



**PUBLIC WORKS COMMITTEE**  
**5:00pm, Thursday, February 6, 2020**  
**City Hall Conference Room**  
**1207 Palm Boulevard, Isle of Palms, SC**

**MINUTES**

**1. Call to Order**

Present: Council members Pounds, Smith, and Streetman

Staff Present: Administrator Fragoso, Director Pitts, Asst. Director Asero

**2. Approval of the previous meeting's minutes – January 16, 2020**

Council Member Streetman made a motion to approve the minutes of the January 16, 2020 meeting, and Council Member Smith seconded the motion. The motion passed unanimously.

**3. Citizen's Comments**

**MOTION: Council Member Pounds made a motion to suspend the rules of order and move the discussion of the item under New Business to occur after Citizen's Comments. Council Member Streetman seconded the motion. The motion passed unanimously.**

Rick Roberts, 2305 Waterway Boulevard, came before the Committee to request their consideration to relocate the drainage pipe on his property to allow for more buildable space on the lot he split in 2016. Drawings of the proposed move were reviewed.

**4. New Business**

**Consideration of approval of relocation of City-owned drainage easement at 2305 Waterway Boulevard.**

Administrator Fragoso detailed the process this request would go through if approved.

Director Pitts and Assistant Director Asero indicated they had no concerns with Mr. Robert's request. Director Pitts stated similar requests have been granted in the past.

**MOTION: Council Member Streetman made a motion for conceptual approval of the project design with the understanding that the City would hire an engineer to review the proposed plans, the property owner would pay for the cost of the relocation, and the City would review the abandonment of the old easement before granting the new easement. Council Member Smith seconded the motion. The motion passed unanimously.**

**5. Departmental Reports**

Director Pitts gave a brief report. Assistant Director Asero reviewed the January activities report including ongoing drainage assessments, improvements, and maintenance as well as facilities maintenance, and landscaping and cleaning efforts on the IOP Connector, public rights of way and City parks. He also shared a picture of a building in Mt. Pleasant the City is considering as a model for the outside of the Public Works building. Administrator Fragoso said staff is collecting pricing on paint and landscaping for the project. She anticipates the IOP Connector and Palm Boulevard sidewalk extension project to be completed within a month.

**6. Old Business**

**A. Updates on Phase III Drainage and small internal projects**

Administrator Fragoso said, “We are still waiting on Wild Dunes’ approval for access so that the surveyors can do the jurisdictional delineation to submit to the Corps to identify exactly where they are going to stop claiming jurisdiction. For the small drainage projects, we have submitted the jurisdictional delineation...[The Corps] has already indicated there is no intention of claiming jurisdiction for the small drainage projects, which makes it simpler for the Phase III Drainage Project. After we receive that go-ahead from the Corps, we need to get an encroachment permit from SCDOT for the five small drainage projects. We also need to get a permit from MPDES. We are not anticipating any issues. Mainly procedural. And then after that we will be ready to go for bidding and then start construction.” She said her goal is to get the small drainage projects done by the end of the fiscal year.

She added, “The timeline for the Phase III Drainage project is looking like we may get permits by the end of this year. Fall, and we would be ready to go into construction in the winter for Phase III.”

She shared that the mitigation costs for the Phase III Drainage project may increase the cost of the project by approximately \$200,000 depending on what the Army Corps of Engineers says.

**B. Update on drainage project on Ocean Boulevard between 1<sup>st</sup> and 3<sup>rd</sup> avenues**

Administrator Fragoso reported that there will be a pre-construction meeting next week and project schedules will be discussed at that point with the County, City, and subcontractor.

**C. Update on ongoing drainage assessments, improvements, and maintenance**

Council Member Smith asked about the Tabby Lane project, and Administrator Fragoso said that is being covered by SCDOT.

**D. Update on improvements to the multi-use path on Waterway Boulevard**

Administrator Fragoso said the application is being worked on. She has received 5-6 letters from citizens in support of this project. She will seek more support through social medial channels.

**E. Consideration of renewing the beach garbage collection contract**

Administrator Fragoso said City staff recommends renewing the contract with JLG Enterprise for 5 years with a renewable option, if that is the will of the Committee. She reviewed the schedule of services provided in the contract. She noted the contract has flexibility regarding pickups built in depending on weather and demand. Council Member Smith asked if there would be negotiating room in the contract should alternative trash receptacles and recycling options be found. Administrator Fragoso said she believed the contract to be negotiable, but that more labor-intensive requirements may necessitate financial adjustments. She said she would speak to the City Attorney about including such language in the contract.

**MOTION: Council Member Streetman made a motion to renew the contact with JLG Enterprises for 5 years. Council Member Smith seconded the motion. The motion passed unanimously.**

**F. Discussion and review of the Public Works FY21 scheduled capital expenditures**

Administrator Fragoso reviewed the scheduled capital expenditures planned for FY21. As the placeholder amount for the work needed on the multi-use path is now two years old, more monies may need to be set aside for the project in case the City is denied TST funding. Council Member Smith advocated having the entire path improved at one time rather than done in phases.

When asked about replacing the flatbed trucks, Director Pitts said, “The replacement flatbed has been deferred the last three years, and should the budget go through and this new flatbed be purchased, I would advocate we do the same thing as I have done with this old packer is keep it” until it “falls apart.”

**7. Miscellaneous Business**

The next meeting of the Public Works Committee will be Thursday, March 5, 2020 at 8:00am.

**8. Adjournment**

Council Member Streetman made a motion to adjourn, and Council Member Smith seconded the motion. The meeting was adjourned at 5:53pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk