



## **Public Safety Committee**

9:00 a.m., Monday, September 14, 2020  
1207 Palm Boulevard, Isle of Palms, SC

### **Virtual Meeting Due to COVID-19 Pandemic:**

The public may join the virtual meeting by clicking here: <https://www.youtube.com/user/cityofisleofpalms>

### **Public Comment:**

Citizens may provide public comment here:  
<https://www.iop.net/public-comment-form>

## **AGENDA**

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes** – August 10, 2020
3. **Citizens' Comments** – Citizens may submit written comments here: <https://www.iop.net/public-comment-form> Comments received prior to the meeting will be entered into the record.
4. **Old Business**
  - a. Update on Public Safety Building rehabilitation project
  - b. Update on implementation of paid parking plan on the existing public beach parking zones
  - c. Update and discussion on eliminating parking on the landside of Palm Boulevard between 22<sup>nd</sup> and 40<sup>th</sup> Avenue due to public safety concerns
  - d. Discussion of improvements to the ocean side of Palm Boulevard between 21<sup>st</sup> and 41<sup>st</sup> Avenue
  - e. Update on pedestrian crosswalks and intersection safety
  - f. Update on evaluation of speed limits on residential side streets
  - g. Discussion of Front Beach loading zone and parking
  - h. Update on Wild Dunes emergency exit
5. **New Business**
  - a. Discussion of refurbishment of pumper truck purchased in 2003 [FY21 Budget; Fire Department; Capital Projects \$150,000; Hospitality Tax Fund \$75,000; State ATAX Fund \$75,000]

b. Consideration of award of a contract to Nicholson Business Systems for the Records Management system in the amount of \$38,990 [FY21 Budget; Capital Projects Fund; Police Department; Capital Outlay \$30,000, pg. 17, ln. 30]

c. Consideration of purchase of beach services 4WD pick up truck, state contact pricing in the amount of \$26,870 [FY21 Budget; Hospitality Tax Fund; Police Department; Capital Outlay \$30,000, pg. 21, ln.21]

d. Discussion of entering into mutual aid agreements with the City of North Charleston and Town of Summerville

e. Discussion of adding handicap parking on 42<sup>nd</sup> Avenue

## **6. Highlights of Departmental Reports**

a. Fire Department – Chief Graham

b. Police Department – Chief Cornett

## **7. Miscellaneous Business**

Next meeting date: 9:00 a.m., Monday, October 5, 2020

## **8. Adjournment**



**Public Safety Committee**  
**9:00am, Monday, August 10, 2020**  
**Virtual Meeting via Zoom call due to COVID-19 Pandemic**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Buckhannon, Ward, and Pounds

Staff Present: Administrator Fragoso, Chief Cornett, Chief Hathaway

Also Present: John Edward Griffith, Trident Construction

**2. Approval of previous meeting's minutes – July 6, 2020**

Council Member Pounds made a motion to approve, and Council Member Ward seconded the motion. The minutes passed unanimously.

**3. Citizens' Comments**

The City Clerk read into the record comments submitted to the Public Safety Committee. They can be found on the City's website alongside the agenda for this meeting.

**MOTION: Council Member Pounds made a motion to reorder the agenda to allow for the discussion of the change orders to be heard after the update on the Public Safety building. Council Member Buckhannon seconded the motion. The motion passed unanimously.**

**4. Old/New Business**

**A. Update on Public Safety Building Rehabilitation Project**

John Edward Griffith, Trident Construction, gave an update on the Public Safety rehabilitation project. He said the work is still on schedule to be completed in November and is also on budget.

**B. Discussion and consideration of a change order in the amount not to exceed \$30,000 for the purchase and installation of a flood resistant door at the Public Safety Building**

Administrator Fragoso said both the architect and the City's owner's representative recommended having the flood-resistant doors installed as part of the project. Mr. Griffith explained the reasoning for the location of the double doors: "Those are your main entry points. With Chief Cornet and Chief Graham and the fire and the police side, those are the community

doors. It is right in the middle of the lobby. It is the easiest and the quickest access for employees and whoever else is coming to visit.”

Mr. Griffith also said the seismic bracing is required. Administrator Fragoso asked Committee members for their approval to move forward on the change orders for these items ahead of the Ways & Means and City Council meetings so as to keep the project on track. She noted these monies will come from the City’s contingency fund, which has not been used to date.

**MOTION: Council Member Pounds made a motion to approve the change orders for the double flood doors and the seismic bracing. Council Member Ward seconded the motion. The motion passed unanimously.**

**5. Old Business**

**A. Update on Breach Inlet Safety Camera**

Chief Cornett reported the project was deferred at the start of the epidemic. However, an additional \$5,000 is now needed for the electrical box for the camera. Further discussion for this additional expense will be held next month after funding can be located in the City budget.

**B. Discussion of implementing paid parking on the existing public beach parking zones**

Administrator Fragoso said the City has hired Stantec to begin working on changes needed to the sign plan and the ordinance. She also shared with Committee members that changing the times of enforcement (time of year and time of day) could lead to more than \$100,000 in reduced revenue to the City.

After some discussion, Committee members recommended that the time of year in which paid parking is enforced will remain as it is, the times of enforcement at the Front Beach will be 8am - 8pm, and the times of enforcement for the new paid parking areas will be 9am-6pm. The Committee also recommended that parking along 29<sup>th</sup> Avenue near the Recreation Center be signed as “Recreation Center Parking Only.”

Administrator Fragoso said she and Chief Cornett are still exploring the possibility of residential decals and seasonal passes through the paid parking app. The misuse and illegal reproduction of residential day parking passes was also briefly discussed. Public Safety officers will be looking for illegally reproduced passes more intently.

**C. Update and discussion of eliminating parking on the landside of Palm Boulevard between 22<sup>nd</sup> and 40<sup>th</sup> avenues due to public safety concerns**

Administrator Fragoso said, “We had a meeting with Stantec to identify whether or not eliminating the landside of Palm Boulevard changes the City’s definition of public access parking, and we talked about how the City provides at least three and four times as much parking as it is required by the Beachfront Management Act.” She noted that any changes to the parking on the landside of Palm Boulevard will also prohibit the residents from parking there. Council Member Buckhannon asked if it was possible to see if the setback for parking can be increased in that area.

## **5. New Business**

### **A. Discussion and consideration of the purchase of beach patrol vehicle (ATV) with plow attachment in an amount not to exceed \$20,000 [FY21 Budget, Hospitality Tax Fund, Police Department, Capital Outlay, \$20,000, pg. 21, ln. 21]**

Chief Cornett said this purchase will replace the Bobcat that was used to fill holes on the beach. This new ATV will include a front plow attachment used to fill holes. The quotes included in the meeting packet are all under budget.

**MOTION: Council Member Pounds made a motion to approve the request, and Council Member Buckhannon seconded the motion. The motion passed unanimously.**

### **B. Discussion of pedestrian crosswalks and intersection safety**

Chief Cornett said that any new signage at the crosswalks and intersection will need to be approved by SCDOT. He said he will reach out to them about that signage and also the inconsistent stop lines at the crosswalks. He will also step up enforcement in the area of 21<sup>st</sup> Avenue.

### **C. Discussion of speed limits on side streets**

Chief Cornett said that the speed limit in residential areas is 30mph even if unposted as dictated by State law. He will contact SCDOT about the process needed to lower the speed limit on the side streets.

### **D. Discussion of Front Beach loading zone and parking**

Council Member Buckhannon said Front Beach business owners have asked if the loading zone can be designated for after hours parking. Chief Cornett said that if the City owns that road that change can be made with restriping and a sign indicating it is a loading zone during designated hours. He will ask the businesses what times they are receiving deliveries. Administrator Fragoso will look into the cost of restriping.

## **6. Highlights of Departmental Reports**

### **A. Fire Department – Chief Graham**

Chief Hathaway noted there were 20 less calls for service this July than there were last July. He reported their two new employees are doing well so far and that staff participated in a tabletop emergency operations exercise in July.

### **B. Police Department – Chief Cornett**

Chief Cornett reported there were 1,680 calls for service, 1,201 parking tickets written, 115 incident reports, and 145 charges made in July. He reported on a couple of internal personnel changes and continued improvements in Dispatch.

He asked the Committee to consider changes to the alarm ordinance as he is concerned the permit requirement for monitored alarms may result in people not getting alarms installed on their homes.

**8. Miscellaneous Business**

The next meeting of the Public Safety Committee will be Monday, September 14, 2020 at 9am.

**9. Adjournment**

Council Member Pounds made a motion to adjourn, and Council Member Buckhannon seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:11am.

Respectfully submitted,

Nicole DeNeane  
City Clerk

**OFFICIAL SEALED PROPOSAL OPENING**  
**RFP 2020-05 IOPPD RMS**  
**2:00 p.m., September 4, 2020**  
**Council Chambers in City Hall**  
**1207 Palm Boulevard, Isle of Palms, South Carolina**

Present: Assistant City Administrator Hanna

Assistant Administrator Hanna announced the sealed bid opening of the RFP 2020-05 IOPPD RMS. Assistant Administrator Hanna stated the Request for Proposal (RFP) was advertised in accordance with the City's Procurement Code.

Proposals:

1. The first proposal came from Nicholson Business Systems and included the following:  
Lawtrak Base Modules Software License Fee (1) Unlimited License - \$25,000.  
Installation and training – Included.  
Lawtrak Data Files Backup - \$240.  
Estimated Conversion of Data - \$10,000.
2. The second proposal came from Agisent Technologies Incorporated and included the following:  
Agisent Platform RMS Subscription, Setup, Hosting Services - \$13,856.  
E-Tickets with Interface to SCUTTIES - \$2,000.  
Data Migration from Enterpol - \$10,000.  
Interface OmniCourt – Included.  
On Site Training (3 days, 2 classes per day) – Included.

Assistant Administrator Hanna stated The proposal will be evaluated for accuracy and compliance with the specification as defined in the RFP. Assistant Administrator Hanna stated a contract will be executed in accordance with the instructions included in the RFP.

September 1, 2020

Professional Computer Services, Inc.  
DBA-Nicholson Business Systems  
220 Aberdeen Drive  
Florence, SC 29501-9438

(PH) (843) 393-7800  
(FX) (843) 393-1798  
don@lawtrak.com

# Proposal

## RMS Records Management Software

Prepared for: *City of Isle of Palms  
1207 Palm Blvd  
Isle of Palms 29451-2230*

Prepared by: *Don Nicholson  
President*

## Description

*At Nicholson Business Systems, we are dedicated to helping our customers reach their full potential. Whether it's for a one-man police department or for an entire city finance division, our software is designed to help agencies and businesses do their job as efficiently as possible, with as little need for technical support as possible.*

*Nicholson Business Systems has been in the software business since 1991 and has written software for every operating system from DOS to the latest version of Windows. NBS is headquartered in Florence, South Carolina, and provides software and support for Law Enforcement Agencies, Municipalities, and Businesses in the southeast.*



Professional Computer Services, Inc.  
*DBA –Nicholson Business Systems*  
**QUOTE**

*September 1 2020*  
*City of Isle of Palms*

Qty.	Description	Price	Amount
1	<i>Lawtrak Base Modules Software License Fee (1)</i> <i>Unlimited License</i> <i>This price includes standard software features listed.</i>		\$25,000.00
	<i>Total system cost.</i>		\$25,000.00
1	<i>Annual License Renewal Fee (15%) (2)</i> <i>** Effective after 1 year **</i>		\$3,750.00
3	<i>Installation &amp; Training (3 days at customer site)</i> <i>Additional time billed at current hourly rate.</i>		
	<i>Balance due when installed.</i>		

(1) LawTrak Clients only purchase the License Fee once.

(2)As the software is enhanced these fees are subject to periodic review & change.

*Information on this page is confidential and may be used only for evaluation purposes and may not be disclosed to other respondents or uninterested parties.*

Professional Computer Services, Inc.

***DBA –Nicholson Business Systems***

**QUOTE**

***September 1, 2020  
City of Isle of Palms***

Qty.	Description	Price	Amount
1	<i>Lawtrak –Data Files Backup Discount</i>		<b><i>\$240.00</i></b>
	<i>Total system cost.</i>		<b><i>\$240 .00</i></b>
1	<i>Annual Fee ** Effective after 1 year **</i>		<b><i>\$240 .00</i></b>
	<b><i><u>The backup data being stored on the NBS server at our office remains the sole property of the client. If the client chooses to termite services, NBS will assist client in the orderly termination of services. Client may request a copy of their data as needed.</u></i></b>		
	<b><i>Balance due when installed.</i></b>		

***Information on this page is confidential and may be used only for evaluation purposes and may not be disclosed to other respondents or uninterested parties.***

*This quote is valid for 60 days.*

Information on this page is confidential and may be used only for evaluation purposes and may not be disclosed to other respondents or uninterested parties.

# Professional Computer Services, Inc.

## ***DBA –Nicholson Business Systems***

### **SYSTEM SOFTWARE AGREEMENT**

*Nicholson Business Systems (hereafter called LICENSOR), in consideration of the License Fee stated, hereby grants to the CONTRACTOR named below a nontransferable, nonexclusive license to use the Software named herein (which comprises computer programs in Object Code with procedures). LICENSOR grants to CONTRACTOR the right to make up to three (3) copies of the Software for archival purposes only. CONTRACTOR agrees to treat the Software as confidential material and agrees not to disclose or make available the Software in any form whatsoever to any third party, or to attempt to perform a reverse compilation or disassembly of the Software, or to otherwise use the Software beyond the scope of the license granted herein.*

*Nicholson Business Systems accepts no responsibility for CONTRACTOR's use of NBS Software or supporting documentation. NBS warrants only that they have used their best effort to provide a software system which can assist the CONTRACTOR in the use of this software product.*

*NBS cannot and does not guarantee you uninterrupted service or protection from errors or lost data. In no event will NBS be liable to you for any lost profits, lost savings, or other incidental or consequential damages arising out of the use or inability to use any program or for claims by any other party. This Agreement is entered into in Darlington, Darlington County, South Carolina and the rights and obligations of the parties hereunder shall be governed by the State of South Carolina, both in interpretation and in performance. The contractor agrees that jurisdiction and venue for any litigation arising directly or indirectly from this agreement shall be in the Circuit Court of Darlington County, and the contractor waives any rights to claim improper venue or to claim a more convenient venue.*

*The price paid for one copy of NBS P/C System Software licenses you to install and use the product on any P/C that is owned by contractor that meets minimum requirements to operate the software. At no time are you allowed to make multiple copies available for others to use.*

A two (2%) FINANCE CHARGE will be applied on all past due accounts per month. This amounts to a 24% ANNUAL PERCENTAGE RATE. Also, for any account that becomes ninety (90) days past due, we will discontinue service until the past due balance is resolved.

**This agreement shall remain in effect through the one-year anniversary date of this agreement and shall automatically renew for succeeding one year terms, unless the Client or Company delivers a written Notice of Intent to Not Renew at least 60 days prior to the annual anniversary date of this agreement.**

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**CONTRACTOR:**

***City of Isle of Palms  
1207 Palm Blvd  
Isle of Palms, SC 29451-2230***

**LICENSOR:**

***Nicholson Business Systems  
220 Aberdeen Drive  
Florence, South Carolina 29501***

## **SIGNATURE PAGE**

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF  
THIS 1st DAY OF September, 2020.

### **Products & Services Selected:**

**YES    NO**

***Lawtrak Software Module***

\_\_\_\_\_

***Data File Back-Up***

\_\_\_\_\_

***Data Conversion***

\_\_\_\_\_

***Company:***

***Professional Computer Services, Inc.  
DBA-Nicholson Business Systems***

***Client:***

***Isle of Palms PD  
Isle of Palms, S.C.***

***Signature*** \_\_\_\_\_

***Name***    **Don Nicholson**

***Title***     **President**

***Signature*** \_\_\_\_\_

***Name***    \_\_\_\_\_

***Title***     \_\_\_\_\_

***OR Valid PO*** \_\_\_\_\_

### **SECURITY ADDENDUM ON FILE AT SLED**



***220 Aberdeen Drive  
Florence, SC 29501-9438***

Professional Computer Services, Inc.  
***DBA –Nicholson Business Systems***

***SALES AGREEMENT***

Professional Computer Services, Inc.  
***DBA –Nicholson Business Systems***

***LawTrak Minimum Hardware Requirements***

***Server***

*Minimum –201200 Server or higher..*

*NOTE: the faster the processor the better, the more RAM the better!*

***Workstations***

*Minimum –Any machine\* that can run Windows 10 will work.*

- *Again the faster the processors, more RAM and faster NIC will work better.*

***Remotes***

*Same as workstations -802.11G wireless if you plan to connect the remotes wirelessly for synchronization.*

***Peripherals***

*Printers –Laser in best in the office, Pentax / Brother Pocketjet is best for e-Tickets. Some forms will not print on certain inkjet printers because of margins too wide or tall to fit the default printer margins.*

*License Scanners and GPS –Must be able to come in through RS232 (Com Port) or emulator (USB to Com)*

*Cameras -any digital camera that saves to a standard picture format (jpg, bmp, etc.).*

## **OVERVIEW**

*The Isle of Palms Police Department, Isle of Palms, South Carolina, (the “Client”) requires Records Management Software and Services. Nicholson Business Systems (the “Company”) is a provider of such products and services. This agreement defines the scope of products and services to be offered by the Company and the compensation to be paid by the Client.*

## **DESCRIPTION OF PRODUCTS AND SERVICES**

### **LAWTRAK® SOFTWARE**

*The Client will be provided with unlimited User Licenses. Data files are normally stored on a Server. Software will be installed on computers linked to the server on a network. It is the responsibility of the Client to support this “network”.*

*Data files are the property of and reside on the server of the town, city, or business. The town, city, or business is responsible for the backup of its data directories.*

### **SOFTWARE UPDATES:**

*All enhancements are made to the LawTrak Software during the term of this agreement will be automatically uploaded to our website ([www.lawtrak.com](http://www.lawtrak.com)) and can be downloaded to the Client’s computers. Upgrades must be downloaded within a 30 day period to ensure the client always has the latest software version.*

# ***LAWTRAK® MODULES***

*These are the modules that are included in the Lawtrak Software. Listed are the major options of each module.*

## **ACCOUNTING**

ACCOUNTING MAIN SCREEN

ACCOUNTING OPTIONS

COURT CASELOAD /MONEY COMPARSION REPORT

MAKE AN ASSESSMENT ADJUSTMENT FOR ACCOUNTS COSTS

## **ADMINISTRATIVE**

ADMINISTRATIVE SYSTEM SHUTDOWN

CHANGE AGENCY NUMBER FOR TICKET/WARRANT

CHANGE LAST MAGISTRATE CASE NUMBER USED

CHECK INDEXES FOR VALIDITY

CHECK/BREAK BAD PICTURE LINKS

CREATE A BACKUP OF DATA FILES TO THIS HARD DRIVE

DELETE REMOTE NOTES

ERROR LOG EXPORT

FIND AND DELETE DUPLICATE RECORDS

FIND AND FIX DUPLICATE RECEIPT NUMBERS

FIND OFFICER ID'S FOR DELETED OFFICERS

FORMAT SCDL#WITH LEADING 0'S FOR 9 CHARACTERS

IMPORT A FILE FOR MANDATORY DOWNLOADING TO REMOTES

LIST OF POSSIBLE MASTER ID DUPLICATIONS

REINDEX FILES

RENUMBER TICKET/WARRANT/PARKING/INCIDENT

SCIEX UTILITIES

SET UP USER DEFINED MENU

SETUP USB/COM PORT LICENSE SCANNER

UPDATE STATE STATUES/CDR CODES

VIEW USERS LOGGED INTO SYSTEM AND THEIR STATUS

WARNING / ALERT SETUP

ADD/EDIT FEE DEFINITIONS FOR COURT

ADD/EDIT MASTER ID POPUPS

ATTORNEY SETUP

CHANGE/MERGE ATTORNEY ID NUMBERS

CHANGE/MERGE OFFICER ID NUMBERS

CHARGE AND FINE HISTORY



<u>DAILY ACTIVITY REPORT CODE SETUP</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>DELETE BLOCK OF PARKING PERMITS RECORDS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>GANG NAMES MERGING/RENAMING</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>GANG NAMES SETUP</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>JUDGE SETUP</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>LINK GANG-RELATED INCIDENTS TO MASTER ID GANG EVENTS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>LOCATION CODE SETUPS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>MASTER ID FILE</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>MERGE SOCIETY MASTER ID ENTRIES</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>MERGE UNKNOWN IN MASTER IF FILE</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>NIBRS INHOUSE CODE SETUP</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>OFFICER SETUP</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>PLACE MASTER ID RECORD ON HOLD</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>SOCIAL SECURITY NUMBER CHANGES</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>USER INFORMATION -NAMES AND PASSWORDS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>VIEW USER LOGS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>VIEW/RECLAIM TICKETS/WARRANTS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>VIEW/RECLAIM INCIDENT REPORTS</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>WORKSTATION/REMOTE SETTING</u>	<u>ADMINISTRATIVE</u>	<u>LOOKUPS</u>
<u>ADDITIONAL LAWTRAK CONNECTIONS</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>COMMUNITY CALENDAR</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>EXPORT LAWTRAK TABLES</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>EXPORT TICKETS / WARRANTS</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>LIVE SCAN EXPORT</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>LOCK SCREEN POSITIONS</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>MESSAGE ROOMS</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>PAGER</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>POST -IT NOTES</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>SEND OUT A REMOTE NOTE</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>SET UP ADOBE DISTILITER INFORMATION</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>TIME CARD EDIT</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>TIME CARD ENTRY</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>TO DO LIST</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>WEB SITE AND HYPERLINKS</u>	<u>ADMINISTRATIVE</u>	<u>OTHER</u>
<u>FIND REPORTS/TICKETS WITH NO LATITUDE OR LONGITUDE</u>	<u>ADMINISTRATIVE</u>	<u>REPORTS</u>
<u>TIME CARD REPORT</u>	<u>ADMINISTRATIVE</u>	<u>REPORTS</u>
<u>AGENCY SETUP</u>	<u>ADMINISTRATIVE</u>	<u>SETTINGS</u>
<u>AUTOMATIC REMOTE ARREST TICKET NUMBERING SETUP</u>	<u>ADMINISTRATIVE</u>	<u>SETTINGS</u>
<u>AUTOMATIC REMOTE LOCAL WARNING NUMBERING</u>	<u>ADMINISTRATIVE</u>	<u>SETTINGS</u>
<u>AUTOMATIC REMOTE TICKET NUMBERING SETUP</u>	<u>ADMINISTRATIVE</u>	<u>SETTINGS</u>
<u>COURT/ADDITIONAL AGENCY SETTINGS</u>	<u>ADMINISTRATIVE</u>	<u>SETTINGS</u>

[RESET RENEWAL DATE](#)

[ADMINISTRATIVE](#)

[SETTINGS](#)

[SETUP UP JAILEXPORT FOR UPLOADING ON THIS WORKSTATION](#)

[ADMINISTRATIVE](#)

[SETTINGS](#)

[SPECIAL NOTES FOR E-TICKET PRINTING](#)

[ADMINISTRATIVE](#)

[SETTINGS](#)

[TOGGLE ERROR TRAPS ON/OFF](#)

[ADMINISTRATIVE](#)

[SETTINGS](#)

## **CAD**

[CAD MAIN PAGE](#)

[CAD WORKSTATION SETTINGS](#)

[CASE NUMBER RECYCLE FILE](#)

[DISPATCH LOGS](#)

[PRE-SET CAD CALLS](#)

[RESET CASE NUMBERS FOR ORGANIZATIONS](#)

[ADD/EDIT MASTER ID POPUPS](#)

[MASTER ID FILE](#)

[PLACE MASTER ID RECORD ON HOLD](#)

[PRINT OUT MASTER ID NOTICES](#)

[ADDITIONAL LAWTRAK CONNECTIONS](#)

[COMMUNITY CALENDAR](#)

[EXPORT LAWTRAK TABLES](#)

[EXPORT TICKETS / WARRANTS](#)

[MESSAGE ROOMS](#)

[PAGER](#)

[POST -IT NOTES](#)

[SEND OUT A REMOTE NOTE](#)

[SET UP ADOBE DISTRI LITER INFORMATION](#)

[TIME CARD EDIT](#)

[TIME CARD ENTRY](#)

[TO DO LIST](#)

[WEB SITE AND HYPERLINKS](#)

[ACTIVE OFFICER LISTING](#)

[CAD CASE NUMBER LISTING](#)

[CAD DISPATCHER REPORT](#)

[CAD EVENT LOG](#)

[CAD QUERIES](#)

[CAD RESPONSE TIMES](#)

[CAD SHIFT SUMMARY](#)

[CAD TOWING REPORT](#)

[CAD WRECKER REPORT](#)

[DISPATCH LOG PRINTOUTS](#)

[DISPATCH REPORTS](#)

<u>DISPATCH SIGNAL LISTING</u>	<u>CAD</u>	<u>REPORTS</u>
<u>DISPATCH TOTAL REPORT</u>	<u>CAD</u>	<u>REPORTS</u>
<u>LISTING/COUNT OF 911 CALLS</u>	<u>CAD</u>	<u>REPORTS</u>
<u>LISTING/COUNT OF CELL PHONE CALLS</u>	<u>CAD</u>	<u>REPORTS</u>
<u>UNIT SIGN IN/SIGN OUT TIMES</u>	<u>CAD</u>	<u>REPORTS</u>
<u>CAD EMS AGENCY SETTINGS</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD EVENTS SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD FIRE AGENCY SETTINGS</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD LAW AGENCY SETTINGS</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD LOCATION CODE SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD MAIN ORGANIZATION SETTINGS</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD NUMBER SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD RESCUE AGENCY SETTINGS</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD UNIT SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD WRECKER LOCATION SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>CAD WRECKER SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>DISPATCH SETUP</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>INDIVIDUAL PASSWORD EDIT</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>TOGGLE ERROR TRAPS ON/OFF</u>	<u>CAD</u>	<u>SETTINGS</u>
<u>WORKSTATION/REMOTE SETTING</u>	<u>CAD</u>	<u>SETTINGS</u>

## **CERTIFICATION**

<u>CERTIFICATION EMPLOYEE MASTER FILE</u>
<u>ADDITIONAL LAWTRAK CONNECTIONS</u>
<u>COMMUNITY CALENDAR</u>
<u>EXPORT LAWTRAK TABLES</u>
<u>EXPORT TICKETS / WARRANTS</u>
<u>LIVE SCAN EXPORT</u>
<u>MESSAGE ROOMS</u>
<u>PAGER</u>
<u>POST -IT NOTES</u>
<u>SEND OUT A REMOTE NOTE</u>
<u>SET UP ADOBE DISTRIILITER INFORMATION</u>
<u>TIME CARD EDIT</u>
<u>TIME CARD ENTRY</u>
<u>TO DO LIST</u>
<u>WEB SITE AND HYPERLINKS</u>
<u>CERTIFICATION DETAIL CREDITS FOR ALL OFFICERS</u>
<u>CERTIFICATION LISTING FOR NEXT CERTIFICATION DATES</u>
<u>CERTIFICATION LISTING FOR NON-SCCJA CATEGORIES</u>

CERTIFICATION NON-SCCJA CERTIFICATION REVIEW  
CERTIFICATION SCCJA CLASS REVIEW  
CHANGE CERTIFICATION EMPLOYEE NUMBERS  
INDIVIDUAL PASSWORD EDIT  
WORKSTATION/REMOTE SETTING

CERTIFICATION      REPORTS  
CERTIFICATION      REPORTS  
CERTIFICATION      SETTINGS  
CERTIFICATION      SETTINGS  
CERTIFICATION      SETTINGS

## **COURT**

AFFIDAVIT FOR CRIMINAL WARRANT  
AFFIDAVIT OF PERSONAL SERVICE  
ANIMAL CONTROL TICKETS  
BATCH DISPOSITIONS  
BENCH WARRANTS  
BOOKING REPORT LOOKUPS  
BUSINESS/RESIDENTIAL ALARM RESPONSE  
COMMUNITY SERVICE HOURS  
COMPLAINT WITHDRAWAL  
DAILY ACTIVITY REPORT  
JUVENILE PETITION  
PARKING PERMITS  
PARKING TICKETS  
PERSONAL SERVICE PAPERS  
PROPERTY CHECK REPORT  
SC ARREST WARRANT  
SC CITY ARREST TICKET  
SC COURTROOM PROCEEDINGS  
SC ORDINANCE SUMMONS  
SC PUBLIC CONTACT/WARNING TICKET  
SC SEARCH WARRANT  
SC UNIFORM TRAFFIC TICKET  
SUBPOENAS  
WARNING TICKETS -LOCAL  
EXPORT MONEY OWED RECORDS TO FILE  
FEES PAID BY ACCOUNTING DATE RANGE  
FLORENCE EXPORT FOR SETOFF DEBT COMPARSION  
KEEP RECORDS FROM SHOWING FOR SETOFF DEBT  
MISCELLANEOUS RECEIPTS  
MONEY OWED -NOT FULLY PAID  
NRVC'S ISSUED BUT NOT FULLY PAID  
OUTSTANDING NRVC REPORT  
OUTSTANDING REFUND REPORT

<u>PAST DUE NOTICES FOR TIME PAYMENTS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>PERCENTAGES KEPT IN LOCAL FOR ASSESSMENTS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>REPRINT NRVC'S FOR DATE RANGE</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>RESTUTION REPORTS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>SC ASSESSMENT REPORT</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>SC DAILY RECEIPTS TOTALS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>SC JUDICIAL SURVEY AMOUNTS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>SC RECEIPTS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>SETOFF DEBT MAINTENANCE</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>SETOFF DEBT REPORT AND EXPORT</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>VIEW ASSESSMENTS</u>	<u>COURT</u>	<u>FINANCIAL</u>
<u>ADD/EDIT MASTER ID POPUPS</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>ADSAP SITE SETUP</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>ARREST WARRANT /AFFIANT FILE</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>ARREST WARRANT NUMBER BLOCK SETUP</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>ARREST WARRANT TEMPLATE</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>ATTORNEY SETUP</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>BUSINESS INFORMATION PRINTOUTS</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>CUSTOM COURT LETTERS SETUP</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>DISPOSITION SETUP</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>MASTER ID FILE</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>MASTER ID SEX OFFENDER LISTING</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>MISSING SSN FOR TICKETS BY OFFICER/DATE</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>MUG SHOT BOOK</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>PHOTO LINEUP</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>PLACE MASTER ID RECORD ON HOLD</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>PRINT OUT MASTER ID NOTICES</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>SC STATE STATUES</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>SC TRAFFIC OFFENSE CODES</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>SOCIAL SECURITY NUMBER CHANGES</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>TRAFFIC TICKETS ENTERED BY USER</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>TRAFFICE TICKET BOOK SIGNOUT</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>WARNING TICKET BOOK SIGNOUT</u>	<u>COURT</u>	<u>LOOKUPS</u>
<u>ADDITIONAL LAWTRAK CONNECTIONS</u>	<u>COURT</u>	<u>OTHER</u>
<u>COMMUNITY CALENDAR</u>	<u>COURT</u>	<u>OTHER</u>
<u>EXPORT LAWTRAK TABLES</u>	<u>COURT</u>	<u>OTHER</u>
<u>EXPORT TICKETS / WARRANTS</u>	<u>COURT</u>	<u>OTHER</u>
<u>LIVE SCAN EXPORT</u>	<u>COURT</u>	<u>OTHER</u>
<u>MESSAGE ROOMS</u>	<u>COURT</u>	<u>OTHER</u>
<u>PAGER</u>	<u>COURT</u>	<u>OTHER</u>
<u>POST -IT NOTES</u>	<u>COURT</u>	<u>OTHER</u>

<u>SEND OUT A REMOTE NOTE</u>	<u>COURT</u>	<u>OTHER</u>	
<u>SET UP ADOBE DISTRLITER INFORMATION</u>	<u>COURT</u>	<u>OTHER</u>	
<u>TIME CARD EDIT</u>	<u>COURT</u>	<u>OTHER</u>	
<u>TIME CARD ENTRY</u>	<u>COURT</u>	<u>OTHER</u>	
<u>TO DO LIST</u>	<u>COURT</u>	<u>OTHER</u>	
<u>WEB SITE AND HYPERLINKS</u>	<u>COURT</u>	<u>OTHER</u>	
<u>CASE BREAKDOWN BY DISPOSITION</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>CERTIFICATE OF TRANSMITTAL FOR GENERAL SESSIONS</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>COURT CASELOAD /MONEY COMPARSION REPORT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>ELECTRONIC DISPOSITION EXPORT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>OUTSTANDING COMMUNITY SERVICE HOURS</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>REPORT TO COMPARE ORIGINAL FINE WITH SUSPENDED</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>STATUE REPORT FOR TRAFFIC OFFENSES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>SUBPOENA / WITNESS INFORMATION</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>TICKET/WARRANT QUIRIES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;COURT REPORTS&gt;&gt;&gt;</u>
<u>PARKING TICKETS DETAILED REPORT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;PARKING TICKET REPORTS&gt;&gt;&gt;</u>
<u>PARKING TICKETS LISTING BY LICENSE</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;PARKING TICKET REPORTS&gt;&gt;&gt;</u>
<u>PARKING TICKETS TOTALS BY OFFICER</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;PARKING TICKET REPORTS&gt;&gt;&gt;</u>
<u>PARKING TICKETS TREASURER REPORT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;PARKING TICKET REPORTS&gt;&gt;&gt;</u>
<u>STATUE REPORT FOR TRAFFIC OFFENSES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;PARKING TICKET REPORTS&gt;&gt;&gt;</u>
<u>TICKET/WARRANT QUIRIES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;PARKING TICKET REPORTS&gt;&gt;&gt;</u>
<u>ACTIVE /COMPLETED TICKET/WARRANT TALLY</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>LISTING FOR OFFENSE DESCRIPTION</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>OFFENSE/TRAFFIC COUNTS</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>OFFENSES WRITTEN BY OFFICER/DATE OF ARREST</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>OUTSTANDING ARREST WARRANTS CHECKED OUT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>SERVED WARRANTS BROKEN DOWN BY OFFICER</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>STATUE REPORT FOR TRAFFIC OFFENSES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>TICKET/WARRANT QUIRIES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>TRAFFIC TICKET COUNTS BY INTERSECTION/LOCATION</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>TRAFFIC TICKET COUNTS BY OFFICER</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>WARRANTS ISSUED/SERVED/WITHDRAWN BY DATE RANGE</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TICKET WARRANT REPORTS&gt;&gt;&gt;</u>
<u>RACE/SEX BREAKDOWN FOR TRAFFIC AND WARNING TICKETS</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>SC PUBLIC CONTACT/WARNING TICKET COUNT FOR NATURE OFFENSES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>SC PUBLIC CONTACT/WARNING TICKET COUNT/LISTING</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>SC PUBLIC CONTACT/WARNING WEB REPORT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>STATUE REPORT FOR TRAFFIC OFFENSES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>TICKET/WARRANT QUIRIES</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>WARNING TICKET ALTERNATE WEB REPORT</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>WARNING TICKET COUNTS</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>WARNING TICKETS LISTING</u>	<u>COURT</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;WARNING TICKET REPORTS&gt;&gt;&gt;</u>
<u>ACTIVE OFFICER LISTING</u>	<u>COURT</u>	<u>REPORTS</u>	
<u>DAILY ACTIVITY REPORT SIMMARIES</u>	<u>COURT</u>	<u>REPORTS</u>	
<u>DOCKET</u>	<u>COURT</u>	<u>REPORTS</u>	

<a href="#"><u>OPEN CASES REPORT</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>OUTSTANDING WARRANTS</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>PRINT TICKET COPIES FOR TRIAL DATE</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>SC CASELOAD / DISPOSITION REPORT</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>SC TRAFFIC TRANSMITTAL FORM</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>STATUE REPORT FOR TRAFFIC OFFENSES</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>TICKET/WARRANT QUIRIES</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>REPORTS</u></a>
<a href="#"><u>INDIVIDUAL PASSWORD EDIT</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>SETTINGS</u></a>
<a href="#"><u>MOVE COURT DATE TO NEW DATE</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>SETTINGS</u></a>
<a href="#"><u>RUN AUTOMATIC EXPUNGEMENTS</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>SETTINGS</u></a>
<a href="#"><u>SET A JUDGE FOR AN ENTIRE COURT DATE</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>SETTINGS</u></a>
<a href="#"><u>WORKSTATION/REMOTE SETTING</u></a>	<a href="#"><u>COURT</u></a>	<a href="#"><u>SETTINGS</u></a>

## **DOC CENTER**

[INTERNAL AFFAIRS](#)

[NARCOTICS](#)

## **EVIDENCE**

[EVIDENCE MAIN ENTRY](#)

[TAKE AN INVENTORY OF ITEMS IN POSSESSION](#)

[ACTIVE OFFICER LISTING](#)

[EVIDENCE ACTIVE LISTING BY LOCATION](#)

[EVIDENCE BARCODE PRINTOUT](#)

[EVIDENCE INVENTORY SHEETS](#)

[EVIDENCE LARGE BARCODE LABELS](#)

[EVIDENCE LIST OF CHECKED OUT BY OFFICER ID](#)

[EVIDENCE LIST OF CLOSED OUT BY OFFICER ID](#)

[EVIDENCE STATUS SHEETS](#)

[EVIDENCE CHANGE LAST BARCODE NUMBER USED](#)

[INDIVIDUAL PASSWORD EDIT](#)

[TOGGLE ERROR TRAPS ON/OFF](#)

[WORKSTATION/REMOTE SETTING](#)

[ADDITIONAL LAWTRAK CONNECTIONS](#)

[COMMUNITY CALENDAR](#)

[EXPORT LAWTRAK TABLES](#)

[EXPORT TICKETS / WARRANTS](#)

[LIVE SCAN EXPORT](#)

[MESSAGE ROOMS](#)

[PAGER](#)

POST -IT NOTES

EVIDENSE

OTHER

SEND OUT A REMOTE NOTE

EVIDENSE

OTHER

SET UP ADOBE DISTRIILITER INFORMATION

EVIDENSE

OTHER

TIME CARD EDIT

EVIDENSE

OTHER

TIME CARD ENTRY

EVIDENSE

OTHER

TO DO LIST

EVIDENSE

OTHER

WEB SITE AND HYPERLINKS

EVIDENSE

OTHER

## **IA / NARCOTICS**

INTERNAL AFFAIRS MAIN SCREEN

LIST OF IA CASES

INTERNAL AFFAIRS TYPE SETUP

CHANGE / MERGE IA TYPES

CHANGE IA CASE NUMBERS

## **INCIDENTS**

AFFIDAVIT FOR CRIMINAL WARRANT

AFFIDAVIT OF PERSONAL SERVICE

ANIMAL CONTROL TICKETS

BOOKING REPORT LOOKUPS

BUSINESS /RESIDENTAL ALARM RESPONSE

CASE MANAGEMENT

COMPLAINT WITHDRAWAL

DAILY ACTIVITY REPORT

FIELD INTERVIEWS

GET NEXT AUTOMATIC CASE NUMBER

INCIDENT REPORT WALKTHROUGH/LOOKUPS

INCIDENT SUPPLEMENTAL

JUVENILE PETITION

PARKING PERMITS

PARKING TICKETS

PERSONAL SERVICE PAPERS

PROPERTY CHECK REPORT

SC PUBLIC CONTACT/WARNING TICKETS

SC TRAFFIC COLLISION REPORT

SUPPLEMENTAL SEARCH FOR SPECIFIC WORDS

TOWING REPORT

VIEW FORWARDED CASES FOR OFFICER

WARNING TICKETS -LOCAL



<u>ADD A 7D RECORD TO NEXT SUBMISSION</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>ADD/EDIT MASTER ID POPUPS</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>BROWSE AUTOMATIC CASE NUMBER ASSIGNMENTS</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>BUSINESS INFORMATION PRINTOUTS</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>FIND OLD SUBMISSIONS FILE</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>GANG NAMES SETUP</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>INCIDENT REVIEW</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>MASTER ID FILE</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>MASTER ID SEX OFFENDER LISTING</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>MUG SHOT BOOK</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>NIBRS SUBMISSION -CREATE FILE</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>PHOTO LINEUP</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>PLACE MASTER ID RECORD ON HOLD</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>PRINT OUT MASTER ID NOTICES</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>SOCIAL SECURITY NUMBER CHANGES</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>UNDO NIBRS SUBMISSION</u>	<u>INCIDENTS</u>	<u>LOOKUPS</u>	
<u>ADDITIONAL LAWTRAK CONNECTIONS</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>CHANGE INCIDENT REPORT NUMBER</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>COMMUNITY CALENDAR</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>EXPORT LAWTRAK TABLES</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>EXPORT TICKETS / WARRANTS</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>INCIDENT EXPORT FOR MAPPING</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>INCIDENT EXPUNGEMENTS</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>LIVE SCAN EXPORT</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>MESSAGE ROOMS</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>PAGER</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>POST -IT NOTES</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>SEND OUT A REMOTE NOTE</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>SET UP ADOBE DISTRI LITER INFORMATION</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>TIME CARD EDIT</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>TIME CARD ENTRY</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>TO DO LIST</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>WEB SITE AND HYPERLINKS</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>WTH INCIDENT EXPORT FOR MAPPING</u>	<u>INCIDENTS</u>	<u>OTHER</u>	
<u>CASE MANAGEMENT CLEARANCE RATES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;CASE MANAGEMENT REPORTS&gt;&gt;&gt;</u>
<u>CASE MANAGEMENT CLOSING CODE REPORT</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;CASE MANAGEMENT REPORTS&gt;&gt;&gt;</u>
<u>CASE MANAGEMENT DAYS LISTING</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;CASE MANAGEMENT REPORTS&gt;&gt;&gt;</u>
<u>CASE MANAGEMENT SUMMARY</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;CASE MANAGEMENT REPORTS&gt;&gt;&gt;</u>
<u>CASE MANAGEMENT-CASES NOT YET CLOSED INTERNALLY</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;CASE MANAGEMENT REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT QUERIES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;CASE MANAGEMENT REPORTS&gt;&gt;&gt;</u>
<u>ARREST RECORDS FOR DATE RANGE</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT COUNTS</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>

<u>INCIDENT COUNTS BY PRIMARY OFFICERS</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT COUNTS FOR PERSON ENTERING REPORTS</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT MEDIA LISTING</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT NCIC REPORT</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT OFFENSES BY CITY LOCATION CODE/OFFICER</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT QUERIES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT REPORTS CLEARED/NOT CLEARED</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>INCIDENT RESPONSES TIME REPORT</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>NUMBER OF VEHICLES STOLEN/RECOVERED FOR TIME FRAME</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MISCELLANEOUS REPORTS&gt;&gt;&gt;</u>
<u>90Z/NRP BREAKDOWN FOR MONTH</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>ARRESTS BY INHOUSE CODE FOR MONTH</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>GANG/YOUTH GANG CRIMES BY INHOUSE CODE FOR MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>INCIDENT COMPARSION REPORT</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>INCIDENT QUERIES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>JUVENILE/ADULT ARREST REPORT MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>OFFENSES REPORTED FOR MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>PERSONS ARRESTED FOR MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>PROPERTY VALUES STOLEN/RECOVERED FOR MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>RACE/SEX BREAKDOWN FOR ARRESTED FOR MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>VICTIMS REPORTED FOR MONTH/YTD</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;INCIDENT MONTHLY/YEARLY STATISTICS&gt;&gt;&gt;</u>
<u>COLLISION COUNTS BY DATE / LOCATION</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TRAFFIC COLLISION REPORTS&gt;&gt;&gt;</u>
<u>DAILY / HOURLY TRAFFIC ACCIDENT COUNTS</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TRAFFIC COLLISION REPORTS&gt;&gt;&gt;</u>
<u>PROPERTY DAMAGE LISTING</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TRAFFIC COLLISION REPORTS&gt;&gt;&gt;</u>
<u>STATUE REPORT FOR TRAFFIC OFFENSES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TRAFFIC COLLISION REPORTS&gt;&gt;&gt;</u>
<u>TICKET/WARRANT QUIRIES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TRAFFIC COLLISION REPORTS&gt;&gt;&gt;</u>
<u>TOP 10 ACCIDENT LOCATION BY DATE RANGE</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	<u>&lt;&lt;&lt;TRAFFIC COLLISION REPORTS&gt;&gt;&gt;</u>
<u>ACTIVE OFFICER LISTING</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>ALARM LETTERS</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>DAILY ACTIVITY REPORT SUMMARIES</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>DAILY ACTIVITY REPORT USER DEFINED REPORT</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>FIND PICTURES (NOT ATTACHED TO MASTER ID</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>OUTSTANDING WARRANTS</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>PRINT INCIDENT REPORT LISTING</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>PRINT SUPPLEMENTALS BY DATE RANGE</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>PRINT USE OF FORCE REPORT BY DATE RANGE</u>	<u>INCIDENTS</u>	<u>REPORTS</u>	
<u>CASE MANAGEMENT CLOSING CODES SETUP</u>	<u>INCIDENTS</u>	<u>SETTINGS</u>	
<u>INCIDENT REPORT SETTINGS</u>	<u>INCIDENTS</u>	<u>SETTINGS</u>	
<u>INDIVIDUAL PASSWORD EDIT</u>	<u>INCIDENTS</u>	<u>SETTINGS</u>	
<u>SOLVABILITY CODES SETUP</u>	<u>INCIDENTS</u>	<u>SETTINGS</u>	
<u>TOGGLE ERROR TRAPS ON/OFF</u>	<u>INCIDENTS</u>	<u>SETTINGS</u>	
<u>WORKSTATION/REMOTE SETTING</u>	<u>INCIDENTS</u>	<u>SETTINGS</u>	

# JAIL

<u>BOOKING REPORT LOOKUPS</u>	<u>JAIL</u>	<u>DATA ENTRY</u>
<u>JAIL MEAL LISTINGS</u>	<u>JAIL</u>	<u>DATA ENTRY</u>
<u>JAIL PRISONER MASTER SCREEN</u>	<u>JAIL</u>	<u>DATA ENTRY</u>
<u>LIVE SCAN EXPORT</u>	<u>JAIL</u>	<u>DATA ENTRY</u>
<u>ADD/EDIT MASTER ID POPUPS</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>BUILDING SETUP</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>CELL SETUP</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>CLASSIFICATION FORM SETUP</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>MASTER ID FILE</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>ORGANIZATIONS</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>PLACE MASTER ID RECORD ON HOLD</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>PRINT OUT MASTER ID NOTICES</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>RECOMPILE CELL CURRENT OCCUPANCY TOTALS</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>SECURITY LEVEL SETUP</u>	<u>JAIL</u>	<u>LOOKUPS</u>
<u>ADDITIONAL LAWTRAK CONNECTIONS</u>	<u>JAIL</u>	<u>OTHER</u>
<u>COMMUNITY CALENDAR</u>	<u>JAIL</u>	<u>OTHER</u>
<u>EXPORT LAWTRAK TABLES</u>	<u>JAIL</u>	<u>OTHER</u>
<u>EXPORT TICKETS / WARRANTS</u>	<u>JAIL</u>	<u>OTHER</u>
<u>LIVE SCAN EXPORT</u>	<u>JAIL</u>	<u>OTHER</u>
<u>MESSAGE ROOMS</u>	<u>JAIL</u>	<u>OTHER</u>
<u>PAGER</u>	<u>JAIL</u>	<u>OTHER</u>
<u>POST -IT NOTES</u>	<u>JAIL</u>	<u>OTHER</u>
<u>SEND OUT A REMOTE NOTE</u>	<u>JAIL</u>	<u>OTHER</u>
<u>SET UP ADOBE DISTRI LITER INFORMATION</u>	<u>JAIL</u>	<u>OTHER</u>
<u>TIME CARD EDIT</u>	<u>JAIL</u>	<u>OTHER</u>
<u>TIME CARD ENTRY</u>	<u>JAIL</u>	<u>OTHER</u>
<u>TO DO LIST</u>	<u>JAIL</u>	<u>OTHER</u>
<u>WEB SITE AND HYPERLINKS</u>	<u>JAIL</u>	<u>OTHER</u>
<u>ACTIVE OFFICER LISTING</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>ALPHABETICAL LIST OF CURRENT PRISONERS WITH CHARGES</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>ALPHABETICAL LIST OF PRISONERS</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>BREAKDOWN OF PRISONES BY RACE/SEX/ETHNICITY</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>FIND PICTURES (NOT ATTACHED TO MASTER ID</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>JAIL CELL OCCUPANCY</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>LIST OF PRISONERS BOOKED IN FOR DATES</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>LIST OF PRISONERS CURRENTLY IN JAIL MORE THAN 90 DAYS</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>LIST OF PRISONERS/NUMBERS OF DAYS FOR DATE RANGE</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>LIST OF PRISONERS/TOTAL NUMBER OF DAYS IN JAIL</u>	<u>JAIL</u>	<u>REPORTS</u>
<u>LIST PRISONERS CURRENTLY IN JAIL BY AGENCY</u>	<u>JAIL</u>	<u>REPORTS</u>

PRISONER INFORMATION PRINTOUT / EXPORT

JAIL

REPORTS

INDIVIDUAL PASSWORD EDIT

JAIL

SETTINGS

TOGGLE ERROR TRAPS ON/OFF

JAIL

SETTINGS

WORKSTATION/REMOTE SETTING

JAIL

SETTINGS

## **JURY**

JURY MASTER FILE

JURY POOLS

ADDITIONAL LAWTRAK CONNECTIONS

COMMUNITY CALENDAR

EXPORT LAWTRAK TABLES

EXPORT TICKETS / WARRANTS

LIVE SCAN EXPORT

MESSAGE ROOMS

PAGER

POST -IT NOTES

SEND OUT A REMOTE NOTE

SET UP ADOBE DISTRI LITER INFORMATION

TIME CARD EDIT

TIME CARD ENTRY

TO DO LIST

WEB SITE AND HYPERLINKS

INDIVIDUAL PASSWORD EDIT

JURY COMPUTERIZATION PROCESS LETTERS

JURY CUSTOM JURY SUMMONS LETTERS

JURY DEFAULT LETTER SETUP

JURY IMPORT NEW LIST FROM ELECTION COMMISSION

JURY POOL SETUP FOR MULTIPLE AGENCIES

TOGGLE ERROR TRAPS ON/OFF

WORKSTATION/REMOTE SETTING

## **K9**

ADDITIONAL LAWTRAK CONNECTIONS

COMMUNITY CALENDAR

EXPORT LAWTRAK TABLES

EXPORT TICKETS / WARRANTS

INDIVIDUAL PASSWORD EDIT

K-9 CERTIFICATION FILES

K-9 DEPLOYMENT REPORT  
LIVE SCAN EXPORT  
MESSAGE ROOMS  
POST -IT NOTES  
SEND OUT A REMOTE NOTE  
SET UP ADOBE DISTILITER INFORMATION  
TIME CARD EDIT  
TIME CARD ENTRY  
TOGGLE ERROR TRAPS ON/OFF  
WEB SITE AND HYPERLINKS  
WORKSTATION/REMOTE SETTING

<u>K9</u>	<u>DATA ENTRY</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
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<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>OTHER</u>
<u>K9</u>	<u>SETTINGS</u>
<u>K9</u>	<u>SETTINGS</u>
<u>K9</u>	<u>SETTINGS</u>

## **PERSONNEL**

ADDITIONAL LAWTRAK CONNECTIONS  
CHANGE PERSONNEL EMPLOYEE NUMBERS  
COMMUNITY CALENDAR  
EXPORT LAWTRAK TABLES  
EXPORT TICKETS / WARRANTS  
INDIVIDUAL PASSWORD EDIT

LIVE SCAN EXPORT

MESSAGE ROOMS

PERSONNEL ABSENCE LOG SETUP

PERSONNEL COMPLAINT TYPE SETUP

PERSONNEL EMPLOYEE MASTER FILE

PERSONNEL INVENTORY MAINTENANCE FILE

PERSONNEL LOG REPORTS

PERSONNEL PROPERTY INVENTORY

PERSONNEL PROPERTY LISTING FOR EMPLOYEES

SEND OUT A REMOTE NOTE

SET UP ADOBE DISTILITER INFORMATION

TIME CARD EDIT

TIME CARD ENTRY

TOGGLE ERROR TRAPS ON/OFF

WEB SITE AND HYPERLINKS

WORKSTATION/REMOTE SETTING

**POLICE**

ACTIVE /COMPLETED TICKET/WARRANT TALLY

ACTIVE OFFICER LISTING

ADD/EDIT MASTER ID POPUPS

ADDITIONAL LAWTRAK CONNECTIONS

AFFIDAVIT FOR CRIMINAL WARRANT

AFFIDAVIT OF PERSONAL SERVICE

AMOUNTS OWED FOR TIME FRAME

ANIMAL CONTROL TICKETS

BENCH WARRANTS

BOOKING REPORT LOOKUPS

BUSINESS INFORMATION PRINTOUTS

BUSINESS/RESIDENTAL ALARM RESPONSE

COLLISION COUNTS BY DATE / LOCATION

COLLISION REPORTS FOR DATE RANGE AND LOCATION

COMMUNITY CALENDAR

COMPLAINT WITHDRAWAL

DAILY / HOURLY TRAFFIC ACCIDENT COUNTS

DAILY ACTIVITY REPORT

DAILY ACTIVITY REPORT SUMMARIES

DAILY ACTIVITY REPORT USER DEFINED REPORT

DOCKET

EXPORT LAWTRAK TABLES

EXPORT TICKETS / WARRANTS

FIND PICTURES (NOT ATTACHED TO MASTER ID

GANG NAMES SETUP

INDIVIDUAL PASSWORD EDIT

IV-D REPORTS

JUVENILE PETITION

LISTING FOR OFFENSE DESCRIPTION

LIVE SCAN EXPORT

MASTER ID FILE

MASTER ID SEX OFFENDER LISTING

MESSAGE ROOMS

MISCELLANEOUS RECEIPTS

MISSING SSN FOR TICKETS BY OFFICER/DATE

MUG SHOT BOOK

OFFENSE/TRAFFIC COUNTS

OFFENSES WRITTEN BY OFFICER/DATE OF ARREST

OPEN SERVICE PAPERS PAST SERVE BY DATE

OUTSTANDING ARREST WARRANTS CHECKED OUT

OUTSTANDING WARRANTS

OUTSTANDING/SERVED PAPERS BY PAPER TYPE

PAPERS SERVED BY OFFICER/DATE RANGE

PARKING PERMITS

PARKING RECEIPTS

PARKING TICKETS

PARKING TICKETS DETAILED REPORT

PARKING TICKETS LISTING BY LICENSE

PARKING TICKETS TOTALS BY OFFICER

PARKING TICKETS TREASURER REPORT

PAYMENTS MADE FOR TIME FRAME

PERSONAL SERVICE PAPERS

PHOTO LINEUP

PLACE MASTER ID RECORD ON HOLD

PRINT OUT MASTER ID NOTICES

PROPERTY CHECK REPORT

PROPERTY DAMAGE LISTING

RACE/SEX BREAKDOWN FOR TRAFFIC AND WARNING TICKETS

SC ARREST WARRANT

SC CITY ARREST TICKET

SC DAILY RECEIPTS TOTALS

SC ORDINANCE SUMMONS

SC PUBLIC CONTACT/WARNING TICKET

SC PUBLIC CONTACT/WARNING TICKET COUNT FOR NATURE  
OFFENSES

SC PUBLIC CONTACT/WARNING TICKET COUNT/LISTING

SC PUBLIC CONTACT/WARNING WEB REPORT

SC RECEIPTS

SC SEARCH WARRANT

SC TRAFFIC COLLISION REPORT

SC UNIFORM TRAFFIC TICKET

SEND OUT A REMOTE NOTE

SERVED / WITHDRAWN COUNTS BY CATEGORIES

SERVED WARRANTS BROKEN DOWN BY OFFICER

SET UP ADOBE DISTILLER INFORMATION

SOCIAL SECURITY NUMBER CHANGES

STATUE REPORT FOR TRAFFIC OFFENSES

STATUE REPORT FOR TRAFFIC OFFENSES

SUBPOENAS

TICKET/WARRANT QUIRIES

TIME CARD EDIT

TIME CARD ENTRY

TOP 10 ACCIDENT LOCATION BY DATE RANGE

TOWING REPORT

TRAFFIC ACCIDENT TALLY SHEET

TRAFFIC TICKET COUNTS BY INTERSECTION/LOCATION

TRAFFIC TICKET COUNTS BY OFFICER

TRAFFIC TICKETS ENTERED BY USER

TRAFFIC TICKET BOOK SIGNOUT

WARNING TICKET ALTERNATE WEB REPORT

WARNING TICKET BOOK SIGNOUT

WARNING TICKET COUNTS

WARNING TICKETS LISTING



**WARNING TICKETS -LOCAL**

**WARRANTS ISSUED/SERVED/WITHDRAWN BY DATE RANGE**

**WEB SITE AND HYPERLINKS**

**WORKSTATION/REMOTE SETTING**

**WTH INCIDENT EXPORT FOR MAPPING**

## **VICTIMS ADVACATE**

**ADD/EDIT MASTER ID POPUPS**

**ADDITIONAL LAWTRAK CONNECTIONS**

**COMMUNITY CALENDAR**

**EXPORT LAWTRAK TABLES**

**EXPORT TICKETS / WARRANTS**

**INDIVIDUAL PASSWORD EDIT**

**LIVE SCAN EXPORT**

[MASTER ID FILE](#)

[MESSAGE ROOMS](#)

[PLACE MASTER ID RECORD ON HOLD](#)

[POST-IT NOTES](#)

[PRINT OUT MASTER ID NOTICES](#)

[SEND OUT A REMOTE NOTE](#)

[SET UP ADOBE DISTILITER INFORMATION](#)

[TIME CARD EDIT](#)

[TIME CARD ENTRY](#)

[TOGGLE ERROR TRAPS ON/OFF](#)

[VICTIMS AGE/SEX/RACE REPORT](#)

[VICTIMS CASES WITH TRIALS PENDING](#)

[VICTIMS DATABASE](#)

[VICTIMS DETAILED REPORT FOR OFFENSES](#)

[VICTIMS LIST OF ACTIVITIES](#)

[VICTIMS LIST OF CONTACTS BY LOCATION](#)

[VICTIMS LIST OF VA COURT DATES](#)

[VICTIMS NIBRS CODE NOTICE](#)

[VICTIMS NIBRS CODE NOTIFICATION SETUP](#)

[VICTIMS OFFENSE TOTAL REPORT](#)

[VICTIMS PRINT SCHEDULE](#)

[VICTIMS REPORT BY HANDICAP-OTHER DESCRIPTION](#)

[VICTIMS REPORT BY OTHER CONTACTS](#)

[VICTIMS REPORTS/LABELS FOR VICTIMS](#)

[WEB SITE AND HYPERLINKS](#)

[WORKSTATION/REMOTE SETTING](#)



## **ADDITIONAL OPTIONAL MODULES**

### **MOBILE NCIC WITH Eagent**

We partner with Diverse Computing to use their eAGENT mobile NCIC lookups. We can pass information from a License Scan, the Master ID screen, Ticket Screen, or other screens in LawTrak to do NCIC lookups, either from a regular workstation through your normal network or from a remote through an air card.

### **MOBILE NCIC WITH GOLD SHIELD**

We partner with Gold Shield to do Mobile NCIC lookups. We can pass information directly from LawTrak to do NCIC lookups, either from a regular workstation through your normal network or from a remote through an air card.

### **WTH MAPPING**

LawTrak can interface directly with WTH GIS mapping, as well as automatically export information to create map layers.

### **ONLINE PAYMENTS WITH nCOURT**

The LawTrak Additional Apps can be set up to work with nCourt's Online Payment websites to do automatic uploading of cases owing money, and automatic downloads of payments made from their website.

### **ONLINE PAYMENTS WITH TRANSACTION WAREHOUSE**

Transaction Warehouse can connect directly to the LawTrak files to automatically check case status, take payments, and make receipts from their website.

### **AUTOMATIC DOWNLOAD FOR REPORT BEAM**

If your agency uses Report Beam to do its Collision Reports, we can automatically download those reports once they have been approved with the LawTrak Additional Apps. That way you can have the Reports and Master ID records for lookups and printouts if needed, and can run the LawTrak statistical reports without having to re-enter the entire report.

### **AUTOMATIC BACKUPS FOR LAWTRAK DATA**

The LawTrak Additional Apps can automatically back up your data to our servers in Florence. With viruses and server crashes, it's always good to have another backup of your data. This is an inexpensive solution that runs in the background.

### **UPLOADS TO SCIE<sub>x</sub>**

The LawTrak Additional Apps can automatically send Incident Report and Outstanding Warrant information to SLED's South Carolina Information Exchange (SCIE<sub>x</sub>).

## **INTERFACE WITH CMS**

The LawTrak Additional Apps can connect to the SC Judicial Department's Case Management System (CMS) for some information sharing on Court Cases so you don't have to double-enter dispositions for tickets and warrants you write that are disposed of in the CMS system.

## **EXPORTING JAIL INFORMATION TO SAVIN/VINE**

The LawTrak Additional Apps can export Jail information to the SC Statewide Automated Victim Information and Notification System (SAVIN/VINE) every 15 minutes for their Victim Notification services.

Along with these, we can automatically export files that can be used by Web Site Designers to any number of things, such as Inmate Population, Sex Offender maps, Outstanding Warrants, and statistics of all kinds. If you're interested in any of the specific items listed here, or if you want an automated export of any kind, please let us know.

## **OPTIONAL DATA CONVERSION**

***OUR TECHNICIAN WILL REVIEW YOUR CURRENT DATA AND IF POSSIBLE, WE WILL CONVERT YOUR CURRENT DATA INTO THE LAWTRAK DATA FORMATS.***

## **Customer References:**

Information on this page is confidential and may be used only for evaluation purposes and may not be disclosed to other respondents or uninterested parties.

<i>Abbeville Municipal Court</i>	<i>(864) 459-5017</i>
<i>Allendale Police Department</i>	<i>(803) 584-2178</i>
<i>Anderson Police Department</i>	<i>(864) 231-2272</i>
<i>Andrews Police Department</i>	<i>(843) 264-5223</i>
<i>Bamberg Police Department</i>	<i>(803) 245-2463</i>
<i>Batesburg-Leesville Police Department</i>	<i>(803) 532-4408</i>
<i>Beaufort Police Department</i>	<i>(843) 322-7901</i>
<i>Bennedict College Police Department</i>	<i>(803) 705-4514</i>
<i>Bennettsville Police Department</i>	<i>(843) 479-9001</i>
<i>Bluffton Police Department</i>	<i>(843) 706-4550</i>
<i>Bowman Police Department</i>	<i>(803) 829-2666</i>
<i>Branchville Police Department</i>	<i>(803) 274-8820</i>
<i>Brunson Police Department</i>	<i>(803) 632-3633</i>
<i>Burnettown Police Department</i>	<i>(803) 593-2676</i>
<i>Camden Police Department</i>	<i>(803) 425-6025</i>
<i>Cameron Police Department</i>	<i>(803) 823-2145</i>
<i>Campobello Police Department</i>	<i>(864) 472-9093</i>
<i>Cayce Police Department</i>	<i>(803) 794-0456</i>
<i>Chapin Police Department</i>	<i>(803) 345-6443</i>
<i>Cheraw Police Department</i>	<i>(843) 537 7868</i>
<i>Chesnee Police Department</i>	<i>(864) 461-2225</i>
<i>Chester County Sheriff</i>	<i>(803) 581-5131</i>
<i>Chester Police Department</i>	<i>(803) 581-2677</i>
<i>Chesterfield Police Department</i>	<i>(843) 623-2419</i>
<i>Clarendon County Sheriff</i>	<i>(803) 435-4414</i>
<i>Clemson Municipal Court</i>	<i>(864) 653-2045</i>
<i>Clinton Police Department</i>	<i>(864) 833-7512</i>
<i>Clio Police Department</i>	<i>(843) 586-2211</i>
<i>Coastal Carolina University DPS</i>	<i>(843) 349-6532</i>
<i>Columbia Metropolitan Airport</i>	<i>(803) 413-2194</i>
<i>Cottageville Police Department</i>	<i>(843) 835-8655</i>
<i>Coward Police Department</i>	<i>(843) 389-2585</i>
<i>Darlington Police Department</i>	<i>(843) 398-4026</i>
<i>Denmark Police Department</i>	<i>(803) 793-4639</i>
<i>Dillon County Sheriff's Dept.</i>	<i>(843) 774-1433</i>
<i>Dillon Police Department</i>	<i>(843) 774-0051</i>
<i>Duncan Police Department</i>	<i>(864) 949-6600</i>
<i>Ehrhardt Police Department</i>	<i>(803) 267-5335</i>
<i>Elgin Police Department</i>	<i>(803) 438-2362</i>
<i>Elloree , Town of</i>	<i>(803) 897-2821</i>
<i>Elloree Police Department</i>	<i>(803) 897-2821</i>
<i>Estill Police Department</i>	<i>(803) 625-3699</i>
<i>Eutawville Police Department</i>	<i>(803) 492-3374</i>
<i>Florence Municipal Court</i>	<i>(843)676-8800</i>
<i>Florence Police Department</i>	<i>(843)676-8800</i>
<i>Fort Lawn Police Department</i>	<i>(803) 872-4995</i>
<i>Forest Acres Police Department</i>	<i>(803) 782-9444</i>
<i>Francis Marion University DPS</i>	<i>(843) 661-1109</i>
<i>Gaston Police Department</i>	<i>(803) 796-7725</i>
<i>Great Falls Police Department</i>	<i>(803) 482-2144</i>
<i>Greeleyville Police Department</i>	<i>(843) 426-2111</i>
<i>Greenville Hospital System</i>	<i>(864) 455-8976</i>

<i>Hampton Town of-Court</i>	<i>(803) 943-2421</i>
<i>Hampton County Sheriff</i>	<i>(803) 943-7575</i>
<i>Hardeeville Police Department</i>	<i>(843) 784-2233</i>
<i>Hartsville Municipal Court</i>	<i>(843)383-3011</i>
<i>Hemingway Police Department</i>	<i>(843) 558-2424</i>
<i>Holly Hill Police Department</i>	<i>(803) 496-3811</i>
<i>Inman Police Department</i>	<i>(864) 472-6200</i>
<i>Jackson Police Department</i>	<i>(803) 471-2227</i>
<i>Johnsonville Police Department</i>	<i>(843) 386-3500</i>
<i>Kiawah Island Court</i>	<i>(843) 768-9166</i>
<i>Kingstree Police Department</i>	<i>(843) 354-5435</i>
<i>Lake City Municipal Court</i>	<i>(843) 374-5421</i>
<i>Lake City Police Department</i>	<i>(843) 374-5421</i>
<i>Lake View Police Department</i>	<i>(843) 759-2861</i>
<i>Lamar Police Department</i>	<i>(843) 326-5551</i>
<i>Lancaster Municipal Court</i>	<i>(803) 285-7622</i>
<i>Landrum Police Department</i>	<i>(864) 457-3712</i>
<i>Lane Police Department</i>	<i>(843) 387-5151</i>
<i>Latta Police Department</i>	<i>(843) 752-4718</i>
<i>Laurens County Sheriff</i>	<i>(864) 984-4967</i>
<i>Laurens Police Department</i>	<i>(864) 984-3532</i>
<i>Lexington Police Department</i>	<i>(803) 359-6260</i>
<i>Lexington Medical Center PSD</i>	<i>(803) 936-7354</i>
<i>Lyman Police Department</i>	<i>(864) 439-8445</i>
<i>Manning Police Department</i>	<i>(803) 435-8859</i>
<i>Marion County Sheriff</i>	<i>(843) 423-8216</i>
<i>Marion Police Department</i>	<i>(843) 426-8616</i>
<i>Marlboro County Sheriff's Office</i>	<i>(843) 479-5605</i>
<i>Mauldin Police Department</i>	<i>(864) 289-8906</i>
<i>Mayesville Police Department</i>	<i>(803) 453-5919</i>
<i>McBee Police Department</i>	<i>(843) 336-6613</i>
<i>McColl Police Department</i>	<i>(843) 523-5341</i>
<i>Mullins Police Department</i>	<i>(843) 464-0707</i>
<i>New Ellenton Police Department</i>	<i>(803) 652-7770</i>
<i>Newberry County Sheriff</i>	<i>(803) 321-2211</i>
<i>Newberry Police Department</i>	<i>(803) 321-1010</i>
<i>Nichols Police Department</i>	<i>(843) 526-2193</i>
<i>North Police Department</i>	<i>(803) 247-5801</i>
<i>Norway Police Department</i>	<i>(803) 263-4300</i>
<i>Olanta Police Department</i>	<i>(843) 396-4262</i>
<i>Orangeburg DPS</i>	<i>(803) 531-4654</i>
<i>Orangeburg Municipal Court</i>	<i>(803) 533-5922</i>
<i>Pacolet Police Department</i>	<i>(864) 474-3002</i>
<i>Pageland Police Department</i>	<i>(843) 672-6437</i>
<i>Pamplico Police Department</i>	<i>(843) 493-5551</i>
<i>Pelion Police Department</i>	<i>(804) 894-3535</i>
<i>Pickens Police Department</i>	<i>(864) 878-6366</i>
<i>Pine Ridge Police Department</i>	<i>(803) 755-2500</i>
<i>Port Royal Police Department</i>	<i>(843) 986-2220</i>
<i>Prosperity Police Department</i>	<i>(803) 364-2121</i>
<i>Quinby Police Department</i>	<i>(843) 669-3820</i>
<i>S.C. Forestry Commission</i>	<i>(803) 896-8819</i>
<i>Santee Police Department</i>	<i>(803) 854-2438</i>
<i>Scranton Police Department</i>	<i>(843) 389-2222</i>
<i>Simpsonville Police Department</i>	<i>(864) 967-9536</i>
<i>Society Hill Police Department</i>	<i>(843) 378-4681</i>

<i>South Congaree Police Department</i>	<i>(803) 755-2760</i>
<i>Springdale Police Department</i>	<i>(803) 796-3160</i>
<i>Springfield Police Department</i>	<i>(803) 258-3152</i>
<i>St. George Police Department</i>	<i>(843) 563-3643</i>
<i>St. Matthews Police Department</i>	<i>(803) 874-2405</i>
<i>Sullivans Island Police Department</i>	<i>(803) 883-3575</i>
<i>Summerton Police Department</i>	<i>(803) 485-4385</i>
<i>Swansea Police Department</i>	<i>(803) 568-3366</i>
<i>The Citadel PSD</i>	<i>(843) 953-5114</i>
<i>Turbeville Police Department</i>	<i>(803) 659-2000</i>
<i>Union City –DPS</i>	<i>(864) 429-1713</i>
<i>Union County Sheriff</i>	<i>(864) 429-1610</i>
<i>USC-Beaufort</i>	<i>(843) 208-8911</i>
<i>Walhalla Police Department</i>	<i>(864) 638-5831</i>
<i>Ware Shoals Police Department</i>	<i>(864) 456-7445</i>
<i>Wellford Police Department</i>	<i>(864) 439-4875</i>
<i>Westminster Police Department</i>	<i>(864) 647-3222</i>
<i>West Union Police Dept.</i>	<i>(864) 638-9978</i>
<i>Whitmire Police Department</i>	<i>(803) 694-2121</i>
<i>Williamsburg County Sheriff</i>	<i>(843) 355-6381</i>
<i>Williamston Police Department</i>	<i>(864) 847-7425</i>
<i>York Police Department</i>	<i>(803) 684-2341</i>



## **PU-3: Gasoline, 1/2 Ton, Reg. Cab ONLY, Long Bed, 4x2** **w/4x4 Option**

**Contract Number:** 4400022486

**Contractor:** Butler Chrysler Jeep Dodge

**Initial Contract Term:** 11/1/2019 - 10/31/2020

**Address:** 1555 Salem Road, Beaufort, SC 29902

**Contract Rollover Dates:** TBD - TBD

**Vendor #:** 7000002437

**Order Cutoff Date:** TBD

**Contact:** Tina Neill

**Model:** Ram 1500 DS1L62

**Email:** [tina.neill@butlercdj.com](mailto:tina.neill@butlercdj.com)

**Commodity Code:** 07202

**Telephone:** 843-522-9696 Ext 123

**Delivery Days ARO:** 90-120

**Fax:** 843-522-3629

**BASE PRICE \$19,998.00**

\*Click on the link above for an itemized listing of items included in the base price.

### **Optional Additions**

4x4 Package (State Standard Spec)	\$3,450.00
Auxiliary Power Connection (Standard State Spec)	\$125.00
Auxiliary Power Outlet	Standard
Bedliner - Spray-In	Standard
Bluetooth/Hands Free Calling	\$177.00
Option to V8 Engine	\$1,770.00
Securable, Folding Bedcover (Hard Surface)	\$675.00

### **Optional Deductions**

Vehicle Delivery Fee	\$15.00
From Long to Short Bed	Standard
Power Locks & Windows to Manual	\$645.00
<small>Removes ALL Power Features</small>	

### **Delivery Information**

Distance from Dealership to SFM Delivery Point	130
Delivery price per mile in excess of the miles above	\$0.54

[Return to Index](#)

## **PU-3: Gasoline, 1/2 Ton, Reg. Cab ONLY, Long Bed, 4x2 w/4x4 Option**

<u>Contract Number:</u>	<b>4400022489</b>	<u>Contractor:</u>	<b>Vic Bailey Ford, Inc.</b>
<u>Initial Contract Term:</u>	<b>11/1/2019 - 10/31/2020</b>	<u>Address:</u>	<b>PO Box 3568 Spartanburg, SC 29304</b>
<u>Contract Rollover Dates:</u>	<b>TBD - TBD</b>	<u>Vendor #:</u>	<b>7000079092</b>
<u>Order Cutoff Date:</u>	<b>4/1/2020</b>	<u>Contact:</u>	<b>David Vetter</b>
<u>Model:</u>	<b>Ford F150 F1C</b>	<u>Email:</u>	<b><a href="mailto:dvetter@vicbaileyauto.com">dvetter@vicbaileyauto.com</a></b>
<u>Commodity Code:</u>	<b>07202</b>	<u>Telephone:</u>	<b>864-585-3600</b>
<u>Delivery Days ARO:</u>	<b>90</b>	<u>Fax:</u>	<b>864-594-6802</b>

**BASE PRICE            \$21,134.00**

\*Click on the link above for an itemized listing of items included in the base price.

### **Optional Additions**

4x4 Package (State Standard Spec)	\$3,919.00
Auxiliary Power Connection (Standard State Spec)	\$160.00
Auxiliary Power Outlet	Standard
Bedliner - Spray-In	\$450.00
Bluetooth/Hands Free Calling	\$647.00
Option to V8 Engine	\$1,997.00
Privacy Glass (State Standard Spec)	\$127.00
Securable, Folding Bedcover (Hard Surface)	\$752.00

### **Optional Deductions**

Vehicle Delivery Fee	\$20.00
From Long Bed to Short Bed	\$230.00
Power Locks & Windows to Manual	\$822.00

### **Delivery Information**

Distance from Dealership to SFM Delivery Point	10
Delivery price per mile in excess of the miles above	\$2.00

[Return to Index](#)

STATE OF SOUTH CAROLINA     )  
  )  
  )     LAW ENFORCEMENT  
COUNTY OF CHARLESTON     )     ASSISTANCE AND SUPPORT AGREEMENT

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between the **ISLE OF PALMS POLICE DEPARTMENT**, 30 JC Long Blvd. Isle of Palms, SC 29451 and the **SUMMERVILLE POLICE DEPARTMENT**, 300 W 2<sup>nd</sup> St. Summerville, SC 29483.

WHEREAS, South Carolina Code Ann. Section 23-20-10, et seq., as amended on June 3, 2016, provides for contractual agreements between and among state, county, municipal and local law enforcement agencies for the purpose of providing the proper and prudent exercise of public safety functions across jurisdictional lines;

WHEREAS, the **ISLE OF PALMS POLICE DEPARTMENT** desires to enter into such an agreement with the **SUMMERVILLE POLICE DEPARTMENT** for the purposes of securing to each other the benefits of mutual aid in the event of natural disaster, disorder, special events, emergency situations, and any other law enforcement activities;

WHEREAS, the purpose of this Agreement is to define the scope of such mutual aid and the responsibilities of the parties; and

WHEREAS, during these activities, it is possible that law enforcement officers will respond to, become involved with, and/or deal with emergency situations, civil disorders, arrests, natural or manmade disasters, pursuits of criminal suspects, location of missing persons, criminal investigations, and/or any other matter handled by law enforcement, and the requesting agency desires replying agency's officers to have lawful authority and jurisdiction to respond to, become involved with, and/or deal with these or any other situations which may arise during the presence of responding agency's officers in the requesting agency's jurisdiction.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, it is the intent of the parties to share jurisdiction under this written Agreement to the fullest extent permitted under South Carolina law and it is further agreed as follows:

## 1. VESTING OF AUTHORITY AND JURISDICTION

To the fullest extent permitted by the Constitution and the statutes of this State, officers assigned under the Agreement shall be vested with authority, jurisdiction, rights, immunities, and privileges outside his resident jurisdiction for the purpose of investigation, arrest, or any other activity related to the criminal activity for which the agreement is drawn. This Agreement is in no way intended to effect any other multi-jurisdictional agreement(s) which may exist between the agencies. The assistance to be rendered pursuant to this Agreement shall solely involve responding law enforcement officers from one party's jurisdiction to the other. When so responding, such law enforcement officers shall have all powers and authorities of law enforcement officers employed by the requesting jurisdiction. However, local ordinances

adopted by a responding party's jurisdiction shall not be deemed extended into areas of operation that are located outside the geopolitical territorial limits of that party.

## 2. REQUEST FOR ASSISTANCE

The responding law enforcement officers may be requested in response to any public safety function across jurisdictional lines, such as multijurisdictional task forces, criminal investigations, patrol services, crowd control, traffic control and safety, and other emergency service situations. Assistance provided in this Agreement includes, but is not limited to:

- A. Emergency Situations;
- B. Civil Disorders;
- C. Natural or Manmade Disasters;
- D. Mass Processing of Arrests;
- E. Transporting of Prisoners;
- F. Operating Temporary Detention Facilities & Housing Inmates;
- G. Arrests;
- H. Pursuits of Criminal Suspects;
- I. Location of Missing Persons;
- J. Traffic Control and Safety;
- K. Criminal Investigations; or
- L. Any Other Matter Handled by Law Enforcement for that Particular Jurisdiction.

## 3. PRIMARY RESPONSIBILITY

It is agreed and understood that the primary responsibility of the parties to this Agreement is to provide law enforcement services within the geographical boundaries of their respective jurisdictions. Therefore, it is agreed that the law enforcement agency whose assistance is requested shall be the sole judge as to whether or not it can respond and to what extent it can comply with the request for assistance from the other agency.

## 4. PROCEDURE FOR REQUESTING LAW ENFORCEMENT ASSISTANCE

- A. Request. A request for assistance shall only be made by **the Chief of Isle of Palms Police Department**, or his/her designee, or the **Chief of Summerville Police Department**, or his/her designee. This request shall include a description of the situation creating the need for assistance, the specific aid needed, the approximate number of law enforcement officers requested, the location to which law enforcement personnel are to be dispatched, and the officer in charge of such location.
- B. Reply. A reply to any request for assistance shall only be made by **the Chief of Isle of Palms Police Department**, or his/her designee, or **the Chief of Summerville Police Department**, or his/her designee. If the request is granted, the requesting law enforcement agency shall be

immediately informed of the number of law enforcement officers to respond.

- C. Officer in Charge. The responding law enforcement officers shall report to the officer in charge of the requesting law enforcement agency at the designated location and shall be subject to the lawful orders and commands of that officer. The responding law enforcement officer shall exert their best efforts to cooperate with, and aid, the requesting law enforcement agency. The responding law enforcement officers shall be responsible at all times for acting within the policies and procedures set forth in the policy and procedure manual of the law enforcement agency by which they are regularly employed.
- D. Release. The responding law enforcement officers shall be released by the officer in charge when their services are no longer required or when they are needed to respond to a situation within the geographic boundaries of their own jurisdiction; provided however, the responding law enforcement officers shall use their best efforts to complete the requested service prior to being released.

## 5. PERSONNEL, COSTS AND RECORDS

Except as otherwise agreed among the parties, each party shall maintain control over its personnel. Except as otherwise provided herein, each party shall bear its own costs incurred in the performance of its obligations hereunder, and shall keep its own personnel and other usual records as to its assigned officers.

Any and all records of law enforcement activities conducted pursuant to this Agreement shall be the property of and maintained by the agency conducting the activity, including any incident reports, citations, photographs, or other images captured on any photographic or digital media. Nothing contained herein prohibits or precludes any participating agency from making or maintaining a copy of any such records referenced above.

## 6. REQUESTS FOR INFORMATION PURSUANT TO THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT

Upon receipt, each agency participating in this Agreement must respond to requests for information pursuant to the South Carolina Freedom of Information Act.

## 7. COMPENSATION

This Agreement shall in no manner affect or reduce the compensation, pension, or retirement rights of any responding officer. Except as otherwise agreed, each party shall bear its own costs and expenses incurred in complying with this Agreement.

8. INSURANCE

Each party shall maintain such insurance coverage for general liability, workers' compensation, and other such coverage as may be required by law or deemed advisable by individual parties.

9. EMPLOYMENT STATUS

Nothing herein shall be construed or interpreted to imply that the law enforcement officers responding in accordance with this Agreement shall be the employees of the law enforcement agency requesting such assistance.

10. MODIFICATION OR AMENDMENT

This Agreement shall not be modified, amended, or changed in any manner except upon express written consent of the parties to this Agreement.

11. RESPONSIBILITY TO RESPECTIVE GOVERNING BODIES

Each party is responsible for any approval requirements to their respective governing body as may be required under South Carolina law.

12. SEVERABILITY

Should any part of this Agreement be found to be unenforceable by any court or other competent authority, then the rest shall remain in full force and effect.

13. BINDING SUCCESSORS IN OFFICE

All parties agree that any and all successors in interest to their offices will be similarly bound by the terms of this agreement without necessitating execution of any amendment.

14. NO INDEMNIFICATION OR THIRD PARTY RIGHTS

To the extent provided by law, the parties shall be solely responsible for the acts and omissions of their respective employees, officers, and officials, and for any claims, lawsuits and payment of damages that arise from activities of its officers. No right of indemnification is created by this agreement and the parties expressly disclaim such. The provisions of this agreement shall not be deemed to give rise to or vest any rights or obligations in favor of any rights or obligations in favor of any party or entity not a party to this agreement.

15. TERMINATION

This Agreement shall be terminated at any time upon written notice to the other party to this Agreement.

16. TERM AND RENEWAL

This Agreement is effective as to each party at the date and time of signing and will automatically renew each anniversary date, year to year, and term to term unless a party exercises its right to terminate as further described herein.

17. USE OF EQUIPMENT AND FACILITIES

Each party shall be responsible for the maintenance of its own equipment and shall be responsible for the procurement of facilities unless otherwise agreed upon by the parties.

IN WITNESS WHEREOF, these parties have set their hands and seals at the date set forth above.

**ISLE OF PALMS POLICE DEPARTMENT**

**WITNESSES**

\_\_\_\_\_  
Kevin Cornett, Chief

\_\_\_\_\_  
Witness

**SUMMERVILLE POLICE DEPARTMENT**

\_\_\_\_\_  
Jon Rogers, Chief

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Mayor/Administrator

\_\_\_\_\_  
Witness

STATE OF SOUTH CAROLINA     )  
  )  
  )     LAW ENFORCEMENT  
COUNTY OF CHARLESTON     )     ASSISTANCE AND SUPPORT AGREEMENT

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between the **ISLE OF PALMS POLICE DEPARTMENT**, 30 JC Long Blvd. Isle of Palms, SC 29451 and the **NORTH CHARLESTON POLICE DEPARTMENT**, 2500 City Hall Ln. North Charleston, SC 29418.

WHEREAS, South Carolina Code Ann. Section 23-20-10, et seq., as amended on June 3, 2016, provides for contractual agreements between and among state, county, municipal and local law enforcement agencies for the purpose of providing the proper and prudent exercise of public safety functions across jurisdictional lines;

WHEREAS, the **ISLE OF PALMS POLICE DEPARTMENT** desires to enter into such an agreement with the **NORTH CHARLESTON POLICE DEPARTMENT** for the purposes of securing to each other the benefits of mutual aid in the event of natural disaster, disorder, special events, emergency situations, and any other law enforcement activities;

WHEREAS, the purpose of this Agreement is to define the scope of such mutual aid and the responsibilities of the parties; and

WHEREAS, during these activities, it is possible that law enforcement officers will respond to, become involved with, and/or deal with emergency situations, civil disorders, arrests, natural or manmade disasters, pursuits of criminal suspects, location of missing persons, criminal investigations, and/or any other matter handled by law enforcement, and the requesting agency desires replying agency's officers to have lawful authority and jurisdiction to respond to, become involved with, and/or deal with these or any other situations which may arise during the presence of responding agency's officers in the requesting agency's jurisdiction.

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All parties agree that any and all successors in interest to their offices will be similarly bound by the terms of this agreement without necessitating execution of any amendment.

14. NO INDEMNIFICATION OR THIRD PARTY RIGHTS

To the extent provided by law, the parties shall be solely responsible for the acts and omissions of their respective employees, officers, and officials, and for any claims, lawsuits and payment of damages that arise from activities of its officers. No right of indemnification is created by this agreement and the parties expressly disclaim such. The provisions of this agreement shall not be deemed to give rise to or vest any rights or obligations in favor of any rights or obligations in favor of any party or entity not a party to this agreement.

15. TERMINATION

This Agreement shall be terminated at any time upon written notice to the other party to this Agreement.

16. TERM AND RENEWAL

This Agreement is effective as to each party at the date and time of signing and will automatically renew each anniversary date, year to year, and term to term unless a party exercises its right to terminate as further described herein.

17. USE OF EQUIPMENT AND FACILITIES

Each party shall be responsible for the maintenance of its own equipment and shall be responsible for the procurement of facilities unless otherwise agreed upon by the parties.

IN WITNESS WHEREOF, these parties have set their hands and seals at the date set forth above.

**ISLE OF PALMS POLICE DEPARTMENT**

**WITNESSES**

\_\_\_\_\_  
Kevin Cornett, Chief

\_\_\_\_\_  
Witness

**NORTH CHARLESTON POLICE DEPARTMENT**

\_\_\_\_\_  
Reginald Burgess, Chief

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Mayor/Administrator

\_\_\_\_\_  
Witness