



Ways and Means Committee

6:00 p.m., Tuesday, January 19, 2020
1207 Palm Boulevard, Isle of Palms, South Carolina

Virtual Meeting Due to COVID-19 Pandemic:

The public may join the virtual meeting by clicking here: <https://www.youtube.com/user/cityofisleofpalms>

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to rhanna@iop.net no later than **3:00 p.m. on the business day before** the meeting. Citizens who sign up to speak will receive an email with instructions to join the meeting via Zoom. All verbal comments will have a time limit of three (3) minutes. Speakers must turn on their video and make sure that their actual name shows up as their Zoom identifier, and mute themselves after their comments.

Citizens may also provide public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Election of Chair and Vice Chair**
3. **Approval of previous meeting's minutes**
Regular Meeting – November 17, 2020
4. **Citizens' Comments**
5. **Financial Statements** – Treasurer Debbie Suggs
Financial Reports and Project Worksheets
6. **Old Business**
7. **New Business**
 - a. In accordance with Section 1-10-3 (c), report on expenditure of \$15,984 to Berkeley Heating and Air for the replacement of a 15-ton HVAC unit in the Recreation Center Gymnasium [FY21 Budget, Capital Projects Fund, Recreation, Capital Outlay - \$15,984]
 - b. Consideration of purchase of two (2) Dodge Durango AWD V6 Pursuit SUVs for the Police Department in the amount of \$30,540 each [FY21 Budget, Capital Projects Fund, Police Capital Outlay - \$41,000 and State Accommodations Tax Fund, Police Capital Outlay - \$41,000]
 - c. Consideration of proposal from Insight Group to provide construction oversight services during the IOP marina restaurant renovation in the amount of \$14,740 [FY21 Budget, Marina Fund, Professional Services -

\$252,000]

- d. Discussion of FY22 budget calendar, revenue forecast and budget assumptions

8. Miscellaneous Business

Next meeting date: 6:00 p.m., Tuesday, February 16, 2021

- 9. Executive Session** – If needed. Upon returning to open session, the Committee may take action on matters discussed in Executive Session.

10. Adjournment



Ways & Means Committee Meeting
5:15pm, Tuesday, November 17, 2020
Virtual Meeting via Zoom call due to COVID-19 Pandemic
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to Order

Present: Council members Pounds, Streetman, Popson, Bell, Buckhannon, Smith, Moyer, Ward, and Mayor Carroll

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Treasurer Suggs, City Attorneys Copeland and Hinchey, various City Department heads

2. Approval of previous meeting's minutes – October 20, 2020

Council Member Moyer made a motion to approve the minutes and Bell seconded the motion. The motion passed unanimously.

3. Citizen's Comments -- none

4. Financial Statements – Treasurer Suggs

Treasurer Suggs reviewed the financial reports with Committee members. Revenues of \$4.3M for the year to date are slightly below this same time last year, and those impacts are directly related to COVID-19. Expenditures are \$2M over where they were at this time last year and are a result of budgeted expenses due to the Public Safety Building rehabilitation and the refurbishment of the 95' ladder truck.

General Fund revenues are 8% ahead of last year. Revenues from building permits, property taxes, and rental licenses are up 20% while business license revenue is lower than last year. Business license renewals are expected in the spring. General Fund expenditures are below budget for this time of the year.

While tourism revenues are down 6%, they are better than the 25% reduction projected in the budget and exceeded those from last September. The same is true for Muni and State ATAX.

There is approximately \$1.4M left currently in the contract for the Public Safety Building rehabilitation project. The City's \$690,000 contingency remains unspent. The project is nearly complete.

There were engineering and design expenses for the Phase III Drainage Project during October.

Two payment requests have been received for the Marina Dock Rehabilitation Project.

Council Member Pounds noted that the numbers are better than budget. Council Member Bell pointed out that the unspent contingency amount from the Public Safety Rehabilitation Project nearly matches the cost of the bulkhead recoating at the marina.

5. Old Business --none

6. New Business

A. Consideration of recommendation from the Public Safety Committee for replacing the 2004 Engine 1002 Pumper Truck by purchasing demo truck in the amount of \$525,000 in FY22 instead of refurbishing existing truck at \$335,000 [FY21 Budget, Fire Department, Capital Projects, Hospitality Tax, State ATAX, \$300,000]

MOTION: Council Member Buckhannon made a motion to approve, and Council Member Streetman seconded the motion.

Administrator Fragoso reviewed the recommended purchase summary provided in the meeting packet. This will be a budgeted FY22 expense and paid upon receipt. Council Member Buckhannon stated that this purchase of a new truck with a warranty has a longer warranty than a refurbished truck would have.

Administrator Fragoso said a letter of intent to purchase will be sent if approved by the Council tonight. Chief Graham said the price of the demo truck will increase if a decision is not made tonight. She also shared that ordering a demo truck at this point in the process allows the City to have their modifications added to the build. While there are many unknowns, the truck should last 10-20 years.

VOTE: The motion passed unanimously.

B. Consideration of recommendation from the Public Safety Committee to award an amount not to exceed \$3,000 to restripe existing hotel 15-minute loading zone parking areas in Front Beach into paid parking spaces [FY21 Budget, Muni ATAX, Front Beach & Parking Management, Maintenance & Service Contracts, pg. 20, ln. 76]

MOTION: Council Member Pounds made a motion to approve, and Council Member Buckhannon seconded the motion.

The creation of four additional parking spaces in this area will be completed before the end of the calendar year.

VOTE: The motion passed unanimously.

C. Consideration of award a contract to Gulfstream in the amount of \$614,985.07 for the small, but high-impact drainage projects at Sparrow Drive, Forest Trail, Cross Lane, 32nd Avenue, and 41st Avenue [FY21 Budget, Muni ATAX, Public Works, Drainage, \$500,00, pg. 18, ln. 58] & [NPDES Stormwater Fund, \$475,048]

MOTION: Council Member Ward made a motion to approve the award of the contract and the use of NPDES Stormwater Funds, and Council Member Buckhannon seconded the motion.

Public Works Committee members encouraged Council members to watch the November Public Works meeting where Thomas & Hutton gave a detailed presentation of the drainage projects.

Administrator Fragoso said with City Council's approval this month "we can execute the contract and issue the Notice to Proceed before the first of the year." All five projects are expected to be completed within 120 days.

Council Member Moye noted the large gap in bid prices, and Council Member Pounds said that was addressed by Thomas & Hutton during their meeting. Thomas & Hutton said they are comfortable with Gulfstream, their bid, and their work. Administrator Fragoso added that recent conversations have lowered the contract price by \$2,000. Council Member Popson also spoke favorably of Gulfstream.

Administrator Fragoso pointed out to Committee members that \$500,000 of the project cost will come from the budget and the remainder will come from the funds held by Charleston County in the NPDES Stormwater Fund. The total project cost with contingency is projected to be approximately \$734,411. Action by City Council will be required to release funds from the NPDES Stormwater Fund when needed

VOTE: The motion passed unanimously.

D. Consideration of award of a contract to VC3 in the amount of \$133,885 for city-wide information technology support and services [FY21 Budget, General Fund, General Government, Contracted Services, \$150,000, pg. 9, ln. 85]

MOTION: Council Member Moye made a motion to approve, and Council Member Streetman seconded the motion.

After reviewing the proposals, City staff unanimously recommends VC3 for IT support and services. They have extensive experience with municipalities, will provide onsite and remote services for the City as needed, and continue to service the City's website. They also have experience with cybersecurity.

VOTE: The motion passed unanimously. Council Member Buckhannon was not present for the vote.

E. Consideration of a change order to Salmon's Dredging in the amount of \$23,634 for the relocation of the former watersports dock outside of the encroachment area in accordance with directive from the US Army Corps of Engineers

MOTION: Council Member Bell made a motion to approve, and Council Member Popson seconded the motion.

Administrator Fragoso said this expense was anticipated but could only be done upon approval from the Army Corps of Engineers. She said the work will be complete prior to the arrival of the

first set of floating docks and includes “an additional option of roughly \$3,300 which we are recommending. I discussed this with Kirby [Marshall of ATM], and the recommendation is to go ahead and remove another portion of the floating dock that would be protruding underneath the gangway.”

The contingency fund will be used to pay for this expense.

VOTE: The motion passed unanimously.

7. Miscellaneous Business

The next meeting of the Ways & Means Committee will be Tuesday, January 19, 2021 at 6pm.

8. Adjournment

Council Member Streetman made a motion to adjourn and Council Member Moye seconded the motion. The meeting was adjourned at 6:00pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

City of Isle of Palms
Financial Statement Summary as of December 31, 2020
(Dollars in Thousands)

| | REVENUES | | | | | | TRANSFERS IN / (OUT) | | | | | | EXPENDITURES | | | | | | YTD Actual Net Rev & Exp |
|-------------------|------------|------------------|-------------------------|--------------------------------------|-------------------------------|---|----------------------|------------------|--------------------------|--------------------------------------|-------------------------------|---|---------------|------------------|-----------------------|--------------------------------------|-------------------------------|---|--------------------------------|
| | YTD Actual | Annual Budget | Remaining to Collect | YTD Actual as a % of Budget | Current Annual Forecast | Forecast Above or (Below) Budget | YTD Actual | Annual Budget | Remaining to Transfer | YTD Actual as a % of Budget | Current Annual Forecast | Forecast Above or (Below) Budget | YTD Actual | Annual Budget | Remaining to Spend | YTD Actual as a % of Budget | Current Annual Forecast | Forecast Above or (Below) Budget | |
| General | \$ 3,783 | \$ 10,663 | \$ 6,880 | 35% | \$ 11,338 | \$ 675 | \$ - | \$ 693 | \$ (693) | 0% | \$ 693 | \$ - | \$ 5,078 | \$ 11,356 | \$ 6,278 | 45% | \$ 11,356 | \$ - | (1,295) |
| Capital Projects | 8 | 3,280 | 3,272 | 0% | 3,912 | 632 | - | 184 | (184) | 0% | 184 | - | 2,635 | 7,535 | 4,900 | 35% | 4,820 | (2,715) | (2,627) |
| Muni Accom Tax | 553 | 829 | 276 | 67% | 1,058 | 229 | - | (291) | 291 | 0% | (291) | - | 478 | 1,384 | 906 | 35% | 1,384 | - | 75 |
| Hospitality Tax | 222 | 640 | 418 | 35% | 445 | (195) | - | (218) | 218 | 0% | (218) | - | 264 | 1,058 | 794 | 25% | 1,058 | - | (42) |
| State Accom Tax | 794 | 1,460 | 666 | 54% | 1,903 | 443 | - | (584) | 584 | 0% | (584) | - | 559 | 1,655 | 1,096 | 34% | 1,655 | - | 235 |
| Beach Prserv Fee | 556 | 832 | 276 | 67% | 1,060 | 228 | - | - | - | - | - | - | 5 | 294 | 289 | 2% | 294 | - | 551 |
| Marina | 155 | 297 | 142 | 52% | 271 | (26) | - | 216 | (216) | 0% | 216 | - | 358 | 1,105 | 747 | 32% | 1,105 | - | (203) |
| Disaster Recovery | 4 | 52 | 48 | 8% | 10 | (42) | - | - | - | - | - | - | - | 10 | 10 | 0% | 10 | - | 4 |
| All Other | 168 | 165 | (3) | 102% | 169 | 4 | - | - | - | - | - | - | 146 | 162 | 16 | 90% | 162 | - | 22 |
| Total All Funds | \$ 6,243 | \$ 18,218 | \$ 11,975 | 34% | \$ 20,166 | \$ 1,948 | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | \$ 9,523 | \$ 24,559 | \$ 15,036 | 39% | \$ 21,844 | \$ (2,715) | \$ (3,280) |

| General Fund YTD Revenues | | | | | | | |
|--------------------------------|-----------------------|----------------|------------------------|--------------------|----------------------|-------------------------------|---|
| | FY21 YTD Actual | FY21 Budget | % of FY21 Budget | FY20 YTD Actual | % of Prior YTD | Current Annual Forecast | Forecast Above/ (Below) Budget |
| Prop Tax | \$ 994 | \$ 4,757 | 21% | \$ 888 | 112% | \$ 4,806 | 49 |
| LO Sales Tax | 311 | 641 | 49% | 305 | 102% | 800 | 159 |
| Business Lic | 271 | 1,012 | 27% | 292 | 93% | 1,012 | - |
| Rental Lic | 873 | 750 | 116% | 946 | 92% | 885 | 135 |
| Other Lic (Insurnce/Utilities) | 60 | 1,281 | 5% | 64 | 94% | 1,376 | 95 |
| Build Pmts | 296 | 338 | 88% | 204 | 145% | 450 | 112 |
| From State | 92 | 215 | 43% | 79 | 116% | 240 | 25 |
| Parking | 568 | 1,211 | 47% | 540 | 105% | 1,019 | (192) |
| All Other | 318 | 458 | 69% | 322 | 99% | 558 | 100 |
| Total | \$ 3,783 | \$ 10,663 | 35% | \$ 3,640 | 104% | \$ 11,146 | \$ 483 |

| General Fund YTD Expenditures (YTD target = 50%) | | | | | | | |
|--|-----------------------|----------------|---------------------|-----------------------|-------------------|-------------------------------|---|
| | FY21 YTD Actual | FY21 Budget | % of FY21 Budget | FY20 YTD Actual | % of Prior YTD | Current Annual Forecast | Forecast (Above)/ Below Budget |
| Mayor/Council | \$ 75 | \$ 145 | 52% | \$ 82 | 91% | \$ 145 | \$ - |
| General Govt | 486 | 2,041 | 24% | 489 | 99% | 2,041 | - |
| Police | 1,288 | 2,707 | 48% | 1,095 | 118% | 2,707 | - |
| Fire | 1,727 | 3,286 | 53% | 1,642 | 105% | 3,286 | - |
| Public Works | 678 | 1,391 | 49% | 657 | 103% | 1,391 | - |
| Build & Lic | 210 | 422 | 50% | 210 | 100% | 422 | - |
| Recreation | 455 | 1,038 | 44% | 455 | 100% | 1,038 | - |
| Judicial | 117 | 224 | 52% | 90 | 130% | 224 | - |
| BSOs | 42 | 102 | 41% | 35 | 120% | 102 | - |
| Total | \$ 5,078 | \$ 11,356 | 45% | \$ 4,755 | 107% | \$ 11,356 | \$ - |

City of Isle of Palms Supplemental Financial Information as of December 31, 2020 (*Dollars in Thousands*)

| Cash Balances | | |
|--|-------------------|-------------------|
| | 12/31/2020 | 12/31/2019 |
| General Fund | 3,493 | 4,347 |
| As a % of GF Exp (target is > 30%) | 31% | 38% |
| Capital Projects | 2,939 | 3,892 |
| Disaster Recovery | 2,734 | 2,496 |
| Marina | 4,619 | 718 |
| Tourism Funds | 4,331 | 5,900 |
| Beach Preservation | 4,005 | 3,145 |
| Other Restricted | 162 | 146 |
| Total All Cash | 22,283 | 20,644 |
| Deposits at LGIP (.1631%) | 21,494 | 96% |
| Deposits at BBT | 789 | 4% |
| RESTRICTED CASH | 8,498 | 38% |

| Fund Balances | | | | |
|----------------------|--|---|--|--|
| Fund | 6/30/2020 Audited Fund Balance (Note 1) | FY21 YTD Actual Net Revenues & Transfers Less Expenses | Current Actual Fund Balance | 6/30/21 Budgeted Fund Balance |
| General Fund | \$ 3,648 | \$ (1,295) | 2,353 | \$ 4,323 |
| Capital Projects | 6,141 | (2,627) | 3,514 | 5,417 |
| Muni Accom Tax | 1,284 | 75 | 1,359 | 667 |
| Hospitality Tax | 1,113 | (42) | 1,071 | 282 |
| State Accom Tax | 1,681 | 235 | 1,916 | 1,345 |
| Beach Funds | 3,454 | 551 | 4,005 | 4,220 |
| Marina (See Note 1) | 639 | (203) | 436 | 21 |
| Disaster Recovery | 2,810 | 4 | 2,814 | 2,810 |
| All Other | 139 | 22 | 161 | 146 |
| Total All Funds | \$ 20,909 | \$ (3,280) | \$ 17,629 | \$ 19,231 |

Note 1: The comparable amount for the Marina Enterprise Fund is not Fund Balance, but Net Position. To be consistent with the presentation of the other funds, the amount included here for the Marina is the Unrestricted Net Position, which does not include \$6,000,000 of net fixed assets. Unrestricted net position is approx = cash for the Marina.

December Notes:

- Total City YTD revenues are \$6,243,000 vs \$6,766,000 for the prior year. The \$523,000 decline is almost entirely due to reductions in tourism revenues resulting from Covid-19. \$370,000 of the decline is the elimination of the Charleston County accommodations tax pass-through.
- Total City YTD expenditures are \$9,523,000 vs \$5,972,000 in the prior year. The \$3,551,000 increase in expenditures relates primarily to spending on the Public Safety Building repair and the \$600,000 refurbishment of the Fire Department's 95' ladder truck. So far this fiscal year, \$2,841,000 has been spent on the PSB repair project. This project is forecasted to come under the FY21 budget by \$600,000.
- The City's General Fund revenues are performing well despite Covid-19. The preliminary forecast indicates General Fund revenues will exceed the FY21 budget by \$483,000 by the end of the fiscal year.
- General Fund expenditures are below the budget but higher than FY20. YTD expenditures are 45% of the annual budget, 5% below the December target of 50%. There is no forecasted variance in the General Fund expenditure budget at this time. Payroll overtime costs are running 8% ahead of budget, much of which relate to coverage for Covid-19 related absences. In January the City received a federal CARES Act grant of \$71,000 to offset the City's costs related to Covid-19.
- The Drainage Phase 3 project is scheduled to begin this fiscal year, but it is unlikely to be completed by June 30. The Capital Projects Fund forecast assumes \$2,300,000 of budgeted expenditures will cross over into FY22.
- In November, the City closed on a \$4.3 million taxable bond to fund the replacement of Marina docks. In January the City closed on a \$3.5 million tax-exempt bond for Drainage Phase 3.

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

| Municipal Accommodations Fee | | | | | | | |
|------------------------------|----------------------------------|----------------------|-----------------------|-----------------------|------------------------|----------------------|-----------------------|
| | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY21 BUDGET |
| JUL | 162,862 | 161,068 | 139,501 | 199,724 | 195,287 | 172,336 | 146,465 |
| AUG | 191,759 | 218,620 | 235,007 | 209,600 | 213,067 | 169,596 | 159,800 |
| SEPT | 150,212 | 136,141 | 157,274 | 152,535 | 152,561 | 186,938 | 114,421 |
| OCT | 90,691 | 77,500 | 75,353 | 79,534 | 75,506 | 129,033 | 56,629 |
| NOV | 61,918 | 57,777 | 64,256 | 63,444 | 65,882 | 66,090 | 49,412 |
| DEC | 33,233 | 36,937 | 32,877 | 40,182 | 34,301 | 71,683 | 25,726 |
| JAN | 25,309 | 28,217 | 28,859 | 25,836 | 32,335 | | 24,251 |
| FEB | 20,313 | 15,332 | 18,317 | 13,666 | 18,596 | | 13,947 |
| MAR | 16,918 | 20,485 | 21,562 | 19,983 | 9,690 | | 14,987 |
| APR | 51,082 | 51,166 | 53,213 | 53,685 | 26,422 | | 40,264 |
| MAY | 70,954 | 92,529 | 88,875 | 90,800 | 7,181 | | 68,100 |
| JUNE | 94,270 | 95,768 | 94,112 | 97,999 | 55,311 | | 73,499 |
| Deduct last July | (162,862) | (161,068) | (139,501) | (199,724) | (195,287) | (172,336) | (146,465) |
| Add next July | 161,068 | 139,501 | 199,724 | 195,287 | 172,336 | | 146,465 |
| Total Fiscal Year | 967,728 | 969,974 | 1,069,429 | 1,042,551 | 863,187 | 623,339 | 787,500 |
| | | | | | | | |
| | Incr from FY15 -4% | Incr from FY16 0% | Incr from FY17 10% | Incr from FY18 -3% | Incr from FY19 -17% | Incr from FY20 8% | Incr from FY20 -9% |
| | Jul-Dec only % Change fr FY19 | | | 745,020 | 736,603 -1% | 795,675 7% | |

Heads in
Beds in

JUN
JUL
AUG
SEPT
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY

| |
|----------------|
| 100% reduction |
| 75% reduction |
| 50% reduction |
| 25% reduction |

Assume normal
tourism activity
resumes by July
2021 (FY22)

JUN

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

State Accommodations Tax (Tourism-Related Only)

| | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY21 BUDGET |
|-----------------|------------------------|------------------------|------------------------|------------------------|--------------------------|-------------------------|--------------------------|
| Sept Qtr | 518,796 | 520,784 | 518,028 | 546,269 | 580,306 | 541,783 | 435,230 |
| Dec Qtr | 179,446 | 178,830 | 202,803 | 203,067 | 181,550 | | 136,162 |
| Mar Qtr | 66,294 | 61,586 | 71,773 | 103,097 | 88,638 | | 66,479 |
| June Qtr | 364,938 | 407,460 | 413,234 | 445,779 | 242,893 | | 334,334 |
| Total Fiscal Yr | 1,129,474 | 1,168,660 | 1,205,838 | 1,298,212 | 1,093,387 | 541,783 | 972,204 |
| | 1.7% Incr from FY15 | 3.5% Incr from FY16 | 3.2% Incr from FY17 | 7.7% Incr from FY18 | -15.8% Incr from FY19 | -6.6% Incr from FY20 | -11.1% Incr from FY20 |

Heads in
Beds in

Jun-Aug
Sept-Nov
Dec-Feb
Mar-May

100% reduction
75% reduction
50% reduction
25% reduction

Assume normal
economic activity
resumes by July
2021 (FY22)

Chas County ATax Pass-Through

| | FY16 | FY17** | FY18 | FY19 | FY20 | FY21 | FY21 BUDGET |
|-----------------|----------------------|----------------------|------------------------|-----------------------|------------------------|----------------|-------------------------|
| 1st Payment | 276,704 | 520,000 | 327,750 | 381,000 | 370,500 | - | - |
| 2nd Payment | 208,390 | - | 109,250 | 127,000 | - | - | - |
| Total Fiscal Yr | 485,093 | 520,000 | 437,000 | 508,000 | 370,500 | - | - |
| | 1% Incr from FY15 | 7% Incr from FY16 | -16% Incr from FY17 | 16% Incr from FY18 | -27% Incr from FY19 | Incr from FY20 | -100% Incr from FY20 |

Charleston County has notified the City that no distributions will be included in the County's budget for the remainder of FY20 or FY21. Staff did commit to revisiting distributions if the County's revenues came in stronger than anticipated.

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

| Hospitality Tax | | | | | | | Food/Bev Sold in |
|-------------------|--------------------|--------------------|----------------------------------|--------------------|----------------------|----------------------|---------------------|
| | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY21 BUDGET |
| JUL | 83,038 | 85,051 | 89,309 | 104,681 | 88,238 | 66,947 | 44,119 |
| AUG | 87,110 | 93,123 | 98,883 | 101,031 | 106,673 | 59,353 | 80,005 |
| SEPT | 70,725 | 77,619 | 81,373 | 78,014 | 78,129 | 49,484 | 58,597 |
| OCT | 66,113 | 68,348 | 56,439 | 69,394 | 76,033 | 37,348 | 57,025 |
| NOV | 40,576 | 46,488 | 70,905 | 65,210 | 66,929 | 27,609 | 50,197 |
| DEC | 61,052 | 40,557 | 41,260 | 38,440 | 56,591 | 46,700 | 42,443 |
| JAN | 24,864 | 27,883 | 19,085 | 31,905 | 28,058 | 34,769 | 21,043 |
| FEB | 29,443 | 27,947 | 28,826 | 27,373 | 27,574 | | 20,681 |
| MAR | 27,586 | 39,785 | 49,744 | 40,741 | 21,853 | | 30,556 |
| APR | 50,531 | 57,961 | 66,633 | 66,425 | 12,956 | | 49,819 |
| MAY | 71,297 | 85,246 | 79,870 | 85,134 | 15,429 | | 63,851 |
| JUNE | 79,858 | 92,137 | 87,753 | 100,621 | 46,102 | | 75,466 |
| Deduct last July | (83,038) | (85,051) | (89,309) | (104,681) | (88,238) | (66,947) | (44,119) |
| Add next July | 85,051 | 89,309 | 104,681 | 88,238 | 66,947 | | 66,179 |
| Total Fiscal Year | 694,206 | 746,402 | 785,452 | 792,527 | 603,275 | 255,262 | 615,860 |
| | Incr fr FY15 1% | Incr fr FY16 8% | Incr fr FY17 5% | Incr fr FY18 1% | Incr fr FY19 -24% | Incr fr FY20 -35% | Incr fr FY20 2% |
| | | | Jul-Jan only % Change fr FY19 | 488,676 | 500,651 2% | 322,209 -34% | |

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

| Beach Preservation Fee | | | | | | | |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|
| | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY21 BUDGET |
| JUL | 162,228 | 161,068 | 192,666 | 199,724 | 195,287 | 172,336 | 172,336 |
| AUG | 191,610 | 218,620 | 181,842 | 209,600 | 213,067 | 169,596 | 159,800 |
| SEPT | 149,350 | 136,141 | 157,274 | 152,535 | 152,561 | 186,938 | 114,421 |
| OCT | 90,398 | 77,500 | 75,353 | 79,534 | 75,506 | 129,033 | 56,629 |
| NOV | 61,647 | 57,777 | 64,256 | 63,444 | 65,882 | 66,090 | 49,412 |
| DEC | 33,233 | 36,937 | 32,877 | 40,182 | 34,301 | 71,683 | 25,726 |
| JAN | 25,309 | 28,217 | 28,859 | 25,836 | 32,335 | | 24,251 |
| FEB | 20,313 | 15,332 | 18,317 | 13,666 | 18,596 | | 13,947 |
| MAR | 16,918 | 20,485 | | 19,983 | 9,690 | | 14,987 |
| APR | 51,082 | 51,166 | 53,213 | 53,685 | 26,422 | | 40,264 |
| MAY | 70,954 | 92,529 | 88,875 | 90,800 | 7,181 | | 68,100 |
| JUNE | 94,270 | 95,768 | 94,112 | 97,999 | 55,311 | | 73,499 |
| Deduct last July | (162,228) | (161,068) | (139,501) | (199,724) | (195,287) | (172,336) | (172,336) |
| Add next July | 161,068 | 139,501 | 199,724 | 195,287 | 172,336 | | 146,465 |
| Total Fiscal Year | 966,152 | 969,974 | 1,047,867 | 1,042,551 | 863,187 | 623,339 | 787,500 |

| | | | | | |
|----------------------------------|----------------------|-----------------------|------------------------|----------------------|-----------------------|
| Incr from FY16 0% | Incr from FY17 8% | Incr from FY18 -1% | Incr from FY19 -17% | Incr from FY20 3% | Incr from FY20 -9% |
| Jul-Dec only % Change fr FY19 | | 745,020 | 736,603 -1% | 795,675 7% | |

Heads in
Beds in

JUN
JUL
AUG
SEPT
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY

| |
|----------------|
| 100% reduction |
| 75% reduction |
| 50% reduction |
| 25% reduction |

Assume normal
economic activity
resumes by July
2021 (FY22)

JUN

City of Isle of Palms Revenue w/ Forecasted Declines Related to Covid-19

| Local Option Sales Tax | | | | | |
|------------------------|------------------|----------------|----------------|------------------|----------------|
| | FY18 | FY19 | FY20 | FY21 | FY21 BUDGET |
| AUG | 83,614 | 88,713 | 93,221 | 87,833 | 69,916 |
| SEPT | 73,671 | 72,557 | 83,456 | 83,149 | 62,592 |
| OCT | 61,352 | 63,829 | 62,752 | 71,963 | 47,064 |
| NOV | 61,040 | 61,435 | 65,514 | 68,054 | 49,135 |
| DEC | 49,732 | 54,748 | 59,951 | | 44,964 |
| JAN | 55,282 | 57,483 | 64,996 | | 48,747 |
| FEB | 43,314 | 48,026 | 53,263 | | 39,947 |
| MAR | 47,589 | 49,240 | 50,882 | | 36,930 |
| APR | 60,349 | 65,794 | 43,070 | | 49,346 |
| MAY | 77,153 | 85,394 | 56,012 | | 64,046 |
| JUNE | 70,879 | 78,238 | 74,078 | | 58,678 |
| JULY | 88,382 | 92,504 | 92,789 | | 69,378 |
| Total Fiscal Year | | | | | |
| | 772,357 | 817,962 | 799,984 | 311,000 | 640,742 |
| | Incr from FY17 | Incr from FY18 | Decr from FY19 | Change from FY20 | Incr from FY20 |
| | | 5.9% | -2.2% | -3.2% | -19.9% |
| | Aug-Nov only | 286,535 | 304,942 | 311,000 | |
| | % Change fr FY19 | | 6% | 9% | |

When Sales
Occurred

JUL
AUG
SEPT
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY
JUN

| |
|----------------|
| 100% reduction |
| 75% reduction |
| 50% reduction |
| 25% reduction |

Assume normal
economic activity
resumes by July
2021 (FY22)

City of Isle of Palms
Public Safety Building Repair

| | |
|------------------------------------|-------------|
| FY19 Spending (Phase I) | 105,092 |
| FY20 Spending (Phases II and III) | 2,272,838 |
| FY21 Capital Project Fund Budget | 3,039,374 |
| FY21 Muni Atax Fund Budget | 432,040 |
| FY21 State Atax Fund Budget | 432,040 |
| Total Project Cost Estimate | 6,281,385 |
| Contracts/Change Orders/Relocation | (5,528,266) |
| Estimated Remaining Contingency | (714,004) |
| Budget Funds Remaining | 39,114 |

Contracts and Change Orders Received:

| | |
|--|--|
| Trident Construction Phase I | Investigative work & scope development |
| Trident Construction Phase II | Design and Engineering |
| Trident Construction Phase III | Permit Set Pricing w/ flat roof awning (no portico) |
| William Scotsman, Extra Space Storage, etc | 3 Construction trailers for personnel, storage units, supplies |
| Insight Group | Owners Representative |
| City Contingency remaining | |

| Investigation & Design | Construction Admin | Construction | Owners' Rep | Relocation Costs | City's Conting | Total |
|------------------------|--------------------|--------------|-------------|------------------|----------------|-----------|
| 95,267 | | | | | | 95,267 |
| 395,647 | | | | | | 395,647 |
| 33,828 | 37,851 | 4,788,833 | | | | 4,860,512 |
| | | | | 150,000 | | 150,000 |
| | | | 26,840 | | | 26,840 |
| | | | | 9,667 | 704,337 | 714,004 |
| 524,742 | 37,851 | 4,788,833 | 26,840 | 159,667 | 704,337 | 6,242,270 |

Project Expenditures:

| Invoice Date | Payee | Description of Work |
|--------------|----------------------|-------------------------------------|
| 5/8/19 | Trident Construction | Phase I - Pay App #1 |
| 6/30/19 | Trident Construction | Phase I - Pay App #2 |
| 10/30/19 | Trident Construction | Phase II - Pay App #1 |
| 1/9/20 | Trident Construction | Phase II - Pay App #2 |
| 1/27/20 | Dominion Energy | secondary utility pole for trailers |
| 1/21/20 | Lowe's | storage boxes |
| FY19 | Williams Scotsman | rent on construction trailer |
| FY20 | Williams Scotsman | rent on construction trailers |
| FY20 | Extra Space Storage | storage unit rent |
| FY21 | Williams Scotsman | rent on construction trailers |
| FY21 | Extra Space Storage | storage unit rent |
| 2/1/2020 | Home Depot/Amazon | parts for trailer setup PD |
| 2/10/20 | MJK Electric | setup 400Amp electrical meter base |

| | | | | | | |
|---------|--|--|--|--------|--|---------|
| 86,420 | | | | | | 86,420 |
| 8,847 | | | | | | 8,847 |
| 131,049 | | | | | | 131,049 |
| 136,142 | | | | | | 136,142 |
| | | | | 832 | | 832 |
| | | | | 47 | | 47 |
| | | | | 9,825 | | 9,825 |
| | | | | 64,614 | | 64,614 |
| | | | | 1,634 | | 1,634 |
| | | | | 44,704 | | 44,704 |
| | | | | 1,546 | | 1,546 |
| | | | | 479 | | 479 |
| | | | | 4,150 | | 4,150 |

Public Safety Building Repair Project Expenditures continued:

| Invoice Date | Payee | Description of Work |
|--------------|------------------------------|---|
| 2/17/20 | Trident Construction | Phase II - Pay App #3 |
| 2/21/20 | Royall Hardware | shower for FD trailer |
| 2/24/20 | Lowe's | parts for trailer setup |
| 3/3/20 | MJK Electric | electrical hookup for 3 trailers |
| 3/31/20 | Various | supplies & furnishing for trailers |
| 3/16/20 | Bishop & Sons Plumbing | plumbing hookout for 3 trailers |
| 3/20/20 | MJK Electric | hookup for stove and water heater trailer |
| 3/16/20 | SC Muni Insurance Rsv Fund | builders risk coverage for PSB |
| 4/3/20 | Technology Solutions | wiring, accessories & labor for moving IT svc to trailers |
| 4/10/20 | Miles Pearson | installed 2 fax lines in PD trailer |
| 4/13/20 | Office Depot | power supply |
| 4/1/20 | Home Depot | supplies and storage totes |
| 4/13/20 | Bishop & Sons Plumbing | plumbing hookout for 3 trailers |
| 5/1/20 | Trident Construction | Phase III Pay App #4 |
| 5/1/20 | Trident Construction | Phase III Pay App #5 |
| 5/7/20 | Insight Group, LLC | 3rd Party Inspector |
| 5/7/20 | Homemedics | air purifiers for Police trailer |
| 6/1/20 | Trident Construction | Phase III Pay App #6 |
| 6/3/20 | Lowe's, HomeDepot, etc | supplies for trailers |
| 6/19/20 | Insight Group, LLC | 3rd Party Inspector |
| 6/22/20 | Service Master of Charleston | sanitize and transport furnishings from PSB |
| 6/30/20 | Trident Construction | Phase III Pay App #7 |
| 7/25/20 | Costco/Lowe's | 13x13 Canopy Shelters for equipment |
| 7/31/20 | Trident Construction | Phase III Pay App #8 |
| 8/31/20 | Home Depot | storm prep and trailer maintenance supplies |
| 9/1/20 | Trident Construction | Phase III Pay App #9 |
| 9/1/20 | Insight Group, LLC | 3rd Party Inspector |
| 9/1/20 | Insight Group, LLC | Chapter 17 testing services |
| 9/25/20 | Office Depot/Home Depot | wall plate/air filters |
| 10/1/20 | Technology Solutions | ran new CAT 6 cable damaged during construction |
| 10/2/20 | Home Depot | 3 Refrigerators for Fire Dept |
| 10/7/2020 | Trident Construction | Phase III Pay App #10 |
| 10/19/20 | Insight Group, LLC | 3rd Party Inspector and Chapter 17 testing svcs |
| 10/26/20 | All American Awards | dedication plaque |
| 10/27/20 | Bishop & Sons Plumbing | disconnect trailer plumbing |

| Investigation & Design | Construction Admin | Construction | Owners' Rep | Relocation Costs | City's Conting | Total |
|------------------------|--------------------|--------------|-------------|------------------|----------------|---------|
| 38,779 | | | | | | 38,779 |
| | | | | 327 | | 327 |
| | | | | 67 | | 67 |
| | | | | 7,500 | | 7,500 |
| | | | | 6,228 | | 6,228 |
| | | | | 9,500 | | 9,500 |
| | | | | 1,950 | | 1,950 |
| | | | | | 11,390 | 11,390 |
| | | | | 8,360 | | 8,360 |
| | | | | 180 | | 180 |
| | | | | 57 | | 57 |
| | | | | 636 | | 636 |
| | | | | 1,210 | | 1,210 |
| 56,641 | 8,516 | 216,660 | | | | 281,817 |
| | | 497,292 | | | | 497,292 |
| | | | 1,870 | | | 1,870 |
| | | | | 330 | | 330 |
| | | 549,296 | | | | 549,296 |
| | | | | 1,239 | | 1,239 |
| | | | 2,888 | | | 2,888 |
| | | | | 9,494 | | 9,494 |
| | | 503,483 | | | | 503,483 |
| | | | | 474 | | 474 |
| | | 503,088 | | | | 503,088 |
| | | | | 634 | | 634 |
| | | 604,405 | | | | 604,405 |
| | | | 5,775 | | | 5,775 |
| | | | | 908 | | 908 |
| | | | | 65 | | 65 |
| | | | | 498 | | 498 |
| | | | | 3,868 | | 3,868 |
| | | 498,778 | | | | 498,778 |
| | | | 5,825 | 640 | | 6,465 |
| | | | | 2,614 | | 2,614 |
| | | | | 1,115 | | 1,115 |

Public Safety Building Repair Project Expenditures continued:

| Invoice Date | Payee | Description of Work |
|--------------|---------------------------|---|
| 10/28/20 | Docu Graphics | move copiers from trailers to PSB |
| 10/31/20 | Home Depot/Lowe's/Amazon | misc furnishings and supplies for PSB |
| 11/9/20 | Technology Solutions | move network from trailers to PSB |
| 11/13/20 | Schindler Elevator | elevator repair |
| 11/17/20 | Trident Construction | Phase III Pay App #11 |
| 11/19/20 | Blitch Plumbing | plumbing repairs |
| 11/29/20 | Insight Group | 3rd Party Inspector & Chapter 17 structural steel testing |
| 11/30/20 | Home Depot/Lowe's/Walmart | misc furnishings and supplies for PSB |
| 12/9/20 | Trident Construction | Phase III Pay App #12 |
| 12/17/20 | Blitch Plumbing | plumbing repairs |
| 12/29/20 | Lowe's | misc furnishings and supplies for PSB |
| | | Total paid |
| | | Remaining on contracts |

| Investigation & Design | Construction Admin | Construction | Owners' Rep | Relocation Costs | City's Conting | Total |
|------------------------|--------------------|--------------|-------------|------------------|----------------|-----------|
| | | | | 645 | | 645 |
| | | | | 3,105 | | 3,105 |
| | | | | 1,920 | | 1,920 |
| | | | | 671 | | 671 |
| | | 630,512 | | | | 630,512 |
| | | | | 471 | | 471 |
| | | | 2,980 | | | 2,980 |
| | | | | 432 | | 432 |
| | | 524,951 | | | | 524,951 |
| | | | | 210 | | 210 |
| | | | | 1,062 | | 1,062 |
| 457,878 | 8,516 | 4,528,465 | 19,337 | 194,241 | 11,390 | 5,219,827 |
| 66,864 | 29,335 | 260,368 | 7,503 | (34,573) | 692,947 | 1,022,443 |

City of Isle of Palms
Drainage Phase 3

| | |
|---|-------------|
| FY19 Project Spending | 93,052 |
| FY20 Project Spending | 134,935 |
| FY21 Budget for Small Project Contruction | 500,000 |
| FY21 Budget for Outfall Construction | 3,120,000 |
| Contracts/Change Orders | (1,090,632) |
| Budget Funds Remaining | 2,757,355 |

Contracts and Change Orders Approved :

| | | |
|--------------------------|------------|---|
| Thomas & Hutton | 11/27/2018 | Proj .0000 - Outfall Study - surveying, needs assessment & conceptual design |
| Thomas & Hutton | correction | Proj .0000 - Change Order #1 for Project Admin & Meetings |
| Thomas & Hutton | | Proj .0002 - preliminary assessment of small but high impact projects in basin |
| Thomas & Hutton | | Proj .0003 - design, eng & permitting for small but high impact projects in basin |
| Thomas & Hutton | | Proj .0004 - design, eng & permitting for outfalls @ 30th Ave & Forest Trail + 41st Ave impro |
| Thomas & Hutton | 6/23/2020 | Proj .0005 - conceptual assessment of Waterway Blvd elevation study |
| Thomas & Hutton | 7/28/2020 | Proj .0003 - bidding & construction admin services for internal drainage projects |
| Gulf Stream Construction | | Construction Contract, internal drainage projects |

| Engineering & Design | Project Admin | Construction | Legal & Misc | Total |
|----------------------|---------------|--------------|--------------|-----------|
| 100,800 | | | | 100,800 |
| - | 13,000 | | - | 13,000 |
| 23,300 | | | - | 23,300 |
| 62,600 | | | | 62,600 |
| 229,500 | | | | 229,500 |
| 18,900 | | | | 18,900 |
| 30,000 | | | | 30,000 |
| | | 612,532 | | 612,532 |
| 465,100 | 13,000 | 612,532 | - | 1,090,632 |

Project Expenditures:

| Invoice Date | Invoice # | Payee | Description of Work | | | |
|--------------|-----------|-----------------------------|---------------------|--------|-------|--------|
| 3/1/19 | 176411 | Thomas & Hutton Engineering | Proj .0000 | 2,174 | 1,680 | 3,854 |
| 5/1/19 | 177576 | Thomas & Hutton Engineering | Proj .0000 | 27,588 | 1,120 | 28,708 |
| 5/9/19 | 178378 | Thomas & Hutton Engineering | Proj .0000 | 22,765 | | 22,765 |
| 5/21/19 | 179304 | Thomas & Hutton Engineering | Proj .0000 | 11,060 | 1,120 | 12,180 |
| 6/30/19 | 180267 | Thomas & Hutton Engineering | Proj .0000 | 18,100 | 1,695 | 19,795 |
| 6/30/19 | 180268 | Thomas & Hutton Engineering | Proj .0002 | 5,750 | | 5,750 |
| 7/31/19 | 181262 | Thomas & Hutton Engineering | Proj .0000 | 8,295 | 2,858 | 11,153 |
| 7/31/19 | 181261 | Thomas & Hutton Engineering | Proj .0002 | 11,500 | | 11,500 |
| 8/31/19 | 182270 | Thomas & Hutton Engineering | Proj .0000 | 1,425 | 2,808 | 4,233 |
| 8/31/19 | 182271 | Thomas & Hutton Engineering | Proj .0002 | 5,750 | | 5,750 |
| 9/30/19 | 183220 | Thomas & Hutton Engineering | Proj .0000 | 2,824 | | 2,824 |

Drainage Phase 3 Project Expenditures, continued:

| Invoice Date | Invoice # | Payee | Description of Work | Engineering & Design | Project Admin | Construction | Legal & Misc | Total |
|--------------|-----------|-----------------------------|---------------------|----------------------|---------------|--------------|--------------|--------|
| 10/31/19 | 184221 | Thomas & Hutton Engineering | Proj .0003 | 10,315 | | | | 10,315 |
| 10/31/19 | 184222 | Thomas & Hutton Engineering | Proj .0004 | 5,345 | | | | 5,345 |
| 10/31/19 | 184222 | Thomas & Hutton Engineering | Proj .0004 | 550 | 1,720 | | | 2,270 |
| 11/30/19 | 184989 | Thomas & Hutton Engineering | Proj .0003 | 18,470 | | | | 18,470 |
| 11/30/19 | 184990 | Thomas & Hutton Engineering | Proj .0004 | 4,146 | | | | 4,146 |
| 12/31/19 | 186339 | Thomas & Hutton Engineering | Proj .0004 | 4,622 | | | | 4,622 |
| 12/31/19 | 186338 | Thomas & Hutton Engineering | Proj .0003 | 8,044 | | | | 8,044 |
| 2/5/20 | 186950 | Thomas & Hutton Engineering | Proj .0003 | 7,679 | | | | 7,679 |
| 2/5/20 | 186952 | Thomas & Hutton Engineering | Proj .0004 | 10,774 | | | | 10,774 |
| 3/20/20 | 188231 | Thomas & Hutton Engineering | Proj .0003 | 190 | | | | 190 |
| 3/20/20 | 188232 | Thomas & Hutton Engineering | Proj .0004 | 4,953 | | | | 4,953 |
| 4/17/20 | 189360 | Thomas & Hutton Engineering | Proj. 0003 | 13,978 | | | | 13,978 |
| 4/17/20 | 189361 | Thomas & Hutton Engineering | Proj. 0004 | 3,370 | | | | 3,370 |
| 5/15/20 | 190132 | Thomas & Hutton Engineering | Proj. 0004 | 1,395 | | | | 1,395 |
| 5/15/20 | 190131 | Thomas & Hutton Engineering | Proj .0003 | 3,924 | | | | 3,924 |
| 6/19/20 | 191021 | Thomas & Hutton Engineering | Proj .0004 | 6,275 | | | | 6,275 |
| 7/17/20 | 192011 | Thomas & Hutton Engineering | Proj .0004 | 20,263 | | | | 20,263 |
| 8/14/20 | 193213 | Thomas & Hutton Engineering | Proj .0004 | 14,138 | | | | 14,138 |
| 8/14/20 | 193212 | Thomas & Hutton Engineering | Proj .0005 | 695 | | | | 695 |
| 9/18/20 | 194047 | Thomas & Hutton Engineering | Proj .0003 | 2,038 | | | | 2,038 |
| 9/18/20 | 194048 | Thomas & Hutton Engineering | Proj .0004 | 1,066 | | | | 1,066 |
| 9/18/20 | 194050 | Thomas & Hutton Engineering | Proj .0005 | 2,265 | | | | 2,265 |
| 10/16/20 | 194631 | Thomas & Hutton Engineering | Proj .0003 | 3,973 | | | | 3,973 |
| 10/16/20 | 194632 | Thomas & Hutton Engineering | Proj .0004 | 16,946 | | | | 16,946 |
| 10/16/20 | 194633 | Thomas & Hutton Engineering | Proj .0005 | 4,455 | | | | 4,455 |
| 11/19/20 | 196246 | Thomas & Hutton Engineering | Proj .0003 | 671 | | | | 671 |
| 11/19/20 | 196245 | Thomas & Hutton Engineering | Proj .0004 | 23,175 | | | | 23,175 |
| 11/19/20 | 196244 | Thomas & Hutton Engineering | Proj .0005 | 1,870 | | | | 1,870 |
| 12/10/20 | 197032 | Thomas & Hutton Engineering | Proj .0004 | 5,378 | | | | 5,378 |
| 12/10/20 | 197033 | Thomas & Hutton Engineering | Proj .0005 | 3,078 | | | | 3,078 |

| | | | | | | | | |
|------------------------|--------|-----------------------------|------------|---------|--------|---------|---|---------|
| 12/31/20 | 197893 | Thomas & Hutton Engineering | Proj .0003 | 586 | | | | 586 |
| 12/31/20 | 197894 | Thomas & Hutton Engineering | Proj .0004 | 22,079 | | | | 22,079 |
| 12/31/20 | 197895 | Thomas & Hutton Engineering | Proj .0005 | 231 | | | | 231 |
| Total paid | | | | 344,167 | 13,000 | - | - | 357,167 |
| Remaining on contracts | | | | 120,933 | - | 612,532 | - | 733,465 |

City of Isle of Palms
Marina Dock Replacement & Bulkhead Recoating

Contracts and Change Orders Received:

| | |
|------------|---|
| 9/10/2018 | ATM Eng, Design, Permit, Plans & Bid Docs for Marina Dock Rehabilitation (Tasks 1-4) |
| 3/25/2019 | ATM Bulkhead recoating - develop maint protocol, bidding and construction svcs |
| 8/5/2019 | ATM Chg Order #2 -modification to facilitate additional marina design and bidding services including coastal conditions assessment, dock areas B&C design development, bidding documents, technical specs, bid pkg development & bidding services. (Tasks 6*-9) |
| 7/28/2020 | ATM Chg Order #4 DHEC water/wastewater permits, Clean Vessel Act grant app, dock constr admin |
| 9/22/2020 | Salmons Dredging Contract (includes \$86k IPE decking and \$804k bulkhead recoating) |
| 10/27/2020 | Salmons Change Order for Builders Risk Insurance |
| 11/3/2020 | ATM Chg Order #5 relocate electrical panel |

Project Expenditures:

| Invoice Date | Payee | Description of Work |
|--------------|------------------------|--|
| 2/1/2019 | ATM | Design, engineering & permitting |
| 5/29/2019 | ATM | Consulting on bulkhead recoating |
| 7/10/2019 | SC DHEC - OCRM | marina dock permit application fee |
| 8/1/2019 | ATM | Design, engineering & permitting |
| 9/25/2019 | ATM | Design, engineering & permitting |
| 12/1/2019 | ATM | Design, engineering & permitting |
| 1/1/2020 | ATM | Design, engineering & permitting |
| 3/31/2020 | ATM | plans, specs & bid documents, Dock B&C design, bid pkg |
| 4/24/2020 | Army Corp of Engineers | permit fee |
| 5/6/2020 | ATM | plans, specs & bid documents, Dock B&C design |
| 6/30/2020 | ATM | plans, specs & bid documents, Dock B&C design, bid pkg |
| 8/7/2020 | ATM | bidding services & CVAP grant application |
| 9/11/2020 | ATM | bidding, permitting and CVAP grant application |
| 10/14/2020 | Salmons Dredging | Pay App #1 - marine structure, performance bond |
| 11/6/2020 | ATM | permitting, grant application, construction admin |
| 12/14/2020 | ATM | CVAP grant application and construction admin |
| | | Total paid |
| | | Remaining on contracts |

| | | | | |
|---|--|-------------|--|--|
| FY19 Spending on docks (Total FY19 Budget = \$600k) | | 24,600 | | |
| FY20 Spending on docks (Total FY20 Budget = \$147k) | | 107,257 | | |
| FY21 Budget (\$2,875k docks + \$334k bulkhead recoat) | | 3,209,000 | | |
| Contracts issued | | (4,521,508) | | |
| Budget Funds Remaining | | (1,180,651) | | |

| Plan, Design, Permitting & Bidding | Bulkhead Recoating | Dock Construction (+100k fuel hut) | Construction Contingency (incls provision for Builders Risk Insurance) | Total |
|------------------------------------|--------------------|------------------------------------|--|-----------|
| 62,000 | | | | 62,000 |
| | 21,000 | | | 21,000 |
| 68,000 | | | | 68,000 |
| 66,500 | | | | 66,500 |
| | | 3,736,616 | 567,392 | 4,304,008 |
| | | 35,000 | (35,000) | - |
| 1,500 | | | | |
| 196,500 | 21,000 | 3,771,616 | 532,392 | 4,521,508 |

| | | | | |
|---------|--------|-----------|---------|-----------|
| 10,100 | | | | 10,100 |
| | 14,500 | | | 14,500 |
| 250 | | | | 250 |
| 14,958 | | | | 14,958 |
| 5,432 | | | | 5,432 |
| 7,934 | | | | 7,934 |
| 25,037 | | | | 25,037 |
| 39,004 | | | | 39,004 |
| 100 | | | | 100 |
| 4,295 | | | | 4,295 |
| 10,247 | | | | 10,247 |
| 7,722 | | | | 7,722 |
| 6,421 | | | | 6,421 |
| | | 250,200 | | 250,200 |
| 14,151 | | | | 14,151 |
| 13,524 | | | | 13,524 |
| 159,175 | 14,500 | 250,200 | - | 423,875 |
| 37,326 | 6,500 | 3,521,416 | 532,392 | 4,097,634 |

Ellicia Howard, Procurement Manager
Phone: (803) 737-0687
Email: ehoward@mmo.sc.gov

Materials Management Office
1201 Main Street, Suite 600
Columbia, South Carolina 29201

Page: 1
Date: 11/1/2020

LAW ENFORCEMENT VEHICLE INDEX

| | Initial Contract Term | Contract Rollover Dates | | Order Cut Off Date | Base Price |
|--|-----------------------|-------------------------|-----|--------------------|-------------|
| <u>LE-4 - Law Enforcement, Pursuit Rated Sedan, V8 RWD with Add Option to V6 AWD, Gas</u> 2021 Dodge Charger LDDE48 RWD V8 Pursuit | 11/1/20 - 10/31/21 | TBD | TBD | TBD | \$25,250.00 |
| <u>LE-7 - Law Enforcement, Pursuit Rated, Mid-Size Utility Vehicle, V6 AWD with Add Option to V8 AWD, Gas</u> 2021 Dodge Durango AWD V6 Pursuit WDEE75 | 11/1/20 - 10/31/21 | TBD | TBD | TBD | \$30,540.00 |
| <u>LE-8 - Law Enforcement, Pursuit Rated, Full Size Utility Vehicle, RWD w/4x4 Add Option, Gas</u> Chevrolet Tahoe CC10706 9C1 | 11/1/20 - 10/31/21 | TBD | TBD | TBD | \$34,478.00 |
| <u>LE-9: Police Utility Intermediate - All Wheel Drive, Pursuit-Rated, Hybrid or FFV</u> Ford Police Interceptor Utility K8A | 11/1/19 - 10/31/20 | 11/1/20 - 10/1/21 | | TBD | \$32,603.00 |

LE-7 - Law Enforcement, Pursuit Rated, Mid-Size Utility Vehicle, V6 AWD with Add Option to V8 AWD, Gas?

| | | | |
|--|---|---------------------------|---|
| <u>Contract Number:</u> | 4400024877 | <u>Contractor:</u> | Performance CDJR |
| <u>Initial Contract Term:</u> | 11/1/2020 - 10/31/2021 | <u>Address:</u> | 605 Warsaw HWY Clinton NC 28338 |
| <u>Contract Rollover Dates:</u> | TBD TBD | <u>Vendor #:</u> | 7000241847 |
| <u>Order Cut Off Date:</u> | TBD | <u>Contact:</u> | Amy Hill |
| <u>Model:</u> | 2021 Dodge Durango AWD V6 Pursuit WDEE75 | <u>Email:</u> | ahill@ramclinton.com |
| <u>Commodity Code:</u> | 07105 | <u>Telephone:</u> | 336-687-7964 |
| <u>Delivery Days ARO:</u> | 90-120 | <u>Fax:</u> | |

BASE PRICE **\$30,540.00**

*Click on the link above for an itemized listing of items included in the base price.

Optional Additions

| | |
|--|------------|
| <i>Anti-Theft Device (i.e. TREMCO or Computer Controlled Shift from Park Prevention)</i> | No Charge |
| <i>Engine Upgrade from V6 to V8</i> | \$2,632.00 |
| <i>Full Wheel Covers</i> | \$306.00 |
| <i>Interior Upgrade from Police Interior Package (center console added, full-vehicle cloth seating, carpet flooring)-Not street appearance-still has spotlight and standard wheels</i> | \$264.00 |

Optional Deductions

| | |
|---|--------------------|
| <i>Driver Side-Mounted Spotlight</i> | \$478.00 |
| <i>Distance from Dealership to SFM Delivery Point</i> | \$12.00 |
| <i>Header-Mounted Switch Controlled High Intensity Map Light (Law Enforcement Dome Light)</i> | Standard Equipment |

Delivery Information

| | |
|---|---------|
| Distance from Dealership to SFM Delivery Point | 12 |
| Amount of Base Price Allocated to Delivery to SFM | \$18.00 |
| Price Per Mile Contractor May Charge | \$1.50 |

[Return to Index](#)

January 12, 2021

City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451



Attn: Mr. Douglas Kerr
Director of Building, Planning and Licensing
dkerr@iop.net

Re: Proposal for Construction Oversight
IOP Marina Rehabilitation
Isle of Palms, South Carolina
Insight Group Number: 21-0003

Dear Mr. Kerr:

Please see the attached budget estimate for construction oversight services during the IOP Marina Rehabilitation project in Isle of Palms, South Carolina.

Our construction consultant will be utilized on a part-time basis (5 hours per week) to provide construction oversight of the rehabilitation activities.

Should any of our assumptions be inconsistent, please let us know so that we can make any necessary changes to this proposal.

We appreciate the opportunity to be of service to the City of Isle of Palms on this project. If you have any questions concerning this report, please contact us.

Sincerely,
INSIGHT GROUP

A handwritten signature in black ink, appearing to read 'D.W. Ray'.

David W. Ray
Construction Consultant

A handwritten signature in black ink, appearing to read 'William R. Christopher'.

William R. Christopher, P.E.
Consultant



January 12, 2021

CONSTRUCTION MATERIALS TESTING SERVICES

Isle of Palms Marina
Isle of Palms, SC

| Description | QTY | Unit | Unit Price (\$) | Total Cost (\$) |
|-------------|-----|------|-----------------|-----------------|
|-------------|-----|------|-----------------|-----------------|

| | | | | |
|---|-----|----|------------------|---------------------|
| Construction Oversight | | | | |
| Construction Consultant - Preconstruction Meeting | 4 | hr | \$ 110.00 | \$ 440.00 |
| Construction Consultant - 5 hours per week | 105 | hr | \$ 110.00 | \$ 11,550.00 |
| Construction Consultant - Additional visits | 25 | hr | \$ 110.00 | \$ 2,750.00 |
| | | | Subtotal: | \$ 14,740.00 |

| | |
|--------------|--------------------|
| Total | \$14,740.00 |
|--------------|--------------------|

Inspector rates include field equipment necessary to perform the inspection task

Proposed FY22 Budget Calendar

January 2021

- Staff reviews 10-year Capital Plans
- FY22 Budget directional conversation and assumption with Council during Ways and Means

February 2021

- Internal planning tools are refined (5-year projection of revenue and expenditure trends and analyze how they impact fund balance)
- Standing Committees review departmental 10-year capital plans
- City Council identifies budget priorities

March 2021

- Budget workshop # 1 (First budget draft)
- Standing Committees review departmental operational budget
- Public notice published in Post & Courier

April 2021

- Budget workshop # 2 (Second budget draft)
- Ways and Means reviews and approves final draft of budget
- First Reading Budget Ordinance

May 2021

- Public Hearing of Budget Ordinance
- Second Reading of Budget Ordinance

July 1, 2021 – FY22 begins