



### **Recreation Committee**

8:00 a.m., Monday, July 12, 2021  
1207 Palm Boulevard,  
Isle of Palms, South Carolina

The public may view the meeting virtually by clicking  
here: <https://www.youtube.com/user/cityofisleofpalms>

### **Public Comment:**

All citizens who wish to speak remotely via Zoom during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at [nicoled@iop.net](mailto:nicoled@iop.net) no later than **3:00 p.m. the business day before the meeting**. Citizens may also provide written public comment here: <https://www.iop.net/public-comment-form>

### **Agenda**

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes** – May 3, 2021
3. **Citizens' Comments**
4. **Departmental Report** – Director Page
5. **Old Business**
  - a. Update on Farmers' Market
  - b. Report of 2021 Summer camp
  - c. Update on efforts to offer Yoga classes on the beach
  - d. Discussion of weekend basketball hours
6. **New Business**

Discussion of online registration for Rec programs
7. **Miscellaneous Business**

Next meeting date: 8:00 a.m., Monday, August 2, 2021
8. **Adjournment**



**Recreation Committee Meeting  
8:00am, Monday, May 3, 2021  
1207 Palm Boulevard, Isle of Palms, SC  
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Buckhannon, Pounds, and Smith

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Director Page

**2. Approval of the previous meeting's minutes – April 12, 2021**

**MOTION: Council Member Buckhannon made a motion to approve, and Council Member Pounds seconded the motion. The motion passed unanimously.**

**3. Citizens' Comments -- none**

**4. Departmental Reports – Director Page**

Director Page reported that 45 are signed up to attend Keenagers this week. The Yard Sale was well attended as was Day in the Park.

Summer camp will run June 21 – August 6 using the same COVID19 guidelines and protocols as last summer. The Piccolo Spoleto Sand Sculpting Contest is scheduled for June 5, and registration forms can be found on the City's website. A new Meditation group will begin meeting on May 13. Pickleball lessons continue to be popular while work on forming a pickleball league continues.

DNR will hold another Boating Safety class in June. Upcoming athletic activities include the IOP Beach Run on July 31, the Half Rubber Tournament in August, and the IOP Connector Walk/Run on October 2. COVID-related considerations are currently being developed for the Beach Run, which may include changing the location of the award ceremony at the end of the run.

**5. Old Business**

**A. Discussion of adjustments and impact related to COVID-19 on recreation programming – covered in the departmental report**

Open Gym Basketball will begin Saturday, May 14 following the end of the mask restrictions. The gym will be open from 7-8:30am on Saturdays.

**B. Discussion of organized outdoor/beach recreation opportunities**

Director Page reported the yoga instructors expressed concern about the weather and parking availability with regards to hosting yoga classes on the beach. While some of the yoga instructors occasionally host outdoor classes on the grounds of the Recreation Center, none have expressed interest in hosting them on the beach.

**6. New Business**

**A. Update on IOP Connector Run and Walk for the Child – October 2, 2021**

Director Page said a planning meeting for the Run/Walk is forthcoming.

**B. Discussion of 2021 Farmer's Market**

Director Page said staff continues to work on this initiative. Current thinking is to host the Farmer's Market on a specific day each month with the intent of making it more like a "small festival." They will try to plan one for June.

**7. Miscellaneous Business**

The next meeting of the Recreation Committee will be on Monday, July 12, 2021 at 8am.

**8. Adjournment**

Council Member Buckhannon made a motion to adjourn, and Council Member Pounds seconded the motion. The meeting was adjourned at 8:26am.

Respectfully submitted,

Nicole DeNeane  
City Clerk



# **RECREATION DEPARTMENT MONTHLY REPORT May – June 2021**

**STAFF:** Norma Jean Page, Recreation Director  
Karrie Ferrell, Assistant Director (programs)  
Aaron Sweet, Recreation Supervisor (athletics)  
Christopher Bako, Parks & Grounds Supervisor  
Jenea Taylor, Recreation Supervisor (special events)  
Reba McLean, Community Specialist  
Joshua Key, Parks & Facilities Specialist

## Summer Camps

## Wee Camp – (7 weeks)

June 21 – August 6, 2021 (ages 3-4)

9AM – 3PM

Weekly enrollment = 10

## Camp Summershine (7 weeks)

June 21 – August 6, 2021 (ages 5-12)

9AM-3PM

Weekly enrollment = 40

## Girls Volleyball Camp

June 21 – June 25, 2021 (ages 10 – 15)

9AM-12PM

Enrollment Total = 21

## Red Ball Tennis Camp

June 21 – June 24, 2021 (beginners)

9AM–12PM

Weekly enrollment = 8

# Orange Ball Tennis Camp

June 28 – July 1, 2021 (intermediate)

9AM-12PM

Weekly enrollment = 8

# Rising Stars Basketball Camp

June 28 – July 2, 2021 (ages 5-15)

9AM-4PM

Enrollment Total = 54

## Red Ball Tennis Camp

July 12 – July 15, 2021 (beginners)

9AM-12PM

Weekly enrollment = 8

## Green Ball Tennis Camp

July 19 – July 22, 2021 (advanced)

9AM-12PM

Current enrollment = 6

## Soccer Shots Soccer Camp

August 9 – August 13, 2021 (ages 4-12)

9AM-12PM

Current enrollment = 40

## Get Your Spike on Volleyball Camp

August 9 – August 12, 2021 (ages 10–16)

9AM-11AM

Current enrollment = 19

## Acting Camp

August 9 -13, 2021 (ages 8-14)

1PM-4PM

Enrollment is limited to

## **Youth Athletics**

### **Fall 2021 Youth Soccer**

Youth soccer registration will begin July 14 for Isle of Palms and Sullivan Island residents for children ages 3 – 12 years old. Registration opens for non-residents on July 21. Registration ends on August 13. Resident fees are \$20 for Fast Start Soccer (3-4yr), \$30 for Youth Soccer (5-12yr), non-residents fees are \$45 for 3/4yr old soccer and \$55 for 5-12yr old soccer. Practices will begin in September.

## **Fall Adult Athletics**

Team registrations will begin July 14th through August 13<sup>th</sup>.

### **Adult Softball**

Registration fees are \$425 per team. A captain's meeting will be held prior to the league.

### **Adult 3 on 3 Basketball**

Registration fees are \$60 per team. A captain's meeting will be held prior to the league.

### **Adult 6 vs. 6 Soccer**

Registration fees are \$250 per team. A captain's meeting will be held prior to the league.

### **Adult Fall Table Tennis Singles League**

Registration fees are \$10 per person. The league will begin in September.

## **Athletic Special Events**

### **Isle of Palms Beach Run**

The Isle of Palms Beach Run is scheduled for Saturday, July 31<sup>st</sup>, the Beach Run consists of 5K/10K runs, 5K walk and Youth Fun Runs. The 5K/10K events will begin at 8:00 a.m.; Youth Fun Runs will begin around 8:30 a.m. Registration is now open on [www.raceroster.com](http://www.raceroster.com) and in person at the IOP Recreation Department. The registration fee is \$30 for the 5K/10K Run and Walk and \$10 for the Youth Fun Runs. Moisture wicking shirts will be given to all race participants that register on or before Friday, June 25. Starting June 26, the fees increase by \$5. Packet pick-up will be held on Friday, July 30<sup>th</sup> from 4:30-6:30 p.m. at The Windjammer. The 10K and 5K Run age group winners will receive medals, and all Youth Fun Run participants will receive participation ribbons and ice cream vouchers from Ben and Jerry's. Currently working on sponsor solicitations and confirming volunteer assistance in the event. Total participants registered as of June 28, 2021 (74).

### **Isle of Palms Connector Run**

The Isle of Palms Recreation Department staff is working with the Isle of Palms Exchange Club to host the Annual Isle of Palms Connector Run on Saturday, October 2 beginning at 8:00 a.m.

### **23<sup>rd</sup> Annual Half Rubber Tournament**

The 23<sup>rd</sup> Annual Half Rubber Tournament is scheduled for Saturday, August 21<sup>st</sup>. The captains' meeting/check in will begin at 7:30 a.m., and games will begin at 8:00 a.m. The registration fee is \$25 per person. Teams may consist of 3 or 4 players. Sponsors for the tournament are being solicited for 1<sup>st</sup> and 2<sup>nd</sup> place winners.

## **PROGRAMS AND CLASSES**

The following classes are scheduled to resume in August/September of 2021, when summer camp sessions end: IOP Kids, Cheernastics, Gymnastics, Mini Minnows, Dog Obedience, Tai Chi, Little Lotus Yoga, Pickle Ball Lessons and Theater Workshop.

### **Classes**

**Suspension Training:** Class is held on Mondays, Wednesdays & Fridays at 8:00 a.m. Participants are required to make reservations before attending classes. Class is held under the picnic shelter but has utilized the gymnasium on rainy days, if camp schedule allows. Instructor, Pat Boyd

**Core Strength:** Classes are held Mondays, Tuesdays & Thursdays at 8:30 a.m. Monday class is live and in person class only. The Tuesday and Thursday classes have the zoom option for participants. Angela Reinhardt, Instructor.

**Barre:** Class is held on Fridays at 8:30 a.m. Barre is \$10 per class, \$32 for the month. Instructor, Angela Reinhardt

**Full Body Sculpt:** Class is held on Tuesdays at 5:00 p.m. Reservations are required. Instructor, Elizabeth Hudson

### **Line Dancing**

Classes are held on Thursdays with Intermediate classes at 10:00 a.m. and beginner class at 11:00 a.m. Class time was adjusted due to summer camp and room change. Instructor, Patricia Leonard.

### **Meditation Group – Free**

Free Meditation class is held on Thursdays at 9:00 a.m. Approximately six (6) people have been participating in the class. Class is conducted under the trees on multipurpose field and may utilize the beach in accordance with the tides and also take into consideration class participants that may need handicap accessible beach access paths. Instructor, Stacy Jessen

### **Over 50 Fitness**

Class is held on Tuesdays & Thursdays from 2:30 p.m. – 3:30 p.m. Instructor, Judy Fischer.

**Saturday Yoga**

The Saturday yoga class is on hold while the department looks for a new yoga instructor. Participants are ready to resume class as soon as possible.

**Tae Kwon Do**

Youth and family classes meet on Mondays at 6:30 p.m. Adult open belt classes meet Wednesday evenings and Saturday mornings. Ten (10) students are enrolled in the youth and family class and sixteen (16) adults have been participating Wednesdays and Saturdays. Instructor, Jack Emmel

**Tennis Lessons, Adult**

Adult lessons are held on Tuesdays at 8:00 – 9:00 a.m. Instructor Corinne Enright

**Wood Carvers**

The wood carver group meets at 10:00 a.m. on Wednesdays in the Tadpole Room.

**Over 50 Yoga**

Class is held on Mondays and Wednesdays at 12:30 p.m. Instructor, Judy Fischer.

**Over 50 Pilates**

Class is held on Tuesdays and Thursdays at 1:30 p.m. Instructor, Judy Fischer.

**FitBody in 50**

Class is held Wednesdays and Fridays at 10:30 a.m., class space is limited and advanced reservations are required. Instructor, Geri D'Italia

**Gather & Knit**

The gather & knit group will resume Monday, June 28<sup>th</sup> at 10:00 a.m.- 12:00 p.m. The group will meet in the lobby, socialize and knit. Six (6) – ten (10) ladies will be onsite.

**Special Interest Classes & Special Events****Environmental Series**

Julie Cliff, retired Marine Science teacher from Wando High School conducted a four (4) week session of environmental workshops. Workshops were held on Thursdays beginning May 20 at 5:00 p.m. Participants met at the Recreation Center. The series will be offered again in the fall and will include different topics.

May 20 – Beach walk – Sand Dunes and How Beaches Form – approximately 20 participants

May 27 – Anatomy of Crabs –dissecting crabs – approximately 6 participants

June 3 - Anatomy of Shrimp – dissecting shrimps – approximately 8 participants

June 10 – Beach Walk – Secrets of the Dunes – approximately 8 participants

\$5.00 per session per Adult

Free for children 14 years and under. Children must be accompanied by an adult.

Limited of 20 participants per session. Pre-registration recommended.



**Farmers Market**

The Isle of Palms Farmers Market was brought back this summer, with a different format. The market is held on the 3<sup>rd</sup> Thursday of the month from 4:00 p.m. – 7:00 p.m., during the months of June – September. The market also moved to the front of the Recreation Department under the trees by the playground and picnic shelter. There are approximately 20-25 vendors at each market. Each market will have live music and free face painting for the children. The first market was held on Thursday, June 17 with impressive support from the Isle of Palms Community. Both the community and vendors were happy and are excited about the next market scheduled for Thursday, July 15.

**Day in the Park**

Formally known as Music in the Park, this event was held on Saturday, May 1 from 3:00 p.m. – 10:00 p.m. Yee-Haw Junction performed from 3:00 p.m. to 5:00 p.m. and The Blue Plantation Band closed the music portion of the event by playing from 5:00 p.m. to 7:00 p.m. The festivities then moved over to the multi-purpose field for families to gather and watch the big screen movie “The Croods A New Age”. Approximately five (500) participants enjoyed the day of music, food, fun and the movie.

**Sand Sculpting Competition**

The 32<sup>nd</sup> Annual Piccolo Spoleto Sand Sculpting Competition was held on Saturday, June 5 from 9:00 a.m.-12:00 p.m. on Front Beach, IOP. Prizes were donated from participating sponsors for the top three (3) in the categories of: Adult (21 and older), Family (at least one adult & one young adult or child), Young Adult (ages 15-20), Children’s (ages 14 and under), Best Architectural, Most Creative, and Best in Show – Overall. Over twenty (20) teams participated.

**Isle of Palms Community Wellness Fair**

The Isle of Palms Community Wellness Fair will be held on Friday, September 17 from 7:00 a.m. – 11:00 a.m. The City of Isle of Palms will again partner with Delta Pharmacy for up to date vaccinations and East Cooper Medical Center will provide free blood work (Cholesterol screening) for the residents. Local health and wellness professionals will provide information, demonstrations and/or offer samples during the event.

**Ghostly Tide Tales**

The Ghostly Tide Tales will be held on Friday, October 15 from 6:30 p.m. – 7:30 p.m.

**Halloween Carnival**

The Annual Halloween Festivities are scheduled for Saturday, October 30.

**Holiday Street Festival**

The 6<sup>th</sup> Annual Holiday Street Festival will be held Saturday, December 4 from 2:00 p.m. – 7:00 p.m. on Front Beach. Entertainment will include jump castles, balloon artists, live music, Santa Claus, and lighting of the tree.

## **Parks & Facilities**

### **Housekeeping**

Performed routine housekeeping duties.  
Completed monthly safety inspections.  
Cleaned and serviced housekeeping maintenance equipment.  
Replaced and refilled air fresheners and other sanitary devices.  
Flush floor drains as needed.  
Disinfected gymnastics equipment.  
Cleaned the toys.  
Disinfected exercise equipment and rooms.

### Revised Cleaning schedule:

Disinfect whole facility upon opening every morning.  
Bathrooms are disinfected at least twice daily (around 7:20 AM and 10:45 AM) and deep cleaned and mopped every afternoon (2:30-3:30 PM).  
Classrooms are disinfected first thing in the morning (7:00-7:30 AM) and at least once when not in use throughout the day. The rooms are mopped or auto-scrubbed at least twice a week.  
High/Low Tide room is disinfected every day before and after class and the floors are dust mopped after every class and auto-scrubbed or mopped twice weekly.  
The playground is disinfected daily around 8:00 AM and/or when not in use.  
The cardio room is disinfected at least twice daily, typically after every use. The machines are wiped down, the floor is swept daily and mopped twice a week. Disposable paper towels are used to clean and wipe surfaces down, and disposable mops are used to clean the floors.

### **Facility Preparations**

Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

**6/3-** Setup for Acting performance.

**6/4-** Organized library.

**6/5-** Worked Sandsculpting event.

**6/15-6/18-** Prepared for camp.

**6/17-** Attended CPR/AED certification training.

**6/17-** Helped setup for Farmer's Market.

**6/21-** Setup for volleyball camp.

**6/25-** Assisted with setup for Wee Camp and Camp Summershine.

**6/28-** Setup for basketball camp.

### **Interior Maintenance**

Serviced, lubricated and cleaned Cardio room equipment.  
Unclogged toilets and drains as needed.  
Replaced light bulbs and ballasts as needed.  
Machine-scrubbed the facility halls, class rooms and gym floor.  
Dusted book shelves in Magnolia room.  
Scrubbed tile and grout lines in the bathrooms and kitchen.  
**6/4-** Replaced lightbulb in office closet.  
**6/8-** Tightened and adjusted basketball rims in the gym.

**6/15-** Cleaned and descaled ice machine. Replaced water filter for ice maker.

**6/17-** Replaced lightbulb in kitchen.

**6/22-** Assembled wagon for summer camp.

**6/23-** Replaced 2 lightbulbs in women's bathroom.

**6/23-** Replaced 2 lightbulbs in Low Tide room.

### **Exterior Maintenance**

Inspected equipment, collected lost & found items and removed debris around the playground.

Removed trash and debris from around the building.

Sanitized the playground equipment daily.

Sprayed for wasps.

### **Service Projects**

**6/8- Annual termite inspection.**

**6/25- East Coast Pest Management-** Monthly spraying for bugs.

## **Parks & Grounds Maintenance**

### **Recreation Grounds**

Completed monthly inspections on playground equipment

Mowed and groomed grounds and athletic fields

Treated for fire ants, as needed

Filled holes in Bark Park and filled scooper boxes

Weeded and removed vines from bushes around building, baseball and softball fields

Raked mulch on playground in most active areas

Mowed and removed weeds around playground and picnic areas

Limbed oak tree canopies

Pruned all shrubs

Replaced trash bins across property

### **Recreation Building**

Check and cleaned gutters as needed

Adjusted irrigation for summer temps

Sidewalk repair performed by Affordable Concrete

### **Athletic Fields**

Weeded baseball and softball infields

Groomed infields for scheduled baseball and softball games and practices

Applied fertilizer, weed, and insect control to fields, as needed.

### **Miscellaneous**

Attended Safety team meetings

Completed MASC Training

Completed Beacon Athletics Groundskeeper U online certification program

Continue to work on pricing for installation of platform and hook up for generator  
Working on designs and pricing for Engraved Brick Paver walkway  
Secured pricing for repair/replacement of damaged fence behind home plate at baseball field  
Scheduled repair/replacement of worn/damaged playground equipment  
Assisted with Farmers Market setup  
Assisted with Camp Summershine setup and activities  
Scheduled playground mulch installation for July

### **Community Specialist**

#### **Daily**

Began working with Isle of Palms Recreation Department Monday, May 24.  
Review the City's website for updates and changes that need to be made.  
Register participants for programs, athletics and activities.  
Received incoming calls regarding Recreation operations.  
Continue to update check in sheet for Cardio Room participation.  
Monitor program check in sheets and record payments for class participation.  
Notified participants when classes have been postponed or cancelled.  
Called Keenagers (seniors) to see if they needed anything and to remind them of upcoming events  
Update media/information center as needed.  
Assisted with check in for all classes, programs and events.  
Assisted visitors with prompt and excellent information regarding programs and events.

#### **Other**

Take minutes at weekly staff meetings  
Assisted with set up and cleanup after classes and programs  
Set-up Zoom workout classes, as needed.  
Assisted other staff members, as needed

### **Employee Safety Training**

Recreation staff continue to participate in office and online safety training provided by Department staff and also through Municipal Association of South Carolina.  
Staff successfully completed recertification classes for CPR/AED