

City Council
6:00 p.m., Tuesday, May 22, 2018
Council Chambers
1207 Palm Boulevard

AGENDA

1. INTRODUCTION OF MEETING and notification that members of the press and public were duly notified in accordance with the Freedom of Information Act.
A. Invocation B. Pledge of Allegiance C. Roll Call
2. **APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEE**
Nicole Chapleau - firefighter
3. **READING OF THE JOURNAL OF PREVIOUS MEETING**
Regular Meeting of April 24, 2018
4. **CITIZENS' COMMENTS**
Presentation – New Hotel Development for Wild Dunes Resort by Dan Battista & Frank Fredericks
5. **REPORTS FROM STANDING COMMITTEES**
 - A. **Ways and Means Committee**
 1. Recommendation from the Public Safety Committee to award a contract in the amount of \$25,000 to Munnerlyn Pyrotechnics for the 2018 July 4th fireworks show (Pg. 28, Ln 268 – State ATAX, General Government, Programs/Sponsorships, \$35,000)
 2. Report on emergency purchase from Technology Solutions in an amount not to exceed \$27,000 for replacement of the City Hall server experiencing interruptions in service (Pg. 22, Ln 27 – General Government Capital Outlay)
 3. Recommendation from the Recreation Committee to approve the 2018 Farmers' Market Budget
 - B. **Public Safety Committee**
 1. Adoption of Coyote Management Plan
 2. Consideration of FY19 CTC requests
 - C. **Public Works Committee**
 - D. **Recreation Committee**
 - E. **Personnel Committee**
 1. Appointment of Assistant Fragoso as Interim City Administrator
 2. Appointment of Administrator Tucker as City Administrator Emeritus

April Safety Sweepstakes Winners

| | |
|-----------------------------------|--|
| General Government – Debbie Suggs | Police Department – ACO Chris Enourato |
| Fire Department – David Micalizzi | Public Works – Charles Williams |

 - F. **Real Property Committee**
Affirmation of recommendation to engage the services of a real estate attorney regarding 1100 Palm and right-of-way on Pavilion Drive
6. **REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS**
 - A. **Accommodations Tax Advisory Committee** – minutes attached
 - B. **Board of Zoning Appeals** – minutes attached
 - C. **Planning Commission** – minutes attached

7. REPORTS FROM SPECIAL OR JOINT COMMITTEES – None

8. PETITIONS RECEIVED, REFERRED OR DISPOSED OF – None

9. BILLS ALREADY IN POSSESSION OF COUNCIL

A. Second Reading of Ordinance 2018-05 – An Ordinance Amending Title 8, Motor Vehicles and Traffic, Chapter 2, Stopping, Standing and Parking of Vehicles, of the City of Isle of Palms Code of Ordinances to Require Parallel Parking and to Prohibit Double Parking on the Passenger Side of Vehicles on Palm Boulevard Between 21st Avenue and 40th Avenue; to Prohibit Boat Trailer Parking along the Rights-of-way of Waterway Boulevard; to Prohibit Exemption for Emergency, Law Enforcement and Other Public Service Vehicles Parking During the Performance of Official Duties or Public Service; and to Provide for Year-Round Enforcement of the Resident Parking Districts.

B. Second Reading of Ordinance 2018-06 – An Ordinance to Raise Revenue and Adopt a Budget For the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2018, and Ending June 30, 2019.

C. Second Reading of Ordinance 2018-07 – An Ordinance Amending Title 8, Motor Vehicles and Traffic, Chapter 2, Stopping, Standing and Parking Vehicles, Article A, General Provisions, of the City of Isle of Palms Code of Ordinances to Provide Additional Regulations Related to Parking in Loading Zones; to Increase the Fine for Parking in Violation of Loading Zone Regulations to \$100.00; to Declare Certain Parked Vehicles as Nuisances and to Provide for the Immobilization and Impoundment of Certain Vehicles; to Provide Reference to State Law Related to Handicapped Parking; and to Amend Administrative Provisions Related to Deposit of Monies Collected From Pay Parking Fees and Penalties.

D. Second Reading of Ordinance 2018-08 – An Ordinance Authorizing the City Administrator of the City of Isle of Palms to Execute the Necessary Documents to Enter Into That Certain Third Amendment to Commercial Lease Agreement Between the City of Isle of Palms and Barrier Isles, LLC, Attached Hereto as Exhibit 1 and Incorporated Herein by Reference

10. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

First Reading, by title only, of Ordinance 2018-09 – An Ordinance Amending Title 5, Planning and Development, Chapter 4, Zoning, Article 1, General Provisions, Section 5-4-16, Temporary Uses, of the City of Isle of Palms Code of Ordinances to Allow Public Parking on Lots Located in SR-1, SR-2, LC and GC-1 Zoning Districts as a Temporary Use Subject to Certain Conditions

11. MISCELLANEOUS BUSINESS

Consideration of a Memorandum of Understanding between the City and the Isle of Palms Water and Sewer Commission to fund one-half of the expenses related to updating the IOPWSC Sewer Master Plan for the island.

Twice a week garbage collection begins the week of June 4, 2018
Weekly recycling begins on Wednesday, June 13, 2018

Next Meeting Date: 6:00 p.m., Tuesday, June 26, 2018 in Council Chambers

12. EXECUTIVE SESSION – if needed

13. CONCLUSION/ADJOURNMENT

CITY COUNCIL

6:00 p.m., Tuesday, April 24, 2018

The regular meeting of City Council was held at 6:00 p.m., Tuesday, April 24, 2018 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bell, Buckhannon, Ferencz, Kinghorn, Moye, Rice, Smith and Ward, Mayor Carroll, City Administrator Tucker, City Attorney Halversen, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Mayor Carroll called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act. After a brief invocation and the Pledge of Allegiance, Clerk Copeland called the roll.

2. Reading of the Journals of Previous Meetings

MOTION: Councilmember Rice moved to approve the minutes of the Special Council meetings of March 4, March 20, March 21, March 27 and the regular meeting of March 27, 2018 as submitted; Councilmember Bell seconded and the motion **PASSED UNANIMOUSLY**.

3. Citizens' Comments

Jay Clarke, owner of Morgan Creek Grill, reported that a meeting of the marina tenants was held a few days ago and would like to provide some input regarding parking on 41st and any changes being considered, possibly at the Real Property Committee meeting of May 10th.

4. Swearing in of New Employee

MOTION: Councilmember Buckhannon moved to accept Michael Lord as an employee of the City of Isle of Palms; Council Rice seconded and the motion **PASSED UNANIMOUSLY**.

5. Reports from Standing Committees

A. Ways and Means Committee

Councilmember Ward gave the highlights of the meeting of April 17, 2018. Revenues overall for all funds was at sixty percent (60%) of budget, and General Fund expenditures for all departments were at fifty-seven percent (57%) of budget through March 31, 2018. Total cash on-hand was at approximately seventeen million eight hundred twenty-one thousand dollars (\$17,821,000). Councilmember Ward reminded those in attendance that the audio of the meeting and the reports through March 31, 2018 were on the City's website.

1. Recommendation from the ATAX Committee for a sponsorship in the amount of \$10,000 for the S.C. Aquarium Turtle Trek 5k Sunset Beach Run on Saturday, September 29, 2018 at 5:30 p.m. (Pg. 28, Ln. 268 – State ATAX, Programs/Sponsorships, \$50,000)

MOTION: Mayor Carroll moved to approve a \$10,000 sponsorship for the S.C. Aquarium Turtle Trek; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

2. Recommendation from the Public Works Committee to approve up to \$20,000 for the replacement of the white fencing at Oceanside Condominiums (Pg. 27, In. 190 – Hospitality Tax, Public Works Maintenance and Service Contracts)

MOTION: Councilmember Rice moved to approve up to \$20,000 to replace the white fencing at the Oceanside Condominiums; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

3. Recommendation from the Public Safety Committee to award a contract to Safe Industries in the amount of \$849,500 for one 2018 E-ONE 75 ft. Ladder Truck (FY18 Budget, Pg. 52, In. 82 - \$200,000 for down-payment from reserves in the Capital Projects Fund, Muni ATAXC and State ATAX)

MOTION: Councilmember Kinghorn moved to award a contract to Safe Industries for one E-ONE 75 ft. ladder truck; Councilmember Rice seconded and the motion PASSED UNANIMOUSLY.

4. Recommendation from the Real Property Committee to approve up to \$26,400 for plants to be planted on top of the new dunes in the project area to encourage dune growth (Pg. 30, In 341 – off shore restoration project contingency)

MOTION: Councilmember Ward moved to approve up to \$26,400 for plants for the dunes in the area of the beach restoration project; Councilmember Moye seconded and the motion PASSED UNANIMOUSLY.

5. Consideration of an award of a contract to Technology Solutions for IT services for \$28,500 and an additional not to exceed \$21,500 for additional hours as needed at \$75 per hour (Pg. 12, In 92 – General Fund, Police Department, Professional Services - \$80,000 placeholder for IT services)

MOTION: Mayor Carroll moved to award the contract to Technology Solutions as detailed above; Councilmember Smith seconded and the motion PASSED UNANIMOUSLY.

6. Recommendation from the ATAX Committee to fund overages in the FY18 budget by \$400 for irrigation at Breach Inlet, for \$500 for beach trash barrels and by \$1,032 for the flood insurance premium on the public restrooms

MOTION: Councilmember Rice moved to fund the overages in the ATAX FY18 budget detailed above; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

7. In accordance with the IOP Procurement Code Section 1-10-4(b)(3)(iii), q consideration of emergency repairs to PSB emergency generator - \$12,000 for the radiator and \$9,000 for the installation hook-up for rental generator (Pg. 22, In 38 – Capital Projects Fund, Fire Department Maintenance and Services, \$101,208)

MOTION: Mayor Carroll moved to approve the emergency repairs to the PSB generator in an amount not to exceed \$21,000; Councilmember Ward seconded and the motion PASSED UNANIMOUSLY.

8. Report in accordance with Chapter 20, Purchasing, Section 1-10-3©, less than \$25,000 and in the budget
 - Love Chevrolet – 2018 Chevrolet Pickup Truck for the Building Department

Responding to Councilmember Ward's question, the mileage on the truck being replaced was approximately one hundred seven thousand (107,000).

****Mayor Carroll** stated that Councilmembers have discussed that their meeting have been running too long, upward of three (3) hours, and that much is said that is not so important. In an effort to keep the meeting to a reasonable length of time, the Mayor stated that the Committee reports tonight will be shorter and more concise since the audio is posted to the City's website the morning after the meetings.

B. Public Safety Committee

Reporting from the meeting of April 8th, Councilmember Smith stated that Rusty Williamson had addressed the Committee about the collection of parking fines and follow through. She announced that the City had trapped its third coyote in a soft leg trap on March 28th; in addition, the Police Department has applied for a permit from DNR to use the Collarum traps that will be deployed as addition to the traps currently in use. Chief Buckhannon stated that the City would need an additional permit if it decided to have a hunt, but the City's liability insurance carrier has stated that a hunt would be not insurable. Additionally, Captain Swain distributed a draft Coyote management Plan for the Committee's consideration. Although he tried, Captain Swain was unable to locate anyone who would work on a per coyote basis; he did talk to the man from North Carolina who has been so successful in reducing the coyote population and learned that he would assist the City for three hundred fifty dollars (\$350) per day. In a lengthy discussion about managed beach parking, the Committee did not arrive at any new recommendations to ease the parking problems that could be implemented for this beach season. Chief Buckhannon told the Committee that he thought the City was not charging enough for the meters on Front Beach to keep them turning over during the day; it does not benefit the local businesses for beach goers to take up a street parking space for an entire day. The Committee voted unanimously for ordinance changes to allow for the impounding or towing vehicles when they are a safety hazard, for towing or impounding for unpaid parking tickets after thirty (30) days and to reduce to one (1) the number of unpaid tickets that would warrant towing or impounding of a vehicle. Other issues discussed were the benches at the intersection of J.C. Long and Ocean Boulevard and the crosswalk at 20th Avenue.

The next Public Safety Committee will be at 5:00 p.m., Wednesday, May 2nd in the Conference Room.

C. Public Works Committee

Councilmember Rice reported on the meeting of April 4th when Councilmember Kinghorn resigned as Chair and she resigned as Vice Chair; subsequently, she was elected Chair and Councilmember Buckhannon was elected Vice Chair. On the drainage issues at 32nd Avenue, Charleston County has ownership of the easement and they have been communicating with Mr. Burke and his neighbor Mr. O'Poulos. To solve the problem, the ditch needs to be re-structure from where it begins to the outfall, but it is an expensive project, i.e. Eadie's has quoted one hundred fifty-two thousand five hundred dollars (\$152,500). Assistant Frago has filed for an extension to the Rural Infrastructure Grant for the Phase II Drainage project with an estimated completion date of September 2018. The project will now move down Palm Boulevard, and the City will be diligent in keeping the resort up-to-date on the progress. When the Committee discussed the FY19 budget, they again noted the vital importance of adding the position of Assistant Director of Maintenance and Facilities to the Public Works Department. A top priority in the

FY19 budget is drainage; the Seabrook drainage study was done twenty-eight (28) years ago and needs to be updated. In addition, the Committee agreed that cost sharing with the IOP Water and Sewer Commission in an island-wide study would be a step closer to the goal of island-wide sewer. The Committee supported the design and engineering for improvements to the Waterway Boulevard multi-use path as well as the design and engineering for the outfall improvements. David Stevens, Trey Little of Seamon Whiteside and Jay Claypool, real estate manager for the new construction at the resort, attended the meeting to discuss the relocation of a drainage line installed in the Phase I Drainage Project so that it will go around their project. The Committee was assured that the relocation will not have a negative impact on the Phase I project, and the Committee asked that the resort bear the cost for the relocation.

The next Public Works Committee meeting will be Monday, May 7th at 9:00 a.m. in the Conference Room.

D. Recreation Committee

Reporting on the meeting of April 3rd, Councilmember Buckhannon stated that Director Page had reviewed the many activities at the Recreation Center in March and the upcoming community events. The Committee heard a presentation about holding a beach wrestling event on the island; the Committee declined to hold the event on the island, but directed this person to several private beach or beach-like entities as alternatives. The Committee again discussed the Farmers' Market planned for the fall and proposed changes for it; the Committee also discussed opening the Rec Center on Sunday afternoon beginning in the fall and the impact on the FY19 budget. The Committee talked about the need for a policy relative to the message boards.

MOTION: Councilmember Buckhannon moved to adopt the policy for the message boards as presented; Councilmember Moye seconded.

When the Mayor asked for the rationale behind the policy, Councilmember Buckhannon replied that, without a policy in place, the City would not be able to refuse a group or organization that wanted to post a message, no matter what their message might; therefore, to maintain control of the message, the Committee has recommended the policy whereby only messages from and about the City of IOP will be posted to the message boards. Since the policy was listed on the Agenda as a separate item, Councilmembers Buckhannon and Moye withdrew the motion and second, respectively. The registration process for summer camps and athletics were reviewed to see if there was a way to improve it. The discussion of full-court basketball time for adults continued.

The next Recreation Committee meeting will be at 5:00 p.m., Monday, May 7th in the Conference Room.

E. Personnel Committee

Councilmember Ferencz reported on the meeting of April 5th, saying that, after Citizens' Comments, the Agenda was re-ordered for a report from the Human Resources Officer about recruitment services, and the Committee agreed to use a professional recruiting service in its search for a City Administrator and Chief of Police. Additionally, the Committee was advised of a section in the City's Procurement Code allowing for hiring for professional services without going through the RFP and bidding process and a motion was unanimously approved to follow that section of the IOP Code of Ordinances to select a professional recruiting firm. The Committee agreed to defer its work on Standing Committees of Council, changing the frequency of performance reviews and a review of the Human Resources processes and protocols until August. The Committee decided to support the addition on the Assistant Director of Public Works for Maintenance and Facilities in the FY19 budget. In a discussion of ad hoc committees, the

Committee confirmed that the only way these committees succeed is for them to have a specific goal and a specific amount of time to complete the task.

The City's current employment vacancies are a Chief of Police, a part-time Animal Control Office and a City Administrator,

The Personnel Committee will hold its next meeting at 5:00 p.m., Tuesday, May 8th in the Conference Room.

March Safety Sweepstakes Winners:
Recreation Department – Aaron Sweet
Fire Department – Jeff Stickney

Police Department – Officer Daniel Tyson
Public Works – Tony Sease

F. Real Property Committee

Reporting of the meeting of April 10th, Councilmember Bell noted that Shane Ziegler of Barrier Isles EcoTours spoke to the Committee and offered for any Councilmembers who have not taken one off his educational tours to call and make arrangements at their convenience. He stated that more than twelve thousand (12,000) South Carolina students take one (1) of his tours annually. Jay Clarke of Morgan Creek Grill reminded the Committee that it was again the time of year when decisions needed to be made on maximizing the parking at the IOP Marina; he asked that a member of Council facilitate such a meeting. Kirby Marshall of ATM attended the meeting to explain the implications of the Boating Infrastructure Grant (BIG) of approximately seventy thousand dollars (\$70,000) the City was awarded in the fall of 2017; the grant is to be used toward the replacement of the fueling system and the fuel dock. Mr. Marshall stated that the grant has a five (5) year timeline that started with the beginning of the federal fiscal year, or October 1, 2017. The total estimated cost of the project to replace the fueling system and the fuel dock is approximately two hundred seventy-five thousand dollars (\$275,000), leaving the City with a funding gap of two hundred six thousand dollars (\$206,000). The City must obligate the funds in three (3) years, no later than August 31, 2020; to obligate the funds the City must sign a contract with Fish and Wildlife and have a plan and permit(s) in-place. When asked, Marina Manager Berrigan stated that he did not think the fuel system would last three (3) years. In the way of information, Councilmember Bell stated that no funds have been allocated in the FY19 budget for dock repairs at the marina. Under Old Business, the Committee discussed the fact that parking outside the footprint of the marina would be significantly more restrictive than in the past and that, as the businesses at the marina begin to thrive, the marina site does not provide enough parking to accommodate them. Currently working out of the marina are ten (10) businesses; four (4) have leases with the City and others have leases with the marina manager, as well as nine (9) fishing guide operations. Councilmember Bell believes that an additional ten (10) unlicensed charter boats operating out of the marina. The conversation was renewed about the use of the Water and Sewer's property for marina employee parking, and efforts will be made to breathe life into that dialogue once again. The Committee was told that annual passes were still being sold to residents and non-residents and launch fees increased April 1st. When the Police Department was asked to be involved in the management and enforcement of parking at the marina site, Interim Chief Usry responded that the only police involvement to-date has been the enforcement of parking that moves into the neighborhoods. She also said that to assign an officer to manage and enforce parking on the marina site would require hiring an off-duty or an addition to the number of personnel; she stated that one (2) sergeant and two (2) officers are on-duty for each shift. The bulkhead rehabilitation project is scheduled to be completed by May 2nd; the dune walkover and public restrooms are to be completed in about a week. As discussed earlier, the Committee approved funds for plantings on the dunes in the project area. Councilmember Bell noted that "substantial fixes" were needed for the Public Safety Building, as well as other City infrastructure and that Council was working to include them in the FY19 budget. Another topic of discussion was issuing

decals for construction vehicles rather than the placards; the Administrator and Councilmember Ward agreed that to do that would create more problems than it would solve.

In conclusion, the Committee discussed the property tax bill from Charleston County for the marina; if the County were to re-assess the property or bill for past years, the burden would be on the tenants per their leases.

The Real Property Committee will hold its next meeting at 4:00 p.m., Thursday, May 10th in the Conference Room.

MOTION: Mayor Carroll moved that, in accordance with the IOP Procurement Code Section 1-10-44(b)(2), the Personnel Committee to do a non-competitive search for a profession recruitment company for hiring the City Administrator and Chief of Police; Councilmember Ferencz seconded.

AMENDMENT: Councilmember Kinghorn moved to amend the motion to include the Assistant Director for Maintenance and Facilities in the search; Councilmember Bell seconded and the motion **PASSED UNANIMOUSLY**.

VOTE on Amended Motion: The amended motion **PASSED UNANIMOUSLY**.

6. Reports from City Officers, Boards and Commissions

- A. Accommodations Tax Advisory Committee – minutes attached
- B. Board of Zoning Appeals – minutes attached
- C. Planning Commission – minutes attached

Councilmember Buckhannon recalled from a MASC class that the attorneys stated that Special Exceptions should occur rarely, and yet the City uses the term on a monthly basis, particularly related to in-home businesses. They recommended that an ordinance change should be done to eliminate the need for the use of Special Exceptions.

Attorney Halversen stated that state statutes exist that define the criteria where a Special Exception could be used, and the in-home business applications the City receives meet those criteria. She said that she would look into changing the City ordinance.

7. Reports from Special or Joint Committees – None

8. Petitions Received, Referred or Disposed of – None

9. Bills Already in Possession of Council

- A. Second Reading of Ordinance 2017-07 – An Ordinance Amending Title 5, Planning and Development, Chapter 4, Zoning, Article 8, Flood Damage Prevention, of the City of Isle of Palms Code of Ordinances to Provide a Definition for the Reference Datum to be used for the Base Flood Elevation Shown on the Flood Insurance Rate Maps (FIRM); To Delete the Time Period for Measuring Substantial Improvements and to Provide for a Minimum Elevation for New Residential and Nonresidential Construction

(Need motion for 2nd Reading then a motion to amend, if the amendment passes to include the changes recommended in this version, then approve amended motion.)

MOTION: Mayor Carroll moved to approve Ordinance 2017-07 for Second Reading and to waive the reading; Councilmember Buckhannon seconded.

Amendment: Councilmember Rice moved to amend Ordinance 2017-07 to include the changes made since the March Council meeting; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

VOTE on Amended Motion:

MOTION: Mayor Carroll moved to defer indefinitely Ordinances 2017-08, 2017-09 and 2017-10; Councilmember Ward seconded.

Councilmember Bell questioned deferring these ordinances indefinitely and recommended that they be sent back to the Planning Commission.

Administrator Tucker explained that the deferral was based on work that needed to be done with the IOP Water and Sewer Commission and the Memorandum of Understanding more than the need for additional work by the Planning Commission.

Councilmember Bell affirmed his recommendation for the ordinances to go back to the Planning Commission.

Attorney Halversen noted that the indefinite deferral allows for the ordinance to come back before Council at some point in the future.

Councilmember Ferencz stated that the Planning Commission was upset that the ordinance came directly to City Council without their review, and they asked that ordinances be reviewed by them before Council takes action.

Mayor Carroll and Councilmember Ward withdrew the motion and second respectively.

MOTION: Councilmember Bell moved to send Ordinances 2017-08, 2017-09 and 2017-09 back to the Planning Commission; Councilmember Ferencz seconded and the motion PASSED on a vote of 8 to 1 with Councilmember Kinghorn casting the dissenting vote.

E. Second Reading of Ordinance 2018-04 – An Ordinance Amending Title 9, Offenses, Chapter 2, Offenses Against Public Peace, Section 9-2-5, Noise, of the City of Isle of Palms Code of Ordinances to Change the Hours During Which Pile-drivers and Other Apparatus Attended with Loud or Disturbing Noises may be Operated and to Provide for Exceptions.

MOTION: Mayor Carroll moved to waive the reading and to approve Ordinance 2018-04, including the amendments made since the last meeting, for Second Reading; Councilmember Kinghorn seconded.

Councilmember Bell asked the City Attorney to confirm that the changes made were for the City's construction hours and holidays to mirror those of Wild Dunes so that there is one (1) set of rules for the entire island.

Attorney Halversen did confirm and added that the parts of the ordinance that deals with getting permission in an emergency and for residents to be able to work on their own homes came from the Sullivan's Island Code.

VOTE: The motion PASSED UNANIMOUSLY.

- F. Second Reading of Ordinance 2018-05 – An Ordinance Amending Title 8, Motor Vehicles and Traffic, Chapter 2, Stopping, Standing and Parking of Vehicles, of the City of Isle of Palms Code of Ordinances to Require Parallel Parking and to Prohibit Double Parking on the Passenger Side of Vehicles on Palm Boulevard Between 21st Avenue and 40th Avenue; to Prohibit Boat Trailer Parking along the Rights-of-way of Waterway Boulevard; to Prohibit Exemption for Emergency, Law Enforcement and Other Public Service Vehicles Parking During the Performance of Official Duties or Public Service; and to Provide for Year-Round Enforcement of the Resident Parking Districts**

Mayor Carroll stated that, since the City does not yet have the sign plan or the encroachment permit, this ordinance should be deferred.

MOTION: Councilmember Ward moved to defer Second Reading of Ordinance 2018-05; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

10. Introduction of New Bills, Resolutions and Proclamations

First Reading, by title only, of Ordinance 2018-06 – An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2018, and Ending June 30, 2019.

MOTION: Councilmember Kinghorn moved to approve Ordinance 2018-06 for First Reading; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

First Reading, by title only, of Ordinance 2018-07 – An Ordinance Amending Title 8, Motor Vehicles and Traffic, Chapter 2, Stopping, Standing and Parking Vehicles, Article A, General Provisions, of the City of Isle of Palms Code of Ordinances to Provide Additional Regulations Related to Parking in Loading Zones; to Increase the Fine for Parking in Violation of Loading Zone Regulations to \$100.00; to Declare Certain Parked Vehicles as Nuisances and to Provide for the Immobilization and Impoundment of Certain Vehicles; to Provide Reference to State Law Related to Handicapped Parking; and to Amend Administrative Provisions Related to Deposit of Monies Collected From Pay Parking Fees and Penalties.

MOTION: Councilmember Ward moved to approve Ordinance 2018-07 for First Reading; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

First Reading, by title only, of Ordinance 2018-08 – An Ordinance Authorizing the City Administrator of the City of Isle of Palms to Execute the Necessary Documents to Enter Into That Certain Third Amendment to Commercial Lease Agreement Between the City of Isle of Palms and Barrier Isles, LLC, Attached Hereto as Exhibit 1 and Incorporated Herein by Reference

MOTION: Councilmember Ward moved to approve Ordinance 2018-08 for First Reading; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

Resolution Approving the Law Enforcement Mutual Aid Agreement between the City of Isle of Palms Police Department and the Town of Mount Pleasant Police Department

MOTION: Councilmember Buckhannon moved to approve the Law Enforcement Mutual Aid Agreement as specified above and to waive the reading; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

A Resolution to Adopt a Policy for the use of the City's Message Boards

MOTION: Councilmember Buckhannon moved to adopt a Resolution to Adopt a Policy for the use of the City's Message Boards; Councilmember Moyer seconded and the motion PASSED UNANIMOUSLY.

11. Miscellaneous Business

Authorization for entering into an Agreement with SCDOT for Streaming Video through the Traffic Management Center

MOTION: Councilmember Rice moved to authorize an Agreement with SCDOT for streaming video through the traffic management center; Councilmember Moyer seconded and the motion PASSED UNANIMOUSLY.

Budget Public Hearing: 5:45 Tuesday, May 22nd in Council Chambers
Next Meeting Date: 6:00 p.m., Tuesday, May 22nd in Council Chambers

12. Conclusion/Adjournment

MOTION: Councilmember Buckhannon moved to adjourn the meeting at 7:05 p.m.; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk



Proposal for



BS&A SERVER

Developed and Submitted by:
Joseph Shivers
TSC, INC.
(843) 437-1470
4973 Rivers Avenue
North Charleston, SC 29406
5.10.18

Current State of BS&A Server Status

The current BSA Server Operating System is Windows 2008 R2, running an “Express” Version of SQL server. The Windows Operating System partition has reached capacity, causing multiple errors. We were able to free space on the “C” partition for the time being, however, the server needs to be upgraded to handle the Operation System partition growth. Additionally, the current configuration of the server is not adequate to handle the current load of users and programs. This is adding to the some of the latency the users are experiencing.

The current server specifications are as follows.

(2) Xeon 2.0 GHz Processor

24 GB Ram

Windows Server 2008

SQL Server Essentials

For a 50 -100 user environment, BSA recommends the following:

"Recommended (Minimum)

(2) Xeon 2.5 GHz E5 Eight-Core Processors (or faster) (2) Xeon 2.8 GHz Quad-Core Processors

64 GB RAM (DDR3 1600 or faster) 48 GB RAM

8x SATA 15K RPM 1TB (2x RAID 10) 1 TB free disk space

2x 500GB Solid State Drive (SSD) Windows Server 2008 Standard (64-bit)

Separate RAID for Operating System

Windows Server 2016

SQL Server Standard or Enterprise Edition”

Solution

-Implement a new, scalable server which meets the current and anticipated future load requirements.

-License the server with 30 SQL Server Client Access Licenses to address the concurrent connection issues (additional licenses can be added in the future).

-Install Windows Server 2016 w/ 30 Client Access Licenses (additional licenses can be added in the future).

-Reformat the old server to run the programs that were previously residing on the same server as BSA.



4973 Rivers Avenue
North Charleston SC 29406

www.tscharleston.com

QUOTE

| Date | Quote # |
|--------|---------|
| 5/9/18 | 11983 |

| Name / Address | Ship To |
|---|---|
| City of Isle of Palms 1207 Palm Boulevard Isle of Palms, SC 29451 | City of Isle of Palms 1207 Palm Boulevard Isle of Palms, SC 29451 |

| Customer PO # | Terms | Rep |
|---------------|----------------|-----|
| BSA Server | Due on Receipt | JS |

| Item | Qty | Description | Rate | Total |
|---------|-----|--|-----------|------------|
| PART-SL | 1 | PowerEdge R730xd Server Chassis with up to 12, 3.5" Hard Drives and 2, 2.5" Flex Bay Hard Drives Processor Intel® Xeon® E5-2643 v4 3.4GHz,20M Cache,9.60GT/s QPI,Turbo,HT,6C/12T (135W) Max Mem 2400MHz 64GB RAM 5 x 2.4TB 10K RPM SAS 12Gbps 512e 2.5in 5 x Hot-plug 2 x 480GB Solid State Drive SATA Mix Use MLC 6Gbps 2.5in Flex Bay Drive, SM863a Hard Drive 3.5in Hot-plug Hard Drive PERC H730 RAID Controller, 1GB NV Cache Embedded Systems Management iDRAC8 Enterprise, integrated Dell Remote Access Controller, Enterprise Rack Rails ReadyRails™ Sliding Rails With Cable Management Arm Dual, Hot-plug, Redundant Power Supply (1+1), 750W Operating System Windows Server® 2016,Standard,16CORE, Media Kit Downgrade Media Broadcom 5720 QP 1Gb Network Daughter Card | 15,995.00 | 15,995.00T |
| PART-SL | 1 | SQL Server Standard Edition | 716.00 | 716.00T |
| PART-SL | 30 | SQL Server Device Client Access Licenses | 154.00 | 4,620.00T |
| PART-SL | 30 | Windows 2016 SVR Device Cals | 29.00 | 870.00T |
| Proj40 | 30 | Service Project- Installation & Configuration | 75.00 | 2,250.00 |

Client Approval
Name

Signature

Title

Date

Subtotal \$24,451.00

Sales Tax (9.0%) \$1,998.09

Total \$26,449.09

Quotes valid for 30 days. Prices do not include shipping, tax or installation unless otherwise noted.
PAST DUE ACCOUNTS ARE SUBJECT TO A MONTHLY FINANCE CHARGE.
TERMS ARE NET 10.

2018 IOP Farmers Market Management Proposal & Budget

Management Responsibilities:

- Collect Applications to Jury and Select Vendors
- Assign Vendor Dates and Booth Space
- Set up Online Program to Monitor and Collect Vendor Payments
- Organize and Manage Database
- Promote Market via Social Media and Posters/Postcards
- Coordinate Citizen Volunteers
- Coordinate with CCPRC Staff
- Weekly On-site Management of Market from 2-5 Close
- Select and Coordinate Weekly Entertainment
- Develop Sponsorship Packages and Relationships
- Coordinate with IOP Businesses for Sale of Beer/Wine (if applicable)
- Coordinate with IOP City Admin and Council
- Place Promotional Wire Signs Along Roads
- Design 2018 Poster/Postcard
- *with use of 2017 promo material

Hourly Management Breakdown:

- On-Site Management: 5hrs/jwk x 8wks = 40 hours
- Vendor Coordination: 2hrs/wk x 10wks = 20 hours
- Database Management: 2hrs/wk x 10wks = 20 hours
- Market Promotion: 2hrs/wk x 14wks = 28 hours
- Entertainment Coordination: 1hr/wk x 8wks = 8 hours
- Sponsorship Coordination: 1hr/wk x 10wks = 10 hours
- CCPRC & IOP City Coordination: 1hr/wk x 10wks = 10 hours
- TOTAL: 136 hours

Requested City Involvement:

- Promote Market via IOP City Social Media and City Billboards
- Outline Vendor Spaces Weekly
- Update and Post Vendor Application on City Website

2018 Proposed Budget

Revenue

| | |
|---|--------------|
| Vendor Fees - Limit of 25 vendors per market. \$20 vendor fee per space, per week | 4,000 |
| City of Isle of Palms contribution for parking | 1,200 |
| | <hr/> |
| | 5,200 |

Expenses

| | |
|--|--------------|
| Promotional Materials | 1,000 |
| Additional Signs | 300 |
| Entertainment | 800 |
| Chs County Rental fee | 1,200 |
| Manager Compensation - \$200/ market, \$100/weather cancellation | 1,600 |
| | <hr/> |
| | 4,900 |

Net Proceeds

300

Public Safety Committee
5:00 p.m., Wednesday, May 2, 2018

The regular meeting of the Public Safety Committee was held at 5:00 p.m., Wednesday, May 2, 2018 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmembers Bell, Ward and Chair Smith, Administrator Tucker, Interim Police Chief Usry, Chief Graham, Assistant Administrator Fragoso and Clerk Copeland; a quorum was present to conduct business.

1. Chair Smith called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Bell moved to approve the minutes of the April 9, 2018 meeting as submitted; Councilmember Ward seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments – None**

4. **Old Business**

A. **Update on Coyote Management**

Interim Chief Usry reminded the Committee that to-date the City's trapping efforts have resulted in catching three (3) coyotes; the Collarum traps have not been deployed because these traps must be secured to something substantial so that the coyote cannot just pull it out of the ground when trapped. She noted that the trapping can only take place on public properties and in the marshy area of the Harbor Course in the vicinity of Forest Trail and Waterway Boulevard.

On the issues surrounding a coyote hunt, Interim Chief Usry reported that the Municipal Association, the City's liability insurance carrier, has confirmed that the City would be uninsured if it chose to go forward with that action. Wild Dunes has indicated that they would not allow the City to hunt within the gates of the community.

Chair Smith commented that the Coyote Coalition had emailed Councilmembers with suggestions to the City's Coyote Management Plan, and the Chair said that she agreed with the changes.

MOTION: Councilmember Ward moved to adopt the Coyote Management Plan as presented; Councilmember Bell seconded.

Interim Chief Usry said that the Coyote Coalition's suggestions have been included in the City's Plan that was in your packet for the meeting.

Councilmember Bell noted that the plan was listed as a living document so changes could be made in the future if the need presents itself.

VOTE: The motion PASSED UNANIMOUSLY.

B. Managed Beach Parking Plan

Interim Chief Usry stated that, before the season begins, she speaks with the Mount Pleasant Police Department about their posting an officer to direct traffic at the intersection of Rifle Range Road and the Connector on very busy weekends when the mass exodus begins. If they are too busy and do not have an available officer, one (1) of the two (2) off-duty County officers who assist with traffic on Saturdays and Sundays would be sent to that intersection since they have jurisdiction there. She noted that the County officers cannot enforce parking or the City's ordinances on the island, but they can assist with traffic control.

Noting that parking is already on both sides of Palm up to 39th Avenue, Councilmember Bell asked if the City was going to review the Wild Dunes future development plans and its impact on traffic.

Assistant Frago stated that the resort would be attending the May 22 Council meeting to present the plan for their next project; they have done a traffic study, and the traffic engineer will also attend to present the results.

The Administrator stated that she did not know of anything the City could require them to do that would hold up their development plans. The City could order its own traffic study from 41st and Palm Boulevard to the entrance at Wild Dunes to find a better mechanism to better manage the traffic, but whatever the results, she did not think the City would have a way of leveraging Wild Dunes to do any of the things that might be recommended.

Assistant Frago reported that the City is in receipt of the first draft of the sign plan and that she is working on the corrections; the final sign plan will be submitted to SCDOT with the encroachment permit.

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C. Update of micro-surfacing work on Palm Boulevard between 21st and 41st Avenues

Interim Chief Usry reported that City Hall staff and Captain Swain met with the contractor earlier today, and the Police Department is prepared to provide detour signs and other traffic control devices that might be needed. The contractor Hudson will notify the residents along Palm Boulevard, and they will begin placing "No Parking" signs on Palm on May 14th that will be one hundred feet (100 ft.) apart. She has notified Charleston County School's Security Officer Michael Reidenbach about the project, and he will pass the word along to the Transportation Department and parents. The schedule will begin with the signage on May 14th, Hudson will bring its equipment onto the island on May 15th and make preliminary preparations, May 16th is the day the actual work is to take place, which they say can be done in one (1) day, and May 17th will be for breaking down the equipment and leaving the island.

A suggestion made to Administrator Tucker was to provide free parking in the municipal lots on the work day, Wednesday, May 16th, to encourage parking there and not on Palm, Boulevard. The Committee agreed that was a good idea and requested that the minutes reflect that free parking in the municipal parking lots on May 16, 2018 was the recommendation of the Public Safety Committee.

Interim Chief Usry commented that the Police Department has asked Dave Kynoski of the Wild Dunes Community Association (WDCA) to send an e-mail blast to Wild Dunes residents and

Jennifer West of Wild Dunes Operations telling them about the traffic detour on Wednesday, May 16th, and the Livability Officer is informing the rental companies.

D. Review of Fire and Police Department FY19 budgets

Councilmember Ward asked if the FY19 budget had any changes since the last review and, if so, to review only those items.

Interim Chief Usry reported that Ford is discontinuing the manufacture of sedan model vehicles; therefore, the Police Department wants to purchase SUVs in FY19 that are five thousand dollars (\$5,000) more than sedans. The advantages of SUVs are that they allow for more mobility in flooding situations and they can go on the beach; five (5) vehicles are in the FY19 budget, and, if the Committee approves the change to SUVs, the budget should be increased by twenty-five thousand dollars (\$25,000),

MOTION: Councilmember Ward moved to approve the addition of 5 vehicles x \$5,000 per vehicle, or \$25,000, to the FY19 budget for the purchase SUVs for the Police Department in FY19; Councilmember Bell seconded.

Responding to Chair Smith, Interim Chief Usry said that the Police Department has twenty-two (22) vehicles.

VOTE: The motion PASSED UNANIMOUSLY.

Councilmember Ward confirmed that the fire truck in the FY19 budget would be financed and asked Chief Graham to add "only with failure" to the line item of thirty-five thousand dollars (\$35,000) for the replacement of radios.

Councilmember Ward stated that his goal as to reduce the deficit by half, or by two million dollars (\$2,000,000).

E. Discussion of Ordinance 2018-07 – Parking in Loading Zones

Based on discussions at the April meeting, Attorney Halversen crafted an ordinance that was approved for First Reading at the subsequent Council meeting. Since at First Reading Council does not talk about an ordinance, this meeting provides that opportunity for the Committee members.

Chair Smith acknowledged that the discussion, at the previous meeting, focused on illegal parking in loading zones; she was also concerned that the Police Department could not take immediate action for illegal parking in other ways, for instance blocking a fire hydrant.

Councilmember Ward assured the Chair that her concern was addressed elsewhere in the City Code.

Interim Chief Usry stated that every change the Department requested was made in order to make it easier for the patrol officer to do his/her job.

F. Discussion of Ordinance 2018-05 – Parking Restrictions on Waterway and 41st Avenue

Councilmember Ward stated that he has received a backlash about resident boat trailer parking on 41st Avenue and added that Councilmember Bell had come up with a good idea.

Councilmember Bell stated that parking on Waterway was an overflow issue and a lack of parking for residents at the marina, and, without concessions from the marina operator, pressure will continue outside the operating area. The original discussion on Waterway was multi-faceted stating that the right-of-way is very narrow and is an inconsistent width – in some places, it is only six feet (6 ft.). The City already has ordinances that one cannot interfere with public right-of-way, no parking on sidewalks and no parking on the street; with these ordinances in place, the Committee likely has to do nothing to prohibit parking on Waterway other than enforce the existing ordinances.

Councilmember Bell noted that the recommendation made at the last Council meeting was to allow resident boat trailer parking on 41st Avenue to Frank Sottile; he was assured by Administrator Tucker that 41st would be resident only parking with no distinction of trailer from car; the ordinance reserves the area on 41st to Frank Sottile for residents to park either cars or trailers. As such, the marina could only use 41st Avenue for overflow parking of residential vehicles which solves Councilmember Ward's issue.

Chair Smith opined that she does not want to see the street or sidewalks blocked on Waterway, and spots on the right-of-way are wide enough to accommodate a boat and trailer without encroaching on the road or sidewalk.

Councilmember Bell opined that the Committee and Council were solving the marina's problem by imposing on residents. He reiterated that nineteen (19) businesses, not counting the unlicensed charter boats, are operating out of the marina, so his question was what was the marina operator going to do to deal with the overflow traffic.

4

5. New Business

A. Discussion of FY19 CTC project requests

Assistant Frago stated that staff was looking for direction in responding to the County's request for FY19 County Transportation Commission (CTC) project requests; last year the City submitted (1) the improvements to the intersection at 14th and the Connector with the bicycle path leading through Leola Hanbury Park and (2) regulation bike paths on both sides of Palm Boulevard from 21st to 57th Avenue. The County anticipates receiving one million dollars (\$1,000,000) in CTC funds to distribute.

Councilmember Ward thought they were both worthy projects and recommended that the City repeat the FY18 requests.

Although she wants to see bike lanes on Palm Boulevard, she was uncertain how the discussion of kiosks on Palm would evolve; therefore, she opined that a request for funds toward the multi-use path on Waterway would make more sense at this time. She was not asking to replace one (1) of the other projects but to add it to the list.

Councilmember Bell thought that the City's request should be for the project that would be more likely to get funding; he asked Assistant Fragoso if the City would have a better chance of getting funding if it "doubled down" on one (1) project.

MOTION: Chair Smith moved to submit the following prioritized list for CTC funding: (1) long-term solution for multi-use path on Waterway Boulevard, (2) intersection improvements to the intersection of 14th and the Connector and (3) regulation bike paths on both sides of Palm Boulevard from 21st Avenue to 57th Avenue; Councilmember Bell seconded.

Assistant Fragoso reminded the Committee members that Council had included funding in the FY19 budget for design and engineering for the multi-use path on Waterway; therefore, a more strategic move might be to request funding for Waterway in FY20. She noted that, from her experience, CTC tends to contribute to construction more than design and engineering.

Councilmember Ward advocated for bike lanes on Palm being the Number One priority, not Number Three. He noted that every summer more and more cyclists are coming to the island and they add to the problem of traffic congestion on Palm Boulevard.

Interim Chief Usry opined that a number of improvements need to be made to Palm Boulevard, particularly to the shoulders on both sides of the road.

Chair Smith and Councilmember Bell withdrew the motion and second respectively.

MOTION: Councilmember Ward moved to request for the following projects in the priority stated, (1) reconfiguration of the intersection of 14th Avenue and the Connector and (2) regulation bike lanes on both sides of Palm from 21st to 57th Avenues; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

B. Consideration of renewing Munnerlyn Pyrotechnics contract for July 4th fireworks display

Chief Graham stated that the initial contract was signed in FY17 with a three (3) year automatic renewal.

MOTION: Councilmember Ward moved to renew the contract with Munnerlyn Pyrotechnics at \$25,100 for the July 4th fireworks display; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

C. Discussion of options for guest parking passes

Councilmember Bell voiced strong support for doing away with the books of guest passes and for moving to a placard of some kind, but he did not know how many placards should be issued per household.

After displaying the plastic guest parking placard sold to rental companies, Interim Chief Usry stated that staff was in discussions with the printer to discuss less costly options the City could pursue. She stated that she would have samples for the Committee at the June Public Safety Committee meeting.

Councilmember Bell suggested that the guest placards should be for more than one (1) year, but Interim Chief Usry stated that the residential parking decals were issued annually.

Councilmember Ward commented that, unlike the booklets of guest passes currently available to residents, the placards should be at no charge; residents would never understand why they were required to purchase guest passes when their sister, brother, son or daughter visits their home.

Administrator Tucker informed the Committee that each of the issues discussed would require an ordinance change.

Chair Smith indicated that the goal would be to have the ordinance changes in place by the end of September.

Councilmember Bell asked that the Committee discuss the ordinance changes necessary at the June meeting.

6. Highlights of Departmental Reports

Monthly Reports:

Fire Department – attached to historical record of the meeting

Police Department – attached to the historical record to the meeting

Based on the outstanding job Officer Phillips did on April 22nd in preventing someone from jumping from the Connector, Interim Chief Usry was going to recommend him to the Personnel Committee for Employee of the Month.

Update on Front Beach benches, J.C. Long at Ocean Boulevard

Chief Graham stated that members of the Fire Department agree that taking out the benches would not make a difference unless the corner had a curb cut.

7. Miscellaneous Business

Chair Smith stated that the Public Safety Committee has been asked by the Personnel Committee to provide input on the qualities needed in a new Police Chief, as well as level of experience, for a discussion at the June meeting.

Interim Chief Usry announced that the City of Isle of Palms was named the Safest City in South Carolina for its size and 48th in the Nation's Safest Cities; she attributes the success to the addition of two (2) officers, one (1) each in criminal investigations and livability, in last year's budget.

Discussion of dates for Special Public Safety Committee Meeting for a parking and traffic work session.

Despite his support for the concept, Councilmember Bell stated that, at the present time, the Committee should complete the work it has laid out before taking on anything else.

Next Meeting Date: 5:00 p.m., Monday, June 4, 2018 in the Conference Room

At the urging of Councilmember Bell, the Public Safety Committee will meet on the first Monday of the month at 5:00 p.m. for the balance of 2018. The Committee also agreed not to meet in the month of August.

8. **Executive Session – not needed**

9. **Adjournment**

MOTION: Councilmember Ward moved to adjourn the meeting at 6:30 p.m.; Councilmember Bell seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk

City of Isle of Palms, SC Coyote Management Plan



**City of Isle of Palms, SC
Coyote Management Plan**

Purpose

The purpose of this plan is to provide a management strategy and guidelines for staff responses to conflicts with coyotes. Public safety is the City's primary concern and coyotes and other wildlife will be managed with human safety as the priority. The plan seeks to achieve a balance between the importance of human safety and the benefits of maintaining natural wildlife populations. While the City employs educational outreach tools as part of the program to manage human/coyote conflicts, the City recognizes there are situations where immediate control may be necessary.

Strategic Plan

1. Create and implement an ongoing education program.
2. Provide information about the rights and responsibilities of private property owners.
3. Track and monitor coyote activity.

4. Implement a program for lethal control, only when it is determined to be necessary for public safety. For example, when the interactions between humans and coyotes change from sightings and encounters to potentially unsafe *incidents or attacks*. (see definitions below)

This plan should not be seen as static in nature and as the situation and circumstances change the plan should likewise be reviewed and the necessary modifications made.

Definitions

The following definitions should be used when obtaining information from the public and assist in standardized documentation of coyote behaviors.

Observation - The act of noticing or taking note of tracks, scat, and/or vocalizations without actually seeing a coyote.

Sighting - A visual observation of one or more coyotes from a distance.

Encounter - An unexpected direct meeting between human and coyote that is without incident.

Incident - A conflict between a person and a coyote where a coyote exhibited behavior creating an unsafe situation. A coyote may show aggression towards a person without any physical contact.

Attack - An aggressive action by a coyote that involves physical contact with a person and/or a person is injured by the actions of a coyote (example injured while trying to escape an incident or attack)

Descriptions of coyote behavior:

Nuisance

Habituated - A coyote that appears to frequently associate with humans or human related food sources, and exhibits little wariness of the presence of people.

Depredating - A coyote that is preying on pets or livestock.

Menacing - A coyote that exhibits aggravated abnormal behavior; however such coyote does not display the characteristics of a “dangerous coyote”. This may include coyote incidents and/or encounters where a coyote or a group of coyotes could potentially endanger public safety.

Dangerous - A coyote that has attacked a person, exhibits aggressive behavior towards a person and/or poses a significant threat to human safety.

General definitions:

Coexistence - To exist together at the same time. Coexistence is not passive, but active on the person's part, including actions such as removing specific coyote habitats and employing hazing methods. It provides a mechanism by which persons obtain and maintain a level of knowledge and understanding of coyote ecology, behaviors and appropriate responses.

Feeding of coyotes - For educational purposes the following are definitions of the types and kinds of ways persons typically feed coyotes.

Intentional feeding - A person is actively and intentionally feeding coyotes. This category also includes intentionally providing food for animals that are in the coyote food chain, an example would be a bird or squirrel feeder.

Unintentional feeding - A person is unintentionally providing access to food. Examples are inappropriate composting, fruit from fruit trees left on the ground, pet food/water bowls, barbecue grills, sheds and house doors (garage) left open, etc.

Unsecured trash - Trash accessible to wildlife. Examples would be garbage cans, bags or dumpsters that are uncovered, open, overflowing or where trash is scattered outside the receptacle.

Habitat - Is a place where a coyote lives and grows and includes food, water, and shelter.

Hazing - Is an activity or series of activities that is conducted in an attempt to change the behaviors of habituated coyotes or to instill healthy fear of people back into the local coyote populations. It is not intended to physically damage the coyote, property or persons.

Passive hazing - Occurs without the presence of persons and includes methods used to discourage the presence of coyotes on one's property. This form may include but not be limited to motion activated devices such as sprinklers, spot lights or strobe lights, noisemakers, fence rollers, enclosed dog runs and electric fences.

Active hazing - Involves personal intervention by both physical presence and action. This may include but not be limited to yelling, clapping or waving one's arms to act threatening towards coyotes, as well as the use of devices including noise makers (air horns, whistles, rocks in cans), water from hoses or water guns, or rock/object throwing.

Safety is the first priority and a coyote should never be cornered or should a coyote's young be approached.

Education and Awareness

Public education and awareness is a key element of this plan. The City of Isle of Palms will provide education and information to citizens on how to deal with coyotes successfully. The City will obtain educational materials from organizations that are knowledgeable in the areas of coyote ecology and behavior of coyotes and will distribute these materials as needed. It will be the responsibility of the Isle of Palms Police Department and Animal Control to organize and implement the education outreach program.

Examples of educational outreach:

1. Educational brochures will be made available in City's facilities.
2. Information will be distributed to neighborhoods in response to reports of human/coyotes conflicts.
3. Coyote information will be available on the City of Isle of Palms website at www.iop.net.
4. Educational programs for HOAs and other groups will be available.

Reporting and Tracking

It is imperative that the City has an efficient and consistent reporting of human-coyote interactions. A City of Isle of Palms Police Department Incident report will be completed on all reports of coyote incidents, attacks and pet loss/attack (see definitions). Reported coyote encounters will continue to be tracked by the police department on a monthly list including locations and times.

These reports will be forwarded to Animal Control for tracking. Coyote observations and sightings will be reported to Animal Control for follow up and tracking. Tracking will also be maintained on intentional feeding reports, unsecured trash and active den sites.

These reports and tracking will allow Animal Control officers to identify "hot spots" where education, or habitat investigations might be needed. Educational materials will be offered to all persons reporting concerns about coyote encounters, observations, or sightings.

Hazing

A main issue facing jurisdictions is that urban coyotes lose or have lost their fear of humans. Due to the coyote's nature they have easily adapted to urban living and combined with their lack of fear more coyote/human interactions and conflicts have arisen. One solution to this problem is to reinforce the coyote's fear of humans through the utilization of hazing techniques (see definitions). Animal Control will provide educational information to residents on hazing coyotes and suggested techniques.

Lethal Control

The City of Isle of Palms Police Department may implement a program of lethal control when the interactions between persons and coyotes escalate to the level of incident or attack. The City of Isle of Palms Police Department will investigate to substantiate such reports of incidents/ attacks. Lethal control may be utilized when the City determines that a coyote(s) pose an immediate danger to persons. The City recognizes it may be difficult to identify the specific coyote that has become problematic and will take reasonable measures to direct lethal control measures toward the offending coyote.

If a person is being attacked or there is an imminent threat of attack on a person by a coyote, a police officer may act immediately to ensure public safety and remove the threat.

Simultaneous to implementation of lethal control and upon conclusion of lethal control measures a comprehensive awareness and education program will be undertaken by the City of Isle of Palms Police Department in the affected area.

Public Spaces: The City of Isle of Palms Police Department is responsible for the decision as to whether to use lethal control for nuisance wildlife in public spaces with public safety in mind.

Private Property: Property owners within the City of Isle of Palms may employ lawful methods to control nuisance wildlife on their property.

City of Isle of Palms, South Carolina
FY19 Charleston County Transportation Committee “CTC”
Funding Requests

Recommendations from the Public Safety and Public Works Committees:

Priority #1 - Intersection Improvements at the end of the IOP Connector and Palm Boulevard

Priority #2 – Creation of Regulation Bicycle Lanes on Both Sides of Palm Boulevard from 21st Avenue to 57th Avenue

Public Works Committee
9:00 a.m., Monday, May 7, 2018

The regular meeting of the Public Works Department was held at 9:00 a.m., Monday, May 7 2018 in the City Hall Conference Room, 11207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Buckhannon and Kinghorn, Chair Rice, Administrator Tucker, Public Works Director Pitts, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Rice called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**

MOTION: Councilmember Kinghorn moved to approve the minutes of the regular meeting of April 4, 2018 as submitted; Chair Rice seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments** – None

4. **Departmental Report** – Director Pitts
Vehicle Maintenance and Trash Collection Tracking Reports

Director Pitts reported that garbage was relatively flat against the same period last year and yard debris was up from last year. The primary action item for April was the installation of a valve on 19th Avenue. Personnel continue to clean the pad under the compactor when it is off island. The highlight for the month was the Hazardous Materials Collection and Shred Day despite the fact that the shredder went down at 10:30 or 11:00 a.m.; the company has offered to reschedule a Shred Day at no charge to the City since they were unable to fulfill their obligation. The most expensive item in vehicle maintenance was the replacement of six (6) tires for three thousand dollars (\$3,000).

Chair Rice asked if the white fencing adjacent to Oceanside Condominiums had been removed, and the Director replied that it had been removed and temporarily replaced with orange safety fencing.

5. **Old Business**

A. **Update on drainage issues at 32 Thirty-second Avenue**

After a location mix-up for a meeting on April 23rd, representatives from Charleston County met with Mr. Burke and his neighbor, but no City staff members were present.

According to Administrator Tucker, this problem has now come full circle. She stated that the problem has been identified as has the solution, but the County will not commit the funds of one hundred fifty to two hundred thousand dollars (\$150,000 – \$200,000) to resolve the problem. The question of who owns the easement has been answered, and it is Charleston County, and the problem still exists.

In addition, Mayor Carroll and Administrator Tucker met with Dickie Schweers, the City's representative on County Council, who agreed to look into it.

If the easement is confirmed to belong to Charleston County, Councilmember Kinghorn supported the City sending an official letter on behalf of Mr. Burke and Mr. Opoulos asking them "to do everything they can to expeditiously work with the citizens to resolve the problem."

B. Status of Phase II Drainage Project and consideration of a change order in the amount of \$9,073.98 for the relocation of junction box to avoid conflict with SCE&G power line

Included in the meeting packet was a letter and a drawing of the affected area; David Stevens of Civil Site Environmental stated that the junction box was not located initially, but personnel found the cable as they were digging. The piling goes to the guard house, and, to tie the existing line into the new line, a junction box must be added.

Councilmember Kinghorn asked if a light was needed at that location; he stated that he was bothered that SCE&G has seventy-five thousand dollars (\$75,000) annually in its non-standard service clause with the City that goes un-used. He said that he would like to see the City include a lighting project totaling seventy-five thousand dollars (\$75,000) in the budget every year or a more significant project every five (5) years.

Administrator Tucker reminded Councilmember Kinghorn that the non-standard service clause funds had to be spent on decorative lighting.

MOTION: Councilmember Kinghorn moved to approve the change order for \$9,073.98; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

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Since the amount of the change order was below the ten thousand dollar (\$10,000) toggle in the Procurement Code, the change order would be reported on at the Council meeting.

C. Review of FY19 Public Works Budget

Chair Rice reviewed the changes made to the Public Works budgets at the budget meeting as listed below:

- ½ the professional fees for the study for island-wide sewer \$ 50,000
- Drainage outfall improvements 400,000
- Assistant Public Works Director for Maintenance and Drainage 158,779

Chair Rice noted that seventy-five thousand dollars (\$75,000) had been left in the FY19 budget for drainage contingency, and she asked what could realistically be done for that amount of money.

Mr. Stevens explained that valves could be replaced for that sum since little or no professional fees would be involved.

The Chair then asked Mr. Stevens which outfall was in the worst condition based on his experience and knowledge of the island's drainage issues

Mr. Stevens responded that his plan was to start with the 41st Avenue outfall, down to the outfall at 31st and the next one (1) up for surveying, to figure out what could be done and to go upstream a little bit and identify what should be done to set the outfalls up, then engineering, permitting and surveying.

On the subject of the completion of the Phase II Drainage Project, Assistant Fragoso said that the completion would be delayed a bit more than expected since the contractor has been asked not to work on the weekends through the summer; he has also been asked to staff-up when the project reaches Palm Boulevard, which might speed up the work.

Director Pitts commented that both the flatbed Mack and the Mack garbage packer will not be delivered until FY19; therefore, they have been rebudgeted.

6. New Business

A. Consideration of FY19 CTC requests

Assistant Fragoso said that the Public Safety Committee was also asked to give an opinion on what projects the City should submit for consideration, and they supported re-submitting the projects requested for FY18, i.e. reconfiguration of the intersection of 14th Avenue and Palm Boulevard and regulation bike paths on both sides of Palm from 21st Avenue to 57th Avenue.

MOTION: Councilmember Buckhannon moved to submit the same projects in the same order that were requested in FY18; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

B. Consideration of job description for Assistant Public Works Director for Maintenance and Facilities

Director Pitts indicated that he was pleased with the job description included in the meeting packet.

Chair Rice voiced concern over one (1) of the Physical Requirements that stated:

“Exposure to various industrial hazards may include but not limited to: chemical hazard and electrical hazard.”

Councilmember Buckhannon stated that a chemical exposure could be use or contact with bleach and an electrical hazard could be as simple as plugging in an electrical tool.

Based on discussions at the Personnel Committee, the Administrator commented that, if a search firm was hired to assist in filling this position, they would want input from the Committee on what qualities the Committee would be looking for in the ideal candidate.

Assistant Fragoso asked that the Committee members mull over this issue to be able to discuss it at the June meeting.

Councilmember Kinghorn suggested that Director Pitts develop a list for the Committee’s review.

7. Miscellaneous Business

Director Pitts announced that weekly recycling will return to the island the week following the week of Memorial Day, Wednesday, June 13th, and twice a week garbage collections will begin the week of Monday, June 4th.

Next Meeting Date: 9:00 a.m., Thursday, June 7th in the Conference Room.

The Committee agreed to meet on the first Thursday of the month at 9:00 a.m. for the balance of the year.

8. **Executive Session** – not needed

9. **Adjournment**

MOTION: Councilmember Buckhannon moved to adjourn the meeting at 9:47 a.m.; Councilmember Kinghorn seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk

Recreation Committee
5:00 p.m., Monday, May 7, 2018

The regular meeting of the Recreation Committee was held at 5:00 p.m., Monday, May 7, 2018 in the City Hall Conference Room, 1207 Palm Boulevard. Attending the meeting were Councilmembers Moye and Smith, Chair Buckhannon, Administrator Tucker, Recreation Director Page, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Buckhannon called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Councilmember Smith moved to approve the minutes of the regular meeting of April 3, 2018 as submitted; Councilmember Moye seconded.

Director Page indicated that a correction should be made to the motion on Page 4 relative to increasing camp fees; the increase would be to Camp Summershine only, not the athletic camps.

Councilmember Smith also had a correction on Page 4 about the summer camp registration; her initial concern was that grandchildren who do not live on the island were taking up spaces that should go to island children.

VOTE on Corrected Minutes: The motion PASSED UNANIMOUSLY.

3. Citizens' Comments – None

4. Departmental Report for April 2018 – Director Page

The Director noted that the majority of children's programs and seniors' programs stop for the summer months because many residents travel since the children are out of school. In athletics, adult softball, 3 on 3 basketball, 6 vs 6 soccer and table tennis singles leagues are continuing, and, for the children, Fast Start, T-ball and machine pitch are continuing while youth baseball teams are having tournaments. The Keenagers had their last meeting before the summer break on May 2, and forty-one (41) seniors attended. Summer Camps begin Monday, June 11th, and all sections of Wee Camp and Camp Summershine have been filled. Music in the Park will be Saturday, May 5th from 1:00 p.m. to 4:00 p.m. on the grounds of the Rec Center; the 30th Annual Piccolo Spoleto Sand Sculpting Contest will be Saturday, June 9th at 9:00 a.m. on Front Beach; the IOP Beach Run is scheduled for Saturday, July 21st; and the 20th Annual Half Rubber Tournament will be Saturday, August 18th beginning at 8:00 a.m.

Councilmember Moye asked if some residents were not able to register for their child(ren) for the "desired week(s)" of camp, and Director Page answered that it was possible, but she was not aware of any complaints.

5. Old Business

A. Review of FY19 budget

Administrator Tucker pointed out that this Committee was the only one (1) to increase revenue for the FY19 budget.

Chair Buckhannon stated he wanted the Rec Department budget to have sufficient funds for ongoing maintenance of the Bark Park.

Director Page said that the Rec staff was not on top of this issue as much as they should be; she noted that the plan was to alternate between two (2) gates to what is referred to as the acquaintance gate and mulch has been added at the entrance.

B. Discussion of full court basketball for adults

Councilmember Smith said that she wanted to follow up since Director Page indicated that Saturday afternoons might be a possibility for adult, full-court basketball, but, when her husband discussed the offer with his team members, he learned that Saturday afternoons were not a time that they thought would work out. The team said that they would be willing to start as early as 7:30 a.m. on Saturday morning, but Director Page replied that a Rec employee usually arrives at 8:30 a.m. for a 9:00 a.m. Tae Kwan Do class.

C. Consideration of proposal from Farmers' Market volunteers

The proposal, included in the meeting packet, is attached to the historical record of the meeting.

Included in the proposal is a list of management responsibilities the volunteers will assume; based on the listing, Assistant Fragoso expressed confidence that her involvement this year would be minimal. She stated that she has reached out to the Police Department to ensure that they will have sufficient personnel to outline the vendor spaces on a weekly basis.

Responding to Councilmember Moyer, Assistant Fragoso said that the volunteers took the budget she presented to the Committee in April and added in their compensation; Assistant Fragoso indicated that she has shown the City's paying for parking for the markets as revenue to the market.

Councilmember Moyer said that, if the Committee expected to sell the idea of compensating the volunteers to City Council, the budget must show it as coming from the revenues of the markets. He opined that the parking fees should also be paid from market proceeds and not by the City.

The Administrator commented that her memory of the discussion was one (1) where the fact was recognized that, without paid parking, the Farmers' Markets would not be a successful endeavor and that the expense of the parking fee was not paid from market revenues. Assistant Fragoso agreed.

Assistant Fragoso commented that she did not think the volunteer managers would be involved this year without compensation and recalled that they were going to pursue sponsorships to increase revenues and reduce expenses.

Councilmember Moyer also noted that the budget did not show any revenue from alcohol sales.

MOTION: Councilmember Moyer moved to approve the 2018 Farmers' Market budget as presented; Councilmember Smith seconded and the motion PASSED UNANIMOUSLY.

D. Sunday Rec Center opportunities

Councilmember Smith said that she had asked that this item be included on the Agenda because she had a couple of residents suggest activities for Sunday afternoons beginning in the fall. The first was the possibility of holding classes, such as yoga, for those members of the community who work full-time.

Director Page said she was happy to check with the instructors, but she expected the answer to be no; she stated that a yoga class was held on Saturday mornings for those who work.

A second suggestion was futsal, which is a version of five-a-side football played indoors.

The Director said she would be happy to offer it, but to do so would require that she have a second employee on the schedule. She agreed to talk to Aaron Sweet about it.

6. New Business – None

7. Miscellaneous Business

Next meeting date: 5:00 P.M., Tuesday, June 5th in the Conference Room.

The Committee agreed to hold meetings on the first Tuesday of the month at 5:00 p.m. for the balance of the year.

8. Adjournment

MOTION: Councilmember Moye moved to adjourn the meeting at 5:30 p.m.; Councilmember Buckhannon seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk

PERSONNEL COMMITTEE
5:00 p.m., Tuesday, May 8, 2018

The regular meeting of the Personnel Committee was held at 5:00 p.m., Tuesday, May 8, 2018 in the City Hall Conference Room, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Councilmember Moye and Rice, Chair Ferencz, Administrator Tucker, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business.

1. Chair Ferencz called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Councilmember Rice moved to approve the minutes of the regular meeting of April 5, 2018 and the Special Meeting of March 26, 2018 as submitted; Councilmember Moye seconded and the motion **PASSED UNANIMOUSLY**.

3. Citizens' Comments – None

4. Old Business

- A. Review City Code, Chapter 3, sections 1-3-31 through 1-3-36
Develop timeline for revisions to City Code as it pertains to:
 - 1. All standing committees – name, responsibilities and meetings
 - 2. The nomination and voting process for standing committees
- B. Consideration of changing the frequency of performance reviews

At the April Personnel Committee meeting, the decision was made to defer Items A and B until August 2018. The Committee chose to delete these items from the Agenda until August.

C. Review of FY19 budget

Chair Ferencz stated that she had called Treasurer Suggs to find out if anything specific needed to be considered by the Personnel Committee relative to the FY18 budget, and the only budget item dedicated to the Personnel Committee was the allocation for the fees charged by a search firm selected by the City. The "blue budget" only has twenty-four thousand dollars (\$24,000), and based on her research to-date, HR Officer DeGroot was certain that the amount currently in the FY19 budget was too low for the services the City wanted done for two (2) positions. She stated that other costs not included would be for travel, advertising, etc.

Councilmember Rice said that she did not want to go to Council more than once for funds for this purpose and supported asking for an allocation of sixty thousand dollars (\$60,000).

The range of costs from the search firms were as follows:

| | <u>3 positions</u> | <u>2 positions</u> |
|--------------------------|--------------------|--------------------|
| The Novak Group | | \$38,500 |
| The Mercer Group | \$39,000 | |
| Gov HR | 60,500 | |
| Colin Baenziger & Assoc. | 74,500 | |
| Strategic Gov Resources | 75,000 | |

In conversation with Director Pitts, he wanted the search firm to source candidates, but he wanted all resumes to come to him and to Human Resources.

Councilmember Moye commented that the quotes in the higher ranges were for three (3) positions; therefore, he was comfortable with putting sixty thousand dollars (\$60,000) in the FY19 budget.

HR Officer DeGroot indicated that she was leaning more toward seventy-five thousand dollars (\$75,000) to cover the additional expenses like flying more than one (1) person to Charleston for an interview, advertising and the creation of the brochure about the City and the position, etc.

MOTION: Councilmember Rice moved to increase the funds in the FY19 budget to \$75,000 to cover a search firm and all expenses related to hiring for the positions of City Administrator and Chief of Police; Councilmember Moye seconded and the motion PASSED UNANIMOUSLY.

5. New Business

A. Discussion of recruitment process for hiring the City Administrator, Chief of Police and Assistant Public Works Director for Facilities and Maintenance

- 1. Methods of keeping citizens informed of progress**
- 2. Engagement of appropriate standing committees**
- 3. Timeline**

B. Report from Human Resources Officer related to recruitment services

Chair Ferencz said that she wanted to be as transparent and inclusive as possible in the search process by including as many Councilmembers via standing committees and to have them involved in the first aspect of hiring the search firm. She would like for the Committee to delve into the firms who have submitted quotes and to agree on its top two (2) choices to be able to present them to the Ways and Means Committee along with a cost analysis at the June meeting. Her goal will be for the Ways and Means Committee to vote on the firm it wants the City to hire to conduct the searches. A step that has already been taken was to speak with the chairs of the Public Safety and Public Works Committees to assist the Personnel Committee by reviewing the job descriptions and to compile a profile of the perfect candidate; the Personnel Committee will do the same for the City Administrator.

In addition, Chair Ferencz explained that she would like to form an interview committee composed of the Personnel Committee, a member of the community selected based on the criteria of a job description, and someone in North or South Carolina who currently holds the position of City Administrator and Police Chief to give an objective perspective on the candidates.

Once the three (3) top candidates have been selected for each position, Meet-and-Greets would be scheduled for each position.

Chair Ferencz said that the Personnel Committee would make its recommendation to City Council for the best candidate to fill each position.

To keep the citizens informed, the Chair wants to have space on the City's website detailing the progress that is being made month by month.

HR Officer DeGroot explained that, frequently, when a promotion occurs within a Police Department, a law enforcement officer from another local government is brought in to be part of their process. She added that she thought a sitting Chief would be quite beneficial and valuable because he/she will know the questions to ask that the Personnel Committee would not know.

A draft of a timeline for all of the steps in the process has been developed by Chair Ferencz and is attached to the historical record of the meeting, but she acknowledged that the search firm might have its own timeline. A goal for June was to sign a contract with a search firm by the end of the month and to have the process underway. Additionally in June, the Chair wanted to have revised job descriptions for the open positions.

The HR Officer stated that the search firm was not going to be as interested in the qualifications the City was looking for, but the qualities the City wanted the ideal candidate to have. Equally as important to the search firm will be the qualities about the area, the island and the City; she opined that this would be the bigger task. It will be the Personnel Committee's job to provide the search firm with a lot of information about the Isle of Palms to go into the informational packet they produce for candidates.

When Chair Ferencz stated that she wanted City Council to meet the members of search team, Councilmember Moye said that he did not think that was necessary.

Councilmember Rice opined that the search firm would have their own timeline and that they would drive the process.

Assistant Fragoso reminded the Committee that changes to job descriptions needed the approval of full Council based on a recommendation from the Personnel Committee.

3

Councilmember Rice expressed amazement with the aggressive timelines the various firms submitted.

Administrator Tucker commented that this was how these firms operated, and the steps outlined in Chair Ferencz' timeline better mirrored the City's handling the search process alone. She opined on the sense of relief the Committee would feel once the search firm was hired and that the best thing the Committee could do was to get them on board as quickly as possible.

Councilmember Rice agreed that the City was hiring someone to do the work and that the Committee needed to let go of some of the work they have discussed.

HR Office DeGroot said that the Committee might get two (2) more proposal by the end of the week.

When Chair Ferencz asked if the Committee thought it necessary to interview the search firms before making a recommendation to Council, Ms. DeGroot said that more than one (1) of the firms she spoke with offered to do a Skype interview. Most of the firms she spoke with were very flexible to do whatever the City needed.

6. Miscellaneous Business

Next Meeting Date: 5:00 p.m., Thursday, June 7th in the Conference Room

7. **Executive Session** – not needed
8. **Adjournment**

MOTION: Councilmember Moye moved to adjourn the meeting at 6:10 p.m.; Councilmember Rice seconded and the motion **PASSED UNANIMOUSLY.**

Respectfully submitted:

Marie Copeland
City Clerk

Accommodations Tax Advisory Committee

12:00 p.m., Wednesday, May 2, 2018

The Accommodations Tax Advisory Committee held a regular meeting at 12:00 p.m., Wednesday, May 2, 2018 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Julise Spell, Susan Haynie, Malcolm Burgis, Sally Leydic-Muhlig, Rusty Williamson and David Nelson, Treasurer Suggs, Assistant Administrator Fragoso and City Clerk Copeland; a quorum was present to conduct business. Margaret Miller was absent.

1. Mr. Nelson called the meeting to order and acknowledged that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes

MOTION: Ms. Haynie moved to approve the minutes of the regular meeting of April 4, 2018; Ms. Spell seconded and the motion **PASSED UNANIMOUSLY**.

3. **Citizens' Comments** – None

4. Financial Statements

Treasurer Suggs stated that she had only the one (1) schedule to review; the City received and deposited the March quarter payment from the State. The quarter has historically been the lowest in State ATAX, but collections are running sixteen percent ahead of last year. She thought that this might be a good indicator of what the spring activity will be.

5. **Old Business** – None

6. New Business

Consideration of FY19 ATAX Budget

Assistant Fragoso stated that the revenue has not changed since the April meeting and that she would review the expense items that have changed. She explained the reasons for the increases s being twofold, i.e. projects that have not been completed in FY18 that must be re-budgeted to FY19 and Council has requested that the City re-consider its use of Hospitality Taxes and to make them more about the island's businesses. The changes are as follows:

- | | |
|--|----------|
| • Addition of a traffic camera to 41 st Avenue (possible cost-sharing with Wild Dunes) | 5,000 |
| • In-car cameras | 30,000 |
| • Replacement of BSO pickup truck | 29,000 |
| • Decision to lease/purchase ladder truck | -157,500 |
| • Deferral of FD vehicle radios to FY20 | - 18,750 |
| • Addition of FD ATV | 17,000 |
| • Addition of 50% of cost for Public Works generator | 37,500 |
| • Re-budget 25% of replacement cost of underground storage tank | 70,000 |
| • Re-budget 33% of cost of Public Works garbage Packer | 68,000 |
| • Reclass of events held at Front Beach | -36,000 |

MOTION: Ms. Spell moved to approve the changer to the FY19 ATAX budget since the April 4, 2018 meeting; Mr. Burgis seconded and the motion **PASSED UNANIMOUSLY**.

8. Miscellaneous Business

Next Meeting Date: 12:00 p.m., Tuesday, July 10th in Council Chambers

9. Adjournment

MOTION: Ms. Haynie moved to adjourn the meeting at 12:13 p.m., Mr. Nelson seconded and the motion **PASSED UNANIMOUSLY**.

Respectfully submitted:

Marie Copeland
City Clerk

Board of Zoning Appeals
Minutes
May 1, 2018

I. Call to order

The regular meeting of the Board of Zoning Appeals was called to order on May 1, 2018 at 5:30 p.m. in the City Hall Conference Room, 1207 Palm Boulevard. Members present were Elizabeth Campsen, Pete Doherty, Glenn Thornburg and Arnold Karig; also secretary Douglas Kerr was present. Carolyn Holscher was absent.

Mr. Kerr acknowledged that the meeting had been advertised in compliance with State law and the properties had been posted.

II. Approval of minutes

Mr. Doherty made a motion to approve the minutes of April 3, 2018 as submitted and Mr. Thornburg seconded the motion. The motion passed unanimously.

IV. Special Exceptions

Mr. Karig explained that the Board acted as a quasi-judicial body and all comments made were treated in the same manner as court testimony; therefore, any person who would like to speak to the Board must be sworn in. He then swore in members of the audience that would be speaking.

6 Intracoastal Court

Mr. Kerr stated that the request for a Special Exception for an in-home business was submitted; the business would be a home staging business at 6 Intracoastal Court. He explained that the applicant has indicated on her application that there would be some work other than office work at the house, but that there would be no exterior evidence of a business and no business-related traffic would be coming to the house.

Mr. Karig asked the applicant if she had anything to add to what has been presented already. Ms. Little answered no.

Ms. Campsen asked what work other than office work would take place at the house. Ms. Little answered that the business included a box truck that would typically be away from the house, but occasionally she would have the need to bring it home.

Mr. Kerr explained that having a commercial vehicle and having visible signs would violate the home occupation provisions of the City's zoning code.

Ms. Little explained that if this was a problem, she could keep the van at a location in North Charleston, but sometimes she needs to pick up her child from school in the van and bring her home.

Mr. Kerr explained that the code does not allow commercial vehicles or signage at the house and she would either need to alter her request or the Board would deny the request.

Mr. Doherty asked if any commercial vehicle with signage on the island that stayed in a residential district would violate the code.

Mr. Kerr answered no, the prohibition on exterior signs and only passenger vehicles is in the home occupation provisions of the code, so an employee of another business that has a work truck with a sign on it, does not violate the code. He said there are other provisions in the code that restrict commercial vehicles at homes, but they does not cover typical passenger vehicles with signs on the side.

Ms. Campsen asked if the applicant was able to get the vehicle into the garage, if that would solve the issue. Mr. Kerr answered that it would not mbebecause the code limited vehicles for home occupations to typical passenger vehicles only and would not allow a box truck, even it was in the garage.

Ms. Little said that she did a lot of work on the island and she wanted to follow the rules and asked if it would be a problem if she just brought it home for ten minutes to drop off the kids or pick something up. Mr. Kerr said that it would violate the code to do this and she would need to avoid the box truck being at the house.

Ms. Campsen asked what changes to the application would be necessary for the Board to be able to approve the request. Mr. Kerr answered that the application would need to be amended to indicate that office work only would be occurring at the house and that there would be no commercial vehicles used in connection with the business.

Ms. Campsen asked the applicant if she was agreeable to amending the application as described. Ms. Little indicated that she was agreeable to the changes.

Ms. Campsen made a motion to approve the request as amended and Mr. Doherty seconded the motion. The vote was unanimous in favor of the motion.

V. Miscellaneous business

Mr. Kerr indicated that at a recent Council meeting a Council member said that, at a training session, the subject of Special Exceptions came up and the advice given was that cities should

limit the number of Special Exceptions being granted and, if something becomes too routine, then probably the ordinance should be amended to address the situation.

The Councilmember expressed concern that the City's code required that every in-home business be approved as a Special Exception resulting in BOZA approving three or four special exceptions every month.

Mr. Kerr indicated that he reached out to the individual that gave this advice, Chip Bentley with the Appalachian Council of Governments, and explained to him that the City's code was set up the way it is because Roy Bates, the MASC Attorney for years and the primary author of the SC Planning Legislation, recommended having it set up that way "because you might need it one day." He recalled that Mr. Bates used to do legal briefings for the City's Board of Zoning Appeals and was asked if requests for in-home businesses could be approved at the staff level as a conditional use, and Mr. Bates responded that they could, but that it might be beneficial to have businesses operating in residential zoning districts openly vetted by the Board of Zoning Appeals. Mr. Bates also knew that the Isle of Palms was small enough that this could be done, in contrast to larger jurisdictions that might have hundreds of these requests annually.

Mr. Kerr indicated that he asked Mr. Bentley if something had changed since the time of Mr. Bates' advice or was there some other issue he perceived. Mr. Bentley replied that the primary reason he gave this advice was that he has witnessed problems with Boards consistently and evenly applying the standards in their Special Exception decisions. He said that he realized it was not wrong or illegal to have a code set up this way, but he thought that it could lead to problems and, therefore, might not be the best practice.

Mr. Doherty indicated that he thought the City's Board has always been very consistent in applying the standards in the home occupancy regulations.

Mr. Thornburg stated that he felt that having applicants come into a meeting and have it reinforced under oath that they are agreeing to do office work only and not have people coming and going or signs visible helps to prevent problems with enforcement after-the-fact. He also stated that, through the vetting of individual requests, issues might come up that the applicant's did not disclose in their application that are problematic and it keeps those problems from being established.

Mr. Doherty asked Mr. Kerr for his thought on whether these requests should be handled at the staff level. Mr. Kerr answered that, obviously, the current method causes a lot more administrative work on the front end and, if home occupations were handled by the staff, it would cut down on the number of meetings, minutes, and time spent approving requests. However, he was not convinced that the same amount of time, or maybe more, might not be spent on enforcement after-the-fact trying to get home occupations into compliance. Additionally, he stated that it served the Board well to meet regularly and to cut down to only a

couple of meetings a year might cause consistency problems. Therefore, he felt that, as long as the Board felt like its work was worthwhile to the City and serving the City well, he supported continuing to handle home occupancies the way they are currently handled.

Mr. Karig stated that he felt like it would be good idea for the Board to go on the record as supporting the method historically used, and he made a motion to recommend that the Board to continue to review home occupations as Special Exceptions. Mr. Doherty seconded the motion and the vote was unanimous in favor of the motion.

VI. Adjournment

With no other business, the meeting was adjourned at 6:00 PM.

**MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
May 9, 2018**

The Isle of Palms Planning Commission met in the City Hall conference room, 1207 Palm Boulevard on May 9, 2018 at 4:30 p.m. Members attending included Ron Denton, Vince DiGangi, Richard Ferencz, Lewis Gregory, Bill Mills and Phillip Pounds; the Director of Planning Douglas Kerr was present as well. Lisa Safford was absent. Mr. Ferencz acknowledged that the press had been notified of the meeting and the agenda for the meeting was posted in City Hall and the Building Department to comply with the Freedom of Information Act.

PUBLIC COMMENTS

Mr. Dan Kubek, 100 block of Carolina Boulevard, explained that it has been over 60 days since they filed their request for drainage work with SCDOT and they planned to call again tomorrow.

Mr. Halleck, 104 Palm Boulevard, explained that to her knowledge SCDOT has not visited the site to respond to their request.

Mr. Ferencz asked if they were still seeing water in the ditches without rain. Mr. Kubek answered yes, at every high tide there is water in the ditches.

APPROVAL OF MINUTES

Mr. Ferencz explained that the next item on the agenda was the approval of the April 11, 2018 minutes. Mr. Pounds made a motion to approve the minutes as submitted and Mr. Mills seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF STORMWATER PRIORITIES

Mr. Kerr explained that since their last regular meeting, the Council has added \$400,000 to the budget for the Planning Commission's suggested project of surveying, designing and permitting improvements to the outfalls between 30th Avenue and 41st Avenue. He indicated that he thought that the next step in this process would be to develop a Request for Proposal (RFP) to solicit pricing from qualified consultants.

Mr. Ferencz asked if the next step should be to make a presentation to Council to gain support of the Planning Commission's idea of working on the outfalls first. He explained that he is concerned about being out of synch with Council and their latest visions. He stated that in listening to the audio of the Council and Water and Sewer Commission audio, the discussion centered around providing sewer the entire island, which is a scope change from what the Planning Commission worked on. He stated that he was

concerned about the Commission dedicating time and effort on developing something that is out of synch with what the Council is thinking.

Mr. Kerr suggested that the Planning Commission work on gaining consensus among themselves on some of the details by working through the development of the (RFP) and then meeting with Council to review the RFP before it goes out for pricing. He stated that this would give the Council a written document to consider and study prior to the meeting to ensure that everyone is in agreement about the goals and scope of the work. Mr. Ferencz indicated that he thought steps to ensure the groups are aligned in their goals would be useful.

Mr. Kerr stated that when the City began work on the marina planning, it was the Planning Commission that developed the RFP, scored the proposals, interviewed the finalists and recommended that Council hire the consultant they believed was the best qualified. He explained that he believed this process went well and he would propose following the same process in this case.

Mr. Mills asked who would develop the draft of the RFP. Mr. Kerr indicated that he would with the help of whatever technical experts he could enlist. Mr. Ferencz asked if Mr. Stevens would be available to help draft the RFP and Mr. Kerr answered that he would ask for his help.

Mr. Ferencz asked if it was a possibility to make the project a design/build request. Mr. Kerr indicated that there was no funding in the upcoming budget for this level of work.

Mr. Ferencz indicated that he wanted the Council to be made aware of the total construction cost down the road and that once the design is completed, there would still be a need to fund the work.

Mr. Mills asked what percentage of the flooding problem this work would address. Mr. Ferencz answered that he thought it was a major part of the problem. Mr. Kerr answered now that the drainage improvements to the avenues between 42nd and 57th have been made, he felt that these areas were the next highest priority. He indicated that this is an area of the island that is low, served by septic tanks and historically problematic.

Mr. Denton answered that it is also a way of isolating the worst of the problems without working on an expensive masterplan for the entire island.

Mr. Mills asked if this work would ultimately require a referendum. City Administrator Tucker responded that as long as the project does not require that the City borrow an amount that exceeds its debt limit, there would not be a requirement for a referendum. She indicated that the City has completed two major drainage projects without a referendum and she thought those projects could provide as viable models of how to proceed with assembling funding for future large scale drainage projects.

The group agreed to work on developing an RFP and then going to the appropriate committee(s) of Council to present the RFP to ensure that Council agrees with the direction and to ensure that they are aware of the estimated expense, once the design work is complete.

DISCUSS LOT COVERAGE RECOMMENDATIONS

Mr. Kerr explained that at the last meeting, the Planning Commission agreed to review the impervious surface recommendations. He explained that there was a redline draft in the packet and the major changes are: the creation of a minimum infiltration rate to be considered pervious of 2.0 inches per hour; to require a plan for every new house or improvements that cover 625 square feet; to establish a limit of how much fill could be added to being one foot above the existing grade; and setting a minimum area to be left vegetated at 50%.

The group agreed to change the limit of how much fill could be added from being one foot above the *existing grade*; to being one foot above the *road*.

The group also agreed to eliminating the minimum area to be left vegetated at 50%.

The group discussed the possibility of recommending that any new driveway be of pervious materials, regardless of the percentage of lot coverage. Mr. Denton explained that he felt like the issue is really the amount of impervious coverage and that if all driveways are pervious it may lead to owners making other improvements that contribute to the impervious coverage, because they will have room under the limit, if their driveway is required to be pervious.

Mr. Kerr explained that he would have a hard time telling an owner of a small house with very little of the lot covered that they had to use a pervious material to replace their driveway, when they are next door to a new house, with a large percentage of the lot covered with impervious surfacing. The group agreed to not recommend a blanket requirement that all new driveways be pervious.

The group agreed that they would like to look at the changes a final time before sending forward a recommendation.

DISCUSS SEWER ORDINANCE RECOMMENDATIONS

Mr. Kerr explained that he had sent links to the audio of the Council and Water and Sewer Commission (IOPWSC) meeting as well as the video to the City Council meeting where the sewer ordinances were discussed. He summarized that at City Council and the IOPWSC held a joint meeting and the two agency's staffs were directed to develop a memorandum of understanding (MOU) that would identify the common goals and strategies for extending public sewer. Additionally, at this meeting the IOPWSC indicated that their belief was that a rate consultant could present some creative ideas about how to fund the expansion of the public sewer system and that they believed a critical first step should be to hire a rate consultant. Mr. Kerr indicated that the budget currently being considered for the upcoming year included the City's half for this work to be completed jointly with the IOPWSC.

Additionally, he explained that at the Council meeting, Council tasked the Planning Commission reviewing the MOU, once it is developed, and reviewing the proposed ordinances against the contents of the MOU.

Also, he explained that the City Attorney understood from discussions with the IOPWSC's attorney, that the IOPWSC did not want to review the proposed ordinances until the MOU was developed.

Mr. Mills asked about the status of the MOU. Mr. Kerr answered that as far as he knew, no work had been done. Ms. Tucker confirmed this and stated that she thought this would be a good opportunity for the Planning Commission to weigh in on what they thought should be included in the MOU.

Mr. DiGangi answered that he felt that the assessment that was developed by the Planning Commission included a lot of background data as well as recommendations that he thought could serve as a good platform to build from.

Mr. Kerr stated that he knew that the Planning Commission spent a lot of time discussing ways to divide up the \$52M or \$46M cost of the entire expansion and could not come to a scheme that they believed the community could embrace. He stated that this is what ultimately led the Planning Commission to focusing on smaller incremental expansion as opportunities and interests in areas arose. Having attended the multiple ensuing meetings and hearing resistance to the idea of smaller incremental expansions in favor of major expansions, he felt that the two interests appear to be at an impasse.

Mr. Mills explained that he has always struggled with the fact that the cost estimates went from \$13M to \$52M and there has never been any disclosure about why there is such a large discrepancy in these numbers.

Mr. DiGangi indicated that recent news about the increase in the treatment efficiency is resulting in a reduction in the overall cost, but it is still a big number.

Mr. Gregory asked what the rate consultant would do. Mr. Kerr answered that they would look at creative ways to fund the project. He answered that Mr. Mills had looked at several models of paying the debt off and none of them seemed affordable enough to be likely to survive political scrutiny.

The group agreed to put the issue on hold until further progress is made on the MOU and the work by a rate consultant.

ADJOURNMENT

With there being no further business, the meeting was adjourned at 5:45 p.m.
Respectfully submitted, Richard Ferencz, Chairman

ORDINANCE 2018-05

AN ORDINANCE AMENDING TITLE 8, MOTOR VEHICLES AND TRAFFIC, CHAPTER 2, STOPPING, STANDING, AND PARKING OF VEHICLES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REQUIRE PARALLEL PARKING AND TO PROHIBIT DOUBLE PARKING ON THE PASSENGER SIDE OF VEHICLES ON PALM BOULEVARD BETWEEN 21ST AVENUE AND 40TH AVENUE; TO PROHIBIT BOAT TRAILER PARKING ALONG THE RIGHTS-OF-WAY OF WATERWAY BOULEVARD; TO PROHIBIT NON-RESIDENT BOAT TRAILER PARKING ALONG THE RIGHTS-OF-WAY OF 41ST AVENUE; TO PROVIDE EXEMPTIONS FOR EMERGENCY, LAW ENFORCEMENT AND OTHER PUBLIC SERVICE VEHICLES PARKED DURING THE PERFORMANCE OF OFFICIAL DUTIES OR PUBLIC SERVICE; AND TO PROVIDE FOR YEAR-ROUND ENFORCEMENT OF THE RESIDENT PARKING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Article A, "General Provisions," Section 8-2-2, "General prohibitions," is hereby amended in Paragraph (1)(t) to state as follows:

- “(t) Along the rights-of-way of Palm Boulevard between 21st Avenue and 40th Avenue in any of the following manners:
- (a) Within four feet (4') of the pavement, except as otherwise posted;
 - (b) In any manner other than parallel parking in the direction of traffic; and
 - (c) Double parking on the passenger side of any vehicle that is parallel parked along the right-of-way.”

SECTION 2. That Article A, "General Provisions," Section 8-2-2, "General prohibitions," is hereby amended in Paragraph (2) to state as follows:

“(2) No person shall park a truck or other vehicle having an overall length of more than twenty feet (20') at any point, including trailers, upon any street right-of-way for more than one (1) hour or as long as is reasonably necessary to load or unload passengers or materials. Notwithstanding the provisions of this subsection to the contrary, patrons of the Isle of Palms Marina shall be permitted to park vehicles with attached boat trailers in accordance with the following requirements:

- (a) Vehicles displaying a valid resident parking permit in compliance with Article B of this chapter shall be permitted to park with attached boat trailers along the rights-of-way of 41st Avenue where parking is not otherwise prohibited.”

SECTION 3. That Article A, "General Provisions," Section 8-2-2, "General prohibitions," is hereby amended by adding a new Paragraph (3) to state as follows:

“(3) The prohibitions in this section shall not apply to emergency, law enforcement, or other public service vehicles, or to vehicles belonging to persons under contract with the City to perform a public service, when such vehicles are parked during the operator's performance of official duties or public services for the City.”

SECTION 4. That Article B, “Resident Parking Districts,” Section 8-2-23, “Dates and times of enforcement,” is hereby amended to state as follows:

“The provisions in this article will be in effect year-round between the hours of 9:00 a.m. and 6:00 p.m.”

SECTION 5. That Article B, “Resident Parking Districts,” Section 8-2-31, “Obedience to parking regulations,” is hereby amended in Paragraph (a)(16) to state as follows:

“(16) Along the rights-of-way of Palm Boulevard between 21st Avenue and 40th Avenue in any of the following manners:

- (a) Within four feet (4') of the pavement, except as otherwise posted;
- (b) In any manner other than parallel parking in the direction of traffic; and
- (c) Double parking on the passenger side of any vehicle that is parallel parked along the right-of-way.”

SECTION 6. That Article B, “Resident Parking Districts,” Section 8-2-31, “Obedience to parking regulations,” is hereby amended in Paragraph (c) to state as follows:

“(c) Parking a truck or vehicle having an overall length of more than twenty feet (20') at any point, including trailers, is prohibited upon any street right-of-way in a resident parking district for more than one (1) hour or as long as is reasonably necessary to load or unload passengers or materials, except that vehicles displaying a valid resident parking permit shall be permitted to park with attached boat trailers along the rights-of-way of 41st Avenue where parking is not otherwise prohibited for access to the Isle of Palms Marina.”

SECTION 7. That Article C, “Beach Parking,” Section 8-2-45, “Obedience to parking regulations,” is hereby amended in Paragraph (p) to state as follows:

“(p) Along the rights-of-way of Palm Boulevard between 21st Avenue and 40th Avenue in any of the following manners:

- (1) Within four feet (4') of the pavement, except as otherwise posted;
- (2) In any manner other than parallel parking in the direction of traffic; and
- (3) Double parking on the passenger side of any vehicle that is parallel parked along the right-of-way.”

SECTION 8. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 9. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 10. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS,
ON THE _____ DAY OF _____, 2018.

Jimmy Carroll, Mayor

(Seal)

Attest:

Marie B. Copeland, City Clerk

First Reading: April 24, 2018

Public Hearing: _____

Second Reading: _____

Ratification: _____

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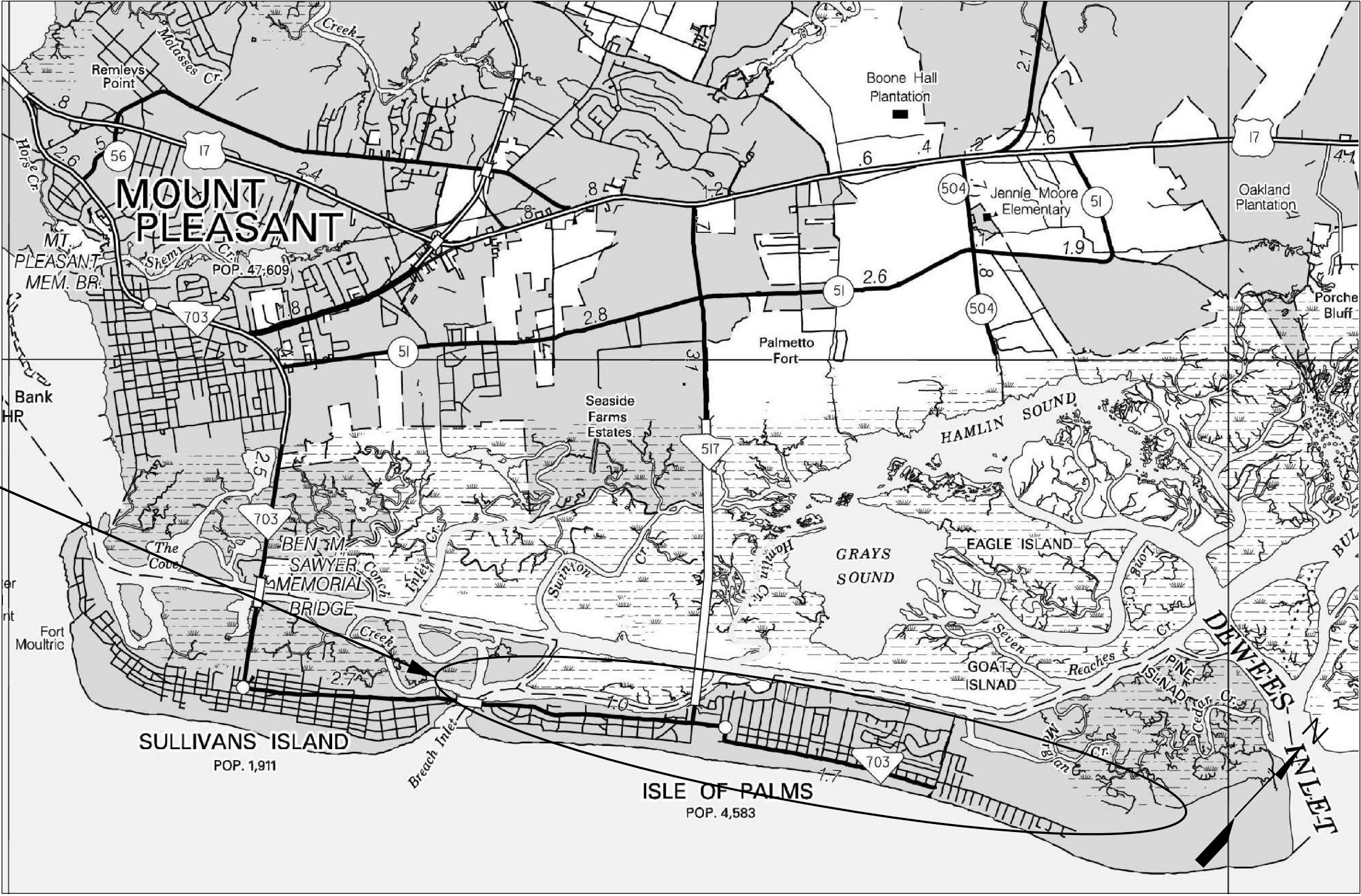
| INDEX OF SHEETS | | |
|-----------------|---------------------------------|-----------------|
| SHEET NO. | DESCRIPTION | SHEET SUBTOTALS |
| 1 | TITLE SHEET | 1 |
| 2 | SUMMARY OF ESTIMATED QUANTITIES | 1 |
| 3 | SIGN DETAILS | 1 |
| 4-14 | PARKING ZONE KEY SHEETS | 11 |
| 15-25 | SIGNING PLANS | 11 |
| TOTAL | | 25 |



PROPOSED PLANS
FOR
CITY OF ISLE OF PALMS
VARIOUS ROADS IN CITY OF ISLE OF PALMS LIMITS

MANAGED BEACH PARKING
SIGNING PLAN

PROJECT LIMITS ARE WITHIN CITY
OF ISLE OF PALMS CITY LIMITS



LAYOUT

SCALE 1 INCH = N.T.S. FEET

CHARLESTON COUNTY

3 DAYS BEFORE DIGGING IN
SOUTH CAROLINA

CALL 811

SOUTH CAROLINA 811 (SC811)
www.SC811.COM
ALL UTILITIES MAY NOT BE A MEMBER OF SC811

RAILROAD INVOLVEMENT?
YES / **NO**

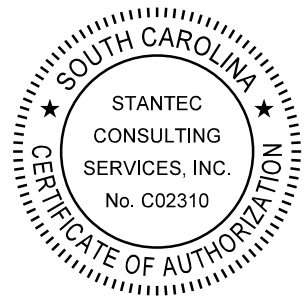
NOTE: EXCEPT AS MAY OTHERWISE BE SPECIFIED ON THE PLANS OR IN THE SPECIAL PROVISIONS, ALL MATERIALS AND WORKMANSHIP ON THIS PROJECT SHALL CONFORM TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION (2007 EDITION) AND THE STANDARD DRAWINGS FOR ROAD CONSTRUCTION IN EFFECT AT THE TIME OF LETTING.

CONSULTING ENGINEERING FIRM



Stantec Consulting Services
4969 Centre Pointe Drive, Suite 200
North Charleston, SC 29418
Tel: 843.740.7700
Fax: 843.740.7707
www.stantec.com

ENGINEER OF RECORD



FOR CONSTRUCTION : _____ DATE _____

Design Reference for these plans is the:

2001

AASHTO "A Policy on Geometric Design of
Highways and Streets"

SUMMARY OF ESTIMATED QUANTITIES

[illegible]

THE FOLLOWING QUANTITIES ARE NOT SHOWN IN DETAIL ON THE PLANS BUT ARE INCLUDED IN THE SUMMARY OF ESTIMATED QUANTITIES AND MAY BE ADJUSTED DURING CONSTRUCTION AS DIRECTED BY THE ENGINEER.

GENERAL INCLUSIONS

| ITEM | QUANTITY | UNIT | COMMENTS |
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| (NO INCLUSION ITEMS) | | | |
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PROJECT NOTES

1. SURVEY INFORMATION

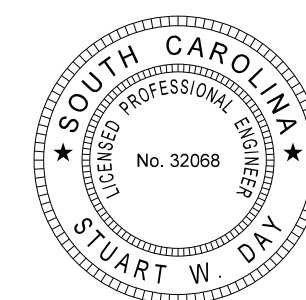
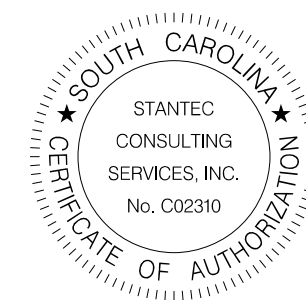
ALL SURVEYS ARE APPROXIMATE. NO CONTROL HAS BEEN ESTABLISHED FOR THIS PROJECT.

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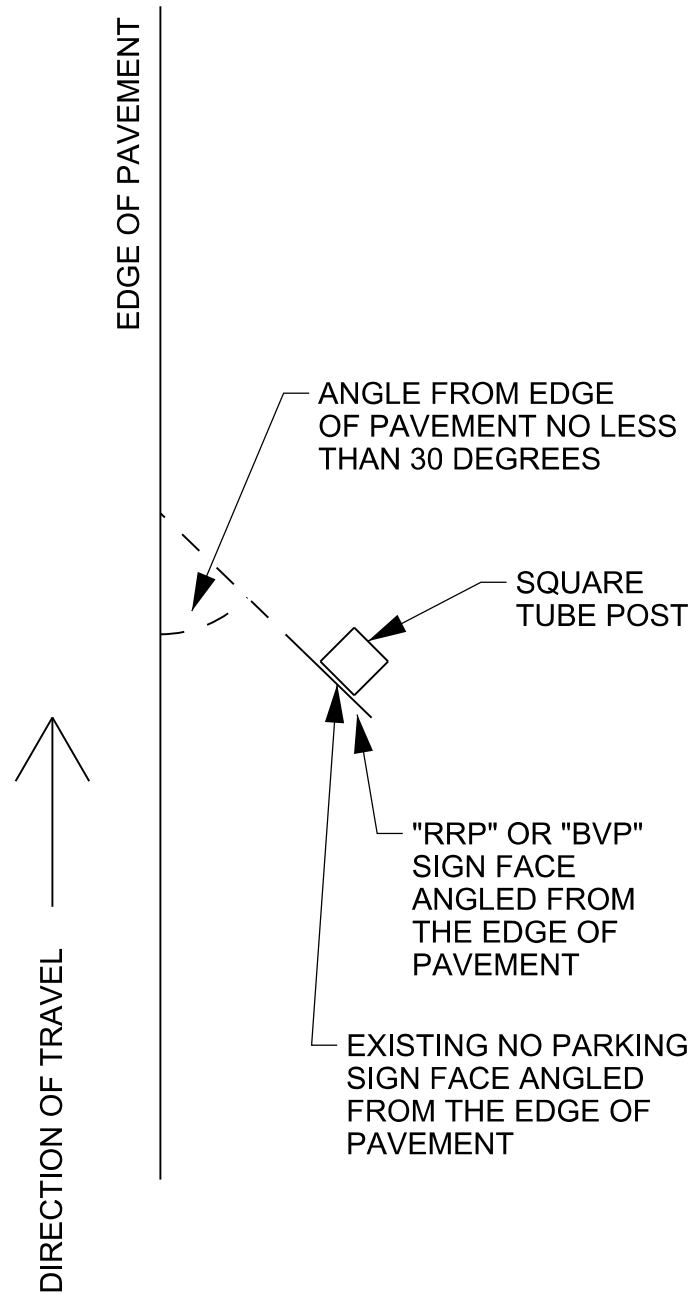
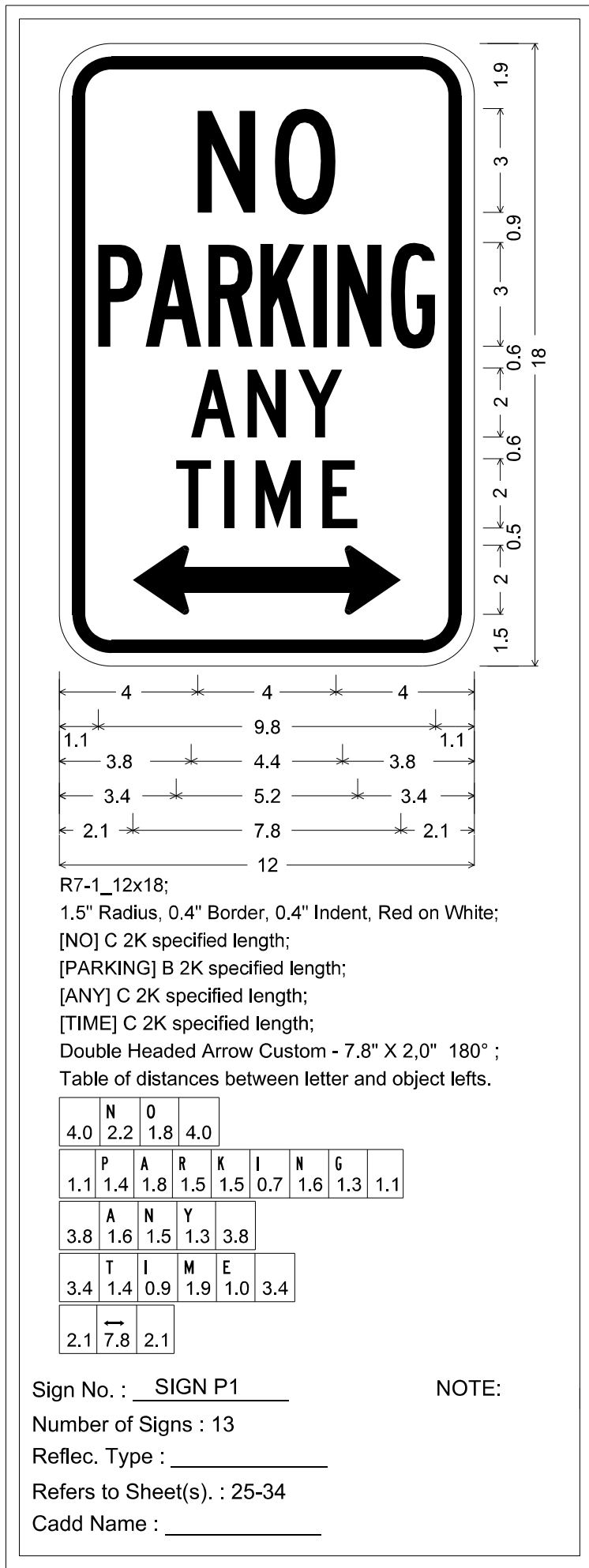
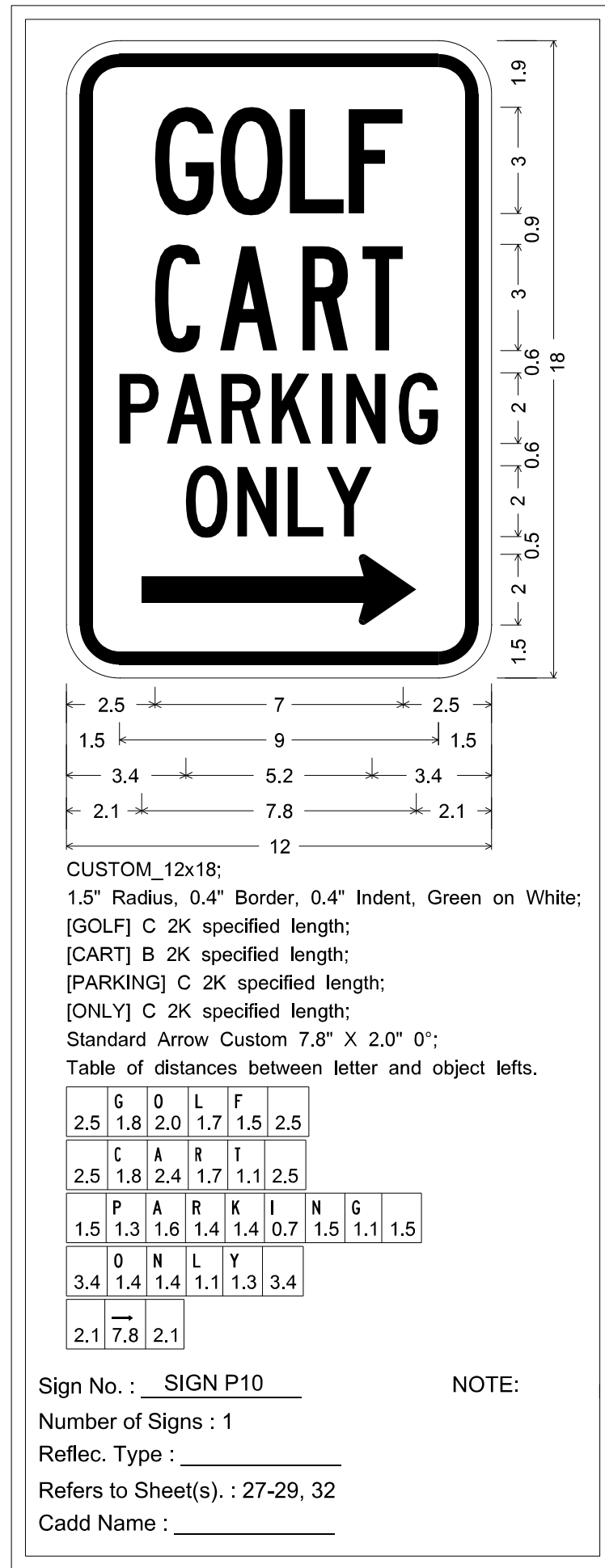
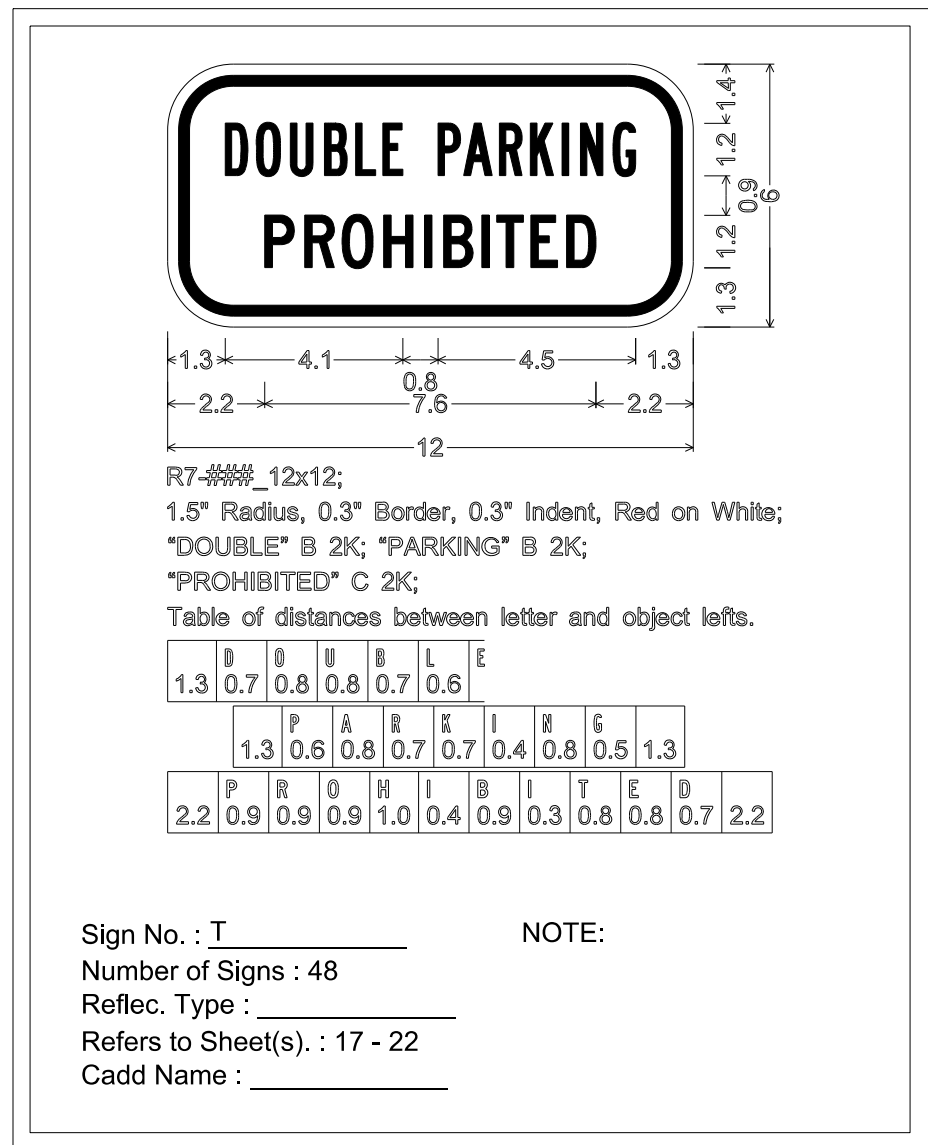
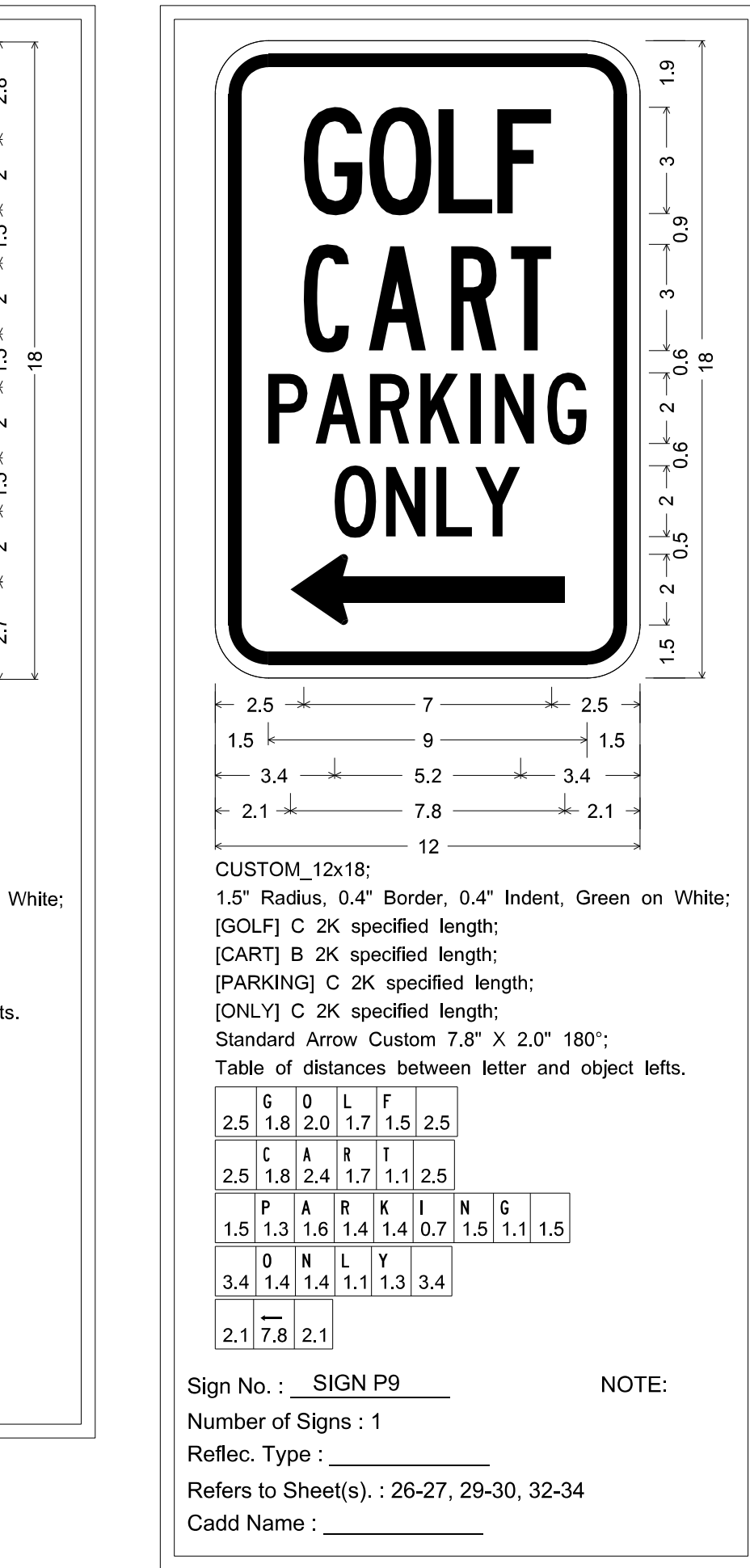
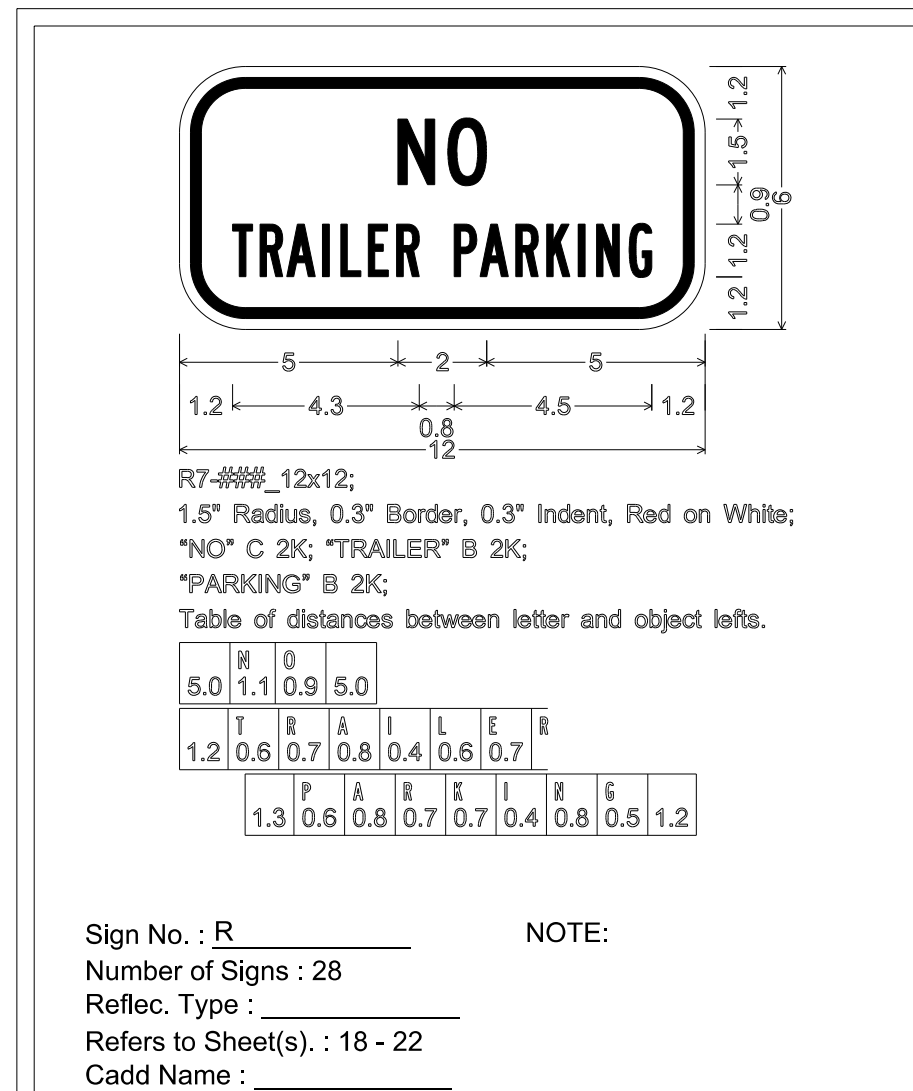
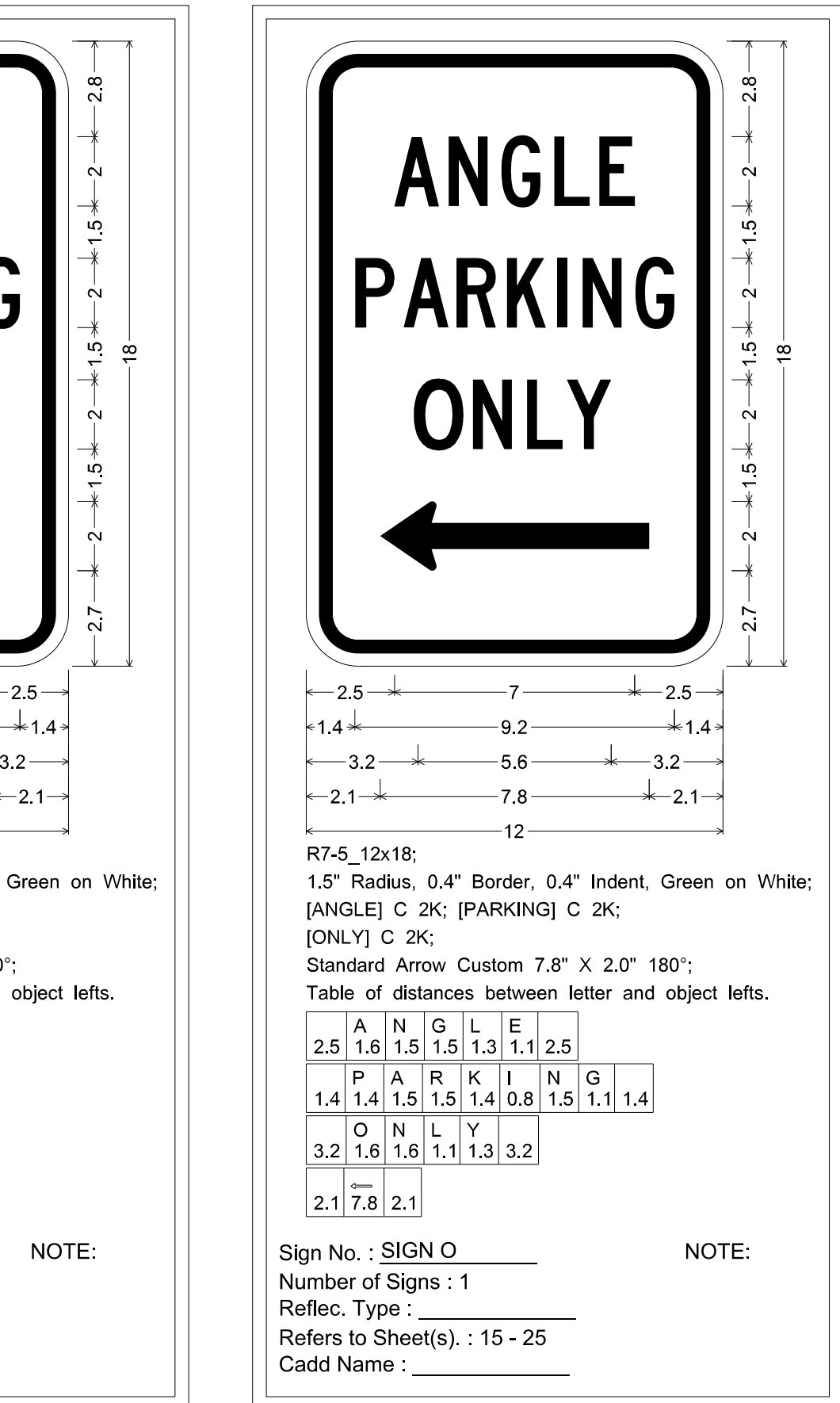
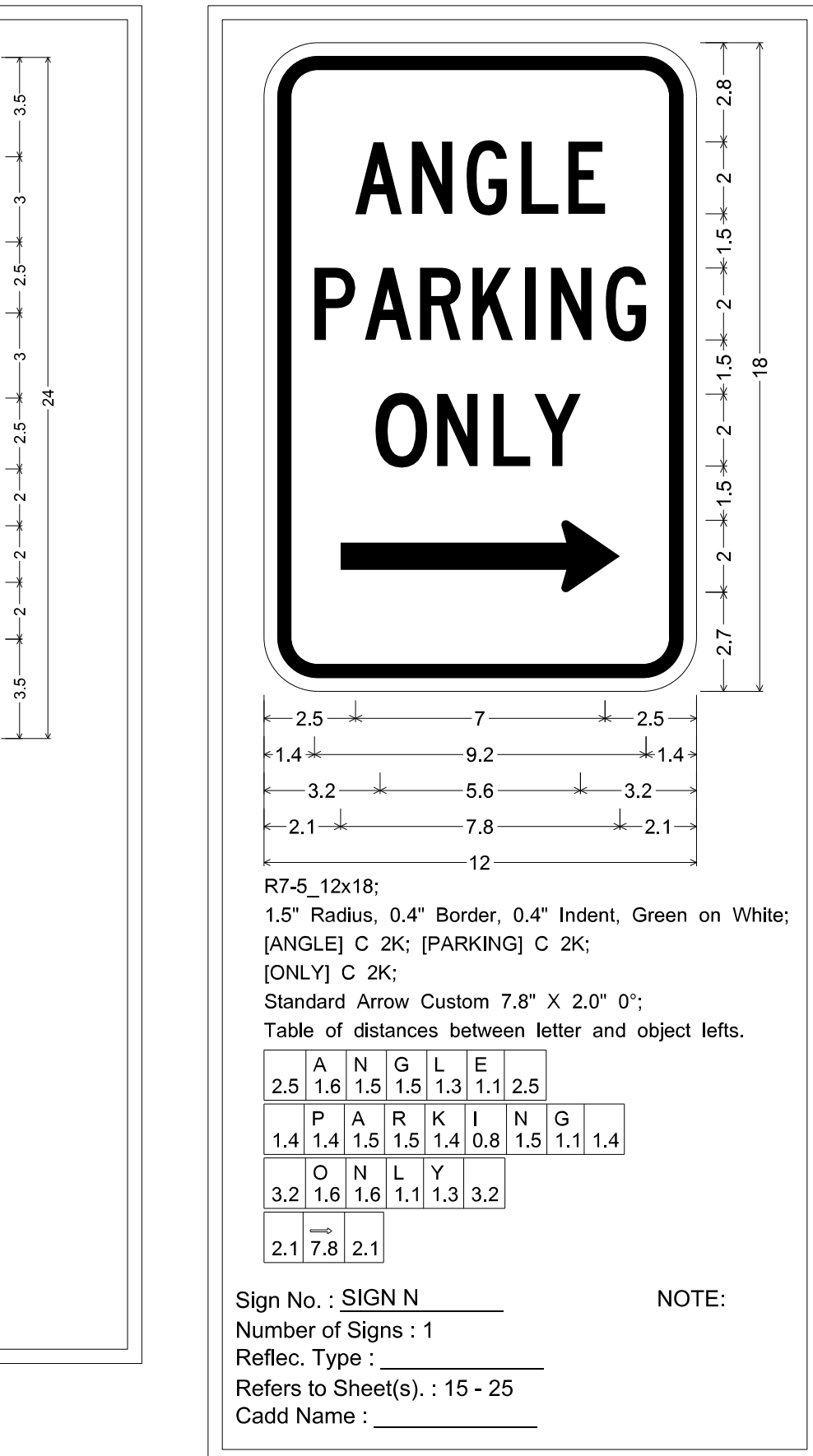
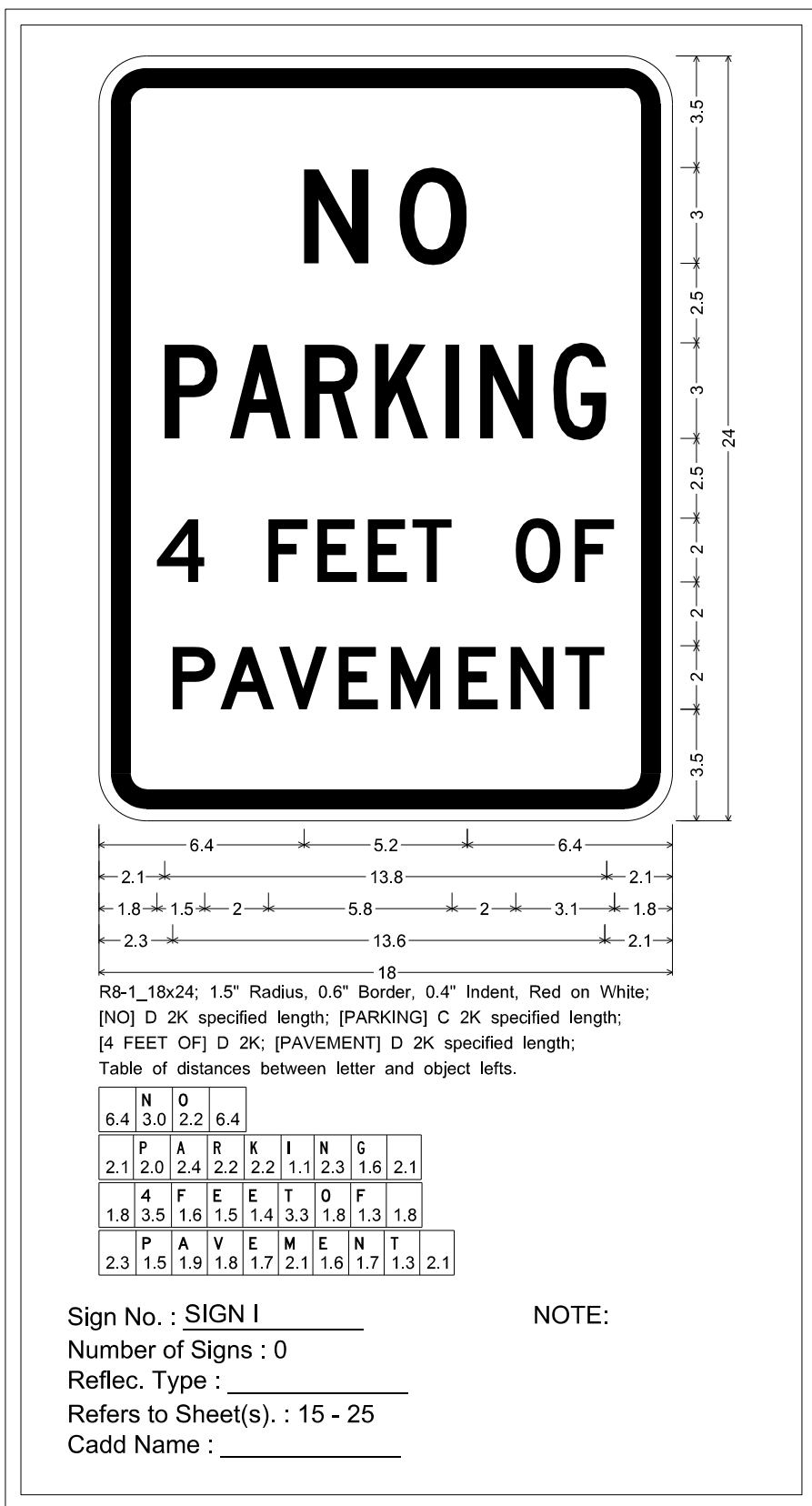
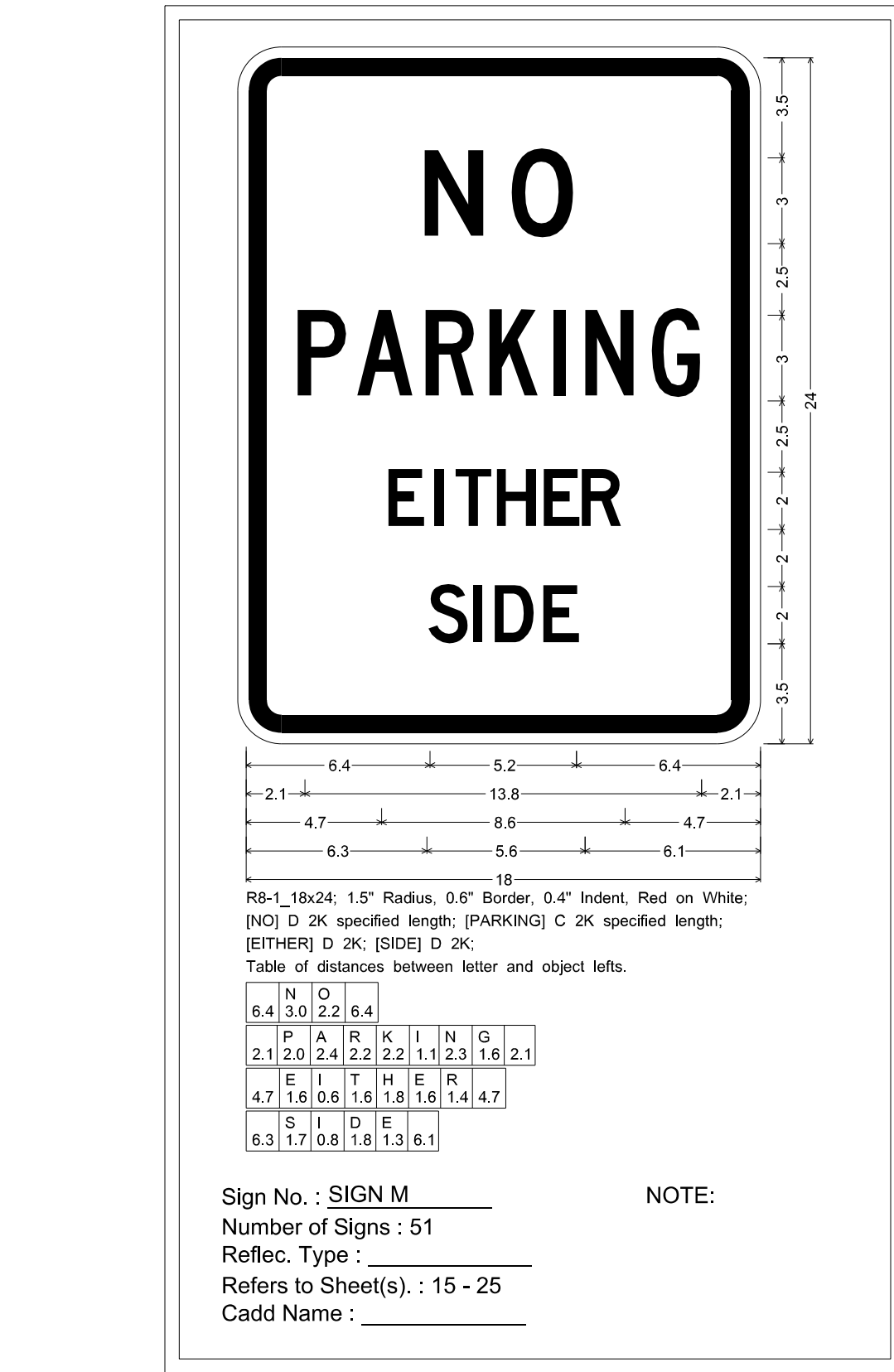
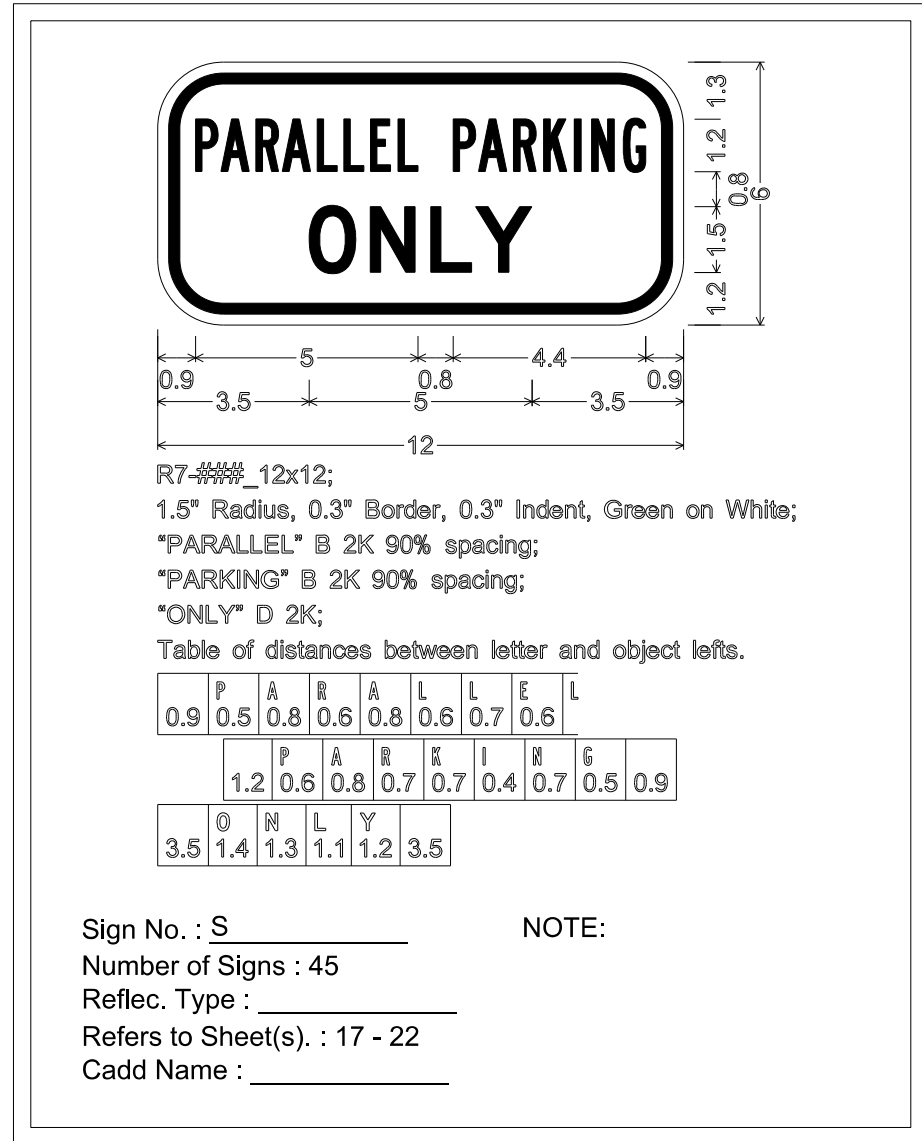
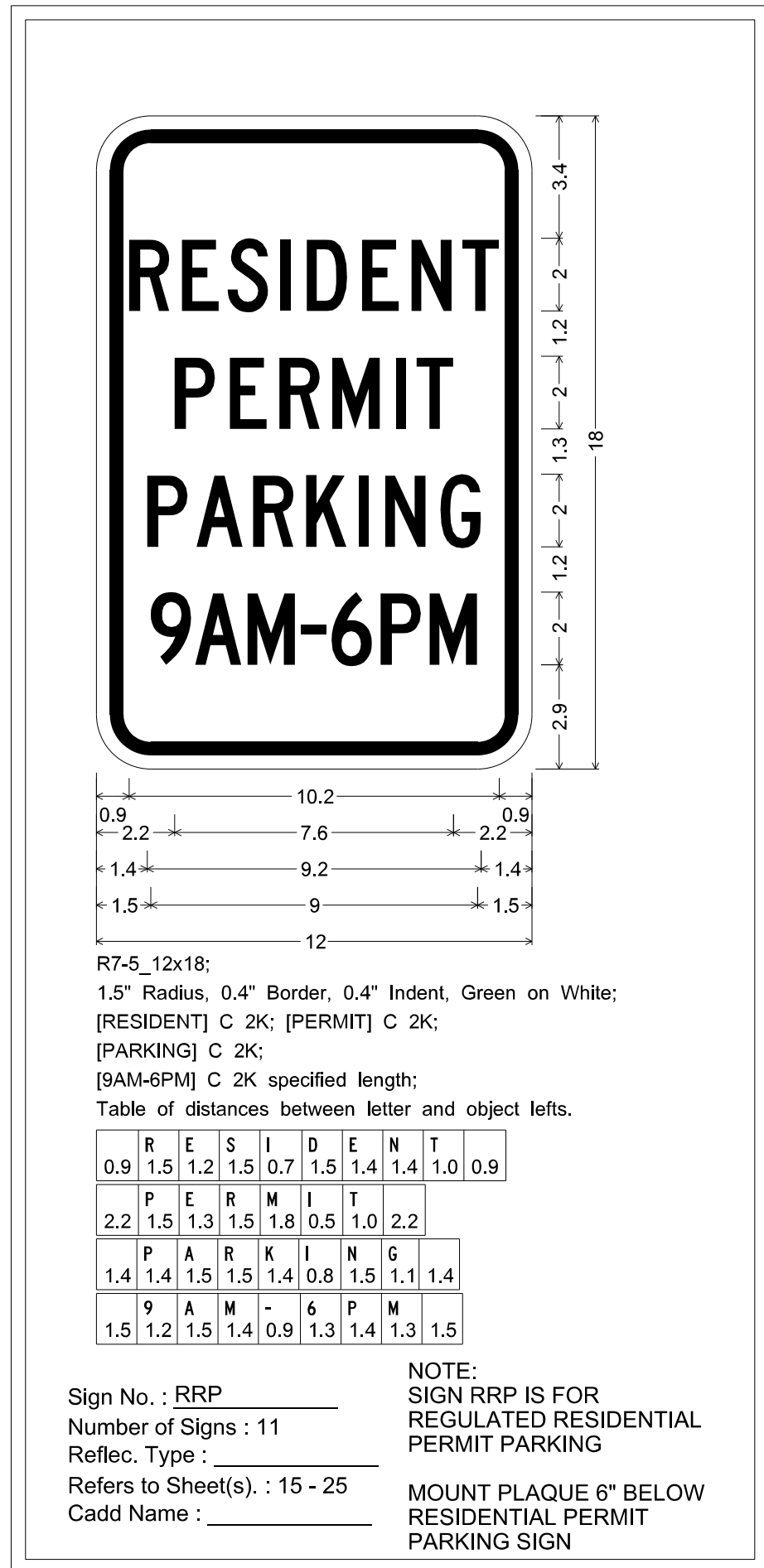
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NOTES:

 FOR BVP & I LOCATIONS:
REPRESENTS AN EXISTING POST TO BE
REMOVED AND REPLACED WITH A 14' 3P
U-CHANNEL POST AND AN EXISTING "NO
PARKING 4 FEET OF PAVEMENT" SIGN TO
BE RETAINED. ADD A NEW "BVP" SIGN TO
FACE ONCOMING TRAFFIC (PERPENDICULAR
TO THE EDGE OF PAVEMENT) ABOVE THE
"NO PARKING 4 FEET OF PAVEMENT" WHICH
SHALL FACE ONCOMING TRAFFIC.

FOR ALL OTHERS:
REPRESENTS AN EXISTING POST TO BE
REMOVED AND REPLACED WITH A 14" SQUARE
TUBE POST AND AN EXISTING "NO PARKING"
SIGN TO BE RETAINED. ADD A NEW "RRP" OR
"BVP" SIGN TO FACE ONCOMING TRAFFIC
(PERPENDICULAR TO THE EDGE OF PAVEMENT)
ABOVE THE "NO PARKING" SIGN WHICH SHALL
BE PARALLEL TO THE EDGE OF PAVEMENT. SEE
TYPICAL BELOW.

 REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED.

REPRESENTS A NEW POST AND SIGN(S).
 FOR LOCATIONS WITH ONLY A NEW "BVP" SIGN,
 ATTACH SIGN TO A SINGLE 12" 3P U-CHANNEL
 POST. FOR LOCATIONS WITH A NEW "BVP" SIGN
 AND "SIGN 1", ATTACH SIGNS TO A SINGLE 14" 3P
 U-CHANNEL POST, WITH THE "BVP" SIGN MOUNTED
 ABOVE "SIGN 1". FOR LOCATIONS WITH A NEW
 "RRP" SIGN, ATTACH SIGN TO A SINGLE 13" 3P
 U-CHANNEL POST. FOR LOCATIONS WITH ONLY A
 NEW "I" SIGN, ATTACH SIGN TO A SINGLE 13" 3P
 U-CHANNEL POST.

ALL SIGNS SHALL HAVE A MINIMUM 7' CLEARANCE FROM THE BOTTOM OF THE SIGN TO THE TOP OF THE PAVEMENT

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CITY OF ISLE OF PALMS

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RESIDENT
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9AM-6PM

Sign No. : SIGN RRP

RESIDENT
PERMIT
PARKING
9AM-6PM

NO
TRAILER PARKING

Sign No. : SIGNS RRP & R

BEACH
PARKING

PARALLEL PARKING
ONLY

DOUBLE PARKING
PROHIBITED

Sign No. : SIGNS BVP, S & T

NO
PARKING
4 FEET OF
PAVEMENT

PARALLEL PARKING
ONLY

DOUBLE PARKING
PROHIBITED

Sign No. : SIGNS I, S & T

BEACH
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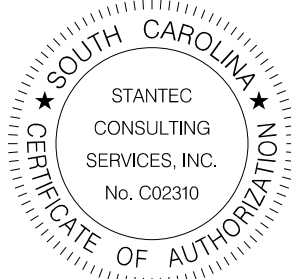
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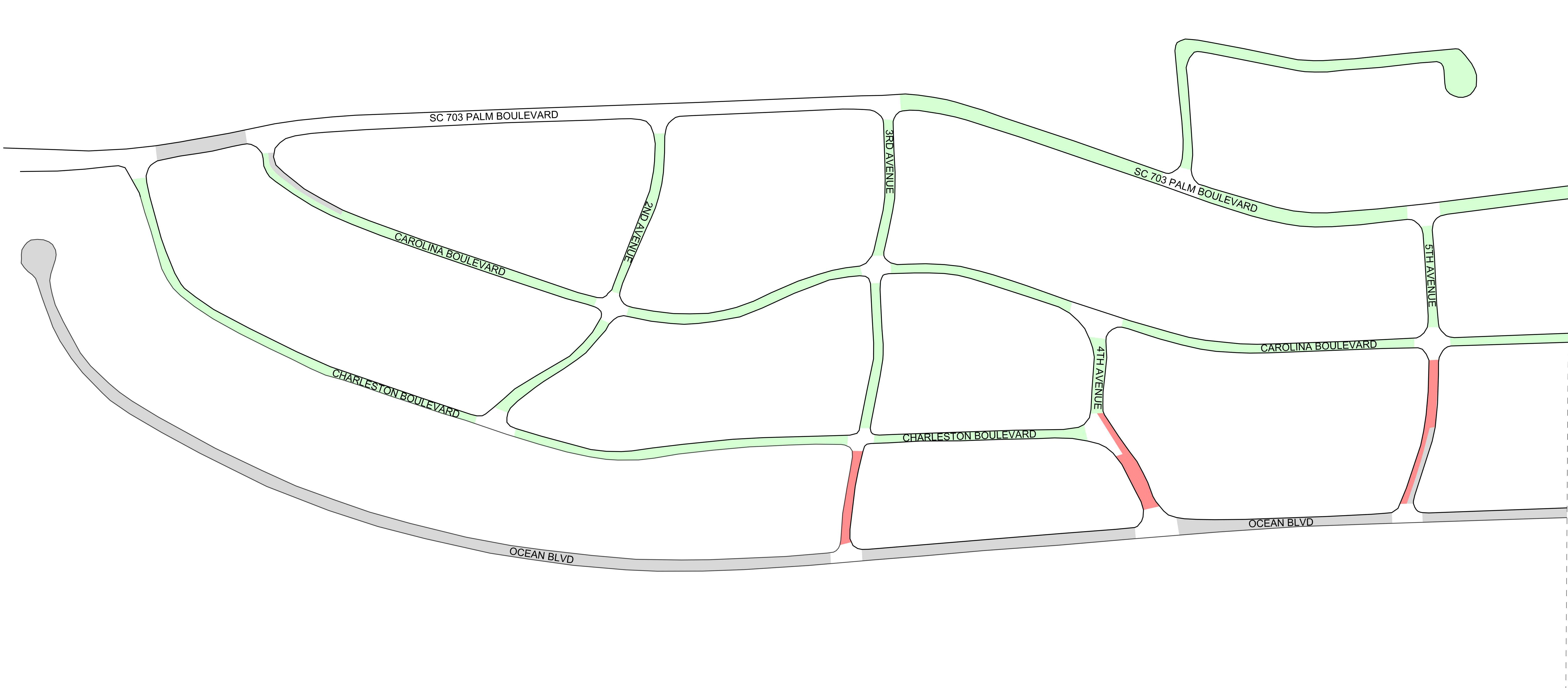
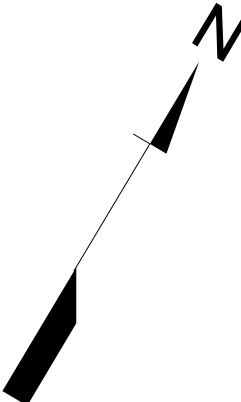
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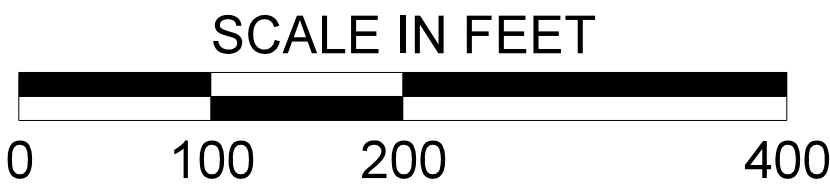
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- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



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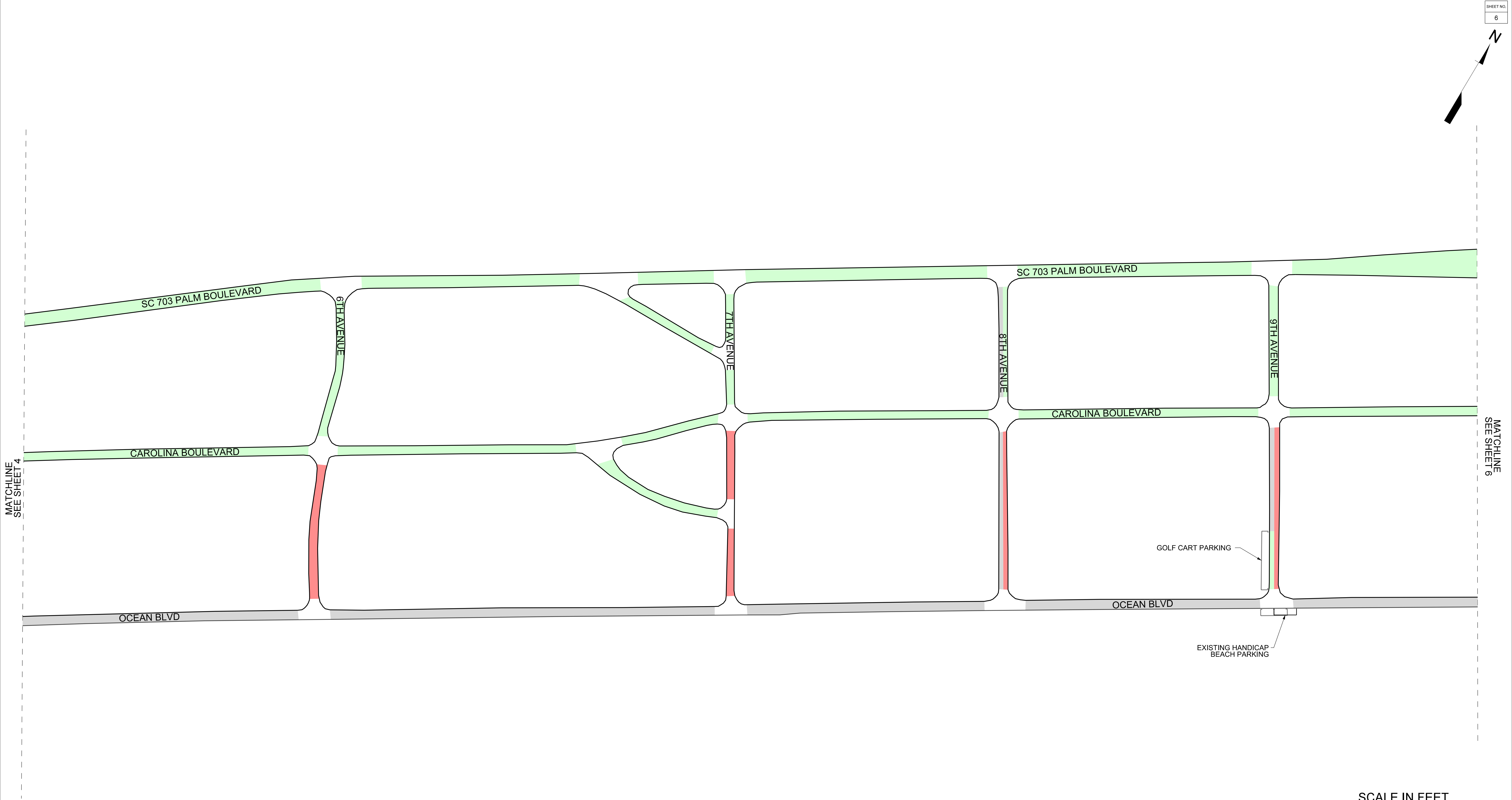
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CITY OF ISLE OF PALMS

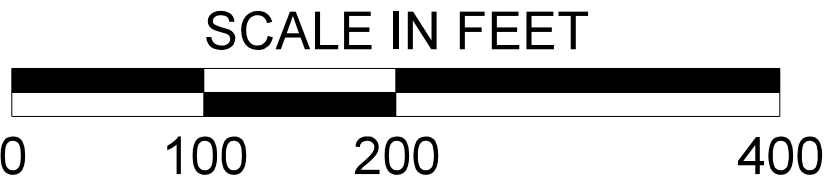
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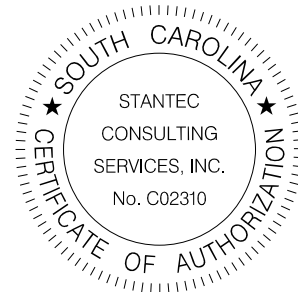
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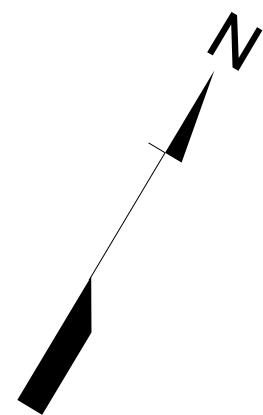
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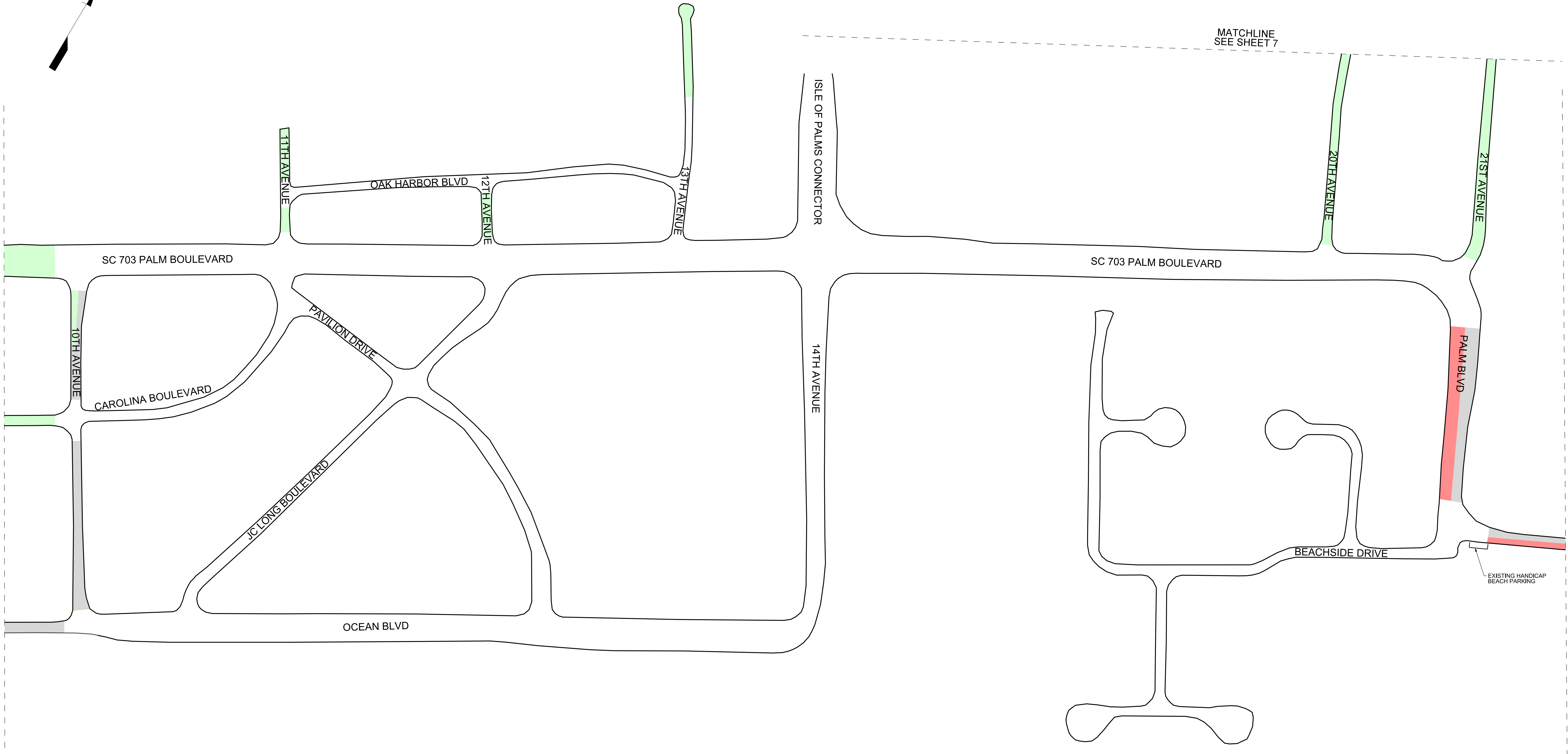
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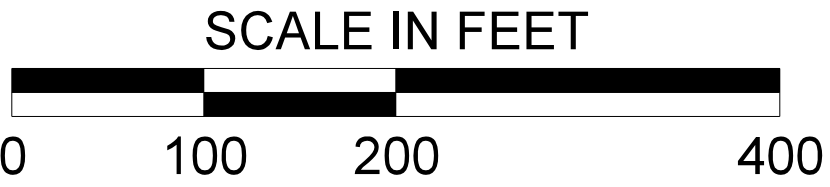
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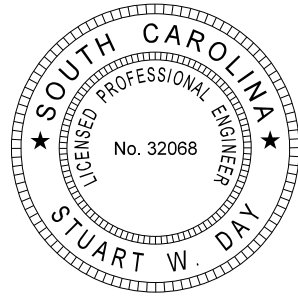
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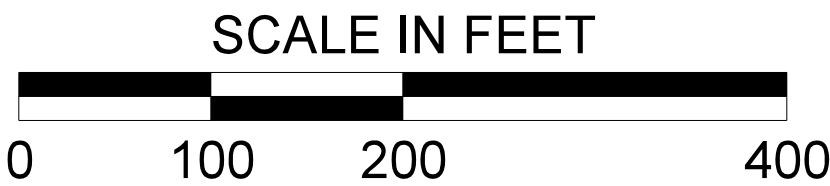


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PLANS PREPARED BY:



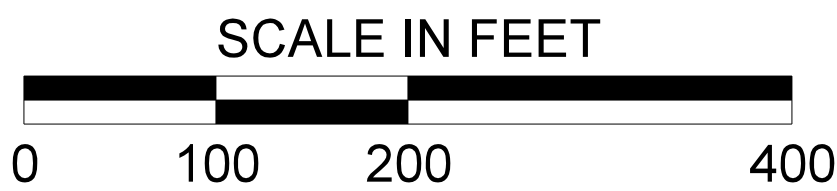
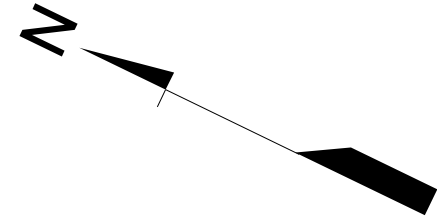
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| REV. NO. | BY | DATE | DESCRIPTION OF REVISION |
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| CITY OF ISLE OF PALMS |
| ISLE OF PALMS PARKING PROGRAM PARKING ZONE KEY SHEETS |
| SCALE: 1" = 100' |

User: caponte
\\us230-fd\\shared_projects\\710\\active\\71001448 - 10P\\2018-04_update\\Plan Sheets\\Parking Revision Plans\\71001448_Color_Zones_SHT5.dgn



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



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| R/W | DATE | DATE | PROF SCALE 1" = | HORIZ |
| | | | SCALE 1" = | VERT |

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| CITY OF ISLE OF PALMS |
| ISLE OF PALMS PARKING PROGRAM PARKING ZONE KEY SHEETS |
| SCALE: 1" = 100' |

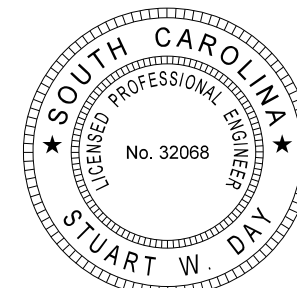
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- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

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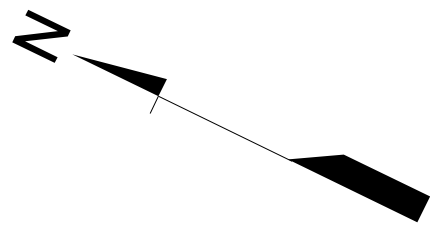
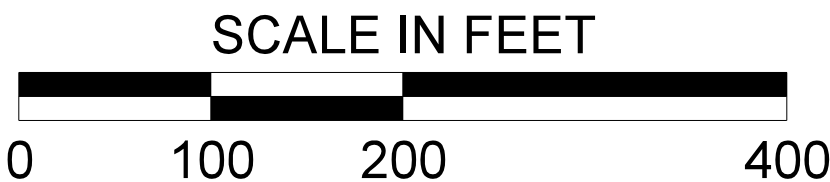


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| DWG. | DATE | | PROF SCALE 1" = |
| R/W | DATE | | SCALE 1" = |

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'



SHEET NO.
10



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\\us230-fd\shared_projects\710\active\71001448 - 10P\2018-04_update\Plan Sheets\Parking Revision Plans\71001448_Color_Zones_SHT7.dgn

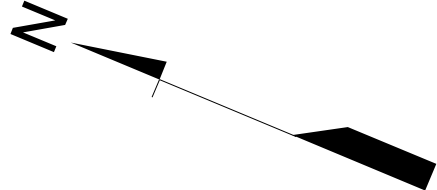
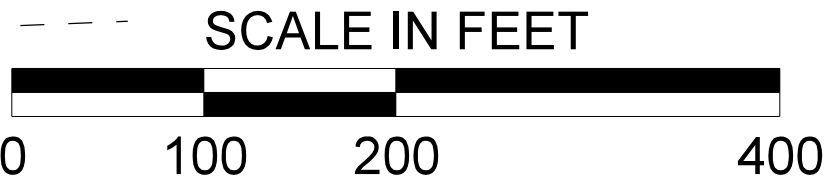
- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

MATCHLINE
SEE SHEET 11



MATCHLINE
SEE SHEET 9

GOLF CART PARKING

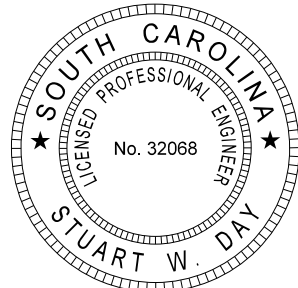


SHEET NO.
11

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| DWG. | | DATE | PROF SCALE 1" = HORIZ |
| R/W | | DATE | SCALE 1" = VERT |

CITY OF ISLE OF PALMS

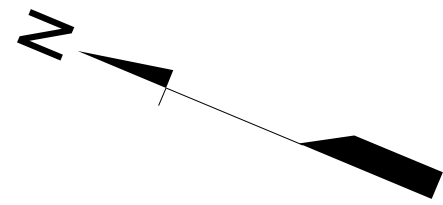
ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

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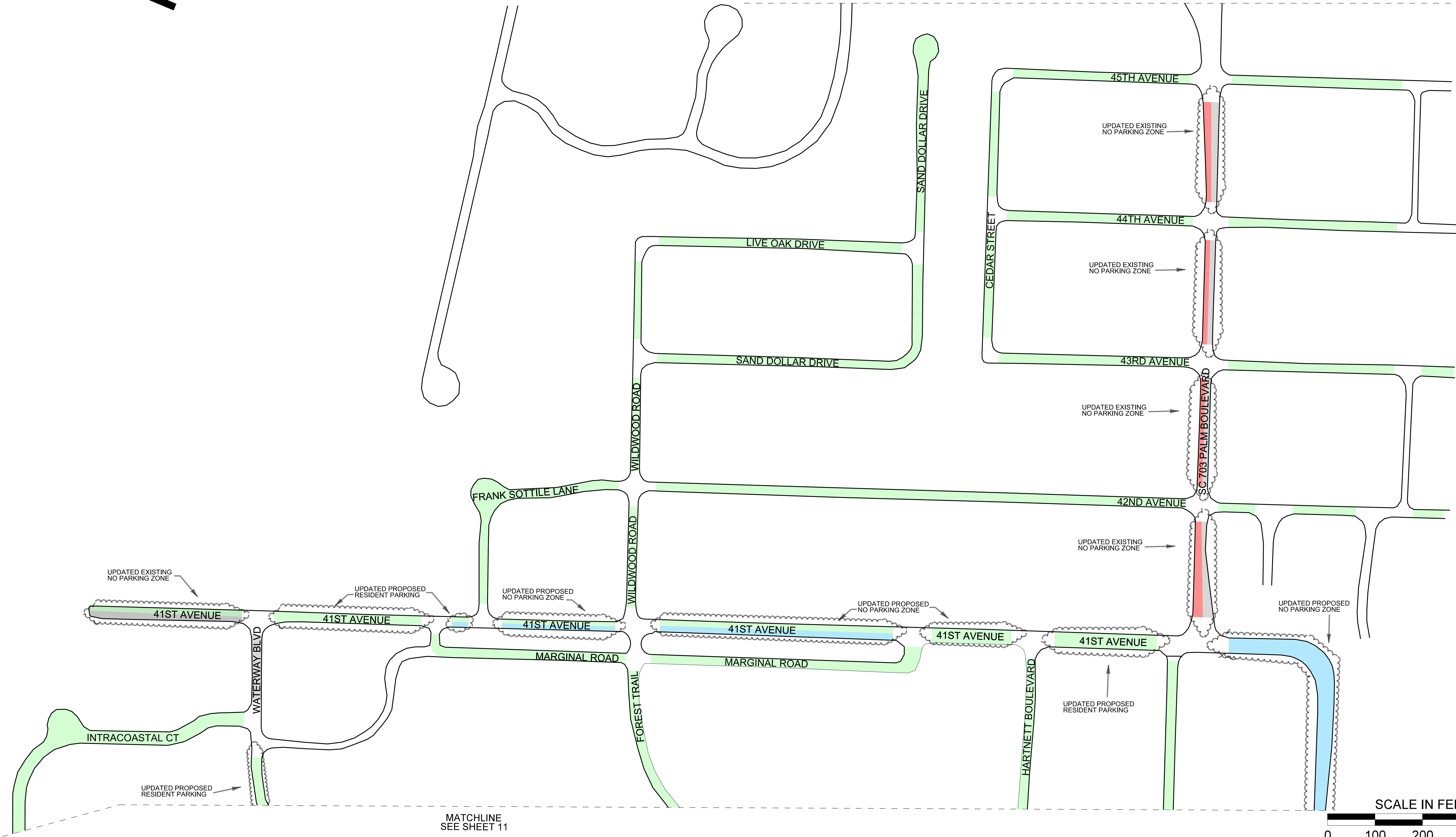


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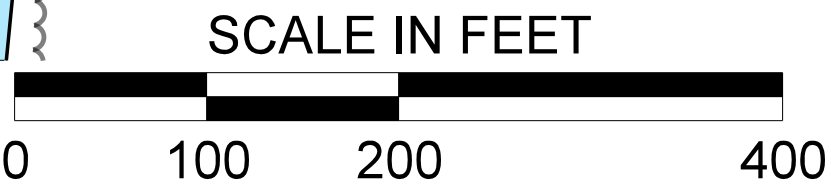


MATCHLINE
SEE SHEET 13

SHEET NO.
13



MATCHLINE
SEE SHEET 11



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

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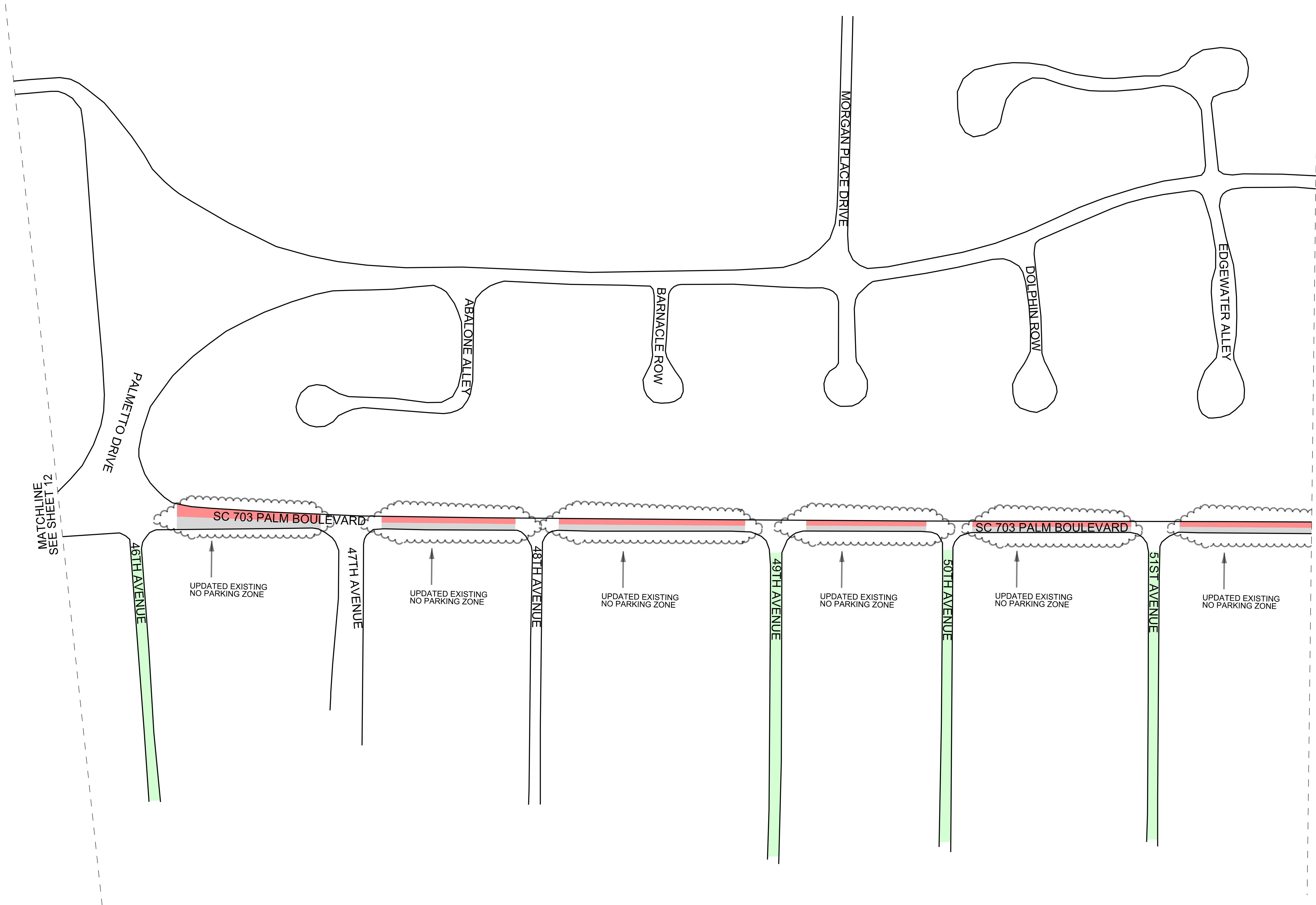
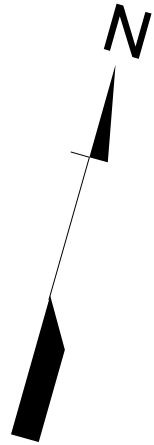
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| REV. NO. | BY | DATE | DESCRIPTION OF REVISION | |
| TOPO. | | DATE | | PLAN SCALE 1" = |
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| R/W | | DATE | | SCALE 1" = |

CITY OF ISLE OF PALMS

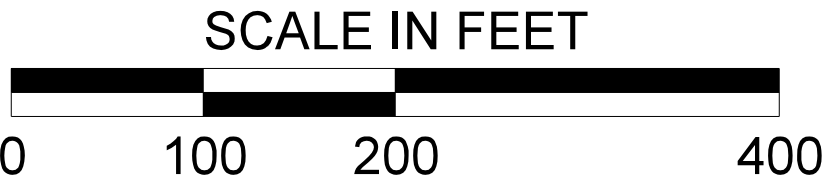
ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

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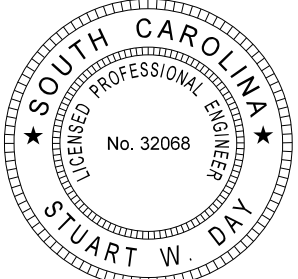
- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



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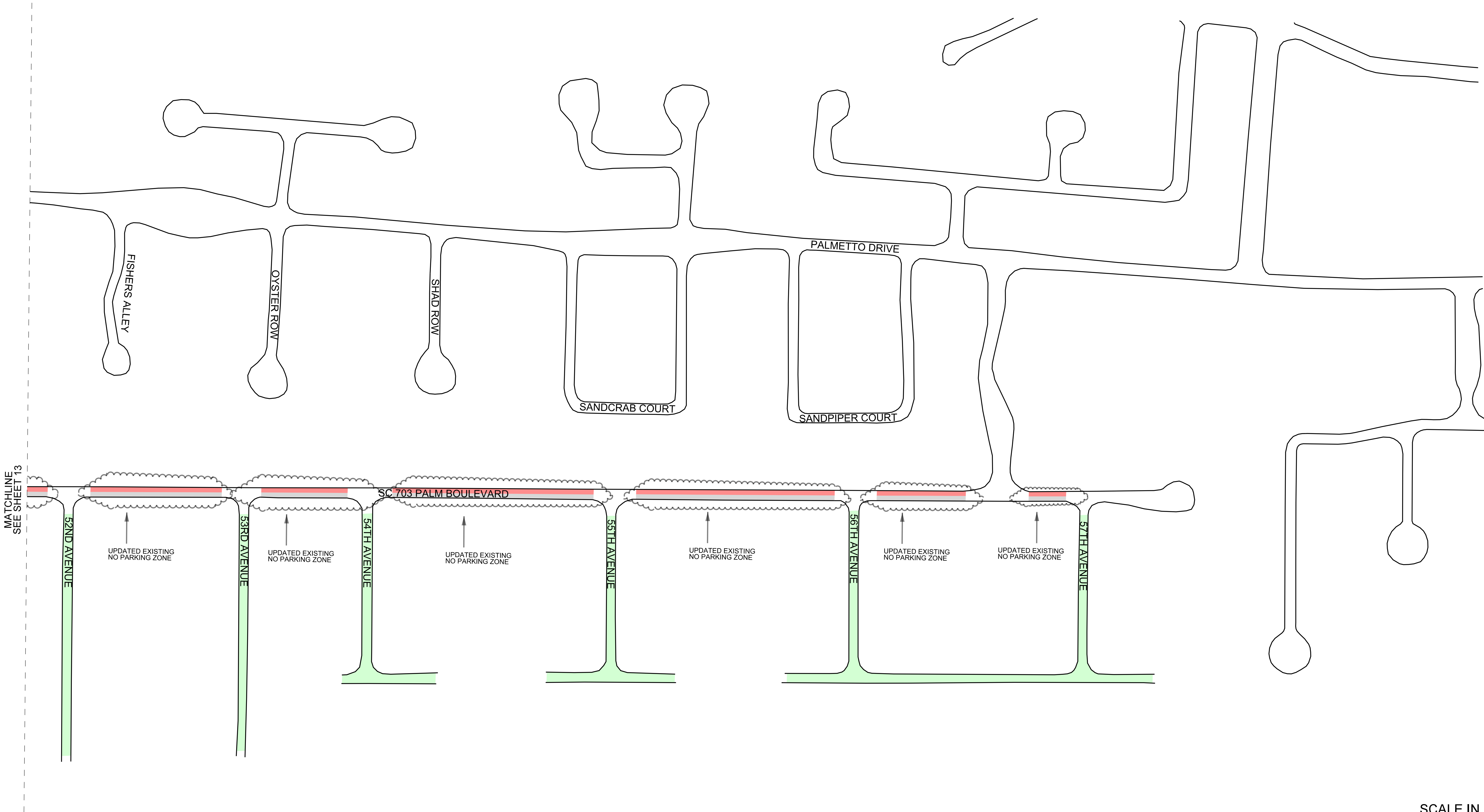
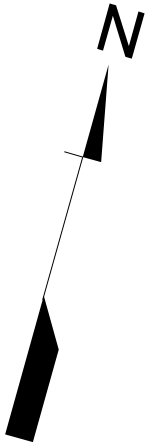
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| REV. NO. | BY | DATE | DESCRIPTION OF REVISION | |
| TOPO. | | DATE | | PLAN SCALE 1" = |
| DWG. | | DATE | | PROF SCALE 1" = HORIZ |
| R/W | | DATE | | SCALE 1" = VERT |

CITY OF ISLE OF PALMS

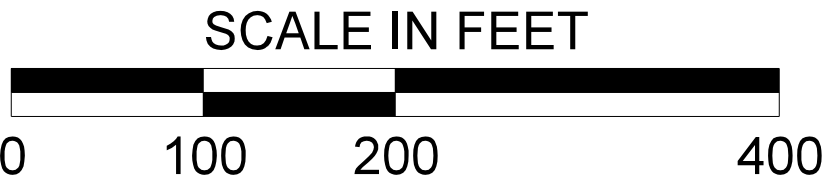
ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

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- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



PLANS PREPARED BY:






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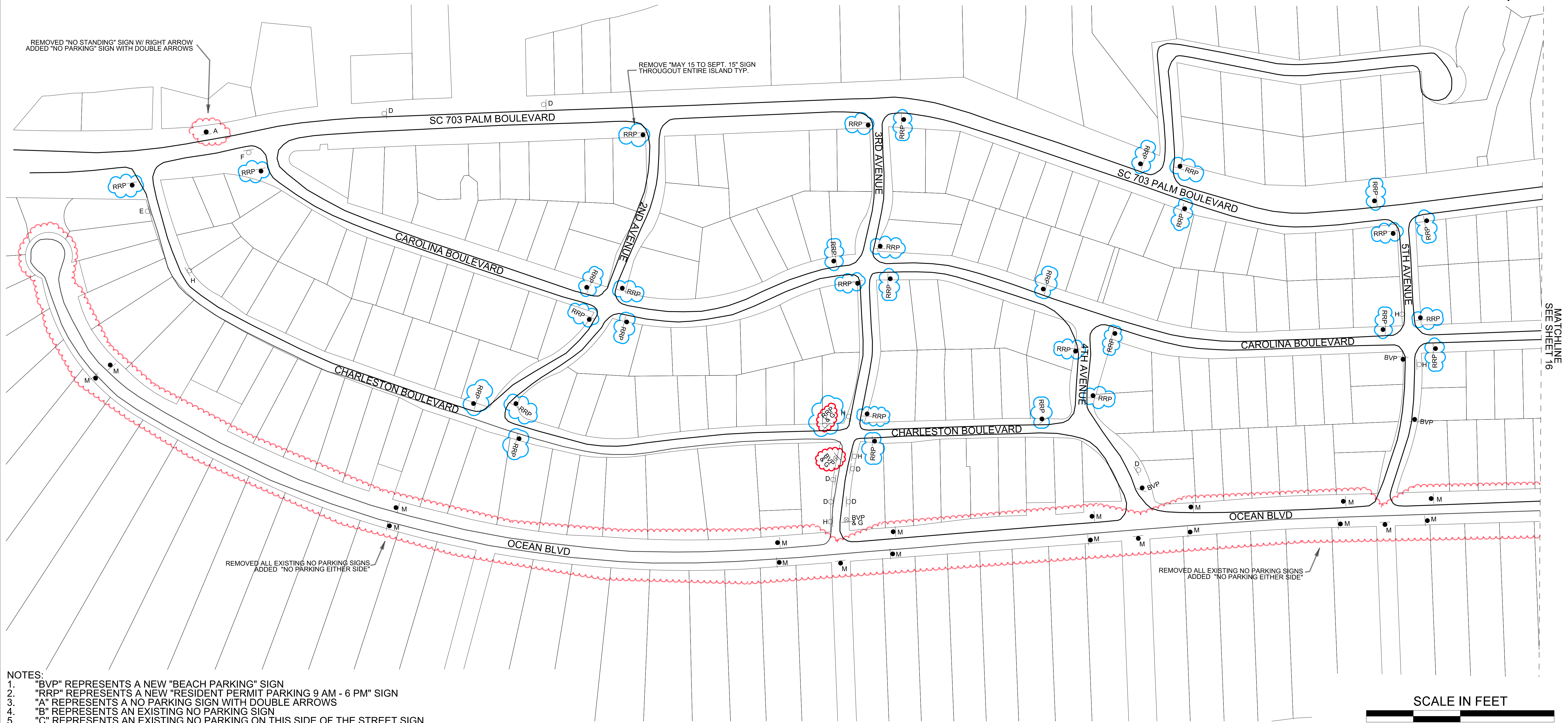
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| REV. NO. | BY | DATE | DESCRIPTION OF REVISION |
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| DWG. | DATE | DATE | PROF SCALE 1" = |
| R/W | DATE | DATE | SCALE 1" = |

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| CITY OF ISLE OF PALMS |
| ISLE OF PALMS PARKING PROGRAM PARKING ZONE KEY SHEETS |
| SCALE: 1" = 100' |


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| SHEET TOTALS | | | |
|---|-------------------|-------------------|--------------------|
| | CHANGED RRP SIGNS | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
|  | 33 | - | - |
|  | - | - | - |
|  | - | - | - |
| TOTAL | 33 | - | - |

SHEET NO.
16



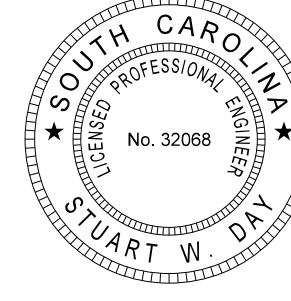
- NOTES:
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 - "B" REPRESENTS AN EXISTING NO PARKING SIGN
 - "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 - "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 - "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 - "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 - "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 - "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 - "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 - "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 - "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 - "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN

-  REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
-  REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
-  REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

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| REV. NO. | BY | DATE | DESCRIPTION OF REVISION |
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| TOPO. | DATE | | PLAN SCALE 1" = |
| DWG. | DATE | | PROF SCALE 1" = |
| R/W | DATE | | SCALE 1" = |

SCALE IN FEET




0 100 200 400

CITY OF ISLE OF PALMS

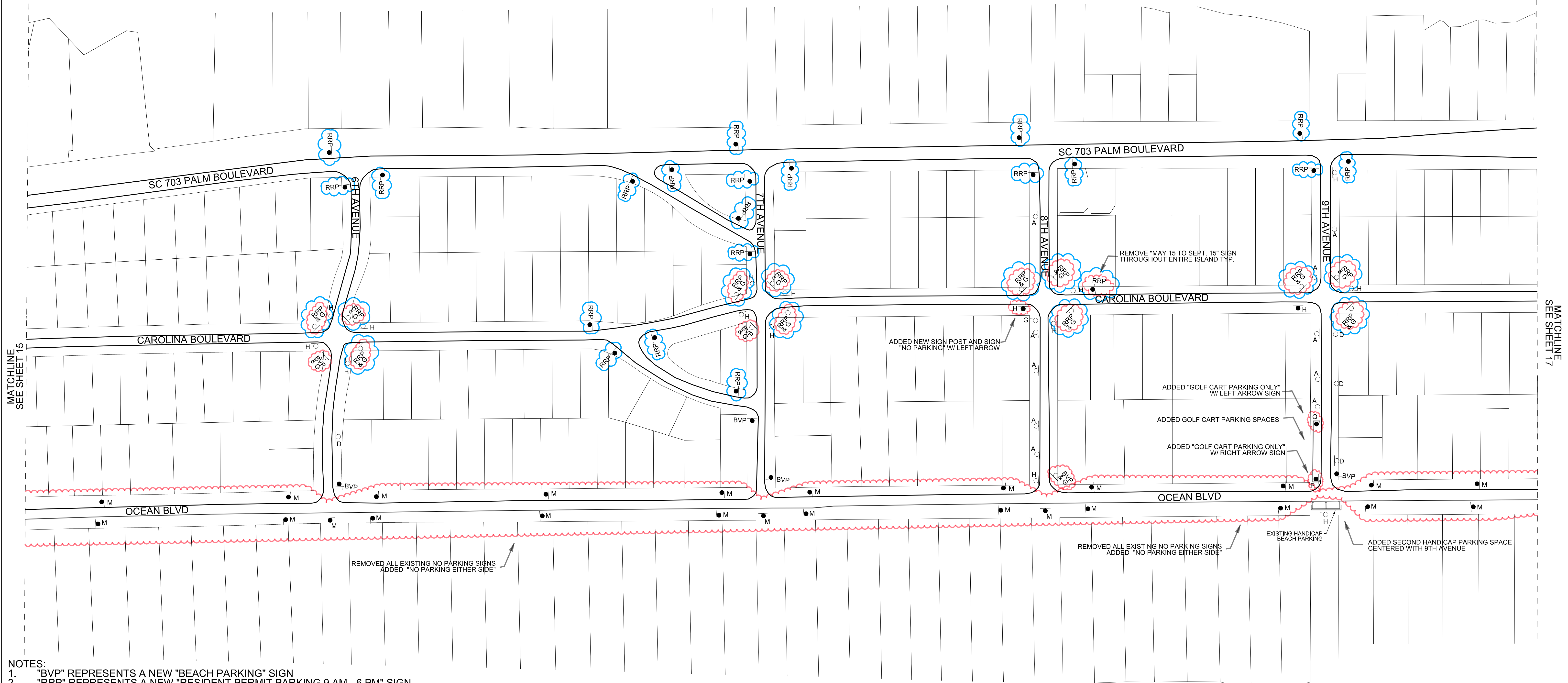
ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'




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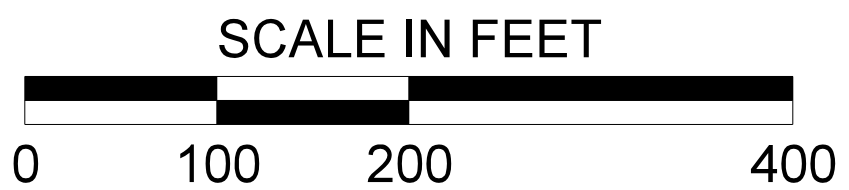
| SHEET TOTALS | | | |
|---|-------------------|-------------------|--------------------|
| | CHANGED RRP SIGNS | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
|  | 33 | - | - |
|  | - | - | - |
|  | - | - | - |
| TOTAL | 33 | - | - |

SHEET NO.
17




- NOTES:
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 - "B" REPRESENTS AN EXISTING NO PARKING SIGN
 - "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 - "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 - "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 - "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 - "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 - "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 - "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 - "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 - "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 - "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN


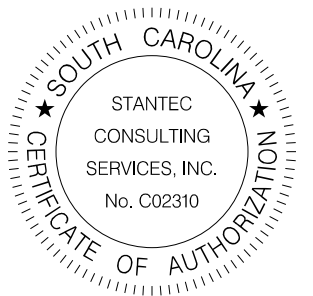
-  REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 -  REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 -  REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.



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| REV. NO. | BY | DATE | DESCRIPTION OF REVISION |
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| DWG. | | DATE | PROF SCALE 1" = HORIZ |
| R/W | | DATE | SCALE 1" = VERT |




CITY OF ISLE OF PALMS

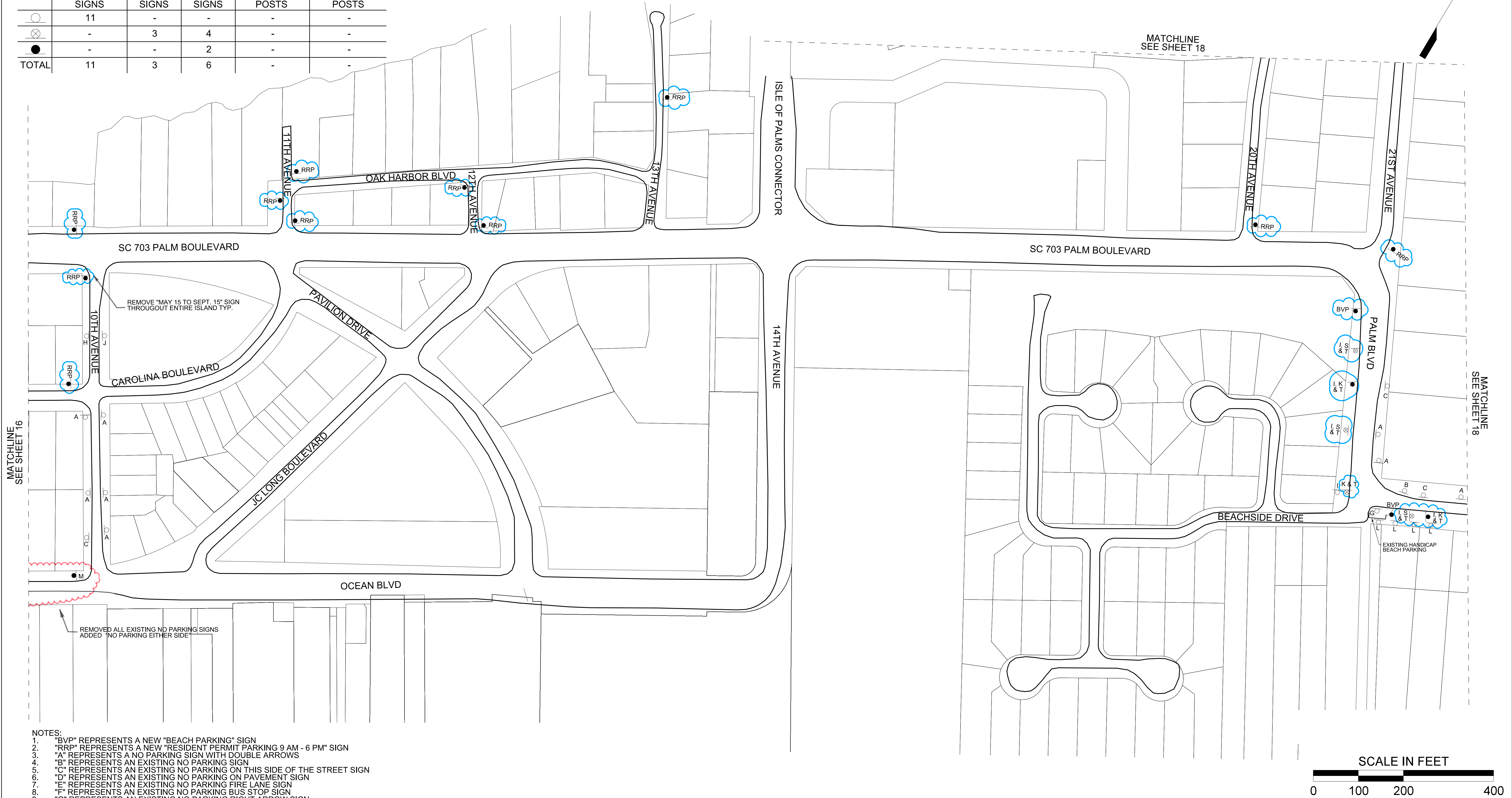
ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'




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| SHEET TOTALS | | | | | |
|---|-------------------|-------------|-------------|-------------------|--------------------|
| | CHANGED RRP SIGNS | NEW S SIGNS | NEW T SIGNS | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
|  | 11 | - | - | - | - |
|  | - | 3 | 4 | - | - |
|  | - | - | 2 | - | - |
| TOTAL | 11 | 3 | 6 | - | - |



- NOTES:
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
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 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
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 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
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 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 - "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 - "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 - "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 - "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN
 - "R" REPRESENTS A NEW NO TRAILER PARKING SIGN
 - "S" REPRESENTS A NEW PARALLEL PARKING ONLY SIGN
 - "T" REPRESENTS A NEW DOUBLE PARKING PROHIBITED SIGN

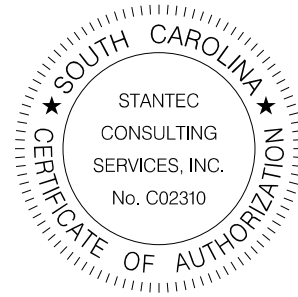
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-  REPRESENTS A NEW POST AND SIGN(S)

SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

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| R/W | DATE | | SCALE 1" = |

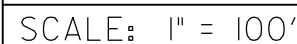
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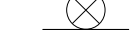

CITY OF ISLE OF PALMS

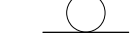
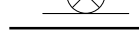

ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'



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| SHEET TOTALS | | | | |
|---|-------------------|-------------|-------------|-------------|
| | CHANGED RRP SIGNS | NEW R SIGNS | NEW S SIGNS | NEW T SIGNS |
|  | 55 | - | 4 | 4 |
|  | - | 8 | 6 | 6 |
|  | - | - | - | - |
| TOTAL | 55 | 8 | 10 | 10 |

| | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
|---|-------------------|--------------------|
|  | - | - |
|  | - | - |
|  | - | - |
| TOTAL | - | - |



NOTES:

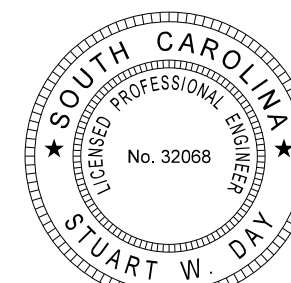
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-  REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
-  REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

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| R/W | | DATE | | SCALE 1" = VERT |

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'

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REMOVE "MAY 15 TO SEPT. 15" SIGN THROUGHOUT ENTIRE ISLAND TYP.

| SHEET TOTALS | | | | | | |
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| | CHANGED RRP SIGNS | NEW R SIGNS | NEW S SIGNS | NEW T SIGNS | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
| ○ | 41 | - | 4 | 4 | - | - |
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| TOTAL | 41 | 5 | 9 | 9 | - | - |

MATCHLINE
SEE SHEET 22

MATCHLINE
SEE SHEET 20

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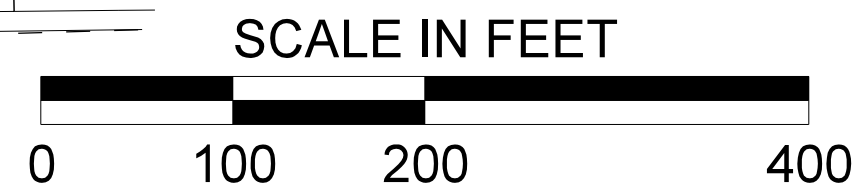
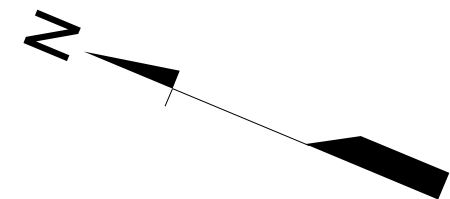


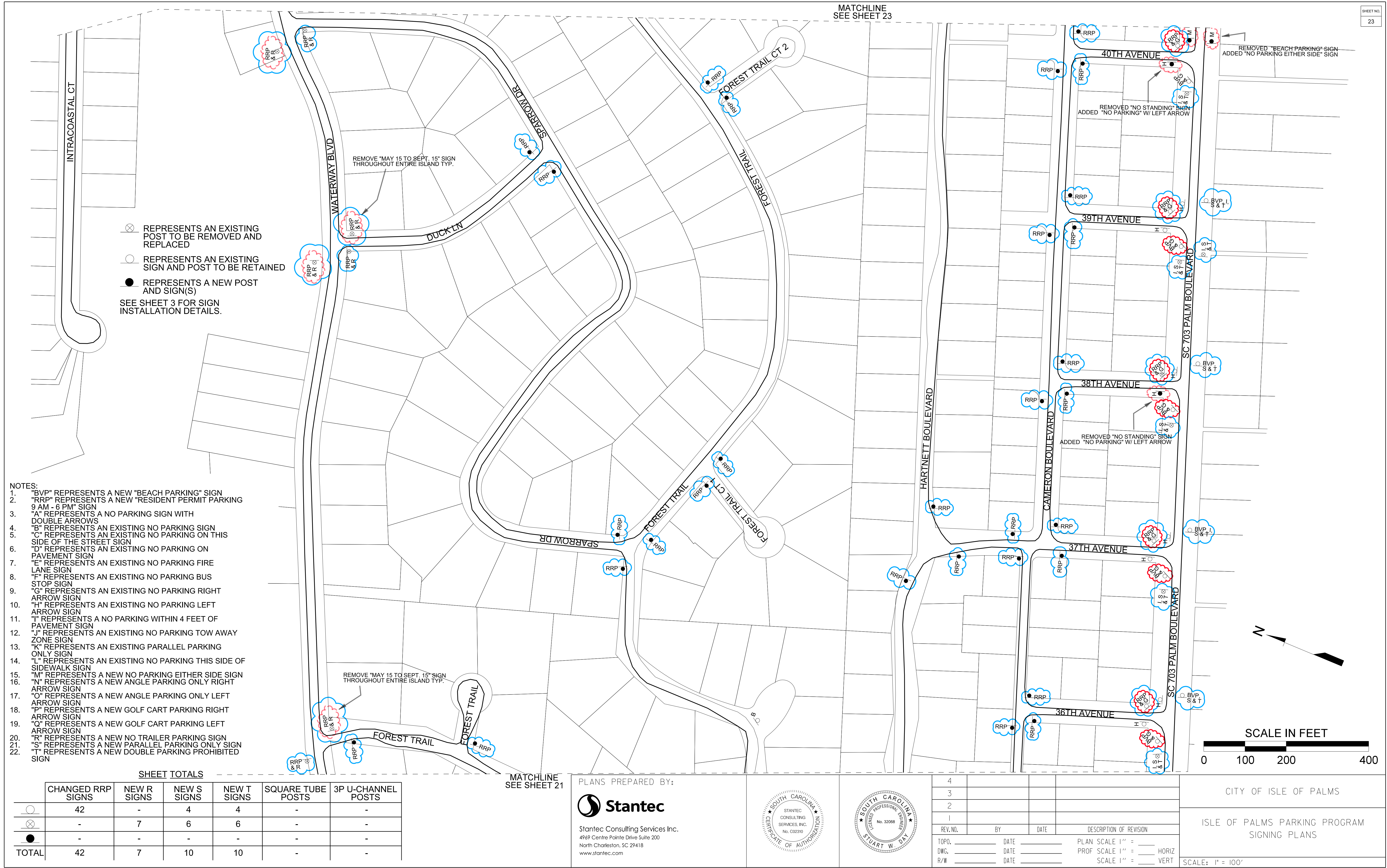
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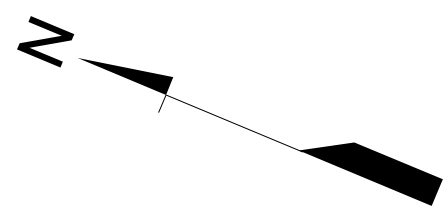
CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
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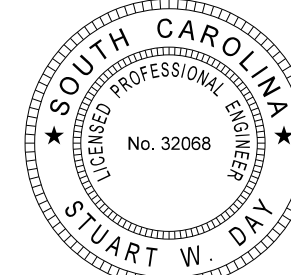
SCALE: 1" = 100'







SHEET TOTALS

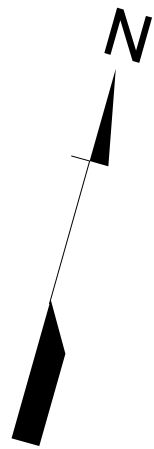


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ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'

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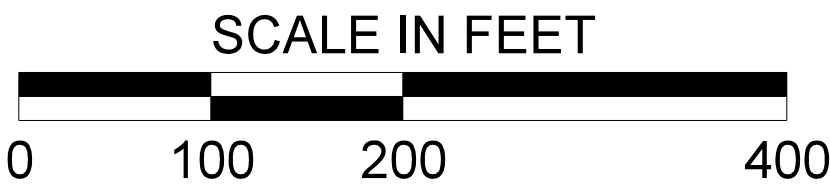


| SHEET TOTALS | | | |
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| | CHANGED RRP SIGNS | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
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| TOTAL | 4 | - | - |

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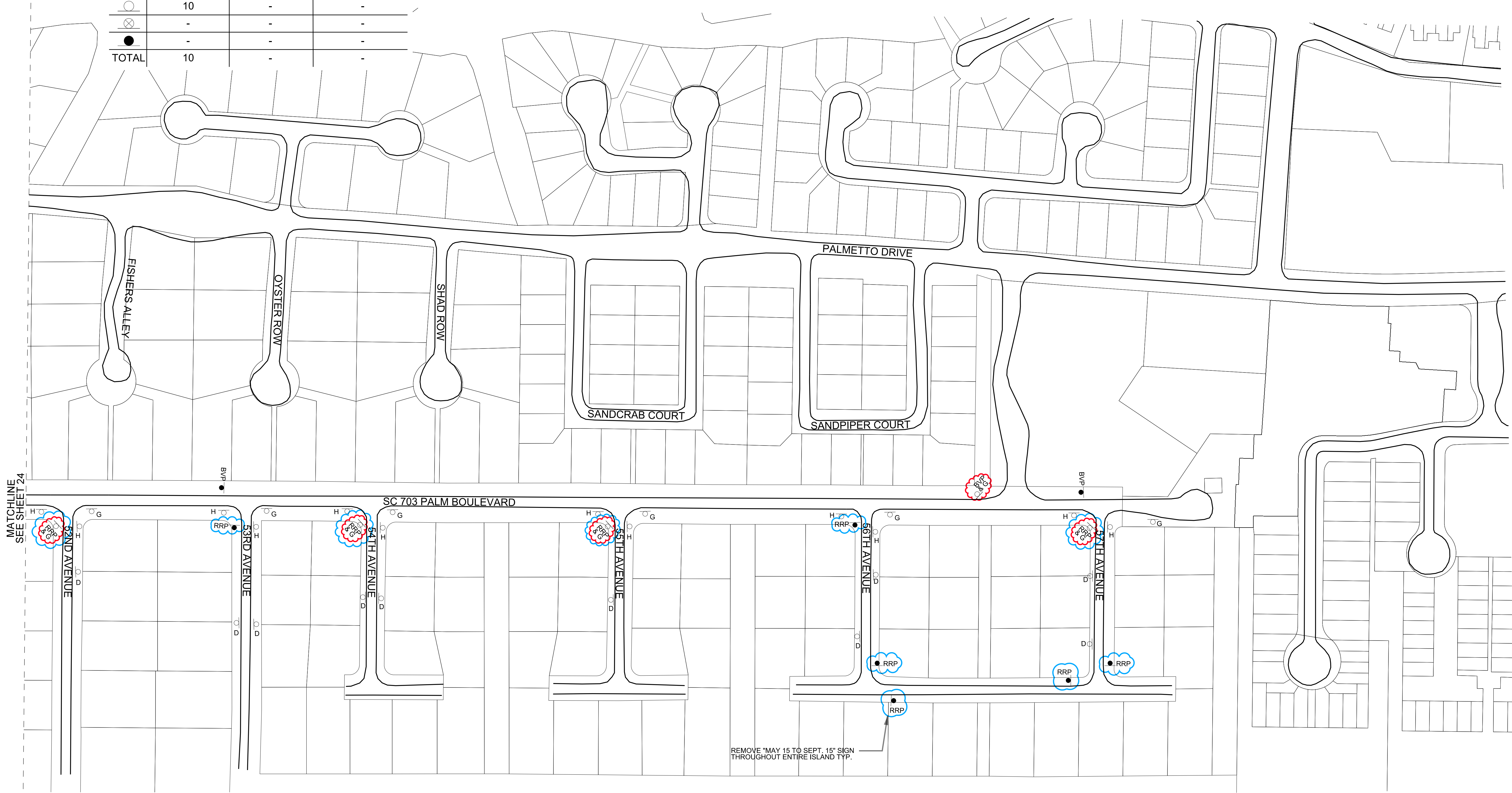
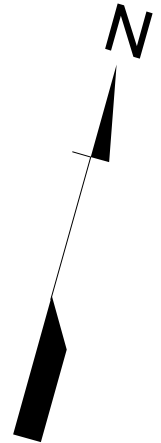
CITY OF ISLE OF PALMS

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| SHEET TOTALS | | | |
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| | CHANGED RRP SIGNS | SQUARE TUBE POSTS | 3P U-CHANNEL POSTS |
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| TOTAL | 10 | - | - |



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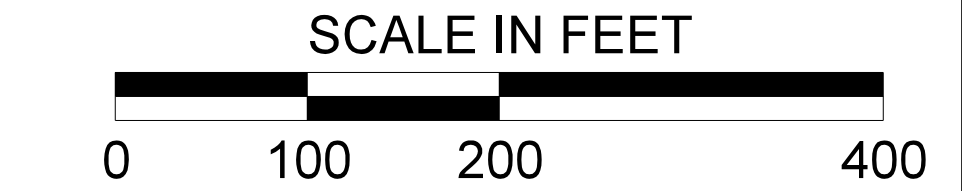
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| CITY OF ISLE OF PALMS | |
| ISLE OF PALMS PARKING PROGRAM SIGNING PLANS | |
| SCALE: 1" = 100' | |

ORDINANCE 2018-06

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 20189

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated _____, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF _____, 2018.

Jimmy Carroll, Mayor

Seal

Marie B. Copeland, City Clerk

First Reading: April 24, 2018
Public Hearing:
Second Reading:
Ratification:

ORDINANCE 2018-07

AN ORDINANCE AMENDING TITLE 8, MOTOR VEHICLES AND TRAFFIC, CHAPTER 2, STOPPING, STANDING, AND PARKING OF VEHICLES, ARTICLE A, GENERAL PROVISIONS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO PROVIDE ADDITIONAL REGULATIONS RELATED TO PARKING IN LOADING ZONES; TO INCREASE THE FINE FOR PARKING IN VIOLATION OF LOADING ZONE REGULATIONS TO \$100.00; TO DECLARE CERTAIN PARKED VEHICLES AS NUISANCES AND TO PROVIDE FOR THE IMMOBILIZATION AND IMPOUNDMENT OF SAME; TO PROVIDE ADDITIONAL REGULATIONS FOR IMMOBILIZATION AND IMPOUNDMENT OF CERTAIN VEHICLES; TO PROVIDE REFERENCE TO STATE LAW RELATED TO HANDICAPPED PARKING; AND TO AMEND ADMINISTRATIVE PROVISIONS RELATED TO DEPOSIT OF MONIES COLLECTED FROM PAY PARKING FEES AND PENALTIES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the provisions contained in Article A, "General Provisions," of Chapter 2, Title 8, are hereby amended as set forth in Exhibit A attached hereto and incorporated herein by reference as if set forth verbatim.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2018.

Jimmy Carroll, Mayor

(Seal)

Attest:

Marie B. Copeland, City Clerk

First Reading: April 24, 2018

Public Hearing: April 24, 2018

Second Reading: _____

Ratification: _____

EXHIBIT A

Title 8 – Motor Vehicles and Traffic Chapter 2 – Stopping, Standing, and Parking of Vehicles Article A – General Provisions

Sec. 8-2-1. - Findings and intent.

- (a) The City finds that parking in the public rights-of-way and public parking lots should be regulated to promote traffic safety, enhance the smooth flow of traffic, and, in certain areas of high demand for parking spaces, fairly allocate parking spaces among the public by limiting parking time.
- (b) Limiting and pay parking in business districts helps facilitate commerce by promoting frequent turnover for shopping rather than allowing long-term parking, and generates revenue from the use of the parking rights-of-way and public parking lots and by enforcement and maintenance of parking regulations.
- (c) Effective enforcement of parking regulations is required to meet the objectives of this article, and to protect the health, safety, and welfare of both drivers and pedestrians using public rights-of-way and public parking lots.

Sec. 8-2-2. - General prohibitions.

- (1) No person shall stop, stand, or park a vehicle in any of the following public places or manners except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer, parking control officer, other authorized person, or traffic control device:
 - (a) On a sidewalk;
 - (b) In front of the entrance to a public or private driveway or alleyway, or within twenty feet (20') of the driveway entrance to any fire station;
 - (c) Within an intersection or within twenty-five feet (25') of the center of an intersection;
 - (d) Within thirty feet (30') of a stop sign;
 - (e) Within fifteen feet (15') of a fire hydrant or fire safety sprinkler, standpipe, or other fire protection system control valve, whether such valve is mounted on a building or on the ground;
 - (f) Along any street curb painted yellow;
 - (g) On a crosswalk or within twenty feet (20') of the center of any crosswalk;
 - (h) More than eighteen inches (18") from the street curb;
 - (i) On the street pavement if there is no street curb, except as otherwise marked or posted. Vehicles shall be parked in such a manner so that all four (4) tires are off of the street;
 - (j) In the opposite direction of the movement of traffic;
 - (k) Along side or opposite any street excavation or obstruction when doing so would obstruct traffic or interfere with the excavation;
 - (l) On the roadway side of any vehicle stopped or parked at the edge or curb of a street, sometimes called "double parking";
 - (m) In front of a place of business for longer than two (2) hours between the hours of 9:00 a.m. and 5:00 p.m., except for Sundays and State and Federally sanctioned holidays, unless a different regulation is provided by sign or a pay station;
 - (n) In any area of a public parking lot not marked as a single parking space;

Amendments related to loading zone, handicapped parking, nuisance parking, and immobilization/impoundment of vehicles.

- (o) In any parking space where payment is required, unless the proper payment has been deposited so that the occupancy of the space does not exceed the time indicated on the pay station receipt;
 - (p) In any parking space designated and established for use by disabled persons unless the vehicle properly displays special designating plate or a placard issued and valid under State law;
 - (q) On the approaches to or upon any bridge;
 - (r) In a manner that blocks traffic or interferes with or blocks the passage of other vehicles;
 - (s) At any place where official signs prohibit stopping, standing, or parking; or in any manner that violates any official sign or curb marking regulating stopping, standing, or parking;
 - (t) Within four feet (4') of the pavement along the right-of-way of Palm Boulevard except as otherwise posted;
 - (u) On a beach access as defined in section 5-4-15(C)(l), or on a public right-of-way in such a manner as to obstruct pedestrian use or authorized emergency vehicular use of a beach access. Any vehicle parked in violation of this subsection may be moved from its location upon order of any police officer.
- (2) No person shall park a truck or other vehicle having an overall length of more than twenty feet (20') at any point, including trailers, upon any street right-of-way for more than one (1) hour or as long as is reasonably necessary to load or unload passengers or materials. Notwithstanding the provisions of this subsection to the contrary, patrons of the Isle of Palms Marina shall be permitted to park vehicles with attached boat trailers in accordance with the following requirements:
- (a) Vehicles displaying a valid resident parking permit in compliance with Article B of this chapter shall be permitted to park with attached boat trailers along the rights-of-way of 41st Avenue and Waterway Boulevard where parking is not otherwise prohibited; and
 - (b) All other vehicles shall be permitted to park with attached boat trailers along the rights-of-way of 41st Avenue where parking is not otherwise prohibited or designated as resident parking pursuant to Article B of this chapter.

Sec. 8-2-3. - Authority to restrict parking.

City Council shall from time to time adopt resolutions regulating the stopping, standing, or parking of vehicles in public lots or public rights-of-way and shall cause proper signs to be posted on such public streets and parking lots accordingly. In adopting such regulations, City Council shall consider:

- (a) The nature of the land use within the block;
- (b) The volume of traffic;
- (c) The volume of parking;
- (d) The surface width of the street;
- (e) The relationship between the need for parking space for the land use of the block and the need for parking space for the general public;
- (f) Patrons and prospective patrons of places within the block or area to be served by the parking restrictions; and
- (g) The hours of the day or night when use of the parking zone is necessary or most convenient.

Sec. 8-2-4. - Bus stops.

- (a) No bus shall park or stand in any place other than temporarily at a bus stop, except that this provision shall not prevent the driver of a bus from temporarily stopping in accordance with other stopping or parking regulations at any place designated for the purpose of, and while actually engaged in, the loading or unloading of passengers.
- (b) No person shall stop, stand, or park a vehicle other than a bus at a bus stop when such stop has been officially designated and appropriately signed.

Sec. 8-2-5. - Passenger and loading zones.

- (a) No person shall stop, stand, or park a vehicle for any purpose or period of time other than for the expeditious loading or unloading of passengers in any place marked as a passenger zone, by signage or a white painted curb, during the hours when the regulations applicable to such passenger zones are effective, and then only for a period not to exceed five (5) minutes.
- (b) No person shall stop, stand or park a vehicle for any purpose or length of time other than for the expeditious unloading and delivery or pickup and loading of materials in any place marked as a loading zone. **The provisions of this paragraph shall be in effect twenty-four (24) hours a day, seven (7) days a week, during the hours from 8:00 a.m. to 8:00 p.m. Use of a loading zone during such hours shall be limited to vehicles with commercial license plates from any state. Any vehicle found in violation of this section will be towed or otherwise removed by or at the direction of the Police Department, and the owner of the vehicle shall be responsible for all towing, removal and storage costs arising therefrom in addition to any penalties imposed pursuant to section 8-2-14.**

Sec. 8-2-6. - Parking for prohibited purposes.

No person shall stop, stand, or park a vehicle upon any public right-of-way or public lot for the purpose of:

- (a) Displaying the vehicle for sale;
- (b) Greasing or repairing the vehicle, except for repairs necessitated by an emergency;
- (c) Storage;
- (d) Selling merchandise from the vehicle, except when authorized by permit; or
- (e) Advertising.

Sec. 8-2-7. - Designation of paid parking spaces.

City Council shall designate as paid parking such parking spaces as it deems proper along the public streets or parking lots. City Council shall consider the following in determining whether to install parking pay stations on a particular block or in a particular area:

- (a) The amount of area presently under parking control signs;
- (b) Adjacent property owner and property tenant demand and interest in having paid parking control;

Amendments related to loading zone, handicapped parking, nuisance parking, and immobilization/impoundment of vehicles.

- (c) The need for turnover of parking spaces and public rights-of-way management;
- (d) The mitigation of traffic and parking impact on adjacent areas; and
- (e) The impact on paid parking enforcement.

Sec. 8-2-8. - Installation and maintenance of parking pay stations or kiosks.

The Chief of Police shall cause to be placed, installed, and removed parking pay stations or kiosks upon the curbside of parking spaces as designated by City Council. The upkeep and repair of parking pay stations or kiosks shall be under the supervision of the Chief of Police. Revenues generated from the parking pay stations or kiosks shall be collected under the direction of the Chief of Police, ~~and deposited with the City's financial institution, and reconciled by the City Treasurer.~~

Sec. 8-2-9. - Tampering with pay stations or kiosks.

It shall be unlawful for any person to:

- (a) Deface, injure, tamper with, open, or willfully break, destroy, or impair the usefulness of any parking pay station or kiosk installed under this article; or
- (b) Deposit in any parking pay station or kiosk any slug, device, metallic substance or any substitute for a coin of the United States.

Sec. 8-2-10. - Separate offenses.

Each maximum period of time applying to the location in which a vehicle is parked in violation of this article is a separate and distinct offense. If no period of time applies to the parking violation, then each two (2) hour period during which the violation continues shall constitute a separate and distinct offense. It shall be the duty of the police or other persons authorized by the Chief of Police to place a notice of violation on such vehicle for each separate offense.

Sec. 8-2-11. - Vicarious responsibility.

- (a) Except as provided in subsection (b) of this section, the person in whose name a vehicle is registered or leased shall be absolutely responsible for any violation of this article. It shall be no defense that the vehicle was illegally parked by someone other than the registered owner unless it is shown that at the time of the violation the vehicle was stolen.
- (b) An owner of a vehicle who is engaged in the business of renting or leasing vehicles under written rental or leasing agreements shall not be liable for parking fines and penalties imposed under this article on a rented or leased vehicle if within fifteen (15) days after receiving written notice of the parking violation, the lessor provides to the Chief of Police the true name, address and driver's license number of the person who was leasing the vehicle at the time of the issuance of the citation. A lessor who fails to comply shall be treated as any other owner for purposes of subsection (a) of this section.

Sec. 8-2-12. - Notice of parking violations.

- (a) A notice of violation of this article may be issued in the form of a citation by any police officer or other person authorized by the Chief of Police. A copy of the citation shall be issued by placing it on the windshield of an illegally parked vehicle in a prominent place thereon. In the event that the registered owner or operator of a vehicle drives the vehicle away from or in any manner leaves the site of the violation while the issuing officer is preparing the citation, this fact shall be noted on the citation and shall constitute prima facie evidence that the citation was issued and that an attempt was made to notify the owner of the vehicle of the violation in accordance with this section.

Amendments related to loading zone, handicapped parking, nuisance parking, and immobilization/impoundment of vehicles.

- (b) The citation shall contain the following information:
 - (1) The date and time when the citation was issued;
 - (2) The nature of the parking violation observed;
 - (3) The state and license number and the make of the vehicle in violation of this article;
 - (4) The name or the badge number of the person issuing the citation; and
 - (5) Information advising the owner of the vehicle that he must admit the violation and pay the penalty set forth in section 8-2-14, or deny the violation and request a hearing in Municipal Court within thirty (30) days from the date of the citation, and advising that failure to do so may result in impoundment or immobilization of the vehicle.
- (c) The original citation must be filed with the Municipal Court and may be disposed of only by official action of the Court or by payment of a fine to the Court. It shall be unlawful for any person to alter or destroy any notice of violation issued under this article except in a manner consistent with this article and State law.

Sec. 8-2-13. - Response to the citation.

A person to whom a notice of violation has been issued under this article shall have thirty (30) days from the date of the citation to respond to the Municipal Court as follows:

- (a) Admit the violation by payment of the scheduled penalty as established in section 8-2-14.
- (b) Deny the violation and promise to appear in Municipal Court for an adjudicatory hearing on the date set by the Court.

Sec. 8-2-14. - Penalties.

- (a) If the owner of a vehicle in violation of this article admits the violation and pays the penalty or appears before the Municipal Court pursuant to section 8-2-13 and is found guilty, the penalty shall be as follows:
 - (1) ~~—~~Parking in violation of any regulation related to paid parking spaces, parking pay stations or kiosks along the public streets or in the public parking lots: \$25.00.
 - (2) ~~Parking in violation of section 8-2-5(b) (loading zone regulation): \$100.00.~~
 - (23) ~~—~~Parking in violation of any other parking regulation: \$50.00.
- (b) If a person violates any parking regulation and fails either to request a hearing before the Municipal Court or to pay the penalty as provided above within thirty (30) days of the date the notice is issued, the penalty for the violation shall double.
- (c) ~~If a person accumulates three (3) or more parking citations and fails to either appear before the Municipal Court or pay the proscribed penalty, the City, through its appropriate agencies, is authorized to administer the following penalties until such fines are collected:~~
 - (1) ~~Install an immobilization device pursuant to section 8-2-15;~~
 - (2) ~~Impound the vehicle pursuant to section 8-2-15(c); and~~
 - (3) ~~Provide information to the Department of Motor Vehicles in the State in which the vehicle is registered that would prevent the re-registering of such vehicle under that state's law until such time that fines are paid.~~

*Amendments related to loading zone,
handicapped parking, nuisance parking,
and immobilization/impoundment
of vehicles.*

(~~dc~~) Monies collected pursuant to this section shall be **deposited with the City's financial institution and reconciled by the City Treasurer.**

~~forwarded to the City Treasurer who shall deposit the same to the credit of the City.~~

Sec. 8-2-15. — Certain parked vehicles declared nuisance.

(a) **Any vehicle parked on any street or other public property, whether in an authorized or unauthorized zone, which is found to be the subject of fifty dollars (\$50.00) or more past due on outstanding parking fines issued pursuant to any state or city parking ordinance is hereby declared to be a public nuisance.**

(b) **Any vehicle that has been identified as a public nuisance shall be subject to the following penalties until such outstanding fines are collected:**

(1) Installation of an immobilization device on the vehicle pursuant to section 8-2-16;

(2) Impoundment of the vehicle pursuant to section 8-2-16(g).

Sec. 8-2-16. — Immobilization and impoundment of vehicles.

(a) A police officer or any other person designated by the Chief of Police may immobilize by the use of vehicle immobilization equipment any vehicle which is **identified as a public nuisance pursuant to section 8-2-15.** ~~illegally parked, and for which there are three (3) or more outstanding, unpaid, and overdue parking tickets for a period of ninety (90) days.~~

(b) When attaching vehicle immobilization equipment to a vehicle, the officer shall affix notice to the windshield or other part of the vehicle so as to be ready visible. The notice shall:

(1) Warn that the vehicle has been immobilized and that any attempt to move the vehicle may result in damage to the vehicle;

(2) State the total amount of fines due for parking tickets which are overdue and unpaid that are attributable to such vehicle, in addition to an immobilization fine; ~~and~~

(3) List the address and telephone number to be contacted to pay the charges to have the vehicle immobilization equipment removed; ~~and;~~

(4) Warn that after 48 hours, towing will occur.

(c) The owner of an immobilized vehicle shall be subject to an immobilization fine of \$100.00 for the immobilization, which fee shall be exclusive of any bonds posted or fines imposed.

~~(e) The owner of the vehicle immobilized, towed or impounded shall have the right to contest the validity of the action taken by the Police Department by requesting a hearing by the City Administrator or his/her designee. The request for a hearing must be in writing and delivered to the City Clerk's office within ten (10) days of immobilization, towing or impoundment. Any person dissatisfied with the decision of the City Administrator or his/her designee may appeal the decision to a court of competent jurisdiction within ten (10) days after notice of the decision from which the appeal is taken.~~

~~(f)d~~ Upon payment of all fines, overdue and unpaid parking tickets, and the immobilization fine, the vehicle immobilization equipment shall be removed and the vehicle shall be released to the registered owner or any other person legally entitled to claim possession of the vehicle.

~~(ge)~~ It shall be unlawful for anyone to remove vehicle immobilization equipment placed on a vehicle pursuant to this section without all fines having first been paid or an approved payment having been

Amendments related to loading zone, handicapped parking, nuisance parking, and immobilization/impoundment of vehicles.

made. The City shall not be responsible for any damage to an immobilized ~~illegally parked~~ vehicle resulting from unauthorized attempts to free or move the vehicle.

(f) The City assumes no liability for loss or damage to a vehicle or its contents that has been immobilized or impounded pursuant to this section.

f

(dg) If the parking fines and the immobilization fine are not paid, or satisfactory arrangements in lieu of payment are not made, within ~~the time proscribed by State statutes concerning abandoned vehicles, forty-eight (48) hours,~~ the vehicle ~~may will~~ be towed and impounded pursuant to S.C. Code 1976, § 56-5-5810, ~~as amended.~~ Towing and storage charges shall be the responsibility of the vehicle owner.

(h) After the vehicle is towed, the Police Department shall notify in writing by registered or certified mail, return receipt requested, the person in whose name the vehicle was last registered at the last address reflected by the South Carolina Department of Motor Vehicles records that the vehicle is being held and designating the place where it is being held.

(i) Vehicles which have been towed and impounded will not be released until all unpaid parking citations and immobilization fines have been paid. Vehicles impounded and not claimed within thirty (30) days may be disposed of in accordance with South Carolina state statutes.

Sec. 8-2-~~1617~~. -- Handicapped parking; Exemptions from pay parking for handicapped persons, disabled veterans, and Purple Heart recipients.

(a) ~~Notwithstanding any other provision contained in this article to the contrary:~~

(a) ~~Handicapped persons are exempt from the pay parking requirements when their vehicles bear a distinguishing license plate or placard issued by the Department of Motor Vehicles.~~

~~Handicapped parking shall be governed by S.C. Code 1976, title 56, ch. 3, art. 18, as amended;~~
~~and~~

(b) ~~--Disabled veterans and recipients of the Purple Heart are exempt from the pay parking requirements when their vehicles bear a disabled veteran's or Purple Heart license plate issued by the Department of Motor Vehicles.~~

Sec. 8-2-~~1718~~. -- ~~Golf carts~~Handicapped parking; unlawful acts.

(a) Handicapped parking shall be governed by S.C. Code 1976, title 56, ch. 3, art. 18, as amended.; ~~and~~

(b) It is unlawful to park any vehicle in a parking place clearly designated for handicapped persons unless the vehicle bears the distinguishing license plate or placard issued by the Department of Motor Vehicles.

(c) It is unlawful for any person who is not handicapped or who is not transporting a handicapped person to exercise the parking privileges granted handicapped persons pursuant to S.C. Code 1976, title 56, ch. 3, art. 18, as amended.

Sec. 8-2-19. - Golf carts.

*Amendments related to loading zone,
handicapped parking, nuisance parking,
and immobilization/impoundment
of vehicles.*

Notwithstanding any other provision contained in this article to the contrary, golf carts are allowed to park along public beach accesses within areas designated by the City for such parking.

ORDINANCE 2018-08

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF ISLE OF PALMS TO EXECUTE THE NECESSARY DOCUMENTS TO ENTER INTO THAT CERTAIN THIRD AMENDMENT TO COMMERCIAL LEASE AGREEMENT BETWEEN THE CITY OF ISLE OF PALMS AND BARRIER ISLES, LLC, ATTACHED HERETO AS EXHIBIT I AND INCORPORATED HEREIN BY REFERENCE.

WHEREAS, the City of Isle of Palms ("City") and Barrier Isles, LLC ("Tenant") have entered into that certain Commercial Lease Agreement with an effective date of May 17, 2002 for the lease of certain real property located at Isle of Palms Marina, as more fully described in said lease and commonly known as "Morgan Creek Grill," as amended by that certain First Amendment to Lease Agreement, dated March 12, 2010 (the "First Amendment") and that certain Second Amendment to Lease Agreement, dated October 26, 2017 (the "Second Amendment") (the Commercial Lease Agreement, the First Amendment, and the Second Amendment are together referred to herein as the "Lease"); and

WHEREAS, City and Tenant desire to further amend the Lease, as more fully set forth in the Third Amendment to Commercial Lease Agreement, attached hereto as Exhibit I and incorporated herein by reference; and

WHEREAS, City Council finds that leasing the Morgan Creek Grill property under such amended terms to Barrier Isles, LLC will serve the interest of the public health, safety, welfare and general convenience of the residents of the City of Isle of Palms; and

WHEREAS, S.C. Code sections 5-7-40 and 5-7-260 require that City Council act by ordinance in leasing any lands of the municipality.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. City Council authorizes the City Administrator to execute the Third Amendment to Commercial Lease Agreement between the City of Isle of Palms and Barrier Isles, LLC which is attached hereto as Exhibit I and incorporated herein by reference.

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____DAY OF _____, 2018.

Jimmy Carroll, Mayor

(Seal)

Attest:

Marie Copeland, City Clerk

First Reading: April 24, 2018

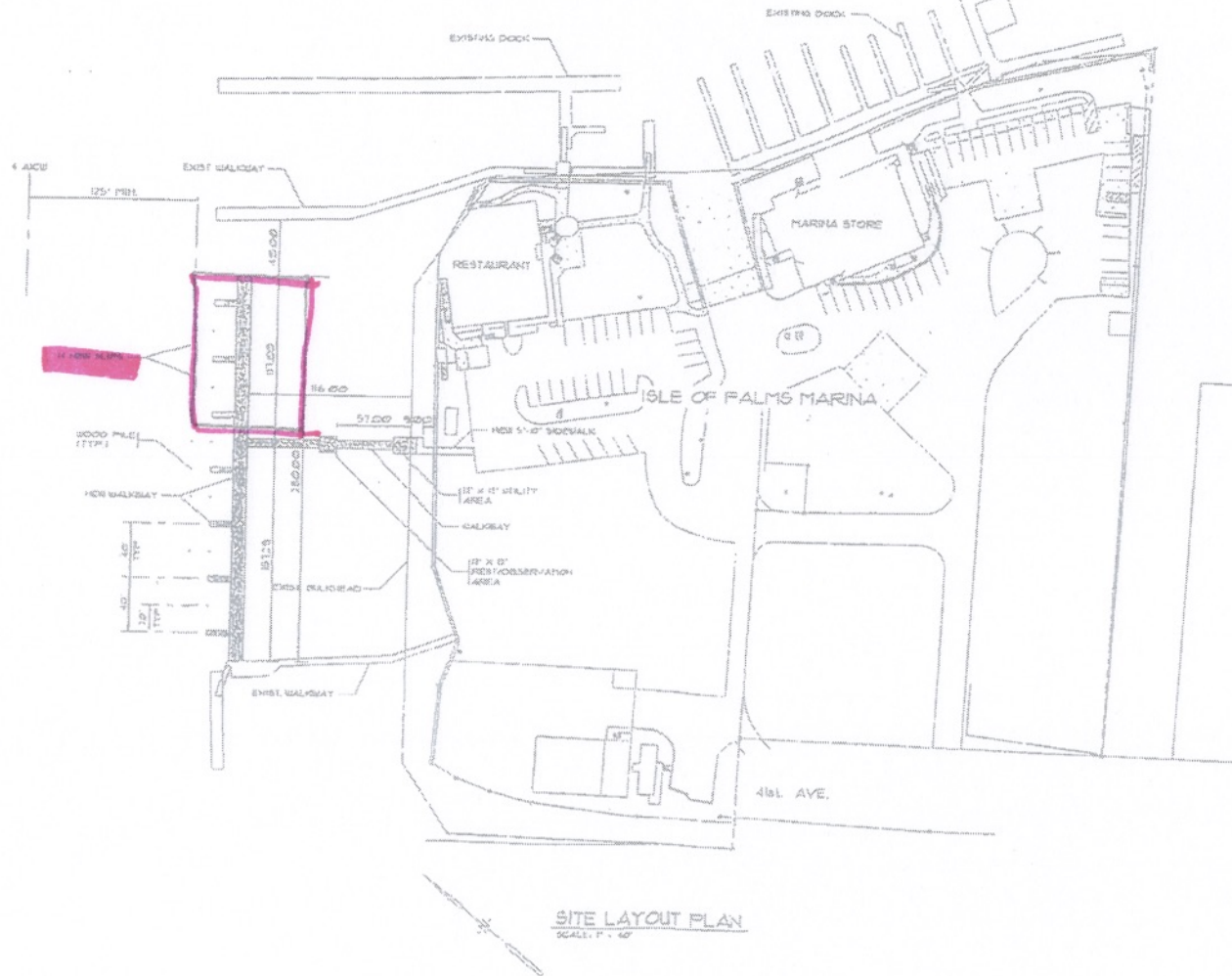
Second Reading:

Ratification:

EXHIBIT I

(ATTACH THIRD AMENDMENT TO BARRIER ISLES, LLC LEASE)

EXHIBIT I



SITE LAYOUT PLAN
SCALE: 1" = 40'

50% DESIGN SUBMITTAL

ISLE OF PALMS
MARINA EXPANSION
CITY OF ISLE OF PALMS
CHARLESTON COUNTY

SITE LAYOUT PLAN

H
Hatch, Lachar & Associates, P.A.
Civil/Structural Engineers
1000 North Charleston 29407

| | |
|-------------|----------|
| DATE | DEC 2002 |
| DESIGNED BY | PHD |
| CHECKED BY | JCH |
| DATE | 12/10/02 |
| SCALE | AS SHOWN |

G-3

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)

THIRD AMENDMENT TO COMMERCIAL
LEASE AGREEMENT

THIS THIRD AMENDMENT TO COMMERCIAL LEASE AGREEMENT (“Third Amendment”) is made and entered into this ____ day of _____, 2018, by and between The City of Isle of Palms, South Carolina (“Landlord”) and Barrier Isles, LLC, a South Carolina limited liability company (“Tenant”).

WHEREAS, Tenant is the tenant under that certain Commercial Lease Agreement dated May 17, 2002, between Landlord and Tenant (the “Lease”), covering certain real property commonly known as “Morgan Creek Grill,” located near the northeastern corner of the Isle of Palms Marina; and

WHEREAS, Landlord and Tenant made certain amendments to the terms of the Lease in the First Amendment (“First Amendment”) to Lease Agreement dated March 12, 2010; and

WHEREAS, Landlord and Tenant made certain amendments to the terms of the Lease in the Second Amendment (“Second Amendment”) to Lease Agreement dated October 26, 2017; and

WHEREAS, Landlord and Tenant desire to further amend the Lease as hereinafter set forth.

THEREFORE, for and in consideration of the sum of Ten and no/100 (\$10.00) Dollars, and other good and valuable consideration in hand paid by each to the other, the parties hereto hereby agree as follows:

1. That the Lease is hereby amended to add the following new Section 28:
- “28. DOCK USE BY TENANT’S PATRONS. Landlord agrees to reserve the dock space (the “Restaurant Dock”) shown on Exhibit I attached hereto for the exclusive use of Tenant’s patrons from June 1, 2018 to May 31, 2019. Landlord shall have no further obligation to reserve the Restaurant Dock, or

any portion thereof, for Tenant's exclusive use after May 31, 2019. Tenant agrees to be responsible for payment of all property taxes assessed against the Restaurant Dock property which accrue during the time period for which the Restaurant Dock is reserved for the Tenant's exclusive use. Tenant agrees to prohibit overnight mooring of vessels at the Restaurant Dock other than for exceptional circumstances. Landlord agrees to be responsible for all repairs and maintenance at the Restaurant Dock which are not caused by the negligent or willful acts of Tenant or Tenant's patrons. Tenant agrees to be responsible for all repairs and maintenance at the Restaurant Dock which are caused by the negligent or willful acts of Tenant or Tenant's patrons. Tenant agrees to hold harmless and indemnify Landlord against any loss or damage, including attorney's fees and expenses, incurred as a result of any and all claims, demands, causes of action, suits, judgments, fines, or penalties (including but not limited to all fees and expenses incurred as a result of death or injury to persons or for loss of or damage to property) arising out of or in connection with the use of the Restaurant Dock by Tenant, its agents, employees, licensees, or invitees except to the extent caused by the fault or neglect of Landlord or its employees, agents, invitees and licensees."

2. That all other terms and conditions of the Lease, First Amendment, and Second Amendment which are not inconsistent herewith shall remain in full force and effect.

IN WITNESS WHEREOF, the Landlord and Tenant have caused this Third Amendment to be duly executed, sealed and delivered, by and through the undersigned agents, as of the date stated above.

WITNESS:

The City of Isle of Palms, S.C., Landlord

By: _____

Title: _____

(as to Landlord)

Barrier Isles, LLC, Tenant

By: _____

Title: _____

(as to Tenant)

Exhibit I
(Attach Map Showing Restaurant Dock)

ORDINANCE 2018-09

AN ORDINANCE AMENDING TITLE 5, PLANNING AND DEVELOPMENT, CHAPTER 4, ZONING, ARTICLE 1, GENERAL PROVISIONS, SECTION 5-4-16, TEMPORARY USES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW PUBLIC PARKING ON LOTS LOCATED IN SR-1, SR-2, LC AND GC-1 ZONING DISTRICTS AS A TEMPORARY USE SUBJECT TO CERTAIN CONDITIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Paragraph (a) of Section 5-4-16, "Temporary uses," is hereby amended by adding a new subparagraph (4) to state as follows:

"4. Public parking on lots located in SR1, SR2, LC, and GC1 zoning districts, for a period not to exceed four (4) consecutive months, to provide off-site, overflow parking facilities when authorized by City Council to alleviate public safety concerns caused by parking congestion."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2018.

Jimmy Carroll, Mayor

(Seal)

Attest:

Marie B. Copeland, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Ratification: _____

Title 5 – Planning and Development
Chapter 4 – Zoning
Article 1 – General Provisions

Sec. 5-4-16. - Temporary uses.

- (a) The Zoning Administrator may issue temporary permits for the following uses:
- (1) Religious meetings in a temporary structure in GC zoning districts for a period not to exceed seven (7) consecutive days;
 - (2) Open lot sale of Christmas trees in the GC and LC zoning districts for a period not to exceed forty-five (45) consecutive days;
 - (3) Storage and office trailers for use as construction storage and Contractor's office during construction in any district, except in fully or substantially fully developed residential districts, for a period of twelve (12) consecutive months, provided that such office is placed on the property under construction;
 - (4) Public parking on lots located in SR1, SR2, LC, and GC1 zoning districts, for a period not to exceed four (4) consecutive months, to provide off-site, overflow parking facilities when authorized by City Council to alleviate public safety concerns caused by parking congestion.
- (b) Any person, company or organization to be permitted under this section to place a mobile home, storage or office trailer must agree by written letter delivered to the Zoning Administrator prior to issuance of the permit that in the event a named storm is identified by the national weather service with a projected path that includes the City, that the permittee will cause the temporary structure to be disconnected from all water, sewer and electrical connections and removed from the City limits upon the County Emergency Operations Center declaring the City under OPCON 2.



682 JOHNNIE DODDS BOULEVARD, SUITE 100 | POST OFFICE BOX 1522
MT. PLEASANT, SC 29464 | 843.849.0200
WWW.THOMASANDHUTTON.COM

May 10, 2018

Ms. Kristen J. Champagne, P.E.
General Manager
Isle of Palms Water & Sewer Commission
P. O. Box 528
1300 Palm Boulevard
Isle of Palms, SC 29451

Re: IOPWSC Engineering Services
Task Order No. 18-01
Update Sewer Master Plan

Dear Ms. Champagne:

Please find enclosed Task Order No. 18-01 for engineering services related to updating the Isle of Palms Water & Sewer Commission (IOPWSC – Owner) Sewer Master Plan for the Island. Our services will consist of addressing sewer service to un-sewered areas along with required system improvements and providing opinions of cost for said improvements.

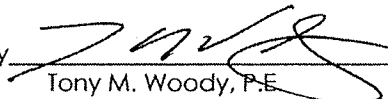
We understand that the schedule is tight, therefore we will commence immediately upon receipt of a signed task order/notice to proceed.

If acceptable, execute both copies and return one to us. We look forward to serving the Commission. We are immediately available to proceed.

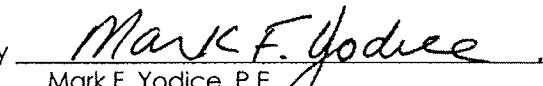
Sincerely,

THOMAS & HUTTON ENGINEERING CO.

By


Tony M. Woody, P.E.
Vice President/Principal

By


Mark F. Yodice, P.E.
Project Manager

MFY/ala
Enclosure: Task Order 18-01

____ Owner's Initials

 Consultant's Initials

**TASK ORDER NO. 18-01
SUPPLEMENTAL AGREEMENT
BETWEEN OWNER AND ENGINEER
May 10, 2018**

Task Order No. 18-01 is a supplement to our Master Agreement between the Isle of Palms Commissioners of Public Works a.k.a. The Isle of Palms Water & Sewer Commission (Owner) and Thomas & Hutton Engineering Co. (Consultant). The terms and conditions of the Master Agreement shall govern the mutual responsibility of the parties hereto unless specifically amended by this Task Order.

The Owner and the Consultant for the considerations set forth in the aforesaid MASTER AGREEMENT and this TASK ORDER further agrees as follows.

PROJECT DESCRIPTION

Whereas, Owner (IOPWSC) has retained Consultant to perform certain engineering services in connection with updating the Island's Sewer Master Plan for servicing the Isle of Palms, South Carolina. Our services consist of the tasks outlined in the Scope of Services.

SERVICES

Our Services include the Master Plan Phase and Additional Services as outlined in the General Provisions. A detailed description of the services for each phase is listed in the "Scope of Services" attached.

It is understood and agreed that this Agreement does not contemplate handling of or design, including use of asbestos or any hazardous waste material. Therefore, Owner agrees to hold harmless, defend and indemnify Consultant for all claims, lawsuits, expenses, or damages originating from or related to the handling, use, treatment, purchase, sale, storage or disposal of asbestos or any hazardous waste materials, or hazardous materials in general.

____ Owner's Initials

MFJ Consultant's Initials

TASK ORDER NO. 18-01**THOMAS & HUTTON ENGINEERING CO. (CONSULTANT) AND ISLE OF PALMS WATER & SEWER COMMISSION (OWNER)****UPDATE SEWER MASTER PLAN****MAY 10, 2018****PAYMENT FOR SERVICES**

Payment for services shall be based on:

| <u>Description</u> | <u>Type of Fee</u> | <u>Amount of Fee</u> |
|--|--------------------|--------------------------------|
| Master Plan Phase: | | |
| Task 1 – Data Collection | Time & Expense | Budget \$ 5,500.00 |
| Task 2 – Base Update | Time & Expense | Budget \$ 4,200.00 |
| Task 3 – Generalized Lift Sta. Assessment | Time & Expense | Budget \$ 8,500.00 |
| Task 4 – WWTP | Time & Expense | Budget \$ 6,800.00 |
| Task 5 – Recommended Improvements | Time & Expense | Budget \$ 9,000.00 |
| Task 6 – Final Document | Time & Expense | Budget \$ 4,000.00 |
| Reimbursable Expenses | Time & Expense | Budget \$ 600.00 |
| Additional Services (as requested) | Time & Expense | Consultant Services Rate Sheet |

In Witness Whereof, the parties hereto have made written and executed this Task Order as of the day and year above written.

OWNER:The Isle of Palms Commissioners of Public Works
(a.k.a. The Isle of Palms Water & Sewer Commission)BY: _____
Kristen J. Champagne, P.E.TITLE: General Manager

DATE: _____

CONSULTANT:Thomas & Hutton Engineering Co.BY: Mark F. Yodice
Mark F. Yodice, P.E.TITLE: Project ManagerDATE: 5-10-2018BY: Tony M. Woody
Tony M. Woody, P.E.TITLE: Vice President/PrincipalDATE: 5.10.18**Attachments:**

1. Scope of Services
2. General Provisions
3. Consulting Services on a Time & Expense Basis Rate Sheet

mfj Owner's Initials
Consultant's Initials

SCOPE OF SERVICES

This document describes Thomas & Hutton's scope of services for updating the Isle of Palms Sewer Master Plan for the Isle of Palms Water and Sewer Commission. The purpose of the Sewer Master Plan Update is to make current the overall wastewater service, treatment, and disposal plan, and to develop associated costs for the Island's future sanitary sewer system. The Sewer Master Plan Update will build upon the plans and programs that the Commission already has in place.

The major elements of the Sewer Master Plan Update are to:

- Develop wastewater load projections.
- Develop plan to sewer un-sewered areas.
- Confirm that the system has adequate capacity to handle flows.
- Show gravity extensions, proposed new pump stations, existing station upgrades, new force mains, and related updates.
- Develop wastewater treatment and disposal plan.

1. SCOPE OF SERVICES

The following tasks comprise Thomas & Hutton's proposed scope of work for the Sewer Master Plan Update. Each task description also includes a list of anticipated deliverables for the task. The deliverables can be provided electronically. The Commission's comments on draft deliverables will be incorporated into the final Sewer Master Plan Update.

A. Task 1: Data Collection/Field Review

Meet with the Commission to hold a kick-off meeting/workshop. Review the existing Master Plan, review the available video inspections and other Commission system evaluations, utility map sets from existing geographical information system (GIS), and other records useful to the understanding of the Commission's wastewater collection system changes from the last plan including:

- As-built drawings.
- GIS base map files that may include:
 - Pipe size and material.
 - Manhole data.
 - Force mains.
 - Lift station information.
- Lift station information including design and operating features, pumping capacity, storage volume, wet well retention time, and related features.
- Historic SCADA data (wet well levels, pump operations, etc.)
- Any available O&M records for leaks, repairs, and replacements.
- Any available CCTV data.

Discuss the Commission's specific concerns for the Project and receive their input into the final Master Plan.

Deliverable: Summary Document

____ Owner's Initials

 Consultant's Initials

B. Task 2: Base Update and Data Analysis

1. Sewer System Data Update

Thomas & Hutton shall add newly completed projects to the base information using GIS files or AutoCAD files provided by the Commission:

- Pipe size and material.
- Manhole location and data (frame and invert elevations).
- Force main locations.

Data should be used in a sewer model platform that is compatible with the Commission's GIS system.

2. Sewer System Flow Development

- Develop the existing system's flow based on historical data for pump stations and the wastewater plant.

3. Sewer Flow Projections

- Determine flow projections.
- Projections shall be based upon land use shown on the General Zoning Plan from the City of Isle of Palms and Specific Development Plans known to the Commission.

Deliverable: Memorandum Summarizing Findings

C. Task 3: Generalized Lift Station Assessment

Perform a generalized flow assessment of lift stations (new and existing). The assessment shall include the following:

- Capacity.
- Redundancy.

Deliverable: Lift Station Inventory Report

D. Task 4: Wastewater Treatment Plant (WWTP)

From projection of future flows, develop a concept plan to treat wastewater and dispose of treated effluent. Develop opinions of probable cost to implement treatment and disposal needs.

Deliverable: Treatment Plan

E. Task 5: Develop Recommended Improvements

Identify improvements necessary to address the necessary existing system upgrades as well as new facilities required for providing sewer service to un-sewered areas. Provide phasing of improvements, capital cost estimates, and a suggested implementation schedule.

Deliverable: Prioritize Improvements Required and Cost Estimates

____ Owner's Initials

mfj Consultant's Initials

F. Task 6: Final Documents

Summarize findings and exhibits from Tasks 1-5 into a final document. The final document will be in the form of a technical memorandum to summarize the plan and costs.

Deliverable: Technical Memorandum

G. Exclusions

Items not included in the Scope of Services are as follows:

- Easement acquisition or appraisals, property title searches, title investigation.
- Survey services, design services, and modeling services.
- Hazardous material handling.
- Phase One (1) or Phase Two (2) Environmental Assessments.
- Geotechnical investigation.
- Construction contract administration.
- Act as an expert witness for legal activities.
- Telephones, cable television, gas, and power distribution systems relocation.
- Full-time construction services.
- Stormwater Pollution Prevention Plan (SWPPP) weekly inspections.
- Weekly meetings.

These items can be completed if requested by the Owner.

H. Additional Services

Shall include the items specified in the General Provisions when authorized in writing by the Owner.

2. PERIODS OF SERVICES

A. Master Plan Phase

This Phase will commence upon written notice by the Owner and will terminate upon written notice from the Owner.

____ Owner's Initials

 Consultant's Initials

NOTE: STRIKE-THRU REFERENCED BELOW ARE PROVISIONS THAT THE OWNER HAS REQUESTED TO BE DELETED.

PAYMENT FOR SERVICES

For services rendered, Owner shall pay Consultant as outlined in the Letter Agreement for Services.

Payment for services on the basis of "Time & Expense" shall be paid in accordance with the schedule of charges attached hereto.

Project related costs for printing, reproductions, materials, and travel will be billed as reimbursable expenses. A cost estimate for these items shall be provided to the Owner in advance of work being performed.

Projects will be billed monthly or at the completion of the work, whichever comes sooner, with payment due upon receipt. Payment shall be considered overdue after forty-five (45) days from date of invoice, with interest charged at a monthly rate of 1.5 percent (18 percent annual rate).

Consultant reserves the right to suspend work hereunder or any other work to be performed by Consultant for Owner or any of its affiliates under a separate agreement or agreements with Consultant in the event of delinquent payment by Owner to Consultant hereunder or in the event of delinquent payment by Owner or its affiliates to Consultant under a separate agreement or agreements. For all purposes hereof, affiliate shall mean (i) in the case of an individual, any relative of any person listed among the following, (ii) any officer, director, trustee, partner, manager, employee or holder of 5 percent or more of any class of the voting securities of or equity interest in the Owner; (iii) any corporation, partnership, limited liability company, trust or other entity controlling, controlled by or under common control with the Owner; or (iv) any officer, director, trustee, partner, manager, employee or holder of 5 percent or more of the outstanding voting securities of any corporation, partnership, limited liability company, trust or other entity controlling, controlled by, or under common control with the Owner.

OWNERSHIP OF INSTRUMENTS OF SERVICE

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by Consultant as instruments of service shall remain the property of the Consultant. The Consultant shall retain all common law, statutory, and other reserved rights, including, without limitation, the copyrights thereto. The Consultant shall retain these records for a period of two (2) years following their completion during which period paper copies will be made available to the Project Owner at reasonable times.

OWNER'S RESPONSIBILITIES

A. Access

Owner shall make provisions for the Consultant to enter upon public and private lands as required to perform such work as surveys and inspections in development of the Project.

B. Owner's Representative

The Owner shall designate in writing one person to act as Owner's Representative with respect to the work to be performed under this Agreement. This Representative shall have complete authority to transmit instructions, receive information, interpret, and define Owner's policy and decisions, with respect to the product, materials, equipment, elements, and systems pertinent to the work covered by this Agreement.

C. Fees

The Owner is responsible for payment of fees associated with the project. Such fees include permit review and application fees, impact fees, and capacity fees. The Consultant will notify

the Owner regarding the amount of fees and timing of payment.

CONSULTANT'S RESPONSIBILITIES

The professional services performed under this Agreement, as defined in the scope, shall be consistent with sound engineering practices and shall incorporate federal, state, and local regulations and standards that are applicable at the time the Consultant rendered his services.

Consultant will strive to perform services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the area under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

MISCELLANEOUS

A. Opinions of Probable Costs

Since the Consultant has no control over the cost of labor, materials, or equipment, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, his opinions of probable construction costs provided for herein are to be made on the basis of his experience and qualifications. These opinions represent his best judgment as a design professional familiar with the construction industry.

However, the Consultant cannot and does not guarantee that proposals, bids, or the construction cost will not vary from opinions of probable construction costs prepared by him.

B. CADD Files

~~Information supplied to the Consultant for use on the project will be in AutoCAD 2008 format or later version. Translation of files or entering data into a compatible format is beyond the scope of the contract. CADD files generated by the Consultant will be in accordance with the Consultant's CADD specifications.~~

C. Limits of Liability

~~Services to be performed by the Consultant under this Agreement are intended solely for the benefit of the Owner. Nothing contained herein shall confer any rights upon or create any duties on the part of the Consultant toward any person or persons not a party to this Agreement including, but not limited to, any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.~~

~~The Owner agrees to limit the Consultant's and its employees' liability to the Owner and to all construction Contractors and Subcontractors on the project, due to the Consultant's negligent acts, errors, or omissions, such that the total aggregate liability of the Consultant to those named shall not exceed \$50,000, or the Consultant's total fee for services rendered on the project described in this contract, whichever is greater. This liability cap may be increased by mutual consent of both parties and in exchange for additional compensation.~~

D. Acts of Others

The Consultant shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s) or the safety precautions and programs incident to the work of Contractor(s). Consultant shall not be responsible for the

Owner's Initials

MFJ Consultant's Initials

NOTE: STRIKE-THRU REFERENCED BELOW ARE PROVISIONS THAT THE OWNER HAS REQUESTED TO BE DELETED.

failure of Contractor(s) to perform the work in accordance with the Contract Documents.

The Consultant shall not be responsible for the acts or omissions of any Contractor, or sub-contractor, or any of the Contractor(s)', or sub-contractors' agents, or employees or any other persons (except Consultant's own employees and agents) at the site or otherwise performing any of the Contractor(s)' work. However, nothing contained herein shall be construed to release Consultant from liability for failure to perform properly the duties undertaken by Consultant in the Contract Documents.

The Consultant shall not be responsible for the acts or omissions of any Contractor, or sub-contractor, or any of the Contractor(s)', or sub-contractors' agents, or employees or any other persons (except Consultant's own employees and agents) at the site or otherwise performing any of the Contractor(s)' work. However, nothing contained herein shall be construed to release Consultant from liability for failure to perform properly the duties undertaken by Consultant in the Contract Documents.

The Consultant shall not be responsible for the acts, omissions, means, methods, or specifications of other design professionals involved in the project. Unless specifically stated otherwise, the Consultant's work and responsibility under this Contract terminates at the building pad or within five (5) feet of the building, whichever is greater, for any proposed building shown on the plans. The Owner/Architect/Contractor is responsible for compliance with codes, regulations, manufacturer specifications, and construction methods related to the building structure. In no circumstance is the Consultant responsible for any portion of the building, especially as it relates to moisture or mold.

E. Indemnification

~~In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this Project or the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the negligent acts, errors or omissions, or willful misconduct by the Consultant.~~

F. Applications for Permits and Certificates Requested on Behalf of Owner

~~The Owner shall indemnify and hold the Consultant harmless from and against any and all judgments, losses, damages, and expenses (including attorney fees and defense costs) arising from or related to claims by third parties to challenge the issuance of permits or certificates for the Project by agencies with jurisdiction in the premises. Defense costs shall include the time and expenses of the Consultant's personnel to assist in the defense of the issuance of the permit or certificate.~~

G. Termination

Either party may terminate this Agreement by seven (7) days written notice in the event of substantial failure to perform in accordance with the terms hereof by the one party through no fault of the other party. The Consultant shall be paid for services performed to the date of termination, including reimbursements then due.

H. Abandoned or Suspended Work

If any work performed by the Consultant is abandoned or suspended in whole or in part by the Owner, other than for default by the Consultant, the Consultant shall be paid for services performed prior to receipt of a written notice from the Owner of such abandonment or suspension in an amount equal to work performed as of the date of abandonment or suspension.

I. Signage – Not Applicable

~~Owner agrees to allow Consultant to place a sign on the job site during construction. The sign will indicate that the Consultant performed site design. Consultant is responsible for the sign installation and removal.~~

J. Additional Services of Consultant

If authorized by Owner in writing, Consultant shall furnish or obtain from others, Additional Services of the following types that are not considered normal or customary Basic Services.

1. Revising previously accepted studies, reports, design documents, or Contract Documents when such revisions are due to causes beyond Consultant's control.
2. Furnish the services of special consultant for other than the civil or structural engineering defined in the scope of services. Special services include services such as mechanical or electrical engineering, geotechnical exploration, underwater investigation, laboratory testing, and inspections of samples, materials, and equipment.
3. Preparing to serve or serving as a consultant or witness for Owner in any litigation, public hearing, or other legal or administrative proceeding involving the project.
4. Defending the issuance of any permit or certificate for the project. Services for the defense against third party actions opposing or appealing the issuance of any permit or certificate for the Project will commence with receipt of notification of the action.
5. Services after completion of the Construction Phase, such as inspections during any equipment, material, or construction guarantee period and reporting observed discrepancies under guarantees called for in any contract for the project.
6. If requested by Owner and agreed to in writing, a Resident Project Representative will be furnished and will act as directed by Consultant in order to assist in observing performance of the work of Contractor(s). Through more extensive on-site observations of the work in progress by the Resident Project Representative, Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of Contractor(s). However, the furnishing of such representation will not make Consultant responsible for construction means, methods, techniques, sequences, procedures, or for safety precautions or programs, or for Contractor(s), failure to perform their work in accordance with the Contract Documents.

K. Amendment

This Agreement for Services can be amended by addenda if agreed to in writing and signed by both parties.

____ Owner's Initials

 Consultant's Initials



Consulting Services on a Time and Expense Basis

January 1, 2018

Thomas & Hutton provides services on a time and expense basis as follows:

1. This basis includes allowance for direct salary expenses and for direct non-salary expenses. It also provides for services we may subcontract to others.
2. Direct salary expenses are generally based upon our payroll costs. The payroll costs include the cost of salaries and wages (including sick leave, vacation, and holiday pay) for time directly chargeable to the project; plus, unemployment, excise, payroll taxes, and contributions for social security, employment compensation insurance, retirement benefits, and medical and insurance benefits.

The current hourly rate charges for each skill position for 2018 are as follows:

| Hourly Rate | Engineer | Survey | Landscape | GIS | Quality Control | Business/ Administrative |
|-------------|---|--|--------------------------|--------------------|-------------------------------|---|
| \$ 235.00 | Consultant | Consultant | Consultant | Consultant | Consultant | |
| \$ 215.00 | Senior Manager | Senior Manager | Senior Manager | Senior Manager | Senior Manager | Senior Manager |
| \$ 195.00 | Project Manager V Project Engineer V | Survey Manager V Project Surveyor V Survey Party (3-Men) | Landscape Architect V | GIS Manager V | | |
| \$ 180.00 | Project Manager IV Project Engineer IV | Survey Manager IV Project Surveyor IV | Landscape Architect IV | GIS Manager IV | | Senior Application Developer IV, Software/Computer Consultant IV |
| \$ 160.00 | Project Manager III Project Engineer III | Survey Manager III Project Surveyor III | Landscape Architect III | GIS Manager III | | Senior Application Developer III, Software/Computer Consultant III |
| \$ 150.00 | Project Manager II Project Engineer II | Survey Manager II Project Surveyor II | Landscape Architect II | GIS Manager II | Construction Administrator II | Senior Application Developer II, Software/Computer Consultant II |
| \$ 140.00 | Project Manager I Project Engineer I | Survey Manager I Project Surveyor I Survey Party (2-Men) | Landscape Architect I | GIS Manager I | Construction Administrator I | Senior Application Developer I, Software/Computer Consultant I |
| \$ 130.00 | Designer IV Engineering Technician IV | Staff Surveyor V Survey Field Supervisor | Landscape Designer IV | GIS Analyst IV | Field Representative V | Application Developer IV |
| \$ 120.00 | Designer III Engineering Technician III | Staff Surveyor IV | Landscape Designer III | GIS Analyst III | Field Representative IV | Application Developer III |
| \$ 110.00 | Designer II Engineering Technician II | Staff Surveyor III | Landscape Designer II | GIS Analyst II | | Application Developer II |
| \$ 105.00 | Designer I Engineering Technician I | Survey Party (1-Man) Staff Surveyor II | Landscape Designer I | GIS Analyst I | Field Representative III | Application Developer I, Permit Coordinator II, Admin IV |
| \$ 95.00 | CADD Technician III | Survey Technician III Staff Surveyor I | Landscape Technician III | GIS Technician III | Field Representative II | Permit Coordinator I |
| \$ 90.00 | CADD Technician II | Survey Technician II | Landscape Technician II | GIS Technician II | | |
| \$ 85.00 | CADD Technician I | Survey Technician I | Landscape Technician I | GIS Technician I | Field Representative I | Admin III |
| \$ 80.00 | | | | | | Admin II |
| \$ 75.00 | | | | | | Admin I |
| \$ 400.00 | Expert Witness | | | | | |

3. When warranted, overtime will be charged for any non-salary employees. Overtime hours will be billed at 1-1/2 times the individuals charge rate.
4. Direct non-salary (reimbursable) expenses, including printing, reproduction, air travel, lodging, and meals are billed at cost. Travel in company or private vehicles will be billed at \$0.55 per mile and may be revised based on fuel pricing. Outside consultant fees will be billed at 1.15 times the cost.
5. All rates and charges are effective through January 1, 2019, including printing, reproductions, materials, and travel and are subject to change at that time. New rates and costs will become immediately effective to contracts in effect at the time of rate changes.