



REAL PROPERTY COMMITTEE
1:30pm, Monday, January 4, 2021
Virtual Meeting via Zoom call due to COVID-19 Pandemic
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Moye, Popson, and Streetman

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Director Kerr

2. Election of Chair and Vice Chair

Council Member Moye nominated Council Member Streetman for Chair of the Real Property Committee. Council Member Popson seconded the nomination. The vote was unanimous for Council Member Streetman as Chair of the Real Property Committee.

Council Member Moye nominated Council Member Popson for Vice Chair of the Real Property Committee. Council Member Streetman seconded the nomination. The vote was unanimous for Council Member Popson as Chair of the Real Property Committee.

3. Approval of previous meeting's minutes – November 4, 2020

Council Member Popson made a motion to approve the minutes of the November 4, 2020 meeting and Council Member Moye seconded the motion. The minutes passed unanimously.

4. Citizens' Comments -- none

5. Marina Tenant Comments -- none

6. Old business

A. Update on marina rehabilitation project

Administrator Fragoso reported that the bulkhead cleaning is ongoing and going smoothly. They have been working around the tide schedule which has been challenging but also successful. She is reviewing a change order along with ATM which will credit the City \$37,000 for the specified joint sealant that is no longer being manufactured. The epoxy being applied has been determined to be sufficient, and the contractor is suggesting the resulting savings should be use for ongoing maintenance of the bulkhead.

ATM is reviewing the layout for the submittal to the dock manufacturer, who has indicated some delay in the delivery of the dock. An updated work schedule will be provided to the Committee and all stakeholders.

Administrator Fragoso also reported, “we have currently received a new pay application from Salmon’s Dredging that we are evaluating. We are also in the process of executing the boating infrastructure grants the City received for the components of the fuel hut and the fuel dock, roughly around \$60-70,00 that the City was awarded.” The contract is being reviewed by DNR and the City Attorney. The matching funds for this grant are already included in the project budget.

B. Update on proposed ADA-compliant dual-purpose beach boardwalk at 42nd Avenue

Administrator Fragoso gave a brief history of the project for the benefit of Council members Moye and Streetman. She reported the City has submitted a letter to the Greenbelt Fund for the new project. No response has been received to date, but that committee meets later this month. She also shared that she spoke with the Executive Director of the fund who does not anticipate there being an issue with approving the new scope of the project. The cost of the new project is approximately \$75,000, which includes installation and contingency. The budget for the original project was approximately \$130,000. Unused monies remain in the City’s greenbelt fund and can be used for additional beach access improvements. The revised project costs include the additional space to the side of the beach boardwalk for people to step out of the main pathway.

C. Discussion of conceptual designs of the proposed public dock and greenspace at the IOP Marina

Administrator Fragoso reported she has received feedback on the proposed project from the restaurant owners and will be following up with the Marina Manager for his feedback. Staff is also working on getting pricing for the design. Administrator Fragoso expressed thanks to citizens who provided input on the plan for the public dock and greenspace. Staff will be meeting with Kelly Messier soon to review the comments and see what changes she would propose based on the comments. A revised plan and the public comments will be presented to the Committee. Committee members thanked Kelly Messier for her design work.

6. **New Business** -- none

7. **Miscellaneous Business**

The next meeting of the Real Property Committee will be held on Monday, February 1, 2021 at 1:30pm.

8. Adjournment

Council Member Popson made a motion to adjourn and Council Member Moye seconded the motion. The meeting was adjourned at 1:54pm.

Respectfully submitted,

Nicole DeNeane
City Clerk