



Planning Commission Meeting
4:30pm, Wednesday, March 10, 2021
Virtual Meeting via Zoom call due to COVID-19 Pandemic
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to Order

Present: Scott Pierce, Ron Denton, Steven Corney, David Cohen, Sandy Stone, Marty Brown and Douglas Kerr, Director of Planning

Absent: Lisa Safford

2. Approval of minutes

Mr. Pierce made a motion to approve the minutes of the February 10 regular meeting, and Mr. Corney seconded the motion. The motion passed unanimously.

3. New Business

Annual Legal Briefing by City Attorney Jim Hinchey

City Attorney Hinchey gave the annual legal briefing to the Commission members. Topics covered included: when to seek legal advice, FOIA (what is considered public record and what must be kept), what constitutes a meeting, meeting agendas, Executive Session, formation of subcommittees, the importance of all meeting communications being recordable, the powers and duties of the Planning Commission, quasi-judicial functions, ex parte communications, ethics, and conflicts of interest.

4. Old Business

A. Review of Economic Element of Comprehensive Plan

Commissioners offered no additional comments or changes to the Economic Element of the Comprehensive Plan.

B. Initial Review of the Housing Element of the Comprehensive Plan

Commissioners discussed the goals and strategies in the Housing Element: monitoring the effect of development upon the quality of life of the existing permanent residents and improving the water quality associated with residential properties.

Changes to the narrative section of the Housing Element were also discussed, and those edits will be reviewed in full at the April meeting.

C. Review of the RFP for the drainage master plan

Director Kerr said the RFP and scope of the drainage master plan were endorsed by the Public Works Committee. He shared that only a contract needs to be added to the RFP and it can be released. He has spoken with some local engineering firms who have expressed enthusiasm about the project.

5. Miscellaneous Business

The next meeting of the Planning Commission will be Wednesday, April 14, 2021 at 4:30pm.

6. Adjournment

Mr. Stone made a motion to adjourn and Mr. Brown seconded the motion. The meeting was adjourned at approximately 6:58pm.

Respectfully submitted,

Nicole DeNeane
City Clerk