



Personnel Committee

9:00 a.m., Friday, October 13, 2021
1207 Palm Boulevard
Isle of Palms, South Carolina

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to City Clerk, Nicole DeNeane at nicoled@iop.net no later than **3:00 p.m. the business day before the meeting**. Citizens may also provide written public comment here: <https://www.iop.net/public-comment-form> .

Agenda

1. **Call to order** and acknowledgement that the press and public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes** – September 17, 2021
3. **Citizens' Comments**
4. **Old Business**
 - a. Update on Wage & Compensation Analysis report
 - b. Discussion of upcoming vacancies in Boards and Commissions and consideration of re-appointments and new applications
 - c. Update on Fire Chief hiring process
5. **New Business**
 - a. Discussion and consideration of establishing the Spirit of the Island Award to recognize a remarkable single achievement or action by a citizen of the island (a companion award to the Signal 30 award)
 - b. Consideration of Zoning Administrator job description
6. **Miscellaneous Business**

Next Meeting Date: 9:00 a.m., Tuesday, November 9, 2021
7. **Executive Session** – If needed.
8. **Adjournment**



**Personnel Committee
9:00am, Friday, September 17, 2021
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council Members Bell, Buckhannon, and Moye

Staff Present: Administrator Fragoso, HR Officer Ladd, Director Kerr

2. Approval of previous meeting's minutes

MOTION: Council Member Buckhannon made a motion to approve the minutes of the August 17, 2021 meeting. Council Member Bell seconded the motion. The motion passed unanimously.

3. Citizens' Comments – none

4. Old Business

A. Update on Wage and Compensation Analysis report

Administrator Fragoso shared a spreadsheet with Committee members detailing the preliminary costs of implementing the salary adjustments suggested by the Wage & Compensation study. It will be discussed in further detail at next week's Ways & Means Committee meeting to determine if the Personnel Committee and the City Council view implementation the same way. Committee members expressed the need for City Council to "do the right thing" and adjust salaries accordingly so that pay rates remain competitive. Council Member Moye said, "Our message is to raise salaries fairly as much as we can."

Administrator Fragoso said that she agreed with Council Member Moye and noted that the numbers on the spreadsheet do not include the fully loaded costs of the salary increases. She added, "I think implementing this [hybrid plan] would position the City in a good place moving forward to make sure that everybody in this City family is well compensated within the market and competitive rates. And then moving forward, it would just be sustaining that in a sustainable way for years to come."

B. Discussion of upcoming vacancies on Boards and Commissions and consideration of reappointments and new applications

Administrator Fragoso said there are two openings on BOZA for which she did not receive any new applications. She said the two Board members up for reconsideration are Arnold Karig and Glenn Thornburg. Due to the “value of historical knowledge and understanding of precedence,” Administrator Fragoso recommends reappointing both members to BOZA.

Of the four openings on the Planning Commission, two of the seats are filled by people completing unfulfilled terms. Those members, Scott Pierce and Marty Brown, have both expressed the desire to continue for the next term. The other two members whose terms are set to expire have not yet responded as to whether or not they wish to be reappointed. Administrator Fragoso would like to keep the application process for the Planning Commission open for another week to allow for their response as well as any other applicants. Three other applicants have applied for the open positions on the Planning Commission.

Administrator Fragoso pointed out that the Code Board of Appeals has not met in 20 years, but State law and City code require the City have such a board. She recommends reappointing the current member.

MOTION: Council Member Bell made a motion to reappoint Scott Pierce and Marty Brown to the Planning Commission. Council Member Buckhannon seconded the motion.

Administrator Fragoso said that no action was needed on these appointments at this time, so the motion and second were withdrawn respectively. She would like to discuss the composition of the Planning Commission before final decisions are made.

C. Discussion on succession planning

Administrator Fragoso reported that department heads have been updating the succession plan and have identified cross-training opportunities. Solid plans are in place in the Recreation, Public Works, and Police Departments. Work is still be done within the City Hall and General Government.

Administrator Fragoso said, “One opportunity that I see in City Hall and the Building Department is to have the Building Director serve in the role of Building Director plus Deputy Administrator.” She spoke highly of Director Kerr’s work ethic and historical knowledge of the City, and the desire to leverage his expertise on the numerous public infrastructure projects within the City.

She added, “My proposal would be to have him act not only as the Building Director but also as a Deputy so he would have the responsibilities and authority that the City Administrator has in my absence. It provides an opportunity to hire a Zoning Administrator that would work under him in the Building Department that would deal with the more day-to-day duties of that role and would open up some more time to allow Douglas to continue to help me in more of a project management, project manager capacity.”

A job description for the Zoning Administrator has been developed. She said, “The Assistant Administrator position would be sort of split between, in terms of the budgeted funds, in making adjustments for the Deputy position and the Zoning Administrator. So our goal would be to be neutral in terms of expenses.”

Committee members expressed their support of the idea. Administrator Fragoso also reported that HR Officer Ladd is working on a 10-15 year Human Capital Needs Plan that will assist in forecasting when additional staff is to be budgeted.

5. **New Business**

6. **Miscellaneous Business**

The next regular meeting of the Personnel Committee will be Wednesday, October 13, 2021 at 9am.

7. **Executive Session -- none**

8. **Adjournment**

Council Member Buckhannon made a motion to adjourn, and Council Member Bell seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:35am.

Respectfully submitted,

Nicole DeNeane
City Clerk

City of Isle of Palms, SC

Applications for Boards and Commission Vacancies - 2021

Applicant Name	Position Sought	Email	Address	Occupation
Arnold Karig	Board of Zoning Appeals	karigaw@bellsouth.net	5102 Palm Blvd	Professor and Dean Emeritus
Glenn Thornburg	Board of Zoning Appeals	glenn@thornburgcpa.com	100 Charleston Blvd	Certified Public Accountant - Principal.
Jean Murray	Board of Zoning Appeals	Murrayjb29451@yahoo.com	233 Forest Trail	Retired
Suzy Kopp	Building Code Board of Appeals	suzy@charlestonbeachlifelhomes.com	2504 Waterway Blvd	Real Estate
Alex Skatell	Planning Commission	askatell@gmail.com	24 Seagrass Ln	Managing Partner
Ron Denton	Planning Commission	rjdentonarch@yahoo.com	17 42nd Avenue	Architect, Residential Builder
David J. Guilford	Planning Commission	dguilford@dlgassociates.com	18 42nd Ave	Retired
Steven Morris	Planning Commission	romorris300@gmail.com	264 FOREST TRL, 610.69	Real Estate/ Spartan 300 Properties LLC
Suzanne Nagelski	Planning Commission	snagelski@outlook.com	104 Charleston Blvd	Consultant

Application for Boards and Commissions

Applicant Name

David J. Guilford

Position Sought

Planning Commission

Home Phone

(704) 608-9145

Work Phone**Mobile Phone**

(704) 608-9145

Email

dguilford@dlgassociates.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

8

Address

18 42nd Ave, PO BOX 1175, Isle of Palms, South Carolina 29451

Occupation and Title

Retired

Business or Employer Name**Have you ever served on a board or commission for the City of Isle of Palms or another local government?**

Yes

If yes, please provide information about that service

Mecklenburg County Board of Equalization and Taxation

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

See attached resume'

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

No

State your interest in serving on this Board or Commission.

As a long time resident of IOP, I would like to use my extensive business and volunteer leadership experience to help guide current and future planning for our beautiful community. More specifically, my experience in real estate, commercial property appraisal, property tax assessment review and HOA board membership should position me to quickly contribute to the Planning Commission.

Upload Résumé

DJG Resume 2021.docx

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

DAVID J. GUILFORD

**18 42nd Avenue
Isle of Palms, SC
704-608-9145**

SUMMARY OF PROFESSIONAL EXPERIENCE

DLG ASSOCIATES, INC

PRESIDENT/OWNER

1993 - 2013

- **National Retained Executive Search firm that specialized in senior management recruiting for financial services clients**
- **Selected Clients Included: Fannie Mae, FreddieMac, Mortgage Bankers Association of America, Wachovia/First Union, Triad Guaranty**

AMERICAN COMMUNITY BANK

BOARD MEMBER

2000 - 2007

- **Board Executive Committee** **2001 - 2007**
- **Chairman, Directors Loan Committee** **2001 - 2007**
- **Investment Committee** **2001 - 2007**

BARCLAYS AMERICAN MORTGAGE

1984-1993

Member of Founding Executive Management Team directing growth from start-up to 7th largest mortgage banking company in the U.S.

- **Executive Vice President** **1987 – 1993**
- **Senior Vice President** **1984 – 1987**

SOUTHERN NATIONAL MORTGAGE

1983-1984

- **Senior Vice President** **1983 – 1984**

PLANTERS NATIONAL BANK

1979-1983

- **Senior Vice President, Mortgage Lending** **1982 – 1983**
- **Vice President, Mortgage Lending** **1979 – 1982**

WACHOVIA MORTGAGE COMPANY

1973 - 1979

**Joined Company as Commercial Mortgage Banking Trainee following
Completion of M.B.A. Program**

- Vice President 1978 – 1979**
- Assistant Vice President 1976 – 1978**
- Mortgage Loan Officer 1975 – 1976**

EDUCATION

EAST CAROLINA UNIVERSITY

Master of Business Administration 1973

Batchelor of Arts 1970

PROFESSIONAL DESIGNATIONS

MAI (Member, Appraisal Institute), Retired

S.C./N.C. Licensed Real Estate Broker, Retired

SELECTED NON-PROFIT & VOLUNTEER BOARDS

ALDERSGATE RETIREMENT COMMUNITY

2015 – 2020

**Member of Board guiding this 400(+) resident Continuing Care
Retirement Community**

- Vice Chairman 2019 – 2020**
- Board Development Committee Chair 2020**
- Finance Committee 2015 – 2020**
- Investment Committee 2016 – 2019**

METHODIST FOUNDATION OF WESTERN N.C.

2008 – 2016

**\$300(+) Million Methodist Church affiliate managing investments,
Endowments and loans for churches across Central and Western N.C.**

- Development Fund Chair 2008 – 2014**
- Oversight committee for deposits and church loan program**

Page Three

David J. Guilford

WESLEY COMMUNITY DEVELOPMENT CORP. 2011 – 2014

Non-profit specializing in building, owning and managing low-income rental housing (single family and multi-family) in small towns and rural communities across Western N.C.

MECKLENBURG COUNTY BOARD OF ADJUSTMENT 2010 – 2013

County Appointed Member of Real Estate Tax Valuation Review and Adjustment Board for residential and commercial real estate properties throughout Charlotte and Mecklenburg County; One of three lead commercial property review members

EASTON PARK HOMEOWNERS ASSOCIATION 2018 – 2020

Founding Board member of new 33-unit condominium HOA

ROSWELL PLACE HOMEOWNERS ASSOCIATION 2007 – 2015

Founding Board member of 15-unit condominium HOA

President 2011 – 2014

STONE BLUFF HOMEOWNERS ASSOCIATION 1994 - 2002

Board member of 130-unit condominium HOA on Lake Norman, NC

President 1998 - 2001

Application for Boards and Commissions

Applicant Name

suzy kopp

Position Sought

Building Code Board of Appeals

Home Phone

(843) 224-1212

Work Phone**Mobile Phone**

(843) 224-1212

Email

suzy@charlestonbeachlifehomes.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

24

Address

2504 Waterway Blvd, Isle of Palms, South Carolina 29451

Occupation and Title

Real Estate

Business or Employer Name

Keller Williams Realty

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

No

If yes, please provide information about that service

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

no

State your interest in serving on this Board or Commission.

Hello,

I have been real estate industry in the Tri-County beginning in 1991. I sold new construction for almost 15 years. My previous and present background and love for the Isle of Palms I believe will allow me to be a positive voice to the Code of Board Appeals.

Upload Résumé

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Application for Boards and Commissions

Applicant Name

steven morris

Position Sought

Planning Commission

Home Phone

(843) 822-5027

Work Phone**Mobile Phone**

(843) 822-5027

Email

romorris300@gmail.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

16

Address

264 FOREST TRL, 610.69, 610.69, Isle of Palms, South Carolina 29451

Occupation and Title

Real Estate/ Spartan 300 Properties LLC

Business or Employer Name

Spartan Properties

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

No

If yes, please provide information about that service

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Former Volunteer Fireman with the IOP Fire/Rescue

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

No

State your interest in serving on this Board or Commission.

I've lived full time on the island since 2005 and have been coming to the island since I was a bartender at the former Oldside on front beach. I care very deeply about the quality of life on the island and understand there's a balance that has to be maintained. I would like to make a difference by serving and giving back my time. As a real estate professional, I understand the many challenges our area is facing and would like to be a part of a team and finding adequate solutions to our small community.

Thank You

Upload Résumé

Morris, Steven L.Resume2021.pdf

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving

the Isle of Palms.

Steven L. Morris

264 Forest Trail • Isle of Palms SC 29451 • Cell: 843.822.5027 • Email: romorris300@gmail.com

Results-Driven Sales Manager & Sales Representative

Market Expertise: Real Estate Investment Properties • Manufactured Housing • Medical Industry • Commercial, Consumer

Accomplished sales manager and account executive with over 20 years' experience and a solid track record of success in forging long-term relationships to drive sales, revenues and profits. Business growth specialist with exceptional interpersonal and communication abilities complemented by effective problem solving and conflict resolution skills. Impressive record of penetrating new markets and increasing business with existing accounts. Highly self-motivated and goal-oriented.

Key Skills & Strengths

- | | | |
|-----------------------------------|--|---------------------------------|
| • High-Impact Sales Presentations | • Territory Management & Staffing | • Cold Calling & Prospecting |
| • Key Account Management | • Inside & Outside Sales, Solution Selling | • Business Proposal Development |
| • Marketing Strategy Planning | • B2B & B2C Sales, Contract Negotiations | • Vendor/Client Relations |

Professional Experience

SPARTAN 300 PROPERTIES, LLC—Isle of Palms, SC, 2012 – Present

President/Owner/Sales Manager

Specialize in the acquisition and management of income-producing properties. Acquire and coordinate the purchase and rehabilitation of Manufactured Housing to market for investment purposes and monthly rentals. Develop lists of prospective investors and communicate opportunities for increasing their passive income. Coordinate permitting and transportation of homes. Conduct inspections to ensure refurbished housing meets quality assurance standards.

- **Increased Market Penetration** – Drove revenues from zero to double-digit growth year-after-year.
- **Worked closely with the City of Charleston** regarding Section 8 and VA housing.
- **Forged Multiple Referral Relationships** – Developed relationships through networking and community/professional activities.

BARLING BAY, LLC/SPAWAR—Charleston, SC, 2011 to 2012

Federal Government Contractor & Consultant

Served as medical industry SME (subject matter expert) during the construction of a new hospital in Washington, DC. Worked closely with medical-related efforts to establish a new virtual, Tele-Med platform.

- **Awarded** a Secret Security Clearance.

ZIMMER ORTHOPEDIC COMPANY—Warsaw, IN, 2008 to 2011

Product Sales Director – Zimmer Corporation

Recruited by this Fortune 500 company in Orthopedics to help create a new position in the field that would drive regional sales for THR/hip replacement surgery. Developed new Hip Reconstruction Portfolio.

- **Created sales and marketing strategies** for Orthopedic Surgeons and Distributors.
- Increased sales by developing custom instrumentation—**propelled sales by 35% within first year.**

CROSSLINK ORTHOPEDICS, STRYKER CORP.—Atlanta, GA, 1990 to 2008

Sales Manager – Stryker Spine Products (2006 to 2008)

Developed the Greenville-Spartanburg, SC territory following recruitment by this exclusive distributor of Stryker Orthopedics. Hired, trained, mentored, and supervised 5 sales representatives and oversaw all sales within the territory. Established and maintained relationships with key industry decision-makers. Attended surgeries almost daily to instruct Orthopedic Surgeons and Neurosurgeons at key area hospitals.

- **Propelled sales from \$650 K in 2006 to \$5.3 million in 2008.**
- Consistently exceeded sales goal and elected to the President's Council.

Senior Sales Rep – Reconstruction Products Group (Spartanburg, SC, 1990 to 2006)

Education & Training

BACHELOR OF SCIENCE IN BUSINESS – UNIVERSITY OF SOUTH CAROLINA
Licensed Real Estate Agent – State of South Carolina

Application for Boards and Commissions

Applicant Name
Suzanne Nagelski

Position Sought
Planning Commission

Home Phone
(843) 886-8970

Work Phone

Mobile Phone
(704) 453-1316

Email
snagelski@outlook.com

Are you a resident of the Isle of Palms?
Yes

How many years have you lived in the Isle of Palms?
6

Address
104 Charleston Blvd, Isle of Palms, South Carolina 29451

Occupation and Title
Consultant

Business or Employer Name
self

Have you ever served on a board or commission for the City of Isle of Palms or another local government?
Yes

If yes, please provide information about that service
Lake Norman Watershed Protection Committee- proposed new building requirements w/i the LN watershed and redefined new critical areas relative to population growth

Have you served as an elected official of local government?
No

Please list community and volunteer activities you may be involved in.
n/a

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.
n/a

State your interest in serving on this Board or Commission.
I want to use my skills in the best way to assist my town.

Upload Résumé
SN Resume 2021.pdf

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Suzanne Nagelski, MBA

sdnagelski@alumni.wfu.edu

(704) 453.1316 *mobile*

EXECUTIVE PROFILE

Financial professional successful in performance-driven companies managing costs and establishing strategic, mutually beneficial partnerships and relationships with colleagues, staff, vendors, and service providers. Exceptional record managing internal controls, information technology, and human resources.

SKILLS

- | | |
|--|-------------------------------------|
| • Business Development | • Human Resources |
| • Financial Analysis | • Employee Relations |
| • Project Planning, Implementation, and Management | • Leadership/Communications Skills |
| • Contract Negotiations | • Computer, IT, and Software Skills |

ACCOMPLISHMENTS

- Headed complete business transition from LLC to independent S Corp two months under deadline.
- Transitioned and grew business into multi-provider, multi-location practice.
- Orchestrated and headed all functions relating to Human Resources, Employee Benefits, Payroll, and COBRA.
- Redirected 40% of tax liability to shareholder and employee benefits.
- Increased S Corp profits and shareholder distributions.
- Negotiated LLC asset purchases.
- Produced LLC value for S Corp.
- Coordinate with laboratory management to acquire all necessary equipment to successfully launch toxicology laboratory.

PROFESSIONAL EXPERIENCE

Managing Partner
Sea Oats Properties, LLC, Charleston, SC
Present - January 2005

- Financial management including contract management, cash flow management, and forecasting.
- Manage and work with licensed local professionals to assess project demands, scope of work, and material costs.
- Negotiate hospitality and service contracts.

Financial & Technical Consultant
Present – February 2016

- Assist clients in analyzing, implementing, and evaluating business projects to meet and optimize performance expectations.
- Partner with medical laboratory to ensure up-to-date technical information is incorporated into the strategic planning process.
- Assist medical client with revenue cycle management to increase efficiency.
- Analyze internal medical operations to increase effectiveness by eliminating non-value added steps.
- Update medical client's HR practices.

Director of Finance, Special Projects & Human Resources
Confidential Pain Management Group, Winston Salem, NC
February 2016 – January 2007

- Chart revenue and expenses to maximize company profits.
- Track fiscal health through financial reporting, forecasting, and accounts monitoring.
- Spearhead physician owned toxicology laboratory resulting in 40% increase in revenue.
- Leverage cross functional team associates to achieve lucrative employee retirement benefits.
- Manage physician's personal wealth management.

PROFESSIONAL EXPERIENCE, cont.

- Collaborate with financial institution's wealth management and commercial banking divisions, tax professionals, actuaries, and other financial professionals to maintain physician owner's personal wealth goals and S Corp goals.
- Perform all annual insurance policy audits and renewals for professional liability, workman's compensation, employment practices liability, and general liability insurance.
- Human Resource Manager responsible for payroll and all employee related benefit management.
- Create and maintain update company compliance manuals such as fluoroscopic radiology procedures, employee policy manual, and HIPPA training manual.
- Interface with legal counsel on all employment issues.

Senior Environmental Scientist, Project & Client Manager
AMEC Earth & Environmental, *formerly OGDEN Environmental & Engineering Services*,
Huntersville, NC
June 2001 - January 1996

- | | |
|--|--|
| <ul style="list-style-type: none"> • Managed environmental compliance. • Directed multi-phase field investigations. • Designed remedial action, monitoring, and closure plans of hazardous waste sites. | <ul style="list-style-type: none"> • Provided OSHA & Resource Conservation & Recovery Act (RCRA) support to waste generators and treatment, storage, & disposal facilities. |
|--|--|

Senior Environmental Scientist, Project & Client Manager
National Environmental Technologies, Inc. • Charlotte, NC
October 1995 – October 1990

- | | |
|--|---|
| <ul style="list-style-type: none"> • Instrumental in establishing new NCDEHNR lead testing parameters for mirror. • Performed risk assessments & determined exposure potential based on chemical fate & transport. | <ul style="list-style-type: none"> • Permitted waste management activities at hazardous waste facilities and Interim Status facilities operating under a RCRA Part B Permit. |
|--|---|

Education, Registrations, Publications, and Activities

M.B.A., Babcock Graduate School of Management, Wake Forest University, Winston-Salem, North Carolina, 2006

Bachelor of Science, University of North Carolina at Charlotte, 1989

Bioengineering Coursework, University of North Carolina at Charlotte; Charlotte, North Carolina, May 1991.

Member of North Carolina Medical Group Management Association (NCMGMA).

OSHA Supervisor Training per 29 CFR 1910.120(e).

OSHA Health and Safety Training per 29 CFR 1910.120.

Registered Environmental Manager #5703, National Registry of Environmental Professionals; April 1993.

"Treatment Alternatives for Lead Impacted Media: Case Studies," Waste Management, Vol 16, No. 4, pp. 263-270, 1996.

"Treatment Alternatives for Lead Impacted Media: Case Studies," XVI Annual Superfund Conference, Washington, D.C., 1995.

"Get the Lead Out," National Environmental Technologies, Inc. Corporate Newsletter, Fourth Quarter 1994.

Member of Lake Norman Watershed Protection Committee, Appointed by Mecklenburg County Board of Commissioners; August 1993.

Application for Boards and Commissions

Applicant Name

Ron Denton

Position Sought

Planning Commission

Home Phone

(843) 343-2598

Work Phone

(843) 856-8395

Mobile Phone

(843) 343-2598

Email

rjdentonarch@yahoo.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

18

Address

17 42nd Avenue, Isle of Palms, South Carolina 29451

Occupation and Title

Architect, Residential Builder

Business or Employer Name

RJDenton ARCHITECTURE, ADD Dwelling Group

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

Yes

If yes, please provide information about that service

2008 to present on the Planning Commission, 4 years prior on the Construction Board of Appeals

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

no

State your interest in serving on this Board or Commission.

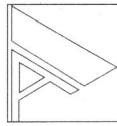
As an architect and builder who both works and lives on the island, I offer years of city knowledge as well as an unparalleled experience in interpreting and writing zoning ordinances. I have a great love and appreciation for the community and wish for the success of the City and its residents. While some may wish to engage new individuals with their own perspectives to this group, the commission benefits from at least one member who has a history with the group as well as a full understanding of building, ordinances, and the impacts thereof. My experience in interpreting ordinances has helped in assuring those we undertake are not fraught with unintended consequences or are so open ended as to allow for advantages to be taken against the City.

Upload Résumé

RJD Resume 2021.pdf

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or

Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.



R J D e n t o n A R C H I T E C T U R E

Personal Resume of
RONALD J. DENTON, JR.

EDUCATION

May, 1989	Master of Architecture Clemson University
May, 1984	Bachelor of Science in Design Clemson University

PROFESSIONAL QUALIFICATIONS

Registered Architect, South Carolina
Registered Architect, North Carolina
Registered Architect, Hawaii
National Council of Architectural
Registration Boards

AWARDS

1994	Trident Home Builders Assoc. Prism Award for Product Design
1994	Low Country Homes & Interiors Magazine "People's Choice Architect of the Year"
1996	Low Country Homes & Interiors Magazine "People's Choice Architect of the Year"
2000	Trident Home Builders Assoc. Prism Award for Product Design

CAREER HISTORY

August 2010 – Present	ADD+DWELLING GROUP LLC 806 Johnnie Dodds Boulevard, Suite 205 Mt. Pleasant, South Carolina Architect, Residential Home Builder
December 1992 - Present	RJDenton ARCHITECTURE 806 Johnnie Dodds Boulevard, Suite 203 Mt. Pleasant, South Carolina Architect
February 1985 - December 1992	McKellar & Associates, Inc. 941 Houston Northcutt Blvd. Mt. Pleasant, South Carolina Studio Manager
August 1988 - May 1989	Clemson University College of Architecture Clemson, South Carolina Graduate Teaching Assistant

June 1984 -
February 1985

Stevens & Wilkinson, Inc.
Municipal Marina
Charleston, South Carolina
Intern Architect

**PROFESSIONAL
ACTIVITIES**

National Council of Architectural Registration Boards

PAST & RECENT COMMERCIAL DESIGN PROJECTS

<u>Name</u>	<u>Address</u>
Holy Cross Church	North Shelmore Blvd, Mt. Pleasant
The Inn at I'On	Civitas Street, Mt. Pleasant
Juanita Greenberg's	West Coleman Blvd., Mt. Pleasant
Home Team BBQ	Middle Street, Sullivan's Island, South Carolina
East Shore Athletic Club	Hanahan, Charleston, Mt. Pleasant, Summerville
Birds and Exotic Animal Care -	LaFayette Village, Mt. Pleasant
O'Brion's Cafe -	Civitas Street, Mt. Pleasant
O'Brion's Café -	Rivertowne, Mt. Pleasant
Charleston Lighting -	Bowman Road, Mt. Pleasant
Wando Marina Office Bldg	Hwy 41, Mt. Pleasant
The Bull & Finch	Hwy 17 N., Mt. Pleasant

SELECTED RESIDENTIAL DESIGN PROJECTS

WILD DUNES HOMES:

Moseley Residence	6813 Back Bay Drive
Jerozal Residence	16 Beachwood East
Iglhaut Residence	11 Marsh Point
Colen Residence	4 Morgan Place
Rosa Residence	13 Morgan Place
LaVecchia Residence	16 Morgan Place (** Prism Award Winner)
Kuhn Residence	20 Morgan Place
White Residence	22 Morgan Place
Owenby Residence	28 Morgan Place
Troy Residence	35 Morgan Place
Temple Residence	39 Morgan Place
Dilks Residence	56 Morgan Place
LaVecchia Residence	62 Morgan Place
Lorish Residence	16 Ocean Point
Hurdle Residence	34 Ocean Point
Halkyard Residence	59 Ocean Point
Santiago Residence	60 Ocean Point
Puckett Residence	62 Ocean Point
Davis Residence	63 Ocean Point
Forsee Residence	70 Ocean Point
Ray Residence	71 Ocean Point
Russo Residence	11 Sandcarb Court
Laird Residence	6 Seagrass Lane
Ammon Residence	21 Seagrass Lane
Kincaid Residence	27 Seagrass Lane
von Grotthuss Residence	28 Seagrass Lane

Garcia Residence	50 Seagrass Lane
Golder Residence	57 Seagrass Lane
Foster Residence	14 Waterway Island Drive
Bailey Residence	20 Waterway Island Drive
Davis Residence	38 Waterway Island Drive
Owenby Residence	50 Waterway Island Drive
Graf Residence	52 Waterway Island Drive
Menedis Residence	9 Yacht Harbor Court
Thomas Residence	26 Yacht Harbor Court
Newman Residence	15 Morgan's Cove
Hepworth Residence	16 Morgan's Cove
Marchant Residence	25 Morgan's Cove
Hepworth Residence	41 Morgan's Cove
Hepworth Residence	47 Morgan's Cove
Hepworth Residence	53 Morgan's Cove
Stephens Residence	4 Summer Dunes Lane
Stephens Residence	5 Summer Dunes Lane
Appleby Residence	5 Fishers Alley
Johnson Residence	4 Conch Court
Krieger Residence	15 Oyster Row
Wurtzel Residence	20 Edgewater Alley
Lindsey Residence	9 Intracoastal Court
Scudder Residence	46 Intracoastal Court
Wright Residence	38 Intracoastal Court

ISLE OF PALMS:

Shaffer Residence	2602 Palm Boulevard
Shaffer Residence	2202 Palm Boulevard
Shaffer Residence	4003 Palm Boulevard
Hoey Residence	2203 Palm Boulevard
Ocean Homes	2701 Palm Boulevard
Ocean Homes	3101 Palm Boulevard
Miles Residence	3400 Palm Boulevard
Parker Residence	3600 Palm Boulevard
OurBeachHome.com	1 Palm Court
OurBeachHome.com	2 Palm Court
Smith Residence	2600 Waterway Boulevard
Winchester Residence	2903 Waterway Boulevard
Johnson Residence	302 Ocean Boulevard
Reinhardt Residence	620 Ocean Boulevard
Kay Residence Renov.	622 Ocean Boulevard
Heinauer Residence Renov.	800 Ocean Boulevard
Burton Residence	104 Charleston Boulevard
Shaffer Residence	121 Charleston Boulevard
Bryant Residence	308 Charleston Boulevard
Evans Residence	913 Carolina Boulevard
Burns Residence	915 Carolina Boulevard
Ocean Homes	3301 Cameron Boulevard
Rayman Residence	3401 Hartnett Blvd.
Head Residence	3903 Hartnett Blvd.
Hazeltine Residence	2 9 th Avenue
Perry Residence	17 26 th Avenue
Ocean Homes	4 30 th Avenue

McGinley Residence	17 44 th Avenue
Shiver Residence	10 45 th Avenue
Benton Residence	13 45 th Avenue
Russo Residence	2900 Hartnett Boulevard

MT. PLEASANT:

Kuhn Residence	4133 Cheswick Road, Rivertowne on the Wando
Hennrikus Residence	2108 Breezy Point Drive, Rivertowne
Hoomani Residence	Omni Boulevard, Raven's Run
Mikolajcik Residence	Omni Boulevard, Raven's Run
Lyles Residence	4145 Colonel Vanderhorst Circle, Dunes West
Salamone Residence	3057 Pignatelli Crescent, Dunes West
Rosenberg Residence	3228 Pignatelli Crescent, Dunes West (** Prism Award Winner)
Moses Residence	24 Olde Central Way, Olde Park
Etikerentse Residence	783 Navigator's Run, Olde Park
Moses Residence	1712 Canyon Oaks, Cathedral Oaks
Chaudhary Residence	2420 Majestic Roases Court, Cathedral Oaks

CHARLESTON:

Franklin Residence	518 Wampler Drive, James Island
Hebra Residence	949 River Road, Johns Island
Howell Residence	12 Hideaway Point, Stono Ferry
DeRosa Residence	1455 McPherson Drive, Rushland Plantation

DANIEL ISLAND:

Kramer Residence	75 Barbados Drive
Trout Residence	400 Cattle Ranch Street

SULLIVAN'S ISLAND:

Hepworth Residence	3616 I'on Avenue
Wezwick Residence	3024 Marshall Boulevard
Reinhardt Residence	2201 Atlantic Avenue

KIAWAH ISLAND:

LaVecchia Residence	235 Fish Hawk Lane
Hepworth Residence	430 Snowy Egret Lane

SEABROOK ISLAND:

Strein Residence	19 Baywood Drive
Gordon Residence	3704 Amberjack Court
Poore Residence	Lot 31 Cadesby's Bluff

HILTON HEAD ISLAND:

Gregory Residence	7 Juniper Lane, Lawton Beach
Gregory Residence	8 Juniper Lane, Lawton Beach
Gregory Residence	14 Brigantine, Palmetto Dunes

SELECTED RESIDENTIAL DESIGN/BUILD PROJECTS

Pappas Residence Renovation	85 Rutledge Avenue, Charleston
Speculative Residence	18 1/2 Line Street, Charleston
Smith Residence	101 Royal Assembly Drive, Charleston
Gordon Residence	3743 Amberjack Court, Seabrook Island
Huskamp Residence	3599 Thunder Gulch Trail, Mt. Pleasant
Conlon Residence	11 32nd Avenue, Isle of Palms
Moynihan Residence	4 Driftwood Lane, Isle of Palms
Wurtzel Residence	20 Edgewater Alley, Isle of Palms
Parker Residence	3600 Palm Boulevard, Isle of Palms

Application for Boards and Commissions

Applicant Name

Alex Skatell

Position Sought

Planning Commission

Home Phone

(202) 550-2853

Work Phone**Mobile Phone**

(202) 550-2853

Email

askatell@gmail.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

20

Address

24 Seagrass Ln, Isle Of Palms, South Carolina 29451

Occupation and Title

Managing Partner

Business or Employer Name

Mission 8

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

No

If yes, please provide information about that service

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

No

State your interest in serving on this Board or Commission.

I believe given my background in strategic planning, construction science and management degree from Clemson University and an interest in the long-term livability and quality of life for residents on the Island that I could be of service to the Island on the planning commission.

Resume can be found at my LinkedIn here: <https://www.linkedin.com/in/alex-skatell-8935804/>

Upload Résumé

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Application for Boards and Commissions

Applicant Name

Glenn Thornburg

Position Sought

Board of Zoning Appeals

Home Phone

(678) 640-0140

Work Phone**Mobile Phone**

(678) 640-0140

Email

glenn@thornburgcpa.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

14

Address

100 Charleston Blvd, Isle of Palms, South Carolina 29451

Occupation and Title

Certified Public Accountant - Principal.

Business or Employer Name

Thornburg-Reilly LLC

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

Yes

If yes, please provide information about that service

9 years on the Board of Zoning Appeals

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Church activities Stella Maris, Exchange Club

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

Board of Zoning Appeals - Jan 2013

State your interest in serving on this Board or Commission.

As a board member, Chairman and Vice Chairman, I am proud to be a part of this well run, highly efficient committee that protects the zoning laws adopted by city council. I have a diverse background that is ideal for being on this board. I was a residential home builder in Atlanta for 20 years and have held my SC Residential Builder License for over 10 years. (recently expired). I went back to college at age 43 to become a CPA for builders. My CPA practice is in its 32nd year and specializes in Tax and Small Business. I feel the Board of Zoning Appeals is an important part of city government. Our reputation as being a fair but strict committee during my tenure should continue and I want to be apart of it. I am asking that you extend my term again on the Board of Zoning Appeals,

Upload Résumé

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants.

Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Application for Boards and Commissions

Applicant Name

Arnold Karig

Position Sought

Board of Zoning Appeals

Home Phone

(843) 886-6991

Work Phone**Mobile Phone**

(843) 442-9543

Email

karigaw@bellsouth.net

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

51

Address

5102 Palm Blvd, Isle of Palms, South Carolina 29451

Occupation and Title

Professor and Dean Emeritus

Business or Employer Name

MUSC

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

Yes

If yes, please provide information about that service

Please see attached

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Currently: IOP Board of Zoning Appeals and IOP First United Methodist Church Pastor Parish Relations Committee

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.

n/a

State your interest in serving on this Board or Commission.

Due to my long-term service on the IOP Board of Zoning Appeals, I have garnered extensive knowledge of the matters that come before this body. I would like to continue to apply this knowledge by continuing to serve on this Board.

Upload Résumé

Service.docx

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Resume, Arnold W. Karig, Ph.D.

INTRODUCTION

Having retired in 2010, I long ago abandoned my CV. I trust that the following will provide an adequate summary of my community service activities.

SERVICE AWARDS

I believe that two of my awards will give the best overview of my community service. In 2000, I was awarded the Bowl of Hygeia Community Service Award. The Bowl of Hygeia is awarded yearly to one pharmacist in each state who is selected by his/her peers based on an extensive record of community service. In 2007, I received the Distinguished Faculty Service Award from the Medical University of South Carolina Foundation for excellence in furthering the mission of the Medical University in education, research and service to the citizens of South Carolina.

SERVICE EXAMPLES

Youth Involvement: Seven years of service to Boy Scouts of America Troop 40 at Hibben United Methodist Church in Mt. Pleasant. I was in charge of scout advancement and Courts of Honor. I also provided transportation to monthly weekend campouts and to Sea Base High Adventure Camp in Florida. Additionally, on Isle of Palms, I assisted head coaches of baseball and soccer teams.

City of IOP committees

My first civic service role was on the IOP Board of Health when Malcom Burgess was mayor; this Board was eventually eliminated. During the first half of the 1990s, I was a member of the Planning and Zoning Commission (including a two year term as Chair). Currently, I have served continuously as a member of the Board of Zoning Appeals (several years as Chair) beginning with the term of former Mayor Mike Sottile and continuing to the present. I have also served in other capacities such as the one-time Isle of Palms representative on the SCE&G Citizens Transportation Advisory Committee.

ISLE OF PALMS FIRST UNITED METHODIST CHURCH

During my 50-year membership, I have served as Chair of the Administrative Council for five pastors, three three-year terms on the Staff Parrish Relations Committee, two two-year terms as Chair of Trustees as well as one to two two-year terms on other committees. Other service includes working with ad-hoc groups doing community service projects.

Application for Boards and Commissions

Applicant Name

Jean Murray

Position Sought

Board of Zoning Appeals

Home Phone**Work Phone****Mobile Phone**

(843) 412-6781

Email

Murrayjb29451@yahoo.com

Are you a resident of the Isle of Palms?

Yes

How many years have you lived in the Isle of Palms?

44

Address

233 Forest Trl, Isle of Palms, South Carolina 29451-2527

Occupation and Title

Retired

Business or Employer Name

N/a

Have you ever served on a board or commission for the City of Isle of Palms or another local government?

Yes

If yes, please provide information about that service

Served on IoP Playground Commission, Poll Manager for District 2

Have you served as an elected official of local government?

No

Please list community and volunteer activities you may be involved in.

Member of VFW Post 3137 Auxiliary, Co-President of the IoP Garden Club, member of Stella Maris Women's Club

Are you currently in a position of responsibility in an organization or board that has received or is seeking funding from the City of Isle of Palms? If yes, list position and date of hire.**State your interest in serving on this Board or Commission.**

As a long time resident of the IoP, there are so many aspects to love about the island-from the wonderful beaches to the community feel and I would not want to live anywhere else. In caring for the island, I feel the building that is taking place needs to be monitored for keeping within the limits of current building codes and to hear and decide any appeal and enforce zoning ordinances.

No resume uploaded-retired In 2012-worked for two airlines and as a travel agent for the government. My important job was staying at home with our children and volunteering at SI and Laing schools, President of SI PTA, coaching soccer, leading a Brownie troop and being involved in other activities as our children grew. Now it's time again to give to my community.

Upload Résumé

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or

Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Zoning Administrator

Function:

Under limited supervision of the Building Director/ Deputy City Administrator, performs highly responsible administrative duties in organizing and administering the City's Code and directing activities of the Building and Planning Department to enforce zoning, flood zone, building and licensing regulations.

Duties:

General Administration

Works with the Building Official, Business License/Building Permit Clerk and all other employees of the Building and Planning Department. Consults with these employees concerning specific project issues and/or problems with interpretation of building codes, zoning and business license ordinances and regulations.

Responsible for the organization and maintenance of accurate zoning administration records.

Supervises the preparation and dissemination of departmental administrative reports for use by the City Administrator or City Council.

Assists in the preparation of the annual department operating budget.

Planning/Zoning Administrator

Performs the responsibilities of Zoning Administrator as described in the City's codes and the Comprehensive Planning Act of 1994.

Reviews proposed development plans for compliance with local zoning and other land use ordinances and regulations; enforces zoning regulations.

Presents applications for variances and appeals to the Zoning Board of Appeals, attends all meetings of the Board and provides technical assistance as requested.

Provides Public Notice of applications to the Board as prescribed by State Law and/or the Board's Rules of Procedure.

Provides technical assistance to the Planning Commission regarding all land use issues including revising the City Code and the Comprehensive Plan.

Recommends positions on issues before the Planning Commission and City Council.

Reviews, prepares presentations, and recommends action on ordinances before the Planning Commission and City Council.

Performs the responsibilities of the Community Rating System Coordinator as prescribed by the National Flood Insurance Program.

Testifies in court on zoning and code enforcement issues as needed.

Assists residents, property owners, developers, engineers, architects, and contractors in interpreting City land uses ordinances, codes and regulations.

Participates in the site review process before, during, and after development. Performs other duties as assigned.

Knowledge, Skill. and Abilities:

Knowledge of the principles, practices and regulations pertaining to zoning land use. Knowledge of city government organization and administrative processes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to initiate land use regulation and enforcement of codes independently of direct supervision.

Ability to establish good working relationships with citizens, contractors, developers, other personnel, and anyone interacting with the department.

Ability to communicate clearly and succinctly, orally and writing, with all interested parties about technical zoning and land use issues.

Ability to read and interpret engineering plans, building plans, blueprints, land surveys, diagrams, maps, specifications, and contracts.

Ability to use personal computers with word processing and database software.

Minimum Training and Experience:

Bachelor of Arts or Bachelor of Science degree in Land Use Planning, Urban or Regional Planning, and at least five (5) years of experience in land use regulation and enforcement, or closely related field with at least two (2) years supervisory experience or equivalent experience and training sufficient to fulfill position requirements.