



**WAYS AND MEANS COMMITTEE  
6:00pm, Tuesday, February 18, 2020  
City Hall Council Chambers  
1207 Palm Boulevard, Isle of Palms, SC**

**MINUTES**

**1. Call to order**

Present: Council members Pounds, Smith, Bell, Buckhannon, Ward, Moye, Streetman, Popson, and Mayor Carroll

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Treasurer Suggs, Attorney Copeland, various department heads

**2. Approval of previous meeting's minutes – January 21, 2020**

Mayor Carroll made a motion to approve the minutes of the January 21, 2020 Ways & Means Committee meeting, and Council Member Bell seconded the motion. The minutes passed unanimously.

**3. Citizens' Comments – none**

**4. Financial Statements – Treasurer Suggs**

Treasurer Suggs reported that 51% of the General Fund has been collected and 53% has been expended to date. Currently, the budget revenues are forecasted to be \$22,000 below budget, but that change in the remaining four months of the year. She noted that while tourism revenues appear to be 2% ahead of this time last year, they would be 4% higher if the County could realize the taxes it is owed by AirBNB rentals.

Treasurer Suggs reviewed the few expenses on both the Phase III Drainage and Public Safety Building Rehabilitation project worksheets.

Committee members and staff briefly discussed City policy around auditing the reported income of business license holders.

**5. Old Business – none**

**6. New Business**

**MOTION: Council Member Pounds made a motion to reorder the items under New Business so the discussion of the contract for the Public Safety Building rehabilitation could be discussed first. Council Member Bell seconded the motion. The motion passed unanimously.**

**A. Consideration of recommendation from the Real Property Committee to award a contract in the amount of \$5,256,159 to Trident Construction for the third phase of the Public Safety Building repair project.**

Chris Burrell of Trident Construction and Arnie McClure of Design Build came before the Committee to present the option recommended by the Real Property Committee to bring the project under budget. The final decision of whether or not to move forward with the plan for the enhanced entrance will be determined a few months into the project and will be based on the status of the builder's and City's built-in contingencies. The builder will notify the City of when a final decision needs to be made. Council members agreed that it is important to use the high performance coating on the steel in the apparatus bays.

**MOTION: Council Member Buckhannon made a motion to approve, and Council Member Bell seconded the motion.**

Council members asked about a warranty related to the high performance coating. Both Mr. Burrell and Mr. McClure said such a warranty would be at significant cost to the City. However, Mr. Burrell said he believed it could last 10-15 years.

**VOTE: The motion passed unanimously.**

**B. Consideration of recommendation from the Public Safety Committee for an award of a contract to Munnerlyn Pyrotechnics in the amount of \$25,000 for the July 4, 2020 fireworks show**

Administrator Fragoso said that only one response to the RFP for the July 4 fireworks show was received, and it was submitted by the company that has done the show for the past several years. Staff has been pleased with their service in the past and recommends the contract be awarded with them with an option to renew.

**MOTION: Council Member Moye made a motion to approve, and Council Member Buckhannon seconded the motion.**

Council Member Smith expressed concern about the beach cleanup required following a fireworks show.

**VOTE: The motion passed unanimously.**

**C. Consideration of recommendation from the Public Works Committee of a five (5) year renewal of the beach garbage collection contract to JLG Enterprise**

**MOTION: Mayor Carroll made a motion to approve, and Council Member Smith seconded the motion.**

Administrator Fragoso gave a brief review of the history of the contract with JLG Enterprise and their schedule of pickups. She said staff is very pleased with the service and response from this contractor and recommends "the City approves the five-year extension that was left on the original contract" with the same scope of work. Council Member Smith added the contract will

include flexibility with regards to beach recycling pickup. Administrator Fragoso noted the contact is paid for with State and Municipal ATAX funds and comes to approximately \$101,000.

**VOTE: The motion passed unanimously.**

**D. Consideration of recommendation from ATAX of sponsorship request from the City of Isle of Palms in the amount of \$2,000 for the purchase of reusable bags for visitors to encourage beach cleanup while visiting the IOP beach.**

**MOTION: Council Member Moye made a motion to approve, and Council Member Smith seconded the motion.**

Administrator Fragoso said this request is to purchase reusable bags as a free gift to visitors signing up for the City's newsletter to encourage them to clean up the beach. She said this is part of the education campaign the City is working on in conjunction with the Charleston Visitors Bureau and the Town of Sullivan's Island to notify visitors and residents of the new clean beach laws. Bags will be available at City Hall, the Recreation Center, and Public Safety. Administrator Fragoso said she will provide additional bulk pricing information to City Council next week to determine if more bags should be purchased at this time.

**VOTE: The motion passed unanimously.**

**E. Consideration of recommendation from ATAX of sponsorship request from Lucky Dog Publishing in the amount of \$4,000 for advertising new beach rules in *SIP* magazine and *Island Eye News* paper**

**MOTION: Council Member Moye made a motion to approve and Council Member Smith seconded the motion.**

Administrator Fragoso said this advertising in both *SIP* and *the Island Eye News* is also part of the City's public education campaign about the new clean beach laws. Council Member Popson requested clarification on the size and number of ads to be run in the *Island Eye News*. Mayor Carroll would like extra copies of *SIP* to be available in rental homes across the island.

**VOTE: The motion passed unanimously.**

**F. Consideration of recommendation from the Real Property Committee to extend the parking agreement with The Palms Hotel for the use of the municipal parking lot and include provisions for automatic renewal and to adjust rates as determined by Council**

**MOTION: Council Member Bell made a motion to approve, and Council Member Buckhannon seconded the motion.**

Administrator Fragoso gave a brief history of how the agreement with The Palms Hotel has worked in the past. She said they understand there is no guarantee of parking availability and that City Council could adjust the parking rates. She indicated the agreement with The Palms works well, generating \$106,000 for the City last year, and the staff recommends the contract extension and automatic renewal.

**VOTE: The motion passed unanimously.**

**G. Consideration of recommendation from Real Property Committee to approve an amount not to exceed \$15,000 for the installation of a pervious patio area behind the public restroom on front beach**

**MOTION: Council Member Smith made a motion to approve, and Council Member Buckhannon seconded the motion.**

Administrator Fragoso described the project to beautify this area in its entirety to the Committee. She said this recommendation is for the paving and the Real Property Committee recommends the cost up to \$15,000. Staff is currently collecting quotes for the paving. She anticipates the project will be complete by the start of the beach season. Mayor Carroll asked if neighboring businesses had been notified about the project, and Administrator Fragoso said she would reach out to them.

**VOTE: A vote was taken as follows:**

Ayes: Popson, Streetman, Moye, Ward, Buckhannon, Bell, Smith, Pounds

Nays: Carroll

Mayor Carroll indicated he voted in the negative because the surrounding neighbors had not yet been notified.

**H. Report on budgeted replacement of HVAC unit for Recreation Center Offices pursuant to §1-10-3(c) of the Code of Ordinances**

Administrator Fragoso said, "This is a report only. According to the Code, if there are any expenditures made over \$10,000 and under \$25,000 that are budgeted, I just let you all know. For the Recreation Center, we had to replace some HVAC units that was a cost of \$12,000. We have a number in the budget just in case only with failure, so some of them did fail, and this is just a report on those expenditures."

**I. Update on FY21 Budget**

Council Member Pounds gave a brief overview of the February 12 Budget Workshop. He reported that Treasurer Suggs had completed a first draft that he and Administrator Fragoso are reviewing. The next budget workshop will be Thursday, March 12, 2020 from 4-6pm.

**7. Miscellaneous Business**

The next meeting of the Ways & Means Committee will be on Tuesday, March 17, 2020 at 5pm.

**8. Executive Session** – Executive Session pursuant to §30-4-70(a)(2) to receive legal advice related to a proposed civil settlement from Johnathan Gandolfo. Council may take action on matters discussed in Executive Session upon returning from Executive Session.

Council Member Moye made a motion to move into Executive Session and Council Member Popson seconded the motion. The motion passed unanimously.

The Ways & Means Committee went off record at 7:08pm and returned from Executive Session at 7:25pm. Council Member Pounds reported that no decisions were made during Executive Session.

**MOTION: Council Member Bell made a motion to “reject the offer and maintain the City’s position that this is an historic tree and stand by prior decisions.” Council Member Streetman seconded the motion. The motion passed unanimously.**

**9. Adjournment**

Council Member Buckhannon made a motion to adjourn, and Council Member Moyer seconded the motion. The meeting was adjourned at 7:26pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk