



**Public Safety Committee**  
3:00 p.m., Thursday, April 8, 2021  
1207 Palm Boulevard, Isle of Palms, SC

**Public Comment:**

All citizens who wish to speak during the meeting must email their first and last name, address and topic to [rhanna@iop.net](mailto:rhanna@iop.net) no later than **3:00 p.m. the business day before the meeting.**

Citizens may also provide written public comment here:  
<https://www.iop.net/public-comment-form>

**AGENDA**

- 1. Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
- 2. Approval of previous meeting's minutes**
  - a. Regular Meeting March 4, 2021
- 3. Citizens' Comments**
- 4. Old Business**
  - a. Discussion of parking on the non-ocean side of Palm Boulevard between 22<sup>nd</sup> and 40<sup>th</sup> Avenue
  - b. Update on golf cart and low speed vehicle regulations
- 5. New Business**

Consideration of replacement of tables and chairs for the Public Safety Building's training room in the amount of \$21,816
- 6. Highlights of Departmental Reports**
  - a. Fire Department – Battalion Chief/Training Officer Hathaway
  - b. Police Department – Chief Cornett
- 7. Miscellaneous Business**

Next meeting date: 10:00 a.m., Thursday, May 6, 2021
- 8. Adjournment**



**Public Safety Committee**  
**10:00am, Thursday, March 4, 2021**  
**Virtual Meeting via Zoom call due to COVID-19 Pandemic**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Bell, Pounds, and Ward

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Chief Cornett, Chief Hathaway

Also Present:

**2. Approval of previous meeting's minutes**

Minutes of Special Public Safety Committee meetings on January 25 (2) and January 29, 2021 (2), and Regular Meeting of February 4, 2021.

**MOTION: Council Member Pounds made a motion to approve, and Council Member Bell seconded the motion. The minutes passed unanimously.**

**3. Citizens' Comments**

Aaron Rowland, manager of the Palms Hotel and Seaside Inn, spoke to the Committee about the possibility of changing the times of the newly market loading and unloading zones from 8am-2pm to 8am-5pm to include check-in time at 4pm.

Council Member Bell reported that 71 written comments were received by the Committee. They can be found alongside the agenda for this meeting on the City's website.

**4. Old Business**

**Update on Front Beach loading zones and parking**

Chief Cornett said the zones have been painted and the signs are up. If the time is to be changed, then it should be changed on all 10 affected spots.

**MOTION: Council Member Bell made a motion to recommend City Council change the Front Beach loading zone times to 8am-5pm. Council Member Pounds seconded the motion. The motion passed unanimously.**



5. **New Business**

A. **Discussion and consideration of July 4<sup>th</sup> fireworks show**

Administrator Fragoso said the contract with the fireworks vendor needs to be executed soon, so a decision needs to be made as to whether or not to have a fireworks show this summer. Council Member Bell expressed his concern about the staff's exposure to COVID since this event would bring many people to the island. Administrator Fragoso said she is unsure what surrounding communities are doing for July 4<sup>th</sup>.

In addition to the \$35,000 budgeted for the fireworks show, approximately \$10,000 in other expenses are incurred by the City for this event. It is a big draw for the island's tourism industry.

**MOTION: Council Member Bell made a motion to not proceed with this year's fireworks show. Council Member Pounds seconded the motion. The motion passed unanimously.**

Administrator Fragoso said she would add this to the Ways & Means meeting agenda.

B. **Discussion of FY22 Operating Budget for Police and Fire Departments**

Administrator Fragoso reviewed the highlights of the operating budgets of the Fire and Police departments. Salaries reflect a 2% increase but not the 2.5% merit increase, which is to be discussed at the Budget Workshop. Administrator Fragoso noted the salaries in the Fire Department are currently lower than budgeted but that FY22 assumes full staffing without additional positions. She will have numbers for a possible additional fire personnel at the Budget Workshop.

Chief Cornett shared the reasoning for changing over the service weapons from .40 caliber to 9mm. He said a Federal study said the guns work better and are more accurate. The ammunition is less expensive, and neighboring jurisdictions and the Criminal Justice Academy have switched to 9mm weapons. Monies for training pistols and ammunition are in the budget.

He also explained the \$50,000 addition to the budget for a 10-year agreement to store information on body-worn and in-car cameras in the Cloud. This new arrangement will allow for faster access to the data files needed for court, attorneys, and FOIA requests.

Battalion Chief Hathaway reported that the rooftop tanks that maintain positive pressure in the building need to be discussed as part of the budget.

C. **Discussion of angled parking on the non-ocean side of Palm Boulevard between 22<sup>nd</sup> and 40<sup>th</sup> avenues**

Administrator Fragoso said she, Mayor Carroll, and Public Safety met recently with Secretary Christy Hall and other staff of SCDOT. "The goal of that meeting was to continue discussions and conversations about improving beach traffic and the flow in our community."

She added, "SCDOT, as you all know, owns the parking lot along Breach Inlet, and they want to explore increasing parking along that section of Breach Inlet. The bulk of the conversation with

our Public Safety group was along Palm Boulevard, and Council recently had a meeting where it was decided to continue to conversations with SCDOT about optimizing safe parking on the island and enhancing safe parking on the island. And that is what we wanted to talk to you about because we think that it is something that the City should consider continuing to discuss with DOT as it relates to the parking on the land side of Palm Boulevard between 21<sup>st</sup> and 41<sup>st</sup>.”

SCDOT is suggesting the City returned to angled parking along Palm Boulevard. Administrator Fragoso said, “It would push the people coming to visit or parking in that area, would push them further away from the pavement and from the vehicular lane of traffic. It could also open up an area of the shoulder that could be available for vehicles that are on Palm Boulevard whenever there is traffic backed up, which again happens quite often in the summer, to be able to pull away from the road onto the shoulder and allow emergency vehicles to pass.” She said meeting attendees think this might be a solution “that could solve some of the concerns that we have expressed with the volume of parking and the way that parking is organized on Palm Boulevard.”

With regards to citizens suggesting that the City stop negotiating with SCDOT regarding parking on the island, Council Member Bell said, “I think the public needs to understand that both the Mayor and Desiree are not negotiating, right. So I am not defending in any way, shape, or form Secretary Hall’s actions because I completely disagree with her on all fronts. I was going to bring this up later any way. My own opinion is that until such time that SB40 is withdrawn or suitably amended, it would not make sense for Council to move on any item that goes against the vote we took the last time affirming our 2015 plan and subsequent amendments.” He expressed concern about how allowing more people to park in that area will create the need for additional parking infrastructure and maintenance. He sees this parking conversation and the restriping of the IOP Connector as “another attempt from SCDOT to usurp” the rights of the City and its public safety.

Administrator Fragoso said the need for additional parking infrastructure and increased shoulder maintenance along Palm Boulevard were discussed at the meeting. “There are potential benefits with this system, and from my perspective and from the perspective of the Police and Fire Departments what we are looking at is continuing to enhance safer conditions for our community. We have always had conversations with our State partners that we have to work with because they do own the road.”

Regarding who would pay for these changes, Administrator Fragoso said, “Our position is that any of these changes would have to be paid by SCDOT if this is something they are supportive of as well. Obviously, there is always a cost share and a partnership associated with any issue, anything that we have done. In the past, any changes that the City has done to the parking plan have been paid for by the City. So I think that there is an opportunity for collaboration as well.”

Chief Cornett said that parallel parking did cause more traffic collisions. He added, “What I really liked about it [angled parking plan] was that it left a spot for a vehicle to park at an angle and then back out into the, still in the right of way, not into a lane of traffic, and that would give them a better view to pull out onto the lane of traffic to resume moving forward. And it also

leaves that space” for a vehicle to pull aside in the presence of an emergency vehicle. He said a well-developed plan is needed to lessen confusion about how to park in that area.

Council Member Bell expressed skepticism about SCDOT sharing costs and responsibility for these changes and ongoing maintenance needs.

Administrator Fragoso said the timing of the changes is critical because it cannot and should not be implemented without a proper educational component. She said lack of public education about the changes could create a chaotic situation for Public Safety personnel. She said that while SCDOT is motivated to find solutions to the parking on Palm Boulevard, she is unsure if those ideas can translate into action in a reasonable amount of time. Committee members said they did not support these changes being quickly implemented as this year’s beach season begins.

Administrator Fragoso said the conversations with SCDOT also included reducing the speed limit on Palm Boulevard.

**D. Discussion of Parking “4 feet off” pavement rule along Palm Boulevard between 41<sup>st</sup> and 57<sup>th</sup> avenues**

Council Member Bell said there is no signage indicating parking four feet off pavement from 47<sup>th</sup> to 57<sup>th</sup> coming toward “city center.” Administrator Fragoso said that the four feet off pavement rule extends to 53<sup>rd</sup> Avenue but stops there because of the drainage ditch that begins there. She does not want to create a situation that would encourage people to park in that area due to unsafe conditions. One option would be to create a no parking zone between 53<sup>rd</sup> and 57<sup>th</sup> avenues. However, the City needs to be mindful of the amount of available parking that will allow it to continue to receive renourishment monies.

Administrator Fragoso, Chief Cornett, and Chief Hathaway will look into the issue further to determine what is needed in that area moving forward.

**6. Highlights of Departmental Reports**

**A. Fire Department – Battalion Chief/Training Officer Hathaway**

Chief Hathaway reported there were 46 calls in February, which is the same as February 2020. There was only one fire-related call from Sullivan’s Island, 24 EMS calls, and 3 HAZMAT-related calls. Crews responded to a gasoline spill at the gas station, a boat stuck on a sandbar, and an auto vs. pedestrian accident that sent the pedestrian to the hospital. Chief Hathaway said the changes to the IOP Connector did not impede response to the accident. He said response times will be monitored heavily.

**B. Police Department – Chief Cornett**

Chief Cornett reported there were 11 drug charges, 7 DUIs, and 53 traffic-related charges in February. He said they are still investigating the auto vs. pedestrian accident with help from the Mt. Pleasant Traffic Unit. Responding to rumors in the community, he stated that none of the

Public Safety vehicles was involved in the accident. The vehicle in question was blocking the scene to protect the evidence. He will put out a social media post on the issue today.

He shared that starting next week they will be posting about golf carts and the regulations pertaining to them. In addition, Public Safety personnel will provide educational materials to illegally parked golf carts. Starting the second week of April, “we will do a heavy approach to enforcing” the registration and golf cart-related regulations. Along with stepped-up enforcement opportunities, Public Safety will be speaking with the rental agencies to make sure their guests are aware of golf cart rules.

Chief Cornett said the apparent increase in arrests is likely due to how the arrests are reported. However, DUIs and drug-related arrests are on the rise. He said they have been speaking with media outlets to try to raise awareness about the effects of impaired driving on the community.

Chief Cornett said he is speaking with a new vendor for the traffic camera on the Connector to find a more reliable alternative to the current camera.

#### **7. Miscellaneous Business**

**MOTION: Council Member Bell made a motion to add to the agenda a discussion about the next steps regarding the filling of the Fire Chief position. Council Member Pounds seconded the motion. The motion passed unanimously.**

Administrator Fragoso said the majority of the Personnel Committee would like to open the process again and start accepting new applications for the Fire Chief position. She said part of the discussion was “what kind of changes to the process the Committee can embrace to hopefully ensure that the final candidate that is recommended by the Hiring Committee has the full support of City Council.”

Council Member Bell said it is important for the Joint Personnel and Public Safety Committee to meet to discuss how to move forward in the process.

The next meeting of the Public Safety Committee will be on Thursday, April 1, 2021 at 3pm.


#### **8. Adjournment**

Council Member Pounds made a motion to adjourn, and Council Member Bell seconded the motion. The motion passed unanimously. The meeting was adjourned at 11:34am.

Respectfully submitted,

Nicole DeNeane  
City Clerk

**City of Isle of Palms  
FY21 Budget Request Form**

<b>Department:</b>	 <b>FIRE</b>	<b>Date Submitted:</b>	<u>02/16/21</u>
<b>Project Name:</b>	<u>PSB Training Room Tables &amp; Chairs</u>	<b>Fund:</b>	<u>2045405085</u>
<b>Estimated Start Date:</b>	<u>03/01/21</u>	<b>Estimated Completion Date:</b>	<u>03/31/21</u>

**Project Description/Justification:** *Provide a detailed description of the project/expenditure.*

*Attach backup documentation as necessary.*

16 - Hon Motivate Table; 24X60 with 2mm edge and nesting base; 4X8 electrical port; GRD L1 Standard Laminates with Silver Mesh; edge color Charcoal; Casters; paint grade Platinum Textured

16 - Hon MHOB G1 Pop-Up Port 3 AC PWR / 1 Blank / 10' Cord; paint color Silver

32 - Hon Motivate Nest/Stack Chair Flex Back; no arm; hard casters; Charcoal Ilira Mesh back



**Project Cost Estimate:** *Attach detailed breakdown of cost & written quote or vendor cost estimate .*

\$25,000 - Requested amount to cover cost of equipment

\* \$24,058.48 - Wulbern-Koval Quote (24304), 1111 Morrison Drive, Charleston, SC 29403  
(843) 577-7666

\* \$22,027.86 - Forms and Supply (FSI) Quote, 3215 Benchmark Drive, Suite B, Ladson, SC 29456  
(843) 377-3549

\* \$21,816.00 - Herald Quote (JB210216), 3250 Tile Drive, North Charleston, SC 29405  
(843) 556-1007



# HON

Motivate<sup>®</sup>



SEATING





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MOTIVATE.



## MOTIVATE YOUR ENTIRE SPACE

People are on the move, looking for new and innovative ways to get things done. As a result, collaborative spaces are in high demand. The Motivate seating line transforms any space into a dynamic environment, capable of supporting the ways people work. From flexible training areas, to dedicated workstation spaces, to the countless gathering opportunities in between, Motivate boasts an efficient footprint and versatile design that delivers ultimate comfort and adaptability.



### A COMPREHENSIVE OFFERING

Motivate offers a complete line of seating that works well together and with other HON products like Voi® workstations.

Motivate inspired by Energy palette.  
[hon.com/fabrics-finishes](http://hon.com/fabrics-finishes)





Motivate inspired by Sprout color palette. [hon.com/fabrics-finishes](http://hon.com/fabrics-finishes)

## COMFORT THAT LASTS

Whether gathering for a quick meeting or sitting in a lengthy training session, Motivate delivers the comfort and support you need to stay productive. The advanced contours of the seat and back move with the body to reduce pressure points. As a result, Motivate conforms to each user's movement, so no matter how they sit — or how long they stay — they remain comfortable.





#### A. WARRANTY

The durable construction and fabrics are covered by the HON Full Lifetime Warranty.

#### B. COMFORTABLE

Whether it's a plastic shell or breathable ilira®-stretch material, Motivate chair backs are contoured to cradle your back.

#### C. MAXIMIZE SPACE

Convert any space into usable space in a matter of minutes. Motivate can be stored where it's used — in space-saving high density stacks.

#### D. FLEXIBLE

Flexible chair back technology intuitively provides balance and lumbar support.

#### E. NESTING-STACKING CHAIRS

Nesting and stacking chairs easily move out of the way when not in use, making them perfect for multi-purpose environments.







Motivate inspired by Galaxy palette.  
[hon.com/fabrics-finishes](http://hon.com/fabrics-finishes)



**COLLABORATIVE ENVIRONMENTS**  
Motivate blends into a variety of environments. Being lightweight and agile, Motivate is ideal for collaborative areas that serve multiple functions throughout your space.

Motivate inspired by Academy palette.  
[hon.com/fabrics-finishes](http://hon.com/fabrics-finishes)

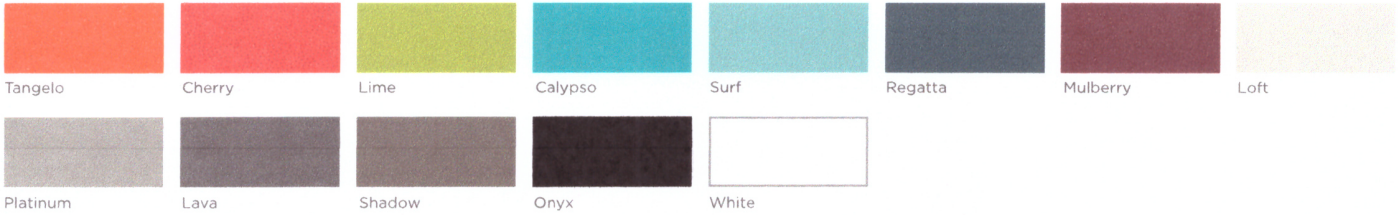


# ONE FOR ALL

When you want to accommodate a wide variety of users and multi-purpose environments, Motivate is the answer. Every chair in the Motivate offering is easily movable and readily accessible when collaboration is required. With a variety of options for styles, finishes, legs, arms, colors, fabrics, casters and glides, you get exactly what you need. Different spaces require a variety of solutions, and with plastic shell, mesh, or fully upholstered seat and back options, Motivate is the solution that fits them all.

## A SPECTRUM OF COLOR

Thirteen vibrant colors complement any setting or personal taste.



**MEET THE MOTIVATE FAMILY**  
The Motivate offering from left to right, including: task chair, stool, nesting/stacking, high density stacker, four-leg stacker and task stool.



"On-going developments in mobile and computer technology free us from our traditional workspace. We are no longer dependent on a fixed space within the office. Thus people are choosing to work in a more open environment."

*Wolfgang Deisig*  
Designer of Motivate

# HON

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DESIGNED, ENGINEERED  
& ASSEMBLED IN THE USA

## BACK AND SEAT OPTIONS



### ilira®-STRETCH MESH

Optional ilira-stretch fabric increases airflow for added comfort.



### POLYPROPYLENE BACKREST

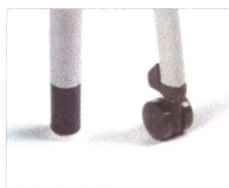
One-piece polypropylene backrest can be wiped down with ease.



### SEAT AND BACK FABRICS

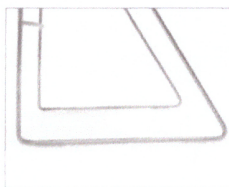
A wide variety of optional seat and back fabrics are available to match any environment.

## BASE OPTIONS



### CASTERS OR GLIDES

Choose casters or glides with textured Black or Platinum frame.



### SLED BASE FRAME

Sled base comes in chrome and stacks 40-high on stacking cart, 12-high from the floor.



### FIVE-STAR BASE

The five-star base is available on task chairs and stools.

## HIGH DENSITY STACKER



HIGH DENSITY STACKER  
SLED LEG BASE



HIGH DENSITY STACKER  
SLED LEG BASE, W/ARMS



STACKING CART

## NESTING CHAIR



4-LEG NESTING/STACKING,  
MESH-BACK, W/ARMS



4-LEG NESTING/STACKING,  
PLASTIC BACK, W/ARMS,  
UPHOLSTERED SEAT



4-LEG TABLE ARM, MESH  
BACK, UPHOLSTERED SEAT

## 4 LEG CHAIR



4-LEG STACKING



4-LEG STACKING, W/ARMS



4-LEG TABLE ARM

## TASK CHAIR



TASK, PLASTIC-BACK,  
UPHOLSTERED SEAT



TASK, MESH-BACK, W/ARMS  
UPHOLSTERED SEAT



TASK STOOL, PLASTIC-BACK,  
UPHOLSTERED SEAT,  
ADJUSTABLE FOOTRING



4-LEG CAFÉ-HEIGHT STOOL



4-LEG CAFÉ-HEIGHT STOOL,  
W/ARMS



TASK STOOL, PLASTIC BACK,  
W/ARMS, UPHOLSTERED SEAT,  
ADJUSTABLE FOOTRING

For more information, visit [hon.com/motivate](http://hon.com/motivate)



Wulbern-Koval

1111 Morrison Drive  
Charleston SC 29403

Phone  
+1 (843) 577-7666  
Fax  
+1 (843) 577-7299

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
24304	02/09/21		21180	Jason Davey	

Quote To

CITY OF ISLE OF PALMS  
24-28TH AVE  
Isle of Palms SC 29451

Ship To

CITY OF ISLE OF PALMS  
24-28TH AVE  
Isle of Palms SC 29451

Terms Net 10 Days

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
1	16	HMVR-2460G-NS HON MOTIVATE TABLE RECT 24DX60W 2MM EDGE NESTING BASE SELECT GROMMET LOCATION .G1 4X8 ELECTRICAL PORT SELECT GRADE \$(L1STD) GRD L1 STANDARD LAMINATES .B9 SILVER MESH SELECT EDGE COLOR .S CHARCOAL SELECT CASTER/GLIDE OPTION .C CASTER SELECT PAINT GRADE \$(P1) P1 PAINT OPTS .PLAT PLATINUM TEXTURED	633.50	10,136.00
2	16	HTG1PWR-3P-1B HON MHOB G1 POP-UP PORT 3 AC PWR / 1 BLANK / 10' CORD SELECT PAINT COLOR .SVR SILVER	198.00	3,168.00
3	32	HMN1 HON MOTIVATE NEST/STACK CHAIR-FLEX BACK SELECT ARM TYPE .N ARM: NO ARM SELECT CASTER OPTION .H HARD SELECT BACK .IC CHARCOAL ILIRA MESH	274.00	8,768.00

Accepted By \_\_\_\_\_ Date \_\_\_\_\_

**1111 Morrison Drive  
Charleston SC 29403**

**Fax**  
**+1 (843) 577-7299**

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(cont'd)

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		SELECT SHELL COLOR .BU COLOR: SURF SELECT FRAME COLOR .PLAT FRAME: PLATINUM METALLIC		

	Sub Total	22,072.00
9.0%	CHAS COUNTY	1,986.48
	Grand Total	24,058.48

Accepted By \_\_\_\_\_ Date \_\_\_\_\_



# FSI Furniture Quote Form

## Training Tables & Chairs - IOP Fire

Customer:	Quoted By:
City Of Isle Of Palms Richard Hathaway O-843-256-5602 M-843-303-0677	Lisa Chappell Sales Account Manager 843.377.3549 <a href="mailto:lisa.chappell@formsandsupply.com">lisa.chappell@formsandsupply.com</a>

ITEM #	QTY	MFG	DESCRIPTION	FABRIC FINISH	USER TAG	LIST	SELL	EXT SELL
1	1	HON	CITY OF ISLE OF PALMS	FIRE DEPARTMENT	IOP FIRE	44144.00	22027.86	22027.86
2	16		HMVR-2460G-NS.G1.B9.S.C.PLAT	MOTIVATE RECT TABLE				
3				GROMMET: 4x8 Electrical Port				
4				LAMINATE: Grd L1 Standard Laminates				
5				LAMINATE_Selection: Silver Mesh				
6				EDGE: Charcoal				
7				CASTER: Caster				
8				PAINT: P1 Paint Opts				
9				PAINT_Selection: Platinum Textured				
10	16		HTG1PWR-3P-1B.SVR	MHOB G1 POP-UP PORT 3 AC PWR/1				
11				BLANK/6 CORD PAINT: Silver				
12	32		HMN1.N.A.IC.BU.PLAT	MOTIVATE NEST/STACK CHAIR-				
13				ARM: Arm: No Arm				
14				GLIDE/CAST: All Surface Caster				
15				BACK: Charcoal Ilira Mesh				
16				SHELL: COLOR: Surf				
17				FRAME: FRAME: Platinum Metallic				
18								
19			INSTALLATION/DELIVERY	INCLUDED				
20								

This Quote is Good for: **90 Days**

Total List: 44144.00

Comments:  
INSTALLATION/DELIVERY INCLUDED

Product Discount for this Order: 50.1%

Sub-Total:	22027.86
Installation Labor:	
Freight:	0
Design/Project Fee:	0
Tax Rate:	Tax:
<b>Grand Total:</b>	<b>\$22,027.86</b>



## **FURNITURE AGREEMENT TERMS & CONDITIONS**

### **ACCEPTANCE**

The Customer agrees to purchase the merchandise described in the above quote in accordance with all items therein described. Merchandise remains the property of FSI Office until paid in-full. All quoted prices are firm for a period of thirty (30) days from the date of the proposal, and all freight, local delivery charges and installation are included unless otherwise stated. Quoted prices do not include any sale, use of excise taxes imposed by any governmental body. Such taxes will be added to the invoice at the time of billing. Customers who are exempt from taxes shall provide FSI Office a current Certificate of Exemption at time of purchase and execution of this agreement.

### **CHANGES, CANCELLATIONS & RETURNS**

This agreement to proceed with the order is binding. Any subsequent changes are subject to our ability to conform and are dependent upon factory approval. Changes in quantity or specifications are subject to approval by FSI Office and Manufacturer. All request for changes in quantity or specification must be delivered to FSI Office in writing. All items that are ordered specifically for the Customer and are not FSI Office's normal inventory may not be subject to cancellation or return once put into production by the manufacturer. All request for such cancellations or returns must be in writing and are subject to approval by FSI Office. A restocking charge of thirty-five (35%) or a minimum of \$75.00 will be imposed for all approved items at the FSI Office's discretion.

### **DELIVERY & INSTALLATION**

In the event that delivery and/or installation are required as a part of the proposal, the following provisions apply:

Condition of job site: The job site shall be clean and free of debris prior to installation.

Job site services: Electric current, heat, hoisting, and/or elevator will be furnished without charge to FSI Office. Adequate facilities for off-loading, staging, moving, and handling of merchandise shall be provided.

Delivery hours: Delivery and Installation will be made during normal business hours. Additional labor cost resulting from overtime work performed at the Customer's request, after authorization by FSI Office, shall be passed on to the Customer.

Erection & Assembly: FSI Office's ability to erect or assemble furniture shipped knock-down, or to permanently attach, affix or bolt-in-place moveable furniture is dependent upon jurisdiction agreements between trade unions at the job site.

Installation service: Customer shall sign the installation plan or blueprint. Prior to order, installation service shall include placing only once in new premises in accordance with plan specifications.

Protection of delivered goods: Furnishings delivered and brought onto job site shall be inspected and conditionally accepted by the Customer. At time of initial delivery the responsibility for the security and safeguarding of delivered furnishings shall at that time pass to the Customer.

Acceptance of delivery: Constitutes acceptance of the merchandise as delivered and FSI Office's ratification of the terms of the agreement.

### **TERMS OF PAYMENT**

FSI Office reserves the right to accept credit cards as a form of payment. Credit Card orders may require a three percent (3%) servicing fee. All orders are net thirty (30) days from completion/punch list acceptance. Orders may require a deposit of fifty percent (50%) down at time of order, twenty-five percent (25%) upon delivery, and twenty-five percent (25%) upon completion of the punch list and remain the property of FSI Office until order is paid in full. In such cases as short shipment, damaged merchandise or manufacturer error, payment on those items may be withheld until replacement items have been delivered. In the event that construction delays or other causes, not within FSI Office's control, which force postponement of the installation, Seller will store the furnishings until installation can resume. Storage charges may apply.

### **GENERAL LIABILITY**

No liability shall accrue against the Seller as a result of any breach of these Terms & Conditions resulting from any strike, lock-out, work stoppage, accident, Act of God, or other delay beyond the Seller's control. Terms & Conditions set forth herein may be altered only upon written approval of both Customer and FSI Office. By acceptance of this agreement, Buyer acknowledges receipt of a duly executed duplicate of this agreement.

**Project Authorization:** \_\_\_\_\_ **Date** \_\_\_\_\_ **P.O.** \_\_\_\_\_





Contract #:  
HON 4400022602

Quote #: JB210216  
Date: 2/16/2021  
Valid Until: 3/31/2021  
Rep Name: Jennifer Brinson  
jbrinson@heraldoffice.com  
843.556.1007  
Prepared By: Jennifer Brinson

## Training Room Furniture Quote

### City of Isle of Palms Fire Dept

Product	Item	Qty	Sell Price Unit	Extended
	1 <b>HMVR-2460G-NS</b> Motivate Table Rect 24Dx60W 2mm Edge Nesting Base	16	\$629.50	\$10,072.00
	Select Grommet Location .G1		4x8 Electrical Port	
	Select Grade \$(L1STD)		Grd L1 Standard Laminates	
	Select Laminate .B9		Silver Mesh	
	Select Edge Color .S		Charcoal	
	Select Caster/Glide Option .C		Caster	
	Select Paint Grade \$(P1)		P1 Paint Opts	
	Select Grade 1 Paint .PLAT		Platinum Textured	
	2 <b>HTG1PWR-3P-1B</b> MhoB G1 Pop-up Port 3 AC Pwr / 1 Blank / 10' Cord	16	\$196.00	\$3,136.00
	Select Paint Color .SVR		Silver	
	3 <b>HMN1</b> Motivate Nest/Stack Chair-Flex Back	32	\$269.00	\$8,608.00
	Select Arm Type .N		Arm: No Arm	
	Select Caster Option .E		Standard Nylon Glide	
	Select Back .IC		Charcoal Ilira Mesh	
	Select Shell Color .BU		COLOR: Surf	
	Select Frame Color .PLAT		FRAME: Platinum Metallic	

**Total:** \$21,816.00

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Applicable sales tax is not included in this quote and will need to be calculated by the end user before Purchase Order submission.

Acceptance of this quote is acceptance of our terms and conditions included at the end of this proposal.



Product	Item	Qty	Sell Price	
			Unit	Extended

## TERMS AND CONDITIONS OF SALE

**Orders for any item of merchandise or services will be placed upon receipt of signed quote, terms & conditions along with purchase order and deposit if required.**

### TERMS

- Prices quoted do not include any sales, use or excise taxes imposed by any governmental body. Such taxes will be added to the invoice at time of billing. Clients who are exempt from taxes shall provide us with copies of exemption certificates upon acceptance of this proposal.
- All orders are subject to credit approval by Herald Office Solutions and may require a deposit to process.
- Our payment terms are net 30 days after receipt of invoice.

### CHANGES IN REQUIREMENTS AND CANCELLATIONS

Our order confirmation is final and binding. All requests for changes in quantity or specifications shall be delivered to Herald in writing. Any subsequent requests for changes are subject to our ability to conform and dependent upon factory approval. Resultant charges from manufacturer shall be borne by the client. All products are made to order, therefore, no cancellations or returns are allowed once the order has been acknowledged by the manufacturer.

### DELIVERY AND INSTALLATION

In the event that delivery and/or installation is required as a part of the proposal, the following provisions shall apply:

1. **CONDITION OF JOB SITE** - The job site shall be clean, clear and free of debris prior to installation.
2. **JOB SITE SERVICES** - Electric current, heat, hoisting and/or elevator service will be furnished without charge to HOS. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.
3. **DELIVERY DURING NORMAL BUSINESS HOURS** - Delivery and installation will be made during normal working hours. After hour installations will result in additional cost and require prior approval. Additional labor costs for work performed at client's request not previously included in quote, will be passed on to the client.
4. **CLAIMS** - Herald will file claims for transportation damage. Damaged merchandise will be repaired to the satisfaction of the client or merchandise replaced.
5. **PROTECTION OF DELIVERED GOODS** - Furnishings delivered and brought onto the job site as scheduled shall be inspected and conditionally accepted by the client. The responsibility for the security and safeguarding of the delivered furnishings shall at that time pass to the client.
6. **DAMAGE** - After arrival at the site, any loss or damage by weather, other trades, fire or other elements shall be the responsibility of the client, and the clients agrees to hold the dealer harmless from such reason.

### DELAYS

In the event that construction delays or other causes not within our control force postponement of the installation, we are able to store the furnishings until installation can be resumed. Transfer and storage charges incurred shall be passed on to the client. An invoice will be generated for product stored and furniture will be considered accepted by the client for purposes of payment. In such event the client shall reserve the right to withhold ten percent (10%) of the invoice amount of such shipments against the completion of the contract.

### GENERAL LIABILITY

No liability shall accrue against Herald as a result of any breach of these terms and conditions resulting from any strike, lockout, work stoppage, accident, Act of God, or other delay beyond the our control.

### WARRANTY

All furniture sold is warranted to be free from defects in materials or workmanship for a period of (12) months from date of delivery unless otherwise specified under manufacturer specific warranty.

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