MINUTES

1. Call to order
Present: Glenn Thornburg, Elizabeth Campsen, Arnold Karig, Pete Doherty,
and Douglas Kerr, Director of Planning
Absent: Carolyn Holscher

Mr. Thornburg made a motion to hold the election of Chairman and Vice Chairman later in the
meeting in the hopes that Ms. Holscher would arrive. Ms. Campsen seconded the motion. The
motion passed unanimously.

2. Minutes

Mr. Thornburg made a motion to approve the minutes of the November 5, 2019 meeting. Ms.
Campsen indicated the time of the meeting needed to be changed to 4:30 instead of 5:30 as
presented. Mr. Karig made a motion to approve the minutes as amended, and Ms. Campsen
seconded the motion. The amended minutes were approved unanimously.

3. Swearing In

Mr. Thornburg swore in all those intending to provide testimony during the meeting.

4. Home Occupations

A. 37 Hartnett Boulevard

Mr. Kerr reviewed the application included in the packet to allow the establishment of a home
office for an architecture business. He indicated the office would be use for office work only and
there would be no business-related traffic or employees working in the home. The applicant, Ms.
Browyn Lurkin, said there will be no signage on the home or any vehicles, nor would there be
advertising regarding the home office. Ms. Lurkin said her application was signed by both the
property owners who are family members and herself. Mr. Doherty made a motion to approve
the request as presented, and Ms. Campsen seconded the motion. The motion was approved
unanimously.
5. **Miscellaneous Business**

Director Kerr reported on the City’s facilitation of a discussion with all parties regarding the appeal of the special exception granted for 1130 Ocean Boulevard. He said the complainant’s issue with the sails is they block the view from the condominium, and they believe the initial renderings did not properly show this. He noted the flags are in compliance with the City’s current ordinances. A suggested resolution of having the condominium owners pay for the lowering of the sails has been taken to the owners by their attorney, and all parties are awaiting the outcome.

6. **Nomination and election of Chairman and Vice Chairman**

Mr. Doherty made a motion to delay the nomination and election process until the February meeting. Mr. Karig seconded the motion. The motion passed unanimously.

7. **Adjournment**

Ms. Campsen made a motion to adjourn, and Mr. Doherty seconded the motion. The meeting was adjourned at approximately 4:44pm.

Respectfully submitted,

Nicole DeNeane
City Clerk