

REVISED

PERSONNEL COMMITTEE
5:00 p.m., Tuesday, May 8, 2018
City Hall Conference Room
1207 Palm Boulevard

AGENDA

1. Call to order and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes**
Regular Meeting of April 5, 2018
Special Meeting of March 26, 2018

3. **Citizens' Comments**

4. **Old Business - DEFERRED**
 - A. Review City Code, Chapter 3, sections 1-3-31 through 1-3-36
Develop timeline for revisions to City Code as it pertains to:
 1. All standing committees – name, responsibilities and meetings
 2. The nomination and voting process for standing committees
 - B. Consideration of changing the frequency of performance reviews
 - C. Review of FY19 budget

5. **New Business**
 - A. Discussion of recruitment process for hiring the City Administrator, Chief of Police and Assistant Public Works Director for Facilities and Maintenance
 1. Methods for keeping citizens informed of progress
 2. Engagement of appropriate standing committees
 3. Timeline
 - B. Report from Human Resources Officer related to recruitment firms

6. **Miscellaneous Business**

Next Meeting Date: _____, _____, June _____, 2018
TimeDayDate

7. **Executive Session – if needed**

8. **Adjourn**