



### **Recreation Committee**

5:00 p.m., Monday, August 10, 2020  
1207 Palm Boulevard, Isle of Palms, South Carolina

#### **Virtual Meeting Due to COVID-19 Pandemic:**

The public may join the virtual meeting by clicking here: <https://www.youtube.com/user/cityofisleofpalms>

#### **Public Comment:**

Citizens may provide public comment here:  
<https://www.iop.net/public-comment-form>

### **Agenda**

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes** – July 13, 2020
3. **Citizens' Comments** – Citizens may submit written comments here: <https://www.iop.net/public-comment-form>. Comments received prior to the meeting will be entered into the record.
4. **Departmental Report** – Director Page
5. **Old Business**
  - a. Update on summer camps
  - b. Update on surfing lessons at the Recreation Center
  - c. Discussion of outlook for classes and activities in the fall
  - d. Discussion of beach parking at Recreation Center
  - e. Discussion of COVID-19 adaptations
6. **New Business**
7. **Miscellaneous Business**

Next meeting date: 5:00 p.m., Monday, September 7, 2020
8. **Adjournment**



**Recreation Committee Meeting  
5:00pm, Monday, July 13, 2020  
Virtual Meeting via Zoom call due to COVID-19 Pandemic  
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Moye and Smith

Absent: Council Member Popson

Staff Present: Administrator Fragoso, Director Page

**2. Approval of the previous meeting's minutes – June 1, 2020**

**MOTION: Council Member Moye made a motion to approve and Council Member Smith seconded the motion. The motion passed unanimously.**

**3. Citizens' Comments – attached to the minutes**

**4. Departmental Reports – Director Page**

Director Page reviewed highlights of her activities report. She noted the Recreation Center has been relatively busy. There have been two full girls' volleyball camps. Registration for fall sports begins later in the month. Director Page said she would like to hold a virtual beach run on July 25 to limit possible exposure. Committee members agreed it is a good idea. There have been no changes to the Half Rubber Tournament nor the IOP Connector Run as of yet. Exercise classes, allowing for limited attendance, have been well attended. The Farmer's Market has been postponed until August. Other classes such as Saturday Yoga and Tae Kwon Do continue with attendance limitations.

Director Page reported on the effects of a Camp Sunshine counselor testing positive for COVID-19. She said the camp was shut down for two weeks while the Recreation Center was disinfected. Camper participation is at 60% and all are IOP residents. Administrator Fragoso said there was no spread of the virus among the staff. Director Page said that staff has been thoroughly sanitizing the cardio room and other classrooms as they are used. In addition, Recreation Center staff has helped disinfecting the police trailer and Council Chambers. Administrator Fragoso noted the situation is very fluid, staff is responding day by day, and they are very comfortable with what is being done and offered to citizens.

**5. Old Business – none**

**6. New Business**

**A. Consideration of surfing lessons at the Recreation Center**

Director Page reported the progress being made on this effort. She has met with potential instructors and found a lifeguard certification class for them to take the first or second week of August. She anticipates classes starting at the beginning of September. As children will likely be back in school by then, she is considering hosting lessons from 4:30-6:30 and possibly a family surfing class on Saturday. She will know more of what is needed when registration begins. Council Member Moye thanked Director Page for her hard work but noted his disappointment in the outcome of the RFP process.

**B. Discussion of outlook for classes and activities in the fall**

Director Page said she has been in contact with Audubon and DNR about offering virtual classes through the Recreation Department. She said she hopes to start classes in the fall, but they will be staggered so that there will not be a lot of people traversing the hallways and there will be time to clean the rooms.

**C. Discussion of beach parking at the Recreation Center**

Committee members discussed whether it is necessary to regulate parking around the Recreation Center. Administrator Fragoso said the only area being considered is on Hartnett Boulevard between 27<sup>th</sup> and 28<sup>th</sup> Avenues. She added that the demand for parking in that area is now less than it was when the beach first reopened. She would like to have more research done before any decisions are made about making changes to the area. Administrator Fragoso shared that the Public Safety Committee recommendations include adding the area to be regulated pending feedback from the Recreation Committee and City Council. Council Member Moye suggested increasing enforcement in the area during busier times.

**7. Miscellaneous Business**

The next meeting of the Recreation Committee will be on Monday, August 3, 2020 at 5pm.

**8. Adjournment**

Council Member Moye made a motion to adjourn, and Council Member Smith seconded the motion. The meeting was adjourned at 5:45pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



# **RECREATION DEPARTMENT MONTHLY REPORT July 2020**

**STAFF:** Norma Jean Page, Recreation Director  
Karrie Ferrell, Assistant Director (programs)  
Aaron Sweet, Recreation Supervisor (athletics)  
Christopher Bako, Parks & Grounds Supervisor  
Andrea Harrison, Recreation Supervisor (special events)  
Holly Norton, Community Specialist  
Joshua Key, Parks & Facilities Specialist

## ATHLETICS

### Adult Athletics

#### Fall 2020 Adult Athletics

Team registration began July 20th through August 14<sup>th</sup> for the adult fall athletics. Captain's meetings have not been scheduled.

**Adult Softball** - Registration fees are \$425 per team.

**Adult Spring 3 on 3 Basketball** - Registration fees are \$60 per team.

**Adult Spring 6 vs. 6 Soccer** - This league is full based on the postponement of the Spring 2020 league and those teams who had registered.

**Adult Fall Table Tennis Singles League** - Registration fees are \$10 per person. The league will begin in September.

### Youth Camps

**Rising Stars Basketball Camp (ages 5-15)** August 3<sup>rd</sup> – August 7<sup>th</sup>

Enrollment Total = 34

**Get Your Spike on Volleyball Camp (ages 10 – 16)** August 10<sup>th</sup> – August 13<sup>th</sup>

Enrollment Total = 20

### Youth Athletics

#### Fall 2020 Youth Soccer

Youth soccer registration started July 20<sup>th</sup> and will end on August 14<sup>th</sup>. Children ages 3-12years old can register for this league. The first week of registration was for IOP/SI residents, non-residents can begin to register starting on July 27<sup>th</sup>. Resident fees are \$20 for Fast Start Soccer (3-4yr) or \$30 for Youth Soccer (5-12yr), non-residents fees are \$45 for 3/4yr old soccer and \$55 for 5-12yr old soccer. Practices will begin in September.

#### Youth Soccer Registration *as of July 28th*

3-4yr Fast Start	Total: 10	IOP: 8	SI: 0	Non-resident: 2
5/6 Soccer	Total: 21	IOP: 16	SI: 2	Non-resident: 3
7/8 Soccer	Total: 22	IOP: 17	SI: 2	Non-resident: 3
9-12 Soccer	Total: 21	IOP: 20	SI: 1	Non-resident: 0

### Isle of Palms “VIRTUAL” Beach Run

The Isle of Palms “Virtual” Beach Run was held on Saturday, July 25, 2020 with registered participants required to upload their race times to the event website by Monday, July 27<sup>th</sup> at NOON. All registered participants were mailed a race t-shirt and a custom Beach Run race bib. Medals were also mailed to 1<sup>st</sup> and 2<sup>nd</sup> place winners of certain age groups for both the 5K and 10K Virtual Run. A total of thirty six registered for this event.

### 22<sup>nd</sup> Annual Half Rubber Tournament

The 22<sup>nd</sup> Annual Half Rubber Tournament is scheduled for Saturday, August 22<sup>nd</sup>. The captains' meeting/check in will begin at 7:30 a.m., and games will begin at 8:00 a.m. The registration fee is \$25 per person. Teams may consist of 3 or 4 players. Tournament information has been posted on the City of Isle of Palms website. Currently three teams are registered.

## **PROGRAMS AND CLASSES**

### **July 2020**

#### **Cardio Room**

The Cardio Room is open from 8:00 a.m. – 5:00 p.m. Monday- Friday. Only 2 -3 participants are allowed in the room at one time. Staff continues to disinfect the room after every use. Disinfectant spray, wipes and hand sanitizer are available for all participants.

#### **Coastal Education Programming**

Recreation staff have reached out to Nolan Schillerstorm from Audubon South Carolina to host a fall Shorebird Migration program. Parties are looking at the option of hosting a Zoom program for the community. Details are continuing to be discussed and finalized.

#### **Dog Obedience**

Dog Obedience classes resumed Monday, July 6 at 6:30 p.m. and 7:30 p.m. Six (6) participants are in each class. Susan Marett will finish the training classes over the next 4 weeks. Classes will resume in September. Instructor, Susan Marett

#### **Fitness Classes**

All participants must bring their own mats and water.

**Suspension Training:** Full with six (6) participants. Class is held on Mondays, Wednesdays & Fridays at 8:00 a.m. under the picnic shelter. Additional straps were purchased and class enrollment increased to eight (8) the end of July. Instructor, Pat Boyd

**Core Strength:** Three - Four people have been attending class live in person. Four – six people have been attending the Zoom class from home. Class is held in the High Tide/Low Tide room with a limit of 9 people, 5 people per 1000sq feet. Instructor, Angela Reinhardt

**Barre:** Four people have been attending live classes. Up to six people have been attending the Zoom class. Class is held on Fridays at 8:30 a.m. Barre is a \$10 per class. Instructor, Angela Reinhardt

#### **Isle of Palms Farmer's Market**

Recreation Department staff continue their efforts to plan the Farmer's Market. Efforts being made to offer the market beginning August 5. Efforts to confirm participation has been challenging. Some vendors have chosen to not participate, while others have found CSA delivery/pick up programs to be a safer option at this time. With the confirmation of appropriate vendors the market will begin on Wednesdays in August – September from 3:00 p.m. – 6:30 p.m. Confirmed vendors to date: SnoBiz, RD Naturals, Cool Creation Art, Crescent Moon Apothecary and Accents by Judy.

Awaiting response from: Tidewater Micro Greens, Kindlewood Farms, Freeman Farms, Gruber Farms, Joseph Fields Farm, Chucktown Acres, Carya Pecan Milk, Olinda Olive Oil, Rio Bertolini Pasta, Mt. Pleasant Seafood, Charleston Spice Company, R&R Honey, Blue Pearl Farms, Pet Wants, Wise Pets and Holy Nuts Granola.

Not participating in the 2020 market are Legare Farms, The BlueRoot, and Johnson Family Farms.

### **OP Kids**

The IOP Kids program is for children 3 & 4 years old by September 1, 2020. The class meets Monday – Friday 9:00 a.m. – 12:00 Noon. Typically, the programs follows Charleston County School calendar. Due to COVID and the uncertainty of the 2020-2021 school calendar, IOP Kids will follow the City of Isle of Palms Calendar with additional holiday dates included. Class will be limited to eight (8) children. Open House is scheduled for Thursday, August 27<sup>th</sup> at 9:00 a.m. The open house will be held outside under the picnic shelter while allowing small groups of parents to tour the classroom. Open House provides an opportunity for parents to ask questions about class procedures and programming. Recreation Staff have made arrangements for outdoor learning, class instructor will wear a mask when social distancing is not possible, limiting parents and visitors into the facility will be practiced. Temperatures of staff and participants will occur daily and recorded. The program is scheduled to start Monday, August 31. Instructor Cathy Adams.

### **Over 50 Fitness**

Class is held on Tuesdays & Thursdays from 2:30 p.m. – 3:30 p.m. Class is full with six (6) participants. Instructor Judy Fischer.

### **Saturday Yoga**

Class started Saturday, July 11 at 10:00 a.m. Five (5) people have been attending class, three (3) in studio and two (2) via zoom. The class fee is \$12. Participants are required to call and reserve their space, class is limited to 9 people. All participants must bring their yoga mat. Instructor Jen DeGoyler.

### **Surf Lessons**

Staff met with members of the surfing community to develop guidelines for the upcoming planned lessons to begin in September. Several individuals have shown an interest in working with the program but no one has been hired to date. All surf lesson instructors and lifeguards must have the appropriate certifications. All candidates will also be subject to a criminal background investigation and must have a current SC driver's license and also pass a drug test.

### **Tae Kwon Do**

Youth and adult Tae Kwon Do classes started Saturday, June 6. Class is conducted in the gymnasium with the recommended 5 people per 1000sq feet. Due to Covid-19. Instructor, Jack Emmel offered free classes through the month of July.

### **Tennis Camps**

Orange Ball Tennis Camp was held Monday, Monday, July 20 – Friday, July 24 from 9:00 a.m. – 12:00 p.m. Eight (8) youth participated in camp. Camp participants checked in at the Tennis Courts, all participants had their temperatures checked and recorded upon arrival. Hand sanitizing station was made available at the courts and disinfectant wipes were available through the tennis instructor.

### **Adult Tennis Lessons**

Adult lessons are held on Tuesday mornings at 8:00 a.m. – 9:30 a.m. Six (6) people are participating in the lessons. Instructor Corinne Enright

### **Virtual School Assistance**

Assistant Recreation Director is working on the possibilities of a tutoring option to assist parents with the school systems virtual learning option. Staff have reached out to Principal King, SIES and Principal Fountain at James B. Edwards asking for the possibility of retired teachers or tutor contacts. Looking at a morning option for elementary virtual learning and subject specific afternoon tutoring sessions.

### **Fall Programming**

The Charleston County School System calendar plays a big part into Recreation Department programming. Instructors are waiting for final approval of a school calendar as well as a start plan for school. Once the final decision is made from CCSD the Recreation fall programming can be finalized.

## **SPECIAL EVENTS & ACTIVITIES**

### **Summer Camp**

Camp Summershine is going well and will end Friday, August 7.

### **Yard Sale**

The Annual Yard Sale has been tentatively set for September 19, 2020 from 8:00 a.m. - 12:00 p.m. All registered participants have expressed an interest in the reschedule date proposed. The event will be announced to the public closer to date as we continue to monitor the COVID-19 numbers.

### **Keenagers**

Keenagers Social Group typically begins in September and may be postponed. Staff is working on ways to bring the senior group back into the facility following the necessary guidelines to ensure a safe and healthy environment.

### **Ghostly Tide Tales**

The Ghostly Tide Tales is still scheduled for Friday, October 23<sup>rd</sup> from 6:00 p.m. – 7:00 p.m on the beach around 25<sup>th</sup> Avenue. Modifications to the set-up for this event are being discussed in the event social distancing is still necessary.

### **Halloween Carnival**

The Annual Halloween Event is scheduled for Saturday, October 31<sup>st</sup>. Recreation Staff met with the Police Department to discuss the possibility of hosting a Halloween Costume Golf Cart Parade instead of the typical Halloween Carnival that would not support or promote social distancing. There are plans for a drive through Haunted House where families can choose not to drive through if they have small children. Staff felt this event would promote social distancing and yet provide a fun activity for the Halloween season. Halloween themed treat bags will be available for the children at several locations.

### **Holiday Street Festival**

The Annual Holiday Street Festival is tentatively set for December 5, 2020. Staff continue to discuss modifications to provide a fun event and Tree Lighting Holiday Event for the residents of Isle of Palms. We continue to monitor Covid-19 information and guidelines and will adjust programming as needed.



## **PARKS & GROUNDS MAINTENANCE**

Completed monthly reports and inspections  
Constructed enclosure to protect water fountains in gym during Covid-19  
Completed purchase of replacement playground parts for needed repairs  
Received quotes to replace softball/multi-purpose field irrigation pump that has failed  
Cleaned trash and debris from grounds and pulled/sprayed weeds, as needed  
Applied fire ant spray as needed on fields. Playground, walkways and picnic shelter  
Re-leveled playground mulch weekly  
Re-set border spikes around playground  
Mowed, groomed and edged athletic fields weekly  
Sprayed selective herbicide to combat Dollar weed on athletic fields  
Cleaned and serviced Toro Workman, golf cart, mowers and other lawn equipment  
Filled holes in Bark Park and filled pooper scoopers around Recreation grounds, as needed

## **PARKS & FACILITIES**

Assist with the set-up and clean up for classes, programs and summer camp activities.  
Restrooms are disinfected and documented at least two (2) times a day and again first thing every morning before opening and every afternoon before closing.  
Every two (2) hours all high touch surfaces are sprayed with disposable paper towels.  
Disposable mop heads are used for cleaning and mopping floors.  
Rooms are vacuumed and disinfected when empty and when people are not in the immediate area.  
Cardio equipment is disinfected after every use  
Trash cans are emptied and wiped down everyday  
Outdoor areas, rocking chairs, playground, picnic tables and benches are washed and disinfected frequently.

### **Miscellaneous**

Staff continues to stay in constant communications with Instructors, sponsors and vendors regarding closings, updates, class formats and changes that may take place to follow CDC and DHEC guidelines and what effect it will have on the upcoming schedules.

Staff participates in Zoom Meetings with Regional, County and State Recreation Administrators and continue to follow along with the City Council and the various Committee meetings to be informed of the most up to date information.

The Assistant Director is working with the City's Emergency Management Committee to assist in the preparation of a citywide Emergency Management Plan that is executable and informative to all departments.

The Parks & Grounds Maintenance Supervisor is a member of the newly developed Safety Team for the City of Isle of Palms.

The entire Recreation staff have been working on updates to the existing Hurricane Plan and checklist for the department.