



**PUBLIC WORKS COMMITTEE**  
**4:30pm, Wednesday, March 3, 2021**  
**Virtual Meeting via Zoom call due to COVID-19 Pandemic**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Smith, Streetman, Ward

Staff Present: Asst. Administrator Hanna, Director Pitts, Director Kerr, Asst. Director Asero

**2. Approval of previous meeting's minutes – February 3, 2021**

Council Member Streetman made a motion to approve the minutes of the February 3, 2021 meeting, and Council Member Smith seconded the motion. The motion passed unanimously.

**3. Citizens' Comments -- none**

**4. Department Reports – Director Pitts and Assistant Director Asero**

Director Pitts reported that garbage and yard debris totals for January were as expected but miscellaneous debris collection was higher than normal. Vehicle maintenance is over budget for January, but Director Pitts said the year will end within budget.

Asst. Director Asero reported that Eadie's has been on the island working at two places on 29<sup>th</sup> Avenue, 45<sup>th</sup> Avenue, and the municipal lot. Charleston County repaired drainage at 25<sup>th</sup> Avenue. The pipe installed at Driftwood Lane is complete.

Facilities maintenance work included exterior painting at the Public Works building, fencing repair at the Public Safety building, installation of parking stops in the municipal lots, and repair of the backflow preventer and waterline at the watersports dock.

He also detailed the work completed at the Front Beach, including the installation of the new patio, repairs of the brick paver aprons on Ocean Boulevard, Comcast's replacement of broken utility boxes, and the removal of old Front Beach streetlights.

Debris was cleaned from the Connector by Public Works staff and the sweeping contractor. Public Works staff also installed ROC at Forest Trail and completed heavy pruning at the 40<sup>th</sup> Avenue beach access.

Council Member Smith asked about the possibility of photo documenting the debris from the Connector by the Public Works staff. Director Pitts said that time does not always allow for taking pictures of the debris. During the busy season, Fire and Police staff also pickup debris.

**5. Old Business**

**A. Update on Phase III Drainage Project, small internal projects, and Waterway Boulevard path elevation – presentation by Thomas & Hutton**

Director Kerr reported that Thomas & Hutton has submitted four of five permits for the larger outfall projects. Thomas & Hutton has received positive feedback from OCRM and the Army Corps of Engineers. City staff continues to work with Wild Dunes on aligning easements for the 41<sup>st</sup> Avenue outfall portion of the project.

Construction on the Forest Trail and 30<sup>th</sup> Avenue outfalls is expected to begin in September 2021 and take approximately 9 months to complete. Work on the 41<sup>st</sup> Avenue outfall is expected to begin in September 2022 and be completed in early 2023.

Regarding the smaller internal projects, Director Kerr said Gulfstream is working on three of those projects at 41<sup>st</sup> Avenue.

Staff recently received the cost estimates from Thomas & Hutton for the Waterway Boulevard improvements. The estimate is higher than expected, but he said it also needs more study to understand how much additional is required from the City. Director Kerr said lighting the path was not part of the estimate and that may not be something Thomas & Hutton could do as part of their work.

**B. Discussion of Dominion Energy’s Non-Standard Service Fund and list of eligible projects**

Council Member Ward said he would like to make a recommendation to City Council regarding these projects so they can be included in the FY22 budget discussions. Committee members discussed the projects and potential impacts of construction on the community. Committee members agreed to suggest projects 1, 3, and 4 (undergrounding utilities at the City Marina, 21<sup>st</sup> Avenue, and 14<sup>th</sup> Avenue) be included in the FY22 budget.

**6. New Business**

**A. Discussion of FY22 Operating Budget for the Public Works Department**

Administrator Fragoso reviewed the highlights of the Public Works department operating budget. She said work is still being done on salaries. An increase in the contingency monies available for smaller drainage issues is proposed. \$192,000 is included for the completion of a Masterplan for Drainage. The project will begin in FY21 and be completed in FY22.

Director Pitts suggested looking at fuel and oil costs across all departments as costs have recently risen.

**B. Discussion of upcoming Phase IV Drainage – Island-wide Drainage Masterplan RFP**

Director Kerr said that once Phase III Drainage is complete the City would like to a plan studying the drainage needs from 30<sup>th</sup> Avenue to Breach Inlet. In addition, they would like a plan that looks island wide going forward of how the City is to maintain the existing drainage system. This would include looking at how much is put aside annually in contingency, what City codes allow in terms of development, and giving the City a long-range roadmap for overall maintenance. He added the plan would prioritize which projects to work on.

Committee members agreed this is a good proactive approach to the drainage issues on the island. Administrator Fragoso said the Planning Commission will be involved in the process, but ultimately the final recommendation to the full City Council would come from this committee as to the best vendor for this project.

**7. Miscellaneous Business**

The next meeting of the Public Works Committee will be Wednesday, April 7, 2021 at 4:30pm.

**8. Adjournment**

Council Member Smith made a motion to adjourn, and Council Member Streetman seconded the motion. The meeting was adjourned at 5:24pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk