

Recreation Committee

8:00 a.m., Monday, November 8, 2021 1207 Palm Boulevard, Isle of Palms, South Carolina

The public may view the meeting virtually by clicking here: https://www.youtube.com/user/cityofisleofpalms

Public Comment:

All citizens who wish to speak remotely via Zoom during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than 3:00 p.m. the business day before the meeting. Citizens may also provide written public comment here: https://www.iop.net/public-comment-form

<u>Agenda</u>

- Call to order and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
- 2. Approval of previous meeting's minutes October 4, 2021
- 3. Citizens' Comments
- 4. **Departmental Report –** Director Page
- 5. Old Business
 - a. Update on implementation of online registration program
 - b. Discussion of suggestions for 2022 Recreation Committee
 - c. Discussion of return of Sunday Recreation Center hours
- 6. New Business

8. Adjournment

- a. Discussion and consideration of Ordinance 2021-13 An ordinance to allow year-round surfing instruction on the beach with certain conditions
- b. Discussion of upcoming Holiday Street Festival on December 4, 2021
- c. Discussion of Beach Wheelchair Rental Program

7.	Miscellaneous Business				
	Next meeting date: _	a.m.,	, January	_, 2022	



Recreation Committee Meeting 8:00am, Monday, October 4, 2021 1207 Palm Boulevard, Isle of Palms, SC

and broadcasted live on YouTube: https://www.youtube.com/user/cityofisleofpalms

MINUTES

1. Call to order

Present: Council members Buckhannon, Pounds, and Smith

Staff Present: Administrator Fragoso, Director Page

2. Approval of the previous meeting's minutes – September 13, 2021

MOTION: Council Member Pounds made a motion to approve, and Council Member Smith seconded the motion. The motion passed unanimously.

- 3. **Citizens' Comments --** none
- 4. **Departmental Reports** Director Page

Director Page stated there was a line dance workshop on September 18. A Tae Kwon Do belt test will take place on October 9. There will be a Farmer's Market on 10/21 followed by a movie on the grounds of the Rec Center. Keenagers will be held on October 6. National Night Out is scheduled for October 5, Ghostly Tide Tales on October 15, and the Halloween Parade & Carnival on October 30.

The IOP Connector Run was held on October 2 and went very well. There were at least 800 participants and over \$85,000 was raised for charity. Director Page thanked the Exchange Club for all their work on this successful run. She said the new course worked well and the connector was reopened earlier than in the past.

Director Page reported that she has hired someone part time to assist with games and another coming on board soon. She has received four applications for the open front desk position.

Rec Track, the online registration software is set to go live the first part of November.

COVID protocols remain in place in the Recreation Center and on the grounds.

5. Old Business

A. Update on COVID-19 related issues, procedures, and adjustments for fall events

Director Page said nothing has changed with regards to COVID-related protocols. The staff continues to clean as they have throughout the pandemic.

B. Update on implementation of online registration program

Director Page anticipates the program going live in the first part of November. The integration between two programs will be seamless and eliminate the possibility for errors.

C. Review of pilot program to allow surfing lessons on the beach and consideration for 2022

Council Member Smith said she has received many positive emails from people about the surfing pilot program. Administrator Fragoso reviewed the current regulations surrounding the program. Feedback from the instructors was included in the meeting packet. Chief Cornett only received one complaint about the surfing classes, and it was determined to be unfounded.

After agreeing the program should continue, Committee members and staff discussed future possible changes to the program. It was determined that the ratio of students to instructors should remain at 4:1 with a maximum of 12 students per class. Council Member Smith suggested not increasing the number of hours of instruction per day until the effect of a larger class size could be assessed. While the Committee did not feel parking passes for participants were necessary, they did agree that year-round classes should be permitted.

Instructors will be required to list their class locations on their application so the Police Department can assess compliance as well as be aware of where they are in case there is a safety concern. Administrator Fragoso will draft an amendment to the surfing ordinance for consideration at the October City Council Meeting.

D. Discussion of suggestions for 2022 Recreation Committee

Council Member Smith said that the Recreation Center hosts fantastic events, youth and adult sports as well as fast-start programs for pre-K students that draw in participants from on and off the island. She hopes that after the pandemic has passed the Rec Center will expand the Sunday gym hours. She would like to see more community engagement and suggested asking residents what they would like to see offered by the Rec Center. She also suggested evaluating the footprint of the property to see what else could be added such as an outdoor fitness course or a community garden. She would like to see paddleboarding and kayaking opportunities expanded via the Exchange Club dock or the proposed greenspace at the Marina.

Committee members briefly discussed the Rec Center versus Community Center terminology.

Council Member Buckhannon pointed out that the 10-year Capital Plan has a number of Council Member Smith's suggestions already in it, noting that City Council could re-evaluate it.

6. **New Business**

A. Discussion of staffing challenges

This was covered in the Departmental Report.

7. **Miscellaneous Business**

The next meeting of the Recreation Committee will be on Monday, November 8, 2021 at 8am.

8. **Adjournment**

Council Member Pounds made a motion to adjourn, and Council Member Buckhannon seconded the motion. The meeting was adjourned at 8:44am.

Respectfully submitted,

Nicole DeNeane City Clerk



RECREATION DEPARTMENT MONTHLY REPORT October 2021

STAFF: Norma Jean Page, Recreation Director

Karrie Ferrell, Assistant Director (programs)
Aaron Sweet, Recreation Supervisor (athletics)
Cody Buckhannon, Parks & Grounds Supervisor
Jenea Taylor, Recreation Supervisor (special events)

Vacant, Community Specialist

Joshua Key, Parks & Facilities Specialist

ATHLETICS

Adult Fall 3 on 3 Basketball

The league started on Tuesday, September 14 and concluded the regular season on October 19. There were a total of 6 teams playing in the fall league. The league fees were \$60 per team. The single elimination tournament will began October 26 and finish on Tuesday, November 16.

Adult Fall 6 vs. 6 Soccer

The league started on Tuesday, September 7 and is currently on going. There are a total of 4 teams playing in the fall league. The league fees were \$250 per team.

Adult Fall Table Tennis Singles League

The league started on Tuesday, September 7 and is currently on going. A total of 7 players are playing in the fall league. The league fees were \$10 per player. At the conclusion of the season a double elimination tournament will be held.

Youth Athletics

Fall 2021 Youth Soccer

Youth soccer games finished the week of October 25. A total of 160 children played in the fall soccer league for the IOP Recreation Department. Ages ranged from 3-12years old. All participants received participation medals.

Winter 2021 Youth Basketball

Youth basketball registration started on October 5 for IOP/SI residents and Non-Residents started registration on October 12. Registration for youth basketball will conclude on November 5. IOP residents registration fees are \$30 per child and non-residents fees are \$55 per child. As of October 25 one hundred and two (102) children have registered. Basketball includes boys and girls ages 5-14yrs old.

Misc.

Athletics Supervisor attended SCRPA Leadership Development class in October in Rock Hill, South Carolina.

PROGRAMS AND CLASSES

Acting Camp

"Shuddersome" Theater Workshop for children ages 13 - 15 years old will perform a vivid and theatrical adaptation of three of Edgar Allen Poe's best known works. Class is scheduled for Mondays starting October 4 at 5:30 p.m. The performance will be held on Monday, November 8 at 7:00 p.m. Currently nine (9) participants are enrolled.

"A Christmas Carol" Theater workshop for children ages 8 – 13 years old, will perform a delightful rendition of Charles Dickens classic a holiday novel. Class started on Thursday, September 30 from 4:00 p.m. – 5:30 p.m. The performance will be held on Thursday, December 16. Fourteen (14) students are participating in class. Instructor, Jean Schubert

Suspension Training: Class is held on Mondays, Wednesdays & Fridays at 8:00 a.m. Participants are required to make reservations before attending classes. Class is held under the picnic shelter and utilizes the gymnasium on rainy days. Instructor, Pat Boyd

Core Strength: Classes are held Mondays, Tuesdays & Thursdays at 8:30 a.m. Monday class is live and in person class only. The Tuesday and Thursday classes have the zoom option. Angela Reinhardt, Instructor.

Barre: Class is held on Fridays at 8:30 a.m. Barre is \$10 per class, \$32 for the month. Instructor, Angela Reinhardt

Dog Obedience

The next session of puppy classes are scheduled for Monday, November 15 and Tuesday, November 16. Currently the new session of Dog classes are full. Instructors, Susan Marett and Jennifer Parks

Gymnastics

The new session of gymnastics class started Tuesday, October 19. The 3 & 4 year old class held at 3:30 p.m. is full with ten (10) students. The 5 year & older group is held at 4:15 p.m. and is full with thirteen (13) students. Instructor, Kaylie Penniger

Cheernastics

Class began Tuesday, October 19 and is for ages 4 and is held at 5:00 p.m. The Cheer class is full with fifteen (15) students. The next session of classes is schedule to start January 2022. Instructor, Kaylie Penninger

Line Dancing

Classes are held on Thursdays with Intermediate classes at 9:30 a.m. and beginner class at 10:30 a.m. Instructor, Patricia Leonard.

Little Lotus Yoga

Little Lotus Yoga is held on Tuesdays at 12:00 p.m. Instructor, Jennifer Rogers.

Meditation Group - Free

Free Meditation class is held on Thursdays at 9:00 a.m. Approximately six (6) people have been participating in the class. Class is conducted under the trees on multipurpose field. Instructor, Stacy Jessen

Over 50 Fitness

Class is held on Tuesdays & Thursdays from 2:30 p.m. – 3:30 p.m. Instructor, Judy Fischer.

Saturday Yoga

The Saturday yoga class is schedule at 10:00 a.m. in the Magnolia/Palmetto Room. The class is a slow flow class and participants work on balance, strength and flexibility. The class is 75 minutes and \$12 drop in fee to attend. Instructor, Kathy Berry.

Tae Kwon Do

Youth and family classes meet on Mondays at 6:30 p.m. Adult open belt classes meet Wednesday evenings and Saturday mornings. Ten (10) students are enrolled in the youth and family class and sixteen (16) adults have been participating Wednesdays and Saturdays.

Tae Kwon Do Black Belt Testing

Black Belt Testing was held on Saturday, October 9 from 8:30 a.m. - 2:00 p.m.Approximately forty-five (45) people participated in belt testing, seventeen (17) of those passed their black belt testing. The group also participated in board breaking drills. Plans are being made to host the Tae Kwon Do tournament again in March 2022. Instructor, Jack Emmel

Tennis Lessons, Youth

The new session of tennis started on Tuesday, October 12 and Wednesday, October 13. Tiny Tennis is held at 3:30 p.m. with six (6) students enrolled.

Red Ball at 4:00 p.m. with eight (8) participants.

Orange Ball at 5:00 p.m. with eight (8) participants enrolled.

Green Ball, Intermediate class has seven (7) enrolled on Tuesdays and nine (9) enrolled on Wednesday.

The next session of tennis is scheduled for January 2022. Instructor, Corinne Enright.

Tennis Lessons, Adult

Adult lessons are held on Tuesdays and Thursdays at 8:30-9:30 a.m. Instructor Corinne Enright

Over 50 Yoga

Class is held on Mondays and Wednesdays at 12:30 p.m. Instructor, Judy Fischer.

Pickleball Lessons

Pickleball is back, the session started Tuesday, October 12 with nine (9) participants enrolled. Class is held on Tuesdays and Thursdays from 2:00 p.m. – 3:15 p.m. Instructor, Geri D'Italia.

FitBody in 50

Class is held Wednesdays and Fridays at 10:30 a.m., class space is limited and advanced reservations are required. Instructor, Geri D'Italia

Gather & Knit

A group of ladies meet in the Lobby on Mondays to knit and socialize. The group meets on Mondays at 10:30 a.m. -12:00 p.m. Free social group.

Writing Your Memories

Class is to help with writing exercise to help discover and uncover memories, organize ideas and make your stories interesting. Class is scheduled to start on Tuesday, November 2 at 10:00 a.m. Instructor, Holly Vories

Other

Keenagers

The Keenagers Senior Social Group was held, Wednesday, October 6 with forty-two (42) seniors attending. The Recreation Department provided a catered lunch from Publix. After lunch, the group listened to Ghost Stories told by Eric Lavender, local storyteller, and pirate. The Isle of Palms Police Department assisted with serving food. The next meeting is Wednesday, November 3 at 12:00 p.m.

Rec Trac upgrade

The upgrade to the online registration software has begun. The department is working behind the scenes to update and migrate the new software. The new system will be migrated over for employees to start training and practicing. Vermont Systems and VC3 have been in contact for a seamless transfer to this point. The projected live date for the software is the first week of November. There will be a three-day online training with Vermont systems before the live date. Once live, Recreation participants will be able to register for all classes online. The software will also be hosted and backed up by Vermont Systems.

SPECIAL EVENTS

Farmers Market

Thursday, October 21 was the last Farmers Market of the season. Vendor participation was a little low due to last minute cancellations. The Isle of Palms Fire and Police Departments were able to help by filling some of the empty vendor spaces. The community enjoyed having the departments in attendance. In true Halloween Spirit the Departmental Pumpkin Carving Contest was displayed for market attendees to vote for their favorite pumpkin. The Police Department won bragging rights for this year.

The outdoor movie, Hocus Pocus was held following the market on the soccer field. Participants brought blankets and chairs and enjoyed the food option form vendors while they watched the show. Approximately two hundred (300) people attended the movie.

The 2021 market was held June – October, the once a month rotation and location helped the success of the market. Vendors were all happy with attendance and are looking forward to next year.

Ghostly Tide Tales

Ghostly Tide Tales was held on Friday, October 15 from 6:00 p.m. -7:00 p.m. Public parking was provided in Municipal Lot "B". The beach access path next to the Sea Cabins was lit with tiki torches and inflatables. On the beach, there were fire barrels to provide atmosphere. Ed Macy, local storyteller, entertained attendees with family friendly spooky stories. There was no admission charged for this outdoor event.

Halloween Parade and Carnival

The Annual Halloween Carnival was held on Saturday, October 30 beginning at 4:00 p.m. Decorated golf carts were led along the parade route and judged by a group of local volunteers. Awards were given to the top three (3) winners. A drive through haunted house, face painter, balloon artist, and jump castles were present as well as food from our local businesses. Just Beachy Golf Carts donated three (3) golf carts for the community to be shuttled through the Haunted House. This was a free outdoor event.

Upcoming Events

Holiday Street Festival

The Annual Holiday Street Festival will be held Saturday, December 4 from 2:00 p.m. - 7:00 p.m. on Front Beach. Entertainment will include carnival rides, jump castles, balloon artist, face painter, live music, Santa Claus, and lighting of the tree. Food and craft vendors are being secured.

Santa Cookie Workshop

Children (ages 14 and under) are invited to sign up for Santa's Cookie Workshop on December 21 with an option of two time slots at 10:00 a.m. or 2:00 p.m. There is no fee to decorate cookies with the Recreation staff. Cookies and decorations will be provided by the Recreation Department, and participants are required to register by December 15 before 5:00 p.m.

Parks & Facilities

Housekeeping

Performed routine housekeeping duties.

Completed monthly safety inspections.

Cleaned and serviced housekeeping maintenance equipment.

Replaced and refilled air fresheners and other sanitary devices.

Flush floor drains as needed.

Disinfected exercise equipment and rooms.

Facility Preparations

Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

10/5- Assisted with National Night Out

10/6- Setup for and worked Keenagers luncheon.

10/15- Setup for and worked Ghostly Tide Tales

Interior Maintenance

Serviced and cleaned Cardio room equipment.

Unclogged toilets and drains as needed.

Replaced light bulbs and ballasts as needed.

Machine-scrubbed the facility halls, class rooms and gym floor.

Dusted book shelves in Magnolia room.

Scrubbed tile and grout lines in the bathrooms and kitchen.

10/8- Replaced lightbulb in Minnows room.

10/14- Installed new TV in lobby.

10/15- Tightened screws on basketball rims.

10/19- Replaced large rug in Minnows room.

10/20- Replaced 4 lights in main hallway.

Exterior Maintenance

Inspected playground equipment, collected lost & found items and removed debris and wasp nests around the playground and building.

Assisted with field painting, mowing and weed control.

10/7- Pressure washed picnic shelter and north side of the building.

10/19- Replaced bulb in round outside light across from Minnows room.

10/20- Replaced outside lightbulb attached to the building

Service Projects

10/21, 10/22- Berkeley HVAC- Performed Heat Preventative Maintenance.

Grounds and Maintenance

Treated Multipurpose, Softball and baseball field with pre-emergent and other products recommended by Possums

Painted all 6 soccer fields weekly

Moved all soccer goals on and off the field daily and repaired nets, as needed

Groomed Baseball and Softball infields weekly

Treated for weeds and spreading grass

Groomed fields due to heavy use and improper use from golf carts

Serviced Golf Cart

Cleaned all connections and electrical contacts due to terminals corroding.

Made some minor repairs to playground equipment

Replaced missing nuts and bolts

Weekly duties include:

Place garbage bins by the road and return them after being picked up

This takes a considerable amount of time weekly

Place recycling by the road and rerun after being picked up

Move soccer goals back to original spots daily after being moved by others

Daily check on the grounds to pick up litter and look for items needing attention

Takes more time on Mondays due to weekend use

Mow and trim all the grounds

Blow trimmings off walkways with the backpack blower Rake mulch under swings and slides on the playground Treat for fire ants Clean and wash lawn mowers and Toro field groomer

Monthly Duties include:

Edge sidewalks and drive way
Edge tennis court
Edge basketball courts
Trim shrubs in front of building, around tennis courts and along ditches around property.
Trim and pull weeds in playground
Haul all debris to the cul-de-sac on 28th

Assisted with Special Events

Keenager set up & Preparations

Washed golf cart Put out handicap signs Helped put up tables and chairs

Isle of Palms Connector Run

Set up stage and sound equipment Took down stage and sound equipment Checked the front beach area for tripping hazards

Ghostly Tide Tales

Brought down items from storage Loaded the truck and trailer Helped with set up for the event on the beach

Set up and grooming for Farmers Market

Moved grounds Moved Tables Sprayed for fire ants

Cleaned up after national night out

Multiple broken glass bottles smashed around the property Excessive garbage and debris spread about the property

ORDINANCE 2021-13

AN ORDINANCE AMENDING TITLE 7, LICENSING AND REGULATION, CHAPTER 3, BEACH AND MARINE RECREATION ACTIVITIES, ARTICLE A, GENERAL PROVISIONS, SECTION 7-3-20, COMMERCIAL ACTIVITIES RESTRICTED, TO ALLOW YEAR-ROUND SURFING INSTRUCTION ON THE BEACH WITH CERTAIN CONDITIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 7, Licensing and Regulation, Chapter 3, Beach and Marine Recreation Regulations, Article A, General Provisions, Section 7-3-20, "Commercial activities restricted," is hereby amended by deleting it in its entirety and replacing it with the following new Section 7-3-20 to state as follows:

"Sec. 7-3-20. - Commercial activities restricted.

- (a) No person shall sell or rent, or offer to sell or rent, any goods, merchandise, or services, or solicit any trade or business, on the beach, beach accesses, public parking lots, or the Breach Inlet Bridge, except pursuant to a franchise granted by City Council, pursuant to a Citysponsored activity or event, or as otherwise permitted in this Section.
- (b) Any commercial photographer or videographer who seeks to take photographs and/or shoot film or video in a professional capacity, must submit an application for a permit no later than fourteen (14) days prior to the shoot and satisfy the requirements to obtain such permit. The City may limit production of these activities at any time it believes it may create disruption on the beach or pose a health/safety risk to the public.
 - However, a commercial photographer who is not soliciting on the beach, beach accesses, public parking lots, or the Breach Inlet Bridge, will not be required to obtain a permit to implement a prior contract to take still photographs on the beach for a fee. The use of the beach to take still photographs for a fee shall be limited to no more than one (1) hour on the beach per day for this activity.
- (c) A commercial surf instructor may provide surf lessons on the beach by obtaining permission from City Council and a business license. Permission from City Council will only be considered upon application and with following conditions:
 - (i.) Area where surf lessons are allowed shall be dictated by the current boundary restrictions provided in Title 7, Chapter 3 of the City Code.

- (ii.) At least one instructor attending each lesson must be lifeguard, CPR, and first aid certified, with current certifications on file with the City. There must be a first aid kit on site.
- (iii.) Each surf instructor provider must carry liability insurance of at least \$1,000,000 that names the City of Isle of Palms as an additional insured. Proof of insurance shall be submitted to City with the application.
- (iv.) Surf instruction shall be limited to groups of four (4) or fewer students and at least one instructor, with a maximum of twelve (12) students and three (3) instructors per day per provider.
- (v.) Surf instruction shall not exceed more than two (2) hours per day per provider.
- (vi.) Surf instruction providers may not advertise on the beach. All signs, merchandise or other articles that violate Title 5, Chapter 4, Article 7 of the City Code are prohibited.
- (vii.) Surf instruction providers may not solicit for students on the beach, beach accesses, public parking lots, or the Breach Inlet Bridge parking lot.
- (viii.) Surf instruction providers must indicate on the application the location where the lessons will be provided.
 - (ix.) Surf instruction providers shall execute an indemnification agreement to be submitted with the application.
 - (x.) Failure to adhere to these standards will result in automatic revocation of permission to conduct surfing instruction on the beach by City Council.
 - (xi.) City Council shall have the authority to limit the number of permissions issued for commercial surfing instruction on the beach.
- (xii.) Permission shall be granted for one year which may be renewed annually upon application."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect on January 1, 2022.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE, 2021.
Jimmy Carroll, Mayor
Seal)
Attest:
Nicole DeNeane, City Clerk
First Reading:
Second Reading:
Ratification:



City of Isle of Palms, South Carolina

IOP Police Department Non-Emergency Number: 843-886-6522

Date Rented:

Beach Wheelchair Rental Form

The City of Isle of Palms offers daily rental of beach wheelchairs at no charge. The rental is on a first-come, first-serve basis. **No reservations are taken.** Beach wheelchairs are located at the Public Safety Building, located at 30 J.C. Long Boulevard, Isle of Palms, SC 29451.

Beach wheelchairs are available from 8:00 a.m. to 8:00 p.m. They must be returned no later than 8:00 p.m. the day of the rental. **The IOP Fire Department does not pick up or deliver beach wheelchairs.**

If the beach wheelchair is not returned, the City will charge the cost of replacement to the credit card on file.

Applicant Name:					
Home Address:					
Address of Rental or Hotel:					
Phone:	_				
Email:					
General location where the wheelchair will be used:	_				
hereby indemnify and hold harmess the City of Isle of Palms from and against any and all liability which may occur by reason of or in connection with the use of the City of Isle of Palms beach wheelchair for the physically challenged.					
Signature of					
Applicant:					
	-				
For Office Use Only					
Driver's License and Credit Card on File in Administration					



City of Isle of Palms, South Carolina

Beach Wheelchair Rental Program:

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- Citizens submit a Beach Wheelchair Rental Form in person at the Public Safety Building, second floor, Police Department side. Form is available on site at the Public Safety Building and online at www.iop.net.
- PD Communications Specialist on duty makes a copy of the renter's driver's license and credit card and attaches it to the Beach Wheelchair Rental Form.
- 3. PD Communications Specialist on duty calls Battalion Chief on duty to deliver the beach wheelchair to the renter at the Fire Department bay. If the BC on duty is unavailable, renter may stand by until BC returns or he assigns FD personnel to deploy the equipment.
- 4. When the beach wheelchair is returned, Fire personnel on duty must thorougly rinse the beach wheelchair and apply "Dry Lube" in all joints.
- 5. Beach wheelchair is stored in the Medical Loan Closet located at PSB
- 6. If the beach wheelchair is not returned, the City will charge the cost of replacement to the credit card on file.
- 7. Beach Services Officers and/or PD, FD on beach patrol must report any unattended beach wheelchairs on the beach.