



Ways and Means Committee

6:00 p.m., Tuesday, August 18, 2020
1207 Palm Boulevard, Isle of Palms, South Carolina

Virtual Meeting Due to COVID-19 Pandemic:

The public may join the virtual meeting by clicking here: <https://www.youtube.com/user/cityofisleofpalms>

Public Comment:

Citizens may provide public comment here:
<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes**
Regular Meeting – July 21, 2020
3. **Citizens' Comments** – Citizens may submit written comments here:
<https://www.iop.net/public-comment-form> Comments received prior to the meeting will be entered into the record.
4. **Financial Statements** – Treasurer Debbie Suggs
 - a. Financial Reports
 - b. Project Worksheets
5. **Old Business**
6. **New Business**
 - a. Consideration of distribution of FY20 positive net result
 - b. Discussion of City of Isle of Palms sources of revenue
 - c. Consideration of the proposed FY21 CARTA Budget
 - d. Consideration of three (3) year extension of Eadie's contract for island wide drainage and ditch maintenance [FY21 Budget, Hospitality Tax Fund, Public Works, Drainage, \$198,288, pg. 21, ln.35]
 - e. Consideration of recommendation from the Public Safety Committee to implement paid parking on the beach parking areas on Palm Boulevard, 3rd through 9th Avenue and Breach Inlet parking lot, between March 1st through October 31st from 9:00 a.m. to 6:00 p.m.
 - f. Consideration of a change order not to exceed \$30,000 for the purchase and installation of a flood resistant door for the Public Safety Building [FY21 Budget, Public Safety Building Rehabilitation Project, City Contingency 15% available = \$788,424]
 - g. Report of approved change order in the amount of \$20,537 for required seismic bracing on existing sprinkler system at the Public Safety Building [FY21 Budget, Public Safety Building Rehabilitation Project, City Contingency

15% available = \$788,424]

- h. Consideration of the purchase of beach patrol vehicle (ATV) with plow attachment in an amount not to exceed \$20,000 [FY21 Budget, Hospitality Tax Fund, Police Department, Capital Outlay, \$20,000, pg. 21, ln. 21]
- i. Discussion of the 30% of State Accommodations Tax Revenue required for tourism promotion and advertisement currently managed by the Charleston Visitors Bureau [FY21 Budget, State ATAX, Tourism Promotion, \$448,713, pg. 23, ln.7]
- j. Consideration of recommendation from the Planning Commission for the use of the City's tree fund to improve and beautify areas adjacent to any docks that may be designated for use by the residents at the IOP Marina
- k. Discussion and consideration of marina restaurant lease proposal from the IOP Families Investment Group

7. Miscellaneous Business

Next meeting date: 6:00 p.m., Tuesday, September 15, 2020

- 8. Executive Session** – In accordance with Section 30-4-70 of the Freedom of Information Act for discussion of contractual negotiations related to the marina restaurant lease proposal and receive legal advice. Upon returning to open session, the Committee may take action on matters discussed in Executive Session.

9. Adjournment



Ways & Means Committee Meeting
6:00pm, Tuesday, July 21, 2020
Virtual Meeting via Zoom call due to COVID-19 Pandemic
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to Order

Present: Council members Pounds, Streetman, Popson, Bell, Buckhannon, Smith, Moye, Ward, and Mayor Carroll

Staff Present: Asst. Administrator Hanna, Treasurer Suggs, Attorney Copeland, various City Department heads

Also present: Jon Chalfie, General Manager Chris Jordan, Chairman Jay Leigh, Vice Chairman Curtis Helfrich, Dana Love, Mark Yodice, Frank Davis

2. Approval of previous meeting's minutes – May 19, 2020

Council Member Streetman made a motion to approve the minutes as amended, and Council Member Moye seconded the motion. The motion passed unanimously by consent.

3. Citizen's Comments

Sandy Ferencz, 4 Seahorse Court, expressed concern about the excess revenues in the budget and the budgeting process. She also posed several questions about the Water & Sewer Commission's request for an approval of a \$16M bond. She encouraged Council to get answers to these questions before approving the bond request.

James Smiley, 16 44th Avenue, asked to have Citizens' Comments read into the record at all City meetings while they are being held virtually.

William Mills, 7 Seahorse Court, wrote in support of the STR software Granicus.

4. Financial Statements – Treasurer Suggs

Treasurer Suggs reviewed the financial reports with Committee members. Revenues for FY20 should end the year \$2M under budget, all due to negative impacts of the COVID-19 virus. Expenditures are also come in under budget for FY20. The cash fund balance is \$20M. There was a lot of deferred spending in FY20 due to the virus, which means the fund balance could be affected next year when that spending is incurred. Overall, Treasurer Suggs said the City has weathered the impact of the virus very well. She does not anticipate receiving ATAX monies from the county, but she said if the county does better than expected on those collections, they will disperse accordingly.

Treasurer Suggs then reviewed the tourism schedules, all of which are down compared to FY19 levels.

There were two payments totaling approximately \$1M in June for the Public Safety Rehabilitation project. No spending was incurred on the Phase III drainage project in June.

5. **Old Business** – none

6. **New Business**

A. **Consideration of request from the IOP Water & Sewer Commission for approval of \$16M bond issue for the decommissioning and relocation of the Wild Dunes wastewater treatment plant**

MOTION: Mayor Carroll made a motion to approve, and Council Member Streetman seconded the motion.

Water & Sewer Commission General Manager Chris Jordan and Chairman Jay Leigh gave a presentation to the Ways & Means Committee about their request and the need for a \$16M bond to decommission and relocate the Wild Dunes Wastewater Treatment Plant. He discussed the rate increase, a timeline for the consolidation, the benefits of consolidation, the potential consequences of delaying the project, the process of decommissioning the older treatment plant, and breakdown of the project costs. He noted the FEMA grant for the project expires in April 2021.

General Manager Jordan said, “The ultimate design was done in anticipation of possibly one day sewerage the island, and the reason that the Forest Trail site was picked was because we had the land there to do the actual construction. We didn’t have enough land at Forest Trail. And the membrane process was chosen because of the small footprint to get a lot of treatment in a small area.”

Council Member Bell expressed concern about the costs of the project being burdensome to the sewer customers and not water customers. General Manager Jordan pointed out the industry practice is not to comingle water and sewer funds. Chairman Leigh shared that the Commission is in the beginning stages of discussing the creation of a fund to help customers with the financial burden of connecting to the sewer system. Mr. Frank Davis, who conducted the rate study, explained how the rate increase pays for the new bond.

Mark Yodice, engineer with Thomas & Hutton, said there is a larger cost for doing nothing at this time. He said when the new plant is functional, the costs to make incremental additions to the system will be minimal.

After a brief discussion, it was decided that the newly signed MOU would be reviewed by the Planning Commission in between First and Second readings of the bond approval.

VOTE: The motion passed unanimously to send the bond request to the City Council for First Reading.

B. Consideration of renewal of a contract with Granicus for STR Helper software

MOTION: Council Member Bell made a motion to approve, and Council Member Popson seconded the motion.

Director Kerr said the City has been using the software, originally purchased last fall, for a few months, and it identified approximately 140 potential violations. Letters were sent to all. About 50 came back as misidentified, but approximately 40 were found to be in violation. Those identified properties led to the City collecting nearly \$25,000 in fees and fines.

Director Kerr said the software company had anticipated a significant increase in the annual cost of the software but offered a discounted rate of \$15,000. He believes this to be a good value and continue to work to the benefit of the City.

VOTE: The motion passed unanimously.

C. Consideration of engaging First Tryon as financial advisor to guide and assist with proposed debt issues related to the Phase III Drainage and Marina Dock Rehabilitation projects

MOTION: Council Member Smith made a motion to approve, and Council Member Streetman seconded the motion.

Council Member Pounds reminded Committee members that First Tryon had made a presentation back in the fall that was related to helping with budgeting scenarios in light of future bond issues. This request is to engage their services to help with the debt issues specifically related to the Phase III Drainage and Marina Dock Rehabilitation projects. He reported that he met with them along with Administrator Fragoso and Treasurer Suggs. The cost for this service will not exceed the \$15,000 in the budget.

Several Committee members expressed concern about the lack of an RFP process in this instance as well as a disliking of First Tryon's earlier presentation to City Council. Council Member Ward noted that many of Committee members' concerns are addressed in the sample engagement letter provided in the packet. Council Member Smith removed her motion to approve, and Council Member Streetman removed his second. The matter will be on next week's City Council agenda.

D. Consideration of engaging Haynsworth Sinkler Boyd as a real estate attorney to assist in the development of the marina restaurant lease document

MOTION: Council Member Moyer made a motion to approve, and Council Member Bell seconded the motion.

Attorney Copeland said Haynsworth, Sinkler, Boyd do this sort of work for municipalities and she believes them to be a good fit for the City. Their hourly rate is approximately \$250, and she did not expect this work to take more than 25 hours. Mr. Jon Chalfie said he would like to have the attorneys draft the lease and believed 25 hours to be more than enough time for them to review a lease.

VOTE: The motion passed unanimously.

E. Consideration of a change order in the amount of \$66,500 to Applied Technology Management (ATM) contract for additional services related to the marina dock rehabilitation project: water/wastewater permitting, pump out grant application, and construction administration services

MOTION: Council Member Buckhannon made a motion to approve, and Council Member Streetman seconded the motion. The motion passed unanimously.

F. Discussion of Dominion Energy's Non-Standard Service Fund and discussion of development of a cutting agreement between the City and DE ahead of next tree trimming cycle

Council Member Pounds suggested having the Public Works Committee develop a strategy for working with Dominion Energy on future tree trimmings and come up with a plan as to how best utilize the non-standard service fund. Council Member Buckhannon advocated for some of the monies to be used to underground the electrical wires across the island.

G. Discussion and consideration of marina restaurant lease proposal from the IOP Families Investment Group

Mr. Chalfie reported that there have been some recent negotiating sessions with the IOP Families Group that have "moved the needle" in the last 10 days.

7. Miscellaneous Business

The next meeting of the Ways & Means Committee will be Tuesday, August 18, 2020 at 6:00pm.

8. Executive Session

MOTION: Council Member Streetman made a motion to go into Executive Session in accordance with §30-4-70 of the Freedom of Information Act for discussion of contractual negotiations related to the marina restaurant lease proposal and to receive legal advice. Council Member Moye seconded the motion. The motion passed unanimously.

The Ways & Means Committee moved into Executive Session at 7:36pm.

The Ways & Means Committee returned from Executive Session at 8:36. Council Member Pounds said no decisions were made.

MOTION: Council Member Buckhannon made a motion to continue discussions with the IOP Families Groups as discussed in Executive Session. Council Member Bell seconded the motion. The motion passed unanimously by consent.

9. **Adjournment**

Council Member Buckhannon made a motion to adjourn and Council Member Moye seconded the motion. The meeting was adjourned at 8:37pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

City of Isle of Palms
Financial Statement Summary as of June 30, 2020 PRELIMINARY & UNAUDITED
(Dollars in Thousands)

	REVENUES						TRANSFERS IN / (OUT)						EXPENDITURES						YTD Actual Net Rev & Exp
	YTD Actual	Annual Budget	Remaining to Collect	YTD Actual as a % of Budget	Current Annual Forecast (w COVID)	ACTUAL Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Transfer	YTD Actual as a % of Budget	Current Annual Forecast	ACTUAL Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Spend	YTD Actual as a % of Budget	Current Annual Forecast (w COVID)	ACTUAL Above or (Below) Budget	
General	\$ 11,200	\$11,567	\$ 367	97%	\$ 11,071	\$ (367)	\$ (320)	\$ (239)	\$ (81)	134%	\$ (323)	\$ 81	\$10,355	\$ 11,328	\$ 973	91%	\$ 10,748	\$ (973)	525
Capital Projects	936	1,212	276	77%	928	(276)	1,137	1,137	-	0%	1,217	-	2,285	4,384	2,099	52%	2,674	(2,099)	(212)
Muni Accom Tax	1,259	1,636	377	77%	1,221	(377)	(385)	(459)	74	84%	(459)	(74)	1,202	2,309	1,107	52%	1,236	(1,107)	(328)
Hospitality Tax	620	828	208	75%	577	(208)	(230)	(230)	-	100%	(230)	-	355	746	391	48%	563	(391)	35
State Accom Tax	1,624	1,894	270	86%	1,433	(270)	(255)	(279)	24	91%	(279)	(24)	1,498	2,392	894	63%	1,613	(894)	(129)
Beach Prserv Fee	907	1,099	192	83%	869	(192)	-	-	-	-	-	-	22	484	462	5%	50	(462)	885
Marina	299	429	130	70%	281	(130)	50	74	(24)	68%	74	24	314	399	85	79%	237	(85)	35
Disaster Recovery	164	42	(122)	390%	50	122	-	-	-	-	-	-	44	10	(34)	440%	76	34	120
All Other	164	168	4	97%	165	(4)	3	(4)	7	-75%	-	(7)	278	160	(118)	174%	165	118	(111)
Total All Funds	\$ 17,173	\$18,875	\$ 1,702	91%	\$ 16,595	\$ (1,702)	\$ -	\$ -	\$ -	402%	\$ -	\$ -	\$16,353	\$ 22,212	\$ 5,859	74%	\$ 17,362	\$ (5,859)	\$ 820

General Fund YTD Revenues							
	FY20 YTD Actual	FY20 Budget	% of FY20 Budget	FY19 YTD Actual	% of Prior YTD	UPDATED Annual Forecast (w COVID)	ACTUAL Above/ (Below) Budget
Prop Tax	\$ 4,519	\$ 4,399	103%	\$ 4,423	102%	\$ 4,462	120
LO Sales Tax	707	811	87%	818	86%	697	(104)
Business Lic	1,383	1,438	96%	1,690	82%	1,350	(55)
Rental Lic	1,011	1,020	99%	516	196%	1,000	(9)
Other Lic (Insurnce/Utilities)	1,262	1,594	79%	1,480	85%	1,534	(332)
Build Pmts	423	568	74%	681	62%	410	(145)
From State	258	268	96%	255	101%	242	(10)
Parking	972	947	103%	933	104%	839	25
All Other	665	523	127%	698	95%	537	142
Total	\$11,200	\$ 11,567	97%	\$ 11,494	97%	\$ 11,071	\$ (367)

General Fund YTD Expenditures (YTD target = 100%)							
	FY20 YTD Actual	FY20 Budget	% of FY20 Budget	FY19 YTD Actual	% of Prior YTD	UPDATED Annual Forecast (w COVID)	ACTUAL Above/ (Below) Budget
Mayor/Council	\$ 132	\$ 142	93%	\$ 129	102%	\$ 143	\$ (10)
General Govt	1,504	1,859	81%	1,617	93%	1,574	(355)
Police	2,364	2,746	86%	2,454	96%	2,495	(382)
Fire	3,428	3,313	103%	3,308	104%	3,466	115
Public Works	1,308	1,433	91%	1,276	103%	1,377	(125)
Build & Lic	413	441	94%	389	106%	424	(28)
Recreation	919	1,045	88%	983	93%	975	(126)
Judicial	206	223	92%	205	100%	206	(17)
BSOs	81	126	64%	107	76%	88	(45)
Total	\$10,355	\$ 11,328	91%	\$ 10,468	99%	\$ 10,748	\$ (973)

City of Isle of Palms Supplemental Financial Information as of June 30, 2020 *(Dollars in Thousands)*

Cash Balances		
	6/30/2020	6/30/2019
General Fund	4,188	5,124
As a % of GF Exp (target is > 30%)	37%	45%
Capital Projects	5,850	4,313
Disaster Recovery	2,730	2,487
Marina	556	595
Tourism Funds	3,890	3,806
Beach Preservation	3,277	2,348
Other Restricted	139	254
Total All Cash	20,630	18,927
Deposits at LGIP (.7609%)	18,583	90%
Deposits at BBT	2,047	10%
RESTRICTED CASH	7,306	35%

June Notes:

- Preliminary June revenues have exceeded the Covid-updated forecast, but are still behind the FY20 budget for nearly all funds. Revenues related to the Insurance Broker's Fee (approx \$200,000) and Local Option Sales Taxes (approx \$75,000) are still to come. All FY20 Tourism related revenues have been collected (see separate tourism schedules).
- Preliminary June expenditures (total City) are \$1 million below the Covid-updated forecast and \$5.9 million below the budget. There are no known large invoices still to come. The FY20 Budget included \$4.3 million for Public Safety Building repair but only \$2.3 million was spent in FY20. \$3.9 million to complete the PSB repair is included in the FY21 Budget and current projections indicate the project can be completed within this budget. Other significant capital expenses included in the FY20 budget that remain unspent at year end include \$500k for targeted drainage projects, \$600k to refurbish the 95' Ladder Truck, and \$385k in beach related expenses for emergency berm repair and dune walkover repair or replacement. All of these, with the exception of the emergency berm repair, have been rebudgeted in FY21.
- Tourism revenues in total are down 19% in FY20 vs FY19 due entirely to the negative economic impacts of Covid-19. For budget purposes, FY21 total tourism revenues are projected to be down 32% compared to FY19 levels. The budget is intended to be conservative given the uncertainty related to the pandemic. Part of the forecasted decline is due to Charleston County's advisory that there will be no pass-through of Atax funds to the City for the rest of FY20 and all of FY21. The 2-year impact of the County's change is approximately \$630,000 and is reflected in the revenue projections.
- Based on current information and estimates of revenue accruals still to come, the General Fund could end FY20 with revenues in excess of expenditures by approximately \$800,000. This is despite an expected revenue shortfall of \$100k. The cause is entirely due to General Fund expenditures being below budget, particularly related to salary and fringes (\$468k below budget) and professional and contracted services (\$210k below budget). Recall a General Govt position was eliminated, Police and Public Works hiring was significantly delayed, and the employee merit adjustment for January 2020 was eliminated. Also budgeted funds for a bond attorney, financial advisor, strategic planning and grant writing were not spent in FY20. These professional and contract expenses have been rebudgeted in FY21.
- The City currently has over \$20 million in cash deposits. Of this total, approximately \$7.3 million (35%) is restricted.

Fund Balances				
Fund	6/30/2019 Audited Fund Balance (Note 1)	FY20 YTD Actual Net Revenues & Transfers Less Expenses	Current Actual Fund Balance	6/30/20 Forecasted Fund Balance
General Fund	\$ 3,420	\$ 525	3,945	\$ 3,420
Capital Projects	5,772	(212)	5,560	5,243
Muni Accom Tax	1,622	(328)	1,294	1,148
Hospitality Tax	1,078	35	1,113	862
State Accom Tax	1,813	(129)	1,684	1,354
Beach Funds	2,620	885	3,505	3,439
Marina (See Note 1)	620	35	655	738
Disaster Recovery	2,598	120	2,718	2,572
All Other	249	(111)	138	249
Total All Funds	\$ 19,792	\$ 820	\$ 20,612	\$ 19,025

Note 1: The comparable amount for the Marina Enterprise Fund is not Fund Balance, but Net Position. To be consistent with the presentation of the other funds, the amount included here for the Marina is the Unrestricted Net Position, which does not include approx \$6,000,000 of fixed assets. Unrestricted net position is approx = cash for the Marina.

City of Isle of Palms
Financial Statement Summary as of July 31, 2020
(Dollars in Thousands)

	REVENUES						TRANSFERS IN / (OUT)						EXPENDITURES						YTD Actual Net Rev & Exp
	YTD Actual	Annual Budget	Remaining to Collect	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Transfer	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Spend	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	
General	\$ 578	\$ 10,663	\$ 10,085	5%	\$ 10,663	\$ -	\$ -	\$ 693	\$ (693)	0%	\$ 693	\$ -	\$ 936	\$ 11,356	\$ 10,420	8%	\$ 11,356	\$ -	(358)
Capital Projects	2	3,280	3,278	0%	3,280	-	-	184	(184)	0%	184	-	265	7,535	7,270	4%	7,535	-	(263)
Muni Accom Tax	1	829	828	0%	829	-	-	(291)	291	0%	(291)	-	153	1,384	1,231	11%	1,384	-	(152)
Hospitality Tax	1	640	639	0%	640	-	-	(218)	218	0%	(218)	-	20	1,058	1,038	2%	1,058	-	(19)
State Accom Tax	1	1,460	1,459	0%	1,460	-	-	(584)	584	0%	(584)	-	148	1,655	1,507	9%	1,655	-	(147)
Beach Prserv Fee	1	832	831	0%	832	-	-	-	-	-	-	-	-	294	294	0%	294	-	1
Marina	63	297	234	21%	297	-	-	216	(216)	0%	216	-	23	1,105	1,082	2%	1,105	-	40
Disaster Recovery	1	52	51	2%	52	-	-	-	-	-	-	-	-	10	10	0%	10	-	1
All Other	1	165	164	1%	165	-	-	-	-	-	-	-	-	162	162	0%	162	-	1
Total All Funds	\$ 649	\$ 18,218	\$ 17,569	4%	\$ 18,218	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ 1,545	\$ 24,559	\$ 23,014	6%	\$ 24,559	\$ -	\$ (896)

General Fund YTD Revenues							
	FY21 YTD Actual	FY21 Budget	% of FY21 Budget	FY20 YTD Actual	% of Prior YTD	Current Annual Forecast	Forecast Above/ (Below) Budget
Prop Tax	\$ -	\$ 4,757	0%	\$ -		\$ 4,757	-
LO Sales Tax	-	641	0%	-		641	-
Business Lic	54	1,012	5%	51	106%	1,012	-
Rental Lic	206	750	27%	171	120%	750	-
Other Lic (Insurnce/Utilities)	-	1,281	0%	-		1,281	-
Build Pmts	22	338	7%	51	43%	338	-
From State	-	215	0%	-		215	-
Parking	206	1,211	17%	212	97%	1,211	-
All Other	90	458	20%	78	115%	458	-
Total	\$ 578	\$ 10,663	5%	\$ 563	103%	\$ 10,663	\$ -

General Fund YTD Expenditures (YTD target = 8%)							
	FY21 YTD Actual	FY21 Budget	% of FY21 Budget	FY20 YTD Actual	% of Prior YTD	Current Annual Forecast	Forecast (Above)/ Below Budget
Mayor/Council	\$ 8	\$ 145	6%	\$ 9	89%	\$ 145	\$ -
General Govt	73	2,041	4%	44	166%	2,041	-
Police	237	2,707	9%	161	147%	2,707	-
Fire	334	3,286	10%	246	136%	3,286	-
Public Works	124	1,391	9%	94	132%	1,391	-
Build & Lic	33	422	8%	22	150%	422	-
Recreation	93	1,038	9%	67	139%	1,038	-
Judicial	19	224	8%	9	211%	224	-
BSOs	15	102	15%	9	167%	102	-
Total	* \$ 936	\$ 11,356	8%	\$ 661	142%	\$ 11,356	\$ -

* Increase in expense compared to FY20 because July 2020 includes 3 payrolls while July 2019 included 2.

City of Isle of Palms Supplemental Financial Information as of July 31, 2020 (*Dollars in Thousands*)

Cash Balances		
	7/31/2020	7/31/2019
General Fund	3,713	4,840
As a % of GF Exp (target is > 30%)	33%	43%
Capital Projects	5,575	4,240
Disaster Recovery	2,731	2,492
Marina	608	688
Tourism Funds	3,982	4,247
Beach Preservation	3,334	2,429
Other Restricted	138	250
Total All Cash	20,081	19,186
Deposits at LGIP (.5%)	18,591	93%
Deposits at BBT	1,490	7%
RESTRICTED CASH	7,454	37%

Fund Balances				
Fund	6/30/2020 UNAudited Fund Balance (Note 1)	FY21 YTD Actual Net Revenues & Transfers Less Expenses	Current Actual Fund Balance	6/30/21 Budgeted Fund Balance
General Fund	\$ 3,945	\$ (358)	3,587	\$ 3,945
Capital Projects	5,560	(263)	5,297	1,489
Muni Accom Tax	1,294	(152)	1,142	448
Hospitality Tax	1,113	(19)	1,094	477
State Accom Tax	1,684	(147)	1,537	905
Beach Funds	3,505	1	3,506	4,043
Marina (See Note 1)	666	40	706	74
Disaster Recovery	2,718	1	2,719	2,760
All Other	138	1	139	141
Total All Funds	\$ 20,623	\$ (896)	\$ 19,727	\$ 14,282

Note 1: The comparable amount for the Marina Enterprise Fund is not Fund Balance, but Net Position. To be consistent with the presentation of the other funds, the amount included here for the Marina is the Unrestricted Net Position, which does not include \$6,000,000 of net fixed assets. Unrestricted net position is approx = cash for the Marina.

July Notes:

- As is normal for July, most of the revenues collected during the month related to the prior fiscal year and were accrued in June. No significant variances were noted in July and the current forecast for the year is the same as the budget.
- The City currently has over \$20 million in cash deposits. Of this total, approximately \$7.5 million (37%) is restricted.

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

Municipal Accommodations Fee

**Heads in
Beds in**

	FY16	FY17	FY18	FY19	FY20	FY21 BUDGET
JUL	162,862	161,068	139,501	199,724	195,287	172,336
AUG	191,759	218,620	235,007	209,600	213,067	159,800
SEPT	150,212	136,141	157,274	152,535	152,561	114,421
OCT	90,691	77,500	75,353	79,534	75,506	56,629
NOV	61,918	57,777	64,256	63,444	65,882	49,412
DEC	33,233	36,937	32,877	40,182	34,301	25,726
JAN	25,309	28,217	28,859	25,836	32,335	24,251
FEB	20,313	15,332	18,317	13,666	18,596	13,947
MAR	16,918	20,485	21,562	19,983	9,690	14,987
APR	51,082	51,166	53,213	53,685	26,422	40,264
MAY	70,954	92,529	88,875	90,800	7,181	68,100
JUNE	94,270	95,768	94,112	97,999	55,311	73,499

JUN

JUL

AUG

SEPT

OCT

NOV

DEC

JAN

FEB

MAR

APR

MAY

100% reduction

75% reduction

50% reduction

25% reduction

**Assume normal
tourism activity
resumes by July
2021 (FY22)**

Deduct last July	(162,862)	(161,068)	(139,501)	(199,724)	(195,287)	(172,336)
Add next July	161,068	139,501	199,724	195,287	172,336	146,465
Total Fiscal Year	967,728	969,974	1,069,429	1,042,551	863,187	787,500

JUN

Incr from FY15	Incr from FY16	Incr from FY17	Incr from FY18	Incr from FY19	Incr from FY20
-4%	0%	10%	-3%	-17%	-9%

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

State Accommodations Tax (Tourism-Related Only)

	FY16	FY17	FY18	FY19	FY20	FY21 BUDGET
Sept Qtr	518,796	520,784	518,028	546,269	580,306	435,230
Dec Qtr	179,446	178,830	202,803	203,067	181,550	136,162
Mar Qtr	66,294	61,586	71,773	103,097	88,638	66,479
June Qtr	364,938	407,460	413,234	445,779	242,893	334,334
Total Fiscal Yr	1,129,474	1,168,660	1,205,838	1,298,212	1,093,387	972,204
	1.7% Incr from FY15	3.5% Incr from FY16	3.2% Incr from FY17	7.7% Incr from FY18	-15.8% Incr from FY19	-11.1% Incr from FY20

Heads in
Beds in

Jun-Aug
Sept-Nov
Dec-Feb
Mar-May

100% reduction
75% reduction
50% reduction
25% reduction

Assume normal
economic activity
resumes by July
2021 (FY22)

Chas County ATax Pass-Through

	FY16	FY17**	FY18	FY19	FY20	FY21 BUDGET
1st Payment	276,704	520,000	327,750	381,000	370,500	-
2nd Payment	208,390	-	109,250	127,000	-	-
Total Fiscal Yr	485,093	520,000	437,000	508,000	370,500	-
	1% Incr from FY15	7% Incr from FY16	-16% Incr from FY17	16% Incr from FY18	-27% Incr from FY19	-100% Incr from FY20

Charleston County has notified the City that no distributions will be included in the County's budget for the remainder of FY20 or FY21. Staff did commit to revisiting distributions if the County's revenues came in stronger than anticipated.

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

Hospitality Tax

**Food/Bev
Sold in**

	FY16	FY17	FY18	FY19	FY20	FY21 BUDGET
JUL	83,038	85,051	89,309	104,681	88,238	66,947
AUG	87,110	93,123	98,883	101,031	106,673	80,005
SEPT	70,725	77,619	81,373	78,014	78,129	58,597
OCT	66,113	68,348	56,439	69,394	76,033	57,025
NOV	40,576	46,488	70,905	65,210	66,929	50,197
DEC	61,052	40,557	41,260	38,440	56,591	42,443
JAN	24,864	27,883	19,085	31,905	28,058	21,043
FEB	29,443	27,947	28,826	27,373	27,574	20,681
MAR	27,586	39,785	49,744	40,741	21,853	30,556
APR	50,531	57,961	66,633	66,425	12,956	49,819
MAY	71,297	85,246	79,870	85,134	15,429	63,851
JUNE	79,858	92,137	87,753	100,621	46,102	75,466
Deduct last July	(83,038)	(85,051)	(89,309)	(104,681)	(88,238)	(66,947)
Add next July	85,051	89,309	104,681	88,238	66,947	66,179
Total Fiscal Year	694,206	746,402	785,452	792,527	603,275	615,860
	Incr fr FY15 1%	Incr fr FY16 8%	Incr fr FY17 5%	Incr fr FY18 1%	Incr fr FY19 -24%	Incr fr FY20 2%

JUN
JUL
AUG
SEPT
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY

100% reduction

75% reduction

50% reduction

25% reduction

Assume normal
tourism activity
resumes by July
2021 (FY22)

JUN

66947.15

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

Beach Preservation Fee

	FY16	FY17	FY18	FY19	FY20	FY21 BUDGET
JUL	162,228	161,068	192,666	199,724	195,287	172,336
AUG	191,610	218,620	181,842	209,600	213,067	159,800
SEPT	149,350	136,141	157,274	152,535	152,561	114,421
OCT	90,398	77,500	75,353	79,534	75,506	56,629
NOV	61,647	57,777	64,256	63,444	65,882	49,412
DEC	33,233	36,937	32,877	40,182	34,301	25,726
JAN	25,309	28,217	28,859	25,836	32,335	24,251
FEB	20,313	15,332	18,317	13,666	18,596	13,947
MAR	16,918	20,485		19,983	9,690	14,987
APR	51,082	51,166	53,213	53,685	26,422	40,264
MAY	70,954	92,529	88,875	90,800	7,181	68,100
JUNE	94,270	95,768	94,112	97,999	55,311	73,499
Deduct last July	(162,228)	(161,068)	(139,501)	(199,724)	(195,287)	(172,336)
Add next July	161,068	139,501	199,724	195,287	172,336	146,465
Total Fiscal Year	966,152	969,974	1,047,867	1,042,551	863,187	787,500

Incr from FY16 0%	Incr from FY17 8%	Incr from FY18 -1%	Incr from FY19 -17%	Incr from FY20 -9%
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**Heads in
Beds in**

JUN
JUL
AUG
SEPT
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY

100% reduction
75% reduction
50% reduction
25% reduction

**Assume normal
economic activity
resumes by July
2021 (FY22)**

JUN

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

Local Option Sales Tax

When Sales
Occurred

	FY18	FY19	FY20 ESTIMATE	FY21 BUDGET
AUG	83,614	88,713	93,221	69,916
SEPT	73,671	72,557	83,456	62,592
OCT	61,352	63,829	62,752	47,064
NOV	61,040	61,435	65,514	49,135
DEC	49,732	54,748	59,951	44,964
JAN	55,282	57,483	64,996	48,747
FEB	43,314	48,026	53,263	39,947
MAR	47,589	49,240	50,882	36,930
APR	60,349	65,794	43,070	49,346
MAY	77,153	85,394	56,012	64,046
JUNE	70,879	78,238	74,078	58,678
JULY	88,382	92,504	75,000	69,378

JUL
AUG
SEPT
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY
JUN

100% reduction
75% reduction
50% reduction
25% reduction

Assume normal
economic activity
resumes by July
2021 (FY22)

Total Fiscal Year

772,357	817,962	782,195	640,742
Incr from FY17 #DIV/0!	Incr from FY18 5.9%	Incr from FY19 -4.4%	Incr from FY20 -18.1%

City of Isle of Palms
Public Safety Building Repair

FY19 Spending (Phase I)	105,092
FY20 Spending (Phases II and III)	2,272,838
FY21 Capital Project Fund Budget	3,039,374
FY21 Muni Atax Fund Budget	432,040
FY21 State Atax Fund Budget	432,040
Total Project Cost Estimate	6,281,385
Contracts/Change Orders/Relocation	(5,567,380)
Estimated Remaining Contingency	(714,004)
Budget Funds Remaining	0

Contracts and Change Orders Received:

Trident Construction Phase I	Investigative work & scope development
Trident Construction Phase II	Design and Engineering
Trident Construction Phase III	Permit Set Pricing w/ flat roof awning (no portico)
Trident Contruction Phase III	Chg Order #1 - Seismic bracing for sprinkler system
Trident Contruction Phase III	PENDING Chg Order #2 - Floodproof door
William Scotsman, Extra Space Storage, etc	3 Construction trailers for personnel, storage units, supplies
Insight Group	Owners Representative
City Contingency remaining	

Project Expenditures:

Invoice Date	Payee	Description of Work
--------------	-------	---------------------

5/8/19	Trident Construction	Phase I - Pay App #1
6/30/19	Trident Construction	Phase I - Pay App #2
10/30/19	Trident Construction	Phase II - Pay App #1
1/9/20	Trident Construction	Phase II - Pay App #2
1/27/20	Dominion Energy	secondary utility pole for trailers
1/21/20	Lowe's	storage boxes
FY19	Williams Scotsman	rent on construction trailer
FY20	Williams Scotsman	rent on construction trailers
FY20	Extra Space Storage	storage unit rent
FY21	Williams Scotsman	rent on construction trailers
FY21	Extra Space Storage	storage unit rent
2/1/2020	Home Depot/Amazon	parts for trailer setup PD
2/10/20	MJK Electric	setup 400Amp electrical meter base

Investigation & Design	Construction Admin	Construction	Owners' Rep	Relocation Costs	City's Conting	Total
95,267						95,267
395,647						395,647
33,828	37,851	4,788,833				4,860,512
					20,537	20,537
					30,000	30,000
				138,577		138,577
			26,840			26,840
					714,004	714,004
524,742	37,851	4,788,833	26,840	138,577	764,541	6,281,384

86,420						86,420
8,847						8,847
131,049						131,049
136,142						136,142
				832		832
				47		47
				9,825		9,825
				64,614		64,614
				1,634		1,634
				4,802		4,802
				424		424
				479		479
				4,150		4,150

Public Safety Building Repair Project Expenditures continued:

Invoice Date	Payee	Description of Work
2/17/20	Trident Construction	Phase II - Pay App #3
2/21/20	Royall Hardware	shower for FD trailer
2/24/20	Lowe's	parts for trailer setup
3/3/20	MJK Electric	electrical hookup for 3 trailers
3/31/20	Various	supplies & furnishing for trailers
3/16/20	Bishop & Sons Plumbing	plumbing hookout for 3 trailers
3/20/20	MJK Electric	hookup for stove and water heater trailer
3/16/20	SC Muni Insurance Rsv Fund	builders risk coverage for PSB
4/3/20	Technology Solutions	wiring, accessories & labor for moving IT svc to trailers
4/10/20	Miles Pearson	installed 2 fax lines in PD trailer
4/13/20	Office Depot	power supply
4/1/20	Home Depot	supplies and storage totes
4/13/20	Bishop & Sons Plumbing	plumbing hookout for 3 trailers
5/1/20	Trident Construction	Phase III Pay App #4
5/1/20	Trident Construction	Phase III Pay App #5
5/7/20	Insight Group, LLC	3rd Party Inspector
5/7/20	Homemedics	air purifiers for Police trailer
6/1/20	Trident Construction	Phase III Pay App #6
6/3/20	Lowe's, HomeDepot, etc	supplies for trailers
6/19/20	Insight Group, LLC	3rd Party Inspector
6/22/20	Service Master of Charleston	sanitize and transport furnishings from PSB
6/30/20	Trident Construction	Phase III Pay App #7
7/25/20	Costco/Lowe's	13x13 Canopy Shelters for equipment
7/31/20	Trident Construction	Phase III Pay App #8
		Total paid
		Remaining on contracts

Investigation & Design	Construction Admin	Construction	Owners' Rep	Relocation Costs	City's Conting	Total
38,779						38,779
				327		327
				67		67
				7,500		7,500
				6,228		6,228
				9,500		9,500
				1,950		1,950
					11,390	11,390
				8,360		8,360
				180		180
				57		57
				636		636
				1,210		1,210
56,641	8,516	216,660				281,817
		497,292				497,292
			1,870			1,870
				330		330
		549,296				549,296
				1,239		1,239
			2,888			2,888
				9,494		9,494
		503,483				503,483
				474		474
		503,088				503,088
457,878	8,516	2,269,819	4,758	134,357	11,390	2,886,718
66,864	29,335	2,519,014	22,083	4,220	753,151	3,394,666

City of Isle of Palms Drainage Phase 3

FY19 Project Spending	100,353
FY20 Project Spending	134,935
FY21 Budget for Small Project Contruction	500,000
FY21 Budget for Outfall Construction	3,120,000
Contracts/Change Orders	(856,700)
Budget Funds Remaining	2,998,588

Contracts and Change Orders Approved :

Thomas & Hutton	Proj .0000 - Outfall Study - surveying, engineering & design
Thomas & Hutton	Proj .0000 - Change Order #1 for Project Admin & Meetings
Thomas & Hutton	Proj .0001- Tabby Lane outfall project engineering & design
Thomas & Hutton	Proj .0002 - engineering study for small but high impact projects in basin
Thomas & Hutton	Proj .0003 - design & permitting for small but high impact projects in basin
Thomas & Hutton	Proj .0004 - eng & design fee for outfalls @ 30th Ave & Forest Trail + 41st Ave improves Estimate for construction of small high impact projects

Engineering & Design	Project Admin	Construction	Legal & Misc	Total
100,800				100,800
-	13,000		-	13,000
7,500				7,500
23,300			-	23,300
62,600				62,600
229,500				229,500
		420,000		420,000
423,700	13,000	420,000	-	856,700

Project Expenditures:

Invoice Date	Invoice #	Payee	Description of Work
3/1/19	176411	Thomas & Hutton Engineering	Proj .0000
5/1/19	177576	Thomas & Hutton Engineering	Proj .0000
5/9/19	178378	Thomas & Hutton Engineering	Proj .0000
5/9/19	178378	Thomas & Hutton Engineering	Proj .0001
5/21/19	179304	Thomas & Hutton Engineering	Proj .0000
5/31/19	179305	Thomas & Hutton Engineering	Proj .0001
6/30/19	180267	Thomas & Hutton Engineering	Proj .0000
6/30/19	180269	Thomas & Hutton Engineering	Proj .0001
6/30/19	180268	Thomas & Hutton Engineering	Proj .0002
7/31/19	181262	Thomas & Hutton Engineering	Proj .0000
7/31/19	181261	Thomas & Hutton Engineering	Proj .0002
8/31/19	182270	Thomas & Hutton Engineering	Proj .0000
8/31/19	182271	Thomas & Hutton Engineering	Proj .0002
9/30/19	183220	Thomas & Hutton Engineering	Proj .0000

2,174	1,680	3,854
27,588	1,120	28,708
22,765		22,765
2,080		2,080
11,060	1,120	12,180
4,351		4,351
18,100	1,695	19,795
871		871
5,750		5,750
8,295	2,858	11,153
11,500		11,500
1,425	2,808	4,233
5,750		5,750
2,824		2,824

Project Expenditures, continued:

Invoice Date	Invoice #	Payee	Description of Work	Engineering & Design	Project Admin	Construction	Legal & Misc	Total
10/31/19	184221	Thomas & Hutton Engineering	Proj .0003	10,315				10,315
10/31/19	184222	Thomas & Hutton Engineering	Proj .0004	5,345				5,345
10/31/19	184222	Thomas & Hutton Engineering	Proj .0004	550	1,720			2,270
11/30/19	184989	Thomas & Hutton Engineering	Proj .0003	18,470				18,470
11/30/19	184990	Thomas & Hutton Engineering	Proj .0004	4,146				4,146
12/31/19	186339	Thomas & Hutton Engineering	Proj .0004	4,622				4,622
12/31/19	186338	Thomas & Hutton Engineering	Proj .0003	8,044				8,044
2/5/20	186950	Thomas & Hutton Engineering	Proj .0003	7,679				7,679
2/5/20	186952	Thomas & Hutton Engineering	Proj .0004	10,774				10,774
3/20/20	188231	Thomas & Hutton Engineering	Proj .0003	190				190
3/20/20	188232	Thomas & Hutton Engineering	Proj .0004	4,953				4,953
4/17/20	189360	Thomas & Hutton Engineering	Proj. 0003	13,978				13,978
4/17/20	189361	Thomas & Hutton Engineering	Proj. 0004	3,370				3,370
5/15/20	190132	Thomas & Hutton Engineering	Proj. 0004	1,395				1,395
5/15/20	190131	Thomas & Hutton Engineering	Proj .0003	3,924				3,924
6/15/20		Thomas & Hutton Engineering	Proj .0004	6,275				6,275
7/17/20	192011	Thomas & Hutton Engineering	Proj .0004	20,263				20,263
Total paid				248,826	13,000	-	-	261,826
Remaining on contracts				174,874	-	420,000	-	594,874

City of Isle of Palms

Marina Dock Repair, Rehabilitation and Fuel Dock Replacement & Bulkhead Recoating

Contracts and Change Orders Received:

ATM 9/10/18	Eng, Design, Permitting, Plans & Bid Docs for Marina Dock Rehabilitation (Tasks 1-4)
ATM 3/25/19	Bulkhead recoating - develop maint protocol, bidding and construction svcs
ATM 8/5/19	Chg Order #2 -modification to facilitate additional marina design and bidding services including coastal conditions assessment, dock areas B&C design development, bidding documents, technical specs, bid pkg development & bidding services. (Tasks 6*-9)
ATM	Chg Order #4 DHEC water and wastewater permits, Clean Vessel Act grant app, dock constr admin

Project Expenditures:

Invoice Date	Payee	Description of Work
2/1/2019	ATM	Design, engineering & permitting
5/29/2019	ATM	Consulting on bulkhead recoating
7/10/2019	SC DHEC - OCRM	marina dock permit application fee
8/1/2019	ATM	Design, engineering & permitting
9/25/2019	ATM	Design, engineering & permitting
12/1/2019	ATM	Design, engineering & permitting
1/1/2020	ATM	Design, engineering & permitting
3/31/2020	ATM	plans, specs & bid documents, Dock B&C design, bid pkg
4/24/2020	Army Corp of Engineers	permit fee
5/6/2020	ATM	plans, specs & bid documents, Dock B&C design
6/30/2020	ATM	plans, specs & bid documents, Dock B&C design, bid pkg
8/7/2020	ATM	bidding services & CVAP grant application
		Total paid
		Remaining on contracts

FY19 Spending on docks (Total FY19 Budget = \$600k)	24,600
FY20 Spending on docks (Total FY20 Budget = \$147k)	107,257
FY21 Budget (\$2,875k docks + \$334k bulkhead recoat)	3,209,000
Contracts issued	(217,500)
Budget Funds Remaining	3,123,357

Plan, Design, Permitting & Bidding	Bulkhead Recoating	Dock Construction	Total
62,000			62,000
	21,000		21,000
68,000			68,000
66,500			66,500
196,500	21,000	-	217,500

10,100			10,100
	14,500		14,500
250			250
14,958			14,958
5,432			5,432
7,934			7,934
25,037			25,037
39,004			39,004
100			100
4,295			4,295
10,247			10,247
7,722			7,722
125,079	14,500	-	139,579
71,421	6,500	-	77,921



Charleston Area Regional Transportation Authority

MEMORANDUM

TO: Member Governments
FROM: Robin W. Mitchum, Deputy Director of Finance and Administration
SUBJECT: FY20/21 Proposed Budget
DATE: June 17, 2020

The CARTA Board of Directors approved the Fiscal Year 20/21 Proposed Budget today. This proposed budget is based on actual and projected revenue and expenditures for the upcoming fiscal year. Because of these uncertain times and unknown factors, this budget will be revised during the fiscal year to reflect actual changes to revenues and expenses. The BCDCOG staff monitors all activities monthly and makes decision based on those activities. Below is a brief overview on the budgeted line items for your consideration.

Revenues

A detailed explanation of line item changes are as follows:

- Fare and contract revenues have been estimated based on the prior year's revenue.
- The City of Charleston HOP contribution is unlikely at this time, so we have removed it from the budget.
- Federal revenue includes estimated 5307 Urban funds, 5310 Enhanced Mobility for Seniors & individuals with disabilities, and 5307 CARES Act funds. CARTA receives funds as a direct recipient from FTA and Pass Through funds from the BCDCOG. Capital funds are reflected in the capital revenues budget.
- State Mass Transit Funds are operating funds used as match to 5307 Urban funds.
- Sales Tax – Charleston County capital matching requirements are reflected in the capital revenues budget line item.
- Interest, Insurance Proceeds, Sale of Assets, and Miscellaneous are unknown amounts that are not added as revenue until received or anticipated to be received.

Expenditures

A detailed explanation of line item changes are as follows:

- The reduction reflects actual the cost of Retiree Insurance only as a result of staff and management services now being provided by BCDCOG through the IGA Agreement.
- Postage increased to align the budget with average and estimated expenditures.
- Equipment rental increased by the addition of the Electric Bus Battery Lease agreements.

- Office Equipment Maintenance includes IT services (managed server services, email hosting, website management, and other general IT services), Camera system maintenance, and Automatic Vehicle Locator (AVL) software maintenance.
- Rent increased to reflect the rental agreement with Dorchester Village Shopping for the park and ride facility.
- Communications increased for the monthly digital radio frequency cost which is a per radio fee.
- Utilities increased for the new charging stations. Utilities include electric and water at the Superstop, Melnick Park and Ride, Leeds Avenue, and the charging stations at Leeds Avenue.
- Professional services increased with the addition of custodial services at Melnick Park and Ride and custodial sanitization services at the Super Stop to address COVID-19. Audit services provided include the annual audit and additional audit reporting requirements.
- We are estimating a reduction in Shelter Engineering services, an increase in Transit service, and the implementation of the Pilot Ride Program service.
- Insurance expenses increased as a result of the addition of new shelters, buses, and charging stations.
- Fuel increased due to the reinstatement of operational services, which were previously reduced due to decreased service and fuel costs as a result of COVID-19 during FY20.
- Paratransit increased based on the reinstatement of services.
- Interest was reduced to reflect the reduction of principal payments on the BB&T Melnick property loan.
- Non Capitalized assets include the purchase of security equipment including cameras, lighting, shelter panels, driver safety barriers, COVID-19 PPE, and radio equipment.
- Rolling Stock is increased to the amount of buses CARTA anticipates receiving next fiscal year.
- Bus Facilities/Charging stations are for the purchase and installation of charging stations for electric buses.
- Bus Shelter Construction/Bench Install is for the installation of new bus shelters.
- Land is for the purchase of the property at Leeds Avenue from Dominion Energy for additional parking and charging station needs.
- HOP Lot Construction/Leeds Avenue is for the construction of the HOP Lot as well as facility upgrades at Leeds Avenue.
- Security Cameras and Equipment are funds available to purchase security equipment at our facilities and on buses.
- ITS System is for the purchase of the integrated technology solution system that will provide computer-aided dispatching and an automatic vehicle tracking system.

We will continue to monitor the budget to insure revenues and expenditure remain aligned and we will recommend revisions to the Board as necessary.

If you have any questions, please contact me at 843-529-2126 or robinm@bcdcog.com

CARTA
Proposed FY2021 Budget

	Budget <u>FY 2020</u>	Proposed Budget <u>FY 2021</u>	<u>Variance</u>
<u>Revenues</u>			
Farebox	1,326,542	1,873,328	546,786
Passes	341,948	516,573	174,625
HOP Lot Parking Fees	20,211	30,643	10,432
COC Shuttle	274,579	420,859	146,280
MUSC	551,778	741,699	189,921
City of Charleston - DASH	580,944	609,992	29,048
City of Charleston - HOP	250,000	-	(250,000)
Federal	6,798,922	12,295,361	5,496,439
State Mass Transit Funds	-	570,953	570,953
Sales Tax - Charleston County	10,878,851	5,667,195	(5,211,656)
Advertising	650,000	700,000	50,000
Interest	152	-	(152)
Insurance Proceeds	108,015	-	(108,015)
Sale of Asset	9,300	-	(9,300)
Miscellaneous	400	-	(400)
TOTAL REVENUES	<u>21,791,642</u>	<u>23,426,603</u>	<u>1,634,961</u>
<u>Expenditures</u>			
Staff Salaries & Benefits	62,853	8,286	(54,567)
Supplies	61,650	61,650	-
Printing	47,500	47,500	-
Marketing	10,000	10,000	-
Automotive	650	650	-
Postage	1,750	1,850	100
Dues/Memberships	513	513	-
Office Equipment Rental	53,955	263,955	210,000
Office Equipment Maintenance	221,265	221,265	-
Rent	27,350	33,200	5,850
Communications	173,351	179,624	6,273
Utilities	43,420	46,523	3,103
Advertising	5,000	5,000	-
Professional Services			
Auditing	21,000	24,300	3,300
Legal	7,500	7,500	-
Custodial	47,102	72,404	25,302
Other	96,820	96,820	-
Contract Services			
Shared Services - IGA	2,302,387	2,302,387	-
Shelter/Bench Contract Services	226,481	100,000	(126,481)

CARTA
Proposed FY2021 Budget

	Budget <u>FY 2020</u>	Proposed Budget <u>FY 2021</u>	<u>Variance</u>
Fixed Route	13,169,604	14,019,132	849,528
Money Transport	7,500	7,500	-
Pilot Ride Program	-	80,000	80,000
Vehicle Maintenance	250,000	250,000	-
Facility Repair & Maintenance	21,375	21,375	-
Operating Fees & Licenses	34,768	34,768	-
Insurance	760,500	780,865	20,365
Fuel	1,205,156	1,524,623	319,467
Paratransit	2,506,749	2,907,056	400,307
Miscellaneous	7,741	7,741	-
Interest	64,080	60,116	(3,964)
Non-Capitalized Assets	353,622	250,000	(103,622)
TOTAL EXPENDITURES	<u>21,791,642</u>	<u>23,426,603</u>	<u>1,634,961</u>
 Excess (Deficit) of Revenues Over (Under) Expenditures	 <u>-</u>	 <u>-</u>	 <u>-</u>

Capital Revenues

Rolling Stock	1,615,219	10,279,699	8,664,480
Bus Facilities/Charging Stations	491,123	405,500	(85,623)
Bus Shelter Construction/Bench Install	-	-	-
Security Cameras/Equipment	69,990	247,937	177,947
Capital (IT, Facility Repairs/Maint)	56,012	56,012	-
ITS System	-	1,300,000	1,300,000
HOP Lot Construction	-	2,800,000	
Sales Tax - Charleston County	1,560,399	5,180,555	3,620,156
TOTAL CAPITAL EXPENDITURES	<u>3,792,743</u>	<u>20,269,703</u>	<u>13,676,960</u>

Capital Expenditures

Rolling Stock	2,123,014	12,895,746	10,772,732
Bus Facilities/Charging Stations	1,111,723	1,769,019	657,296
Bus Shelter Construction/Bench Install	400,504	200,000	(200,504)
Land	-	600,000	600,000
HOP Lot Construction/Leeds Ave.	-	2,800,000	
Security Cameras/Equipment	87,487	309,923	222,436
Capital (IT, Facility Repairs/Maint)	70,015	70,015	-
ITS System	-	1,625,000	1,625,000
TOTAL CAPITAL EXPENDITURES	<u>3,792,743</u>	<u>20,269,703</u>	<u>13,676,960</u>

CARTA
PROPOSED DETAILED BUDGETED EXPENDITURES
FY 2021/2022

		Budget FY 2020	Proposed Budget FY 2021	Increase (Decrease)
SALARIES & BENEFITS	Salaries	41,553	-	(41,553)
	Retirement	6,466	-	(6,466)
	FICA	3,059	-	(3,059)
	SUTA	-	-	-
	Workers Comp	121	-	(121)
	Insurance	3,530	-	(3,530)
	Retiree Insurance	8,124	8,286	162
		<u>62,853</u>	<u>8,286</u>	<u>(54,567)</u>
SUPPLIES	Admin/Operations	61,450	61,450	-
	Supplies - HOP LOT	200	200	-
	Total	<u>61,650</u>	<u>61,650</u>	<u>-</u>
PRINTING	Printing	45,000	45,000	-
	Printing - HOP LOT	2,500	2,500	-
		<u>47,500</u>	<u>47,500</u>	<u>-</u>
MARKETING	Promotional	10,000	10,000	-
	Total	<u>10,000</u>	<u>10,000</u>	<u>-</u>
AUTOMOTIVE	Parking/Mileage/Service	650	650	-
	Total	<u>650</u>	<u>650</u>	<u>-</u>
POSTAGE	John Street	1,750	1,850	100
		<u>1,750</u>	<u>1,850</u>	<u>100</u>
DUES & MEMBERSHIPS	Metro Chamber	513	513	-
	Total	<u>513</u>	<u>513</u>	<u>-</u>
EQUIPMENT RENTAL	Portable Toilet Rental - HOP LOT	780	780	-
	Electric Bus Battery Lease	52,500	262,500	210,000
	Miscellaneous Equipment	675	675	-
	Total	<u>53,955</u>	<u>263,955</u>	<u>210,000</u>
OFFICE EQUIPMENT MAINTENANCE	IT	50,000	50,000	-
	Money Counting Equipment	2,000	2,000	-
	Super Stop Cameras	2,450	2,450	-
	AVL Cloud Manager	25,810	25,810	-
	AVL	141,005	141,005	-
		<u>221,265</u>	<u>221,265</u>	<u>-</u>
RENT	Land	6,000	6,000	-
	Park & Ride	12,850	18,700	5,850
	Document Storage	2,500	2,500	-
	SC Works Charleston Center	6,000	6,000	-
		<u>27,350</u>	<u>33,200</u>	<u>5,850</u>

CARTA
PROPOSED DETAILED BUDGETED EXPENDITURES
FY 2021/2022

		<u>Budget FY 2020</u>	<u>Proposed Budget FY 2021</u>	<u>Increase (Decrease)</u>
COMMUNICATIONS	Telephone/Internet	13,740	14,015	275
	Tablets - Buses	80,609	80,609	-
	Radios	79,002	85,000	5,998
	Total	<u>173,351</u>	<u>179,624</u>	<u>6,273</u>
UTILITIES	Electricity	32,580	35,683	3,103
	Water	10,840	10,840	-
		<u>43,420</u>	<u>46,523</u>	<u>3,103</u>
ADVERTISING	ALL	5,000	5,000	-
		<u>5,000</u>	<u>5,000</u>	<u>-</u>
PROFESSIONAL SERVICES	Audit	21,000	24,300	3,300
	Legal	7,500	7,500	-
	Custodial	47,102	72,404	25,302
	Other	96,820	96,820	-
		<u>172,422</u>	<u>201,024</u>	<u>28,602</u>
CONTRACT SERVICES	Management Services	75,000	75,000	-
	Shared Services (IGA)	2,227,387	2,227,387	-
	Shelter/Bench Engineering (IGA)	226,481	100,000	(126,481)
	Fixed Route - Transdev	12,411,868	13,029,120	617,252
	Hop Lot - Transdev	757,736	990,012	232,276
	Money Transport	7,500	7,500	-
	Pilot Ride Program	-	80,000	80,000
		<u>15,705,972</u>	<u>16,509,019</u>	<u>803,047</u>
VEHICLE MAINTENANCE		250,000	250,000	-
		<u>250,000</u>	<u>250,000</u>	<u>-</u>
FACILITY REPAIR & MAINTENANCE	Facility Repair Misc	20,000	16,425	(3,575)
	Bus Wash Inspection	1,375	4,950	3,575
		<u>21,375</u>	<u>21,375</u>	<u>-</u>
OPERATING FEES & LICENSES		34,768	34,768	-
		<u>34,768</u>	<u>34,768</u>	<u>-</u>
INSURANCE	Administration	15,500	15,500	-
	Operating	745,000	765,365	20,365
		<u>760,500</u>	<u>780,865</u>	<u>20,365</u>
FUEL	Fuel	1,165,156	1,463,541	298,385
	Fuel - HOP LOT	40,000	61,082	21,082
		<u>1,205,156</u>	<u>1,524,623</u>	<u>319,467</u>

CARTA
PROPOSED DETAILED BUDGETED EXPENDITURES
FY 2021/2022

		Budget FY 2020	<i>Proposed</i> Budget FY 2021	Increase (Decrease)
PARATRANSIT	TRANSDEV	2,506,749	2,907,056	400,307
		<u>2,506,749</u>	<u>2,907,056</u>	<u>400,307</u>
MISCELLANEOUS	MISC	7,500	7,500	-
	MISC - HOP LOT	241	241	-
		<u>7,741</u>	<u>7,741</u>	<u>-</u>
INTEREST	BB&T - Melnick Property	64,080	60,116	(3,964)
		<u>64,080</u>	<u>60,116</u>	<u>(3,964)</u>
NON-CAPITALIZED ASSETS	Non-Capitalized Assets	353,622	250,000	(103,622)
		<u>353,622</u>	<u>250,000</u>	<u>(103,622)</u>
CAPITAL				
	Rolling Stock/Fleet Repair	2,123,014	12,895,746	10,772,732
	Bus Facilities/Charging Stations	1,111,723	1,769,019	657,296
	Shelter Project - Wildwood	400,504	200,000	(200,504)
	Land	-	600,000	600,000
	HOP Lot Constuction/Leeds Ave.	-	2,800,000	2,800,000
	Security/Cameras	87,487	309,923	222,436
	Signage	70,015	70,015	-
	ITS System	-	1,625,000	1,625,000
		<u>3,792,743</u>	<u>20,269,703</u>	<u>16,476,960</u>

STATE OF SOUTH CAROLINA)
COUNTY OF CHARLESTON)

SECOND AGREEMENT EXTENSION

THIS SECOND CONTRACT EXTENSION AGREEMENT (“Agreement”) and AMENDMENT TO AGREEMENT (“Second Amendment”) is made and entered into this _____ day of August, 2020, by and between the City of Isle of Palms, S.C. (“City”) and Eadie’s Construction Company, Inc., a South Carolina corporation (“Contractor”).

WHEREAS, City and Contractor entered into a Contract for storm drainage maintenance services (“Contract”) dated July 28, 2010; and

WHEREAS, the parties entered into the first Contract Extension Agreement on June 10, 2015;

WHEREAS, City and Contractor desire to extend the Agreement a second time as hereinafter set forth.

THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged by each party, the parties hereto agree to amend the Contract as follows:

1. That Section 4, “Initial Term; Renewals,” of the Agreement is hereby amended to extend the term of the Contract to include the period from July 1, 2020 to June 30, 2023. That the following sentence shall also be included: “Unless written notice of either party's desire to terminate the Agreement has been given to the other party prior to the expiration of the Agreement term, it shall automatically renew for an additional three (3) years.
2. That Section 1, (“Scope of Work”) of the Agreement is hereby amended to include a new Exhibit I (proposed maintenance plan dated July 24, 2020), a copy of which is attached hereto and incorporated herein by reference.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, by and through the undersigned officers, as of the date stated above.

WITNESS:

The City of Isle of Palms, S.C.

By: _____
Title: _____

(as to City)

Eadie’s Construction

(as to Contractor)

By:_____

Title:_____

EXHIBIT I

DRAIN/VACUUM - WATER/SEWER

July 24, 2020

Desirée Fragoso
City Administrator
City of Isle of Palms, SC
1207 Palm Boulevard
Isle of Palms, SC 29451
Office: (843) 886 -6428
Cell: (843) 489 - 7327

RE: 3 Year Drainage Maintenance Plan

Proposal

1st Year

- Cut all ditches of **vegetation**, low hanging limbs, remove all debris
 - 23,871' of ditches to be maintained of vegetation and debris
 - Total Cost **\$66,000**
- Renovate **ditches**
 - Estimating 8940' of ditches.
 - Total Cost **\$57,000**
- Clean all **pipes**
 - Estimating 41 Boxes and 32 Pipes
 - Total Cost **\$55,804**

Project Totals:	<i>Vegetation</i>	<i>\$66,000</i>
	<i>Ditches</i>	<i>\$57,000</i>
	<i>Pipe</i>	<i>55,804</i>
	<i>Disposal</i>	<i>19,000</i>
	Total year 1	197,804

2nd Year

- Cut all ditches of **vegetation**, low hanging limbs, remove all debris
 - 23,871' of ditches to be maintained of vegetation and debris
 - Total Cost **\$66,000**
- Renovate **ditches**
 - Estimated 8526' of ditches.
 - Total Cost **\$55,000**
- Clean all **pipes**
 - Estimated 114 Boxes and 66 pipes
 - Total Cost **55,804**

DRAIN/VACUUM - WATER/SEWER

Project Totals:	<i>Vegetation</i>	<i>\$66,000</i>
	<i>Ditches</i>	<i>\$55,000</i>
	<i>Pipe</i>	<i>55,804</i>
	<i>Disposal</i>	<i>19,000</i>
	Total year 2	195,804

3rd Year

- Cut all ditches of **vegetation**, low hanging limbs, remove all debris
 - 23,871' of ditches to be maintained of vegetation and debris
 - Total Cost **\$66,000**
- Renovate **ditches**
 - Estimating 9025' of ditches
 - Total Cost **\$57,000**
- Clean all **pipes**
 - Estimated 87 boxes & 54 pipes
 - Total Cost **\$55,804**

Project Totals:	<i>Vegetation</i>	<i>\$66,000</i>
	<i>Ditches</i>	<i>\$57,864</i>
	<i>Pipe</i>	<i>55,804</i>
	<i>Disposal</i>	<i>19,000</i>
	Total year 3	198,668

Total amount for 3year maintenance plan beginning July 2020 *\$592,276.00****

**automatic renewal upon completion of 3year contract in July 2023, if all parties agree.*

NOTES:

- This agreement is only a tentative schedule, annually we will conduct a visual inspection for recommendations and review with officials to handle all concerns first.
- All Vegetation removal 2 times a year
- City of IOP will be responsible for road side pickup for vegetation.
- A fuel surcharge may apply if pricing exceeds \$2.95/per gallon.

Thank you for this opportunity to submit our proposal. We look forward to doing business with you.

Thank you, Dawn C. Eadie, Vice President

2020 Proposed Isle of Palms Ditch Restructuring Schedule

Year	Ditch Location	Approx Ft	Markers
1	Lauden St. Swale	100	Intersects w/ Chapman ave
1	Hartnett Blvd	150	Hse # 3007 btwn 30th & 31st running along hse to CB & behind hse to CB
1	41st Ave	3000	
1	45th Ave.	510	ending behind Sundial Cir beside bike path
1	Sanddollar Dr.	2000	off 41st Ave. & Live Oak dr including Wildwood dr
1	Forest Trail	180	ditch on Forest Trail beside hse # 264
1	34th Ave	3000	Behind Hse # 244
	Total Footage	8940	
2	Cross Lane	630	ditch on Cross Ln off Forest Trial across from hse #233
2	24th to 25th Ave	330	Btwn #18 & IOP Bap Ch
2	28th Ave	870	on Waterway Blvd across from 28th Ave
2	30th Ave.	2000	Swale @ Wills Way off 30th (Driveway Culvert)
2	31st Ave	150	Hse # 34 off 31st Ave
2	32nd Ave	3906	Ditch runs parallel w/32nd intersecting behind hse #32 & goes to Forest Trail
2	Off 29th Ave	200	#2908 off Hartnett
2	24th Ave.	200	Swales & ditches @ 24th & Harnett in front of IOP Bapt. Church
2	Swale Ditch @ end of 4th Ave.	60	By Hse #415
2	24th Ave to pipe @ bk of lot 17	180	Btwn #15-17
	Total Footage	8526	
3	30th Ave Swale	2000	Both sides of street
3	42nd & Wildwood Rd	150	Swale
3	21st Ave	250	Across from hse #19 & behind #18
3	2nd Ave	180	Btwn #126,128,&130
3	Forest Trail	570	Beside # 268 to 3603 Hartnett Blvd
3	Forest Trail	420	Beside Forest Trail Court
3	Hartnett & 28th	50	Swale
3	20th Ave	850	Across from Hse # 8
3	21st Ave	185	Across from hse #31 btwn #28 & 30
3	Swale @ 4th Ave & Palm	60	Front of Hse # 401
3	Swale @ 7th Ave & Palm	60	
3	25th to 26th Ave	330	Btwn # 16-18

2020 Proposed Isle of Palms Ditch Restructuring Schedule

Year	Ditch Location	Approx Ft	Markers
3	25th to 26th Ave	920	Hse #36 off 25th & intersect ditch running bwtm 25th & 26th
3	25th Ave	545	From Waterway Blvd to Intercoastal Waterway
3	27th Ave	1050	Beside hse #33 runs parallel behind hoses w/ 27th toward Palm
3	Swale @ 28th & Waterway Blvd	0	
3	Swale @ 29th Ave	250	on 29th runs parallel w/29th & ends @ opposite side the rd @ Lavden St.
3	Loaden St. Swale	400	Intersects w/ 30th Ave
3	30th Ave.	50	Swale @ Waterway Blvd. & 30th
3	Forest Trail	705	Beside # 253 cont'd from #268 (above)
	Total Footage	9025	

Vegetation Every year	
	1st Year
	2nd Year
	3rd Year

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
1	Merrit Road	Stormdrain Box
1	Merrit Road	Stormdrain Box
1	24th/Hartnett left-side	Pipe
1	29th Street & Lauden	Stormdrain Box #3
1	44th	Stormdrain Box #4
1	Palm Bwtn 41st & 42nd	Stormdrain Box #5
1	44th	Stormdrain Box #1
1	44th	Stormdrain Box #2
1	44th	Stormdrain Box #3
1	Dunes Blvd	Stormdrain Box #1
1	Palm between 31st & 32nd Streets	Stormdrain Box #1
1	Ocean Blvd	Stormdrain Box #15
1	Ocean Blvd	Stormdrain Box #16
1	Driftwood Lane	Stormdrain Box #2
1	28th Street & Palm	Stormdrain Box #3
1	28th Street & Palm	Stormdrain Box #4
1	28th Street & Palm	Stormdrain Box #5
1	Hartnett under Road	Pipe
1	Lauden Street	Pipe
1	30th Street	Stormdrain Box
1	25th Hartnett between Waterway	Stormdrain Box
1	Under Hartnett Street	Pipe
1	Dunes Blvd	Stormdrain Box #2
1	Waterway & 20th	Stormdrain Box #1
1	23rd Street	Stormdrain Box
1	Under 29th Street Right side	Pipe
1	29th Street & Lauden	Stormdrain Box #1
1	Palm Bwtn 41st & 42nd	Stormdrain Box #5
1	44th	Stormdrain Box #5
1	29th Street & Lauden	Stormdrain Box #2
1	31st Street & Waterway	Pipe
1	Palm Bwtn 41st & 42nd	Stormdrain Box #1
1	Palm Bwtn 41st & 42nd	Stormdrain Box #2
1	Palm & Wildwood	Stormdrain Box

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
1	Ocean Blvd	Stormdrain Box #4
1	Ocean Blvd	Stormdrain Box #13
1	25th Hartnett between Waterway	Stormdrain Box
1	27th Street	Stormdrain Box #1
1	Under 29th Street	Stormdrain Box
1	Palm between 31st & 32nd Streets	Stormdrain Box #2
1	42nd	Stormdrain Box #1
1	43rd	Stormdrain Box #4
1	Ocean Blvd dead end @ culdasac Hs#106	Stormdrain Box #1
1	Ocean Blvd	Stormdrain Box #14
1	24th left side	Stormdrain Box #3
1	Under Palm Street - Bwtn 25th & 26th	Pipe
1	43rd	Stormdrain Box #8
2	Waterway & 20th	Stormdrain Box #2
2	22nd after Hartnett	Stormdrain Box
2	Under Palm Street - Bwtn 25th & 26th	Stormdrain Box
2	Under Palm Street-Left side -Bwtn 25th & 26th	Stormdrain Box
2	25th before Waterway	Pipe
2	28th Street & Palm Right Side	Pipe
2	28th Street & Palm Left Side	Pipe
2	Skinner & Chapman	Stormdrain Box #1
2	Palm Bwtn 41st & 42nd	Stormdrain Box #3
2	Palm Bwtn 41st & 42nd	Stormdrain Box #4
2	43rd	Stormdrain Box #1
2	43rd	Stormdrain Box #6
2	43rd	Stormdrain Box #7
2	Ocean Blvd	Stormdrain Box #7
2	Ocean Blvd	Stormdrain Box #12
2	Palm-Under walkway - Bwtn 25th & 26th	Pipe
2	Under Forest Trail	Pipe
2	43rd	Stormdrain Box #3
2	Palm & Wildwood	Stormdrain Box
2	Carolina Palm & Palm	Stormdrain Box
2	Carolina Palm & Palm	Stormdrain Box

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
2	4th & Merritt	Stormdrain Box
2	4th & Merritt	Stormdrain Box
2	Ocean Blvd	Stormdrain Box #6
2	Ocean Blvd	Stormdrain Box #9
2	Ocean Blvd	Stormdrain Box #12
2	Ocean Blvd	Stormdrain Box #13
2	Ocean Blvd	Stormdrain Box #5
2	Ocean Blvd	Stormdrain Box #6
2	Ocean Blvd	Stormdrain Box #8
2	Ocean Blvd	Stormdrain Box #9
2	Ocean Blvd	Stormdrain Box #10
2	20th Avenue	Stormdrain Box #3
2	21st Street	Stormdrain Box #1
2	22nd after Hartnett	Stormdrain Box #5
2	Under Palm Street-Left side -Bwtn 25th & 26th	Stormdrain Box
2	Under road Hartnett St.	Stormdrain Box #4
2	Under road Hartnett St.	Stormdrain Box #6
2	28th Street & Palm	Stormdrain Box #6
2	Hartnett & 35th toward 37th	Stormdrain Box #4
2	42nd	Stormdrain Box #3
2	42nd	Stormdrain Box #6
2	43rd	Stormdrain Box #2
2	43rd	Stormdrain Box #5
2	2nd Avenue across from the #130	Manhole
2	2nd Avenue	Manhole
2	Charleston Avenue from 2nd Ave.	Stormdrain Box #1
2	Charleston Avenue	Stormdrain Box #4
2	Charleston Avenue	Stormdrain Box #5
2	Charleston Avenue	Stormdrain Box #8
2	Charleston Avenue	Stormdrain Box #9
2	Palm	Stormdrain Box
2	Palm	Stormdrain Box
2	Palm	Stormdrain Box
2	Palm Blvd front of Boat House Rest	Stormdrain Box

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
2	Palm Blvd front of Boat House Rest	Stormdrain Box
2	Palm Blvd front of Carroll Realty	Stormdrain Box
2	Palm Blvd across from Chas. Ave	Stormdrain Box
2	Palm Blvd across from Chas. Ave	Stormdrain Box
2	Palm Blvd across from Chas. Ave	Stormdrain Box
2	Palm Blvd btwn Carolina & Chas Ave	Stormdrain Box
2	Palm Blvd btwn Carolina & Chas Ave	Stormdrain Box
2	Palm Blvd btwn Carolina & Chas Ave	Stormdrain Box
2	Palm Blvd btwn Carolina & Chas Ave	Stormdrain Box
2	Ocean Blvd	Stormdrain Box #3
2	Ocean Blvd	Stormdrain Box #7
2	Ocean Blvd	Stormdrain Box #10
2	Behind the Store	Stormdrain Box
2	10th & Ocean Blvd	Stormdrain Box #1
2	Ocean Blvd	Stormdrain Box #2
2	Ocean Blvd	Stormdrain Box #3
2	Ocean Blvd	Stormdrain Box #4
2	Ocean Blvd	Stormdrain Box #11
2	20th Avenue	Stormdrain Box #2
2	Myrtle Road	Stormdrain Box #1
2	Myrtle Road	Stormdrain Box #2
2	Myrtle Road	Stormdrain Box #3
2	21st Street	Stormdrain Box #2
2	21st Street	Stormdrain Box #8
2	22nd after Hartnett	Stormdrain Box #1
2	22nd after Hartnett	Stormdrain Box #2
2	22nd after Hartnett	Stormdrain Box #3
2	22nd after Hartnett	Stormdrain Box #6
2	22nd after Hartnett	Stormdrain Box #7
2	23rd Street	Stormdrain Box
2	24th right side	Stormdrain Box #2
2	Under Palm Street - Bwtn 25th & 26th	Stormdrain Box
2	Under road Hartnett St.	Stormdrain Box #7
2	28th Street & Palm	Pipe

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
2	Left side of 30th Street	Stormdrain Box
2	Right side 30th & Allie Court	Stormdrain Box
2	30th & Allie Court	Stormdrain Box
2	30th & Allie Court	Stormdrain Box
2	30th & Waterway Right side	Stormdrain Box
2	Allie Court	Stormdrain Box
2	Allie Court	Stormdrain Box
2	Palm between 31st & 32nd Streets	Stormdrain Box #3
2	Palm between 31st & 32nd Streets rt.	Stormdrain Box #5
2	Palm between 31st & 32nd Streets rt	Stormdrain Box #6
2	Palm between 31st & 32nd Streets Lft	Stormdrain Box #7
2	Palm between 31st & 32nd Streets	Stormdrain Box #8
2	Hartnett Blvd before 34th	Stormdrain Box
2	Forest Trail Driveway	Stormdrain Box #1
2	Forest Trail Driveway	Stormdrain Box #3
2	Cross Lane	Stormdrain Box
2	From Waterway toward Forest Trail - Sparrow Left Side	Stormdrain Box #2
2	From Waterway toward Forest Trail - Sparrow Left Side	Stormdrain Box #3
2	From Waterway toward Forest Trail - Sparrow Left Side	Stormdrain Box #4
2	From Waterway toward Forest Trail - Sparrow Left Side	Stormdrain Box #5
2	From Waterway toward Forest Trail - Sparrow Left Side	Stormdrain Box #6
2	From Waterway toward Forest Trail - Sparrow Left Side	Stormdrain Box #7
2	From Waterway toward Forest Trail - Sparrow Right Side	Stormdrain Box #8
2	From Waterway toward Forest Trail - Sparrow Right Side	Stormdrain Box #10
2	Hartnett & 35th toward 37th	Stormdrain Box #1
2	Hartnett & 35th toward 37th	Stormdrain Box #2
2	Hartnett & 35th toward 37th	Stormdrain Box #3
2	Hartnett & 35th toward 37th	Stormdrain Box #5
2	Hartnett & 37th	Stormdrain Box #1
2	Hartnett & 37th	Stormdrain Box #2
2	41st & Palm	Stormdrain Box #1
2	41st & Palm	Stormdrain Box #5
2	41st & Palm	Stormdrain Box #6
2	Right Side 41st & Palm	Stormdrain Box #7

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
2	Right Side 41st & Palm	Stormdrain Box #8
2	Right Side 41st & Palm	Stormdrain Box #9
2	Right Side 41st & Palm	Stormdrain Box #10
2	Right Side 41st & Palm	Stormdrain Box #11
2	42nd	Stormdrain Box #2
2	42nd	Stormdrain Box #4
2	42nd	Stormdrain Box #5
3	2nd Avenue	Drop Box
3	2nd Avenue & Palm	Manhole
3	2nd Avenue in front of house #1	Manhole
3	2nd Avenue & Carolina	Drop Box
3	2nd Avenue behind house 201	Manhole
3	2nd Avenue behind house 201	Manhole
3	2nd Avenue	Manhole
3	Charleston Avenue	Stormdrain Box #2
3	Charleston Avenue	Stormdrain Box #3
3	Charleston Avenue	Stormdrain Box #6
3	Charleston Avenue	Stormdrain Box #7
3	Carolina Palm & Palm	Stormdrain Box
3	Ocean Blvd	Stormdrain Box #2
3	Ocean Blvd	Stormdrain Box #5
3	Ocean Blvd	Stormdrain Box #8
3	Ocean Blvd	Stormdrain Box #11
3	Tenth Street	Stormdrain Box
3	Palm	Stormdrain Box
3	13th Street	Stormdrain Box
3	14th Street	Stormdrain Box #1
3	14th Street	Stormdrain Box #2
3	14th Street	Stormdrain Box #3
3	14th Street	Stormdrain Box #4
3	In front of the store	Stormdrain Box #5
3	20th Avenue	Stormdrain Box #1
3	Waterway & 20th	Pipe
3	21st Street	Stormdrain Box #3

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
3	21st Street	Stormdrain Box #4
3	21st Street-Across from house 31	Stormdrain Box #5
3	21st Street	Stormdrain Box #6
3	21st Street	Stormdrain Box #7
3	22nd after Hartnett	Stormdrain Box #4
3	22nd after Hartnett	Stormdrain Box #8
3	23rd Street	Stormdrain Box
3	23rd Street/Waterway	Stormdrain Box
3	24th Left side	Stormdrain Box #1
3	24th Left side	Stormdrain Box #4
3	24th Left side	Stormdrain Box #5
3	24th Left side	Stormdrain Box #6
3	25th Street	Stormdrain Box
3	23rd/Palm/Hartnett	Pipe
3	23rd/Hartnett	Pipe
3	23rd/Hartnett	Stormdrain Box
3	24th/Hartnett right-side	Pipe
3	24th/Hartnett right-side	Stormdrain Box
3	Palm/25th Street/Lot 170	Pipe
3	Palm/25th Street/Lot 115	Stormdrain Box
3	Under Palm Street - Bwtn 25th & 26th	Stormdrain Box
3	Under Palm Street-Right side -Bwtn 25th & 26th	Stormdrain Box
3	Under Palm Street-Right side -Bwtn 25th & 26th	Stormdrain Box
3	Under Palm Street-Right side -Bwtn 25th & 26th	Stormdrain Box
3	Tabby Lane	Stormdrain Box
3	Tabby Lane	Stormdrain Box
3	26th Street	Pipe
3	27th Street	Pipe
3	27th Street	Stormdrain Box #2
3	Under Hartnett Street	Stormdrain Box #1
3	Under Hartnett Street	Stormdrain Box #2

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
3	Under road Hartnett St.	Stormdrain Box #3
3	Under road Hartnett St.	Stormdrain Box #5
3	Under road Hartnett St.	Stormdrain Box # 8
3	Under road Hartnett St.	Stormdrain Box 9
3	Concrete cover	?
3	Under waterway	Pipe
3	Under 27th street	Pipe
3	Driftwood Lane	Stormdrain Box #1
3	28th Street & Palm	Stormdrain Box #1
3	28th Street & Palm	Stormdrain Box #2
3	28th Street & Palm	Stormdrain Box #7
3	28th Street & Palm	Stormdrain Box #8
3	Under 29th Street	Pipe
3	Under Skinner	Pipe
3	Skinner & Chapman	Stormdrain Box #2
3	Skinner & Chapman	Stormdrain Box #3
3	Skinner & Chapman	Stormdrain Box #4
3	Skinner & Chapman	Stormdrain Box #5
3	Skinner & Chapman	Stormdrain Box #6
3	Lauden Street	Pipe
3	30th Street	Stormdrain Box
3	30th & Lauden	Stormdrain Box
3	30th & Lauden	Stormdrain Box
3	30th & Waterway Left side	Stormdrain Box
3	Willis Court	Stormdrain Box
3	Willis Court	Stormdrain Box
3	Allie Court	Stormdrain Box
3	Allie Court Waterway	Stormdrain Box
3	Allie Court Waterway	Stormdrain Box
3	31st Street & Waterway Left side	Pipe
3	31st Street & Waerway Right side	Pipe
3	Palm between 31st & 32nd Streets	Stormdrain Box #4
3	Palm-31st & 32nd street behind houses	Stormdrain Box
3	Palm-31st & 32nd street behind houses	Stormdrain Box

2020 Proposed Isle Of Palms Storm Box & Pipe Cleaning Schedule

Year	Reference	Item inspected
3	Palm-31st & 32nd street behind houses	Stormdrain Box
3	32nd Street	Stormdrain Box
3	Forest Trail Driveway	Stormdrain Box #2
3	Timber Lane	Stormdrain Box
3	Timber Lane	Stormdrain Box
3	Under Waterway Blvd	Pipe
3	Under Waterway Blvd	Pipe
3	Under Waterway Blvd	Pipe
3	From waterway toward Forest Trail - Sparrow Right Side	Stormdrain Box #1
3	From waterway toward Forest Trail - Sparrow Right Side	Stormdrain Box #9
3	From waterway toward Forest Trail - Sparrow Right Side	Stormdrain Box #11
3	Marginal Rd	Stormdrain Box
3	41st & Palm	Stormdrain Box #2
3	41st & Palm	Stormdrain Box #3
3	41st & Palm	Stormdrain Box #4

1st year
2nd year
3rd year



PAID BEACH PARKING

CITY OF ISLE OF PALMS, SOUTH CAROLINA

MISSION OF THE MANAGED BEACH PARKING PLAN

The mission of the Managed Beach Parking initiative is to regulate parking on state-controlled, SCDOT, rights-of-way within the residential areas of the City that are severely impacted by nonresident parking.

Managing parking mitigates impacts caused by adjacent beach and commercial uses. The implementation of ordinances and programs, modeled after the cities of Charleston and Columbia, enables safe, orderly beach parking in reasonable proximity to public beach accesses in compliance with the City's Local Comprehensive Beach Management Plan, while at the same time accomplishing the following purposes:

- Reduce hazardous traffic conditions;
- Ensure safe access for police, fire, and other emergency response vehicles responding to emergencies;
- Protect residential areas from polluted air, excessive noise, litter and refuse caused by the entry of vehicles;
- Protect the residents of such areas from unreasonable burdens in gaining access to their residences;
- Preserve the character of such areas as residential districts;
- Promote efficiency in the maintenance of residential streets in a clean and safe condition;
- Preserve the value of the property in such areas; and
- Preserve the safety of children, other pedestrians and traffic, as well as the peace, good order, comfort, convenience and welfare of the inhabitants of the City.

OPERATING EXPENSES OF PARKING MANAGEMENT

Description	ACTUAL FY18	ACTUAL FY19	BUDGET FY20	BUDGET FY21	NOTES
OPERATING EXPENSES					
BEACH SERVICE OFFICER WAGES	81,781	93,912	111,500	90,440	Regular and OT
BEACH SERVICE OFFICER FRINGES	11,344	12,610	14,489	11,747	FICA and Workers Comp
PRINT AND OFFICE SUPPLIES	15,021	17,071	20,800	20,800	Supplies for kiosks & ticketing devices (\$6,000), residential parking decals/hangtags/booklets (\$9,000), enforcement supplies (\$5,000), parking lot annual passes (\$800). Repl kiosk covers in FY21 and FY24 (\$3,500)
BANK SERVICE CHARGES	26,582	35,248	30,000	30,000	Processing fees paid for parking kiosk credit card transactions.
ELECTRIC AND GAS	-	-	-	-	Landscape lighting in Front Beach area
TELEPHONE/CABLE	5,122	5,058	5,736	5,736	Estimated monthly Chas County radio fee and Internet service for 12 BSO enforcement tablets.
WATER AND SEWER	-	-	-	-	Irrigation
NON-CAPITAL TOOLS & EQUIPMENT	5,395	2,120	3,000	3,000	Provision for surveillance camera replacements if needed
MAINT & SERVICE CONTRACTS	19,348	15,377	16,500	16,500	Surveillance camera maint (\$1.5k), tablet/printer maint (\$5k), kiosk internet svc & data downlds (\$10k), monthly radio fee (\$30*12*10=\$3.6k)
MACHINE/EQUIPMENT REPAIR	11,832	2,120	14,000	14,000	Annual Parkeon maintenance contract for 18 kiosks
UNIFORMS	4,432	3,764	5,000	5,000	BSO uniforms
STREET SIGNS	1,813	1,397	5,000	5,000	Replace beach and/or parking signs as needed
INSURANCE	1,477	1,167	1,600	1,600	Property & liability coverage on parking kiosks
PROFESSIONAL SERVICES	32,063	31,358	35,000	35,000	Includes all T2 Parking Enforcement program fees, including residential parking permit mgt (\$33,500) + armored car service for kiosk collections (\$1500)
MISCELLANEOUS	188	8,284	7,500	7,500	Provision for unanticipated costs.
SUBTOTAL OPERATING EXPENSES	216,398	229,486	270,125	246,323	

CAPITAL COSTS

	Purchase Cost	Estimated Years of Useful Life	Annual Cost
18 PARKING KIOSKS	214,943	8	26,868
RADIOS (\$7200 each)	72,000	8	9,000
COMPUTER TABLETS (\$900 each)	9,000	3	3,000
4 LOW SPEED VEHICLES	54,488	7	7,784
1 2016 PICKUP TRUCK	27,611	7	3,944
1 2012 PICKUP TRUCK	19,824	7	2,832
1 ATV (FY21 budgeted cost)	20,000	5	4,000
TOTAL ESTIMATED CAPITAL	417,866		57,428

ESTIMATED ANNUAL COST OF PARKING MANAGEMENT

\$ 303,751

POLICE AND FIRE CALLS FOR SERVICE 2019

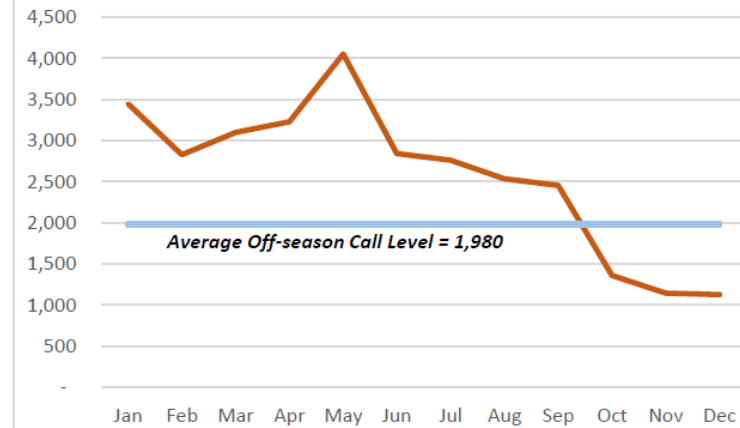
Month	# of Calls
Jan	3,449
Feb	2,827
Mar	3,098
Apr	3,231
May	4,054
Jun	2,842
Jul	2,762
Aug	2,534
Sep	2,453
Oct	1,357
Nov	1,142
Dec	1,125
Total	30,874

POLICE DEPARTMENT

# of Months	Calls	Average Calls Per Month
-------------	-------	-------------------------

Off-season	5	9,900	1,980
In-season	7	20,974	2,996
	12	30,874	

2019 IOP Police Dept Calls for Service



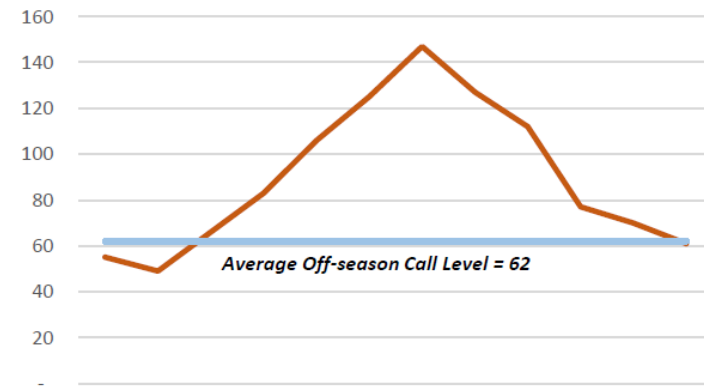
Month	# of Calls
Jan	55
Feb	49
Mar	66
Apr	83
May	106
Jun	125
Jul	147
Aug	127
Sep	112
Oct	77
Nov	70
Dec	61

FIRE DEPARTMENT

# of Months	Calls	Average Calls Per Month
-------------	-------	-------------------------

Off-season	5	312	62
In-season	7	766	109
	12	1,078	

2019 IOP Fire Dept Calls for Service



PAID RIGHT-OF-WAY BEACH PARKING

EXISTING RIGHT-OF-WAY BEACH PARKING ZONES



- Both sides of Palm Boulevard between 21st and 40th Avenue +/- 357 spaces
- Landside of Palm Boulevard between 41st and 57th Avenue +/- 134 spaces
- Sections of 3rd through 9th Avenue +/- 61 spaces

- Breach Inlet parking lot? +/- 20 spaces
- Right of way on Hartnett, 27th and 28th adjacent to the Recreation Center?
- Right-of way adjacent to the Post Office lot?



OTHER AREAS TO CONSIDER

ENFORCEMENT HOURS



TODAY

Residential District:

Year-Round, 9am – 6pm

Front Beach Parking:

May 1st through October 31st

8am – 8pm



THINGS TO CONSIDER

Seasonal or Year-Round?

City could consider continuing to enforce the Residential District parking restrictions year-round from 9am – 6pm

&

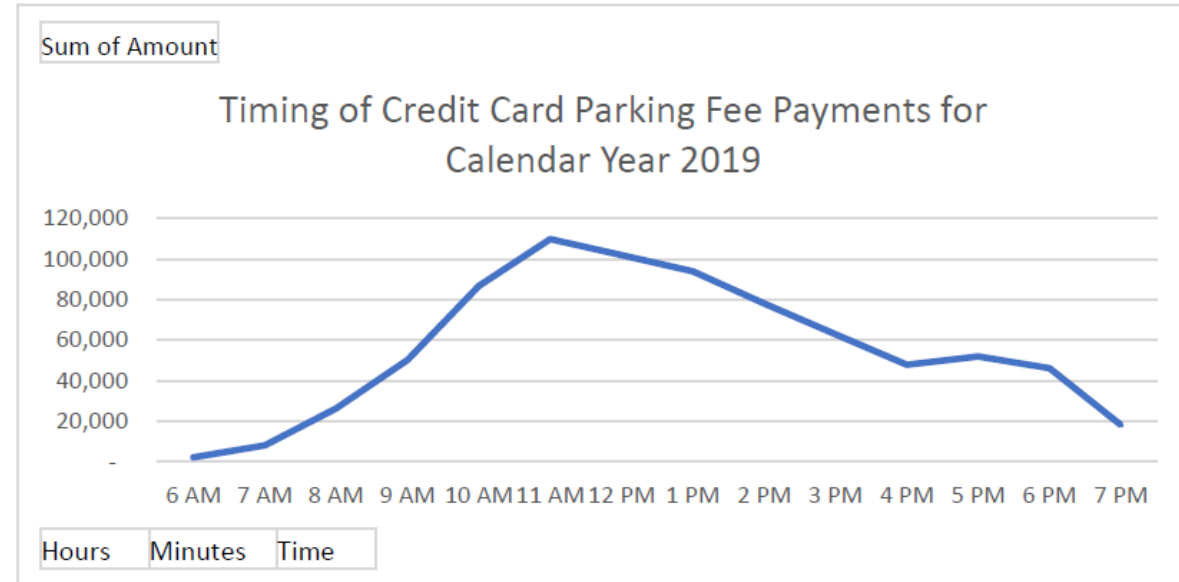
Enforce all paid parking areas, including the right-of-way beach parking zones, from

March 1st – October 31st

9am – 6pm

IMPACT OF CHANGING FRONT BEACH ENFORCEMENT HOURS

Calendar Year 2019 Credit Card Transactions	
Time	Dollar Amount
6 AM	2,204
7 AM	8,150
8 AM	26,263
9 AM	50,194
10 AM	86,626
11 AM	109,758
12 PM	101,791
1 PM	93,834
2 PM	78,001
3 PM	62,861
4 PM	47,867
5 PM	51,844
6 PM	46,086
7 PM	18,181
Grand Total	783,660



Dollars collected prior to 9am	36,617
Dollars collected after 6pm	18,181
Total	54,798
% of All Fees Collected	7%

Estimate revenue loss if Front Beach parking enforcement period is changed from 8am - 8pm to 9am - 6pm

Total FY19 Parking Revenue	932,511
	7%
Estimated parking revenue lost	65,276

PARKING RATES

On-street metered parking on Ocean Boulevard between 10th and 14th Avenue: **\$2.50 per hour**

Municipal Parking Lots on Pavilion Drive:

\$10 Monday – Friday

\$15 Saturday, Sunday & Holidays

\$2 per hour after 4pm

Right-of-Way Beach Parking:

Daily, hourly or both?

Seasonal passes for non-residents?



PARKING RATE COMPARISON

Location	Hourly Rate	Enforcement Hours	Seasonal/Year Round
Folly Beach, SC	\$2	Monday – Sunday 8am – 10pm	Year Round
Surfside Beach, SC	\$2	Monday – Sunday 7am – 7pm	Seasonal
Myrtle Beach, SC	\$2	Monday – Sunday 9am – 12am	Seasonal
North Myrtle Beach, SC	\$2	Monday – Sunday 9am – 5pm	Seasonal
Wrightsville Beach, NC	\$3	Monday – Sunday 9am – 8pm	Seasonal
Carolina Beach, NC	\$2.50	Monday – Sunday 8am – 10pm	Seasonal

PAYMENT SYSTEM

Front Beach Parking:

Pay by App & Kiosks

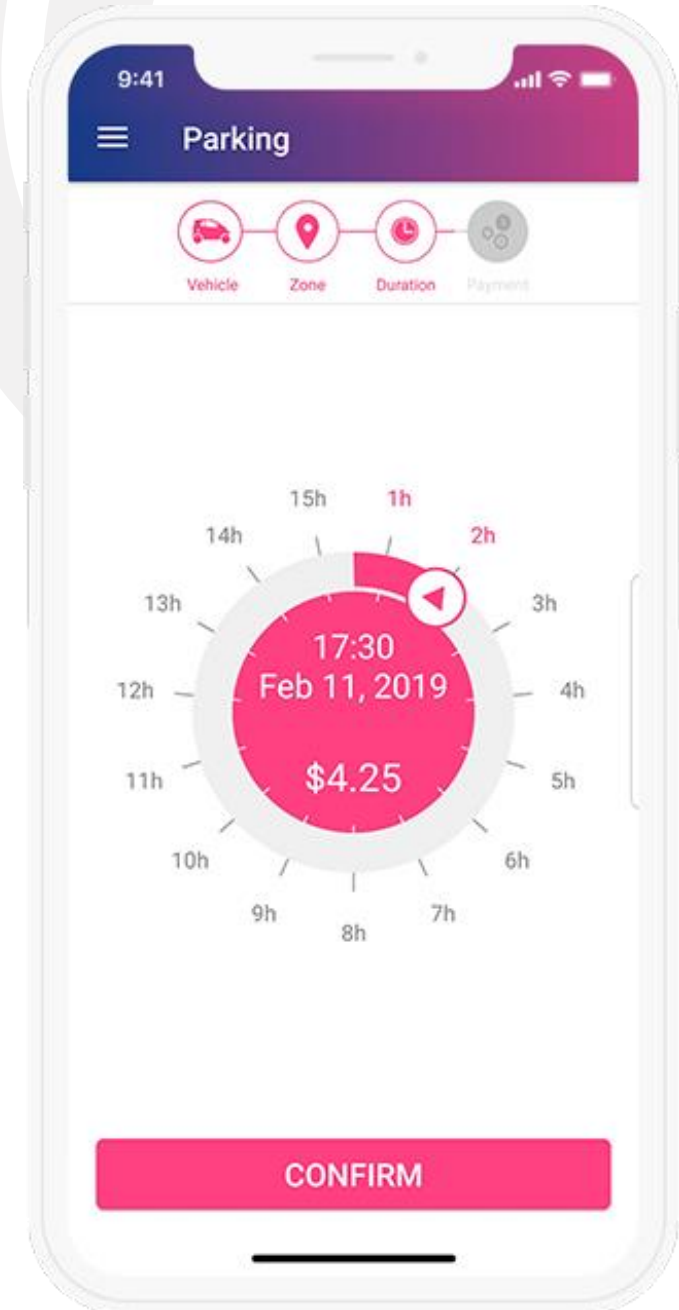
Right-of-Way Beach Parking:

Pay by App Only

Mobile Payment Application:

Flowbird

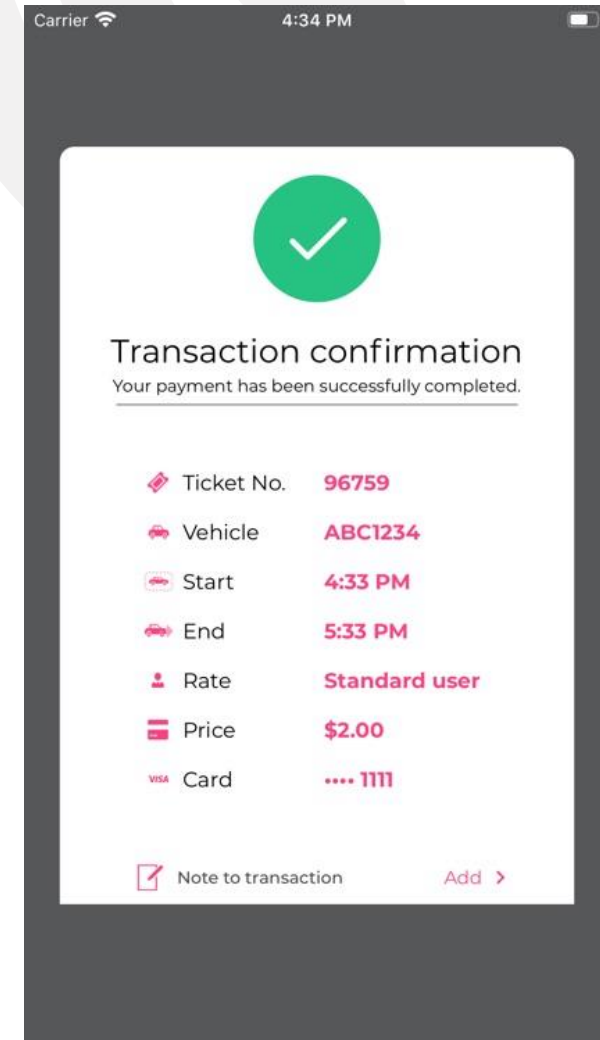
flowbird.



PAY BY APP FEATURES

- No need for kiosks
- Citizens can download the app from Google Play or the App store or by using the QR code in the signage
- Parker enters the zone number, license plate, and identify the time length for their parking session
- Four ways to pay: Mobile app, Mobile web, IVR (telephone) and SMS (text)
- The app provides time expiration reminders and the ability to extend time/payment directly from the phone. The app will soon provide real time parking availability – it will take data from the payment and Flowbird to predict where people may find available parking.

flowbird.



ENFORCEMENT

- Police Department responsible for enforcement
- 10 Beach Services Officers enforce parking violations by zones
- FY21 proposed budget includes \$100K for the purchase of 2 License Plate Readers and 2 additional tablets and printers for tickets
- Replace existing “Beach Parking” signs with “Beach Parking Pay to Park ”
- Flowbird provides additional signage at no cost



RESIDENTIAL PARKING DECAL

City issues annual residential parking decals and daily visitor passes to residents and property owners by showing proof of residency and ownership.

Vehicles and golf carts with a valid residential parking decal may park along the public right-of-way in the Residential and Beach Parking areas during the times when parking is regulated at no extra cost.



SCDOT APPROVAL PROCESS

SCDOT stated they will approve paid parking system in the road right-of-way as long as there is proper pay-to-park signage, there is no more than a 2" drop off from the edge of the road to the shoulder and the City assumes maintenance responsibility of the shoulders, not including existing drainage infrastructure.

Fees must be reasonable and be used to cover the cost of managing the parking plan and maintenance of the shoulders.

City needs to submit an encroachment permit modification request and letter assuming maintenance responsibility of the shoulders. Two-week approval process.



NEXT STEPS



COUNCIL DIRECTION



Locations for implementation



Days and times of enforcement



Parking rates



Responsibility for shoulder of the road maintenance

THANK YOU!



Flood Glass Vs. Flood Barriers

Flood Barriers

- **Must Be Deployed** – possibility of no personnel, no time
- **Theft** – one missing part = system is not effective
- **Storage Required** – occupies valuable retail / etc. footage
- **Personnel** – training, certifications, yearly deployment, stoppages
- **Initial Cost** – footing labor & install + flood barrier + storefront
- **Long Term Cost** – maintenance storage, yearly training, deployment

Flood Glass

- **No: Install, Theft, Storage, Personnel**
- **Initial Cost**
 - Higher initial cost of storefront
 - Only glass within the DFE needs to be flood glass
- **Long Term Cost - None**

Flood Doors

- Offer utility and great aesthetics
- Many practical applications
- Hybrid laminated technology



Flood Doors Cont.

Categories



Hollow Metal



Aluminum Store Front



High Performance



Sliding

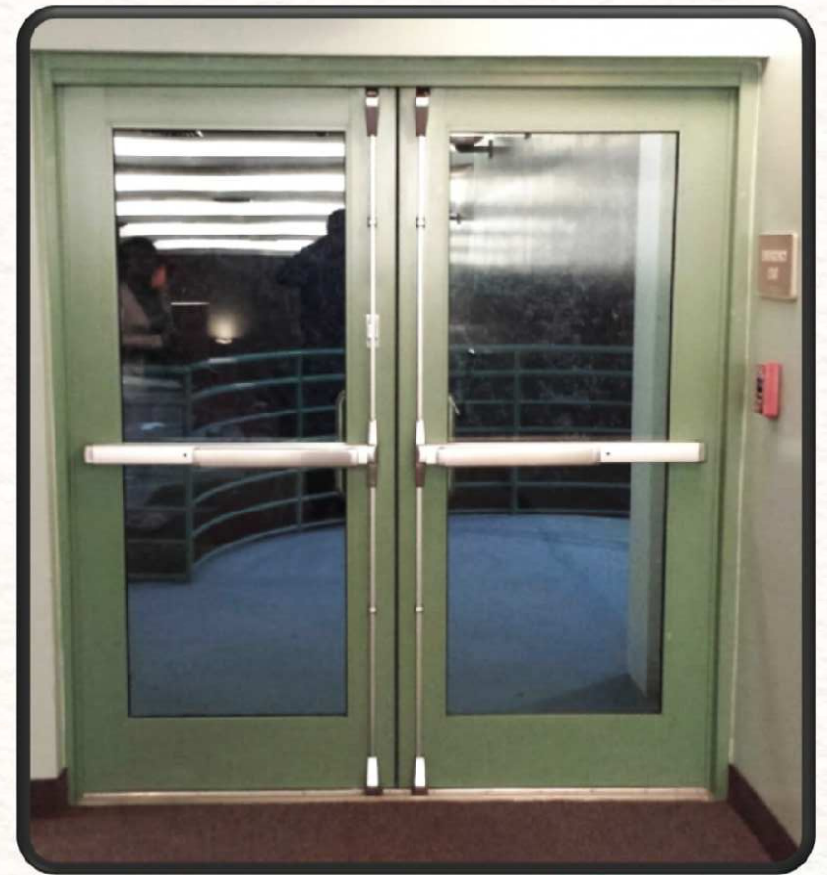
Vault



Pier 6 Brooklyn, NY

Aluminum & Glass Door Offer Utility & Aesthetics

- Flood doors are used when practical
- Glass flood doors are a hybrid laminated product
- Extra heavy, much stronger than ordinary doors



Flood Door Engineering Tests



Figure 1: Water in test chamber, 60" depth



Figure 2: Rear side of door with 60" water depth



Figure 3: Water leakage through pinhole at rear of chamber



Figure 4: Water leakage through pinhole in caulk at front of chamber



Figure 5: Water depth after 1 hour



Figure 6: Water depth dropped 1/4" after 1 hour

Testing of Doors Compliments Floodwall Systems

- Specify tested customized aluminum doors
- Doors are tuned up with the hinge and weather seals
- Doors are waterproofed to 60 in. water depth

NOTE

- Glass flood barriers cannot absorb 'Wave Action Pressures' that are required in the VE Zone and Coastal AE Zone and for exceptional deep water in Zone AE, and perhaps Zone X
- Check with your supplier to see if their system qualifies



Permanent In-Place Panels + Gates

Overview

Large panels needing heavy construction and reinforcement are ready to be swung closed and protect the openings

Suited for high-water protection needs





Isle of Palms Public Service Building Renovation
Added Seismic Bracing for Existing Sprinklers

Description: Detailed Estimate							Date: 8/5/2020
Item #	Work Description:	Vendor Name:	Mat. Cost:	Labor Cost:	Equip Cost:	Sub Cost:	Total Cost:
1	Added Seismic Bracing	VSC				15537.00	15537.00
2	Cut & Patch Drywall where needed for access	TCC				5000.00	5000.00
3							
4							
Direct Cost Total			-	-	-	20537.00	20537.00
						0.00	
Total Value of Item			-	-	-	20537.00	20537.00

**Carolina Powersports LLC**

1502 HWY 9 BYP West
Lancaster, SC 29720
(866) 725-4399

Bill of Sale

Sales Person: James Jackson

Deal # 2589

Date: 08/05/2020

Buyer: Forsythe, Robert
Catawba Tribe, SC (Lancaster) 29720 -
rforsythe@iop.net
(P) 8432565661

Stock#	Year	Make	Model	VIN	Condition	Color	Price
	2020	Polaris	Ranger 1000 EPS		New	Sage Green	\$11,601.00
Total Unit(s) Price:							\$11,601.00

Requested Parts & Accessories:

Part #	Part Description	Qty	Total Sale Amount
2879332	12MM LUG NUT KIT (16) WITH WREN	1.000	\$31.71
2880268	K-BLADE 66 ,G-PRO	1.000	\$323.74
2881348	K-WH/TR,SHACKLE/ATTACK,BLK	1.000	\$997.49
2881533	K-TOOLBAR,TTN	1.000	\$91.87
2882711	K-WINCH,4500 PRO,ZS	1.000	\$715.86
2882911	K-ACCY ROOF POLY,SPORT,ZS	1.000	\$288.74
2882927	K-PLOW FRAME,GHD, FS	1.000	\$411.24
2883266	K-ACCY,WNDSLID,VTD PLT,ZS	1.000	\$473.78
			\$3,334.43

Invoice Summary

Total Unit(s) Price:	\$11,601.00
Total Freight:	\$250.00
Total Set-Up:	\$150.00
Total Other:	\$0.00
Total F&I:	\$0.00
Total Parts:	\$3,334.43
Total Service:	\$0.00
Sales Tax:	\$1,226.84
Doc Fees:	\$199.00
Other Fees:	\$0.00
Total Sale Price:	\$16,761.27
Trade-In Allowance:	\$0.00
Trade-In Payoff:	\$0.00
Trade-In Value:	\$0.00
Cash Back:	\$0.00
Payments:	\$0.00
Balance Due:	\$16,761.27

3571 W. Montague Ave.
North Charleston, SC 29418

Charleston
**POWER
SPORTS**
& Marine

(843) 552-7900

EZGO **SUZUKI** **SEA DOO** **Kawasaki** **YAMAHA** **can-am** **SCORPION**

DESCRIPTION OF PURCHASE

NEW USED	YEAR	MAKE	MODEL	COLOR	DATE	SALESPERSON	STOCK#
	2020	POLARIS	R20RRE99AA		08/05/2020	William Hutchinson	P006545
VEHICLE IDENTIFICATION				KEY	PURCHASER(S)		
4XARRE993L8006545					CITY OF ISLE OF PALMS REC. DEPT.		
				MILES	STREET		
					24 28TH AVE		
				COLOR	CITY, STATE, ZIP		
VEHICLE IDENTIFICATION				KEY	ISLE OF PALMS, SC 29451		
					HOME PHONE	BUSINESS PHONE	
				MILES	843.810.1071		
				COLOR	DRIVER LICENSE (A)		
VEHICLE IDENTIFICATION				KEY	DRIVER LICENSE (B)		
				MILES			

SETTLEMENT

NOTICE
PURCHASER AGREES TO DELIVER SATISFACTORY EVIDENCE OF TITLE TO ANY USED MOTOR VEHICLE TRADED IN PART OF THE CONSIDERATION FOR THE MOTOR VEHICLE ORDERED HERE UNDER AT THE TIME OF DELIVERY OF SUCH USED MOTOR VEHICLE TO DEALER. PURCHASER WARRANTS ANY SUCH USED MOTOR VEHICLE TO BE HIS OR HER PROPERTY FREE AND CLEAR OF ALL LIENS AND ALL ENCUMBRANCES EXCEPT AS OTHERWISE NOTED HEREIN.

DESCRIPTION OF TRADE(S)

YEAR	MAKE	MODEL	CLASS	MILEAGE
COLOR	VIN NO.			
YEAR	MAKE	MODEL	CLASS	MILEAGE
COLOR	VIN NO.			

PAY OFF INFORMATION

LENDER	PHONE
ADDRESS	CITY
AMOUNT \$	GOOD THROUGH / / QUOTED BY
DATE / /	ACCOUNT NO.

COMMENTS:

FREIGHT & DESTINATION CHARGES SEE ADDENDUM 5	\$12,999.00
ACCESSORIES	\$389.00
ASSEMBLY & PREPARATION SEE ADDENDUM 5	\$4,314.23
SERVICE CONTRACT	\$245.00
GAP	\$0.00
LOJACK/FIN	\$0.00
TIRE & WHEEL	\$0.00
PRE-PAID MAINTENANCE	\$0.00
ADMINISTRATIVE FEES SEE ADDENDUM 5	\$189.00
TRADE ALLOWANCE	\$0.00
PAYOFF ON TRADE	\$0.00
GIFT CARDS	\$0.00
SUBTOTAL	\$18,146.23
TAX <input checked="" type="checkbox"/> / IMF <input type="checkbox"/>	\$1,244.88
TOTAL DUE	\$19,391.11
DOWN PAYMENT	\$0.00
CASH ON DELIVERY	\$19,391.11

PLEASE NOTE:

TOTAL PRICE INCLUDES ANY ADVERTISED DISCOUNT/REBATE

Lienholder: none

Address:

Amount: \$19,391.11

Date: 08/05/2020

CASH OR CASHIERS CHECK ONLY

ACCEPTED BY _____
or its Authorized Representative

DATE _____
INITIALS _____

(A) BUYER(S) SIGNATURE _____

(B) BUYER(S) SIGNATURE _____

Do not sign until you receive a bill

Isle of Palms Police

From: Robert Forsythe (rforsythe@iop.net)

To: jenispolaris@yahoo.com

Cc: kcomett@iop.net

Date: Wednesday, August 5, 2020, 04:23 PM EDT

REQUEST INFO

Submitted Date: Wednesday, August 05, 2020

Questions/Comments: <https://ranger.polaris.com/en-us/ranger-1000-spa-sage-green/build?itm=437b433b-7cea-425e-bb7e-51be402c51b8>

VEHICLE INFO

Model Selected: (R20TAE99A1)

Additional Accessories:

2879332 12MM LUG NUT KIT (16) WITH WRE
 2880268 K-BLADE 66 G-PRO
 2881348 K-WH/TR SHACKLE/ATTACK BLK
 2881533 K-TOOLBAR TTN
 2882711 K-WINCH 4500 PRO ZS
 2882911 K-ACCY ROOF POLY SPORT ZS
 2882927 K-PLOW FRAME GHD FS
 2883266 K-ACCY WNDSLD VTD PLT ZS

$$\begin{array}{r}
 13999 \\
 - 1000 \\
 \hline
 \text{Unit} = 12999 \\
 \text{Parts} = + 4306.82 \\
 \hline
 17305.82 \\
 \text{Tax} = 1384.47 \\
 \hline
 \$ 18690.29
 \end{array}$$

Thank you,

Detective Robert Forsythe

Isle of Palms Police Department

30 J.C. Long Blvd

Isle of Palms SC 29451

(O)843-886-6522

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RForsythe@iop.net

Warning All email correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA)

Emailed @ 520pm

8/5/20 ✓

Item Number	Qty	Description	Qty Available	Estimated Ship Origin	Estimated In Stock Available Date	MSRP	Est MSRP
2879332	1	12MM LUG NUT KIT (16) WITH WRENCH	1	SD(1)		\$34.99	\$34.99
2880768	1	K-BLADE 66.0-PRO ITEM IS EXCLUDED FROM SHIPPING AIR DUE TO WEIGHT AND/OR SIZE. ITEM WILL DEFAULT TO TRUCK FREIGHT ON ALL ORDERS REGARDLESS OF FREIGHT METHOD SELECTED.	1	OH(1)		\$369.99	\$369.99
2881348	1	K-WH/TR,SHACKLE/ATTACK,BLK	0		Currently unavailable, status will be updated within 48 hours once order is placed	\$1,139.99	\$1,139.99
2881533	1	K-TOOLBAR,TTN ITEM IS EXCLUDED FROM SHIPPING AIR FREIGHT WHEN SELECTING A POLARIS FREE PAID OPTION. DEALER PAID FREIGHT ORDERS WILL SHIP BY FREIGHT METHOD SELECTED.	1	SD(1)		\$209.99	\$209.99
2882711	1	K-WINCH,4500 PRO,ZS ITEM IS EXCLUDED FROM SHIPPING AIR FREIGHT WHEN SELECTING A POLARIS FREE PAID OPTION. DEALER PAID FREIGHT ORDERS WILL SHIP BY FREIGHT METHOD SELECTED.	1	SD(1)		\$649.99	\$649.99
2882911	2	K-ACCY ROOF POLY.SPORT,ZS Item was advanced to minimum order quantity ITEM IS EXCLUDED FROM SHIPPING AIR FREIGHT WHEN SELECTING A POLARIS FREE PAID OPTION. DEALER PAID FREIGHT ORDERS WILL SHIP BY FREIGHT METHOD SELECTED.	0		08/25/2020	\$329.99	\$659.98
2882927	1	K-LOW FRAME,GHD,FS ITEM IS EXCLUDED FROM SHIPPING AIR DUE TO WEIGHT AND/OR SIZE. ITEM WILL DEFAULT TO TRUCK FREIGHT ON ALL ORDERS REGARDLESS OF FREIGHT METHOD SELECTED.	1	OH(1)		\$469.99	\$469.99
2883266	1	K-ACCY,WINDSLD,VTD PLT,ZS ITEM IS EXCLUDED FROM SHIPPING AIR FREIGHT WHEN SELECTING A POLARIS FREE PAID OPTION. DEALER PAID FREIGHT ORDERS WILL SHIP BY FREIGHT METHOD SELECTED.	0		09/04/2020	\$569.99	\$569.99

4306.82

South Carolina Code of Laws

Unannotated

Title 6 - Local Government - Provisions Applicable to Special Purpose Districts and Other Political Subdivisions

CHAPTER 4

Allocation of Accommodations Tax Revenues

SECTION 6-4-5. Definitions.

As used in this chapter:

(1) "County area" means a county and municipalities within the geographical boundaries of the county.

(2) "Cultural", as it applies to members of advisory committees in Section 6-4-25, means persons actively involved and familiar with the cultural community of the area including, but not limited to, the arts, historical preservation, museums, and festivals.

(3) "Hospitality", as it applies to members of the committees in item (2), means persons directly involved in the service segment of the travel and tourism industry including, but not limited to, businesses that primarily serve visitors such as lodging facilities, restaurants, attractions, recreational amenities, transportation facilities and services, and travel information and promotion entities.

(4) "Travel" and "tourism" mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work.

HISTORY: 1991 Act No. 147, Section 1; 2001 Act No. 74, Section 2; 2002 Act No. 312, Section 2.

SECTION 6-4-10. Allocation to general fund; special fund for tourism; management and use of special fund.

The funds received by a municipality or a county in county areas collecting more than fifty thousand dollars from the local accommodations tax provided in Section 12-36-2630(3) must be allocated in the following manner:

(1) The first twenty-five thousand dollars must be allocated to the general fund of the municipality or county and is exempt from all other requirements of this chapter.

(2) Five percent of the balance must be allocated to the general fund of the municipality or county and is exempt from all other requirements of this chapter.

(3) Thirty percent of the balance must be allocated to a special fund and used only for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity. To manage and direct the expenditure of these tourism promotion funds, the municipality or county shall select one or more organizations, such as a chamber of commerce, visitor and convention bureau, or regional tourism commission, which has an existing, ongoing tourist promotion program. If no organization exists, the municipality or county shall create an organization with the same membership standard in Section 6-4-25. To be eligible for selection the organization must be organized as a nonprofit organization and shall demonstrate to the municipality or county that it has an existing, ongoing tourism promotion program or that it can develop an effective tourism promotion program. Immediately upon an allocation to the special fund, a municipality or county shall distribute the tourism promotion funds to the organizations selected or created to receive them. Before the beginning of each fiscal year, an organization receiving funds from the accommodations tax from a municipality or county shall submit for approval a budget of planned expenditures. At the end of each fiscal year, an organization receiving funds shall render an accounting of the expenditure to the municipality or county which distributed them. Fees allocated pursuant to this subsection must not be used to pledge as security for bonds and to retire bonds. Also, fees allocated pursuant to this subsection must be allocated to a special fund and used only for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity, and not used to pledge as security for bonds and to retire bonds.

(4)(a) The remaining balance plus earned interest received by a municipality or county must be allocated to a special fund and used for tourism-related expenditures. This section does not prohibit a municipality or county from using accommodations tax general fund revenues for tourism-related expenditures.

(b) The funds received by a county or municipality which has a high concentration of tourism activity may be used to provide additional county and municipal services including, but not limited to, law enforcement, traffic control, public facilities, and highway and street maintenance, as well as the continual promotion of tourism. The funds must not be used as an additional source of revenue to provide services normally provided by the county or municipality but to promote tourism and enlarge its economic benefits through advertising, promotion, and providing those facilities and services which enhance the ability of the county or municipality to attract and provide for tourists.

"Tourism-related expenditures" include:

(i) advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;

(ii) promotion of the arts and cultural events;

(iii) construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and other nearby roads and utilities

for the facilities;

(iv) the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists;

(v) public facilities such as restrooms, dressing rooms, parks, and parking lots;

(vi) tourist shuttle transportation;

(vii) control and repair of waterfront erosion, including beach renourishment;

(viii) operating visitor information centers.

(c)(i) Allocations to the special fund must be spent by the municipality or county within two years of receipt. However, the time limit may be extended upon the recommendation of the local governing body of the county or municipality and approval of the oversight committee established pursuant to Section 6-4-35. An extension must include provisions that funds be committed for a specific project or program.

(ii) Notwithstanding the provisions of subsubitem (i), upon a two-thirds affirmative vote of the membership of the appropriate local governing body, a county or municipality may carry forward unexpended allocations to the special fund beyond two years provided that the county or municipality commits use of the funds exclusively to the control and repair of waterfront erosion, including beach renourishment. The county or municipality annually shall notify the oversight committee, established pursuant to Section 6-4-35, of the basic activity of the committed funds, including beginning balance, deposits, expenditures, and ending balance.

(d) In the expenditure of these funds, counties and municipalities are required to promote tourism and make tourism-related expenditures primarily in the geographical areas of the county or municipality in which the proceeds of the tax are collected where it is practical.

HISTORY: 1990 Act No. 612, Part II, Section 74B; 1991 Act No. 147, Section 1; 2010 Act No. 284, Section 2, eff upon approval (became law without the Governor's signature on June 28, 2010); 2014 Act No. 184 (S.294), Sections 1, 2, eff June 2, 2014.

Effect of Amendment

The 2010 amendment, in item (3), inserted "only" preceding "for advertising" in the first sentence and added the last two sentences.

2014 Act No. 184, Section 1, in subsection (4)(b), changed the paragraph designators from arabic to roman numbers"; and in subsection (4)(b)(vii), inserted ", including beach renourishment".

2014 Act No. 184, Section 2, rewrote subsection (4)(c).

SECTION 6-4-15. Use of revenues to finance bonds.

A municipality or county may issue bonds, enter into other financial obligations, or create reserves to secure obligations to finance all or a portion of the cost of constructing facilities for civic activities, the arts, and cultural events which fulfill the purpose of this chapter. The annual debt service of indebtedness incurred to finance the facilities or lease payments for the use of the facilities may be provided from the funds received by a municipality or county from the accommodations tax in an amount not to exceed the amount received by the municipality or county after deduction of the accommodations tax funds dedicated to the general fund and the advertising and promotion fund. However, none of the revenue received by a municipality or county from the accommodations tax may be used to retire outstanding bonded indebtedness unless accommodations tax revenue was obligated for that purpose when the debt was incurred.

HISTORY: 1991 Act No. 147, Section 1.

SECTION 6-4-20. Administration account established; State Treasurer's duties; distribution of account revenues; exceptions to tourism spending mandate.

(A) An accommodations tax account is created to be administered by the State Treasurer.

(B) At the end of each fiscal year and before August first a percentage, to be determined by the State Treasurer, must be withheld from those county areas collecting four hundred thousand dollars or more from that amount which exceeds four hundred thousand dollars from the tax authorized by Section 12-36-2630(3), and that amount must be distributed to assure that each county area receives a minimum of fifty thousand dollars. The amount withheld from those county areas collecting four hundred thousand dollars or more must be apportioned among the municipalities and the county in the same proportion as those units received quarterly remittances in Section 12-36-2630(3). If the total statewide collections from the local accommodations tax exceeds the statewide collections for the preceding fiscal year then this fifty thousand dollar figure must be increased by a percentage equal to seventy-five percent of the statewide percentage increase in statewide collections for the preceding fiscal year. The difference between the fifty thousand dollars minimum and the actual collections within a county area must be distributed to the eligible units within the county area based on population as determined by the most recent United States census.

(C) At the end of each fiscal year and before August first, the State Treasurer shall distribute to each county area collecting more than fifty thousand dollars but less than four hundred thousand dollars an additional fifteen thousand dollars. If the total statewide collections from the local accommodations tax exceed the statewide

collections for the preceding fiscal year, this fifteen thousand dollar figure must be increased by a percentage equal to seventy-five percent of the statewide percentage increase in statewide collections for the preceding fiscal year. This amount must be distributed in the same manner as the fifty thousand dollars in subsection (B). The amount paid those qualified county areas under this subsection must be paid from the account created under this section.

(D) The amount withheld in excess must be distributed to the county areas whose collections exceed four hundred thousand dollars based on the ratio of the funds available to the collections by each county area.

(E) The accommodations tax funds received by a municipality or county in county areas collecting fifty thousand dollars or less are not subject to the tourism-related provisions of this chapter.

(F) Two percent of the local accommodations tax levied pursuant to Section 12-36-2630(3) must be remitted quarterly and equally to the eleven agencies designated by law and regional organizations to administer multi-county tourism programs in the state tourism regions as identified in the promotional publications of the South Carolina Department of Parks, Recreation and Tourism. This remittance is in addition to other funds that may be allocated to the agencies by local governments.

(G) The State Treasurer may correct misallocations to counties and municipalities from accommodations tax revenues by adjusting subsequent allocations, but these adjustments may be made only in allocations made in the same fiscal year as the misallocation.

HISTORY: 1990 Act No. 612, Part II, Section 74B; 1991 Act No. 147, Section 1; 1991 Act No. 168, Section 2.

Code Commissioner's Note

1991 Act No. 168, Section 2, originally amended this section by adding item "(5)." By direction of the Code Commissioner, the added text was redesignated as subsection "(G)" to conform to the designations in the earlier amendment of this section by 1991 Act No. 147, Section 1.

SECTION 6-4-25. Advisory Committee; guidelines for expenditures; annual reports; reports to Accommodations Tax Oversight Committee.

(A) A municipality or county receiving more than fifty thousand dollars in revenue from the accommodations tax in county areas collecting more than fifty thousand dollars shall appoint an advisory committee to make recommendations on the expenditure of revenue generated from the accommodations tax. The advisory committee consists of seven members with a majority being selected from the hospitality industry of the municipality or county receiving the revenue. At least two of the hospitality industry

members must be from the lodging industry where applicable. One member shall represent the cultural organizations of the municipality or county receiving the revenue. For county advisory committees, members shall represent the geographic area where the majority of the revenue is derived. However, if a county which receives more in distributions of accommodations taxes than it collects in accommodations taxes, the membership of its advisory committee must be representative of all areas of the county with a majority of the membership coming from no one area.

(B) A municipality or county and its advisory committee shall adopt guidelines to fit the needs and time schedules of the area. The guidelines must include the requirements for applications for funds from the special fund used for tourism-related expenditures. A recipient's application must be reviewed by an advisory committee before it receives funds from a county or municipality.

(C) Advisory committees shall submit written recommendations to a municipality or county at least once annually. The recommendations must be considered by the municipality or county in conjunction with the requirements of this chapter.

(D) Municipalities and counties annually shall submit to the South Carolina Accommodations Tax Oversight Committee:

(1) end-of-the-year report detailing advisory committee accommodations tax recommendations;

(2) municipality's or county's action following the recommendations;

(3) list of how funds from the accommodations tax are spent, except for the first twenty-five thousand dollars and five percent of the balance in Section 6-4-10(2) allocated to the general fund. The list is due before October first and must include funds received and dispersed during the previous fiscal year;

(4) list of advisory committee members noting the chairman, business address if applicable, and representation of the hospitality industry including the lodging industry and cultural interests.

(E) The regional tourism agencies in Section 6-4-20 annually shall submit reports on their budgets and annual expenditure of accommodations tax funds pursuant to this chapter to the Accommodations Tax Oversight Committee.

HISTORY: 1991 Act No. 147, Section 1; 2002 Act No. 312, Section 3.

SECTION 6-4-30. Repealed by 2003 Act No. 69, Section 3.MM, eff June 18, 2003.

Editor's Note

Former section was entitled "Department of Revenue's duties regarding

accommodations taxes" and was derived from 1991 Act No. 147, Section 1; 1997 Act No. 87, Section 1; 2001 Act No. 74, Section 3.B.

SECTION 6-4-35. Tourism Expenditure Review Committee.

(A) There is established the Tourism Expenditure Review Committee consisting of eleven members as follows:

- (1) one member appointed by the Speaker of the House;
- (2) one member appointed by the President of the Senate;
- (3) the Director of the South Carolina Department of Parks, Recreation and Tourism, or his designee, ex officio;
- (4) eight members appointed by the Governor as follows:
 - (a) one member on the recommendation of the South Carolina Association of Tourism Regions;
 - (b) one member on the recommendation of the South Carolina Association of Convention and Visitors Bureaus;
 - (c) one member on the recommendation of the South Carolina Travel and Tourism Coalition;
 - (d) one member on the recommendation of the Municipal Association of South Carolina;
 - (e) one member on the recommendation of the South Carolina Association of Counties;
 - (f) one member on the recommendation of the Hospitality Association of South Carolina;
 - (g) one member on the recommendation of the South Carolina Arts Commission; and
 - (h) one member at large.

Appointed members shall serve for terms of four years and until their successors are appointed and qualify, except that of those first appointed by the Governor, four shall serve for a term of two years and the term must be noted on the appointment. Regardless of the date of appointment, all terms expire July first of the applicable year. Members shall serve without compensation but may receive the mileage, subsistence, and per diem allowed by law for members of state boards, committees, and commissions. Vacancies must be filled in the manner of original appointment for the unexpired portion of the term.

(B)(1)(a) The Tourism Expenditure Review Committee shall serve as the oversight

authority on all questionable tourism-related expenditures and to that end, all reports filed pursuant to Section 6-4-25(D)(3) must be forwarded to the committee for review to determine if they are in compliance with this chapter. The municipality or county must be notified if an expenditure is questioned, and the committee may consider any further supporting information the municipality or county may provide. If the committee finds an expenditure to be in noncompliance, it shall certify the noncompliance to the State Treasurer, who shall withhold the amount of the expenditure found in noncompliance from subsequent distributions in accommodations tax revenue otherwise due the municipality or county. An appeal from an action of the committee under this subitem lies with the Administrative Law Judge Division.

(b) If the committee determines that a municipality or county has failed to file the reports required pursuant to Section 6-4-25(D)(3), it may impose a fee of five hundred dollars a month or part of a month for each month the report is not filed, but not more than five thousand dollars. The committee shall certify the penalty to the State Treasurer, who shall withhold the amount of the penalty from subsequent distributions otherwise due the municipality or county. An appeal from an action of the committee under this subitem lies with the Administrative Law Judge Division.

(c) Allocations withheld must be reallocated proportionately to all other recipients.

(2) The committee has jurisdiction to investigate and research facts on written complaints submitted to it with regard to the appropriate tourism-related expenditures and resolve these complaints as provided in item (1) of this subsection.

(3) The committee shall forward copies of information submitted by the local governments and regional tourism agencies pursuant to Section 6-4-25 arising under the tourism provisions of this chapter to the Department of Parks, Recreation and Tourism, which shall publish an annual report on the information submitted.

HISTORY: 2001 Act No. 74, Section 3.A; 2003 Act No. 38, Section 1, eff June 2, 2003; 2019 Act No. 1 (S.2), Section 31, eff January 31, 2019.

Editor's Note

2004 Act No. 202, Section 3, provides as follows:

"Wherever the term 'Administrative Law Judge Division' appears in any provision of law, regulation, or other document, it must be construed to mean the Administrative Law Court established by this act."

Effect of Amendment

The 2003 amendment, in subsection (A) substituted "eleven" for "nine" in the introductory paragraph, substituted "eight" for "six" in paragraph (4), added paragraphs (4)(g) and (4)(h), and made nonsubstantive changes.

CITY OF ISLE OF PALMS

South Carolina



DEPARTMENT OF BUILDING, PLANNING AND LICENSING

MEMORANDUM

TO: Desirée Fragoso, City Administrator

FROM: Douglas Kerr, Director of Building and Planning

RE: Planning Commission recommendation regarding tree fund

DATE: August 14, 2020

As requested by Council, the Planning Commission reviewed the provisions of the City Code that limit how the money paid into the tree fund must be spent. Currently, Section 5-4-66(d) specifies that: *"all such fees shall be placed in a special account to be used solely for the beautification of public property as determined by City Council."* The Commission recommends that the Code not be changed and that a significant investment be made from the balance of this fund to improve and beautify areas adjacent to any docks that may be designated for use by the residents at the Isle of Palms Marina.

Several alternatives were discussed, including removing any limitations to how the money in the fund is spent, or creating a competitive grant that would use the funds to match private investments made to beautify or improve drainage on private property. Ultimately, the Commission concluded that the balance of the fund has been relatively small, and the community appreciates beautification projects. Additionally, the Commission valued the spirit of the code that establishes a fund to beautify the community, to offset the loss that occurs when an owner is approved to remove a tree.