	10,155.95	20.97
10 5026	MAINT & SERVICE CONTRACTS	197,054.08	78,952.94	248,269.00	31,324.08	85,376.12	162,892.88	34.39
10 5027	MACHINE/EQUIPMENT REPAIR	21,218.80	7,070.07	29,500.00	1,120.57	3,769.64	25,730.36	12.78
10 5041	UNIFORMS	51,715.64	10,696.51	52,165.00	1,969.71	7,274.65	44,890.35	13.95
10 5044	CLEANING/SANITARY SUPPLY	14,510.27	4,991.47	16,500.00	2,575.35	4,347.20	12,152.80	26.35
10 5045	STORM PREPARATION/CLEANUP	0.00	0.00	0.00	129.60	129.60	(129.60)	100.00
10 5049	MEDICAL AND LAB	24,840.32	3,532.61	26,200.00	1,265.63	3,837.56	22,362.44	14.65
10 5054	STREET SIGNS	1,702.62	19.17	4,000.00	0.00	0.00	4,000.00	0.00
10 5061	ADVERTISING	3,849.63	1,576.51	7,600.00	418.84	3,098.23	4,501.77	40.77
10 5062	INSURANCE	283,082.82	124,303.00	302,590.00	0.00	132,696.00	169,894.00	43.85
10 5063	RENT AND LEASES	15,202.13	5,321.66	21,500.00	1,451.94	3,724.87	17,775.13	17.32
10 5064	EMPLOYEE TRAINING	67,331.95	24,655.53	127,880.00	6,266.92	33,826.21	94,053.79	26.45
10 5065	PROFESSIONAL SERVICES	189,912.61	42,283.77	272,635.00	46,907.39	69,071.88	203,563.12	25.33
10 5066	TEMPORARY LABOR	192,292.97	74,396.52	200,000.00	14,415.68	64,240.16	135,759.84	32.12
10 5067	CONTRACTED SERVICES	9,692.59	0.00	66,000.00	9,384.98	12,482.42	53,517.58	18.91
10 5068	ELECTION EXPENSES	10,512.59	1,757.50	0.00	0.00	0.00	0.00	0.00
10 5079	MISC. & CONTINGENCY	33,707.37	12,582.32	38,710.00	12,547.48	21,974.48	16,735.52	56.77
10 5080	VOLUNTEER FIRE POINTS	721.25	0.00	1,500.00	0.00	0.00	1,500.00	0.00
10 5081	CANINE KENNEL EXPENSES	709.25	54.79	1,000.00	0.00	200.00	800.00	20.00
10 5088	5 & UNDER GROUPS	22,390.93	18,504.82	4,750.00	63.04	823.61	3,926.39	17.34
10 5089	GARBAGE CART PROCUREMENT	9,718.36	6,777.03	10,000.00	0.00	6,807.43	3,192.57	68.07
10 5091	PROGRAMS	2,854.93	1,045.81	3,000.00	1,142.91	1,539.36	1,460.64	51.31
10 5092	SPECIAL ACTIVITES/EVENTS	23,073.58	7,909.11	24,500.00	4,403.15	8,122.82	16,377.18	33.15
10 5093	SUMMER CAMPS	10,673.86	4,407.41	14,500.00	0.00	6,530.40	7,969.60	45.04
10 5095	THEME ACTIVITIES	2,098.67	633.09	2,000.00	113.60	555.04	1,444.96	27.75
10 5096	MIDDLE SCHOOL DANCES	2,371.12	0.00	0.00	0.00	0.00	0.00	0.00
10 5097	ADULT SPORTS	12,192.43	3,536.06	14,000.00	771.12	1,763.57	12,236.43	12.60
10 5098	YOUTH SPORTS	33,063.05	5,409.20	35,000.00	1,408.00	4,628.90	30,371.10	13.23
10 5099	KEENAGERS	3,111.63	1,737.52	3,000.00	196.25	853.56	2,146.44	28.45
TOTAL EXPENDITURES		10,525,095.90	3,270,544.26	11,343,798.00	806,922.26	3,393,719.90	7,950,078.10	29.92
Fund 10 - GENERAL FUND:								
TOTAL REVENUES		10,595,980.46	1,912,174.46	11,343,798.00	294,976.07	1,623,111.84	9,720,686.16	14.31
TOTAL EXPENDITURES		10,525,095.90	3,270,544.26	11,343,798.00	806,922.26	3,393,719.90	7,950,078.10	29.92
NET OF REVENUES & EXPENDITURES		70,884.56	(1,358,369.80)	0.00	(511,946.19)	(1,770,608.06)	1,770,608.06	100.00
BEG. FUND BALANCE		3,134,440.65	3,134,440.65	3,134,440.65		3,134,440.65		
NET OF REVENUES/EXPENDITURES - 2017-18						70,884.56	70,884.56	
END FUND BALANCE		3,205,325.21	1,776,070.85	3,134,440.65		1,434,717.15		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS
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FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 20 - CAPITAL PROJECTS FUND								
Revenues								
20 4111	GRANT INCOME	0.00	0.00	513,000.00	0.00	0.00	513,000.00	0.00
20 4501	MISCELLANEOUS REVENUE	1,196,945.34	0.00	0.00	0.00	0.00	0.00	0.00
20 4505	INTEREST INCOME	48,915.71	14,587.55	40,000.00	6,371.71	23,813.02	16,186.98	59.53
20 4901	OPERATING TRANSFERS IN	1,127,848.36	200,000.00	218,321.00	0.00	0.00	218,321.00	0.00
20 5805	MUNICIPAL LEASE PROCEEDS	0.00	0.00	849,500.00	0.00	0.00	849,500.00	0.00
TOTAL REVENUES		2,373,709.41	214,587.55	1,620,821.00	6,371.71	23,813.02	1,597,007.98	1.47
Expenditures								
20 5009	DEBT SERVICE - PRINCIPAL	0.00	0.00	72,623.00	0.00	0.00	72,623.00	0.00
20 5011	DEBT SERVICE - INTEREST	0.00	0.00	29,325.00	0.00	0.00	29,325.00	0.00
20 5017	VEHICLE MAINTENANCE	8,526.46	1,810.99	50,000.00	0.00	0.00	50,000.00	0.00
20 5025	NON-CAPITAL TOOLS & EQUIPMENT	62,776.77	4,060.47	75,500.00	484.91	6,213.58	69,286.42	8.23
20 5026	MAINT & SERVICE CONTRACTS	35,072.57	14,236.00	653,554.00	0.00	33,063.12	620,490.88	5.06
20 5065	PROFESSIONAL SERVICES	20,542.65	15,414.90	68,000.00	768.00	768.00	67,232.00	1.13
20 5084	CIP 42TH-57TH AVE DRAINAGE	927,568.30	6,119.33	0.00	283,084.71	416,509.83	(416,509.83)	100.00
20 5085	CAPITAL OUTLAY	788,720.97	420,464.87	2,561,604.00	160,634.35	261,051.79	2,300,552.21	10.19
20 5086	DRAINAGE EXPENSE CONTINGENCIES	143,205.00	57,163.75	657,038.00	437.50	437.50	656,600.50	0.07
TOTAL EXPENDITURES		1,986,412.72	519,270.31	4,167,644.00	445,409.47	718,043.82	3,449,600.18	17.23
Fund 20 - CAPITAL PROJECTS FUND:								
TOTAL REVENUES		2,373,709.41	214,587.55	1,620,821.00	6,371.71	23,813.02	1,597,007.98	1.47
TOTAL EXPENDITURES		1,986,412.72	519,270.31	4,167,644.00	445,409.47	718,043.82	3,449,600.18	17.23
NET OF REVENUES & EXPENDITURES		387,296.69	(304,682.76)	(2,546,823.00)	(439,037.76)	(694,230.80)	(1,852,592.20)	27.26
BEG. FUND BALANCE		4,541,228.89	4,541,228.89	4,541,228.89		4,541,228.89		
NET OF REVENUES/EXPENDITURES - 2017-18						387,296.69	387,296.69	
END FUND BALANCE		4,928,525.58	4,236,546.13	1,994,405.89		4,234,294.78		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 10/31/2018

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FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 30 - ACCOMMODATIONS FEE FUND								
Revenues								
30 4105	ACCOM. FEE REVENUE	1,069,429.45	392,280.20	996,000.00	152,535.41	362,135.77	633,864.23	36.36
30 4106	COUNTY ACC. FEE REVENUE	437,000.00	0.00	510,000.00	0.00	381,000.00	129,000.00	74.71
30 4504	SALE OF ASSETS	6,215.00	0.00	6,250.00	0.00	3,170.00	3,080.00	50.72
30 4505	INTEREST INCOME	20,888.66	5,352.73	17,000.00	2,873.13	10,739.14	6,260.86	63.17
30 5901	OPERATING TRANSFERS OUT	(592,900.00)	(169,548.00)	(661,621.00)	0.00	0.00	(661,621.00)	0.00
TOTAL REVENUES		940,633.11	228,084.93	867,629.00	155,408.54	757,044.91	110,584.09	87.25
Expenditures								
30 5009	DEBT SERVICE - PRINCIPAL	68,000.00	0.00	72,000.00	0.00	0.00	72,000.00	0.00
30 5010	PRINT AND OFFICE SUPPLIES	15,021.18	0.00	24,300.00	0.00	0.00	24,300.00	0.00
30 5011	DEBT SERVICE - INTEREST	7,963.20	0.00	6,821.00	0.00	0.00	6,821.00	0.00
30 5013	BANK SERVICE CHARGES	26,602.44	16,769.74	28,000.00	2,598.19	17,951.25	10,048.75	64.11
30 5020	ELECTRIC AND GAS	45,341.07	13,773.83	43,800.00	3,454.46	10,006.73	33,793.27	22.85
30 5021	TELEPHONE/CABLE	8,391.77	2,931.21	19,500.00	925.20	2,619.29	16,880.71	13.43
30 5022	WATER AND SEWER	4,538.55	1,613.48	3,300.00	230.41	2,247.39	1,052.61	68.10
30 5025	NON-CAPITAL TOOLS & EQUIPMENT	17,548.10	2,163.69	19,300.00	22.73	7,060.85	12,239.15	36.58
30 5026	MAINT & SERVICE CONTRACTS	67,055.51	24,400.71	341,977.00	14,331.20	23,751.05	318,225.95	6.95
30 5027	MACHINE/EQUIPMENT REPAIR	11,831.62	11,298.61	13,520.00	0.00	58.03	13,461.97	0.43
30 5041	UNIFORMS	4,431.80	75.60	5,000.00	0.00	96.75	4,903.25	1.94
30 5054	STREET SIGNS	40,420.96	8,345.54	90,000.00	0.00	179.57	89,820.43	0.20
30 5062	INSURANCE	1,477.00	733.00	1,572.00	0.00	744.00	828.00	47.33
30 5065	PROFESSIONAL SERVICES	32,445.44	2,928.96	56,360.00	1,066.23	3,062.14	53,297.86	5.43
30 5067	CONTRACTED SERVICES	84,678.51	33,969.06	33,800.00	0.00	12,190.00	21,610.00	36.07
30 5079	MISCELLANEOUS	21,907.57	4,131.31	29,000.00	1,208.44	5,532.06	23,467.94	19.08
30 5085	CAPITAL OUTLAY	366,159.63	0.00	847,102.00	174,078.74	291,231.65	555,870.35	34.38
TOTAL EXPENDITURES		823,814.35	123,134.74	1,635,352.00	197,915.60	376,730.76	1,258,621.24	23.04
Fund 30 - ACCOMMODATIONS FEE FUND:								
TOTAL REVENUES		940,633.11	228,084.93	867,629.00	155,408.54	757,044.91	110,584.09	87.25
TOTAL EXPENDITURES		823,814.35	123,134.74	1,635,352.00	197,915.60	376,730.76	1,258,621.24	23.04
NET OF REVENUES & EXPENDITURES		116,818.76	104,950.19	(767,723.00)	(42,507.06)	380,314.15	(1,148,037.15)	49.54
BEG. FUND BALANCE		1,599,676.17	1,599,676.17	1,599,676.17		1,599,676.17		
NET OF REVENUES/EXPENDITURES - 2017-18						116,818.76	116,818.76	
END FUND BALANCE		1,716,494.93	1,704,626.36	831,953.17		2,096,809.08		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 10/31/2018

% Fiscal Year Completed: 33.70

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FUND ACCOUNT	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	10/31/2017	ORIGINAL	MONTH 10/31/18	10/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 35 - HOSPITALITY TAX FUND								
Revenues								
35 4108	HOSPITALITY TAX	785,451.60	236,694.43	770,000.00	79,481.39	248,440.10	521,559.90	32.26
35 4504	SALE OF ASSETS	0.00	0.00	0.00	915.00	915.00	(915.00)	100.00
35 4505	INTEREST INCOME	10,476.21	2,674.10	8,000.00	1,739.61	6,501.32	1,498.68	81.27
35 5901	OPERATING TRANSFERS OUT	(261,330.00)	(134,636.00)	(530,651.00)	0.00	0.00	(530,651.00)	0.00
TOTAL REVENUES		534,597.81	104,732.53	247,349.00	82,136.00	255,856.42	(8,507.42)	103.44
Expenditures								
35 5009	DEBT SERVICE - PRINCIPAL	111,000.00	0.00	117,000.00	0.00	0.00	117,000.00	0.00
35 5011	DEBT SERVICE - INTEREST	23,180.42	11,590.21	21,094.00	0.00	10,546.81	10,547.19	50.00
35 5013	BANK SERVICE CHARGES	16.00	16.00	0.00	0.00	0.00	0.00	0.00
35 5025	NON-CAPITAL TOOLS & EQUIPMENT	27,758.10	3,610.08	39,000.00	9,245.35	13,060.35	25,939.65	33.49
35 5026	MAINT & SERVICE CONTRACTS	96,846.79	17,400.00	193,800.00	5,912.50	14,228.37	179,571.63	7.34
35 5067	CONTRACTED SERVICES	12,060.00	4,020.00	70,000.00	11,262.76	30,907.02	39,092.98	44.15
35 5085	CAPITAL OUTLAY	56,234.17	39,807.96	46,500.00	0.00	0.00	46,500.00	0.00
35 5092	SPECIAL ACTIVITIES	0.00	0.00	33,000.00	7,550.00	14,356.75	18,643.25	43.51
TOTAL EXPENDITURES		327,095.48	76,444.25	520,394.00	33,970.61	83,099.30	437,294.70	15.97
Fund 35 - HOSPITALITY TAX FUND:								
TOTAL REVENUES		534,597.81	104,732.53	247,349.00	82,136.00	255,856.42	(8,507.42)	103.44
TOTAL EXPENDITURES		327,095.48	76,444.25	520,394.00	33,970.61	83,099.30	437,294.70	15.97
NET OF REVENUES & EXPENDITURES		207,502.33	28,288.28	(273,045.00)	48,165.39	172,757.12	(445,802.12)	63.27
BEG. FUND BALANCE		872,788.67	872,788.67	872,788.67		872,788.67		
NET OF REVENUES/EXPENDITURES - 2017-18						207,502.33	207,502.33	
END FUND BALANCE		1,080,291.00	901,076.95	599,743.67		1,253,048.12		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 10/31/2018

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		END BALANCE 06/30/2018	YTD BALANCE 10/31/2017	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
FUND ACCOUNT	DESCRIPTION	NORM (ABNORM)	NORM (ABNORM)					
Fund 40 - VOLUNTEER FIRE DEPT								
Revenues								
40 4120	VFD 1% REBATE	148,223.57	148,223.57	148,000.00	0.00	142,607.62	5,392.38	96.36
40 4505	INTEREST INCOME	20.11	8.07	25.00	2.37	8.52	16.48	34.08
TOTAL REVENUES		148,243.68	148,231.64	148,025.00	2.37	142,616.14	5,408.86	96.35
Expenditures								
40 5013	BANK SERVICE CHARGES	48.00	16.00	50.00	4.00	16.00	34.00	32.00
40 5014	MEMBERSHIP AND DUES	4,381.12	4,381.12	5,000.00	5,693.04	5,693.04	(693.04)	113.86
40 5021	TELEPHONE/CABLE	2,788.37	540.14	2,000.00	591.64	1,333.54	666.46	66.68
40 5025	NON-CAPITAL TOOLS & EQUIPMENT	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
40 5041	UNIFORMS	0.00	0.00	3,000.00	0.00	442.99	2,557.01	14.77
40 5062	INSURANCE	154,096.86	141,723.81	134,975.00	151,103.82	156,905.36	(21,930.36)	116.25
40 5079	MISCELLANEOUS	1,276.08	703.44	2,000.00	145.74	220.92	1,779.08	11.05
TOTAL EXPENDITURES		162,590.43	147,364.51	148,025.00	157,538.24	164,611.85	(16,586.85)	111.21
Fund 40 - VOLUNTEER FIRE DEPT:								
TOTAL REVENUES		148,243.68	148,231.64	148,025.00	2.37	142,616.14	5,408.86	96.35
TOTAL EXPENDITURES		162,590.43	147,364.51	148,025.00	157,538.24	164,611.85	(16,586.85)	111.21
NET OF REVENUES & EXPENDITURES		(14,346.75)	867.13	0.00	(157,535.87)	(21,995.71)	21,995.71	100.00
BEG. FUND BALANCE		202,129.15	202,129.15	202,129.15		202,129.15		
NET OF REVENUES/EXPENDITURES - 2017-18						(14,346.75)	(14,346.75)	
END FUND BALANCE		187,782.40	202,996.28	202,129.15		165,786.69		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 10/31/2018

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FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 50 - ACCOMMODATIONS TAX								
Revenues								
50 4105	ACCOMMODATION TAX-RELATED	1,205,838.32	518,027.54	1,192,750.00	4,533.26	4,533.26	1,188,216.74	0.38
50 4107	ACCOMMODATION TAX-PROMO	556,540.76	239,089.63	550,500.00	2,092.27	2,092.27	548,407.73	0.38
50 4501	MISCELLANEOUS INCOME	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
50 4504	SALE OF ASSETS	8,930.00	0.00	6,250.00	0.00	2,130.00	4,120.00	34.08
50 4505	INTEREST INCOME	23,956.19	6,288.54	20,000.00	2,578.40	9,670.31	10,329.69	48.35
50 5901	OPERATING TRANSFERS OUT	(768,513.40)	(260,352.00)	(589,519.00)	0.00	0.00	(589,519.00)	0.00
TOTAL REVENUES		1,029,251.87	503,053.71	1,179,981.00	9,203.93	18,425.84	1,161,555.16	1.56
Expenditures								
50 5013	BANK SERVICE CHARGES	33.66	25.66	0.00	0.00	0.00	0.00	0.00
50 5020	ELECTRIC AND GAS	641.36	139.80	950.00	35.63	86.50	863.50	9.11
50 5022	WATER AND SEWER	10,060.17	4,865.09	15,600.00	219.65	4,398.37	11,201.63	28.19
50 5025	NON-CAPITAL TOOLS & EQUIPMENT	27,703.12	1,567.60	12,500.00	0.00	0.00	12,500.00	0.00
50 5026	MAINT & SERVICE CONTRACTS	4,917.46	2,793.94	254,977.00	0.00	13,314.66	241,662.34	5.22
50 5044	CLEANING/SANITARY SUPPLY	5,656.09	3,162.47	8,000.00	675.82	3,256.41	4,743.59	40.71
50 5061	ADVERTISING	795.00	795.00	10,000.00	0.00	0.00	10,000.00	0.00
50 5062	INSURANCE	5,003.00	896.00	4,170.00	0.00	2,022.00	2,148.00	48.49
50 5065	PROFESSIONAL SERVICES	70.00	0.00	70.00	0.00	0.00	70.00	0.00
50 5067	CONTRACTED SERVICES	115,852.83	60,456.57	161,000.00	5,731.04	52,982.72	108,017.28	32.91
50 5077	PROGRAMS/SPONSORSHIPS	46,435.92	11,488.69	85,000.00	10,000.00	24,892.58	60,107.42	29.29
50 5079	MISCELLANEOUS	14,003.34	7,011.98	20,500.00	0.00	0.00	20,500.00	0.00
50 5084	CONSTRUCTION IN PROGRESS	4,226.34	4,226.34	0.00	0.00	0.00	0.00	0.00
50 5085	CAPITAL OUTLAY	536,205.65	50,884.32	617,602.00	137,655.91	241,193.54	376,408.46	39.05
50 5090	TOURISM PROMOTION EXP	579,047.53	252,593.26	576,500.00	881.83	3,420.19	573,079.81	0.59
50 5092	SPECIAL ACTIVITIES	45,564.00	19,912.95	16,000.00	0.00	104.81	15,895.19	0.66
TOTAL EXPENDITURES		1,396,215.47	420,819.67	1,782,869.00	155,199.88	345,671.78	1,437,197.22	19.39
Fund 50 - ACCOMMODATIONS TAX:								
TOTAL REVENUES		1,029,251.87	503,053.71	1,179,981.00	9,203.93	18,425.84	1,161,555.16	1.56
TOTAL EXPENDITURES		1,396,215.47	420,819.67	1,782,869.00	155,199.88	345,671.78	1,437,197.22	19.39
NET OF REVENUES & EXPENDITURES		(366,963.60)	82,234.04	(602,888.00)	(145,995.95)	(327,245.94)	(275,642.06)	54.28
BEG. FUND BALANCE		2,167,416.35	2,167,416.35	2,167,416.35		2,167,416.35		
NET OF REVENUES/EXPENDITURES - 2017-18						(366,963.60)	(366,963.60)	
END FUND BALANCE		1,800,452.75	2,249,650.39	1,564,528.35		1,473,206.81		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

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% Fiscal Year Completed: 33.70

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FUND ACCOUNT	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	10/31/2017	ORIGINAL	MONTH 10/31/18	10/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 55 - BEACH RESTORATION FUND								
Revenues								
55 4028	DONATIONS OF CASH	5,033,264.80	0.00	0.00	0.00	0.00	0.00	0.00
55 4111	GRANT REVENUE	6,891,938.71	2,982,603.00	0.00	0.00	0.00	0.00	0.00
55 4505	INTEREST	51,554.52	19,107.31	0.00	366.66	977.90	(977.90)	100.00
55 4901	OPERATING TRANSFERS IN	2,150,707.08	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		14,127,465.11	3,001,710.31	0.00	366.66	977.90	(977.90)	100.00
Expenditures								
55 5013	BANK SERVICE CHARGES	112.00	35.00	0.00	4.00	16.00	(16.00)	100.00
55 5065	PROFESSIONAL SERVICES	4,914.48	4,458.48	0.00	0.00	0.00	0.00	0.00
55 5087	BEACH NOURISHMENT	13,876,199.16	71,685.57	0.00	13,070.18	21,212.72	(21,212.72)	100.00
TOTAL EXPENDITURES		13,881,225.64	76,179.05	0.00	13,074.18	21,228.72	(21,228.72)	100.00
Fund 55 - BEACH RESTORATION FUND:								
TOTAL REVENUES		14,127,465.11	3,001,710.31	0.00	366.66	977.90	(977.90)	100.00
TOTAL EXPENDITURES		13,881,225.64	76,179.05	0.00	13,074.18	21,228.72	(21,228.72)	100.00
NET OF REVENUES & EXPENDITURES		246,239.47	2,925,531.26	0.00	(12,707.52)	(20,250.82)	20,250.82	100.00
BEG. FUND BALANCE								
NET OF REVENUES/EXPENDITURES - 2017-18						246,239.47	246,239.47	
END FUND BALANCE		246,239.47	2,925,531.26			225,988.65		

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		END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		06/30/2018	10/31/2017	ORIGINAL	MONTH 10/31/18	10/31/2018	BALANCE	%
FUND ACCOUNT	DESCRIPTION	NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	BDGT USED
Fund 57 - BEACH MAINTENANCE FUND								
Revenues								
57 4505	INTEREST INCOME	3,230.88	1,378.39	0.00	0.00	0.00	0.00	0.00
57 5901	OPERATING TRANSFERS OUT	(403,639.55)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(400,408.67)	1,378.39	0.00	0.00	0.00	0.00	0.00
Fund 57 - BEACH MAINTENANCE FUND:								
TOTAL REVENUES		(400,408.67)	1,378.39	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(400,408.67)	1,378.39	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		400,408.67	400,408.67	400,408.67		400,408.67		
NET OF REVENUES/EXPENDITURES - 2017-18						(400,408.67)	(400,408.67)	
END FUND BALANCE			401,787.06	400,408.67				

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FUND ACCOUNT	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	10/31/2017	ORIGINAL	MONTH 10/31/18	10/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 58 - BEACH PRESERVATION FEE FUND								
Revenues								
58 4105	BEACH PRESERVATION FEE	1,069,429.44	392,280.20	996,000.00	152,535.40	362,135.77	633,864.23	36.36
58 4505	INTEREST INCOME	23,869.06	7,401.50	24,000.00	1,930.95	7,216.90	16,783.10	30.07
58 4901	OPERATING TRANSFERS OUT	(1,747,067.53)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(653,769.03)	399,681.70	1,020,000.00	154,466.35	369,352.67	650,647.33	36.21
Expenditures								
58 5026	MAINT & SERVICE CONTRACTS	0.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
58 5065	PROFESSIONAL SERVICES	0.00	0.00	285,000.00	0.00	0.00	285,000.00	0.00
58 5085	CAPITAL OUTLAY	275,000.00	0.00	155,000.00	4,855.04	4,855.04	150,144.96	3.13
TOTAL EXPENDITURES		275,000.00	0.00	465,000.00	4,855.04	4,855.04	460,144.96	1.04
Fund 58 - BEACH PRESERVATION FEE FUND:								
TOTAL REVENUES		(653,769.03)	399,681.70	1,020,000.00	154,466.35	369,352.67	650,647.33	36.21
TOTAL EXPENDITURES		275,000.00	0.00	465,000.00	4,855.04	4,855.04	460,144.96	1.04
NET OF REVENUES & EXPENDITURES		(928,769.03)	399,681.70	555,000.00	149,611.31	364,497.63	190,502.37	65.68
BEG. FUND BALANCE		2,221,183.13	2,221,183.13	2,221,183.13		2,221,183.13		
NET OF REVENUES/EXPENDITURES - 2017-18						(928,769.03)	(928,769.03)	
END FUND BALANCE		1,292,414.10	2,620,864.83	2,776,183.13		1,656,911.73		

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		END BALANCE 06/30/2018	YTD BALANCE 10/31/2017	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
FUND ACCOUNT	DESCRIPTION	NORM (ABNORM)	NORM (ABNORM)					
Fund 60 - DISASTER RECOVERY RESERVE FUND								
Revenues								
60 4111	GRANT INCOME	343,816.52	637.50	0.00	0.00	0.00	0.00	0.00
60 4501	MISCELLANEOUS	(3,862.97)	0.00	0.00	0.00	0.00	0.00	0.00
60 4505	INTEREST INCOME	29,661.69	8,595.92	25,000.00	4,047.66	15,127.98	9,872.02	60.51
TOTAL REVENUES		369,615.24	9,233.42	25,000.00	4,047.66	15,127.98	9,872.02	60.51
Expenditures								
60 5045	STORM PREPARATION/CLEANUP	355,354.31	77,444.18	5,000.00	1,527.25	21,039.19	(16,039.19)	420.78
60 5058	HURRICANE BUILDING COSTS	402.59	402.59	0.00	0.00	0.00	0.00	0.00
60 5079	MISCELLANEOUS	0.00	0.00	0.00	5,000.00	5,000.00	(5,000.00)	100.00
TOTAL EXPENDITURES		355,756.90	77,846.77	5,000.00	6,527.25	26,039.19	(21,039.19)	520.78
Fund 60 - DISASTER RECOVERY RESERVE FUND:								
TOTAL REVENUES		369,615.24	9,233.42	25,000.00	4,047.66	15,127.98	9,872.02	60.51
TOTAL EXPENDITURES		355,756.90	77,846.77	5,000.00	6,527.25	26,039.19	(21,039.19)	520.78
NET OF REVENUES & EXPENDITURES		13,858.34	(68,613.35)	20,000.00	(2,479.59)	(10,911.21)	30,911.21	54.56
BEG. FUND BALANCE		2,367,726.81	2,367,726.81	2,367,726.81		2,367,726.81		
NET OF REVENUES/EXPENDITURES - 2017-18						13,858.34	13,858.34	
END FUND BALANCE		2,381,585.15	2,299,113.46	2,387,726.81		2,370,673.94		

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FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 61 - FEDERAL NARCOTICS FUND								
Revenues								
61 4505	INTEREST	0.12	0.12	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.12	0.12	0.00	0.00	0.00	0.00	0.00
Expenditures								
61 5013	BANK SERVICE CHARGES	12.00	12.00	0.00	0.00	0.00	0.00	0.00
61 5025	NON-CAPITAL TOOLS & EQUIPMENT	2,163.90	0.00	0.00	0.00	0.00	0.00	0.00
61 5041	UNIFORMS	357.81	269.29	0.00	0.00	0.00	0.00	0.00
61 5079	MISCELLANEOUS	4,128.33	0.00	0.00	0.00	(751.00)	751.00	100.00
TOTAL EXPENDITURES		6,662.04	281.29	0.00	0.00	(751.00)	751.00	100.00
Fund 61 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		0.12	0.12	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		6,662.04	281.29	0.00	0.00	(751.00)	751.00	100.00
NET OF REVENUES & EXPENDITURES		(6,661.92)	(281.17)	0.00	0.00	751.00	(751.00)	100.00
BEG. FUND BALANCE		5,910.92	5,910.92	5,910.92		5,910.92		
NET OF REVENUES/EXPENDITURES - 2017-18						(6,661.92)	(6,661.92)	
END FUND BALANCE		(751.00)	5,629.75	5,910.92				

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FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 62 - STATE NARCOTICS FUND								
Revenues								
62 4505	INTEREST	0.18	0.18	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.18	0.18	0.00	0.00	0.00	0.00	0.00
Expenditures								
62 5013	BANK SERVICE CHARGES	12.00	12.00	0.00	0.00	0.00	0.00	0.00
62 5041	UNIFORMS	346.63	346.63	0.00	0.00	0.00	0.00	0.00
62 5079	MISCELLANEOUS	3,090.79	0.00	0.00	0.00	(721.84)	721.84	100.00
TOTAL EXPENDITURES		3,449.42	358.63	0.00	0.00	(721.84)	721.84	100.00
Fund 62 - STATE NARCOTICS FUND:								
TOTAL REVENUES		0.18	0.18	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		3,449.42	358.63	0.00	0.00	(721.84)	721.84	100.00
NET OF REVENUES & EXPENDITURES		(3,449.24)	(358.45)	0.00	0.00	721.84	(721.84)	100.00
BEG. FUND BALANCE		7,341.79	7,341.79	7,341.79		7,341.79		
NET OF REVENUES/EXPENDITURES - 2017-18						(3,449.24)	(3,449.24)	
END FUND BALANCE		3,892.55	6,983.34	7,341.79		4,614.39		

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FUND ACCOUNT	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	10/31/2017	ORIGINAL	MONTH 10/31/18	10/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 64 - VICTIMS ASSISTANCE FUND								
Revenues								
64 4112	COURT ASSESSMENTS FOR VICTIMS	9,639.70	3,094.76	10,000.00	769.14	3,495.82	6,504.18	34.96
64 4505	INTEREST	0.35	0.35	3.00	0.00	0.00	3.00	0.00
64 5901	OPERATING TRANSFERS OUT	(14,000.00)	0.00	(14,000.00)	0.00	0.00	(14,000.00)	0.00
TOTAL REVENUES		(4,359.95)	3,095.11	(3,997.00)	769.14	3,495.82	(7,492.82)	(87.46)
Expenditures								
64 5010	PRINT AND OFFICE SUPPLIES	371.40	0.00	100.00	0.00	0.00	100.00	0.00
64 5013	BANK SERVICE CHARGES	16.00	16.00	0.00	0.00	0.00	0.00	0.00
64 5014	MEMBERSHIP AND DUES	0.00	0.00	0.00	0.00	50.00	(50.00)	100.00
64 5021	TELEPHONE/CABLE	506.85	139.58	800.00	43.53	178.31	621.69	22.29
64 5064	EMPLOYEE TRAINING	489.00	275.00	1,000.00	0.00	1,118.38	(118.38)	111.84
TOTAL EXPENDITURES		1,383.25	430.58	1,900.00	43.53	1,346.69	553.31	70.88
Fund 64 - VICTIMS ASSISTANCE FUND:								
TOTAL REVENUES		(4,359.95)	3,095.11	(3,997.00)	769.14	3,495.82	(7,492.82)	87.46
TOTAL EXPENDITURES		1,383.25	430.58	1,900.00	43.53	1,346.69	553.31	70.88
NET OF REVENUES & EXPENDITURES		(5,743.20)	2,664.53	(5,897.00)	725.61	2,149.13	(8,046.13)	36.44
BEG. FUND BALANCE		13,571.19	13,571.19	13,571.19		13,571.19		
NET OF REVENUES/EXPENDITURES - 2017-18						(5,743.20)	(5,743.20)	
END FUND BALANCE		7,827.99	16,235.72	7,674.19		9,977.12		

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FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 66 - AISLE OF PALMS FUND								
Revenues								
66 4501	MISCELLANEOUS REVENUE	3,450.00	60.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		3,450.00	60.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
66 5013	BANK SERVICE CHARGES	16.00	16.00	0.00	0.00	0.00	0.00	0.00
66 5085	CAPITAL OUTLAY	18,371.87	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		18,387.87	16.00	0.00	0.00	0.00	0.00	0.00
Fund 66 - AISLE OF PALMS FUND:								
TOTAL REVENUES		3,450.00	60.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		18,387.87	16.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(14,937.87)	44.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		14,937.87	14,937.87	14,937.87		14,937.87		
NET OF REVENUES/EXPENDITURES - 2017-18						(14,937.87)	(14,937.87)	
END FUND BALANCE			14,981.87	14,937.87				

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		END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		06/30/2018	10/31/2017	ORIGINAL	MONTH 10/31/18	10/31/2018	BALANCE	% BDGT
FUND ACCOUNT	DESCRIPTION	NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 68 - RECREATION BUILDING FUND								
Revenues								
68 4501	MISCELLANEOUS REVENUE	13,580.00	6,600.00	14,500.00	5,000.00	14,215.00	285.00	98.03
68 4505	INTEREST	2.15	2.15	0.00	0.00	0.00	0.00	0.00
68 4901	OPERATING TRANSFERS IN	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL REVENUES		16,582.15	6,602.15	17,500.00	5,000.00	14,215.00	3,285.00	81.23
Expenditures								
68 5013	BANK SERVICE CHARGES	16.00	16.00	0.00	0.00	0.00	0.00	0.00
68 5065	PROFESSIONAL SERVICES	12,237.23	0.00	0.00	0.00	0.00	0.00	0.00
68 5085	CAPITAL OUTLAY	0.00	10,470.00	0.00	0.00	0.00	0.00	0.00
68 5092	SPECIAL ACTIVITIES	10,631.46	3,879.20	15,000.00	323.51	4,874.74	10,125.26	32.50
TOTAL EXPENDITURES		22,884.69	14,365.20	15,000.00	323.51	4,874.74	10,125.26	32.50
Fund 68 - RECREATION BUILDING FUND:								
TOTAL REVENUES		16,582.15	6,602.15	17,500.00	5,000.00	14,215.00	3,285.00	81.23
TOTAL EXPENDITURES		22,884.69	14,365.20	15,000.00	323.51	4,874.74	10,125.26	32.50
NET OF REVENUES & EXPENDITURES		(6,302.54)	(7,763.05)	2,500.00	4,676.49	9,340.26	(6,840.26)	373.61
BEG. FUND BALANCE		71,634.90	71,634.90	71,634.90		71,634.90		
NET OF REVENUES/EXPENDITURES - 2017-18						(6,302.54)	(6,302.54)	
END FUND BALANCE		65,332.36	63,871.85	74,134.90		74,672.62		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 10/31/2018

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

FUND ACCOUNT	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	YTD BALANCE 10/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 90 - ISLE OF PALMS MARINA								
Revenues								
90 4111	GRANT INCOME	0.00	0.00	69,467.00	0.00	0.00	69,467.00	0.00
90 4501	MISCELLANEOUS INCOME	(15,790.63)	0.00	0.00	0.00	0.00	0.00	0.00
90 4505	INTEREST INCOME	8,993.30	2,300.86	6,000.00	1,238.66	4,628.77	1,371.23	77.15
90 4610	MARINA STORE LEASE INCOME	76,064.00	31,493.00	76,860.00	6,405.00	32,745.00	44,115.00	42.60
90 4620	MARINA OPERATIONS LEASE INCOME	169,929.00	100,860.00	171,426.00	6,364.00	97,792.00	73,634.00	57.05
90 4630	MARINA RESTAURANT LEASE INCOME	147,040.72	42,726.00	150,210.00	3,000.00	41,745.00	108,465.00	27.79
90 4660	MARINA WAVERUNNER LEASE INCOME	22,119.00	16,850.60	23,000.00	0.00	11,214.00	11,786.00	48.76
90 4901	OPERATING TRANSFERS IN	436,176.40	0.00	435,582.00	0.00	0.00	435,582.00	0.00
TOTAL REVENUES		844,531.79	194,230.46	932,545.00	17,007.66	188,124.77	744,420.23	20.17
Expenditures								
90 5011	DEBT SERVICE - INTEREST	8,265.16	3,480.00	5,220.00	435.00	1,740.00	3,480.00	33.33
90 5022	WATER AND SEWER	660.00	660.00	700.00	30.00	420.00	280.00	60.00
90 5026	MAINT & SERVICE CONTRACTS	14,420.28	3,536.25	431,150.00	11,068.00	11,333.25	419,816.75	2.63
90 5030	DEPRECIATION	133,013.14	53,030.68	125,000.00	10,127.02	40,508.08	84,491.92	32.41
90 5061	ADVERTISING	6,192.50	0.00	5,000.00	0.00	0.00	5,000.00	0.00
90 5062	INSURANCE	74,535.13	6,953.00	94,285.00	0.00	7,069.00	87,216.00	7.50
90 5065	PROFESSIONAL SERVICES	53,541.41	6,499.08	102,745.00	2,196.00	3,444.00	99,301.00	3.35
90 5079	MISCELLANEOUS	0.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL EXPENDITURES		290,627.62	74,159.01	768,100.00	23,856.02	64,514.33	703,585.67	8.40
Fund 90 - ISLE OF PALMS MARINA:								
TOTAL REVENUES		844,531.79	194,230.46	932,545.00	17,007.66	188,124.77	744,420.23	20.17
TOTAL EXPENDITURES		290,627.62	74,159.01	768,100.00	23,856.02	64,514.33	703,585.67	8.40
NET OF REVENUES & EXPENDITURES		553,904.17	120,071.45	164,445.00	(6,848.36)	123,610.44	40,834.56	75.17
BEG. FUND BALANCE		5,545,866.92	5,545,866.92	5,545,866.92		5,545,866.92		
NET OF REVENUES/EXPENDITURES - 2017-18						553,904.17	553,904.17	
END FUND BALANCE		6,099,771.09	5,665,938.37	5,710,311.92		6,223,381.53		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		29,925,523.28	6,726,856.66	17,398,651.00	729,756.09	3,412,162.31	13,986,488.69	19.61
TOTAL EXPENDITURES - ALL FUNDS		30,076,601.78	4,801,214.27	20,853,082.00	1,845,635.59	5,203,263.28	15,649,818.72	24.95
NET OF REVENUES & EXPENDITURES		(151,078.50)	1,925,642.39	(3,454,431.00)	(1,115,879.50)	(1,791,100.97)	(1,663,330.03)	51.85
BEG. FUND BALANCE - ALL FUNDS		23,166,262.08	23,166,262.08	23,166,262.08		23,166,262.08		
END FUND BALANCE - ALL FUNDS		23,015,183.58	25,091,904.47	19,711,831.08		21,224,082.61		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 16.99

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
Revenues								
Dept 3100 - PROPERTY TAXES								
10-3100.4001	PROPERTY TAXES	3,652,419.51	8,910.44	3,660,000.00	14,603.68	14,603.68	3,645,396.32	0.40
10-3100.4002	LOCAL OPTION SALES TAX	772,357.16	0.00	750,000.00	0.00	0.00	750,000.00	0.00
10-3100.4003	PROPERTY TAX DEBT SERVICE PORT	693,775.37	1,585.42	695,000.00	2,619.91	2,619.91	692,380.09	0.38
Total Dept 3100 - PROPERTY TAXES		5,118,552.04	10,495.86	5,105,000.00	17,223.59	17,223.59	5,087,776.41	0.34
Dept 3210 - LICENSES AND PERMITS								
10-3210.4005	TELECOMMUNICATIONS LICENSES	20,073.90	0.00	23,000.00	0.00	0.00	23,000.00	0.00
10-3210.4006	BUSINESS LICENSES	1,413,076.39	66,470.87	1,215,000.00	82,126.83	136,235.81	1,078,764.19	11.21
10-3210.4007	INSURANCE LICENSES	687,835.08	0.00	658,000.00	0.00	0.00	658,000.00	0.00
10-3210.4008	PUBLIC UTILITIES	797,152.40	0.00	820,000.00	0.00	0.00	820,000.00	0.00
10-3210.4009	BUILDING PERMITS	341,137.96	41,472.50	301,000.00	25,816.50	56,574.50	244,425.50	18.80
10-3210.4010	ANIMAL LICENSES	1,750.00	170.00	1,800.00	175.00	310.00	1,490.00	17.22
10-3210.4011	RESIDENTIAL RENTAL LICENSES	481,699.86	342,607.42	476,000.00	322,835.93	416,557.22	59,442.78	87.51
10-3210.4013	TRANSPORTATION NETWORK COMPANY	9,027.49	0.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 3210 - LICENSES AND PERMITS		3,751,753.08	450,720.79	3,502,800.00	430,954.26	609,677.53	2,893,122.47	17.41
Dept 3400 - COURT REVENUES								
10-3400.4075	COURT GENERATED REVENUES	212,343.91	34,163.21	225,000.00	56,023.14	105,368.23	119,631.77	46.83
Total Dept 3400 - COURT REVENUES		212,343.91	34,163.21	225,000.00	56,023.14	105,368.23	119,631.77	46.83
Dept 3450 - REBATES								
10-3450.4111	GRANT INCOME	83,222.41	0.00	0.00	0.00	0.00	0.00	0.00
10-3450.4115	STATE SHARED FUNDS	93,352.68	0.00	93,000.00	0.00	0.00	93,000.00	0.00
10-3450.4117	STATE SHARED FUNDS-ALCOHO	48,245.00	0.00	51,000.00	0.00	0.00	51,000.00	0.00
Total Dept 3450 - REBATES		224,820.09	0.00	144,000.00	0.00	0.00	144,000.00	0.00
Dept 3500 - MISCELLANEOUS								
10-3500.4501	MISCELLANEOUS	15,184.68	1,749.60	2,000.00	2,215.00	2,801.50	(801.50)	140.08
10-3500.4502	PARKING LOT REVENUES	289,737.01	115,035.85	405,000.00	39,166.60	86,067.80	318,932.20	21.25
10-3500.4504	SALE OF ASSETS	5,207.80	0.00	12,500.00	3,170.00	3,170.00	9,330.00	25.36
10-3500.4505	INTEREST INCOME	34,543.89	4,908.89	26,000.00	3,802.25	7,556.00	18,444.00	29.06
10-3500.4506	REC. INSTRUCTORS INCOME	177,100.00	24,418.00	170,000.00	19,548.00	26,311.00	143,689.00	15.48
10-3500.4507	REC. PROGRAM INCOME	90,585.25	21,639.27	108,660.00	7,214.00	20,541.79	88,118.21	18.90
10-3500.4509	KENNEL FEES	119.00	14.00	100.00	42.00	49.00	51.00	49.00
10-3500.4511	STATE ACC TAX ADMIN FEE	117,756.79	0.00	116,750.00	0.00	0.00	116,750.00	0.00
10-3500.4514	PARKING METER REVENUE	385,720.34	129,582.90	373,000.00	70,444.93	151,709.48	221,290.52	40.67
10-3500.4515	CART PURCHASE REVENUE	4,800.00	675.00	4,000.00	0.00	300.00	3,700.00	7.50
10-3500.4516	ALARM PERMIT REVENUE	1,295.00	300.00	1,800.00	100.00	175.00	1,625.00	9.72
10-3500.4517	BREACH INLET BOAT RAMP FEES	1,800.00	500.00	2,100.00	0.00	0.00	2,100.00	0.00
10-3500.4518	RESIDENTIAL PARKING GUEST BOOK	552.00	60.00	200.00	30.00	75.00	125.00	37.50
10-3500.4525	TREE REPLACEMENT COLLECTIONS	5,610.00	2,900.00	6,000.00	0.00	500.00	5,500.00	8.33
Total Dept 3500 - MISCELLANEOUS		1,130,011.76	301,784.51	1,228,110.00	145,732.78	299,256.57	928,853.43	24.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 08/31/2018

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
Revenues								
Dept 3900 - OPERATING TRANSFERS								
10-3900.4901	OPERATING TRANSFERS IN	1,197,567.00	260,352.00	1,306,235.00	0.00	0.00	1,306,235.00	0.00
10-3900.5901	OPERATING TRANSFERS OUT	(324,998.00)	(200,000.00)	(167,347.00)	0.00	0.00	(167,347.00)	0.00
Total Dept 3900 - OPERATING TRANSFERS		872,569.00	60,352.00	1,138,888.00	0.00	0.00	1,138,888.00	0.00
TOTAL REVENUES		11,310,049.88	857,515.37	11,343,798.00	649,933.77	1,031,525.92	10,312,272.08	9.09
Expenditures								
Dept 4010 - MAYOR AND COUNCIL								
10-4010.5001	SALARIES & WAGES	17,000.00	0.00	17,000.00	0.00	0.00	17,000.00	0.00
10-4010.5004	FICA EXPENSE	1,300.50	0.00	1,301.00	0.00	0.00	1,301.00	0.00
10-4010.5005	RETIREMENT EXPENSE	1,053.36	0.00	2,475.00	0.00	0.00	2,475.00	0.00
10-4010.5006	GROUP HEALTH INSURANCE	72,222.05	7,084.00	87,398.00	7,017.75	14,035.50	73,362.50	16.06
10-4010.5007	WORKERS' COMPENSATION	379.00	110.00	475.00	0.00	110.00	365.00	23.16
Total Dept 4010 - MAYOR AND COUNCIL		91,954.91	7,194.00	108,649.00	7,017.75	14,145.50	94,503.50	13.02
Dept 4020 - MAYOR AND COUNCIL								
10-4020.5010	PRINT AND OFFICE SUPPLIES	2,052.96	0.00	700.00	0.00	0.00	700.00	0.00
10-4020.5014	MEMBERSHIP AND DUES	0.00	0.00	50.00	0.00	0.00	50.00	0.00
10-4020.5015	MEETINGS AND SEMINARS	14,032.57	1,670.15	9,000.00	0.00	295.00	8,705.00	3.28
10-4020.5016	VEHICLE, FUEL & OIL	0.00	0.00	250.00	0.00	0.00	250.00	0.00
10-4020.5021	TELEPHONE/CABLE	2,718.98	271.30	3,672.00	401.80	401.80	3,270.20	10.94
10-4020.5062	INSURANCE	1,999.00	59.00	2,038.00	0.00	60.00	1,978.00	2.94
10-4020.5079	MISCELLANEOUS	4,448.28	0.00	4,500.00	0.00	0.00	4,500.00	0.00
10-4020.5088	CITIZENS & EMPLOYEE SERVICES	21,801.36	18,349.65	4,000.00	0.00	760.57	3,239.43	19.01
Total Dept 4020 - MAYOR AND COUNCIL		47,053.15	20,350.10	24,210.00	401.80	1,517.37	22,692.63	6.27
Dept 4110 - GENERAL GOVERNMENT								
10-4110.5001	SALARIES & WAGES	476,308.91	74,406.62	484,563.00	59,468.34	82,002.54	402,560.46	16.92
10-4110.5002	OVERTIME WAGES	16,561.85	1,963.23	9,278.00	405.42	801.69	8,476.31	8.64
10-4110.5003	PART-TIME WAGES	618.50	210.98	0.00	0.00	0.00	0.00	0.00
10-4110.5004	FICA EXPENSE	36,086.37	5,691.92	37,779.00	4,473.10	6,178.39	31,600.61	16.35
10-4110.5005	RETIREMENT EXPENSE	62,907.15	10,390.08	71,903.00	8,717.61	12,060.34	59,842.66	16.77
10-4110.5006	GROUP HEALTH INSURANCE	44,251.25	7,136.83	43,490.00	3,522.24	7,072.40	36,417.60	16.26
10-4110.5007	WORKMEN'S COMPENSATION	4,330.00	1,253.00	5,370.00	0.00	1,258.00	4,112.00	23.43
Total Dept 4110 - GENERAL GOVERNMENT		641,064.03	101,052.66	652,383.00	76,586.71	109,373.36	543,009.64	16.77
Dept 4120 - GENERAL GOVERNMENT								
10-4120.5009	DEBT SERVICE - PRINCIPAL	526,000.00	0.00	536,000.00	0.00	0.00	536,000.00	0.00
10-4120.5010	PRINT AND OFFICE SUPPLIES	10,748.52	894.01	11,000.00	422.87	2,178.61	8,821.39	19.81
10-4120.5011	DEBT SERVICE - INTEREST	203,348.40	7,726.80	185,754.00	0.00	7,031.20	178,722.80	3.79
10-4120.5013	BANK SERVICE CHARGES	6,386.32	1,447.30	7,000.00	608.12	1,216.50	5,783.50	17.38
10-4120.5014	MEMBERSHIP AND DUES	5,714.05	216.84	5,985.00	0.00	118.13	5,866.87	1.97
10-4120.5015	MEETINGS AND SEMINARS	6,530.61	1,704.05	9,800.00	(272.60)	(59.70)	9,859.70	(0.61)
10-4120.5016	VEHICLE, FUEL & OIL	1,462.26	51.63	1,750.00	54.73	165.00	1,585.00	9.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 08/31/2018

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
Expenditures								
10-4120.5020	ELECTRIC AND GAS	4,682.92	584.14	4,000.00	179.36	179.36	3,820.64	4.48
10-4120.5021	TELEPHONE/CABLE	11,018.03	1,598.77	10,952.00	1,400.98	1,963.60	8,988.40	17.93
10-4120.5022	WATER AND SEWER	1,759.91	366.38	2,120.00	130.37	273.22	1,846.78	12.89
10-4120.5025	NON-CAPITAL TOOLS & EQUIPMENT	1,233.40	0.00	1,250.00	0.00	87.18	1,162.82	6.97
10-4120.5026	MAINT & SERVICE CONTRACTS	25,103.59	10,296.69	41,335.00	983.81	1,355.54	39,979.46	3.28
10-4120.5027	MACHINE/EQUIPMENT REPAIR	68.64	22.88	1,000.00	0.00	0.00	1,000.00	0.00
10-4120.5044	CLEANING/SANITARY SUPPLY	1,623.12	179.95	2,000.00	75.99	133.09	1,866.91	6.65
10-4120.5049	MEDICAL AND LAB	553.66	33.53	800.00	0.00	0.00	800.00	0.00
10-4120.5061	ADVERTISING	3,849.63	141.25	7,600.00	2,391.87	2,442.39	5,157.61	32.14
10-4120.5062	INSURANCE	20,967.50	6,388.00	22,745.00	0.00	4,689.00	18,056.00	20.62
10-4120.5063	RENT AND LEASES	8,023.00	1,179.16	10,700.00	553.43	1,149.03	9,550.97	10.74
10-4120.5064	EMPLOYEE TRAINING	44,791.65	7,742.74	103,000.00	6,361.68	14,173.58	88,826.42	13.76
10-4120.5065	PROFESSIONAL SERVICES	38,488.79	166.50	113,520.00	2,051.95	3,719.22	109,800.78	3.28
10-4120.5067	CONTRACTED SERVICES	0.00	0.00	50,000.00	0.00	1,125.00	48,875.00	2.25
10-4120.5068	ELECTION EXPENSES	10,512.59	175.00	0.00	0.00	0.00	0.00	0.00
10-4120.5079	MISC. & CONTINGENCY EXP	16,390.22	4,299.68	19,110.00	513.62	5,395.41	13,714.59	28.23
Total Dept 4120 - GENERAL GOVERNMENT		949,256.81	45,215.30	1,147,421.00	15,456.18	47,335.36	1,100,085.64	4.13
Dept 4410 - POLICE								
10-4410.5001	SALARIES & WAGES	1,386,453.11	215,328.44	1,478,735.00	149,240.58	210,653.99	1,268,081.01	14.25
10-4410.5002	OVERTIME WAGES	161,480.99	21,111.03	127,011.00	13,401.19	22,064.42	104,946.58	17.37
10-4410.5003	PART-TIME WAGES	0.00	1,919.02	0.00	0.00	0.00	0.00	0.00
10-4410.5004	FICA EXPENSE	116,135.36	17,920.76	122,840.00	12,221.65	17,471.26	105,368.74	14.22
10-4410.5005	RETIREMENT EXPENSE	240,040.93	34,442.00	268,842.00	27,354.35	39,087.72	229,754.28	14.54
10-4410.5006	GROUP HEALTH INSURANCE	196,335.84	29,950.52	218,320.00	15,862.32	31,353.34	186,966.66	14.36
10-4410.5007	WORKMEN'S COMPENSATION	56,295.50	15,651.00	75,866.00	0.00	16,946.00	58,920.00	22.34
Total Dept 4410 - POLICE		2,156,741.73	336,322.77	2,291,614.00	218,080.09	337,576.73	1,954,037.27	14.73
Dept 4420 - POLICE								
10-4420.5010	PRINT AND OFFICE SUPPLIES	13,821.02	1,731.39	14,000.00	453.78	1,506.09	12,493.91	10.76
10-4420.5014	MEMBERSHIP AND DUES	1,516.28	16.83	2,500.00	0.00	218.12	2,281.88	8.72
10-4420.5015	MEETINGS AND SEMINARS	1,190.79	0.00	2,000.00	4.57	71.68	1,928.32	3.58
10-4420.5016	VEHICLE, FUEL & OIL	88,661.35	12,642.22	80,000.00	8,934.53	15,794.09	64,205.91	19.74
10-4420.5017	VEHICLE MAINTENANCE	46,626.35	9,480.58	46,000.00	7,927.99	11,434.42	34,565.58	24.86
10-4420.5020	ELECTRIC AND GAS	33,876.98	4,074.44	32,000.00	1,035.37	1,455.93	30,544.07	4.55
10-4420.5021	TELEPHONE/CABLE	52,848.66	10,070.42	67,833.00	13,951.65	15,585.23	52,247.77	22.98
10-4420.5022	WATER AND SEWER	6,224.05	1,205.55	6,000.00	564.28	1,530.40	4,469.60	25.51
10-4420.5025	NON-CAPITAL TOOLS & EQUIPMENT	1,746.18	0.00	2,000.00	333.42	423.98	1,576.02	21.20
10-4420.5026	MAINT & SERVICE CONTRACTS	59,768.76	4,274.66	77,659.00	2,578.51	10,359.52	67,299.48	13.34
10-4420.5027	MACHINE/EQUIPMENT REPAIR	8,042.62	686.51	8,500.00	545.49	753.88	7,746.12	8.87
10-4420.5041	UNIFORMS	20,246.34	2,512.95	20,715.00	869.15	1,445.29	19,269.71	6.98
10-4420.5044	CLEANING/SANITARY SUPPLY	1,768.28	0.00	1,750.00	0.00	81.55	1,668.45	4.66
10-4420.5049	MEDICAL AND LAB	3,814.46	271.95	4,000.00	181.62	288.87	3,711.13	7.22
10-4420.5062	INSURANCE	62,343.47	34,172.00	76,820.00	0.00	29,257.00	47,563.00	38.09
10-4420.5063	RENT AND LEASES	2,938.93	498.56	3,300.00	216.17	588.73	2,711.27	17.84
10-4420.5064	EMPLOYEE TRAINING	10,048.02	1,120.21	8,980.00	1,210.62	2,641.90	6,338.10	29.42
10-4420.5065	PROFESSIONAL SERVICES	12,991.66	0.00	5,500.00	0.00	0.00	5,500.00	0.00
10-4420.5067	CONTRACTED SERVICES	9,135.09	0.00	15,000.00	1,069.98	1,089.96	13,910.04	7.27
10-4420.5079	MISC. & CONTINGENCY EXP	2,640.36	245.98	3,250.00	9.00	24.67	3,225.33	0.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

PERIOD ENDING 08/31/2018

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
Expenditures								
10-4420.5081	CANINE KENNEL EXPENSES	709.25	0.00	1,000.00	0.00	200.00	800.00	20.00
Total Dept 4420 - POLICE		440,958.90	83,004.25	478,807.00	39,886.13	94,751.31	384,055.69	19.79
Dept 4510 - FIRE								
10-4510.5001	SALARIES & WAGES	1,632,792.98	258,260.48	1,684,761.00	183,156.15	262,373.14	1,422,387.86	15.57
10-4510.5002	OVERTIME WAGES	344,555.99	48,837.07	303,083.00	27,522.13	49,372.98	253,710.02	16.29
10-4510.5003	PART-TIME WAGES	13,286.23	2,990.29	19,748.00	804.40	1,185.80	18,562.20	6.00
10-4510.5004	FICA EXPENSE	149,150.03	23,291.65	153,581.00	15,812.27	23,380.32	130,200.68	15.22
10-4510.5005	RETIREMENT EXPENSE	304,966.34	50,258.66	345,196.00	36,004.77	53,257.75	291,938.25	15.43
10-4510.5006	GROUP HEALTH INSURANCE	261,888.06	39,554.95	279,329.00	23,216.50	45,191.68	234,137.32	16.18
10-4510.5007	WORKMEN'S COMPENSATION	70,966.30	20,341.00	87,979.00	0.00	20,597.00	67,382.00	23.41
Total Dept 4510 - FIRE		2,777,605.93	443,534.10	2,873,677.00	286,516.22	455,358.67	2,418,318.33	15.85
Dept 4520 - FIRE								
10-4520.5010	PRINT AND OFFICE SUPPLIES	5,794.89	302.81	6,500.00	146.45	706.64	5,793.36	10.87
10-4520.5014	MEMBERSHIP AND DUES	1,986.79	1,577.34	2,300.00	260.00	278.13	2,021.87	12.09
10-4520.5015	MEETINGS AND SEMINARS	146.66	0.00	500.00	36.65	36.65	463.35	7.33
10-4520.5016	VEHICLE, FUEL & OIL	17,932.03	3,273.50	19,000.00	1,510.45	3,229.54	15,770.46	17.00
10-4520.5017	VEHICLE MAINTENANCE	60,009.04	11,830.98	70,000.00	2,595.22	10,215.90	59,784.10	14.59
10-4520.5020	ELECTRIC AND GAS	48,780.90	5,739.12	44,500.00	1,663.78	2,084.35	42,415.65	4.68
10-4520.5021	TELEPHONE/CABLE	59,421.19	11,495.16	63,456.00	9,469.26	12,084.82	51,371.18	19.04
10-4520.5022	WATER AND SEWER	11,470.58	2,383.32	10,600.00	988.31	2,682.07	7,917.93	25.30
10-4520.5025	NON-CAPITAL TOOLS & EQUIPMENT	5,707.02	0.00	4,700.00	293.95	293.95	4,406.05	6.25
10-4520.5026	MAINT & SERVICE CONTRACTS	58,164.82	6,344.21	66,675.00	2,321.17	7,289.03	59,385.97	10.93
10-4520.5027	MACHINE/EQUIPMENT REPAIR	10,651.88	327.33	10,000.00	510.14	624.05	9,375.95	6.24
10-4520.5041	UNIFORMS	20,732.47	1,254.12	20,000.00	923.64	1,088.06	18,911.94	5.44
10-4520.5044	CLEANING/SANITARY SUPPLY	3,981.48	558.54	4,000.00	201.62	508.99	3,491.01	12.72
10-4520.5049	MEDICAL AND LAB	16,420.38	945.04	17,000.00	328.31	1,399.65	15,600.35	8.23
10-4520.5062	INSURANCE	108,073.47	41,999.00	106,771.00	0.00	52,807.00	53,964.00	49.46
10-4520.5063	RENT AND LEASES	1,300.36	308.50	2,500.00	35.37	121.23	2,378.77	4.85
10-4520.5064	EMPLOYEE TRAINING	8,156.28	90.54	10,000.00	3,094.50	8,151.18	1,848.82	81.51
10-4520.5065	PROFESSIONAL SERVICES	3,229.00	0.00	6,000.00	0.00	0.00	6,000.00	0.00
10-4520.5079	MISC. & CONTINGENCY EXP	5,483.32	635.93	6,000.00	91.91	993.54	5,006.46	16.56
10-4520.5080	VOLUNTEER FIRE POINTS	721.25	0.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 4520 - FIRE		448,163.81	89,065.44	472,002.00	24,470.73	104,594.78	367,407.22	22.16
Dept 4610 - PUBLIC WORKS								
10-4610.5001	SALARIES & WAGES	528,154.88	87,717.43	603,167.00	59,771.55	83,159.38	520,007.62	13.79
10-4610.5002	OVERTIME WAGES	17,031.11	2,948.03	13,593.00	2,090.38	4,215.30	9,377.70	31.01
10-4610.5004	FICA EXPENSE	41,015.66	6,855.37	47,182.00	4,663.82	6,578.18	40,603.82	13.94
10-4610.5005	RETIREMENT EXPENSE	70,130.85	11,478.63	89,800.00	9,007.12	12,721.89	77,078.11	14.17
10-4610.5006	GROUP HEALTH INSURANCE	69,076.78	11,013.06	79,164.00	5,864.44	11,728.88	67,435.12	14.82
10-4610.5007	WORKMEN'S COMPENSATION	29,608.00	8,466.00	41,721.00	0.00	8,745.00	32,976.00	20.96
Total Dept 4610 - PUBLIC WORKS		755,017.28	128,478.52	874,627.00	81,397.31	127,148.63	747,478.37	14.54

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Fund 10 - GENERAL FUND								
Expenditures								
Dept 4620 - PUBLIC WORKS								
10-4620.5010	PRINT AND OFFICE SUPPLIES	882.72	0.00	3,000.00	206.56	207.00	2,793.00	6.90
10-4620.5014	MEMBERSHIP AND DUES	459.05	16.83	500.00	0.00	18.12	481.88	3.62
10-4620.5015	MEETINGS AND SEMINARS	0.00	0.00	250.00	0.00	0.00	250.00	0.00
10-4620.5016	VEHICLE, FUEL & OIL	60,561.60	9,394.70	59,000.00	6,026.55	11,373.05	47,626.95	19.28
10-4620.5017	VEHICLE MAINTENANCE	86,121.51	7,102.23	85,000.00	3,465.03	5,205.05	79,794.95	6.12
10-4620.5020	ELECTRIC AND GAS	75,098.71	11,163.15	86,900.00	5,170.72	10,282.87	76,617.13	11.83
10-4620.5021	TELEPHONE/CABLE	11,723.56	2,252.80	10,952.00	2,032.86	2,446.59	8,505.41	22.34
10-4620.5022	WATER AND SEWER	7,215.03	730.67	8,000.00	1,578.79	2,518.98	5,481.02	31.49
10-4620.5025	NON-CAPITAL TOOLS & EQUIPMENT	1,733.96	9.58	2,000.00	53.40	53.40	1,946.60	2.67
10-4620.5026	MAINT & SERVICE CONTRACTS	7,398.56	719.70	9,700.00	1,273.44	1,296.44	8,403.56	13.37
10-4620.5027	MACHINE/EQUIPMENT REPAIR	2,036.37	154.82	7,000.00	10.87	237.85	6,762.15	3.40
10-4620.5041	UNIFORMS	9,072.02	1,117.87	9,000.00	1,073.87	1,796.67	7,203.33	19.96
10-4620.5044	CLEANING/SANITARY SUPPLY	1,786.94	185.60	3,500.00	423.08	559.48	2,940.52	15.99
10-4620.5049	MEDICAL AND LAB	3,305.70	228.86	3,500.00	90.00	90.00	3,410.00	2.57
10-4620.5054	STREET SIGNS	1,702.62	0.00	4,000.00	0.00	0.00	4,000.00	0.00
10-4620.5062	INSURANCE	38,315.88	13,621.00	39,754.00	0.00	17,571.00	22,183.00	44.20
10-4620.5063	RENT AND LEASES	465.16	12.90	500.00	13.18	26.36	473.64	5.27
10-4620.5064	EMPLOYEE TRAINING	0.00	0.00	300.00	0.00	0.00	300.00	0.00
10-4620.5065	PROFESSIONAL SERVICES	1,700.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
10-4620.5066	TEMPORARY LABOR	192,292.97	32,569.44	200,000.00	21,376.32	39,309.68	160,690.32	19.65
10-4620.5067	CONTRACTED SERVICES	557.50	0.00	1,000.00	0.00	0.00	1,000.00	0.00
10-4620.5079	MISC. & CONTINGENCY EXP	105.31	37.10	1,000.00	10.29	10.29	989.71	1.03
10-4620.5089	GARBAGE CART PROCUREMENT	9,718.36	0.00	10,000.00	6,807.43	6,807.43	3,192.57	68.07
Total Dept 4620 - PUBLIC WORKS		512,253.53	79,317.25	546,856.00	49,612.39	99,810.26	447,045.74	18.25
Dept 4710 - BUILDING, PLANNING, & ENGINEERING								
10-4710.5001	SALARIES & WAGES	244,862.23	44,376.25	245,845.00	25,050.24	35,447.06	210,397.94	14.42
10-4710.5002	OVERTIME WAGES	559.32	209.16	1,306.00	60.38	65.00	1,241.00	4.98
10-4710.5004	FICA EXPENSE	17,800.62	3,270.73	18,907.00	1,839.03	2,588.55	16,318.45	13.69
10-4710.5005	RETIREMENT EXPENSE	31,236.87	6,045.67	35,985.00	3,656.11	5,170.62	30,814.38	14.37
10-4710.5006	GROUP HEALTH INSURANCE	40,789.64	7,650.16	42,279.00	3,416.18	6,832.36	35,446.64	16.16
10-4710.5007	WORKMEN'S COMPENSATION	2,227.00	639.00	2,972.00	0.00	655.00	2,317.00	22.04
Total Dept 4710 - BUILDING, PLANNING, & ENGINEERIN		337,475.68	62,190.97	347,294.00	34,021.94	50,758.59	296,535.41	14.62
Dept 4720 - BUILDING, PLANNING & ENGINEERING								
10-4720.5010	PRINT AND OFFICE SUPPLIES	10,198.49	1,364.29	12,500.00	(409.58)	642.16	11,857.84	5.14
10-4720.5014	MEMBERSHIP AND DUES	793.78	151.83	1,000.00	0.00	18.12	981.88	1.81
10-4720.5015	MEETINGS AND SEMINARS	494.79	127.37	1,000.00	5.50	5.50	994.50	0.55
10-4720.5016	VEHICLE, FUEL & OIL	4,324.38	531.37	4,500.00	362.32	705.33	3,794.67	15.67
10-4720.5017	VEHICLE MAINTENANCE	620.90	17.31	1,000.00	0.00	0.00	1,000.00	0.00
10-4720.5020	ELECTRIC AND GAS	4,682.92	584.14	4,000.00	179.36	179.36	3,820.64	4.48
10-4720.5021	TELEPHONE/CABLE	5,053.72	741.93	5,352.00	447.73	871.47	4,480.53	16.28
10-4720.5022	WATER AND SEWER	1,579.95	336.36	1,600.00	115.37	243.22	1,356.78	15.20
10-4720.5025	NON-CAPITAL TOOLS & EQUIPMENT	200.36	0.00	300.00	0.00	0.00	300.00	0.00
10-4720.5026	MAINT & SERVICE CONTRACTS	9,035.38	669.39	7,500.00	983.79	1,312.92	6,187.08	17.51
10-4720.5027	MACHINE/EQUIPMENT REPAIR	69.42	0.00	500.00	0.00	0.00	500.00	0.00
10-4720.5041	UNIFORMS	261.82	32.49	500.00	0.00	0.00	500.00	0.00
10-4720.5044	CLEANING/SANITARY SUPPLY	397.66	52.00	500.00	5.44	5.44	494.56	1.09

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Fund 10 - GENERAL FUND								
Expenditures								
10-4720.5049	MEDICAL AND LAB	71.09	0.00	100.00	0.00	0.00	100.00	0.00
10-4720.5062	INSURANCE	8,768.50	4,064.00	9,539.00	0.00	4,053.00	5,486.00	42.49
10-4720.5063	RENT AND LEASES	574.37	72.84	800.00	45.05	74.73	725.27	9.34
10-4720.5064	EMPLOYEE TRAINING	1,077.28	0.00	1,300.00	0.00	0.00	1,300.00	0.00
10-4720.5065	PROFESSIONAL SERVICES	5,444.00	624.00	20,500.00	0.00	725.60	19,774.40	3.54
10-4720.5079	MISC. & CONTINGENCY EXP	496.73	86.09	500.00	43.35	43.35	456.65	8.67
Total Dept 4720 - BUILDING, PLANNING & ENGINEERING		54,145.54	9,403.41	72,991.00	1,778.33	8,880.20	64,110.80	12.17
Dept 4810 - RECREATION								
10-4810.5001	SALARIES & WAGES	347,795.95	57,796.61	359,585.00	42,292.75	57,915.02	301,669.98	16.11
10-4810.5002	OVERTIME WAGES	5,843.12	258.90	18,226.00	280.15	305.16	17,920.84	1.67
10-4810.5003	PART-TIME WAGES	195,656.78	35,510.21	217,400.00	28,404.05	39,368.05	178,031.95	18.11
10-4810.5004	FICA EXPENSE	40,799.68	7,044.58	45,534.00	5,332.83	7,313.14	38,220.86	16.06
10-4810.5005	RETIREMENT EXPENSE	47,592.79	8,302.13	57,921.00	6,557.95	8,953.78	48,967.22	15.46
10-4810.5006	GROUP HEALTH INSURANCE	55,369.23	9,919.08	65,256.00	5,263.92	10,527.84	54,728.16	16.13
10-4810.5007	WORKMEN'S COMPENSATION	10,929.00	3,101.00	13,699.00	0.00	3,261.00	10,438.00	23.80
Total Dept 4810 - RECREATION		703,986.55	121,932.51	777,621.00	88,131.65	127,643.99	649,977.01	16.41
Dept 4820 - RECREATION								
10-4820.5010	PRINT AND OFFICE SUPPLIES	9,543.67	652.40	10,500.00	2,105.08	2,741.73	7,758.27	26.11
10-4820.5014	MEMBERSHIP AND DUES	1,328.49	16.83	1,600.00	0.00	18.12	1,581.88	1.13
10-4820.5015	MEETINGS AND SEMINARS	1,331.95	610.00	2,000.00	343.00	618.00	1,382.00	30.90
10-4820.5016	VEHICLE, FUEL & OIL	3,218.29	574.91	4,000.00	210.39	388.99	3,611.01	9.72
10-4820.5017	VEHICLE MAINTENANCE	1,617.27	924.97	2,000.00	30.00	194.14	1,805.86	9.71
10-4820.5020	ELECTRIC AND GAS	39,279.61	5,692.33	37,000.00	1,580.42	1,580.42	35,419.58	4.27
10-4820.5021	TELEPHONE/CABLE	17,845.61	3,008.06	17,000.00	2,136.45	3,091.66	13,908.34	18.19
10-4820.5022	WATER AND SEWER	3,702.29	906.23	4,240.00	278.42	934.95	3,305.05	22.05
10-4820.5025	NON-CAPITAL TOOLS & EQUIPMENT	1,296.19	508.84	1,800.00	77.07	150.06	1,649.94	8.34
10-4820.5026	MAINT & SERVICE CONTRACTS	34,107.57	6,941.20	38,600.00	3,662.13	10,756.41	27,843.59	27.87
10-4820.5027	MACHINE/EQUIPMENT REPAIR	349.87	0.00	2,500.00	0.00	0.00	2,500.00	0.00
10-4820.5041	UNIFORMS	1,402.99	0.00	1,950.00	0.00	0.00	1,950.00	0.00
10-4820.5044	CLEANING/SANITARY SUPPLY	4,952.79	1,258.49	4,750.00	91.38	205.98	4,544.02	4.34
10-4820.5049	MEDICAL AND LAB	675.03	88.62	800.00	0.00	58.75	741.25	7.34
10-4820.5062	INSURANCE	42,039.00	18,414.00	44,310.00	0.00	18,670.00	25,640.00	42.13
10-4820.5063	RENT AND LEASES	1,900.31	1,020.56	3,700.00	132.25	252.85	3,447.15	6.83
10-4820.5064	EMPLOYEE TRAINING	1,860.24	134.82	2,300.00	0.00	0.00	2,300.00	0.00
10-4820.5065	PROFESSIONAL SERVICES	105.00	0.00	115.00	0.00	0.00	115.00	0.00
10-4820.5079	MISC. & CONTINGENCY EXP	3,311.69	314.70	3,500.00	240.49	400.31	3,099.69	11.44
Total Dept 4820 - RECREATION		169,867.86	41,066.96	182,665.00	10,887.08	40,062.37	142,602.63	21.93
Dept 4830 - RECREATION								
10-4830.5088	5 & UNDER GROUPS	589.57	0.00	750.00	0.00	0.00	750.00	0.00
10-4830.5091	PROGRAMS	2,854.93	1,045.81	3,000.00	396.45	396.45	2,603.55	13.22
10-4830.5092	SPECIAL ACTIVITES/EVENTS	23,073.58	3,282.33	24,500.00	2,655.98	2,951.30	21,548.70	12.05
10-4830.5093	SUMMER CAMPS	10,673.86	4,328.40	14,500.00	1,385.00	6,530.40	7,969.60	45.04
10-4830.5095	THEME ACTIVITIES	2,098.67	556.94	2,000.00	0.00	441.44	1,558.56	22.07
10-4830.5096	MIDDLE SCHOOL DANCES	2,371.12	53.00	0.00	0.00	0.00	0.00	0.00

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Fund 10 - GENERAL FUND								
Expenditures								
10-4830.5097	ADULT SPORTS	12,192.43	1,515.21	14,000.00	113.93	113.93	13,886.07	0.81
10-4830.5098	YOUTH SPORTS	33,063.05	1,320.28	35,000.00	605.70	605.70	34,394.30	1.73
10-4830.5099	KEENAGERS	3,111.63	0.00	3,000.00	431.81	431.81	2,568.19	14.39
Total Dept 4830 - RECREATION		90,028.84	12,048.97	96,750.00	5,588.87	11,471.03	85,278.97	11.86
Dept 4910 - JUDICIAL AND LEGAL								
10-4910.5001	SALARIES & WAGES	67,225.05	10,357.24	67,114.00	7,695.81	10,598.01	56,515.99	15.79
10-4910.5002	OVERTIME WAGES	5,343.67	1,461.46	3,070.00	308.79	498.81	2,571.19	16.25
10-4910.5003	PART-TIME SALARIES	15,441.92	2,431.60	18,000.00	2,930.76	3,989.60	14,010.40	22.16
10-4910.5004	FICA EXPENSE	6,502.87	1,030.95	6,746.00	818.90	1,130.01	5,615.99	16.75
10-4910.5005	RETIREMENT EXPENSE	10,813.76	1,826.70	12,840.00	1,592.19	2,197.16	10,642.84	17.11
10-4910.5006	GROUP HEALTH INSURANCE	6,248.28	1,027.20	6,510.00	527.78	1,055.56	5,454.44	16.21
10-4910.5007	WORKMEN'S COMPENSATION	231.00	66.00	312.00	0.00	68.00	244.00	21.79
Total Dept 4910 - JUDICIAL AND LEGAL		111,806.55	18,201.15	114,592.00	13,874.23	19,537.15	95,054.85	17.05
Dept 4920 - JUDICIAL AND LEGAL								
10-4920.5010	PRINT AND OFFICE SUPPLIES	4,071.92	1,234.60	4,500.00	36.55	794.07	3,705.93	17.65
10-4920.5014	MEMBERSHIP AND DUES	106.83	16.83	200.00	0.00	18.12	181.88	9.06
10-4920.5015	MEETINGS AND SEMINARS	228.10	228.10	800.00	0.00	0.00	800.00	0.00
10-4920.5021	TELEPHONE/CABLE	3,923.49	571.07	3,450.00	339.46	696.87	2,753.13	20.20
10-4920.5025	NON-CAPITAL TOOLS & EQUIPMENT	2,024.13	0.00	800.00	0.00	0.00	800.00	0.00
10-4920.5026	MAINT & SERVICE CONTRACTS	3,475.40	0.00	6,800.00	648.40	648.40	6,151.60	9.54
10-4920.5062	INSURANCE	576.00	286.00	613.00	0.00	289.00	324.00	47.15
10-4920.5064	EMPLOYEE TRAINING	1,398.48	0.00	2,000.00	180.16	325.16	1,674.84	16.26
10-4920.5065	PROFESSIONAL SERVICES	127,954.16	9,554.00	125,000.00	5,072.00	10,009.75	114,990.25	8.01
10-4920.5079	MISC. & CONTINGENCY	831.46	52.63	850.00	11.13	117.50	732.50	13.82
Total Dept 4920 - JUDICIAL AND LEGAL		144,589.97	11,943.23	145,013.00	6,287.70	12,898.87	132,114.13	8.89
Dept 5710 - PARKING METER								
10-5710.5002	OVERTIME WAGES	1,300.27	710.51	3,421.00	19.50	159.88	3,261.12	4.67
10-5710.5003	PART-TIME WAGES	80,480.39	16,627.75	117,451.00	20,843.73	30,810.48	86,640.52	26.23
10-5710.5004	FICA EXPENSE	6,259.05	1,326.21	9,247.00	1,596.06	2,369.47	6,877.53	25.62
10-5710.5005	RETIREMENT EXPENSE	1,073.08	0.00	0.00	415.00	593.52	(593.52)	100.00
10-5710.5006	GROUP HEALTH INSURANCE	35.04	0.00	0.00	0.00	0.00	0.00	0.00
10-5710.5007	WORKERS COMPENSATION	3,977.00	1,379.00	6,507.00	0.00	841.00	5,666.00	12.92
Total Dept 5710 - PARKING METER		93,124.83	20,043.47	136,626.00	22,874.29	34,774.35	101,851.65	25.45
TOTAL EXPENDITURES		10,525,095.90	1,630,365.06	11,343,798.00	982,869.40	1,697,638.52	9,646,159.48	14.97
Fund 10 - GENERAL FUND:								
TOTAL REVENUES		11,310,049.88	857,515.37	11,343,798.00	649,933.77	1,031,525.92	10,312,272.08	9.09
TOTAL EXPENDITURES		10,525,095.90	1,630,365.06	11,343,798.00	982,869.40	1,697,638.52	9,646,159.48	14.97
NET OF REVENUES & EXPENDITURES		784,953.98	(772,849.69)	0.00	(332,935.63)	(666,112.60)	666,112.60	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 10 - GENERAL FUND								
BEG. FUND BALANCE		3,134,440.65	3,134,440.65	3,134,440.65		3,134,440.65		
NET OF REVENUES/EXPENDITURES - 2017-18						784,953.98	784,953.98	
END FUND BALANCE		3,919,394.63	2,361,590.96	3,134,440.65		3,253,282.03		

REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 20 - CAPITAL PROJECTS FUND								
Revenues								
Dept 3450 - REBATES								
20-3450.4111	GRANT INCOME	0.00	0.00	513,000.00	0.00	0.00	513,000.00	0.00
Total Dept 3450 - REBATES		0.00	0.00	513,000.00	0.00	0.00	513,000.00	0.00
Dept 3500 - MISCELLANEOUS								
20-3500.4501	MISCELLANEOUS REVENUE	1,196,945.34	0.00	0.00	0.00	0.00	0.00	0.00
20-3500.4505	INTEREST INCOME	48,915.71	7,562.43	40,000.00	5,902.60	11,730.00	28,270.00	29.33
Total Dept 3500 - MISCELLANEOUS		1,245,861.05	7,562.43	40,000.00	5,902.60	11,730.00	28,270.00	29.33
Dept 3860 - PROCEEDS FROM MUNICIPAL LEASES								
20-3860.5805	MUNICIPAL LEASE PROCEEDS	0.00	0.00	849,500.00	0.00	0.00	849,500.00	0.00
Total Dept 3860 - PROCEEDS FROM MUNICIPAL LEASES		0.00	0.00	849,500.00	0.00	0.00	849,500.00	0.00
Dept 3900 - OPERATING TRANSFERS								
20-3900.4901	OPERATING TRANSFERS IN	324,998.00	200,000.00	218,321.00	0.00	0.00	218,321.00	0.00
Total Dept 3900 - OPERATING TRANSFERS		324,998.00	200,000.00	218,321.00	0.00	0.00	218,321.00	0.00
TOTAL REVENUES		1,570,859.05	207,562.43	1,620,821.00	5,902.60	11,730.00	1,609,091.00	0.72
Expenditures								
Dept 4140 - GENERAL GOVERNMENT								
20-4140.5025	NON-CAPITAL TOOLS & EQUIPMENT	8,539.16	0.00	10,000.00	0.00	0.00	10,000.00	0.00
20-4140.5026	MAINT & SERVICE CONTRACTS	243.50	0.00	18,300.00	0.00	0.00	18,300.00	0.00
20-4140.5065	PROFESSIONAL SERVICES	15,246.90	1,336.50	18,000.00	0.00	0.00	18,000.00	0.00
20-4140.5085	CAPITAL OUTLAY	184,334.35	39,165.00	53,000.00	0.00	0.00	53,000.00	0.00
Total Dept 4140 - GENERAL GOVERNMENT		208,363.91	40,501.50	99,300.00	0.00	0.00	99,300.00	0.00
Dept 4440 - POLICE								
20-4440.5017	VEHICLE MAINTENANCE	3,629.46	0.00	0.00	0.00	0.00	0.00	0.00
20-4440.5025	NON-CAPITAL TOOLS & EQUIPMENT	5,976.35	0.00	7,500.00	0.00	0.00	7,500.00	0.00
20-4440.5026	MAINT & SERVICE CONTRACTS	3,209.31	0.00	186,496.00	0.00	0.00	186,496.00	0.00
20-4440.5085	CAPITAL OUTLAY	67,236.87	0.00	168,000.00	0.00	0.00	168,000.00	0.00
Total Dept 4440 - POLICE		80,051.99	0.00	361,996.00	0.00	0.00	361,996.00	0.00
Dept 4540 - FIRE								
20-4540.5009	DEBT SERVICE - PRINCIPAL	0.00	0.00	72,623.00	0.00	0.00	72,623.00	0.00
20-4540.5011	DEBT SERVICE - INTEREST	0.00	0.00	29,325.00	0.00	0.00	29,325.00	0.00
20-4540.5017	VEHICLE MAINTENANCE	4,897.00	0.00	50,000.00	0.00	0.00	50,000.00	0.00
20-4540.5025	NON-CAPITAL TOOLS & EQUIPMENT	14,949.82	0.00	27,000.00	4,750.00	4,750.00	22,250.00	17.59
20-4540.5026	MAINT & SERVICE CONTRACTS	11,168.32	0.00	255,958.00	0.00	0.00	255,958.00	0.00
20-4540.5065	PROFESSIONAL SERVICES	5,295.75	168.00	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 20 - CAPITAL PROJECTS FUND								
Expenditures								
20-4540.5085	CAPITAL OUTLAY	34,189.35	0.00	879,500.00	0.00	0.00	879,500.00	0.00
Total Dept 4540 - FIRE		70,500.24	168.00	1,314,406.00	4,750.00	4,750.00	1,309,656.00	0.36
Dept 4640 - PUBLIC WORKS								
20-4640.5025	NON-CAPITAL TOOLS & EQUIPMENT	2,326.96	0.00	0.00	0.00	0.00	0.00	0.00
20-4640.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	82,500.00	0.00	0.00	82,500.00	0.00
20-4640.5065	PROFESSIONAL SERVICES	0.00	0.00	50,000.00	0.00	0.00	50,000.00	0.00
20-4640.5084	CIP 42TH-57TH AVE DRAINAGE	927,568.30	3,533.00	0.00	79,566.10	133,353.12	(133,353.12)	100.00
20-4640.5085	CAPITAL OUTLAY	441,697.64	1,493.00	1,461,104.00	101,245.24	101,245.24	1,359,858.76	6.93
20-4640.5086	DRAINAGE EXPENSE CONTINGENCIES	143,205.00	0.00	657,038.00	0.00	0.00	657,038.00	0.00
Total Dept 4640 - PUBLIC WORKS		1,514,797.90	5,026.00	2,250,642.00	180,811.34	234,598.36	2,016,043.64	10.42
Dept 4740 - BUILDING, PLANNING, & ENGINEERING								
20-4740.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	18,300.00	0.00	0.00	18,300.00	0.00
20-4740.5085	CAPITAL OUTLAY	26,190.70	0.00	0.00	0.00	(827.80)	827.80	100.00
Total Dept 4740 - BUILDING, PLANNING, & ENGINEERIN		26,190.70	0.00	18,300.00	0.00	(827.80)	19,127.80	(4.52)
Dept 4840 - RECREATION								
20-4840.5025	NON-CAPITAL TOOLS & EQUIPMENT	28,438.29	0.00	31,000.00	0.00	0.00	31,000.00	0.00
20-4840.5026	MAINT & SERVICE CONTRACTS	14,236.00	0.00	92,000.00	20,750.00	20,750.00	71,250.00	22.55
20-4840.5085	CAPITAL OUTLAY	43,833.69	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 4840 - RECREATION		86,507.98	0.00	123,000.00	20,750.00	20,750.00	102,250.00	16.87
TOTAL EXPENDITURES		1,986,412.72	45,695.50	4,167,644.00	206,311.34	259,270.56	3,908,373.44	6.22
Fund 20 - CAPITAL PROJECTS FUND:								
TOTAL REVENUES		1,570,859.05	207,562.43	1,620,821.00	5,902.60	11,730.00	1,609,091.00	0.72
TOTAL EXPENDITURES		1,986,412.72	45,695.50	4,167,644.00	206,311.34	259,270.56	3,908,373.44	6.22
NET OF REVENUES & EXPENDITURES		(415,553.67)	161,866.93	(2,546,823.00)	(200,408.74)	(247,540.56)	(2,299,282.44)	9.72
BEG. FUND BALANCE		4,541,228.89	4,541,228.89	4,541,228.89		4,541,228.89		
NET OF REVENUES/EXPENDITURES - 2017-18						(415,553.67)	(415,553.67)	
END FUND BALANCE		4,125,675.22	4,703,095.82	1,994,405.89		3,878,134.66		

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 30 - ACCOMMODATIONS FEE FUND								
Revenues								
Dept 3450 - REBATES								
30-3450.4105	ACCOM. FEE REVENUE	1,069,429.45	0.00	996,000.00	0.00	0.00	996,000.00	0.00
30-3450.4106	COUNTY ACC. FEE REVENUE	437,000.00	0.00	510,000.00	381,000.00	381,000.00	129,000.00	74.71
Total Dept 3450 - REBATES		1,506,429.45	0.00	1,506,000.00	381,000.00	381,000.00	1,125,000.00	25.30
Dept 3500 - MISCELLANEOUS								
30-3500.4504	SALE OF ASSETS	6,215.00	0.00	6,250.00	3,170.00	3,170.00	3,080.00	50.72
30-3500.4505	INTEREST INCOME	20,888.66	2,673.91	17,000.00	2,662.09	5,290.22	11,709.78	31.12
Total Dept 3500 - MISCELLANEOUS		27,103.66	2,673.91	23,250.00	5,832.09	8,460.22	14,789.78	36.39
Dept 3900 - OPERATING TRANSFERS								
30-3900.5901	OPERATING TRANSFERS OUT	(592,900.00)	0.00	(661,621.00)	0.00	0.00	(661,621.00)	0.00
Total Dept 3900 - OPERATING TRANSFERS		(592,900.00)	0.00	(661,621.00)	0.00	0.00	(661,621.00)	0.00
TOTAL REVENUES		940,633.11	2,673.91	867,629.00	386,832.09	389,460.22	478,168.78	44.89
Expenditures								
Dept 4120 - GENERAL GOVERNMENT								
30-4120.5009	DEBT SERVICE - PRINCIPAL	68,000.00	0.00	72,000.00	0.00	0.00	72,000.00	0.00
30-4120.5011	DEBT SERVICE - INTEREST	7,963.20	0.00	6,821.00	0.00	0.00	6,821.00	0.00
30-4120.5013	BANK SERVICE CHARGES	20.00	8.00	0.00	0.00	0.00	0.00	0.00
30-4120.5020	ELECTRIC AND GAS	387.96	57.67	400.00	12.33	12.33	387.67	3.08
30-4120.5026	MAINT & SERVICE CONTRACTS	12,671.50	0.00	28,500.00	0.00	0.00	28,500.00	0.00
30-4120.5054	STREET SIGNS	23,133.17	553.35	80,000.00	0.00	0.00	80,000.00	0.00
30-4120.5065	PROFESSIONAL SERVICES	382.63	40.00	560.00	0.00	0.00	560.00	0.00
30-4120.5079	MISCELLANEOUS	15,745.81	3,687.00	16,000.00	3,960.00	4,323.62	11,676.38	27.02
Total Dept 4120 - GENERAL GOVERNMENT		128,304.27	4,346.02	204,281.00	3,972.33	4,335.95	199,945.05	2.12
Dept 4420 - POLICE								
30-4420.5021	TELEPHONE/CABLE	5,006.02	1,275.61	7,100.00	297.40	594.80	6,505.20	8.38
30-4420.5025	NON-CAPITAL TOOLS & EQUIPMENT	10,879.56	0.00	4,800.00	0.00	0.00	4,800.00	0.00
30-4420.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	93,248.00	0.00	0.00	93,248.00	0.00
30-4420.5067	CONTRACTED SERVICES	19,310.00	7,720.00	22,000.00	3,670.00	7,870.00	14,130.00	35.77
30-4420.5085	CAPITAL OUTLAY	64,057.68	0.00	141,000.00	0.00	0.00	141,000.00	0.00
Total Dept 4420 - POLICE		99,253.26	8,995.61	268,148.00	3,967.40	8,464.80	259,683.20	3.16
Dept 4520 - FIRE								
30-4520.5025	NON-CAPITAL TOOLS & EQUIPMENT	0.00	0.00	11,500.00	0.00	2,383.16	9,116.84	20.72
30-4520.5026	MAINT & SERVICE CONTRACTS	14.44	0.00	132,979.00	0.00	0.00	132,979.00	0.00
30-4520.5085	CAPITAL OUTLAY	0.00	0.00	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 4520 - FIRE		14.44	0.00	178,479.00	0.00	2,383.16	176,095.84	1.34

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Fund 30 - ACCOMMODATIONS FEE FUND								
Expenditures								
Dept 4620 - PUBLIC WORKS								
30-4620.5026	MAINT & SERVICE CONTRACTS	20,021.22	3,750.00	53,750.00	4,655.00	7,055.00	46,695.00	13.13
30-4620.5054	STREET SIGNS	1,834.04	0.00	5,000.00	0.00	0.00	5,000.00	0.00
30-4620.5065	PROFESSIONAL SERVICES	0.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
30-4620.5067	CONTRACTED SERVICES	54,768.51	5,892.39	0.00	0.00	0.00	0.00	0.00
30-4620.5079	MISCELLANEOUS	5,974.21	0.00	5,500.00	0.00	0.00	5,500.00	0.00
30-4620.5085	CAPITAL OUTLAY	300,058.20	0.00	582,102.00	92,606.20	110,535.19	471,566.81	18.99
Total Dept 4620 - PUBLIC WORKS		382,656.18	9,642.39	671,352.00	97,261.20	117,590.19	553,761.81	17.52
Dept 4820 - RECREATION								
30-4820.5085	CAPITAL OUTLAY	3,316.85	0.00	50,000.00	0.00	6,617.72	43,382.28	13.24
Total Dept 4820 - RECREATION		3,316.85	0.00	50,000.00	0.00	6,617.72	43,382.28	13.24
Dept 5620 - FRONT BEACH/PUBLIC RESTROOM								
30-5620.5010	PRINT AND OFFICE SUPPLIES	15,021.18	0.00	24,300.00	0.00	0.00	24,300.00	0.00
30-5620.5013	BANK SERVICE CHARGES	26,582.44	10,430.03	28,000.00	6,121.72	10,903.07	17,096.93	38.94
30-5620.5020	ELECTRIC AND GAS	44,953.11	6,840.11	43,400.00	3,079.51	3,079.51	40,320.49	7.10
30-5620.5021	TELEPHONE/CABLE	3,385.75	350.02	12,400.00	241.45	492.84	11,907.16	3.97
30-5620.5022	WATER AND SEWER	4,538.55	868.14	3,300.00	464.12	1,182.05	2,117.95	35.82
30-5620.5025	NON-CAPITAL TOOLS & EQUIPMENT	5,395.44	0.00	3,000.00	1,732.78	1,732.78	1,267.22	57.76
30-5620.5026	MAINT & SERVICE CONTRACTS	34,348.35	11,713.79	33,500.00	1,463.54	1,463.54	32,036.46	4.37
30-5620.5027	MACHINE/EQUIPMENT REPAIR	11,831.62	220.14	13,520.00	0.00	58.03	13,461.97	0.43
30-5620.5041	UNIFORMS	4,431.80	0.00	5,000.00	96.75	96.75	4,903.25	1.94
30-5620.5054	STREET SIGNS	15,453.75	0.00	5,000.00	0.00	0.00	5,000.00	0.00
30-5620.5062	INSURANCE	1,477.00	733.00	1,572.00	0.00	744.00	828.00	47.33
30-5620.5065	PROFESSIONAL SERVICES	32,062.81	805.14	30,800.00	1,044.88	1,852.18	28,947.82	6.01
30-5620.5067	CONTRACTED SERVICES	10,600.00	1,600.00	11,800.00	1,000.00	2,400.00	9,400.00	20.34
30-5620.5079	MISCELLANEOUS	187.55	0.00	7,500.00	0.00	0.00	7,500.00	0.00
30-5620.5085	CAPITAL OUTLAY	0.00	0.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 5620 - FRONT BEACH/PUBLIC RESTROOM		210,269.35	33,560.37	263,092.00	15,244.75	24,004.75	239,087.25	9.12
TOTAL EXPENDITURES		823,814.35	56,544.39	1,635,352.00	120,445.68	163,396.57	1,471,955.43	9.99
Fund 30 - ACCOMMODATIONS FEE FUND:								
TOTAL REVENUES		940,633.11	2,673.91	867,629.00	386,832.09	389,460.22	478,168.78	44.89
TOTAL EXPENDITURES		823,814.35	56,544.39	1,635,352.00	120,445.68	163,396.57	1,471,955.43	9.99
NET OF REVENUES & EXPENDITURES		116,818.76	(53,870.48)	(767,723.00)	266,386.41	226,063.65	(993,786.65)	29.45
BEG. FUND BALANCE		1,599,676.17	1,599,676.17	1,599,676.17		1,599,676.17		
NET OF REVENUES/EXPENDITURES - 2017-18						116,818.76	116,818.76	
END FUND BALANCE		1,716,494.93	1,545,805.69	831,953.17		1,942,558.58		

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
Fund 35 - HOSPITALITY TAX FUND								
Revenues								
Dept 3450 - REBATES								
35-3450.4108	HOSPITALITY TAX	785,451.60	98,882.64	770,000.00	101,031.47	101,031.47	668,968.53	13.12
Total Dept 3450 - REBATES		785,451.60	98,882.64	770,000.00	101,031.47	101,031.47	668,968.53	13.12
Dept 3500 - MISCELLANEOUS								
35-3500.4505	INTEREST INCOME	10,476.21	1,336.27	8,000.00	1,611.52	3,202.46	4,797.54	40.03
Total Dept 3500 - MISCELLANEOUS		10,476.21	1,336.27	8,000.00	1,611.52	3,202.46	4,797.54	40.03
Dept 3900 - OPERATING TRANSFERS								
35-3900.5901	OPERATING TRANSFERS OUT	(261,330.00)	0.00	(530,651.00)	0.00	0.00	(530,651.00)	0.00
Total Dept 3900 - OPERATING TRANSFERS		(261,330.00)	0.00	(530,651.00)	0.00	0.00	(530,651.00)	0.00
TOTAL REVENUES		534,597.81	100,218.91	247,349.00	102,642.99	104,233.93	143,115.07	42.14
Expenditures								
Dept 4120 - GENERAL GOVERNMENT								
35-4120.5009	DEBT SERVICE - PRINCIPAL	111,000.00	0.00	117,000.00	0.00	0.00	117,000.00	0.00
35-4120.5011	DEBT SERVICE - INTEREST	23,180.42	11,590.21	21,094.00	0.00	10,546.81	10,547.19	50.00
Total Dept 4120 - GENERAL GOVERNMENT		134,180.42	11,590.21	138,094.00	0.00	10,546.81	127,547.19	7.64
Dept 4420 - POLICE								
35-4420.5025	NON-CAPITAL TOOLS & EQUIPMENT	0.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00
35-4420.5085	CAPITAL OUTLAY	16,176.21	0.00	26,500.00	0.00	0.00	26,500.00	0.00
Total Dept 4420 - POLICE		16,176.21	0.00	30,500.00	0.00	0.00	30,500.00	0.00
Dept 4520 - FIRE								
35-4520.5025	NON-CAPITAL TOOLS & EQUIPMENT	19,364.72	3,610.08	35,000.00	3,815.00	3,815.00	31,185.00	10.90
35-4520.5085	CAPITAL OUTLAY	48,451.34	14,673.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 4520 - FIRE		67,816.06	18,283.08	50,000.00	3,815.00	3,815.00	46,185.00	7.63
Dept 4620 - PUBLIC WORKS								
35-4620.5026	MAINT & SERVICE CONTRACTS	97,096.79	10,200.00	193,800.00	3,600.00	4,156.37	189,643.63	2.14
35-4620.5067	CONTRACTED SERVICES	12,060.00	1,005.00	70,000.00	13,065.82	19,644.26	50,355.74	28.06
Total Dept 4620 - PUBLIC WORKS		109,156.79	11,205.00	263,800.00	16,665.82	23,800.63	239,999.37	9.02
Dept 4720 - BUILDING, PLANNING & ENGINEERING								
35-4720.5013	BANK SERVICE CHARGES	16.00	8.00	0.00	0.00	0.00	0.00	0.00
60								

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 35 - HOSPITALITY TAX FUND								
Expenditures								
Total Dept 4720 - BUILDING, PLANNING & ENGINEERING		16.00	8.00	0.00	0.00	0.00	0.00	0.00
Dept 4820 - RECREATION								
35-4820.5085	CAPITAL OUTLAY	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 4820 - RECREATION		0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Dept 4830 - RECREATION								
35-4830.5092	SPECIAL ACTIVITIES	0.00	0.00	33,000.00	497.50	497.50	32,502.50	1.51
Total Dept 4830 - RECREATION		0.00	0.00	33,000.00	497.50	497.50	32,502.50	1.51
Dept 5620 - FRONT BEACH/PUBLIC RESTROOM								
35-5620.5085	CAPITAL OUTLAY	(250.00)	(250.00)	0.00	0.00	0.00	0.00	0.00
Total Dept 5620 - FRONT BEACH/PUBLIC RESTROOM		(250.00)	(250.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		327,095.48	40,836.29	520,394.00	20,978.32	38,659.94	481,734.06	7.43
Fund 35 - HOSPITALITY TAX FUND:								
TOTAL REVENUES		534,597.81	100,218.91	247,349.00	102,642.99	104,233.93	143,115.07	42.14
TOTAL EXPENDITURES		327,095.48	40,836.29	520,394.00	20,978.32	38,659.94	481,734.06	7.43
NET OF REVENUES & EXPENDITURES		207,502.33	59,382.62	(273,045.00)	81,664.67	65,573.99	(338,618.99)	24.02
BEG. FUND BALANCE		872,788.67	872,788.67	872,788.67		872,788.67		
NET OF REVENUES/EXPENDITURES - 2017-18						207,502.33	207,502.33	
END FUND BALANCE		1,080,291.00	932,171.29	599,743.67		1,145,864.99		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 40 - VOLUNTEER FIRE DEPT								
Revenues								
Dept 3450 - REBATES								
40-3450.4120	VFD 1% REBATE	148,223.57	0.00	148,000.00	142,607.62	142,607.62	5,392.38	96.36
Total Dept 3450 - REBATES		148,223.57	0.00	148,000.00	142,607.62	142,607.62	5,392.38	96.36
Dept 3500 - MISCELLANEOUS								
40-3500.4505	INTEREST INCOME	20.11	3.07	25.00	2.30	3.73	21.27	14.92
Total Dept 3500 - MISCELLANEOUS		20.11	3.07	25.00	2.30	3.73	21.27	14.92
TOTAL REVENUES		148,243.68	3.07	148,025.00	142,609.92	142,611.35	5,413.65	96.34
Expenditures								
Dept 4520 - FIRE								
40-4520.5013	BANK SERVICE CHARGES	48.00	8.00	50.00	4.00	8.00	42.00	16.00
40-4520.5014	MEMBERSHIP AND DUES	4,381.12	0.00	5,000.00	0.00	0.00	5,000.00	0.00
40-4520.5021	TELEPHONE/CABLE	2,788.37	128.42	2,000.00	172.02	456.96	1,543.04	22.85
40-4520.5025	NON-CAPITAL TOOLS & EQUIPMENT	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
40-4520.5041	UNIFORMS	0.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
40-4520.5062	INSURANCE	154,096.86	2,257.78	134,975.00	2,504.93	3,960.13	131,014.87	2.93
40-4520.5079	MISCELLANEOUS	1,276.08	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 4520 - FIRE		162,590.43	2,394.20	148,025.00	2,680.95	4,425.09	143,599.91	2.99
TOTAL EXPENDITURES		162,590.43	2,394.20	148,025.00	2,680.95	4,425.09	143,599.91	2.99
Fund 40 - VOLUNTEER FIRE DEPT:								
TOTAL REVENUES		148,243.68	3.07	148,025.00	142,609.92	142,611.35	5,413.65	96.34
TOTAL EXPENDITURES		162,590.43	2,394.20	148,025.00	2,680.95	4,425.09	143,599.91	2.99
NET OF REVENUES & EXPENDITURES		(14,346.75)	(2,391.13)	0.00	139,928.97	138,186.26	(138,186.26)	100.00
BEG. FUND BALANCE		202,129.15	202,129.15	202,129.15		202,129.15		
NET OF REVENUES/EXPENDITURES - 2017-18						(14,346.75)	(14,346.75)	
END FUND BALANCE		187,782.40	199,738.02	202,129.15		325,968.66		

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		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 50 - ACCOMMODATIONS TAX								
Revenues								
Dept 3450 - REBATES								
50-3450.4105	ACCOMMODATION TAX-RELATED	1,205,838.32	0.00	1,192,750.00	0.00	0.00	1,192,750.00	0.00
50-3450.4107	ACCOMMODATION TAX-PROMO	556,540.76	0.00	550,500.00	0.00	0.00	550,500.00	0.00
Total Dept 3450 - REBATES		1,762,379.08	0.00	1,743,250.00	0.00	0.00	1,743,250.00	0.00
Dept 3500 - MISCELLANEOUS								
50-3500.4504	SALE OF ASSETS	8,930.00	0.00	6,250.00	0.00	0.00	6,250.00	0.00
50-3500.4505	INTEREST INCOME	23,956.19	3,144.74	20,000.00	2,252.97	4,623.63	15,376.37	23.12
Total Dept 3500 - MISCELLANEOUS		32,886.19	3,144.74	26,250.00	2,252.97	4,623.63	21,626.37	17.61
Dept 3900 - OPERATING TRANSFERS								
50-3900.5901	OPERATING TRANSFERS OUT	(765,513.40)	(260,352.00)	(589,519.00)	0.00	0.00	(589,519.00)	0.00
Total Dept 3900 - OPERATING TRANSFERS		(765,513.40)	(260,352.00)	(589,519.00)	0.00	0.00	(589,519.00)	0.00
TOTAL REVENUES		1,029,751.87	(257,207.26)	1,179,981.00	2,252.97	4,623.63	1,175,357.37	0.39
Expenditures								
Dept 4120 - GENERAL GOVERNMENT								
50-4120.5013	BANK SERVICE CHARGES	33.66	8.00	0.00	0.00	0.00	0.00	0.00
50-4120.5022	WATER AND SEWER	739.66	47.31	600.00	15.00	30.00	570.00	5.00
50-4120.5025	NON-CAPITAL TOOLS & EQUIPMENT	1,917.22	1,567.60	2,500.00	0.00	0.00	2,500.00	0.00
50-4120.5061	ADVERTISING	795.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00
50-4120.5077	PROGRAMS/SPONSORSHIPS	46,435.92	11,058.82	85,000.00	0.00	14,892.58	70,107.42	17.52
50-4120.5079	MISCELLANEOUS	114.45	0.00	3,000.00	0.00	0.00	3,000.00	0.00
50-4120.5085	CAPITAL OUTLAY	1,584.06	0.00	10,000.00	0.00	0.00	10,000.00	0.00
50-4120.5090	TOURISM PROMOTION EXP	801,558.27	1,178.81	576,500.00	879.20	1,618.18	574,881.82	0.28
Total Dept 4120 - GENERAL GOVERNMENT		853,178.24	13,860.54	687,600.00	894.20	16,540.76	671,059.24	2.41
Dept 4420 - POLICE								
50-4420.5025	NON-CAPITAL TOOLS & EQUIPMENT	3,057.40	0.00	10,000.00	0.00	0.00	10,000.00	0.00
50-4420.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	93,248.00	4,750.00	4,750.00	88,498.00	5.09
50-4420.5085	CAPITAL OUTLAY	46,227.54	0.00	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 4420 - POLICE		49,284.94	0.00	303,248.00	4,750.00	4,750.00	298,498.00	1.57
Dept 4520 - FIRE								
50-4520.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	112,979.00	7,361.84	7,361.84	105,617.16	6.52
50-4520.5085	CAPITAL OUTLAY	75,231.76	50,233.32	49,000.00	9,629.06	9,629.06	39,370.94	19.65
Total Dept 4520 - FIRE		75,231.76	50,233.32	161,979.00	16,990.90	16,990.90	144,988.10	10.49
Dept 4620 - PUBLIC WORKS								
50-4620.5026	MAINT & SERVICE CONTRACTS	0.00	63.00	28,750.00	0.00	0.00	28,750.00	0.00

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Fund 50 - ACCOMMODATIONS TAX								
Expenditures								
50-4620.5079	MISCELLANEOUS	13,888.89	0.00	15,000.00	0.00	0.00	15,000.00	0.00
50-4620.5085	CAPITAL OUTLAY	4,660.85	0.00	244,602.00	68,437.80	68,437.80	176,164.20	27.98
Total Dept 4620 - PUBLIC WORKS		18,549.74	0.00	288,352.00	68,437.80	68,437.80	219,914.20	23.73
Dept 4820 - RECREATION								
50-4820.5085	CAPITAL OUTLAY	40,382.08	0.00	44,000.00	0.00	0.00	44,000.00	0.00
Total Dept 4820 - RECREATION		40,382.08	0.00	44,000.00	0.00	0.00	44,000.00	0.00
Dept 4830 - RECREATION								
50-4830.5092	SPECIAL ACTIVITIES	45,564.00	10,300.00	16,000.00	0.00	0.00	16,000.00	0.00
Total Dept 4830 - RECREATION		45,564.00	10,300.00	16,000.00	0.00	0.00	16,000.00	0.00
Dept 5620 - FRONT BEACH/PUBLIC RESTROOM								
50-5620.5020	ELECTRIC AND GAS	641.36	71.37	950.00	16.39	16.39	933.61	1.73
50-5620.5022	WATER AND SEWER	9,320.51	1,456.51	15,000.00	1,394.04	3,245.25	11,754.75	21.64
50-5620.5026	MAINT & SERVICE CONTRACTS	4,917.46	1,486.00	20,000.00	237.37	1,202.82	18,797.18	6.01
50-5620.5044	CLEANING/SANITARY SUPPLY	5,656.09	2,082.84	8,000.00	933.94	2,172.74	5,827.26	27.16
50-5620.5062	INSURANCE	5,003.00	896.00	4,170.00	0.00	2,022.00	2,148.00	48.49
50-5620.5065	PROFESSIONAL SERVICES	70.00	0.00	70.00	0.00	0.00	70.00	0.00
50-5620.5067	CONTRACTED SERVICES	115,852.83	39,629.33	161,000.00	17,250.74	34,501.48	126,498.52	21.43
50-5620.5079	MISCELLANEOUS	0.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
50-5620.5084	CONSTRUCTION IN PROGRESS	4,226.34	999.44	0.00	0.00	0.00	0.00	0.00
50-5620.5085	CAPITAL OUTLAY	388,347.86	0.00	70,000.00	0.00	0.00	70,000.00	0.00
Total Dept 5620 - FRONT BEACH/PUBLIC RESTROOM		534,035.45	46,621.49	281,690.00	19,832.48	43,160.68	238,529.32	15.32
TOTAL EXPENDITURES		1,616,226.21	121,015.35	1,782,869.00	110,905.38	149,880.14	1,632,988.86	8.41
Fund 50 - ACCOMMODATIONS TAX:								
TOTAL REVENUES		1,029,751.87	(257,207.26)	1,179,981.00	2,252.97	4,623.63	1,175,357.37	0.39
TOTAL EXPENDITURES		1,616,226.21	121,015.35	1,782,869.00	110,905.38	149,880.14	1,632,988.86	8.41
NET OF REVENUES & EXPENDITURES		(586,474.34)	(378,222.61)	(602,888.00)	(108,652.41)	(145,256.51)	(457,631.49)	24.09
BEG. FUND BALANCE		2,167,416.35	2,167,416.35	2,167,416.35		2,167,416.35		
NET OF REVENUES/EXPENDITURES - 2017-18						(586,474.34)	(586,474.34)	
END FUND BALANCE		1,580,942.01	1,789,193.74	1,564,528.35		1,435,685.50		

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		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 55 - BEACH RESTORATION FUND								
Revenues								
Dept 3450 - REBATES								
55-3450.4028	DONATIONS OF CASH	5,033,264.80	0.00	0.00	0.00	0.00	0.00	0.00
55-3450.4111	GRANT REVENUE	6,466,792.28	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 3450 - REBATES		11,500,057.08	0.00	0.00	0.00	0.00	0.00	0.00
Dept 3500 - MISCELLANEOUS								
55-3500.4505	INTEREST	51,554.52	9,372.26	0.00	258.57	313.13	(313.13)	100.00
Total Dept 3500 - MISCELLANEOUS		51,554.52	9,372.26	0.00	258.57	313.13	(313.13)	100.00
Dept 3900 - OPERATING TRANSFERS								
55-3900.4901	OPERATING TRANSFERS IN	2,150,707.08	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 3900 - OPERATING TRANSFERS		2,150,707.08	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		13,702,318.68	9,372.26	0.00	258.57	313.13	(313.13)	100.00
Expenditures								
Dept 4120 - GENERAL GOVERNMENT								
55-4120.5013	BANK SERVICE CHARGES	112.00	8.00	0.00	4.00	8.00	(8.00)	100.00
55-4120.5065	PROFESSIONAL SERVICES	4,914.48	4,038.48	0.00	0.00	0.00	0.00	0.00
55-4120.5087	BEACH NOURISHMENT	13,876,199.16	0.00	0.00	3,869.04	3,869.04	(3,869.04)	100.00
Total Dept 4120 - GENERAL GOVERNMENT		13,881,225.64	4,046.48	0.00	3,873.04	3,877.04	(3,877.04)	100.00
TOTAL EXPENDITURES		13,881,225.64	4,046.48	0.00	3,873.04	3,877.04	(3,877.04)	100.00
Fund 55 - BEACH RESTORATION FUND:								
TOTAL REVENUES		13,702,318.68	9,372.26	0.00	258.57	313.13	(313.13)	100.00
TOTAL EXPENDITURES		13,881,225.64	4,046.48	0.00	3,873.04	3,877.04	(3,877.04)	100.00
NET OF REVENUES & EXPENDITURES		(178,906.96)	5,325.78	0.00	(3,614.47)	(3,563.91)	3,563.91	100.00
BEG. FUND BALANCE								
NET OF REVENUES/EXPENDITURES - 2017-18						(178,906.96)	(178,906.96)	
END FUND BALANCE		(178,906.96)	5,325.78			(182,470.87)		

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 58 - BEACH PRESERVATION FEE FUND								
Revenues								
Dept 3450 - REBATES								
58-3450.4105	BEACH PRESERVATION FEE	1,069,429.44	0.00	996,000.00	0.00	0.00	996,000.00	0.00
Total Dept 3450 - REBATES		1,069,429.44	0.00	996,000.00	0.00	0.00	996,000.00	0.00
Dept 3500 - MISCELLANEOUS								
58-3500.4505	INTEREST INCOME	23,869.06	3,697.46	24,000.00	1,788.93	3,555.02	20,444.98	14.81
Total Dept 3500 - MISCELLANEOUS		23,869.06	3,697.46	24,000.00	1,788.93	3,555.02	20,444.98	14.81
Dept 3900 - OPERATING TRANSFERS								
58-3900.4901	OPERATING TRANSFERS OUT	(1,747,067.53)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 3900 - OPERATING TRANSFERS		(1,747,067.53)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(653,769.03)	3,697.46	1,020,000.00	1,788.93	3,555.02	1,016,444.98	0.35
Expenditures								
Dept 4120 - GENERAL GOVERNMENT								
58-4120.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
58-4120.5065	PROFESSIONAL SERVICES	0.00	0.00	285,000.00	0.00	0.00	285,000.00	0.00
58-4120.5085	CAPITAL OUTLAY	275,000.00	0.00	155,000.00	0.00	0.00	155,000.00	0.00
Total Dept 4120 - GENERAL GOVERNMENT		275,000.00	0.00	465,000.00	0.00	0.00	465,000.00	0.00
TOTAL EXPENDITURES		275,000.00	0.00	465,000.00	0.00	0.00	465,000.00	0.00
Fund 58 - BEACH PRESERVATION FEE FUND:								
TOTAL REVENUES		(653,769.03)	3,697.46	1,020,000.00	1,788.93	3,555.02	1,016,444.98	0.35
TOTAL EXPENDITURES		275,000.00	0.00	465,000.00	0.00	0.00	465,000.00	0.00
NET OF REVENUES & EXPENDITURES		(928,769.03)	3,697.46	555,000.00	1,788.93	3,555.02	551,444.98	0.64
BEG. FUND BALANCE		2,221,183.13	2,221,183.13	2,221,183.13		2,221,183.13		
NET OF REVENUES/EXPENDITURES - 2017-18						(928,769.03)	(928,769.03)	
END FUND BALANCE		1,292,414.10	2,224,880.59	2,776,183.13		1,295,969.12		

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
Fund 60 - DISASTER RECOVERY RESERVE FUND								
Revenues								
Dept 3450 - REBATES								
60-3450.4111	GRANT INCOME	188,332.85	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 3450 - REBATES		188,332.85	0.00	0.00	0.00	0.00	0.00	0.00
Dept 3500 - MISCELLANEOUS								
60-3500.4501	MISCELLANEOUS	(3,862.97)	0.00	0.00	0.00	0.00	0.00	0.00
60-3500.4505	INTEREST INCOME	29,661.69	4,294.41	25,000.00	3,749.87	7,451.98	17,548.02	29.81
Total Dept 3500 - MISCELLANEOUS		25,798.72	4,294.41	25,000.00	3,749.87	7,451.98	17,548.02	29.81
TOTAL REVENUES		214,131.57	4,294.41	25,000.00	3,749.87	7,451.98	17,548.02	29.81
Expenditures								
Dept 4120 - GENERAL GOVERNMENT								
60-4120.5045	STORM PREPARATION/CLEANUP	355,354.31	201.65	5,000.00	0.00	0.00	5,000.00	0.00
60-4120.5058	HURRICANE BUILDING COSTS	402.59	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 4120 - GENERAL GOVERNMENT		355,756.90	201.65	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		355,756.90	201.65	5,000.00	0.00	0.00	5,000.00	0.00
Fund 60 - DISASTER RECOVERY RESERVE FUND:								
TOTAL REVENUES		214,131.57	4,294.41	25,000.00	3,749.87	7,451.98	17,548.02	29.81
TOTAL EXPENDITURES		355,756.90	201.65	5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		(141,625.33)	4,092.76	20,000.00	3,749.87	7,451.98	12,548.02	37.26
BEG. FUND BALANCE		2,367,726.81	2,367,726.81	2,367,726.81		2,367,726.81		
NET OF REVENUES/EXPENDITURES - 2017-18						(141,625.33)	(141,625.33)	
END FUND BALANCE		2,226,101.48	2,371,819.57	2,387,726.81		2,233,553.46		

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 61 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 3500 - MISCELLANEOUS								
61-3500.4505	INTEREST	0.12	0.08	0.00	0.00	0.00	0.00	0.00
Total Dept 3500 - MISCELLANEOUS		0.12	0.08	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.12	0.08	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 4320 - POLICE NARCOTICS UNIT								
61-4320.5013	BANK SERVICE CHARGES	12.00	8.00	0.00	0.00	0.00	0.00	0.00
61-4320.5025	NON-CAPITAL TOOLS & EQUIPMENT	2,163.90	0.00	0.00	0.00	0.00	0.00	0.00
61-4320.5041	UNIFORMS	357.81	0.00	0.00	0.00	0.00	0.00	0.00
61-4320.5079	MISCELLANEOUS	4,128.33	0.00	0.00	(751.00)	(751.00)	751.00	100.00
Total Dept 4320 - POLICE NARCOTICS UNIT		6,662.04	8.00	0.00	(751.00)	(751.00)	751.00	100.00
TOTAL EXPENDITURES		6,662.04	8.00	0.00	(751.00)	(751.00)	751.00	100.00
Fund 61 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		0.12	0.08	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		6,662.04	8.00	0.00	(751.00)	(751.00)	751.00	100.00
NET OF REVENUES & EXPENDITURES		(6,661.92)	(7.92)	0.00	751.00	751.00	(751.00)	100.00
BEG. FUND BALANCE		5,910.92	5,910.92	5,910.92		5,910.92		
NET OF REVENUES/EXPENDITURES - 2017-18						(6,661.92)	(6,661.92)	
END FUND BALANCE		(751.00)	5,903.00	5,910.92				

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		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 62 - STATE NARCOTICS FUND								
Revenues								
Dept 3500 - MISCELLANEOUS								
62-3500.4505	INTEREST	0.18	0.12	0.00	0.00	0.00	0.00	0.00
Total Dept 3500 - MISCELLANEOUS		0.18	0.12	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.18	0.12	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 4320 - POLICE NARCOTICS UNIT								
62-4320.5013	BANK SERVICE CHARGES	12.00	8.00	0.00	0.00	0.00	0.00	0.00
62-4320.5041	UNIFORMS	346.63	0.00	0.00	0.00	0.00	0.00	0.00
62-4320.5079	MISCELLANEOUS	3,090.79	0.00	0.00	(721.84)	(721.84)	721.84	100.00
Total Dept 4320 - POLICE NARCOTICS UNIT		3,449.42	8.00	0.00	(721.84)	(721.84)	721.84	100.00
TOTAL EXPENDITURES		3,449.42	8.00	0.00	(721.84)	(721.84)	721.84	100.00
Fund 62 - STATE NARCOTICS FUND:								
TOTAL REVENUES		0.18	0.12	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		3,449.42	8.00	0.00	(721.84)	(721.84)	721.84	100.00
NET OF REVENUES & EXPENDITURES		(3,449.24)	(7.88)	0.00	721.84	721.84	(721.84)	100.00
BEG. FUND BALANCE		7,341.79	7,341.79	7,341.79		7,341.79		
NET OF REVENUES/EXPENDITURES - 2017-18						(3,449.24)	(3,449.24)	
END FUND BALANCE		3,892.55	7,333.91	7,341.79		4,614.39		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 64 - VICTIMS ASSISTANCE FUND								
Revenues								
Dept 3450 - REBATES								
64-3450.4112	COURT ASSESSMENTS FOR VICTIMS	8,473.13	1,101.20	10,000.00	1,298.50	2,465.07	7,534.93	24.65
Total Dept 3450 - REBATES		8,473.13	1,101.20	10,000.00	1,298.50	2,465.07	7,534.93	24.65
Dept 3500 - MISCELLANEOUS								
64-3500.4505	INTEREST	0.35	0.23	3.00	0.00	0.00	3.00	0.00
Total Dept 3500 - MISCELLANEOUS		0.35	0.23	3.00	0.00	0.00	3.00	0.00
Dept 3900 - OPERATING TRANSFERS								
64-3900.5901	OPERATING TRANSFERS OUT	(14,000.00)	0.00	(14,000.00)	0.00	0.00	(14,000.00)	0.00
Total Dept 3900 - OPERATING TRANSFERS		(14,000.00)	0.00	(14,000.00)	0.00	0.00	(14,000.00)	0.00
TOTAL REVENUES		(5,526.52)	1,101.43	(3,997.00)	1,298.50	2,465.07	(6,462.07)	(61.67)
Expenditures								
Dept 4420 - POLICE								
64-4420.5010	PRINT AND OFFICE SUPPLIES	371.40	0.00	100.00	0.00	0.00	100.00	0.00
64-4420.5013	BANK SERVICE CHARGES	16.00	8.00	0.00	0.00	0.00	0.00	0.00
64-4420.5014	MEMBERSHIP AND DUES	0.00	0.00	0.00	0.00	50.00	(50.00)	100.00
64-4420.5021	TELEPHONE/CABLE	506.85	46.50	800.00	45.59	91.27	708.73	11.41
64-4420.5064	EMPLOYEE TRAINING	489.00	0.00	1,000.00	1,118.38	1,118.38	(118.38)	111.84
Total Dept 4420 - POLICE		1,383.25	54.50	1,900.00	1,163.97	1,259.65	640.35	66.30
TOTAL EXPENDITURES		1,383.25	54.50	1,900.00	1,163.97	1,259.65	640.35	66.30
Fund 64 - VICTIMS ASSISTANCE FUND:								
TOTAL REVENUES		(5,526.52)	1,101.43	(3,997.00)	1,298.50	2,465.07	(6,462.07)	61.67
TOTAL EXPENDITURES		1,383.25	54.50	1,900.00	1,163.97	1,259.65	640.35	66.30
NET OF REVENUES & EXPENDITURES		(6,909.77)	1,046.93	(5,897.00)	134.53	1,205.42	(7,102.42)	20.44
BEG. FUND BALANCE		13,571.19	13,571.19	13,571.19		13,571.19		
NET OF REVENUES/EXPENDITURES - 2017-18						(6,909.77)	(6,909.77)	
END FUND BALANCE		6,661.42	14,618.12	7,674.19		7,866.84		

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GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		06/30/2018	08/31/2017	ORIGINAL	MONTH 08/31/18	08/31/2018	BALANCE	
Fund 68 - RECREATION BUILDING FUND								
Revenues								
Dept 3500 - MISCELLANEOUS								
68-3500.4501	MISCELLANEOUS REVENUE	13,580.00	6,600.00	14,500.00	1,820.00	9,215.00	5,285.00	63.55
68-3500.4505	INTEREST	2.15	1.18	0.00	0.00	0.00	0.00	0.00
Total Dept 3500 - MISCELLANEOUS		13,582.15	6,601.18	14,500.00	1,820.00	9,215.00	5,285.00	63.55
Dept 3900 - OPERATING TRANSFERS								
68-3900.4901	OPERATING TRANSFERS IN	0.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 3900 - OPERATING TRANSFERS		0.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL REVENUES		13,582.15	6,601.18	17,500.00	1,820.00	9,215.00	8,285.00	52.66
Expenditures								
Dept 4820 - RECREATION								
68-4820.5013	BANK SERVICE CHARGES	16.00	8.00	0.00	0.00	0.00	0.00	0.00
68-4820.5085	CAPITAL OUTLAY	12,237.23	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 4820 - RECREATION		12,253.23	8.00	0.00	0.00	0.00	0.00	0.00
Dept 4830 - RECREATION								
68-4830.5092	SPECIAL ACTIVITIES	10,631.46	3,875.45	15,000.00	652.14	4,551.23	10,448.77	30.34
Total Dept 4830 - RECREATION		10,631.46	3,875.45	15,000.00	652.14	4,551.23	10,448.77	30.34
TOTAL EXPENDITURES		22,884.69	3,883.45	15,000.00	652.14	4,551.23	10,448.77	30.34
Fund 68 - RECREATION BUILDING FUND:								
TOTAL REVENUES		13,582.15	6,601.18	17,500.00	1,820.00	9,215.00	8,285.00	52.66
TOTAL EXPENDITURES		22,884.69	3,883.45	15,000.00	652.14	4,551.23	10,448.77	30.34
NET OF REVENUES & EXPENDITURES		(9,302.54)	2,717.73	2,500.00	1,167.86	4,663.77	(2,163.77)	186.55
BEG. FUND BALANCE		71,634.90	71,634.90	71,634.90		71,634.90		
NET OF REVENUES/EXPENDITURES - 2017-18						(9,302.54)	(9,302.54)	
END FUND BALANCE		62,332.36	74,352.63	74,134.90		66,996.13		

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Fund 90 - ISLE OF PALMS MARINA								
Revenues								
Dept 3450 - REBATES								
90-3450.4111	GRANT INCOME	0.00	0.00	69,467.00	0.00	0.00	69,467.00	0.00
Total Dept 3450 - REBATES		0.00	0.00	69,467.00	0.00	0.00	69,467.00	0.00
Dept 3500 - MISCELLANEOUS								
90-3500.4501	MISCELLANEOUS INCOME	(15,790.63)	0.00	0.00	0.00	0.00	0.00	0.00
90-3500.4505	INTEREST INCOME	8,993.30	1,149.47	6,000.00	1,147.34	2,280.05	3,719.95	38.00
Total Dept 3500 - MISCELLANEOUS		(6,797.33)	1,149.47	6,000.00	1,147.34	2,280.05	3,719.95	38.00
Dept 3600 - MARINA REVENUE								
90-3600.4610	MARINA STORE LEASE INCOME	82,469.00	18,947.00	76,860.00	6,405.00	12,810.00	64,050.00	16.67
90-3600.4620	MARINA OPERATIONS LEASE INCOME	192,786.00	67,074.00	171,426.00	22,857.00	45,714.00	125,712.00	26.67
90-3600.4630	MARINA RESTAURANT LEASE INCOME	147,040.72	38,964.00	150,210.00	25,242.00	37,242.00	112,968.00	24.79
90-3600.4660	MARINA WAVERUNNER LEASE INCOME	22,119.00	16,850.60	23,000.00	0.00	11,214.00	11,786.00	48.76
Total Dept 3600 - MARINA REVENUE		444,414.72	141,835.60	421,496.00	54,504.00	106,980.00	314,516.00	25.38
Dept 3900 - OPERATING TRANSFERS								
90-3900.4901	OPERATING TRANSFERS IN	436,176.40	0.00	435,582.00	0.00	0.00	435,582.00	0.00
Total Dept 3900 - OPERATING TRANSFERS		436,176.40	0.00	435,582.00	0.00	0.00	435,582.00	0.00
TOTAL REVENUES		873,793.79	142,985.07	932,545.00	55,651.34	109,260.05	823,284.95	11.72
Expenditures								
Dept 6120 - MARINA GENERAL AND ADMIN								
90-6120.5011	DEBT SERVICE - INTEREST	9,135.00	1,740.00	5,220.00	435.00	870.00	4,350.00	16.67
90-6120.5022	WATER AND SEWER	360.00	360.00	400.00	30.00	60.00	340.00	15.00
90-6120.5026	MAINT & SERVICE CONTRACTS	11,730.28	0.00	3,800.00	0.00	0.00	3,800.00	0.00
90-6120.5061	ADVERTISING	1,807.50	0.00	0.00	0.00	0.00	0.00	0.00
90-6120.5065	PROFESSIONAL SERVICES	51,296.41	4,500.00	101,500.00	0.00	1,128.00	100,372.00	1.11
90-6120.5079	MISCELLANEOUS	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 6120 - MARINA GENERAL AND ADMIN		74,329.19	6,600.00	111,920.00	465.00	2,058.00	109,862.00	1.84
Dept 6220 - MARINA GENERAL AND ADMIN								
90-6220.5022	WATER AND SEWER	300.00	300.00	300.00	0.00	300.00	0.00	100.00
90-6220.5026	MAINT & SERVICE CONTRACTS	2,340.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
90-6220.5030	DEPRECIATION	9,840.61	3,102.88	10,000.00	643.61	1,287.22	8,712.78	12.87
90-6220.5062	INSURANCE	2,425.89	0.00	4,305.00	0.00	0.00	4,305.00	0.00
90-6220.5065	PROFESSIONAL SERVICES	470.00	0.00	1,070.00	0.00	0.00	1,070.00	0.00
90-6220.5079	MISCELLANEOUS	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 6220 - MARINA GENERAL AND ADMIN		15,376.50	3,402.88	17,675.00	643.61	1,587.22	16,087.78	8.98

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% Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2018 NORM (ABNORM)	YTD BALANCE 08/31/2017 NORM (ABNORM)	2018-19 ORIGINAL BUDGET	ACTIVITY FOR MONTH 08/31/18 INCR (DECR)	YTD BALANCE 08/31/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 90 - ISLE OF PALMS MARINA								
Expenditures								
Dept 6420 - MARINA OPERATIONS								
90-6420.5026	MAINT & SERVICE CONTRACTS	0.00	0.00	426,000.00	0.00	0.00	426,000.00	0.00
90-6420.5030	DEPRECIATION	84,798.16	14,087.54	85,000.00	7,072.13	14,144.26	70,855.74	16.64
90-6420.5061	ADVERTISING	4,385.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
90-6420.5062	INSURANCE	63,102.85	6,953.00	73,980.00	0.00	7,069.00	66,911.00	9.56
90-6420.5065	PROFESSIONAL SERVICES	1,600.00	0.00	0.00	0.00	0.00	0.00	0.00
90-6420.5079	MISCELLANEOUS	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 6420 - MARINA OPERATIONS		153,886.01	21,040.54	590,980.00	7,072.13	21,213.26	569,766.74	3.59
Dept 6520 - MARINA RESTAURANT								
90-6520.5026	MAINT & SERVICE CONTRACTS	350.00	0.00	350.00	0.00	0.00	350.00	0.00
90-6520.5030	DEPRECIATION	5,766.28	1,022.49	6,000.00	483.59	967.18	5,032.82	16.12
90-6520.5062	INSURANCE	13,845.39	0.00	16,000.00	0.00	0.00	16,000.00	0.00
90-6520.5065	PROFESSIONAL SERVICES	175.00	0.00	175.00	0.00	0.00	175.00	0.00
90-6520.5079	MISCELLANEOUS	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 6520 - MARINA RESTAURANT		20,136.67	1,022.49	23,525.00	483.59	967.18	22,557.82	4.11
Dept 6820 - MARINA JET SKI FACILITY								
90-6820.5030	DEPRECIATION	23,642.74	4,299.02	24,000.00	1,927.69	3,855.38	20,144.62	16.06
Total Dept 6820 - MARINA JET SKI FACILITY		23,642.74	4,299.02	24,000.00	1,927.69	3,855.38	20,144.62	16.06
TOTAL EXPENDITURES		287,371.11	36,364.93	768,100.00	10,592.02	29,681.04	738,418.96	3.86
Fund 90 - ISLE OF PALMS MARINA:								
TOTAL REVENUES		873,793.79	142,985.07	932,545.00	55,651.34	109,260.05	823,284.95	11.72
TOTAL EXPENDITURES		287,371.11	36,364.93	768,100.00	10,592.02	29,681.04	738,418.96	3.86
NET OF REVENUES & EXPENDITURES		586,422.68	106,620.14	164,445.00	45,059.32	79,579.01	84,865.99	48.39
BEG. FUND BALANCE		5,545,866.92	5,545,866.92	5,545,866.92		5,545,866.92		
NET OF REVENUES/EXPENDITURES - 2017-18						586,422.68	586,422.68	
END FUND BALANCE		6,132,289.60	5,652,487.06	5,710,311.92		6,211,868.61		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		29,678,666.34	1,078,818.44	17,398,651.00	1,354,741.55	1,816,445.30	15,582,205.70	10.44
TOTAL EXPENDITURES - ALL FUNDS		30,274,968.14	1,941,417.80	20,853,082.00	1,458,999.40	2,351,166.94	18,501,915.06	11.27
NET OF REVENUES & EXPENDITURES		(596,301.80)	(862,599.36)	(3,454,431.00)	(104,257.85)	(534,721.64)	(2,919,709.36)	15.48
BEG. FUND BALANCE - ALL FUNDS		22,750,915.54	22,750,915.54	22,750,915.54		22,750,915.54		
END FUND BALANCE - ALL FUNDS		22,154,613.74	21,888,316.18	19,296,484.54		21,619,892.10		

Project Fee



Phase/Task	Thomas & Hutton Labor														Sub-consultants					TOTAL TASK	TOTAL TASK (Rounded for Proposal)		
	Project Manager / Technical Lead (PM/PE IV)	Senior Engineer (PE III / IV)	Project Engineer (PE I / II)	Senior Designer (D II / III)	Project Designer (D I)	Lead Structural Eng.	Structural Eng. I / IV	Survey Manager (SM I)	Survey Party (2- men)	Survey Tech III	GIS Analyst II	Field Rep. IV	Admin Clerical II	TOTAL LABOR	Wetlands (Terracon)	Geotechnical (Terracon)	SUE (West)	Funding (Terracon /Arcadis)	Reimbursables				
Base Project																							
Existing Data Collection and Analysis (City Scope of Work Item 1)																						\$12,470	\$12,500
Data Collection	8		16								4			\$4,200					\$150	\$4,350			
Data Analysis	8		40								8			\$8,120						\$8,120			
Survey and Wetlands/Critical Area Delineations (City Scope of Work Item 2)																						\$26,825	\$26,900
Survey	2			4				16	60	24				\$13,140					\$3,500	\$16,640			
SUE Evaluations (Level B)	2							2						\$640			\$3,500			\$4,140			
Wetlands/Critical Area Delineation and Verification	2							2						\$640	\$5,405					\$6,045			
Study, Alternatives Analysis and Recommended Outfall Improvements (City Scope of Work Items 3 and 4)																						\$55,620	\$55,700
General Study	20		20		8					8				\$8,100					\$100	\$8,200			
Limited H&H Study	18		80		18					8				\$17,490					\$200	\$17,690			
Alternatives Analysis	40		40		18	18	18							\$19,930						\$19,930			
Recommended Improvements	20		20			9	9						8	\$9,700					\$100	\$9,800			
Engineering Design and Plans Preparation (City Scope of Work Item 5)																						\$82,920	\$83,000
Preliminary Design	8		16	16	90									\$15,050						\$15,050			
Geotechnical Evaluations	8					8								\$2,720		\$8,970				\$11,690			
Structural Design	2				8	40	80							\$17,200						\$17,200			
Final Design	16	40	40	40	180									\$38,980						\$38,980			
Permitting Phase (City Scope of Work Item 6)																						\$66,120	\$66,200
City of IOP MS4 Approval	2		16		16									\$4,360						\$4,360			
SCDHEC OCRM CZC	4		8		20									\$3,980					\$150	\$4,130			
SCDHEC - NPDES CGP NOI	8		40		40									\$11,440					\$150	\$11,590			
USACOE / OCRM - Wetlands / Critical Area Impact	2		4		18									\$2,830	\$34,500				\$150	\$37,480			
SCDOT Encroachment	4		40		18									\$8,410					\$150	\$8,560			
Opinions of Probable Construction Costs (City Scope of Work Item 7)																						\$15,300	\$15,300
Study (conceptual alternatives)	8		12		24									\$5,700						\$5,700			
Preliminary Design (30%)	2		8		16									\$3,200						\$3,200			
Final Design (60% and 100%)	4		16		32									\$6,400						\$6,400			
Funding Assistance (City Scope of Work Item 8)																						\$12,850	\$12,900
Funding Assistance	18		18											\$5,850	\$3,500.00			\$3,500		\$12,850			
Project Phasing Plan (City Scope of Work Item 9)																						\$7,800	\$7,800
Project Phasing Plan	8	8	20		20									\$7,800						\$7,800			
Project Schedule Development (City Scope of Work Item 10)																						\$5,700	\$5,700
Project Schedule	8	8	20											\$5,700						\$5,700			
Project Administration and Meetings (City Scope of Work Item 11)																						\$37,220	\$37,300
Project Progress Meetings	24		40											\$10,120					\$500	\$10,620			
Coordination Meetings	12		12											\$3,900					\$100	\$4,000			
Council Meetings	12	8	24											\$7,000					\$200	\$7,200			
Project Management and Coordination	80													\$14,400					\$1,000	\$15,400			
Total Hours	350	64	550	60	526	75	107	20	60	40	12	0	8										
TOTAL	\$63,000	\$10,880	\$79,750	\$6,900	\$55,230	\$12,000	\$12,840	\$2,800	\$7,800	\$3,800	\$1,320	\$0	\$680	\$257,000	\$43,405	\$8,970	\$3,500	\$3,500	\$6,450	\$322,825	\$323,300		
Alternates																							
Bid Phase Services (City Scope Alternate #1)																						\$12,010	\$12,100
Bid Assistance	18		40			9							18	\$12,010						\$12,010			
Construction Phase Services (City Scope Alternate #2)																						\$57,980	\$58,000
Office Services	54		96											\$23,640					\$500	\$24,140			
Field - Construction Services												192		\$23,040					\$2,500	\$25,540			
Close Out	4		4		20							40		\$8,200					\$100	\$8,300			
Total Hours	76		140		20	9						232	18										
TOTAL	\$13,680	\$0	\$20,300	\$0	\$2,100	\$1,440	\$0	\$0	\$0	\$0	\$0	\$27,840	\$1,530	\$66,890	\$0	\$0	\$0	\$0	\$3,100	\$69,990	\$70,100		



REQUEST FOR PROPOSALS 2018-02
CITY OF ISLE OF PALMS · SC
PHASE 3 DRAINAGE OUTFALL
DESIGN & PERMITTING
SEPTEMBER 5 · 2018 · 2PM





September 5, 2018

Mr. Douglas Kerr
Director of Building and Planning
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, South Carolina 29451

Re: Request for Proposals 2018-02
Phase 3 Drainage Outfall Design and Permitting

Dear Mr. Kerr:

The City of Isle of Palms has experienced continual flooding problems throughout the Island due to more frequent and intense rainfall events, extremely high “king” tides, sea level rise, a high-water table, and coastal storms, combined with an inadequate stormwater management system. To address ongoing flooding issues, the City is soliciting proposals from engineering consultants to provide services for Phase 3 Drainage Outfall Design and Permitting. Thomas & Hutton has the local, in-house capabilities and staff to perform all services and our team has the expertise, experience, and resources to accomplish this very challenging project within a time frame acceptable to the City.

In considering our proposal, we would like to highlight the following points:

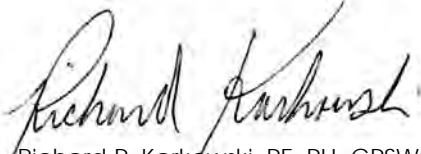
- ✓ **Stormwater Management Expertise** – Whether the issue is poor drainage and flooding, impaired water quality, or developing a complex and long-term stormwater management master plan, Thomas & Hutton has the proven expertise in assessing all types of water resources issues, developing practical solutions, and producing results. We have addressed local drainage issues with municipalities and private land owners, prepared basin-wide, city-wide, and county-wide improvement plans, and have worked on regional and state level water resources management issues. This expertise in all areas of stormwater management (including analysis, modeling, design, permitting, management, etc.) will allow us to develop a design that is **realistic, comprehensive, and implementable**.
- ✓ **Local and Integrated Experience** – Thomas & Hutton has extensive direct experience in studying, analyzing, and designing stormwater management system improvements. Our team has been involved in numerous similar drainage studies and system assessments resulting in recommended projects that have been successfully implemented. We’ve recently provided services to address drainage improvements for clients, including City of Charleston, Town of Mount Pleasant, Town of Sullivan’s Island, Town of Summerville, Horry County, and Charleston County (including work in the following municipalities - Folly Beach, Isle of Palms, Sullivan’s Island, McClellanville, and James Island). We’ve also worked extensively with many clients on identifying and applying for alternative funding grants. These clients include Charleston County (Main Road Drainage Improvements), City of Lake City (Acline Drainage Improvements), Town of Sullivan’s Island (Drainage Improvements), and the Isle of Palms Water and Sewer Commission (Forest Trails WWTP Floodproofing). This past experience with other jurisdictions and with project funding (among other experience) will allow the City of Isle of Palms to confidently **rely on Thomas & Hutton for all services that may be necessary for this project**.
- ✓ **Depth of Resources** – Thomas & Hutton has the local staff and resources to address the project’s needs and schedule. We can successfully address this project in a systematic approach. In addition to the resources identified in this proposal, Thomas & Hutton has over 270 employees competent in the areas of civil, environmental, structural, and marine engineering; land surveying; land planning; landscape architecture; Geographic Information Systems (GIS); and construction administration that can be called upon - if needed. Our resources will be dedicated to the City of Isle of Palms’ needs and to the completion of the project in a **professional, efficient, and timely manner**.

Mr. Douglas Kerr
City of Isle of Palms
September 5, 2018
Page 2

Thomas & Hutton's team of highly qualified and experienced personnel are eager to work on this project. **We are committed to exceeding your expectations of quality and service.** We welcome the opportunity to discuss this important project in greater detail and thank you for your careful consideration of our qualifications and proposal. Tony Woody will be the Principal-in-Charge of this project and is a Vice President of Thomas & Hutton. Tony is authorized to make representations on behalf of Thomas & Hutton and to bind Thomas & Hutton to a contract with the City. We have identified Rick Karkowski as our Project Manager. Should you have any questions or concerns, Rick can be reached at (843)725-5280 or karkowski.r@thomasandhutton.com.

Very Truly Yours,

THOMAS & HUTTON



Richard P. Karkowski, PE, PH, CPSWQ, D.WRE
Project Manager



Tony Woody, PE
Principal-in-Charge/Vice President



EXECUTIVE SUMMARY

INTRODUCTION

Thomas & Hutton understands the purpose of the City of Isle of Palms' Phase 3 Drainage Outfall Design and Permitting project is to study, design, permit, and construct improved outfall systems at three locations including 30th Avenue, Forest Trails, and 41st Avenue. These outfalls are generally to start on the south side of Waterway Boulevard and extend to the Intracoastal Waterway. We understand that the City has design goals to be considered in the development of the project. We further understand that the City is seeking assistance in developing a phasing plan for the implementation of the outfall projects, as well as identifying potential funding sources.

We are very familiar with the three project sites and have an extensive background of working on the Isle of Palms and in the area of the outfalls. We have extensive experience in implementing projects of similar complexity with similar design goals and site constraints. To prepare for this proposal, we visited the outfall sites and contributing basins, assessed data from our in-house GIS library, and prepared individual outfall exhibits and basin delineations.

WORK HISTORY AND REFERENCES

In addition to our extensive drainage improvement project experience, our project team has the necessary skills and background to provide all the associated services that may be needed to successfully implement this project. The Thomas & Hutton team has successfully implemented similarly sized projects for other jurisdictions in the area. Most of the projects have been completed for long-term and repeat clients, including the City of Charleston, the Town of Mount Pleasant, and Charleston County.

PROJECT TEAM

Our project team consists of a tight-knit group of professionals based in our Charleston office, which is less than nine miles from City Hall and the project outfall sites. This team is composed of stormwater management specialists from our Water Resources Department, as well as many others to support this effort. We have dedicated to your project a team that has successfully accomplished similar drainage improvement projects in the local area. Our team will bring that experience to bear on your project.

SUB-CONSULTANTS

We have identified needing assistance from two sub-consultants to complete this project successfully: Terracon and Arcadis. Terracon will provide geotechnical investigation and engineering services, wetland/critical area permitting assistance, and grant funding advising services. Arcadis will assist in providing grant funding advising services. Thomas & Hutton has worked closely with both sub-consultants on similar drainage improvement projects where similar project services were provided by the sub-consultants.

PROJECT APPROACH

Based on the City's Request for Proposals and our significant past experience with similar drainage improvement projects, we have provided a detail project approach to meet your projects needs and accomplish the City's goals. We believe this project approach can be implemented to efficiently and effectively study, design, permit, and construct the three outfall improvements. We also believe that we can help the City identify grant opportunities and successfully develop a phasing plan based on these grants and City's other financial resources. For the comprehensive services that the Thomas & Hutton team has proposed to provide the City, we have developed a project budget that is inclusive of all the anticipated services for the project.

CLOSING

As outlined in our cover letter, we believe the Thomas & Hutton team is the best choice for the City of Isle of Palms for the Phase 3 Drainage Outfall Design and Permitting project for the following simple reasons:

- Stormwater Management Expertise
- Local and Integrated Experience
- Depth of Resources





QUALIFICATIONS

In 1946, former US Army Corps of Engineers Officers, Hue Thomas and Joe Hutton, joined forces and opened an engineering firm in the historic city of Savannah, Georgia. Our founders envisioned tremendous opportunities in providing professional consulting services to municipalities in the region, as well as private entities seeking to develop in the area. Today, **THOMAS & HUTTON** stands as one of the most well respected and established consulting and engineering firms in the region. With 11 offices in the southeast, more than 270 staff, and 72 years of continuous experience, Thomas & Hutton is confident in having the technology and associated technical resources available to provide the necessary services for the City of Isle of Palms Phase 3 Drainage Outfall Design and Permitting Project.

Thomas & Hutton designs infrastructure with the future in mind. Our talented staff are passionate and stand firmly behind designing facilities that ultimately create the essential framework of healthy and thriving communities. To provide quality professional services and project support to our clients, our technical competencies include stormwater, municipal services, civil, transportation, environmental, structural and marine engineering, land planning, landscape architecture, land surveying, Geographic Information Systems (GIS), and construction administration. We are licensed to practice engineering and land surveying in South Carolina (COA 00285). We provide knowledge and expertise in working in, and with, the City of Isle of Palms and have tremendous experience with the various permitting and regulatory requirements. Our clients find that our strong relationships with local, state, and federal agencies are very helpful to expedite project approvals.

FIRM LOCATION

We offer the City of Isle of Palms a strong local presence and provide cost-effective solutions, based on our knowledge and experience on the Isle of Palms and the surrounding areas.

We have a wealth of experience in all aspects of project management, quality assurance, and interdisciplinary technical expertise across all tasks required for this contract. Service to the City will be provided from our Mount Pleasant office, located approximately nine miles from the City offices. We are in close proximity and can be present at the job site within 30 minutes. Nearly all staff proposed for this project are located in our local Mount Pleasant office.

All members identified on the Thomas & Hutton team are available to begin work immediately upon notice to proceed for any of the project tasks. It is important to note our team philosophy that once a team member is assigned to a project, they are dedicated to that particular project until completed. Our team believes this as a core

STORMWATER CONSULTING SERVICES

The Thomas & Hutton team has an extensive history of performing stormwater management services for clients throughout the southeastern United States. Our team provides comprehensive expertise and can provide the City of Isle of Palms a "full service" experience for this project. Through the collaborative experience of our team members, we can provide the City the following services:

MUNICIPAL/COUNTY STORMWATER SERVICES

- Stormwater Capital Improvement Projects
- Stormwater Inventory/GIS Database Preparation
- Regional Stormwater BMP Design
- Canal/Riverine Improvements
- Storm Drainage System Remediation Rehabilitation
- Storm Drainage System Maintenance Planning
- Stormwater Master Plans
- MS4 Consulting

STUDIES/MODELING

- Feasibility Studies
- Watershed Management Planning
- Hydrologic, Hydraulic, and Water Quality Modeling
- Water Quality Studies and Sampling
- Site Specific Stormwater Studies
- Sour Analysis
- Riverine and Coastal Studies

DESIGN

- Geotechnical, Groundwater, and Infiltration Evaluation
- Stormwater Master Plans
- Stormwater Capital Improvement Construction Plans
- Structural Design
- Roadway Design
- Traditional Pavement/Pervious Pavement
- Regional Best Management Practices
- Canal/Riverine Improvements
- Stormwater System Remediation/Rehabilitation
- Storm Drainage System Maintenance Planning
- Permitting Assistance

CONSTRUCTION

- Bid Assistance
- Construction Observation
- SWPPP Book Preparation
- Project Closeout

FEMA RELATED SERVICES

- Base Flood Elevation Determination
- Hydrologic & Hydraulic Analysis
- Community Consulting
- GIS Integrated FEMA Analysis and Mapping
- Letter of Map Revision/Letter of Map Amendments
- Public Assistance/HMGP/Other Funding Assistance



principle in our vision of client care standards. The project team assembled is dedicated to meeting the needs of the City of Isle of Palms. Thomas & Hutton's Mount Pleasant office is staffed with over 80 employees that are always easily accessible. Our dedicated project team has an abundance of employees and technical resources available to meet client demands, schedules, and budgets. Employees and resources can be brought in, as necessary, to complete the required tasks, should the situation warrant. As our team has succeeded in the past, we will assure that project tasks are efficiently completed according to the project scope, schedule, and budget.

The Thomas & Hutton team works closely with our clients maintaining open and consistent lines of communication to ensure project deliverables, schedules, and budgets are clear from the commencement of the project. Our firm keeps our clients informed of project progress by sending periodically updated plans throughout the design process.

STORMWATER MANAGEMENT: GENERAL OVERVIEW OF SERVICES

Thomas & Hutton's team of surveyors, engineers, hydrologists, and GIS specialists provide state-of-the-art technological services for small, medium, and large-scale projects. We utilize GIS data, analytical tools, and spatiotemporal reasoning to assist clients throughout all phases of a project. Through careful master planning, Thomas & Hutton can develop automated processes to establish precise, up-to-date maps and data for the planning and design phases.

DRAINAGE AND WATERSHED STUDIES

Thomas & Hutton has conducted literally hundreds of drainage and watershed studies. The studies have been conducted for numerous public sector clients including all branches of government: municipal, county, state, and federal, as well as for private sector clients. These studies have been conducted for various purposes including:

- Stormwater Master Planning
- Capital Improvement Project Design
- Pre- and Post-Development Analysis
- Infiltration-Based Drainage Systems
- Stormwater System Capacity Upgrades
- Flood Control
- Base Flood Elevation Determination and Floodplain Mapping
- Water Quality Improvement

One of the principal components of drainage and watershed studies is management and integration of large quantities of geography-based data. Thomas & Hutton has integrated Geographic Information Systems (GIS) data in our drainage and watershed studies and has leveraged the GIS data for our clients. This also enables Thomas & Hutton to provide the data back to the client in an easily accessible format.

Realizing access to up-to-date and detailed geographic data is crucial to our ability to react quickly and comprehensively to our clients' requests and project needs, Thomas & Hutton maintains and constantly updates a geographical database of information that can be deployed at a moment's notice. Thomas & Hutton is committed to employing available data to the fullest extent possible and integrating the latest technologies as needed.

HYDROLOGIC/HYDRAULIC ANALYSIS AND DESIGN

Thomas & Hutton has extensive experience in hydrologic and hydraulic modeling and design. Our knowledge and experience in developing and applying models extend from simple site-scale analyses to comprehensive and complex basin-wide watershed analyses. The following is a partial list of models utilized by Thomas & Hutton on recent projects:

- Interconnected Pond Routing (ICPR), Ver. 3 and 4
- DHI MIKE 11
- XP-SWMM
- HEC-1/HEC-2
- HEC-HMS/HEC-RAS
- Sanitary and Storm Analysis (SSA)
- Hydra Flow
- HY-8 Culvert Analysis
- SRH2D

Whether a large-scale watershed analysis or a small site-scale design analysis, Thomas & Hutton knows that it is not the model technology that makes a project successful, it is the people and their local experience and expertise that make a project successful. Thomas & Hutton has exhibited a long-term commitment to being a leader in the Lowcountry's stormwater management. Our extensive, practical experience in the area of hydrologic and hydraulic analysis and design can assist the City in meeting the challenges of maintaining and operating an effective stormwater management system.

CULVERT ANALYSIS AND DESIGN

Culvert analysis and design is a challenging design category in low-lying areas with minimal topographic relief. With our



numerous water bodies and wetland systems and the need to cross them with roads, the use of culverts (and many times, the need to improve them) is extensive. Thomas & Hutton has extensive capabilities in the design and analysis of culverts and the special attention needed for this type of infrastructure.

CLOSED SYSTEM ANALYSIS AND DESIGN

Closed system analysis customarily is conducted utilizing several different hydrologic methods for determining peak runoff rates and the Manning's equation (or other similar equations) for calculating the hydraulic grade line (HGL) of the flow in the closed system. In addition, the analysis checks for inlet and outlet pipe control situations. Inlet (i.e. grate or hood) capacity must also be addressed as part of the closed system analysis or design.

Thomas & Hutton utilizes specially developed spreadsheets that partially automate the analysis and design of closed systems and can easily be communicated with others. For larger and more complex analyses and designs, Thomas & Hutton implements more advanced software (i.e. StormCAD) that integrates the peak flow analysis with the design/analysis of the pipes and inlets.

SPREAD ANALYSIS AND RECOMMENDATIONS

Similar to closed systems, several different hydrologic methods can be employed to analyze and design for gutter spread. The Manning's flow equation (or other similar equations) is used to determine the depth of flow in a gutter (or other) section. Gutter spread analyses also address appropriate sizing for inlet capacity.

Thomas & Hutton utilizes specially developed spreadsheets that partially automate the analysis of gutter spread and can easily communicate the analysis and design to others. Similarly, for larger and more complex analyses and designs, we implement more advanced software (i.e. StormCAD).

WATER QUALITY ANALYSIS/BMP DESIGN

Thomas & Hutton is a leader in stormwater engineering and has provided real solutions for water quality problems throughout the coastal areas of South Carolina, Georgia, and North Carolina. With the ever-increasing strain of stormwater run-off on the tidally-influenced receiving waters of the area, Thomas & Hutton is uniquely qualified to provide our practical knowledge of addressing stormwater quality problems.

SCOUR ANALYSIS AND RECOMMENDATIONS

Whether designing scour protection for a simple pipe outfall or protecting a bridge from failure due to scour, Thomas & Hutton employs a deliberate and site-based approach to the analysis of design. Based on various criteria (costs, size, risk of damage from failure, etc.), Thomas & Hutton can select and recommend the proper approach and design criteria for use in preventing or mitigating the effects of scour. For smaller issues, design nomographs readily available from local design manuals or references can be applied. For more complex situations (i.e. bridge scour), the procedures and recommendations of HEC-23 "Bridge Scour and Stream Instability Countermeasures: Experience, Selection, and Design Guidance" may be more appropriate.

PUMP ANALYSIS AND DESIGN

Thomas & Hutton has extensive experience and capabilities in analyzing and designing stormwater pumping systems. We have completed several large-scale stormwater pumping station projects in the past. Our services have included watershed analysis, site selection and design, pump station design and phasing plans, pump selection and bidding, and start up. We were previously selected by the City of Charleston to analyze and design improvements for a watershed served by an existing undersized pump station. The project included the cost analysis of a new pump station and an alternative gravity outfall system.

ROADWAY DESIGN

The Thomas & Hutton team has the skills and knowledge to accommodate any potential roadway design needs necessary for this project. Our experience covers a wide range of project types including interstates, interchanges, roundabouts, widenings, intersection designs, and signal designs. We have experts available to handle drainage issues, traffic safety issues, construction issues, or any other concerns that may arise during the design process. Our engineers are well versed in all the local, state, and federal guidelines, the steps needed to complete a set of roadway design plans, and the submittals necessary to obtain the network.

CIVIL ENGINEERING

Thomas & Hutton is a leader in providing civil engineering solutions for a variety of projects throughout South Carolina. We understand the special needs of this sensitive area and evaluate the individual needs of each project carefully. Our engineers work closely with our surveyors to understand the existing conditions of the project, such as drainage and other



utility systems. Once a survey has been completed for a site, our engineers put “boots to the ground” by walking the site with a survey in hand to further their understanding of the existing conditions. One particular aspect of projects in coastal areas that requires careful consideration is stormwater control. We work closely with SCDHEC and other regulatory agencies to provide solutions to the drainage problems commonly found in low-lying areas. In addition to storm drainage systems for site developments and environmental design, our experience includes grading and paving design for roads and parking lots, studies and surveying, database preparation, concept development, preliminary plans, coordination of environmental consultants, assistance with federal, state, and local permitting, bridges, utilities, and construction administration.

EROSION AND SEDIMENT CONTROL DESIGN

Thomas & Hutton has developed an extensive erosion and sediment control (E&SC) design process (with standard symbols and details) based on the procedures and details recommended by South Carolina Department of Health and Environmental Control – Bureau of Water standards. The E&SC plans are easily communicated to the various review agencies and (if properly installed and maintained) can be demonstrated to meet state required standards.

PERMITTING & GRANT/FUNDING EXPERIENCE

Thomas & Hutton has developed and maintains strong professional relationships with representatives from various state resource agencies, the Corps of Engineers, and local, state, and federal regulatory agencies within our service region. These established relationships ensure timely discovery and resolution of any project issues identified during the course of a project and aid in expediting the permitting process.

We have also worked with multiple funding sources such as FEMA Mitigation Assistance and the Coastal Incentive Grants (CIG), which is a competitive pass-through sub-grant program made possible by a grant to DNR from the National Oceanic and Atmospheric Administration (NOAA). We have assisted multiple communities in accessing these federal funds (along with local matching funds) to develop master plans such as that being requested in this RFP.

EXAMPLE PROJECTS AND REFERENCES

The following five projects are representative of large-scale drainage improvement projects that Thomas & Hutton has provided services for within the last five years. The contact information for a client reference familiar with our work is included at the end of each project description.

OLD VILLAGE WATERSHED STUDY AND DRAINAGE IMPROVEMENTS DESIGN

MOUNT PLEASANT, SOUTH CAROLINA

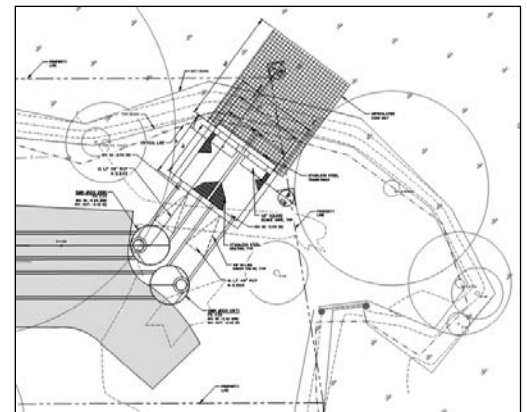


The Town of Mount Pleasant retained **THOMAS & HUTTON** to complete a comprehensive study of the Old Village Watershed. The study was commissioned to study the hydrology and hydraulics of the area, assess and make a formal report on the conditions of the Town's existing drainage system, and recommend infrastructure improvements. The Old Village study area has been identified as part of the Town's stormwater infrastructure in need of critical repair due to system/structural failures, issues related to tidal influences and sea level rise, and a lack of full engineering design at the time it was constructed. Before repairs and improvements to the stormwater infrastructure could be designed and constructed, an assessment of the existing drainage systems and problems needed to be performed.

The study included the following tasks:

- Data collection, including the Town's existing GIS stormwater inventory database, as-built drawings, construction permits, drainage service requests, and FEMA claims information
- Field inspections/survey to confirm/refine basin delineations and the existing stormwater inventory
- Development of a ranking system to prioritize drainage improvement needs
- A stormwater system assessment to determine the existing conditions level of service (LOS) of the stormwater infrastructure
- A future conditions assessment to determine the potential level of service of the stormwater infrastructure based on the estimate of redevelopment in the study area and incorporating researched changes in rainfall data
- Development of existing and future conditions hydrologic/hydraulic models
- Recommendations on drainage improvement scenarios and probable costs for multiple design storm events

As a result of the Old Village watershed study performed by **THOMAS & HUTTON** for the Town of Mount Pleasant, the Town determined that drainage improvements should be undertaken in the two identified highest priority watersheds, Royall Avenue and Edwards Park. Thomas & Hutton was retained by the Town to provide design, survey, permitting, utility relocation, and construction oversight services for the drainage improvement projects. The required improvements in the two watersheds (132 acres and 138 acres, respectively) will include tens of thousands of linear feet of pipe improvements/extensions, improvements related to delayed maintenance (mainly associated with swales and small driveway culverts), new inlet structures, pump station rehabilitation, and outfall improvements to address tidal influences. In addition, an alternate gravity outfall corridor was identified that will divert approximately 3/5 of the contributing area to the existing pump station and allow it to function at the intended design level.



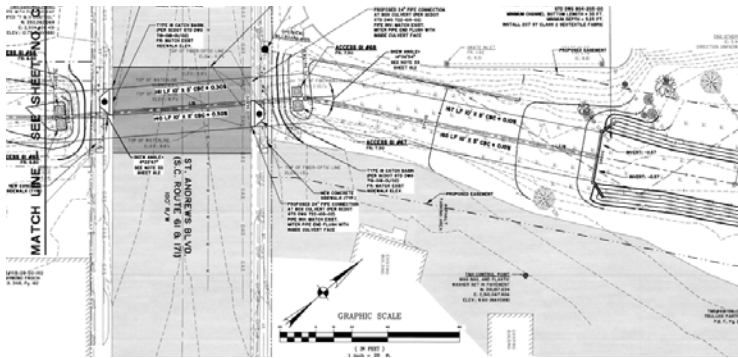
The H&H analysis and calculations will be conducted in conformance with the requirements of the Town, SCDHEC, and SCDOT. The proposed improvements will be refined and adjusted based on the findings of the H&H calculations. The alignment of the proposed improvements may be adjusted based on various factors including noted conflicts, economics, constructability, etc.

Thomas & Hutton is currently providing survey, design, permitting, plans production and other services for the design of the proposed improvements. The proposed improvements for the Royall Avenue and Edwards park basins are currently estimated at \$12M.

CLIENT:	Town of Mount Pleasant
CONTACT:	Ken Rhye, 100 Ann Edwards Lane, Mount Pleasant, SC 29464, 843.849.2202, krhye@tompsc.com
COMPLETED:	2017
TEAM:	Richard Karkowski, PE, PH, CPSWQ, D.WRE; Hillary Aton, PE; Elliotte Quinn, PLS; Ken Nagel, PE; Mark Yodice, PE; Jen Hayes, PE, LEED AP, CPM; Bryan Shriver, PE (Terracon); Andy Ruocco, MS (Terracon)



FOREST ACRES DRAINAGE IMPROVEMENTS STUDY AND PHASE 1 DESIGN CHARLESTON, SOUTH CAROLINA



The City of Charleston is improving the stormwater collection and conveyance system in the Forest Acres and 5th Avenue drainage basins in the West Ashley area of the City. The existing drainage systems in the two drainage basins were typified by undersized channels and road culvert systems. Drainage in the Forest Acres drainage basin is conveyed to an undersized stormwater pump station that outfalls through a limited gravity system in the 5th Avenue drainage basin.

The City retained **THOMAS & HUTTON** to confirm the need for the proposed improvements and design the initial phase of the improvements to increase the basins' outfall capacity. Thomas & Hutton's services included hydrologic and hydraulic modeling, conceptual design, public input coordination, and cost estimating. Based on the analysis of various factors, including drainage and flood control effectiveness, life cycle costs, environmental impacts, and others, Thomas & Hutton recommended that the City implement a gravity drainage option as the Phase 1 improvements for the basins. Thomas & Hutton worked with the City and other stakeholders to provide an effective project, with minimal environmental impact that could be efficiently operated and maintained.

After the findings and recommendations of the Drainage Improvements Study was provided to the City, Thomas & Hutton was retained to provide design, permitting, and bid phase services for the first phase of improvements in the combined Forest Acres/5th Avenue drainage basin. This project includes the survey, design, and permitting of the basin's main outfall system. The proposed Phase 1 improvements include over 2,500 linear feet of box culvert improvements, 2,000 linear feet of channel improvements, and improvements to various secondary systems in the 450-acre watershed.

The Phase 1 design project included coordination and permitting with the South Carolina Department of Transportation, South Carolina Health and Environmental Control (including OCRM), and US Army Corps of Engineers. The project also includes the coordination of utility relocations with SCE&G (for gas and overhead power), Charleston Water Systems (for water and sewer), AT&T (for telecommunications), and various other minor utilities (traffic control, cable, etc.).

Thomas & Hutton is currently providing construction administration services for the approximately \$10 million construction contract, which reached substantial completion in January 2018 (four months ahead of schedule). Thomas & Hutton also provided public outreach and communication services and coordinated independent laboratory quality assurance/quality control testing, vibration monitoring, and stormwater pollution prevention plan inspections. Thomas & Hutton is currently under contract with the City for design and construction phase services for Phase 2 of the project.

CLIENT:	City of Charleston
CONTACT:	Steven Kirk, 2 George Street, Suite 2100, Charleston, SC 29401, 843.579.7682
COMPLETED:	2012
TEAM:	Richard Karkowski, PE, PH, CPSWQ, D.WRE; Hillary Aton, PE, Elliotte Quinn, PLS; Ken Nagel, PE, Jen Hayes, PE, LEED AP, CPM



OCTOBER 2015 FLOOD DISASTER RECOVERY

CHARLESTON COUNTY, SOUTH CAROLINA



Since the historic flooding event of October 2015 throughout South Carolina, **THOMAS & HUTTON** has been assisting Charleston County in various recovery, restoration, and mitigation efforts. After the event, Charleston County was faced with the daunting task of restoring and repairing an extensive network of roads and drainage channels. Charleston County maintains hundreds of miles of drainage canals, stormwater ditches, and unpaved roadways, including canals and roads that are listed on the national register of historic places. Charleston County also assisted several municipalities within the County with recovery, restoration, and mitigation efforts.

Initially, Thomas & Hutton worked as a sub-consultant to the disaster recovery specialist, Rostan Solutions, LLC (Rostan). Rostan, with Thomas & Hutton's assistance, is coordinating with the Federal Emergency Management Agency (FEMA) and South Carolina's Emergency Management Division (SCEMD) on Charleston County's disaster recovery.

During the initial months after the flood event, Thomas & Hutton conducted investigations focused on documenting the extent and severity of damages at each road and identifying potential mitigation measures available to lessen the severity of impacts from future storms. Damages ranged from general loss of surface material and roadway profile degradation to extensive road base failure, requiring full road reconstruction. Culverts under many of the roads were also damaged from the event.

Thomas & Hutton inspected approximately 45 individual roads, totaling approximately 60 miles in length. Detailed reports were prepared for each road that documented the damages, estimated repair and restoration costs, and identified potential mitigation improvements that could be made. Over \$17 million in road damages were identified.

In addition to inspecting damaged roads during the initial months after the event, Thomas & Hutton conducted inspections of various County-maintained drainage canal systems (including culverts and other system features). Thomas & Hutton inspected six individual canal systems, totaling approximately 6.5 miles in length. As with the roads, a detailed report was prepared for each canal system documenting the damages, estimated repair and restoration costs, and identified potential mitigation improvements that could be made. Over \$1.4 million in canal damages were documented. The road and canal system damage information has been provided to FEMA for incorporation into project worksheets and has formed the basis for the County's request for public assistance.

CLIENT:	Rostan Solutions, LLC/Charleston County
CONTACT:	Sam Rosania, Executive Vice President, 3433 Lithia Pinecrest Road, Suite 287, Valrico, FL 33596, 813.505.1313 (Rostan) Jim Neal, Director, 4045 Bridge View Drive, North Charleston, SC 29405, 843.202.7600, jneal@charlestoncounty.org (Charleston County)
COMPLETED:	August 2016
TEAM:	Richard Karkowski, PE, PH, CPSWQ, D.WRE, Hillary Aton, PE

SULLIVAN'S ISLAND DRAINAGE IMPROVEMENT PROJECT

SULLIVAN'S ISLAND, SOUTH CAROLINA



The Town of Sullivan's Island (Town) is a barrier island approximately 3.2 miles long and 0.75 miles wide, with an estimated 1,000 parcels. The stormwater collection system was installed 60 to 80 years ago, prior to the development of the community. At that time, development was minimal on the Island and stormwater runoff was significantly less than the amount the drainage system is currently handling. Over time, large amounts of new development and changes in use have led to an increase in stormwater runoff ultimately exceeding the overall capacity of the existing stormwater collection system where it does exist.

A severe storm event took place October 1-5, 2015 and produced a total rainfall of approximately 14.1 inches. The amount of precipitation significantly exceeded the design for much of the stormwater drainage infrastructure throughout the Town, damaging several roadways, as well as private, public, and historic-designated properties on all sides of the Island. The

Town subsequently hired **THOMAS & HUTTON** to study the Island to identify priority project areas to install infrastructure improvements to alleviate flooding in the most severely impacted areas.

Thomas & Hutton identified project areas which were characterized by substantial new development with little to no formal drainage. The shortage of detention storage, undersized drainage structures, and lack of any drainage pipes and inadequate outfall capacity are the primary causes of flooding problems in certain areas. To ensure the Sullivan's Island stormwater collection system meets the demands of the population and abides by new regulations, codes, and standards, Thomas & Hutton proposed a multi-site stormwater improvement project.

The project scope of work consists of best practices that have been proven to successfully mitigate and minimize flood related damages. To ensure that the project is compliant with all appropriate regulations, a preliminary Hydrologic and Hydraulic (H&H) Study is underway, ahead of final engineering and design of the improvements. Two basins were selected as the highest priority. The Station 18/Atlantic Avenue basins (Basins 7, 8, and 9) are contained within approximately 0.2 miles and house the U.S. Coast Guard Historical District designated on the National Register of Historic Places. The Marshall Boulevard/Brownell Avenue basins (Basins 15, 16, and 19) are contained within an estimated 0.3 miles and consist of approximately three blocks of residential properties.

A study included the following tasks:

- Data collection, including the Town's existing GIS stormwater inventory database, historic information, FEMA claims information, and Thomas & Hutton in-house data files
- Field inspections/survey to confirm/refine basin delineations and the existing stormwater inventory
- Utilizing information from the data collection exercise, field inspections, and research of available topographic, soils, land-use, and tidal data
- A ranking system resulting in the selection of two of the identified drainage basins with the most critical needs for designing and constructing improvements
- Development of existing and future conditions hydrologic/hydraulic models
- Recommendations for drainage improvements
- Opinion of probable cost for the stormwater improvements

Based on the results of the study, Thomas & Hutton proposed drainage infrastructure improvement projects (with resulting costs) and assisted with the preparation and submittal of a FEMA Hazard Mitigation Grant Program (HMGP) grant application. The Town was awarded a FEMA HMGP under DR-4241. The final H&H Study and development of construction plans commenced in early 2018.

CLIENT:	Town of Sullivan's Island
CONTACT:	Andy Benke, 1610 Middle Street, Sullivan's Island, SC 29482, 843.883.3198
COMPLETED:	Ongoing
TEAM:	Mark Yodice, PE; Richard Karkowski, PE, PH, CPSWQ, D.WRE; Ned Fernandez, CFM (Arcadis)



DRAINAGE, SIDEWALK, AND CROSSWALK IMPROVEMENT PROJECTS

CHARLESTON COUNTY, SOUTH CAROLINA



THOMAS & HUTTON has been selected for 16 on-call drainage improvement projects and six on-call sidewalk/crosswalk improvement projects for Charleston County from 2006 to present.

Project activities included coordination between the County, Town officials, SCDOT, and affected property owners. Field activities included topographic surveys, pipe videoing, wetland investigations, and the determination of jurisdictional freshwater wetland limits and OCRM critical lines. The design surveys of each area included existing drainage and utilities, roadways, adjacent structures, wetland lines, and trees/landscaped areas.

Designs were developed based on field survey data, available mapping, and field investigations.

Proposed drainage, sidewalk, and pathway improvements were designed, and construction drawings were developed in accordance with the policies and practices of the SCDOT and Charleston County.

Additional activities included assisting with public meetings, preparation of technical specifications for all non-standard materials, and development of opinions of probable construction costs.

Completed or ongoing projects include:

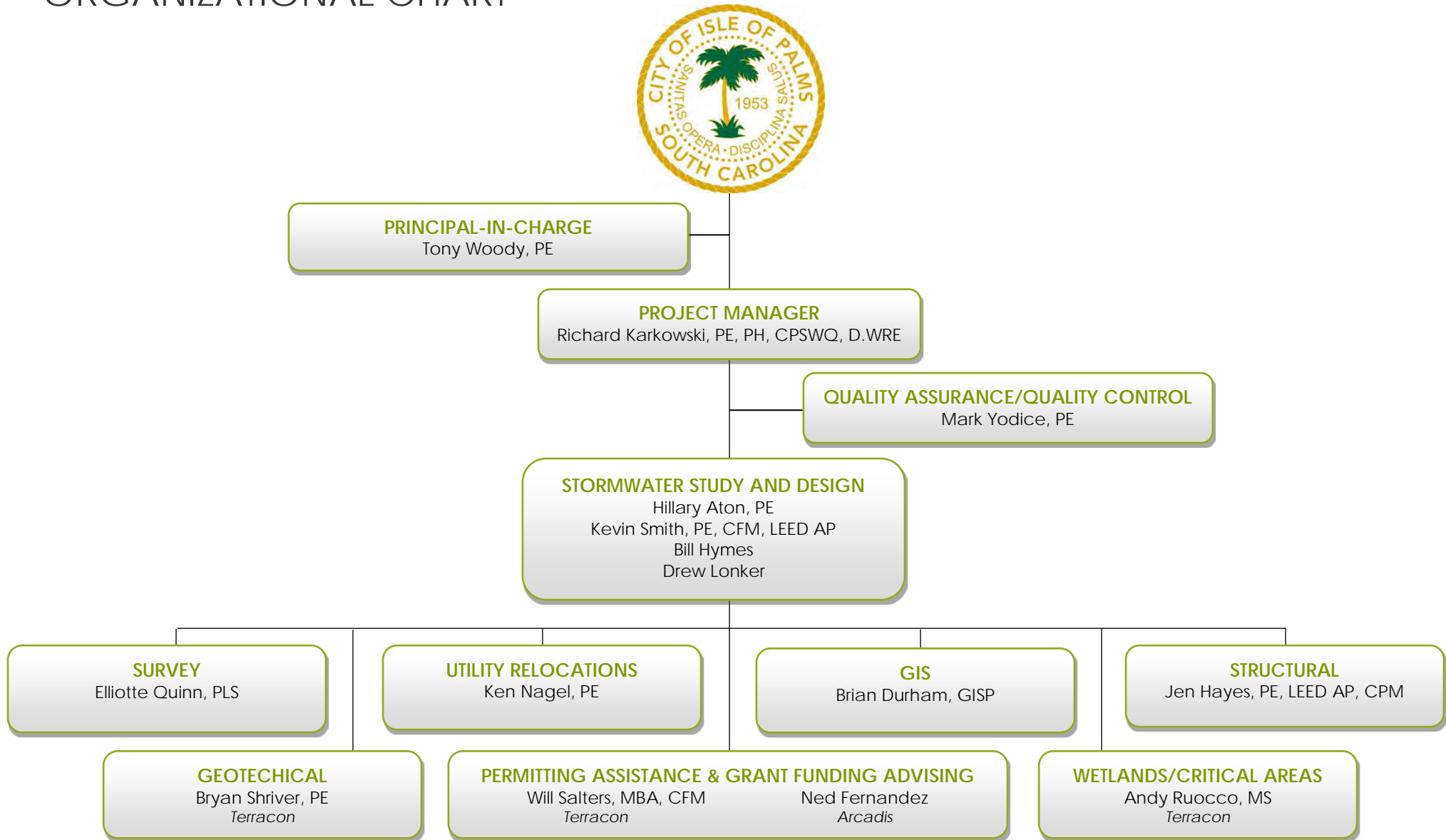
- Old Georgetown Road Damage Repairs, McClellanville
- Steamboat Landing Road Damage Repairs, Edisto Island
- S. Grimball Road Drainage Improvements, James Island
- Phillips Community Drainage Improvements, Mount Pleasant
- Morrison Court Drainage Improvements, McClellanville
- Pinckney St Drainage Improvements, McClellanville
- N. Alert Rd Drainage Survey and Easement Plats, McClellanville
- Sta 19 and 21/22 at I'On Ave Drainage Improvements, Sullivan's Island
- 10th Street East Drainage Improvements, Folly Beach
- Legareville Drainage Improvements, James Island
- 3rd Street East Drainage Improvements, Folly Beach
- Lauden Street Drainage Improvements, Isle of Palms
- Lincolnville Drainage Improvements, Phase I/II
- Morrison Street Drainage Improvement, Folly Beach
- Sparrow Drive Drainage Improvements, Isle of Palms
- 6th Street East Drainage Improvements, Folly Beach
- 4th Street West Drainage Improvements, Folly Beach
- St. Pauls Drainage Study
- West Hudson Drainage Improvements, McClellanville
- Highway 61 Phase 2 and 3 Sidewalk Improvements, West Ashley area, Charleston
- Ben Sawyer Multi-Use Pathway Project, Mount Pleasant/Sullivan's Island
- Croghan's Landing Sidewalk and Crosswalk Improvements, West Ashley area, Charleston
- Camp Road/Dills Bluff Road Sidewalk Improvements, James Island
- Crosswalk Improvements, Ben Sawyer at Rifle Range, Mount Pleasant
- SC 171 Crosswalk Improvements, West Ashley area, Charleston

CLIENT:	Charleston County Transportation Department
CONTACT:	Jim Armstrong, 4045 Bridge View Drive, Suite C-204, North Charleston, SC 29405, 843.202.6140
COMPLETED:	Various
TEAM:	Ken Nagel, PE; Richard Karkowski, PE, PH, CPSWQ, D.WRE; Hillary Aton, PE





ORGANIZATIONAL CHART





PROJECT PERSONNEL

Thomas & Hutton brings decades of water resources management, stormwater system assessment, and civil engineering and design experience to address the many facets of the services needed to successfully complete the City of Isle of Palms' Phase 3 Drainage Outfall Design and Permitting.

The Thomas & Hutton team includes a group of experienced staff from a wide variety of disciplines, including engineers, hydrologic and hydraulic (H&H) modelers, GIS specialists, environmental scientists, geotechnical engineers, and structural engineers, among others to address all the needs and requirements of the project. Our organizational chart outlines the leadership and expected roles of team members. Detailed information on personnel can be found in their resumes (*located in the at the end of this section*).

Richard Karkowski, PE, PH, CPSWQ, D. WRE will serve as the team's **PROJECT MANAGER** and will lead the effort for the City's Phase 3 Drainage Outfall Design and Permitting. Rick is Thomas & Hutton's Water Resources Department Manager and coordinates the department's activities, including budget creation and administration, quality assurance/quality control, training, supervising, and scheduling personnel. In addition, he serves as a technical resource and has an extensive background in hydrology/hydraulics, stormwater runoff management, erosion and sediment control, water quality assessment, flood studies/mapping, and regulatory compliance. A Professional Engineer in SC (18837), as well as in GA, NC, and FL, Rick will be the primary contact for the City and will coordinate all major activities performed by the team.

Tony Woody, PE will serve as **PRINCIPAL-IN-CHARGE** providing project delivery oversight, periodic contact with the City, and assure the best resources are applied to the project. As a Vice President and Civil Department Manager for Thomas & Hutton's Charleston office, his 29 years of experience includes site development and public infrastructure projects for both public and private clients. A Professional Engineer in SC (14545) and NC, Tony has extensive experience in management of design personnel, budgets, and schedules.

Mark Yodice, PE will be the **QUALITY ASSURANCE/QUALITY CONTROL (QA/QC) MANAGER** providing senior review for the work. A Professional Engineer in SC (13293) and NC, his experience of 33 years includes storm drainage systems, grading and paving design for roads and parking lots, drainage studies, retrofit projects, capacity analyses, and stormwater system design.

Hillary Aton, PE is a **WATER RESOURCES ENGINEER** in Thomas & Hutton's Charleston office and will serve various roles in supporting the development of the drainage outfall design and permitting. With over six years of concentrated experience in the areas of water resources management, nearly exclusively in the coastal areas of South Carolina, and a Professional Engineer in SC (33521) and MD, she will support the team in various tasks such as data analysis, GIS mapping and analysis, hydrologic and hydraulic modeling and design, plan production, etc.

Kevin Smith, PE, CFM, LEED AP is a **WATER RESOURCES ENGINEER** with 19 years of experience in drainage and site development projects. His design experience is multi-disciplined and includes all aspects of small and large-scale drainage projects, residential site development, and commercial site development. A Professional Engineer in SC (23552), as well as GA, NC, and MO, Kevin will serve various roles in supporting the development of the drainage outfall design and permitting.

William (Bill) Hymes will serve as a **WATER RESOURCES DESIGNER** and has experience in planning, analyzing, and designing water resource-related projects, including stormwater drainage systems and water quality systems. He is experienced in the application of various types of hydrologic, hydraulic, and water quality models. Bill will assist with hydrologic and hydraulic modeling.

Andrew (Drew) Lonker is a **WATER RESOURCES DESIGNER** with two years of experience in site development and drainage projects. His design experience includes drainage development, hydrologic and hydraulic studies, stormwater modeling, storm drainage design, preparation of permit documents, technical specifications, and construction drawings. Drew has experience with stormwater modeling software including SSA, WHAFIS, and ICPR4. He will serve various roles in supporting the development of the drainage outfall design and permitting.

Elliott Quinn, PLS will serve as **SURVEY MANAGER** and has 37 years of experience with many types of engineering and development projects, as well as general land surveying, for a variety of projects primarily located in South Carolina. He is a Professional Land Surveyor in SC (10292), as well as NC and GA.



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Ken Nagel, PE will be the **UTILITY RELOCATION COORDINATOR**. A Professional Engineer in SC (18059), as well as NC and GA, he is a Project Manager/Engineer who has over 26 years of experience designing and permitting a variety of road and drainage improvement projects primarily located in the coastal areas of South Carolina. These road and drainage improvement projects have included the design of storm drainage systems, grading and paving design for roads and pathways/sidewalks, and crosswalk designs.

Brian Durham, GISP will be the team's **GIS ANALYST**. He has 11 years of GIS professional experience, including web-based GIS applications, mobile GIS, spatial data analysis, map standards creation and implementation, 3-dimensional modeling, data acquisition, database design, data interoperability, programming, and data organization. Brian will manage the day-to-day GIS data collection, analysis, and display that is anticipated for the project. He will also coordinate the integration of the stormwater inventory and assessment work with the GIS database.

Jennifer Hayes, PE, CPM, LEED AP will be the **STRUCTURAL ENGINEER** and has 18 years of experience, including analysis, design, and construction management of federal, commercial, healthcare, municipal, educational, industrial, and residential structures. Her experience with existing structures includes failure and deficiency analysis, as well as historic structure analysis. Jen is a Professional Engineer in SC (24727), as well as NC and FL. She is also a LEED Accredited Professional with detailed knowledge of sustainable design approaches and energy conservation measures and is a Certified Project Manager.

Bryan Shiver, PE is the **GEOTECHNICAL ENGINEER** and serves as a Senior Project Engineer in Terracon's Charleston office. A Professional Engineer in SC (27816), Bryan has gained experience on various types of geotechnical assessments, including water/wastewater investigations, residential, commercial, industrial, and transportation projects and has been involved in environmental site assessments, as well as construction oversight and quality control on many of his projects.

Will Salters, MBA, CFM will provide permitting assistance and grant funding advising for the project team. He is a Senior Scientist with 16 years of professional experience with specific expertise in environmental planning, coastal policy, floodplain management, hazard mitigation planning, emergency management and regulatory permitting. Driven by opportunities to connect technical science with state and local policy, Will has dedicated his career to promoting and protecting fragile coastal environments and has emerged as one of the most trusted, respected, and well-connected leaders in his field throughout South Carolina and the southeast region.

Andy Ruocco, MS, LEED AP BD+C is an Environmental Department Manager at Terracon with 15 years of professional experience. He will lead all **WETLANDS/CRITICAL AREAS PERMITTING** efforts. Andy's education and years of environmental and regulatory compliance experience have resulted in the development of specialized multi-disciplinary skills for use on wetland disturbance, urban and water development, transportation and industrial development, and corridor assessment/restoration projects. His areas of expertise includes project management involving Section 404/401 Clean Water Act permitting, mitigation analysis/design, development of complex alternatives analyses to support permitting for various large scale industrial, transportation, utility, and commercial projects. Andy also has expertise in threatened and endangered species surveys, habitat assessments, National Environmental Policy Act (NEPA) documentation, environmental site assessments, subsurface site investigations, environmental permitting and regulatory compliance, and soil and groundwater remediation. Andy serves as an Authorized Project Reviewer (APR) for natural resource services and Phase I environmental site assessments conducted as part of Terracon's quality control process.

Edward "Ned" Fernandez, CFM is a Senior Management Consultant with eight years of professional experience. He specializes in disaster planning, floodplain management, funding, and grants management. Ned provides ongoing support to several state, local, and non-profit organizations with grant application development and management. He has extensive experience developing Hazard Mitigation Assistance (HMGP/PDM/FMA) applications and 406 Hazard Mitigation Proposals, with a specialization in benefit-cost analysis. He has also developed methods for post-disaster loss avoidance assessment, in order to analyze return on investment for flood and wind hazard mitigation projects.

RICHARD KARKOWSKI, PE, PH, CPSWQ, D.WRE | PROJECT MANAGER

682 Johnnie Dodds Blvd., Suite 100
Mt. Pleasant, SC 29464
karkowski.r@thomasandhutton.com
843.849.0200 Office
843.725.5280 Direct

EDUCATION

BS, Civil Engineering, 1989, University of Florida

PROFESSIONAL REGISTRATIONS

Professional Engineer in SC, GA, NC, FL
Professional Hydrologist
Certified Professional in Stormwater Quality
Diplomate, Water Resources Engineer

CORE COMPETENCIES

- Project Management
- Stormwater Drainage Systems
- Water Quality Systems
- Hydrologic & Hydraulic Models
- Water Quality Models

Rick has over 28 years of experience in the planning, analysis, design, permitting, construction oversight, operation and maintenance of water resources-related projects, including stormwater drainage systems, flood control projects, and water quality systems. He is experienced in the application of all types of hydrologic, hydraulic, and water quality models.

PROJECT EXPERIENCE

October 2015 Flood, Public Assistance Support, Charleston County, SC, Project Manager assisting Charleston County in recovery and mitigation work resulting from the devastating October 2015 flood event that dropped as much as 27 inches of rain in some parts of the County. To date, services have included drainage system damage assessments (three regional systems and one large canal), road damage assessments (60 different roads), repair (permanent and mitigation) cost estimating, GIS data management and coordination, and FEMA reimbursement documentation. Future services will include preparation of bid documents, procurement support, construction engineering and inspections, and project close-out.

Forest Acres Drainage Improvements Phase 1, City of Charleston, SC, Project Manager/Engineer for the analysis and design of the initial (Phase 1) improvements to the Forest Acres and 5th Ave Drainage Basins in the West Ashley area of the City of Charleston. The project includes conceptual,

preliminary, and final design of the basin's main outfall system. The proposed Phase 1 improvements include over 2,500 linear feet of box culvert improvements and 2,000 linear feet of channel improvements in the 450-acre watershed. The project included plans production and permitting, including NPDES MS4 approval, SCDOT encroachment, and USACE wetlands disturbance.

Royal Estates Drainage Study, Horry County, SC, Rain events in late 2015 resulted in flooding of garages and first floors for many homes in the Royal Estates subdivision watershed (approximately 30 acres), revealing problems with the drainage system. Project Manager in assisting Horry County with its plans to implement a 3-phased approach to improve the drainage situation in the area. The first and second phases included hydrology and hydraulic model development and alternatives analysis and improvement recommendations. The third phase will include the design and implementation of the recommended improvements.

Folly Beach/Lincolnvile/McClellanville Drainage Projects, Charleston County Roadwise, Charleston County, SC, Provided survey, design, and permitting assistance associated with various roadside drainage areas prone to flooding. Responsibilities included coordination with adjacent property owners and local mayors/utility directors, preparation of maintenance easement plats, and preparation of construction documents.

Lakewood-Pirateland Swash Drainage Basin Study, Horry County, SC, Project Manager/Engineer for the drainage improvement study of the approximately 1,560-acre fully developed basin along US Highway 17 Business between Myrtle Beach and Surfside Beach. Structural flooding of several businesses and homes was recorded in the past. To date, the study included the development of a hydraulic and hydrologic model and identification of drainage issues, alternatives analysis, and recommendations improvements.

Parkers Ferry/South Santee Drainage Evaluations, Charleston County Public Works, Charleston County, SC, Evaluated various alternatives for alleviating flooding occurrences in two rural areas of Charleston County. For the South Santee Drainage Evaluation, we assisted the County in identifying, mapping, and prioritizing of areas of the roadside drainage systems requiring maintenance for completion by the SCDOT. For Parkers Ferry, we assisted the County in identifying and resolving structural flooding issues resulting from an earthen access road located in adjacent wetlands. Tasks included coordination of wetland permitting associated with the installation of culvert cross drains, as well as coordination of land appraisal associated with acquisition of construction and maintenance easements.

Warner Drive Drainage Improvement Study, Richland County, SC, Project Manager/Engineer for the drainage improvement study of two nearly fully developed basins. The Warner Drive study included the analysis of a 157-acre basin and the Danbury Drive study included the analysis of a 163-acre basin. The study included data collection, field reconnaissance, watershed and sub-basin mapping, existing conditions hydrology and hydraulics modeling, presentation of preliminary findings, improvement options listing and screening, selected improvements hydrology and hydraulic modeling, opinion of probable construction costs, presentation of final findings, and recommendation.

TONY WOODY, PE

VICE PRESIDENT/PRINCIPAL-IN-CHARGE

682 Johnnie Dodds Blvd., Suite 100
Mt. Pleasant, SC 29464

woody.t@thomasandhutton.com

843.849.0200 Office
843.725.5229 Direct

EDUCATION

BS, Civil Engineering, 1986, North Carolina
State University

PROFESSIONAL REGISTRATIONS

Professional Engineer in SC, NC

PROFESSIONAL AFFILIATIONS

- Low Country Housing Trust, Chairman
- Developers Council of the Charleston
Metro Chamber of Commerce, Past
Chairman
- Charleston Metro Chamber, Member
- Charleston Metro Chamber, Public
Policy Committee
- ACEC, Member
- ULI, Member

CORE COMPETENCIES

- Project Management
- Water Distribution Systems
- Water Storage Facilities
- Booster Pump Stations
- Wastewater Treatment Systems
- Wastewater Collection/Conveyance
- Wastewater Pump Station
- Water/Sewer Modeling
- Sanitary Sewer Evaluations
- Sanitary Sewer Rehabilitations
- Infrastructure Relocations
- Master Planning
- Rate Studies

Tony serves as a Vice President for Thomas & Hutton. His experience of 28 years includes site development and public infrastructure projects for both public and private clients. These projects include design for highways, streets, bike paths, neighborhoods, parks, parking areas, water distribution systems, sanitary sewer collection systems, and storm drainage systems. Tony has extensive experience at the management of design personnel, budgets, and schedules. He brings an in depth understanding of land usage, entitlements, area comprehensive plans and regional priorities to every new project.

PROJECT EXPERIENCE

Omni Commerce Park, Berkeley County, SC. Client Manager for the master planning of the storm drainage, water distribution, and sewer collection systems for a 2.8-million square foot industrial park located on 318 acres. Approximately 800,000 square feet has been designed, permitted, and is under construction.

Blackbaud Corporate Headquarters, Daniel Island, Berkeley County, SC. Project Manager for 175,000-square foot office building with a café, outdoor dining, outdoor amenities, loading dock, and 650 parking spaces located on Daniel Island, in Berkeley County, SC. Thomas & Hutton provided master planning, professional engineering, and permitting for all site grading and infrastructure design. The project is currently under construction.

Carnes Crossroads, Goose Creek, Berkeley County, SC. Project Manager for design of a 2,500-acre Planned Unit Development in the City of Goose Creek, Berkeley County. The development includes a wide array of road and infrastructure projects, multi-family, single-family, and commercial development. Roadways, stormwater systems and sewer infrastructure are reviewed and permitted through Berkeley County. This project is ongoing.

Johnnie Dodds Master Plan Phase 1, Mount Pleasant, SC. Program Manager for the redevelopment master plan for Johnnie Dodds Boulevard from the Ravenel Bridge to the Mark Clark Expressway.

Shem Creek, Mount Pleasant, SC. Program Manager for the redevelopment project at Shem Creek in Mount Pleasant. Services include surveying, master planning, preliminary dock design, permitting, and consulting services with the Town of Mount Pleasant for the master plan.

Porter-Gaud School, Charleston, SC. Project Manager for civil site design, permitting, and construction monitoring for the expansion of Porter-Gaud's existing campus, including the abandonment of an existing SC Department of Transportation (SCDOT) right-of-way, and a new 1,800-foot roadway that accommodates the vehicular stacking needed during drop-off and pick-up times at the K-12 school. Other improvements include 200 parking spaces, 8-lane track, football field, two soccer fields, baseball field, tennis courts, and the infrastructure to serve the new science building, and gymnasium.

River Golf Course at Kiawah Island, Charleston County, SC. Design Engineer and Project Manager for this 300-acre single-family, commercial, and golf course development. The project included nine interconnected stormwater lagoons, which were strategically located to provide aesthetic value to the single-family development and sized to meet the state's minimum requirements for retention/detention and sediment trapping efficiencies, 30,000-square foot clubhouse with associated parking, a 2,500-linear foot entry road, the design and permitting of a new effluent disposal system, a new effluent storage lagoon, and the master planning for the water distribution and wastewater collection system to serve approximately 250 future single-family lots.

Kiawah Island, SC. Project Manager for directed study and design of modification to stormwater system for the over 3000-acre Town of Kiawah Island; system design constraints required maintenance of prior water levels and assurance of no adverse water quality or flooding impacts.

RiverTowne Country Club, Mt. Pleasant, SC. Project Manager for modeling and design of stormwater system to support development of an 800-acre mixed use community containing a golf course, single-family residential and multi-family residential components.

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EDUCATION

BS, Civil Engineering, 1983, Clemson University
MBA, 1985, University of South Carolina

PROFESSIONAL REGISTRATIONS

Professional Engineer in SC and NC

PROFESSIONAL AFFILIATIONS

- AWWA, Member
- WEF, Member
- SCWQA, Member
- Chi Epsilon – Civil Engineers Honor Society, Member
- Rotary – East Cooper Breakfast Club, Member

CORE COMPETENCIES

- Project Management
- Water Distribution Systems
- Water Storage Facilities
- Wastewater Treatment Systems
- Wastewater Collection/Conveyance
- Wastewater Pump Station
- Water/Sewer Modeling
- Sanitary Sewer Evaluations
- Sanitary Sewer Rehabilitations
- Stormwater Drainage Systems
- Environmental Design
- Utility Mergers/Rate Reviews
- Infrastructure Relocations
- Master Planning
- Rate Studies

Mark is a Principal and Project Manager for a variety of projects. His experience of 32 years includes storm drainage systems, grading and paving design for roads and parking lots, drainage studies, retrofit projects, capacity analysis, and stormwater system design.

PROJECT EXPERIENCE

Market Common Development Utility Master Planning, Horry County, SC, Project Manager for the preparation of drainage master plans for a proposed multi-use, high-density development on the former Myrtle Beach Air Force Base. Activities included evaluation of anticipated runoff services, evaluation of various layout alternatives, and preparation of opinion of construction costs.

Baru Island, Columbia, South America, Project Engineer for drainage improvements for a remote island off Columbia, South America. Some uses included three golf courses, 450-room hotel, marina, 500 timeshares, 60 cabins, 1,030 single-family lots, 450 multi-family lots, and beach club on 710 acres of public land.

Rhoden's Island, Charleston, SC, Project Engineer for drainage study to development a stormwater management system. Rhodens Island is an 80-acre island residential subdivision consisting of approximately 150 single family lots. This island is located to the east of Daniel Island, situated between Ralston Creek and the Wando River, and is part of Daniel Island Park development at the north end of Daniel Island. This project includes BMP's to reduce runoff.

Sullivan's Island Stormwater Pump Station, Sullivan's Island, SC, Project Manager and Project Engineer for analyzing options to address a failed storm water pump station at Station 18 and Atlantic Avenue. Investigated the existing drainage basin and collection system associated with the existing storm water pump station at the intersection of Station 18 and Atlantic Avenue. Services included watershed planning/elevation, pump station assessment, alternatives analysis, cost estimating, and recommended improvements.

Shem Creek Drainage Improvements, Charleston County, SC, Project Engineer for drainage investigation and computer modeling to alleviate flooding. Recommend improvements and design said improvements. Basin covers about 54 acres.

Drainage Improvements-Bayonne Avenue, Charleston County, SC, Project Engineer for analysis, study, and computer modeling of a 60-acre drainage basin to identify flooding problems. Report with recommendations and cost projections.

Snee Farm Drainage Study, Charleston County, SC, Project Engineer for study with computer modeling of a 715-acre drainage basin. Recommended improvements to alleviate chronic flooding problems.

Parker Island Drainage Study, Charleston County, SC, Project Engineer for analysis of a 650-acre drainage basin. Recommendations for stormwater control.

Town of Sullivan's Island, Charleston County, SC, Project Manager and Project Engineer to globally assess flooding problems on Sullivan's Island. Determined flood areas and developed concept plans to alleviate flooding, then developed priorities for implementation. Subsequently prepared cost estimates to construct improvements. Provided input into FEMA's DR-4241 Hazard Mitigation Grant application (HMGP).

Morris Square, Charleston, SC, Project Manager and Project Engineer for an urban fill project in the City of Charleston. Smith Morris Neighborhood is in downtown Charleston at the northeast corner of the intersection of Smith Street and Morris Street. The master land use plan for the property had a maximum of 65 residential units plus limited commercial uses within designated zoning districts in less than 2 acres. The project consisted of the creation of two small parks, a playground, an urban corner park, opportunity for a small neighborhood store or café, and the restoration of an abandoned church as a community meeting center. There is one known flooding problem located just off-site. The project used a unique underground stormwater system so as not to increase the nearby flooding problem.

HILLARY ATON, PE | WATER RESOURCES ENGINEER

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EDUCATION

BS, Civil and Environmental Engineering,
2010, The Citadel
MS, Civil Engineering, 2011, Clemson
University

PROFESSIONAL REGISTRATIONS

Professional Engineer in SC, MD

CORE COMPETENCIES

- Water Resources Engineering
- Water Resources Planning
- Water Resource Design
- Permitting
- Stormwater Drainage Systems
- Water Quality Systems
- Hydrologic Modeling
- Hydraulic Modeling
- Water Quality Modeling

Hillary has six years of experience in planning, analyzing, designing, permitting, constructing, operating, and maintaining water resources-related projects, including stormwater drainage systems and water quality systems. She is experienced in the application of various types of hydrologic, hydraulic, and water quality models.

PROJECT EXPERIENCE

Forest Acres Drainage Improvements, City of Charleston, SC, Design Engineer assisting with the bidding process of Phase 1 and for the analysis and design of Phase 2 improvements to the Forest Acres and 5th Ave Drainage Basins in the West Ashley area of the City of Charleston. The project includes conceptual, preliminary, and final design of the basin's main outfall system. The project includes plan production and permitting – including NPDES MS4 approval, SCDOT encroachment, and USACE wetlands disturbance.

Old Village Watershed Study, Mount Pleasant, SC, Design Engineer for a detailed study and improvement recommendations for the Old Village watershed. The project involved the collection and study of data including reports of flooding, service requests, FEMA flood claims, and construction permits. A capacity analysis was performed for the existing stormwater infrastructure, which was then assigned a level-of-service for existing and future runoff conditions. The basins/drainage systems were scored and prioritized to identify the most critical basins in need of improvements.

Old Village Drainage Improvements, Mount Pleasant, SC, Design Engineer for the drainage improvements for the Royall Avenue and Edwards Park basins in the

Old Village. The basis of the design was the recommended drainage improvements from the Old Village Watershed Study. Storm drain analyses were performed using Hydraflow Storm Sewers. The project requires plan production, permitting, and documentation of compliance with Town of Mount Pleasant and State of South Carolina regulatory requirements.

October 2015 Flood - Public Assistance Support, Charleston County, SC, Design Engineer for the Thomas & Hutton team working as a sub-consultant to assist Charleston County in recovery and mitigation work resulting from the devastating October 2015 flood event that dropped as much as 27 inches of rain in some parts of the County over three days. To date, Thomas & Hutton services have included road damage assessments (60 different roads); drainage system damage assessments (three regional systems and one large canal); repair (permanent and mitigation) cost estimating; GIS data management and coordination; and FEMA reimbursement documentation. Future services will include preparation of bid documents, procurement support, construction engineering and inspections, and project close-out.

Arbor Oaks Drainage Study, Summerville, SC, Design Engineer for a detailed drainage study and improvement recommendations for the Arbor Oaks neighborhood. Recent rain events have resulted in severe structural flooding, revealing problems with the drainage system. The first and second phases included hydrologic and hydraulic model development using Advanced Interconnected Channel and Pond Routing (ICPR) and GIS software, and an alternatives analysis and improvement recommendations. The third phase will include the design and implementation of the selected improvements, which may be completed at a future date. The Arbor Oaks watershed drains to the Sawmill Branch Canal.

Bay Road Drainage Study, Horry County, SC, Design Engineer for a detailed drainage study and improvement recommendations for the Bay Road watershed. The study includes hydrologic and hydraulic modeling using Advanced Interconnected Channel and Pond Routing (ICPR) and GIS software, and an alternatives analysis and improvement recommendations. Proposed improvements were designed to improve drainage and motorist safety along Bay Road.

Highway 9 & 57 Drainage Study, Horry County, SC, Design Engineer for a detailed drainage study and improvement recommendations for the main outfall system in the Highway 9 & 57 watershed. Rain events in late 2015 resulted in structural flooding of many homes in the Colonial Charters neighborhood, revealing problems with the drainage system. The first and second phases included hydrologic and hydraulic model development using Advanced Interconnected Channel and Pond Routing (ICPR) and GIS software, and an alternatives analysis and improvement recommendations. The third phase will include the design and implementation of the selected improvements, which may be completed at a future date. The Highway 9 & 57 watershed drains to the Waccamaw River.

KEVIN SMITH, PE, CFM, LEED AP | MS4/INTERLOCAL COORDINATION/GRANTS

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EDUCATION

BS, Natural Resources and Forest Engineering, 1998, SUNY Environmental Sciences and Forestry at Syracuse

PROFESSIONAL REGISTRATIONS

Professional Engineer in GA, SC, NC, MO
Erosion and Sedimentation Control Program
Certified #12473
Certified Flood Plain Manager
LEED Accredited Professional

PROFESSIONAL AFFILIATIONS

- Order of the Engineer, Member
- ASCE, Member
- GA Society of Professional Engineers, Member

CORE COMPETENCIES

- Project Management
- Stormwater Systems
- Hazard Mitigation Planning
- Client Management
- Project Scheduling
- Project Coordination
- Design Team Supervision
- Water Distribution Systems
- Sanitary Sewer Systems
- Sedimentation and Erosion Control Systems
- Hydrologic/Hydraulic Studies
- Permitting
- Construction Cost Analysis

Kevin is a civil engineer with 19 years of experience in drainage and site development projects. His design experience is multi-disciplined and includes all aspects of small and large-scale drainage projects, residential site development, and commercial site development. Experience includes client management, project management, project scheduling, project coordination, design team supervision, calculations and design of water distribution systems, sanitary sewer systems, storm drainage systems, sedimentation and erosion control systems, and hydrologic/hydraulic studies, preparation/review/submittal of permit documents, construction cost analysis, contract documents, technical specifications, and construction drawings.

PROJECT EXPERIENCE

Hazard Mitigation Grant Program Assistance, Tybee, Georgia Subconsultant project consultant responsible for assisting with pre-application submittals for raising of pre-FIRM structures to elevations one foot above the 1% chance base flood elevation. Duties include assistance in identifying project scope, vetting qualified residents, elevation certificate preparation, preparation of general structure assessment checklist, general structure assessments, coordination with specialty contractors for pricing, cost opinions and public outreach.

Hazard Mitigation Grant Program Assistance, Telfair Regional Drainage Project, Garden City, GA, Project Manager responsible for providing information for preliminary and final Hazard Mitigation Grant Program (HMGP) applications to the Georgia Emergency Management Agency. Specific work tasks included preliminary HMGP application forms, hydrologic and hydraulic XPSWMM modeling to determine existing and proposed drainage system levels of service and 0.2% chance drainage improvements, determination of number buildings benefiting from the drainage projects, parcel acquisition, engineering opinion of probable construction costs and associated mapping required for submittal.

Hazard Mitigation Grant Program Assistance, Kingsland & Camden County, GA, Project Consultant responsible for providing information for preliminary Mitigation Grant Program (HMGP) applications to the Georgia Emergency Management Agency. Specific work tasks included assisting with preliminary HMGP application forms, hydrologic and hydraulic modeling using 2-Dimensional ICPRv4 to determine existing and proposed drainage system levels of service and proposed drainage improvements, determination of number buildings, roads and critical

facilities benefiting from the drainage projects, parcel acquisition, engineering opinion of probable construction costs and associated mapping required for preliminary application submittal. This project is ongoing.

Garden City Stormwater Master Plan & CIP Identification, Garden City, GA, Client/Project Manager for the creation of a city-wide stormwater master plan in accordance with Coastal Incentive Grant Cycle 16. Tasks included delineation of major drainage basins, stormwater inventory field reconnaissance, basin assessments, hydrologic/hydraulic analysis using XPSWMM for existing and build-out conditions, identification of exiting system deficiencies, proposed improvement alternatives, generation of CIP list, CIP project costs, and preparation of stormwater master plan. Special districts were recommended where existing stormwater systems were inadequate with repetitive flooding. Special districts included post-development flow and volume requirements that were more stringent than those found in the existing GardenCity Local Design Manual.

GA Air National Guard Base-Wide Stormwater Management Study and Inventory, Savannah, GA, Project Engineer responsible for the preparation of an existing conditions XP-SWMM hydrologic and hydraulic model, stormwater infrastructure conditions assessment, stormwater system modeling (XP-SWMM) of existing conditions and future conditions (accounting for the base's Installation Development Plan). Conducted comprehensive stormwater master planning to address system capacity deficiencies for existing development as well as anticipated future development.

Civil Engineering Stormwater Services, Indefinite Delivery Contract (IDC), Chatham County, GA, Client/Program Manager for the Chatham County Stormwater IDC for study and design of several stormwater capital improvement projects. Typical project tasks include survey, hydrologic/hydraulic analysis, design of channel and closed conduit systems, traffic control, permitting and drainage improvement recommendations/design. Duties include client and project management, resource scheduling, preparation of drainage and grading plans/calculations, technical specifications, contract documents, and bidding of project tasks.

WILLIAM HYMES | PROJECT DESIGNER

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EDUCATION

BS, Civil and Environmental Engineering,
2017, The Citadel

CORE COMPETENCIES

- Water Resources Engineering
- Water Resources Planning
- Water Resource Design
- Permitting
- Stormwater Drainage Systems
- Water Quality Systems
- Hydrologic Modeling
- Hydraulic Modeling
- Water Quality Modeling

Bill has more than a year of experience in planning, analyzing, designing, permitting, constructing, operating, and maintaining water resources-related projects, including stormwater drainage systems and water quality systems. He is experienced in the application of various types of hydrologic, hydraulic, and water quality models.

PROJECT EXPERIENCE

Old Village Watershed Study, Mount Pleasant, SC, Design engineer for a detailed study and improvement recommendations for the Old Village watershed. The project involved the collection and study of data including reports of flooding, service requests, FEMA flood claims, and construction permits. A capacity analysis was performed for the existing stormwater infrastructure, which was then assigned a level-of-service for existing and future runoff conditions. The basins/drainage systems were scored and prioritized to identify the most critical basins in need of improvements.

Old Village Drainage Improvements, Mount Pleasant, SC, Design engineer for the drainage improvements for the Royall Avenue and Edwards Park basins in the Old Village. The basis of the design was the recommended drainage improvements from the Old Village Watershed Study. Storm drain analyses were performed using Hydraflow Storm Sewers. The project requires plan production,

permitting, and documentation of compliance with Town of Mount Pleasant and State of South Carolina regulatory requirements.

NRCS Canal Repairs, Charleston County, SC, Designer that assisted with the preparation of canal repair plans and bid documents for five drainage canals. The work is a part of a Natural Resource Conservation Service (NRCS) grant to the County to address hurricane and flood damage to canals previous constructed by the NRCS. Repairs include bank restoration and stabilization, culvert repair and/or replacement, and culvert end treatment repairs.

Forest Acres Drainage Improvements, City of Charleston, SC, Designer assisting with the analysis and design of Phase 2 improvements to the Forest Acres and 5th Ave Drainage Basins in the West Ashley area of the City of Charleston. The project includes conceptual, preliminary, and final design of the basin's main outfall system. The project includes plan production and permitting – including NPDES MS4 approval, SCDOT encroachment, and USACE wetlands disturbance.

Bay Road Drainage Study, Horry County, SC, Design Engineer for a detailed drainage study and improvement recommendations for the Bay Road watershed. The study includes hydrologic and hydraulic modeling using Advanced Interconnected Channel and Pond Routing (ICPR) and GIS software, and an alternatives analysis and improvement recommendations. Proposed improvements were designed to improve drainage and motorist safety along Bay Road.

Heather Glen, Horry County, SC, Designer assisting with the analysis and design of the stormwater masterplan for the proposed development. The project site is an existing 430-acre tract that is currently an 18-hole golf course. The golf course will close in October 2017 and the property will be redeveloped. The current development plan is for a large-scale master planned community of approximately 1,100 units consisting of a mix of single family lots, duplex units, and amenities.

Cainhoy Plantation, City of Charleston, Berkeley County, SC, Design Engineer for the analysis and design of a stormwater masterplan for the 9,375-acre development. The plantation is currently managed for timber production and is generally undeveloped. The proposed project is to include a mixed-use community plan that includes neighborhoods, schools, retail and recreation. Over 50% of the property will remain undeveloped natural areas, including extensive and extensive wetland sanctuary, 9,000 homes are anticipated to be built on the property. The project consists of large-scale watershed studies and extensive stormwater modeling.

The Parks at Carolina Forest, Horry County, SC, Designer assisting with the analysis and design of the stormwater masterplan for the proposed development. The project consisted of residential housing with an extensive stormwater pond system which required extensive modeling.

Cougar Point Clubhouse, Kiawah Island, SC, Designer for the analysis and design of the stormwater plan for the proposed development of the Clubhouse. The project is a redevelopment of an existing structure to include the addition of stormwater infrastructure. The project requires plan production, permitting, and documentation.

ANDREW LONKER | DESIGNER

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EDUCATION

BS, Civil Engineering, 2016, North Carolina State University

CORE COMPETENCIES

- Drainage Development
- Hydrologic Analysis
- Hydrologic Analysis
- Stormwater Modeling
- Stormwater System Design
- Water Resources Design

Drew is a designer with one year of experience in site development and drainage projects. His design experience includes drainage development, hydrologic and hydraulic studies, stormwater modeling, storm drainage design, preparation of permit documents, technical specifications, and construction drawings. Drew has experience with stormwater modeling software including SSA, WHAFIS, and ICP4.

PROJECT EXPERIENCE

Site Plan Review, City of Richmond Hill, GA, Staff Engineer for performing site plan review for conformance with applicable City of Richmond Hill Codes. Duties include stormwater management plan review for conformance with the City of Richmond Hill Stormwater Ordinance, application completeness review, site plan review, and preparation of comment/recommendation letters to city staff.

Jackson Street Plaza and Parking, Dublin GA, Design Engineer for the Jackson Street Plaza and parking lot. The project is ongoing and includes site and storm drainage design for a plaza area with walkways, water features, and subsequent parking that utilizes pervious pavers, swales, and inlets to facilitate drainage.

Design challenges include a complex grading design scheme to conform to varying finished floor elevations and maintaining ADA routes over a large elevation differential over short horizontal distances. Duties include grading design, storm drainage system design, and plan production.

South Harbor Subdivision, Chatham County, GA, Design Engineer for the development of several existing and proposed condition Wave Height Analysis Flood Insurance Study (WHAFIS) models. These models are used to determine the effects of fill material placed within the floodplain from the construction of residential homes. The study encompassed the modeling of 14 undeveloped residential lots, located on Skidaway Island in Chatham County, GA to determine compliance with the Chatham County Floodplain Ordinance. Duties included site reconnaissance, model development, report development, and exhibit preparation.

Harrington Subdivision, Greenville County, SC, Project Designer for the hydraulic and hydrologic analysis for a 150-acre residential development located in Greenville, SC. The project included subdivision site design, the design of four dry detention ponds, and the design of the corresponding stormwater drainage system. Responsibilities included stormwater drainage modeling, design, and the generation of a stormwater management report. Stormwater models used in design include Hydraflow Hydrographs and Hydraflow Storm Sewers.

Savannah Crossgate Industrial Site, Chatham County, GA, Project Designer for performing hydraulic and hydrologic analysis for a 520,000-square foot industrial building and subsequent parking. The project included grading, storm drainage, and parking area design. Duties included creating an existing and proposed conditions model using Storm and Sanitary Analysis (SSA) to design the site stormwater drainage system as well as generating a stormwater management report for the site.

Confederate Ditch Repairs, Mount Pleasant, SC, Project Designer for a ditch rehabilitation located on the Boone Hall Plantation in Mount Pleasant, SC. The project included grading to rehabilitate a ditch and designing a culvert beneath Oak Ave to better convey stormwater flow. Responsibilities included culvert sizing, ditch grading, and plan production.

South Island Water Reclamation Facility, Hilton Head Island, SC, Project Engineer for performing grading design and stormwater drainage design for the site development of a chlorination building, sludge building, and roadway improvements at a water treatment plant in Hilton Head Island, SC. Roadway design included the widening and realignment of internal roadways for truck access. Duties with the ongoing project include site grading, stormwater drainage design, roadway layout, and loading dock area design.

Shaw Creek Solar, Aiken County, SC, Project Engineer for design plans for the South Carolina Electric and Gas (SCE&G) switchyard located at the future Shaw Creek Solar Farm in Aiken County, SC. The project consisted of switchyard site grading, stormwater drainage system design, and the design of a switchyard access road. Duties included plan production, hydrologic and hydraulic analysis, and permitting through SCDOT, Aiken County, and SCDHEC.

Adger Solar Farms, SC, Design Engineer for the development of conceptual layouts for several solar farms sites throughout the state of South Carolina. Conceptual layout design includes site access point, setback, and buffer layout to determine the feasibility of a proposed solar site. Conceptual layouts were used to determine site and panel layout practicality, as well as to gaged public perception of proposed projects at public meetings.

F. ELLIOTTE QUINN, PLS | INVENTORY/INSPECTIONS SURVEY MANAGER

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EDUCATION

AAS, Civil Engineering Technology – Survey Option, 1980, Midlands Technical College

PROFESSIONAL REGISTRATIONS

Professional Land Surveyor in SC

PROFESSIONAL AFFILIATIONS

- NSPS, Member
- NC Society of Surveyors, Member
- SC Society of Professional Land Surveyors, President, Past District Director, Past Chapter President

CORE COMPETENCIES

- Project Management
- Easements
- Boundary Surveys
- Utility Route Surveys

Elliott has 38 years of experience with many types of engineering and development projects, as well as general land surveying, for a variety of projects primarily located in South Carolina.

PROJECT EXPERIENCE

Seabrook Island Drainage Improvements, Seabrook Island, SC, Survey Manager for coordination and processing of all surveys, drainage study and subsequent improvements for portions of Seabrook Island, South Carolina including all golf courses.

Town of Mt. Pleasant Old Village Drainage Inventory Phase 1, Mt. Pleasant, SC, Surveyor-in-Charge for the stormwater system inventory in the Royall Avenue Watershed utilizing GPS data collection for entry into GIS.

Stormwater System Inventory and Assessment, City of Augusta, GA, Surveyor-in-Charge for the stormwater system inventory in the Rocky Creek Watershed utilizing GPS data collection for entry into GIS.

Parris Island Drainage Study, Beaufort County, SC, Survey Manager for coordination of surveying activities associated with a drainage study of a 1,600-acre portion of the U.S. Marine Corps Parris Island training facility. Surveys included storm water structure inventory including surveyed elevations and locations.

Sullivan's Island Maritime Forest Tree Inventory, Town of Sullivan's Island, SC,

Project Manager of inventory of trees located within the Town owned maritime forest and creating of GIS database for analysis to include trees (species, sizes, condition), buffers, parcel boundaries, OCRM setback lines and zoning data.

Isle of Palms Water & Sewer System Improvements, Isle of Palms Water & Sewer Commission, Charleston County, SC, Surveyor-in-Charge of surveys for multiple projects on the Isle of Palms over the period of 22 years. Surveys have included route surveys for both water and sewer projects, boundary and topographic surveys of treatment plant and pump station sites, and easement platting.

Camp Hall Gas Main, S.C. Electric & Gas Company; Berkeley & Dorchester Counties, SC Surveyor-in-Charge of preliminary surveys for design of a 5-mile gas main, preparation of easement (17) plats, staking for construction and GPS data collection of pipe data during construction and preparation of and entry into GIS.

Poplar Grove Gas Main, S.C. Electric & Gas Company; Charleston County, SC. Surveyor-in-Charge of preliminary surveys for design of a 3-mile gas main, preparation of easement (13) plats, staking for construction and GPS data collection of pipe data during construction and preparation of and entry into GIS.

S.C Hwy. 170 Gas Main Relocation, S.C. Electric & Gas Company; Beaufort County, SC. Surveyor-in-Charge of GPS data collection of pipe data during construction and preparation of and entry into GIS.

SCE&G PeeDee 6-inch Gas Transmission Main Phase 1, Horry County, SC, Surveyor-in-Charge of preliminary surveys for design of a 3.5-mile gas main, preparation of easement (32) plats, staking for construction and GPS data collection of pipe data during construction and preparation of and entry into GIS.

McKewn Plantation Phase II Pump Station, Dorchester County, SC, Survey Manager for preliminary surveys for design of a new pump station with 6,800 feet of 10-inch diameter force main..

Cane Bay Pump Stations, Berkeley County, SC, Survey Manager for preliminary surveys for design of four pump stations and associated 42,900 linear feet of force mains and platting of twelve easements across private property..

Central Berkeley Wastewater Treatment Plant Flow Diversion West, Berkeley County, SC Survey Manager for preliminary surveys for design of proposed Pump Stations #111 and #112 including 40,000 linear feet of associated force mains.

KEN E. NAGEL, PE | PROJECT ENGINEER

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EDUCATION

BS, Civil Engineering, 1991, Georgia Institute of Technology

PROFESSIONAL REGISTRATIONS

Professional Engineer in SC, NC, GA, TX
Level II Erosion and Sedimentation Control
Certified
Certified Erosion and Prevention and
Sediment Control Inspector

PROFESSIONAL AFFILIATIONS

- APWA, Member
- ASCE, Member
- Society of American Military Engineers, Member

CORE COMPETENCIES

- Project Management
- Drainage Improvements
- Utility Infrastructure Relocations
- Utility Master Planning
- Roadway Improvements
- Bike & Pedestrian Improvements
- Water/Sewer Modeling
- Sanitary Sewer Evaluations
- Sanitary Sewer Rehabilitations
- Funding Assistance
- Public Outreach/Speaking

Ken is a Project Manager/Engineer who has over 26 years of experience designing and permitting a variety of road and drainage improvement projects primarily located in the coastal areas of South Carolina. These road and drainage improvement projects have included the design of storm drainage systems, grading and paving design for roads and pathways/sidewalks, and crosswalk designs. He has provided similar services to Charleston County since 2007.

PROJECT EXPERIENCE

2006 Folly Beach Drainage Improvements, Charleston County, Folly Beach, SC, Project Engineer for the completion of drainage improvements near the intersection of West Hudson Avenue with 3rd Street West on Folly Beach. The drainage issue consisted of low-lying areas along West Hudson Avenue, which didn't drain adequately, sometimes flooding West Hudson Avenue. Project consisted of installation of a piped system to convey stormwater from the intersection to an existing drainage canal. The scope included survey, conceptual design phase, preliminary and final design phase, utility relocation design and coordination, and permitting assistance with the Town of Folly Beach, SCDOT, and SCDHEC-OCRM.

October 2015 Flood, Public Assistance Support, Charleston County, SC, Project Engineer assisting Charleston County in recovery and mitigation work resulting from the devastating October 2015 flood event that dropped as much as 27 inches of rain in some parts of the County. To date, services have included drainage system damage assessments (three regional systems and five canals), road damage assessments (60 different roads), repair (permanent and mitigation) cost estimating, GIS data management and coordination, FEMA reimbursement documentation (including hazard mitigation funding applications) preparation of bid documents, procurement support, construction engineering and inspections, and project close-out.

Forest Acres Drainage Improvements, City of Charleston, SC, Project Engineer for the design of drainage improvements for the Forest Acres and 5th Ave Drainage Basins in the West Ashley area of the City of Charleston. The project includes conceptual, preliminary, and final design of the basin's main outfall system. The proposed improvements include over 2,500 linear feet of box culvert

improvements and 2,000 linear feet of channel improvements in the 450-acre watershed. Project responsibilities included coordination of survey and design activities; utility relocation design and coordination; permit coordination with the USACE, OCRM and SCDOT; public bid procurement, contract administration, and construction monitoring.

Transportation Sales Tax (TST) Drainage Improvements, Charleston County RoadWise, Various Locations, SC, Project Manager/Engineer for the completion of multiple road and drainage improvement projects including Folly Beach (4th Street West/West Ashley Ave, 3rd Street at East Huron Ave, 6th Street East, and 10th Street East), Isle of Palms (Lauden St/30th Ave, Sparrow Drive), Sullivan's Island (Stations 19 and 22), Johns Island (Legareville), McClellanville (Pinckney Street and North Alert Road), and six areas located within the Town of Lincolnville, SC. The scope of work consisted of providing design and permitting services including survey, preliminary and final design, utility relocation design and coordination, and permitting coordination with the Corps of Engineers, SCDOT, and SCDHEC-OCRM.

Morrison Street Drainage Improvements, Charleston County, McClellanville, SC, Project Engineer for the completion of drainage improvements near the intersection of Morrison Street (S-10-1191) with Baker Street in McClellanville, South Carolina. Project consisted of installation of a piped system to convey stormwater from the north side of Morrison Street to the south side, discharging to Jeremy Creek. The scope included survey, conceptual design, preliminary and final design, preparation of drainage easement plats, and permitting coordination with the Town of McClellanville, SCDOT, and SCDHEC-OCRM.

Parkers Ferry/South Santee Drainage Evaluations, Charleston County Public Works, Charleston County, SC, Project Engineer for evaluating various alternatives for alleviating flooding in two rural areas of Charleston County. For the South Santee Drainage Evaluation, we assisted the County in identifying, mapping, and prioritizing areas of the roadside drainage systems requiring maintenance for completion by the SCDOT. For Parkers Ferry, we assisted the County in identifying and resolving structural flooding issues resulting from an earthen access road located in adjacent wetlands. Tasks included coordination of wetland permitting associated with the installation of culvert cross drains, as well as coordination of land appraisal associated with acquisition of construction and maintenance easements.

BRIAN DURHAM, GISP | GIS MANAGER

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Mt. Pleasant, SC 29464

durham.b@thomasandhutton.com

843-849-0200 Office
843-725-5275 Direct

EDUCATION

BS, Geography, 2007, Appalachian State University
MS, Energy Policy & Climate, 2019, Johns Hopkins University

PROFESSIONAL REGISTRATIONS

Geographic Information Systems Professional (GISP)

PROFESSIONAL AFFILIATIONS

American Society of Adaptation Professionals

American Association of Geographers

CORE COMPETENCIES

- GIS Web-Applications
- Mobile GIS
- ESRI® ArcGIS 10.x
- ESRI® 3D & Spatial Analyst
- ESRI® Collector
- Spatial Data Analysis
- Map Standards Creation and Implementation
- 3-Dimensional Modeling
- Data Acquisition
- Database Design
- Data Organization
- Image Processing
- Map Series Creation
- AutoCAD Civil 3D

Brian Durham has 11 years of professional GIS experience. He works with organizations to determine how data can be utilized to make smarter decisions and improve efficiency. Brian excels in geospatial analysis and management, serving clients in a wide variety of fields in both the public and private sectors.

PROFESSIONAL AWARDS

American Council of Engineering Companies of South Carolina Engineering Excellence Award - Isle of Palms Water & Sewer Commission GIS & Framework

PROJECT EXPERIENCE

Old Village Watershed Study – Phase 1, Town of Mt. Pleasant, SC, GIS Manager for a detailed study and improvement recommendations for the Old Village watershed. Responsible for designing a data collection workflow that would allow surveyed data to integrate seamlessly with existing Town of Mt. Pleasant GIS data. The project involved the collection and study of data including reports of flooding, service requests, FEMA flood claims, and construction permits. A capacity analysis was performed for the existing stormwater infrastructure, which was then assigned a level-of-service for existing and future runoff conditions. The basins/drainage systems were scored and prioritized to identify the most critical basins in need of improvements.

Charleston County Disaster Response, Charleston County, SC, Project involved studying approximately 300 roads needing repair after the October 2015 South Carolina flooding. All roads elevations were analyzed to locate sections below standard and determine scope of repairs. Reports were created for each road including station locations, Flood Hazard Zones, and construction strip exhibits. Data was added to geothinq, a GIS web application which allowed users access to all geographic aspects of each project and georeferenced photographs from site visits.

Isle of Palms Water and Sewer Commission (IOPWSC), Isle of Palms, SC, GIS Analyst for developing a GIS database and mobile application that serves as a centralized water/wastewater utility information system for the IOPWSC. The mobile application allows field personnel to view data in a live web application, collect field data, view and complete service & work orders in the field, and post

data to a SDE database. Front office personnel, operators, and managers are given the ability to work and communicate together seamlessly and in real time.

Berkeley County Water and Sanitation Department GIS, Berkeley County, SC GIS Manager for processing a backlog of dozens of water & sewer project as-builts for the County's Water and Sanitation Department. This backlog was leading bottlenecks in work and service order management. T&H met with the Department to understand their existing data schema and develop a process to convert CAD as-builts to GIS data. This data was delivered to the County for seamless integration with the County's existing utility data inventory, eliminating the backlog.

Stormwater Inventory, City of Augusta, GA, Designed stormwater geodatabase and mobile GIS for field data collection. As the collected field data was post-processed, the updated inventory was immediately viewable for interested parties in a real-time web-based GIS.

3-Dimensional Visualization/Land Use Planning, Johnnie Dodds Boulevard, Mount Pleasant, SC, GIS Analyst for creating 3-dimensional model of Johnnie Dodds Boulevard with hypothetical buildings to determine the visual impact of allowing an increase in building height along the corridor and to facilitate land use planning initiatives.

Murrells Inlet Water Quality Study, Murrells Inlet, SC, Assisted participating parties (Georgetown County, Horry County, Surfside Beach, Coastal Carolina University and MI 2020) with analysis of drainage areas and determining contributing areas for each water quality monitoring station being sampled by MI 2020. Work performed using techniques developed for analyzing GIS data with ArcGIS 9.3 Spatial Analyst Extension.

JENNIFER HAYES, PE, LEED AP, CPM | STRUCTURAL ENGINEER

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Mt. Pleasant, SC 29464

hayes.j@thomasandhutton.com

843.849.0200 Office
843.725.5292 Direct

EDUCATION

BS, Civil Engineering, 2000, Virginia Tech

PROFESSIONAL REGISTRATIONS

Professional Engineer in SC, NC, FL
LEED Accredited Professional
Certified Project Manager

CORE COMPETENCIES

- Project Management
- Structural Engineering
- Construction Management & Oversight
- Failure and Deficiency Analysis

Jen has 18 years of experience, including analysis, design, and construction management of federal, commercial, healthcare, municipal, educational, industrial, and residential structures. Her experience with existing structures includes failure and deficiency analysis, as well as historic structure analysis. Jen is a LEED Accredited Professional with detailed knowledge of sustainable design approaches, as well as energy conservation measures. She is also a Certified Project Manager.

PROJECT EXPERIENCE

Shem Creek Public Park, Mount Pleasant, SC, Thomas & Hutton performed design and construction oversight of phase 1 of this project in 2010 including at pile supported wooden boardwalk, public restroom facilities, fixed and floating dock systems and covered shade structures. Phase 2 was completed in June 2016 and included the planning, permitting, design and construction services for a new ADA accessible 1,200-linear foot concrete pile supported boardwalk along the edge of Shem Creek with a bridge, floating docks and pierheads. Phase 2 included extensive interaction and coordination with the restaurants and owners of the properties adjacent to the proposed boardwalk, as well as regulatory agencies. Phase 3 of the project to include a pedestrian crossing of the creek and development of a park, is currently underway.

Oyster Point Trip Wall, Mount Pleasant, SC, Structural Engineer for the design and construction services for a 3,000-foot long aluminum sheet pile trip wall. The

purpose of the trip wall is to trip the waves during flood events, in order to protect the inland structures from damages. Design includes soil considerations, flood and hydraulic calculations, scour considerations, and agency interaction with FEMA to produce LOMAR and CLOMAR.

Forest Trails Wastewater Treatment Plant Replacement, Isle of Palms Water & Sewer Authority, SC, Structural Engineer for the design and detailing of the concrete process structures and concrete/masonry building to support the replacement of the wastewater treatment plant. The process structures include an elevated concrete platform for the primary screen equipment and a divided concrete treatment basin with secondary screen support. The blower and operations building is a 2-story flood-proofed structure and is a combination of concrete and masonry. There is a monorail system supported by the building roof system for removal of the membranes. All main structures are pile supported.

Cainho Pump Station, Charleston, SC, Structural Engineer for the design and construction services for a new 2400-gpm pump station. Cast in place concrete structures included a 35-foot deep wet well and a 20-foot deep dry well. Also included was a partially enclosed steel building.

Waterfront and Marine Structures, Charleston, SC, Structural Engineer for various analyses/assessments, designs, and construction oversight for waterfront and marine structures in Charleston and surrounding areas. Structures include bulkheads/seawalls, revetments, and other erosion control systems, docks, pier heads, floating dock systems, and wharves. Ongoing.

Carolina Forest Boulevard, Myrtle Beach, SC, Structural engineer for the design of new two-lane concrete bridge with pedestrian walkway. Bridge is supported by concrete piles, cast in place concrete pile caps, cast in place concrete slab for deck.

Omni Industrial Park Culvert, Berkeley County, SC, Structural Engineer for the design and detailing of the bottomless culvert system to span wetland and creek below new roadway (AASHTO loading). A scour analysis was performed on the waterway, the results of which were used to design the walls and foundation. Various foundation systems were designed for consideration, including a pile-supported stem wall, concrete spread footings, and concrete footing system with soil improvements.

St. John's Yacht Harbor, City of Charleston Bridge, Charleston County, SC, Structural Engineer for various structural services for remedial action for severely deficient concrete bridge supported by timber piles. Performed a condition assessment and analysis with recommendations for immediate action. Completed a report detailing five different repair and replacement options, including preliminary design, cost estimates, schedule estimates, pros and cons for each option. Worked with contractors and permitting agencies.

**Previous experience with prior employer(s)*

BRYAN TAYLOR SHIVER, P.E.

DEPARTMENT MANAGER, GEOTECHNICAL SERVICES

OFFICE LOCATION: CHARLESTON, SC

PROFESSIONAL EXPERIENCE

Mr. Shiver is the Geotechnical Services Department Manager and a Senior Project Engineer in Terracon's Charleston, SC office. Over his 12 year career, Mr. Shiver has gained experience on various types of geotechnical assessments including water/wastewater investigations, residential, commercial, industrial, and transportation projects. Mr. Shiver has also been involved in environmental site assessments as well as construction oversight and quality control on many of his projects.

PROJECT EXPERIENCE

Water and Wastewater Projects

Managed several water and wastewater facility projects while becoming familiar with their unique foundation support requirements. These include below grade construction, buoyancy, and groundwater control. Additionally, investigated pump station and pipeline projects gaining expertise in their design and construction along with long term corrosion effects.

Notable projects:

- Cainhoy Plantation Pump Station, Charleston, SC
- Central Berkeley WWTP Pump Station, Moncks Corner, SC
- West Ashley Pump Station, Charleston, SC
- Dorchester Pump Station #67, Summerville, SC
- Ravenel Pump Stations 3 and 4, Ravenel, SC
- Santee Cooper Water Treatment Facility, Moncks Corner, SC
- Cherry Point Water Reclamation Facility, Jasper County, SC
- Lower Berkeley Wastewater Treatment Facility, Goose Creek, SC
- Upper Berkeley Wastewater Treatment Facility, Goose Creek, SC
- Charleston County Water and Sewer Pipeline Improvements, Charleston County, SC
- Mount Pleasant Water Systems Saddle Valve Corrosion Study, Mt Pleasant, SC

Education

M.S., Civil Engineering, Auburn University, 2007

B.S., Civil Engineering, Auburn University, 2002

Registrations

Professional Engineer: South Carolina: #27816

Awards

*ASCE South Carolina Section
Young Civil Engineer of the Year
2010-2011*

Affiliations

American Society of Civil Engineers

Charleston Civil Engineers Club

Earthquake Engineering Research Institute

National Society of Professional Engineers

Pile Driving Contractors Association

Work History

2010-Present

*Geotechnical Department Manager
Terracon, North Charleston, SC*

2009-2010

*Senior Staff Engineer
WPC, A Terracon Company
North Charleston, SC*

2005 - 2009

*Staff Geotechnical Professional
WPC, Inc., North Charleston, SC*

Research

DCP-CPT-DMT correlations in the Charleston, SC area

Liquefaction Remediation using Micro Particles

Embankment Settlements over Soft Soils Consolidation of High Plasticity Organic Clays (Pluff Mud)

Geotechnical Earthquake Engineering

Pile Soil Interaction

Will Salters, M.B.A., CFM

SENIOR SCIENTIST

PROFESSIONAL EXPERIENCE

Mr. Salters is a Senior Scientist with 16 years of professional experience with specific expertise in environmental planning, coastal policy, floodplain management, hazard mitigation planning, emergency management and regulatory permitting. Driven by opportunities to connect technical science with state and local policy, Mr. Salters has dedicated his career to promoting and protecting fragile coastal environments and has emerged as one of the most trusted, respected and well-connected leaders in his field throughout South Carolina and the southeast region.

PROJECT EXPERIENCE

South Carolina's Coastal Planner, CFM – Charleston, South Carolina

Program manager for South Carolina Department of Health and Environmental Control's (SCDHEC) Office of Ocean and Coastal Resource Management (OCRM). Fostered relationships, built capacity and provided direct technical assistance to state and municipal governments focusing on beachfront and estuarine shoreline management, floodplain management, coastal hazards, mitigation planning, resiliency planning and water quality improvement. Advanced the policy goals of South Carolina's Coastal Zone Management Program and developed and implemented 5-year programmatic strategies including enhancing FEMA's Community Ratings' System (CRS) in local beachfront communities in South Carolina. Mr. Salters is a proven leader of interdisciplinary teams demonstrating a unique ability to build partnerships, communicate, collaborate and work effectively with public and private stakeholders.

Previous Chair and South Carolina Liaison, Governor's South Atlantic Alliance's Disaster Resilient Communities Issue Area Technical Team- South Carolina/Southeast Region

Appointed by Governor Haley as South Carolina's Liaison on the Governor's South Atlantic Alliance's Disaster Resilient Communities Issue Area Technical Team. Charged with enhancing the understanding of ocean and weather dynamics and improving prediction, observation and forecasting capabilities for both episodic and chronic impacts from weather and climate change. Conducted regional and state-specific vulnerability assessments. Developed and implemented adaptation and mitigation strategies for climate change impacts. Improved post-disaster redevelopment planning for coastal communities.

Williamsburg Regional Hospital FEMA NEPA Environmental Assessment- South Carolina

Project Lead and Author for the preparation of an Environmental Assessment (EA) prepared in accordance with the National Environmental Policy Act (NEPA) of 1969, the Council on Environmental Quality (CEQ) regulations implementing NEPA (40 Code of Federal Regulations [CFR] Parts 1500 through 1508), and FEMA regulations for NEPA compliance (FEMA Management Directive 108-1). The purpose of the EA is secure federal funding for the development of the new hospital. FEMA must fully consider the environmental consequences of actions proposed for federal funding. The purpose of the EA is to meet FEMA's responsibilities under NEPA and to determine whether to prepare a Finding of No Significant Impact (FONSI) or a Notice of Intent (NOI) to prepare an Environmental Impact Statement (EIS) for the proposed project.

PERMITTING AND REGULATORY EXPERIENCE

Mr. Salters has a diverse professional experience specializing in environmental consulting, OCRM regulatory compliance and review and National Environmental Policy Act (NEPA) site investigations, technical writing and site assessment. As a project manager, Mr. Salters has led numerous wetland delineations and permitting of critical and non-critical wetlands, regulatory interaction report preparation and interagency liaising.



EDUCATION

Master of Business Administration,
Environmental Policy and
Management, Florida Atlantic
University, 2004

Bachelor of Science, Environmental
Economics and Resource
Management, University of
Georgia, 2002

APPOINTMENTS

Founding Chair, Coastal South
Carolina's Community Ratings
System (CRS) Users Group

Advisory Committee, Charleston
County's Hazard Mitigation Plan

Previous Chair and SC Liaison,
Governor's South Atlantic
Alliance's Disaster Resilient
Communities Issue Area
Technical Team

REGISTRATIONS

Certified Floodplain Manager
Association of State Floodplain
Managers

PUBLICATIONS

Blue Ribbon Committee on Shoreline
Management's Final Report:
Recommendations for improved
beachfront management in South
Carolina, 2013

Adapting to Shoreline Change: A
Foundation for Improved
Management and Planning in
South Carolina, 2010

South Florida Environmental Report,
2006-2008

WORK HISTORY

Terracon Consultants, Inc., Senior
Scientist, 2018 to Present

South Carolina Department of Health
and Environmental Control's
OCRM, Coastal Planner, 2008-
2018

South Florida Water Management
District, Environmental
Analyst/Environmental Analyst II/
Project Manager, 2002-2008

Andy Ruocco, M.S., PWS, LEED AP BD+C

ENVIRONMENTAL DEPARTMENT MANAGER

PROFESSIONAL EXPERIENCE

Mr. Ruocco is an Environmental Department Manager with 17 years of professional experience. His education and environmental and regulatory compliance experience have resulted in the development of specialized multi-disciplinary skills for use on wetland disturbance, urban and water development, transportation and industrial development, and corridor assessment/restoration projects. His areas of expertise include project management involving Section 404/401 Clean Water Act permitting, Mitigation Analysis/Design, Development of complex Practicable Alternatives Analyses to support permitting for various large-scale industrial projects, transportation projects, utility rights-of-way, and commercial developments. Related areas of expertise include Threatened and Endangered Species Surveys, Habitat Assessments, NEPA Documentation, Environmental Site Assessments, Subsurface Site Investigations, Environmental Permitting and Regulatory Compliance, and Soil & Groundwater Remediation. Mr. Ruocco serves as an Authorized Project Reviewer (APR) for Natural Resource services and Phase I Environmental Site Assessments conducted as part of Terracon's quality control process.

PROJECT EXPERIENCE

Camp Hall Commerce Park – Berkeley County, South Carolina

Project manager for 404/401 CWA permit application, development of Permittee-responsible Mitigation Plan (PRM), Compensatory Mitigation for Losses of, Aquatic Resources; Final Rule, and preparation of environmental documentation. Calculated various mitigation scenarios for each alternative and lead the permitting documentation, which included preparation of a Practicable Alternative. The project involved coordination with regulatory agencies including USACE, SCDHEC, SHPO, EPA, SCDNR, USFWS, NOAA–NMFS and local government and community representatives, and environmental stakeholders. Other services conducted included a cultural resource survey, various wetland delineations, and protected species surveys.

Williamsburg Regional Hospital FEMA NEPA Environmental Assessment- South Carolina

Manager for the preparation of an EA prepared in accordance with NEPA, CEQ regulations, and FEMA regulations. The purpose of the EA is to secure federal funding for the development of the new hospital, meet FEMA's responsibilities under NEPA, and to determine whether to prepare a FONSI or NOI to prepare an EIS for the proposed project.

Grainger Generating Station Wetland Mitigation Bank Planning – South Carolina

Project manager for the planning and establishment of a mitigation bank to support a local energy provider and related economic development projects. Planning and preparation for the mitigation bank included mitigation calculations to determine potential mitigation credits available for sale, coordination with the Interagency Review Team (IRT), construction plans, hydrologic investigations, wetland and WoUS delineations, monitoring, conservation easement evaluation, long-term stewardship evaluation and coordination, and preparation of a mitigation banking prospectus.

South Carolina Inland Port Dillon – Dillon County, South Carolina

Project manager working directly for the South Carolina Ports Authority (SCPA) providing Individual 404/401 CWA wetland permitting and development of a PRM to offset the wetlands and WoUS impacts associated with the development of the South Carolina Inland Port Dillon. The permitting support included preparation of permit drawings to meet USACE submittal standards and calculation of mitigation credits requirements using the USACE Charleston District's Compensatory Mitigation Guidelines. Developed a PRM plan that consisted of preservation and hydrologic enhancement of an approximately 75-acre property located within the floodplain of the Little Pee Dee River to offset the impacts associated with the SCIPD project. The project involved coordination with regulatory agencies including USACE, SC SCDHEC, and SCDNR.



EDUCATION

Master of Science, Environmental Science, College of Charleston, 2007

Bachelor of Science, Biological Sciences, University of South Carolina, College of Science and Mathematics, 2000

REGISTRATIONS

Professional Wetland Scientist
Society of Wetland Scientists

LEED Accredited Professional

Licensed Asbestos Building Inspector
/ SC

Licensed Well Driller / SC

Certified Erosion Prevention
Sediment Control Inspector

CERTIFICATIONS

40 Hour HAZWOPER Certification

10 Hour OSHA Construction
Certification

30 Hour OSHA Construction
Certification

NEPA and Transportation Decision
Making Process provided by
National Highway Institute, 2013

NEPA Cumulative Effects Analysis
and Documentation provided by
the Shipley Group, 2012

WORK HISTORY

Terracon Consultants, Inc., Staff
Scientist / Project Manager /
Environmental Manager, 2005 to
Present

South Carolina Department of Health
and Environmental Control,
Environmental Manager I, 2001-
2005

EDWARD J. FERNANDEZ, CFM

Senior Management Consultant / Urban Planner



An urban planner with a focus on helping communities withstand, respond, and adapt to the impacts of natural hazards. Supports clients to fund initiatives to improve their natural hazard resilience.

EDUCATION

MSP Urban & Regional Planning,
Florida State University 2011
BS Political Science, Florida State
University 2007
BS Social Sciences, Florida State
University 2007
Certificate in Urban Design, Florida
State University 2011

YEARS OF EXPERIENCE

Total – 9

With ARCADIS – 8

PROFESSIONAL REGISTRATIONS

Certified Floodplain Manager – FL
Certified Project Manager - Arcadis

PROFESSIONAL ASSOCIATIONS

Association of State Floodplain
Managers
American Planning Association
Natural Hazards Mitigation
Association
State of Florida, State Hazard
Mitigation Advisory Team

PUBLICATIONS AND PRESENTATIONS

Hazard Mitigation For Utilities:
Forming Partnerships For
Leveraging Resources And
Funding Opportunities WSC – St.
Louis, MO; September 2012
Implementing Hazard Mitigation for
Water and Wastewater Utilities –
FEMA EMI - FEMA 2018 Hazard
Mitigation Stakeholders Workshop

PROFESSIONAL TRAINING

FEMA L212, Unified Hazard
Mitigation Assistance –
Developing Quality Application
Elements
FEMA L213, United Hazard
Mitigation Assistance – Application
Review and Evaluation
FEMA L-276 and G-278, Benefit-
Cost Analysis (Advanced)
National Incident Management
System (NIMS) 100b, 200b, and
700(a)
FEMA Hazus Loss Estimation

Edward J. Fernandez specializes in disaster planning, floodplain management, funding, and grants management. Mr. Fernandez provides ongoing support to several state, local, and non-profit organizations with grant application development and management. Mr. Fernandez has extensive experience developing Hazard Mitigation Assistance (HMGP/PDM/FMA) applications and 406 Hazard Mitigation Proposals, with a specialization in benefit-cost analysis. He has also developed methods for post-disaster loss avoidance assessment, in order to analyze return on investment for flood and wind hazard mitigation projects.

Project Experience

Main Road Drainage Improvement – Charleston County, SC

Project lead for the development of a Hazard Mitigation Grant Program (HMGP) application under DR-4241 for a roadway elevation project for Main Road in Charleston County. Worked with the project team to submit complete and a competitive grant application to the South Carolina Emergency Management Division (SCEMD) which was successful in obtaining funding from FEMA.

Wastewater Infrastructure Relocation and Floodproofing – Isle of Palms Water and Sewer Commission

Project lead for the development of a HMGP application under DR-4241 for the relocation, floodproofing, and consolidation of service of the Wild Dunes and Forest Trails WWTP. Worked with the project team to submit complete and a competitive grant application to the South Carolina Emergency Management Division (SCEMD) which was successful in obtaining in funding from FEMA.

Multi-Basin Stormwater Drainage Improvement Project – Sullivan's Island, SC

Project lead for the development of a HMGP application under DR-4241 for stormwater improvements for Station 18/Atlantic Ave Basins and Marshall Boulevard/Brownell Avenue Basins. Worked with the project team to submit complete and a competitive grant application to the South Carolina Emergency Management Division (SCEMD) which was successful in obtaining funding from FEMA

National Disaster Resilience Competition - City of Norfolk, Virginia

\$120M Winning National Disaster Resilience Competition Application. Supported the City of Norfolk in developing environmental, social, and economic development solutions that support adaptation to sea level rise and prevent repetitive loss in low to moderate income areas of the community. Conducted a Benefit Cost Analysis to quantify social, environmental, economic, and resiliency benefits to justify public expenditure.





SUB-CONSULTANTS

Thomas & Hutton continues to foster great working relationships with teaming partners throughout the Southeast. Our sub-consultants for this project are below. We have worked extensively in the past with both sub-consultants on similar types of projects.



Since 1965, Terracon has evolved into a successful multi-discipline firm specializing in environmental, facilities, geotechnical, and materials. Terracon has experience with wetland permitting issues and geotechnical evaluations of geologic and groundwater conditions relevant to the design and construction of drainage improvement alternatives. The firm has a reputation for providing a timely response, coupled with clear and concise consultation, which reduces project delays.

Terracon's Charleston office has a team of geotechnical engineers who are intimately familiar with the unique soil conditions on the South Carolina coast. These soil conditions generally contain soft alluvial clays, loose sands, and high groundwater. These conditions are further complicated with high seismicity. Excessive settlements, liquefaction, weak subgrade, and site preparation difficulties are common in this region. Failure to accurately address these issues during the design phase may lead to extensive construction delays and significant costs. With a local geotechnical presence, Terracon has excellent understanding of the properties of these soils because of their many years of experience working in this challenging environment. Terracon has performed wetlands delineation and permitting on various properties. Working together, Terracon and Thomas & Hutton were able to produce a permit application for an individual permit that was authorized by the USACE and the State of South Carolina within four months following submittal of the permit application (typically a one-year process). The heavy industrial site project involved substantial coordination with regulatory agencies including USACE, SCDHEC, and SCDNR.

Terracon will be responsible for geotechnical engineering services, wetlands/critical areas science services, and permitting assistance/grant funding advising services.



Arcadis is a global natural and built asset design and consultancy firm that provides services in infrastructure, water, environment and buildings. They deliver services throughout the entire value chain – from strategic advice, project management, planning, design and implementation, to maintenance and total lifecycle operation. Their reputation is built on a deep understanding of client needs, combined with their knowledge and experience. With over 27,000 people, Arcadis has built an international network that enables us to serve their local clients on a global basis. Some of the strongest services that Arcadis provides is pursuit of funding, grant management, and audit support. Their funding team being presented to the City of Isle of Palms evaluates, prepares and submits project applications for grants and low interest loans. They have demonstrated success in obtaining over \$4 billion in funding over the past five years for their clients. Arcadis is committed to help cities to navigate towards a more resilient future through supporting the transition from their resilience strategy to funding and implementation.

Arcadis will be responsible for grant funding advising services.

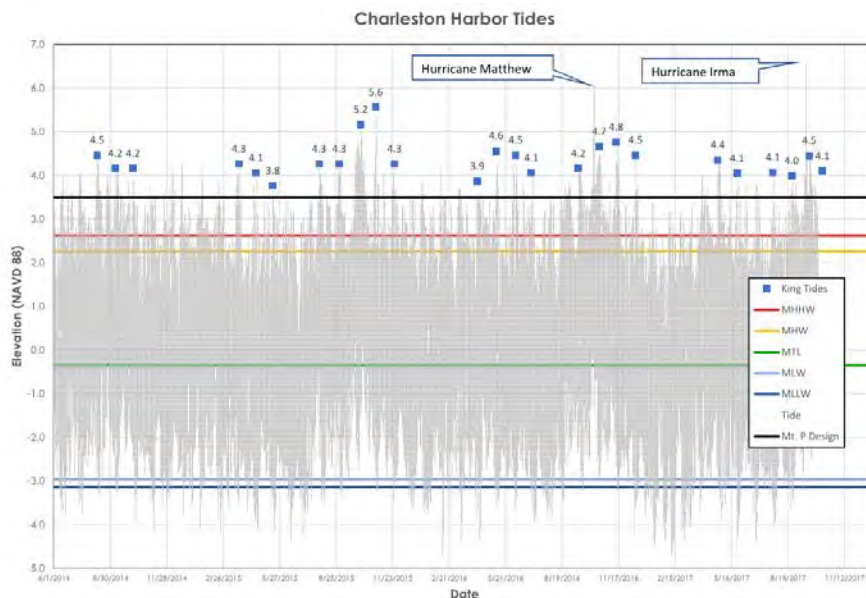




PROJECT UNDERSTANDING

The City of Isle of Palms (the City), like many South Carolina coastal municipalities, is experiencing increased occurrences of flooding due to heavy rainfall events, extreme high tides, sea level rise, high-water table conditions, and more intense coastal storms. These conditions, combined with an inadequate drainage system, have created flooding conditions throughout the City. In addition, new development and redevelopment throughout the island community can result in higher amounts of impervious surfaces (rooftops, driveways, parking areas, etc.) resulting in increased stormwater runoff volume – which only makes the flooding conditions worse. All these contributing factors will continue to worsen over time and cause additional flooding if not addressed.

In addition to these physical and environmental issues, the City is faced with identifying viable funding for delayed maintenance and improvements to the drainage system. The existing drainage system outside of Wild Dunes resort is principally owned and “maintained” by the South Carolina Department of Transportation (SCDOT). The SCDOT has traditionally provided minimal maintenance of the system, but has been reluctant to make improvements. Most past improvements have been completed under contracts administered by Charleston County as funds were available. These projects, though helpful, generally only address a specific location or condition and do not address the larger neighborhood or island-wide issues. Other potential funding sources (particularly many state and federal grant programs) require potential applicants to provide a detailed study of flooding conditions and detailed designs of projects in order to be competitive for receiving grant funding.



To begin addressing flooding in three of the City’s drainage basins, the City is soliciting proposals from qualified consulting firms to study and design improvements to the outfalls of the basins. The three basins/outfalls include 30th Avenue, Forest Trails, and 41st Avenue

Please see the attached **Project Area Map** and **Outfall Map** included at the end of this section for the limits of the project.

We understand that the City is seeking the services of a qualified professional engineering firm to design and oversee improvements to the three identified outfalls to include surveying, designing, permitting through all applicable agencies, developing bidding package, and overseeing construction. We further understand that the City’s goals for this project are to:

- Identify the appropriate area where the back of the island should be sealed from the intrusion of tidal waters from backing into the system
- Design and permit drainage outfall systems that will seal the tidal water out, while allowing stormwater to exit
- Design and size appropriately to provide for future drainage improvements within the basins associated with each of the three outfalls
- Design to anticipate a reasonable expectation of sea level rise, an increase in impervious surfacing on the island, and soil saturation before storms
- Design to a level that would have kept flood waters associated with Hurricane Joaquin from damaging houses



Thomas & Hutton is well suited to conduct the requested services and provide the City with the necessary consulting to complete the projects. With some minor sub-consultant support (in which we have worked with successfully on similar projects), we believe our team is best qualified to assist the City in achieving their goals for this project. We understand that there will need to be multiple tasks completed for this project, including data collection, basin studies, alternatives evaluation, improvement recommendations, engineering design, plan production, permitting assistance, cost estimating, grant funding assistance, project phase planning, project scheduling, and possibly additional services, including bid phase and construction phase services. Our local Thomas & Hutton team members and highly qualified sub-consultants can address all these tasks efficiently and cost-effectively.

Drainage infrastructure within the study area generally includes some closed storm drain systems (generally of small diameter, i.e. 12- to 18-inch diameter pipes), roadside swales and driveway pipes, and ditches. The study area for this project includes those areas draining to the three outfalls. All of the outfalls are tidally influenced from the Intracoastal Waterway (ICWW). Thomas & Hutton has mapped the existing drainage systems (based on available data and topography) and developed preliminary basin maps (see the **Project Area Map** at the end of this section).

PROJECT APPROACH

The City's Phase 3 Drainage Outfall Design and Permitting project will consist of the necessary services needed to accomplish the City's goals for the project. Our proposed project approach is structured around the scope of services outlined in the Request for Proposals and has been extensively tailored based on our past experience and professional judgment. We understand that this study is a collaboration with the City (and other stakeholders) and we can modify our approach quickly, as necessary, to meet the needs and requirements of all involved. Our team can adapt quickly to unexpected conditions and keep the study on track to meet its goals and schedule.

Our proposed approach includes the following tasks:

- Existing Data Collection and Analysis (City Scope of Work Item 1)
- Survey (City Scope of Work Item 2)
- Study, Alternatives Analysis, and Recommended Outfall Improvements (City Scope of Work Items 3 and 4)
- Engineering Design and Plans Preparation (City Scope of Work Item 5)
- Permitting (City Scope of Work Item 6)
- Opinion of Probable Construction Cost (City Scope of Work Item 7)
- Funding Assistance (City Scope of Work Item 8)
- Project Phasing Plan (City Scope of Work Item 9)
- Project Schedule Development (City Scope of Work Item 10)
- Project Administration and Meetings (City Scope of Work Item 11)
- Bid Phase Services (City Scope Alternate #1)
- Construction Phase Services (City Scope Alternate #1)

To allow the City to assess our proposed approach and qualifications, we have depicted major tasks and sub-tasks, provided an explanation or description of some of the proposed tasks, as well as additional information as to the exact procedures, techniques, and software that we propose to use. We are confident in our ability to provide the City with quality analyses, findings, and deliverables in a timely and efficient manner.

Existing Data Collection and Analysis (City Scope of Work Item 1)

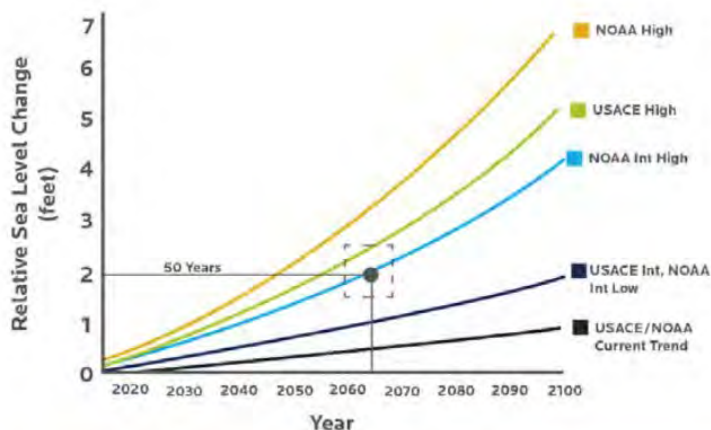
Thomas & Hutton will maximize the use of available data through a comprehensive review and compilation of existing records and information sources, including, but not limited to, City-provided data, documents and photos of flooded areas, drainage service requests and citizen complaints history, Geographic Information System (GIS) mapping data, existing stormwater system inventory (already acquired from Charleston County), previously conducted hydrologic and



hydraulic (H&H) studies, available aerial photographs, plans/computations for constructed projects, literature, FEMA claims records, and others.

Thomas & Hutton will collect additional data, including useful GIS data for the study area, but will most often rely on our extensive and current in-house library of GIS data, as most of it is currently housed in our customized geothinQ tool. This includes, but is not limited to, FEMA flood data, soils, topography (digital elevation model and contours), aerial photography, roads, utilities, building footprints, wetlands, past hurricane imagery, sea level rise projections, and maximum storm surge potential.

We do know that LiDAR topographic data was recently (2017) collected for Charleston County by SCDNR. This data has not been publicly released yet, but we believe the data could be useful in the study of drainage conditions for the three outfalls. We will attempt to collect this data from Charleston County or SCDNR. In addition, the water and sewer utilities in and around the project area may be impacted by the outfall improvement projects (or future projects in the contributing basins). The IOP Water and Sewer Commission (IOPWSC) does have a GIS mapping data for its infrastructure that can be used as part of this project.



Planning parameters for 50-year outlook, based on sea level change projections by U.S. Army Corps of Engineers and NOAA (Charleston, SC).

Survey and Wetlands/Critical Area Delineations (City Scope of Work Item 2)

Thomas & Hutton will provide the necessary field surveys for the proposed project improvements. All survey work will be supervised by a South Carolina Professional Land Surveyor (PLS). Thomas & Hutton will conduct field, topographic, and boundary surveys of the selected improvements corridor(s). The field survey will include the information necessary for the final design of the project including:

- Pipes – inverts, size and type of drainage pipes, and driveway culverts
- Ditches – top and bottom of slope plus centerline inverts
- Above-ground features – fixed features within the project area, including power poles, guy wires, hydrants, monument sign(s), mailboxes, fences, trees, etc.
- Underground utilities (SUE Quality Level B)
- Roads – survey edge of pavement and centerline. If curb exists within project limits, include back of curb elevation and type.

Thomas & Hutton will perform a topographical survey of the project that is suitable to produce one-foot contours. The boundary survey will include courthouse research on properties likely impacted by the project and field surveys of all existing property evidence and monuments along project frontage.

Thomas & Hutton's wetland scientist sub-consultant, Terracon, will delineate the waters of the United States within the project area in general accordance with the regulatory requirements of 33 CFR Part 328 *Definition of Waters of the U.S.*, the *Corps of Engineers Wetland Delineation Manual*; January 1987. The delineations will be flagged in the field and a field sketch approximating the limits of the delineation will be prepared for future surveying. There are saltwater critical areas contained on or adjacent to proposed improvements and will need to go through SCDHEC-OCRM review also.

Terracon will prepare and submit a USACE Jurisdictional Determination Request and SCDHEC-OCRM critical area determination and will coordinate with the agencies in order to obtain written verification of the limits of jurisdiction. If a field inspection of the delineation is requested, the sub-consultant will accompany agency personnel to the subject property to support the delineation. The wetland and critical areas delineated and verified by the appropriate agency will be surveyed and included in the overall project survey.

Thomas & Hutton will coordinate with the City by providing the TMS and property information for affected or adjacent properties. Thomas & Hutton will also coordinate with the City to communicate with property owners. This may take the form of project letters informing the owner that surveyors maybe accessing their property. Once project letters have been



sent to the community by the City, survey activities will commence. Survey personnel will carry a copy of the letter at all times.

Study, Alternatives Analysis, and Recommended Outfall Improvements (City Scope of Work Items 3 and 4)

Thomas & Hutton will conduct a limited drainage study of the three drainage outfall basins – 30th Avenue, Forest Trails, and 43rd Avenue. The study will not be an in-depth study of the basins and will not identify all the internal drainage infrastructure improvements necessary for the systems to function to the level of service (LOS) listed in the City's RFP. The study will, however, anticipate that all the internal drainage infrastructure in the basins will be improved in the future (to the City's LOS goal) and that proposed outfalls improvements will be sufficient to accept the future runoff and meet the City LOS goal at the outfall and throughout the basins.

A site reconnaissance will be conducted to confirm existing infrastructure (drainage inlets, manholes, pipes, etc.), basins and sub-basin delineations, and gather other field data. The basin, sub-basins and drainage mapping will be adjusted as needed based on the findings of the site reconnaissance.

It is anticipated that limited H&H modeling will be conducted for each basin as part of this study. This modeling will include the assessment of various design events (i.e. 10-, 100-, and 500-year) and recorded rainfall events (Hurricane Joaquin). The study will also assess various future sea level rise scenarios and the potential impact on the function of the future drainage system.

The study will be conducted to anticipate an increase in impervious areas within the basins due to redevelopment. Thomas & Hutton has recently conducted an assessment of impervious area increases due to residential redevelopment for the Town of Mount Pleasant associated with the Old Village Drainage Improvements project. A similar methodology will be used for Isle of Palms.

The study will be conducted to anticipate a high level of soil saturation prior to rainfall events (thus more stormwater runoff can be expected). Also, various methods of tide backflow protection (i.e. in-line check valve, flap gates, muted tide gates, etc.) will be investigated as part of the study.

During the study, Thomas & Hutton will investigate various alternatives for the design of the three basins outfalls. These alternatives will be a combination of closed and open drainage systems with a tide control system. Given the constraints of the project sites and using our engineering judgment, several alternative outfall layouts will be developed for presentation to the City. The anticipated functions and resulting LOS in the basins of each alternative design will be documented and discussed with the City. Conceptual opinions of probable construction costs will also be developed for the alternatives.

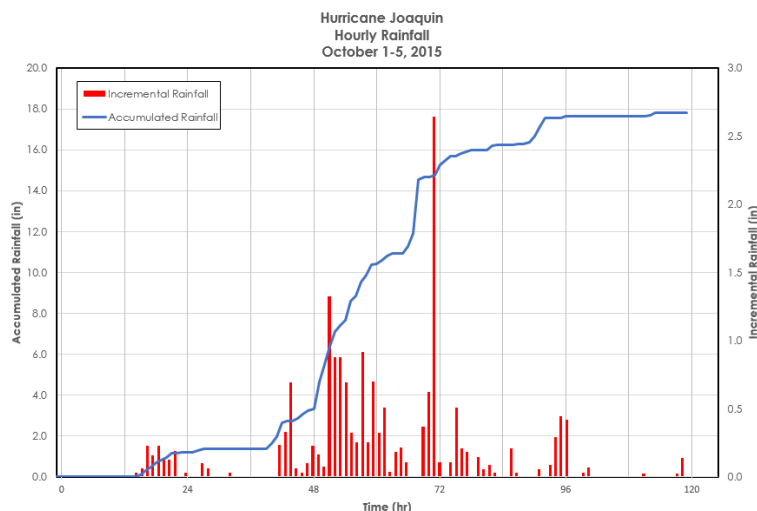
Given the complexities, anticipated future costs, and specialized additional services needed to design stormwater pumping systems, stormwater pumping will not be considered as an alternative nor as the subject of our proposed design services. We believe the level of stormwater management and flood control needed to meet the City's goal LOS could not be cost-effectively implemented by stormwater pumping. If during this study phase and in consultation with the City, stormwater pumping is determined as the only viable option, additional services will be required to implement and design the option.

Working with the City in reviewing the outfall design alternatives, Thomas & Hutton will narrow the outfall design to the recommended improvement at each outfall.

Engineering Design and Plans Preparation (City Scope of Work Item 5)

Preliminary Design: Thomas & Hutton will be ready to begin the preliminary design of the project immediately after the recommended improvements are approved by the City. The preliminary design will be equivalent to a 30-percent design of the proposed improvements. We will develop the necessary plans including the following: cover, notes, plan and profiles, sections (limited design information), property strip map, etc.

All project improvements will be quantified and a preliminary opinion of probable construction cost will be developed. At this initial phase of the project, Thomas & Hutton will review the preliminary design and costs with the City and adjust the





REQUEST FOR PROPOSALS 2018-02 FOR PHASE 3
DRAINAGE OUTFALL DESIGN AND PERMITTING
ISLE OF PALMS, SC

project as needed. Thomas & Hutton, in coordination with the City (and other stakeholders), will conduct a field design review of the preliminary plans. This will identify potential construction or other issues that can address early to avoid costly redesign and field adjustments in the future.

Geotechnical Evaluation: Based on the preliminary engineering design, Terracon, our geotechnical sub-consultant, will perform subsurface soil explorations at selected locations at the three projects sites to ascertain soil characteristics. The exact number and type of testing may be determined by the type of improvements being designed. The following section describes the anticipated geotechnical investigations and testing, but may be subject to change as the preliminary design is developed.

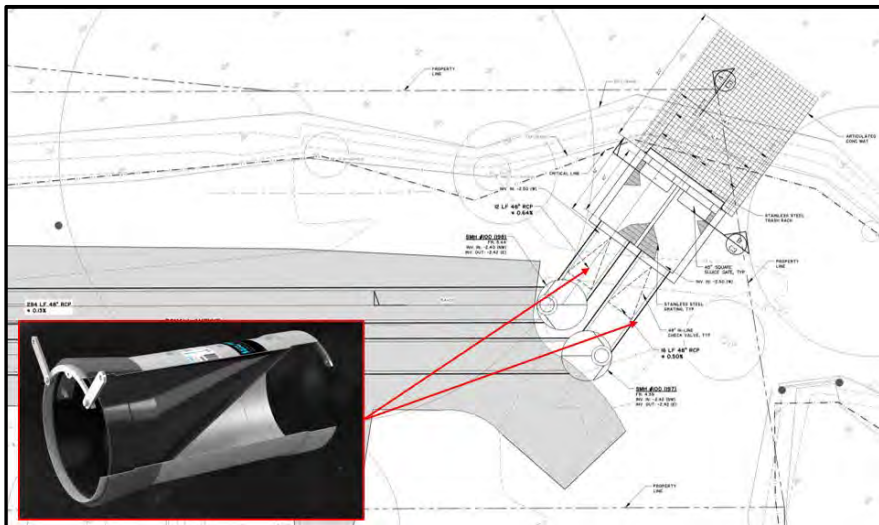
Field and subsurface explorations will be performed which will consist of two Cone Penetration Tests (CPT) at each of the 30th Avenue and Forest Trails outfalls and three CPTs at the 41st Avenue outfall, for a total of seven CPTs. In addition, seven Hand Auger Borings (HAB) will be performed adjacent to each CPT. Testing will also include in situ soundings and observations of ground water. Field data will be processed by the geotechnical engineer to create the final in situ sounding and hand auger boring logs.

The geotechnical engineer will develop a geotechnical site characterization, perform the engineering calculations necessary to evaluate foundation alternatives, and develop appropriate geotechnical engineering design criteria. When services are complete, a final geotechnical engineering report will be provided. The final report will include test logs, soil stratification and a description of subsurface conditions, groundwater observations, estimated settlement, recommended foundation and design parameters, seismic classification and summary of hazards, and subgrade preparation/earthwork recommendations.

Final Design: Upon completion and acceptance of the preliminary design by the City and completion of the geotechnical investigations, Thomas & Hutton will continue into final design of the proposed improvements.

The construction plans will be advanced and additional information generated. A project phasing plan will be developed (see *Project Phasing Plan* section below) and appropriate design coordinated between the phases. Additional plan sheets will also be developed, including details, stormwater pollution prevention plan (SWPPP), utility relocation, traffic control, etc.

Generally, SCDOT standard specifications will be used, including the use of SCDOT pay item list and quantities while preparing cost estimates. The design will be based upon current SCDOT design manuals. Construction plan review milestone will be made at 60-percent and 100-percent.



Permitting (City Scope of Work Item 6)

Thomas & Hutton will assist the City in obtaining necessary permits, certifications, and approvals required by agencies having jurisdiction over the drainage improvement project. Permit packages will be prepared for, and submittals made to, the required agencies for review and issuance of permits. It is anticipated that the following permits will be required:

- City of IOP MS4 Approval (administered by Charleston County)
- SCDHEC-OCRM – Coastal Zone Consistency Certification
- SCDHEC BOW – NPDES NOI Construction General Permit
- SCDOT Encroachment Permit
- USACE/OCRM Wetland/Critical Area Impact Permit
- Miscellaneous Encroachment Permits/Approvals

Thomas & Hutton will coordinate with these agencies for the review and approval of the proposed drainage improvements. We will actively track the review of the permit applications and provide responses to comments and address requests for additional information until the permits are issued.



Thomas & Hutton, and our wetland/critical area sub-consultant (Terracon) will strive to limit the impacts to wetlands and critical areas and work as an advocate for the City to limit the need for mitigation (including negotiations with the USACE and OCRM). Dependent on the potential impacts to wetland and critical areas, wetland or critical area mitigation may be necessary. This scope of services includes coordination of purchasing mitigation credits (if available), but does not include provisions for on-site mitigation. Mitigation credit purchase fees will be provided by the City.

Opinions of Probable Construction Costs (City Scope of Work Item 7)

Thomas & Hutton will provide the City (and other stakeholders) opinions of probable construction costs at various stages of the project. The opinions will be based on the level of detail of design at the time the opinion is generated. The stages include study (conceptual alternatives), preliminary (30-percent) design, pre-final (60-percent) design, and final design (100-percent). It is anticipated that the opinions' accuracy will increase as the design of the proposed improvements progresses. Up to three conceptual opinions of probable construction costs will be generated during the study phase. Unit cost for common construction items will be developed from recent construction projects in the area. More unique items will be researched, and if possible, vendors/construction companies will be consulted for pricing. In general, common SCDOT line items will be used for estimating purposes.

Funding Assistance (City Scope of Work Item 8)

Assistance will be provided to the City to determine and coordinate a funding strategy for the project. This task may include the determination of probable funding sources, including grant sources, participation in meetings and calls on an as-needed basis, and development of basic information in support of grant applications. These services do not include the preparation of grant applications or other detailed supporting documentation. As listed in the City's RFP, these services may be provided as additional service once the funding source has been identified. As the effort associated with this task is unknown, these services will be provided on a time and expense (T&E) basis.

Project Phasing Plan (City Scope of Work Item 9)

Thomas & Hutton will work with the City to develop a project phasing plan for the proposed improvements. The plan will be based on various constraints and input, including prioritizing a small portion of the proposed improvements that can be implemented in the short-term to provide flood relief, current and future funding, seasonal access considerations, and others. The phasing plan will be incorporated in the construction plans (see *Engineering Design and Plans Preparation* section above) as necessary.

Project Schedule Development (City Scope of Work Item 10) Thomas & Hutton will create and update the project's schedule throughout the design and permitting of the project (see *Project Administration and Meetings* section below). The schedule will generally be updated monthly as the project progresses. At various times during the project design and permitting, the timing and duration of construction for the proposed improvements will be evaluated. The project's construction schedule will be evaluated at the end of the study, after preliminary design (30-percent) and after pre-final (60-percent) and final (100-percent) design. Project phasing (if any) will be incorporated in the project schedule at the pre-final and final design stages.



Project Administration and Meetings (City Scope of

Work Item 11) Thomas & Hutton will provide the needed project organization, management, scoping with the project's stakeholders, including the City, SCDOT, IOPWSC, Wild Dunes Golf Course, and other affected property owners. The Thomas & Hutton team will conduct resource agency coordination and project partnering and attend agency and public involvement meetings (if needed).

We will provide budget, schedule, and expenditure updates on a monthly basis (in coordination with the projects invoicing) and meet with the City to review if required. We will attend regularly scheduled project progress meetings with the City, as well as meeting to address unknown/unusual issues. A project kick-off meeting will be held with City staff (and other stakeholders, if appropriate) that will include a review of the project scope, goals, deliverables, and schedule. Also, per the City's RFP, we will make presentations to the City's boards on at least three occasions.



From previous experiences, we understand that early, frequent, and consistent coordination and communication to the project's stakeholders (SCDOT, IOPWSC, affected property owners, etc.) is vital to the success of any project, especially drainage improvement retrofit projects. We have budgeted an appropriate amount of time to assist the City in coordination and conducting this outreach.

Bid Phase Services (City Scope Alternate #1)

Assistance will be provided to the City during the bid process with the following:

- Prepare bid package and invitation to bid
- Coordinate and attend a pre-bid conference
- Issue clarification requests or bid addendums, if necessary
- Attend bid opening
- Receive construction bids
- Prepare a bid abstract
- Evaluate the bids
- Prepare consultant's recommendation for award

It is anticipated that City or Thomas & Hutton "front-end" documents will be used. Technical specifications for standard SCDOT items will not be provided, however, specifications for non-standard items will be provided.

This scope includes the administration of one bid procurement occurrence. If subsequent bid procurement occurrences are requested by the City, bid administration services for these subsequent occurrences will be considered additional services.

Construction Phase Services (City Scope Alternate #2)

Office and field-related services shall be provided during construction. It is anticipated by this scope of service that construction will take place over a continuous 9-month period. The following office-related construction phase services will be provided.

- *General Administration of Construction Contract* - Consult with City and act as City's representative
- *Pre-Construction Conference* - Participate in a Pre-Construction Conference prior to the commencement of work at the site
- *Defective Work* - Recommend to City that Contractor's work be disapproved and rejected while it is in progress if, based on such observations, Consultant believes that such work will not produce a completed project that conforms generally to the Contract Documents
- *Clarifications and Interpretations; Field Orders* - Issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. The Consultant may issue field orders authorizing minor variations from the requirements of the Contract Documents.
- *Change Orders and Work Change Directives* - Recommend change orders and work change directives to City, as appropriate, and prepare change orders and work change directives as required.
- *Business/Residential Coordination* - Assist the City in coordinating with the affected businesses and residents along the project
- *Utility and SCDOT* - Assist the City with coordinating with the SCDOT and utilities
- *Shop Drawings and Samples* - Review, approve, or take other appropriate action in respect to shop drawings and samples and other data which Contractor is required to submit





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ISLE OF PALMS, SC

- *Substitutes and "or-equal"* - Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor
- *Inspections and Tests* - Require such special inspections or tests of Contractor's work as deemed reasonably necessary and required by the specifications, and receive and review all certificates of inspections, tests, and approvals required
- *Project Schedule* - Review and approve or take other appropriate action in respect to the Contractor's project schedule and project schedule changes
- *Photo and Video Gallery* - Maintain photo and/or video documentation of the project and the project's construction progress. A compiled photo/video gallery will be provided to the City at project close-out.
- *Observation Reports* - Maintain a log of observation reports. Provide a weekly summary progress report to the City.
- *Disagreements between City and Contractor* - Render formal written decisions on all claims of the City and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of Contractor's work
- *Applications for Payment* - Review Applications for Payment and accompanying supportive documentation and determine the amounts that Consultant recommends Contractor be paid
- *Contractor's Completion Documents* - Receive and review maintenance and operating instructions, schedules, and guarantees. Receive bonds, certificates, or other evidence of insurance not previously submitted, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data.
- *Substantial Completion* - Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with City and Contractor, conduct an inspection to determine if the Work is Substantially Complete
- *Final Notice of Acceptability of the Work* - Conduct a final inspection to determine if the completed Work of Contractor is acceptable so that Consultant may recommend, in writing, final payment to Contractor

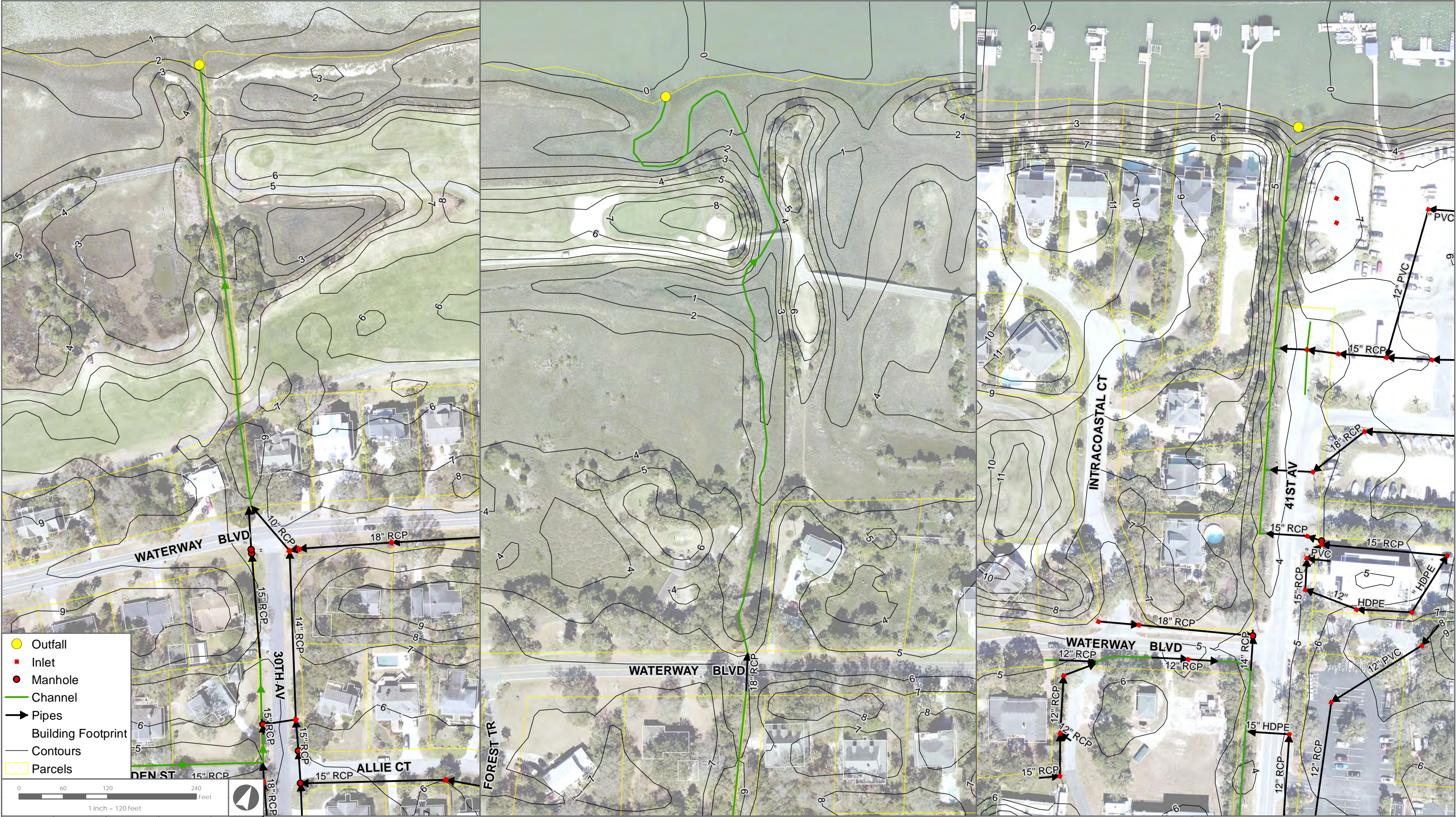
The Consultant shall make visits to the Site at intervals appropriate to the various stages of construction in order to observe the progress and quality of the Work. This scope of services does not include confirmatory testing during construction. If requested by the City, Thomas & Hutton will coordinate with a third-party confirmatory testing firm for the project. The firm shall contract directly with the City.

A final inspection with the Contractor and City personnel will be conducted. A punch list will be prepared and provided to the Contractor to address. Follow up inspections will be conducted as necessary. Assistance will be provided to the City for the preparation of documentation for permit terminations and grant close-out. A 1-year warranty inspection will be conducted and a punch list will be prepared and provided to the Contractor to address. Follow up inspections will be conducted as necessary.



Job Number	Produced: 08/30/18	Produced By: REA	Modified: 8/30/2018	Modified By:
File: W:\MARKETING\SUBMITTALS\2018\City of Isle of Palms 3 Outfalls\GIS\Map\BasinMap.mxd				Vertical Datum:
Thomas & Hutton compiled the map information from the following sources:				
Data	Source	Date		
Basin/Outfall	T&H	2018		
Inlet/Manhole/Pipe/Channel	Charleston County	2015		
Building Footprints	Charleston County	2007		
Contours	Charleston County	2009		
Parcels	Charleston County	2015		
DISCLAIMER Where Thomas & Hutton is cited as the data source, the firm has created or verified the data. For all other sources cited, Thomas & Hutton used the data "as is," has made no independent investigation of the data, and makes no representation as to the accuracy or completeness of the data. Please see each source for available documentation of its respective datasets. Copyright © 2015 by Thomas & Hutton No part of this document may be reproduced without written permission from an officer of Thomas & Hutton.				

City of Isle of Palms
Charleston County, SC
Phase 3 Drainage Outfall Design and Permitting
Basin Map



Job Number:	Produced: 08/30/18	Produced By: HEA	Modified: 8/30/2018	Modified By:
File: W:\MARKETING\SUBMITTALS\2018\City of Isle of Palms 3 Outfalls\GIS\MXD\Outfalls.mxd				Vertical Datum:
Thomas & Hutton compiled the map information from the following sources:				
Data	Source	Date		
Outfalls	T&H	2018		
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City of Isle of Palms

Charleston County, SC

Phase 3 Drainage Outfall Design and Permitting
Outfalls



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GEOGRAPHIC INFORMATION SYSTEMS

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FEE PROPOSAL

Thomas & Hutton has carefully studied the City of Isle of Palm's request for proposals, including the project's background, goals, design objectives, etc. We developed an expanded project approach and scope of services that will successfully provide all the necessary services to implement this project. In addition, we coordinated with our highly qualified sub-consultants as to their roles in the project and the services they are to provide. As mentioned in this proposal, we have worked previously with each of our sub-consultants and are confident in their abilities (including developing a scope of service and subsequently meeting their estimated budget requirements).

In developing our scope of services and our fee proposal, we relied on our extensive and recent experience for the resources and level of effort required to accomplish each individual task. To provide a complete scope of services, we made several assumptions (based on our past experiences and our assessment of the project), which are outlined in our project understanding and approach. We have included all anticipated services based on our assumptions and believe that the proposed fee is appropriate and complete for the project as described in the City's RFP and further detailed in our project understanding and approach.

Our proposed fee and fee structure can be found on the following page. The proposed fees are broken down by the tasks (or services) listed in the City's request for qualifications.



City of Isle of Palms - Phase 3 Drainage Outfall Design and Permitting
Proposed Fee Breakdown
September 5, 2018

Description	Type of Fee	Fee
Base Project		
Existing Data Collection and Analysis (City Scope of Work Item 1)	Lump Sum	\$12,500
Survey and Wetlands/Critical Area Delineations (City Scope of Work Item 2)	Lump Sum	\$26,900
Study, Alternatives Analysis and Recommended Outfall Improvements (City Scope of Work Items 3 and 4)	Lump Sum	\$55,700
Engineering Design and Plans Preparation (City Scope of Work Item 5)	Lump Sum	\$83,000
Permitting Phase (City Scope of Work Item 6)	Time & Expense	\$66,200
Opinions of Probable Construction Costs (City Scope of Work Item 7)	Lump Sum	\$15,300
Funding Assistance (City Scope of Work Item 8)	Time & Expense	\$12,900
Project Phasing Plan (City Scope of Work Item 9)	Lump Sum	\$7,800
Project Schedule Development (City Scope of Work Item 10)	Lump Sum	\$5,700
Project Administration and Meetings (City Scope of Work Item 11)	Lump Sum	\$37,300
TOTAL BASE PROJECT FEE		\$323,300
Alternates		
Bid Phase Services (City Scope Alternate #1)	Time & Expense	\$12,100
Construction Phase Services (City Scope Alternate #2)	Time & Expense	\$58,000
TOTAL ALTERNATES FEE		\$70,100



THOMAS & HUTTON

thomasandhutton.com



November 20, 2018

The Honorable Mayor and
Members of City Council of the
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

This letter confirms our engagement to perform certain agreed-upon procedures to assist the City of Isle of Palms (the City) in evaluating the financial accuracy and internal controls of the marina tenants. The procedures agreed to in Appendix A will be specific to reporting and documentation completed.

This engagement to perform agreed-upon procedures will be performed in accordance with standards established by the American Institute of Certified Public Accountants, subject to the terms and conditions set forth herein. The specific procedures that we are to perform are set forth in the accompanying Appendix A. These procedures have been established based on discussions with you, and the sufficiency of the procedures is solely the responsibility of the City as discussed below. These procedures may be changed or modified by mutual agreement if, for example, unforeseen circumstances arise. We will promptly discuss any such circumstances with management and, likewise, management agrees to promptly notify McCay Kiddy LLC if modifications to the procedures are requested.

Acknowledgments and Agreements

The City specifically acknowledges and agrees to the following:

The performance of the agreed-upon procedures will not constitute an audit made in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion on the elements, accounts, or items of a financial statement. Therefore, McCay Kiddy LLC will not be in a position to express, and will not express an opinion or any other form of assurance, with respect to any matters as a result of the performing the agreed-upon procedures.

The agreed-upon procedures that McCay Kiddy LLC are to perform at the request of City Council, and with the agreement of McCay Kiddy LLC, are limited in nature and do not comprehend all matters relating to records that might be pertinent or necessary to the City's evaluation.

McCay Kiddy LLC's report will not extend to any financial statements of the City or its internal control, taken as a whole, for any date or period. During the course of our engagement, it may be necessary for us to prepare written reports that support our conclusions about the agreed-upon procedures. These reports are to be used solely for your information and use and should not be used by those who have not agreed to the procedures or taken responsibility for their sufficiency of the procedures for their purposes.

The nature, scope, and design of the agreed-upon procedures, that McCay Kiddy LLC is requested to perform, are solely the responsibility of management of the City.

McCay Kiddy LLC's responsibility is limited to performing the procedures specified and agreed to, and to report the resulting findings, subject to the limitations contained herein, and our engagement cannot be relied on to disclose any errors or fraud should they exist. However, if errors or fraud are found, McCay Kiddy LLC will report them to the City immediately.

The City shall be solely responsible for providing accurate and complete information requested by McCay Kiddy LLC. McCay Kiddy LLC has no responsibility for the accuracy or completeness of the information provided by, or on behalf of, the City even if McCay Kiddy LLC had reason to know or should have known of such inaccuracy or incompleteness.

Limitation on Liability

The City agrees that McCay Kiddy LLC and its personnel will not be liable to the City for any claims, liabilities, or expenses relating to this engagement for an aggregate amount in excess of the fees paid by the City to McCay Kiddy LLC pursuant to this engagement. In no event will McCay Kiddy LLC or its personnel be liable for consequential, special, indirect, incidental, punitive or exemplary loss, damage, or expense relating to this engagement.

The City will indemnify and hold harmless McCay Kiddy LLC and its personnel from all claims, liabilities, and expenses relating to this engagement arising out of or relating to a breach or an alleged breach by the City of any provision of this engagement letter, including, without limitation, the restrictions on report use and distribution.

The limitation on liability and indemnification provisions of this engagement letter will apply to the fullest extent of the law, whether in contract, statute, tort (such as negligence), or otherwise. The agreements and undertakings of management contained in this engagement letter, such as those pertaining to restrictions on report use and distribution, limitation on liability, and indemnification, will survive the completion or termination of this engagement.

You agree that any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and that the parties will engage in the mediation process in good faith once a written request to mediate has been given by any party to the engagement. Any mediation initiated as a result of this engagement shall be administered within the county of Charleston, South Carolina, by an attorney agreed upon by both parties, according to its mediation rules, and any ensuing litigation shall be conducted within said county, according to South Carolina law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Administration and Fees

The fee for the agreed-upon procedures will be billed at our normal hourly rates, and is estimated to be \$10,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. Our invoice for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your accounts become 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended, and to reimburse us for all out-of-pocket expenditures through the date of termination.

If the above terms are acceptable to you, and the services outlined in Appendix A are in accordance with your understanding, please sign the copy of this letter in the space provided and return it to us. We appreciate the opportunity to serve you, and we look forward to a continuing relationship.

Sincerely,

McCay Kiddy LLC

McCay Kiddy LLC
1156 Bowman Road, Suite 100-A
Mount Pleasant, South Carolina 29464

RESPONSE:

This letter correctly sets forth our understanding.

City of Isle of Palms

Approved by: _____

Title: _____

Date: _____

Appendix A

Agreed Upon Procedures:

The specific tests will include the below procedures for the following marina tenants:

Marina Joint Ventures (MJV):

- 1.) Agree MJV general ledger sales and cost of goods sold (COGS) for the year ended January 31, 2018 to financials provided to City.
- 2.) Select a haphazard sample of 20 sales transactions and obtain closeout sheet from cash register to corroborate amount in general ledger. Agree related deposit slip to closeout sheet and bank statement.
- 3.) Select a haphazard sample of 20 COGS transactions and obtain the related invoice to corroborate amount in general ledger.
- 4.) Obtain a listing of all subtenants lease agreements with MJV. Compare MJV's listing of subtenants to schedule of subtenants provided by the City of Isle of Palms to determine if additional subtenants are in place that the City of Isle of Palms is unaware of.
- 5.) Select five subtenants haphazardly and verify that lease income is being reported in GL consistent with the lease agreement.
- 6.) Compare total cash receipts from bank statement for the year to total sales reported on the financial statements and report difference.
- 7.) Review the revenue and cost of goods general ledger accounts to see if any unusual journal entries are being booked that would reduce gross profit, and obtain support for any such journal entries over \$1,000.
- 8.) Walk through a cash receipt transaction, and report on internal control deficiencies within the tenant's process.

Marina Outpost (MO):

- 9.) Agree MO general ledger sales and COGS for the year ended January 31, 2018 to financials provided to City.
- 10.) Select a haphazard sample of 20 sales transactions and obtain closeout sheet from cash register to corroborate amount in general ledger. Agree related deposit slip to closeout sheet and bank statement.
- 11.) Select a haphazard sample of 20 COGS transactions and obtain the related invoice to corroborate amount in general ledger.
- 12.) Compare total cash receipts from bank statement for the year to total sales reported on the financial statements and report difference.
- 13.) Compare 10 daily reports from AGK software to upload to QuickBooks.
- 14.) Review the revenue and cost of goods general ledger accounts to see if any unusual journal entries are being booked that would reduce gross profit, and obtain support for any such journal entries over \$1,000.
- 15.) Walk through a cash receipt transaction, and report on internal control deficiencies within the tenant's process.

Morgan Creek Grill (MGC):

- 16.) Agree MGC general ledger sales for the year ended October 31, 2017 to financials provided to City.
- 17.) Review "comps" deducted from gross receipts and report comps that are greater than 1% of sales for the year ended.
- 18.) Select 20 days at random and agree closeout register support to general ledger and bank statement.

- 19.) Compare total cash receipts from bank statement for the year to total sales reported on the financial statements and report difference.
- 20.) Walk through a cash receipt transaction, and report on internal control deficiencies within the tenant's process.

Tidal Wave Sports (TWS):

- 21.) Agree general ledger sales and COGS to financials provided to City.
- 22.) Select a haphazard sample of 20 IOP sales transactions and obtain closeout sheet from cash register to corroborate amount in general ledger. Agree related deposit slip to closeout sheet and bank statement.
- 23.) Select 15 Mount Pleasant sales transactions, and obtain closeout sheet to determine that amount related to Mount Pleasant revenues and not Isle of Palms.
- 24.) Select a haphazard sample of 20 COGS transactions and obtain the related invoice to corroborate amount in general ledger.
- 25.) Compare total cash receipts from bank statement for the year to total sales reported on the financial statements and report difference.
- 26.) Test allocation of payroll between City of Isle of Palms and Mt. Pleasant location by selecting 10 payrolls during year, and selecting the 3 highest paid employees to determine that payroll is allocated to locations properly.
- 27.) Obtain methodology for which costs are included in the cost of goods sold of TWS, and determine whether this is in line with generally accepted accounting principles.
- 28.) Select 20 fuel invoices haphazardly and obtain receipts to ensure location is accurate. Inquire of owners to determine whether fuel purchased at Isle of Palms is used for Mount Pleasant location and allocated to location on financial statements.
- 29.) Walk through a cash receipt transaction, and report on internal control deficiencies within the tenant's process.

November 6, 2018

Desirée Fragoso
Interim City Administrator
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451



Ms. Fragoso,

Thank you for the opportunity to submit a proposal for the Morgan Creek Grill. Our team is prepared to conduct site review and analysis of the existing conditions and provide analysis on the building.

Our scope of the report would be to provide the following:

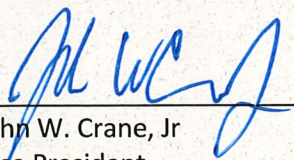
1. Review ADA / ANSI A117 requirements.
2. Life Safety Assessment / Code Analysis.
3. Energy Efficiency assessment.
4. Provide a written description of what it would take to get it to a "leasable shell".
5. Provide an assessment of deficient conditions from deterioration, age, maintenance, etc.
6. Provide Recommendations for repairs.
7. A site plan study for a potentially new footprint of a downsized restaurant.
8. An estimate for getting the project to a leasable shell.
9. An estimate for taking the leasable shell to an upfit restaurant.
10. An estimate for a potentially downsized restaurant.
11. An estimate for parking lot improvements.

No drawings of the existing building are available, nor will any building plans be produced as part of this study.

Our proposed fee for this project is \$17,000. We will begin the investigation the week of November 19, 2018 and have a report completed by February 22, 2018.

Most sincerely,

HILL CONSTRUCTION

 11/06/2018
John W. Crane, Jr.
Vice President
Hill Construction
843-478-4063
chip@hillcon.com

_____/ /2018
Desirée Fragoso
Interim City Administrator
City of Isle of Palms
843-886-6428
desireef@iop.net

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved _____ Denied _____
Action Taken By Ways & Means Committee:	Date Approved _____ Denied _____
Action Taken By City Council:	Date Approved _____ Denied _____
Documentation required for payment: _____line item budget, _____invoices, _____Financial Report	

For Office Use Only

A. Project Name: Charleston Wine + Food

B. Applicant Organization: Charleston Wine + Food

1. Mailing Address: 635 Rutledge Avenue – Suite 101 | Charleston, SC 29403

Telephone: (843) 727-9998 Fax: N/A

2. Project Director: Gillian Zettler, Executive Director

Telephone: (843) 727-9998 Fax: N/A

3. Description of Organization, Its Goals and Objectives:

Charleston Wine + Food was founded in July 2004 by a group of dedicated community leaders, who shared a vision of creating an event that would promote + elevate Charleston's culinary brand. The goal was to put Charleston on the map as a culinary destination, with a reputation rivaling that of other well-known food and dining destinations, and to bring national and international attention to the city. In doing so, the festival would attract highly affluent visitors who would return to Charleston throughout the year to help drive the city's economic engine by staying in our hotels, dining in our restaurants, shopping, and otherwise spending money locally. The festival was also strategically timed to create visitor demand during a time of year normally not popular for tourism in Charleston.

Our higher purpose is to be a catalyst for connections that inspire curiosity through thoughtful storytelling and meaningful experiences with a sense of place. Charleston Wine + Food infuses our homegrown flavor with top chefs, winemakers, authors, storytellers, artisans, and food enthusiasts from around the globe for a five-day event that spans the first full weekend each March. Through our thoughtfully curated event programming, venue selection, participating talent and more, we are able to attract guests from all over the world to visit Charleston, attend the festival, and serve as an economic driver for our region.

The Board of Directors was formed in March 2005, and the festival received its non-profit 501 (c)(3) designation from the IRS in March 2006. Over the last 14 years, the festival has welcomed nearly 280,000 attendees and generated \$74.3 million in economic impact.

C. Description and Location of Project/Event:

Now in its 14th year, Charleston Wine + Food stimulates Charleston's international reputation as a food and leisure destination. The early March time frame of the event was strategically chosen to attract visitors to the area during a period that research indicated was a slower time on the tourism calendar. The festival's 13th installment in 2018 welcomed approximately 29,000 guests and generated an economic impact of \$15.3 million in just five days, a significant increase from 23,462 guests in 2017 and an economic impact of \$9.6 million. According to research from the College of Charleston's Office of Tourism Analysis, 47% of attendees came from outside of the Charleston area, and 95% of survey respondents indicated that they have plans to return to Charleston within the next year. Out-of-town guests travel from direct fly/drive markets with Atlanta, New York, Washington DC, and Boston at the forefront. International attendees hailed from the UK, Canada, Australia, Ireland, Spain, and more. Of the 47% of outside visitors, 74% stayed in a paid accommodation and their average length of stay was 5 nights. Additionally, Charleston Wine + Food works closely with hotels and restaurants to design an extended week that offers 130 events at multiple price points, held throughout the greater Charleston area, with a goal to attract culinary travelers from all over the world. A group of our most sought-after events include Signature Dinners, where a local restaurant hosts a guest chef for a once-in-a-lifetime multicourse menu collaboration. Coda Del Pesce, an Isle of Palms mainstay, continues to be a favorite Signature Dinner event among our guests. Their Signature Dinner, featuring owner and executive chef, Ken Vedrinski alongside guest chef, Rita Sodi of I Sodi in New York City, sold out on the day of ticket launch. Chef Ken Vedrinski will also be participating in another Signature Dinner at Trattoria Lucca as well as one of our Signature Events, Opening Night.

_____ Single Event?

___X___ Ongoing Event/Annual Need?

1. Date(s): of Event: March 6 – 10, 2019
Project Start: August 2018
Project Completion: March 2019
2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (47%) vs. locals (53%), which are considered people who live within a 50-mile radius of Charleston. *Source of tourist data is collected from the College of Charleston's Office of Tourism Analysis (website hits, surveys, ticket sale information, etc.)
3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance versus the past year's event?

2008: 13,000 total (6,110 tourists) – 47% Tourists
2009: 16,500 total (6,500 tourists) – 39% Tourists
2010: 19,000 total (7,600 tourists) – 40% Tourists
2011: 21,000 total (8,400 tourists) – 40% Tourists
2012: 21,250 total (8,500 tourists) – 40% Tourists
2013: 23,000 total (8,280 tourists) – 36% Tourists
2014: 21,500 total (7,740 tourists) – 36% Tourists
2015: 23,500 total (7,285 tourists) – 31% Tourists
2016: 23,000 total (10,009 tourists) – 44% Tourists
2017: 23,462 total (11,496 tourists) – 49% Tourists
2018: 29,072 total (13,780 tourists) – 47% Tourists

*Source of tourist data College of Charleston's Office of Tourism Analysis (website hits, surveys, ticket sale information, etc.)

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising
 - a. Amount: \$555,850 as of October 9, 2018
 - b. From: Partners (*the full list of Charleston Wine + Food partners can be found at <https://charlestonwineandfood.com/our-partners/>*)
2. Entry Fees: Ticket prices range from \$65 to \$850, depending on the event
3. Donations
 - a. Amount: \$80,000
 - b. From: Friends of the Festival, VIP Donors

4. Accommodations Tax Funds Request: Amount \$5,000
Date(s) Required: before the close of our 2019 fiscal year (6/30/19)
Lump Sum: as desired; Installments: as desired
5. Other: Charleston Wine + Food also receives grant funding from other local municipalities including: City of Charleston, Charleston County, City of North Charleston, and Town of Mount Pleasant.
6. Total Budget: 2,749,145.08

E. Financial Analysis

Please Provide Line Item Budget for Event or Project:
Please find this information included in the Charleston Wine + Food FY2018 Profit + Loss Document accompanying this application.

Date for Submission to Isle of Palms Treasurer of Financial Report for Event or Project: October 10, 2018

If awarded, funds are requested as follows:

Charleston Wine + Food is flexible in regard to the timing of receipt of funds. We are grateful to be considered for funding and will adhere to the timing of payment(s) that the City of Isle of Palms deems appropriate. Our 2019 festival fiscal year runs July 1, 2018 to June 30, 2019.

Charleston Wine + Food
Profit and Loss
 July 2017 - June 2018

		TOTAL
Income		
4000 PARTNERSHIPS	\$	806,850.00
5500 TICKETING	\$	2,055,192.77
6700 OTHER REVENUE	\$	384,295.10
Total Income	\$	3,246,337.87
GROSS PROFIT	\$	3,246,337.87
Expenses		
	\$	2,708,509.58
NET OPERATING INCOME	\$	537,828.29
Other Income		12,410.00
Other Expenses	\$	40,635.50
Net Other Income	\$	(28,225.50)
Net Income	\$	509,602.79

Thursday, Oct 11, 2018 11:14:35 AM GMT-7 - Accrual Basis

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

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Action Taken By Accom. Tax Advisory Committee: Date Approved _____ Denied _____	
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Action Taken By City Council: Date Approved _____ Denied _____	
Documentation required for payment: ____line item budget, ____invoices, ____Financial Report	

For Office Use Only

A. Project Name: 2019 Family Circle Junior Tennis Championship

B. Applicant Organization: Family Circle Tennis Center

1. Mailing Address: 161 Seven Farms Drive, Charleston, SC 29492

Telephone: (843)849-5305 Fax: (843)849-5392

2. Project Director: Rob Eppelsheimer/Dewey Caulder

Telephone: (843)300-7419 Fax (843)849-5392

3. Description of Organization, Its Goals and Objectives:

To offer a quality Southern Level 3 junior tennis tournament to local as well as outside the area players, coaches, and family members. We have multiple hotel room nights, house and condos that will be booked on Isle of Palms. The local restaurant scene will be visited by tournament participants and families. By offering this tournament, we will introduce people to the area that might otherwise not come here in the future. Many will be coming back (and have) from previous years. IOP/Wild Dunes/The beach are the big hits while here.

C. Description and Location of Project/Event:

Family Circle Tennis Center, Daniel Island

The Daniel Island Club

Live to Play, Mt. Pleasant

Wild Dunes Resort, Isle of Palms

_____ Single Event?

17th Ongoing Event/Annual Need?

1. Date(s): of Event: or Project Start: February 16, 2019 Completion: February 18, 2019
2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (75%) vs. Isle of Palms residents (??will know better at registration).
*Source of tourist data
(website hits, surveys, ticket sale information, etc.)
3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance versus the past year's event?
*Source of tourist data same numbers as last year, offering doubles brought more players
(website hits, surveys, ticket sale information, etc.)

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount \$From Mt. Pleasant, ATAX
2. Entry Fees : Amount \$ 54.25 From Ages: 12-18/\$38.13 ages 8-10, \$13.00 for 2nd event/\$13.00 for doubles from participants
3. Donations: Amount \$ _____ From_____
4. Accommodations Tax Funds Request: Amount \$5,000.00
Date(s) Required: February 1, 2019 Lump Sum \$5,000.00 Installments
5. Other:
6. Total Budget: \$5,000.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project will submit when completed

Revised April 7, 2010

If awarded, funds are requested as follows:

(1) Lump Sum(s): \$5,000.00 on February 1, 2018(date),

\$_____ on _____(date),

\$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.