



**Planning Commission Meeting**  
**4:30pm, Wednesday, January 13, 2021**  
**Virtual Meeting via Zoom call due to COVID-19 Pandemic**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Scott Pierce, Ron Denton, Steven Corney, David Cohen, Sandy Stone, Marty Brown, Lisa Safford, and Douglas Kerr, Director of Planning

**2. Election of Chair and Vice Chair**

Ms. Safford nominated Mr. Denton for Chair of the Planning Commission, and Mr. Pierce seconded the motion. There being no other nominations, the vote for Mr. Denton as Chair of the Planning Commission was unanimous.

Mr. Pierce nominated Ms. Safford for Vice Chair of the Planning Commission, and Ms. Safford declined the nomination.

Ms. Safford nominated Mr. Pierce for Vice Chair the Planning Commission, and Mr. Cohen seconded the nomination. There being no other nominations, the vote for Mr. Pierce as Vice Chair of the Planning Commission unanimous.

**3. Approval of minutes**

Mr. Pierce made a motion to approve the minutes of the December 9 regular meeting, and Ms. Safford seconded the motion. The motion passed unanimously.

**4. New Business**

**Review of upcoming of RFP for drainage Master Plan**

Director Kerr briefly reviewed the status of the upcoming drainage projects. Construction on the smaller internal project will begin at the end of the month. Phase III of the drainage project is expected to begin in a year.

He shared that City Council put money in the budget for a creation of a Master Plan for drainage and has requested the Planning Commission review the RFP, interview potential engineering candidates, and make a recommendation to the City Council. \$200,000 has been set aside in the budget for the completion of a Master Plan.

Director Kerr explained the RFP entails an analysis of the City's current drainage issues, identification of large and small projects that can be completed to mitigate those issues, and give the City a prioritized roadmap of those projects as well provide a cost/benefit analysis of the projects. He said the likely focus will be the area of the island from 30<sup>th</sup> Avenue to Breach Inlet. He expects the process of executing the RFP, reviewing the bid offers, and interviewing candidates to take approximately three months. Commissioners discussed runoff issues and said they would like to see that addressed in the Master Plan.

**5. Old Business**

**Review of Economic Element of Comprehensive Plan**

Director Kerr reviewed the Comprehensive Plan process for the newer members, noting that the previous Planning Commission had completed its review of three of its eight elements. Commissioners discussed the strategies and measures of success surrounding the economic goals of balancing the needs of residents and tourists with those of the environment; maintaining a sound tax base; and determining the impact of tourists on the island's revenue and cost structure. The remaining economic goals will be reviewed at the next regular meeting.

**6. Miscellaneous Business**

Director Kerr said he will reach out to the new Commission members to discuss orientation.

**7. Adjournment**

Mr. Cohen made a motion to adjourn and Mr. Brown seconded the motion. The meeting was adjourned at approximately 6:35pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk