PERSONNEL COMMITTEE
8:00 a.m., Thursday, April 5, 2018
City Hall Conference Room

AGENDA

1. Call to order and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.

2. Approval of Previous Meeting's Minutes
Regular Meeting of March 12, 2018

3. Citizens' Comments

4. Old Business

A. Review City Code, Chapter 3, sections 1-3-31 through 1-3-36
   Develop timeline for revisions to City Code as it pertains to:
   1. All standing committees – name, responsibilities and meetings
   2. The nomination and voting process for standing committees

B. Develop timeline to review options related to Public Works staffing
   1. Discuss and determine timeline to review job descriptions
   2. Identify redundancy of staffing
   3. Identify alternatives to increasing the number of regular employees

C. Consideration of changing the frequency of performance reviews

D. Discussion of the City's current Human Resources processes, protocols and tools

5. New Business

A. Review of General Government and Building Department FY19 Budget for additions and deletions, including personnel requests from all departments, for consideration at the April 11th Budget Meeting

B. Consideration of Citizen Advisory Committees

C. Consideration of recruitment services for open positions of Chief of Police and City Administrator

6. Miscellaneous Business

Next Meeting Date: _____, _____, May _____, 2018
Time Day Date

7. Executive Session – if needed

8. Adjourn