



Ways and Means Committee
6:00 p.m., Tuesday, February 18, 2020
City Hall Conference Room
1207 Palm Boulevard
Isle of Palms, South Carolina

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes** – January 21, 2020
3. **Citizens' Comments** – Comments shall be limited to 3 minutes
4. **Financial Statements** – Treasurer Debbie Suggs
Presentation of Financial Report and Project Worksheets
5. **Old Business**
6. **New Business**
 - a. Consideration of recommendation from the Public Safety Committee for an award of a contract to Munnerlyn Pyrotechnics in the amount of \$25,000 for the July 4th, 2020 fireworks show
 - b. Consideration of recommendation from the Public Works Committee of a five (5) year renewal of the beach garbage collection contract to JLG Enterprise
 - c. Consideration of recommendation from ATAX of sponsorship request from the City of Isle of Palms in the amount of \$2,000 for the purchase of reusable bags for visitors to encourage beach cleanup while visiting the IOP beach
 - d. Consideration of recommendation from ATAX of sponsorship request from Lucky Dog Publishing in the amount of \$4,000 for advertising new beach rules in SIP magazine and Island Eye News paper
 - e. Consideration of recommendation from the Real Property Committee to award a contract in the amount of \$5,256,159 to Trident Construction for the third phase of the Public Safety Building repair project
 - f. Consideration of recommendation from the Real Property Committee to extend the parking agreement with The Palms Hotel for use of the municipal parking lot and include provisions for automatic renewal and to adjust rates as determined by Council
 - g. Consideration of recommendation from Real Property Committee to approve an amount not to exceed of \$15,000.00 for the installation of a pervious patio area behind the public restroom on front beach.
 - h. Report on budgeted replacement of HVAC unit for Recreation Center Offices pursuant to Section 1-10-3(c) of the Code of Ordinances
 - i. Update on FY21 budget
7. **Miscellaneous Business**
Next meeting date: 5:00 p.m., Tuesday, March 17, 2020
8. **Executive Session** – Executive session pursuant to 30-4-70 (a)(2) to receive legal advice related to a proposed civil settlement offer from Johnathan Gandolfo. Council may take action on matters discussed in Executive Session upon returning from Executive Session
9. **Adjourn**

City of Isle of Palms
Financial Statement Summary as of January 31, 2020
(Dollars in Thousands)

	REVENUES						TRANSFERS IN / (OUT)						EXPENDITURES						YTD Actual Net Rev & Exp
	YTD Actual	Annual Budget	Remaining to Collect	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Transfer	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Spend	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	
General	\$ 5,847	\$11,567	\$ 5,720	51%	\$11,545	\$ (22)	\$ -	\$ (239)	\$ 239	0%	\$ (239)	\$ -	\$ 6,032	\$ 11,328	\$ 5,296	53%	\$11,080	\$ (248)	(185)
Capital Projects	54	1,212	1,158	4%	1,212	-	-	1,137	(1,137)	0%	1,137	-	279	4,384	4,105	6%	4,384	-	(225)
Muni Accom Tax	928	1,636	708	57%	1,636	-	-	(459)	459	0%	(459)	-	435	2,309	1,874	19%	2,309	-	493
Hospitality Tax	424	828	404	51%	828	-	-	(230)	230	0%	(230)	-	264	746	482	35%	746	-	160
State Accom Tax	864	1,894	1,030	46%	1,894	-	-	(279)	279	0%	(279)	-	555	2,392	1,837	23%	2,392	-	309
Beach Prserv Fee	570	1,099	529	52%	1,099	-	-	-	-	-	-	-	11	484	473	2%	484	-	559
Marina	235	429	194	55%	429	-	-	74	(74)	0%	74	-	240	399	159	60%	399	-	(5)
Disaster Recovery	31	42	11	74%	42	-	-	-	-	-	-	-	34	10	(24)	340%	10	-	(3)
All Other	162	168	6	96%	168	-	-	(4)	4	0%	(4)	-	267	160	(107)	167%	160	-	(105)
Total All Funds	\$ 9,115	\$18,875	\$ 9,760	48%	\$18,853	\$ (22)	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ 8,117	\$ 22,212	\$ 14,095	37%	\$21,964	\$ (248)	\$ 998

General Fund YTD Revenues							
	FY20 YTD Actual	FY20 Budget	% of FY20 Budget	FY19 YTD Actual	% of Prior YTD	Updated Annual Forecast	Forecast Above/(Below) Budget
Prop Tax	\$ 2,611	\$ 4,399	59%	\$ 2,711	96%	\$ 4,353	(46)
LO Sales Tax	365	811	45%	287	127%	836	25
Business Lic	542	1,438	38%	572	95%	1,389	(49)
Rental Lic	950	1,020	93%	510	186%	952	(68)
Other Lic (Insurnce/Utilities)	121	1,594	8%	16	756%	1,534	(60)
Build Pmts	240	568	42%	196	122%	436	(132)
From State	105	268	39%	73	144%	261	(7)
Parking	540	947	57%	365	148%	1,108	161
All Other	373	523	71%	395	94%	676	153
Total	\$ 5,847	\$ 11,567	51%	\$ 5,125	114%	\$11,545	\$ (22)

General Fund YTD Expenditures (YTD target = 58%)							
	FY20 YTD Actual	FY20 Budget	% of FY20 Budget	FY19 YTD Actual	% of Prior YTD	Current Annual Forecast	Forecast (Above)/Below Budget
Mayor/Council	\$ 92	\$ 142	65%	\$ 84	110%	\$ 145	\$ 3
General Govt	657	1,859	35%	731	90%	1,759	(100)
Police	1,402	2,746	51%	1,460	96%	2,645	(101)
Fire	2,084	3,313	63%	1,994	105%	3,306	(7)
Public Works	814	1,433	57%	773	105%	1,391	(42)
Build & Lic	255	441	58%	223	114%	441	0
Recreation	579	1,045	55%	570	102%	1,044	(1)
Judicial	111	223	50%	125	89%	223	(0)
BSOs	38	126	30%	68	56%	126	0
Total	\$ 6,032	\$ 11,328	53%	\$ 6,028	100%	\$11,080	\$ (248)

City of Isle of Palms Supplemental Financial Information as of January 31, 2020 (Dollars in Thousands)

Cash Balances		
	1/31/2020	1/31/2019
General Fund	3,706	3,198
As a % of GF Exp (target is > 30%)	33%	29%
Capital Projects	5,587	3,648
Disaster Recovery	2,606	2,395
Marina	623	875
Tourism Funds	5,724	5,080
Beach Preservation	3,181	2,057
Other Restricted	146	242
Total All Cash	21,573	17,495
Deposits at LGIP (1.8086%)	20,326	94%
Deposits at BBT	1,247	6%

Fund Balances				
Fund	6/30/2019 Audited Fund Balance (Note 1)	FY20 YTD Actual Net Revenues & Transfers Less Expenses	Current Actual Fund Balance	6/30/20 Forecasted Fund Balance
General Fund	\$ 3,420	\$ (185)	3,235	\$ 3,646
Capital Projects	5,772	(225)	5,547	3,737
Muni Accom Tax	1,622	493	2,115	490
Hospitality Tax	1,078	160	1,238	930
State Accom Tax	1,813	309	2,122	1,036
Beach Funds	2,620	559	3,179	3,235
Marina (See Note 1)	620	(5)	615	724
Disaster Recovery	2,598	(3)	2,595	2,630
All Other	249	(105)	144	253
Total All Funds	\$ 19,792	\$ 998	\$ 20,790	\$ 16,681

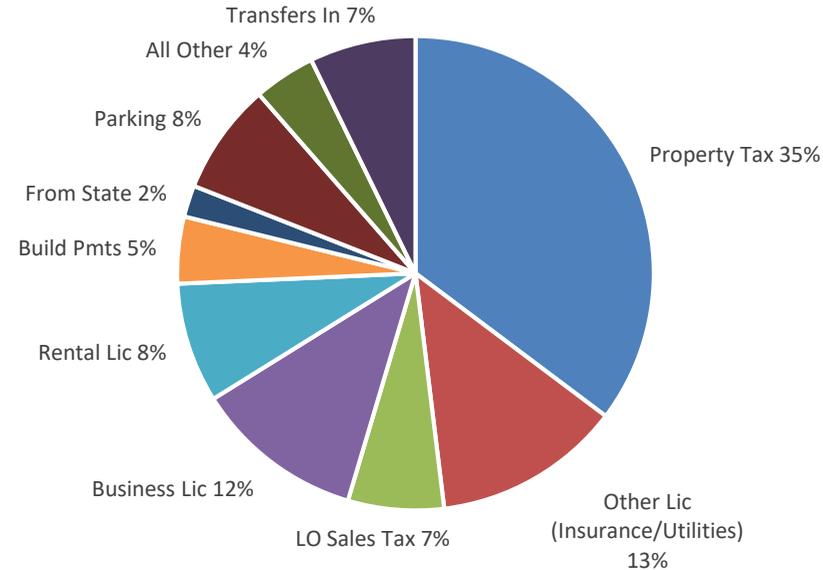
Note 1: The comparable amount for the Marina Enterprise Fund is not Fund Balance, but Net Position. To be consistent with the presentation of the other funds, the amount included here for the Marina is the Unrestricted Net Position, which does not include \$6,011,000 of fixed assets.

January Notes:

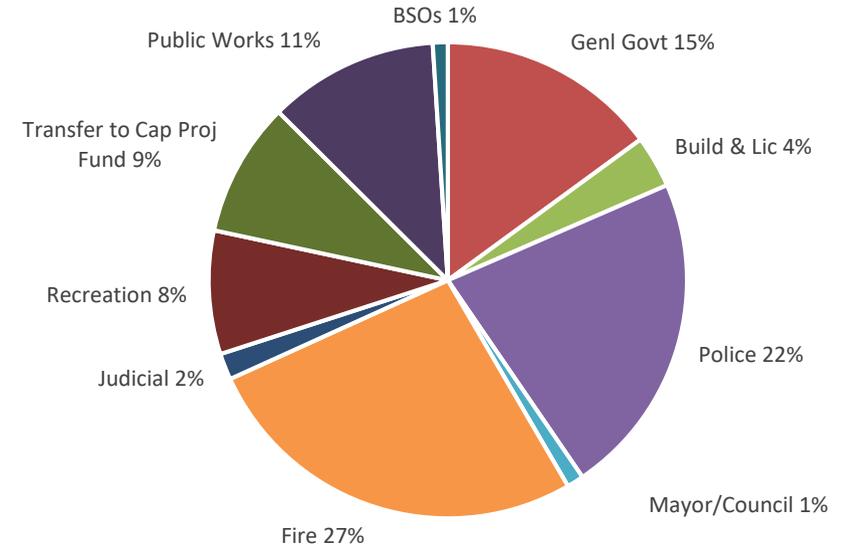
- General Fund revenues are 14% ahead of the prior year, primarily as the result of increases in rental license, building permit and parking rates. The FY20 budget anticipates these increases. Forecasted General Fund revenues (based on actual 12-month results from Jan-Dec 2019) are \$22,000 less than budget.
- Total General Fund expenditures are below the budget target for FY20, but expenses for insurance (deductibles) and OT are having a negative impact in some departments. 3 Payrolls in January. Due primarily to personnel vacancies in Gen Govt, Police and Public Works, General Fund expenditures are forecasted to beat the budget by \$248,000
- Total tourism revenue collections for the 1st half of the fiscal year, including Hospitality Tax and Beach Preservation, are 2% ahead of the prior year.
- Cash positions and Fund Balances are strong due to the City's good financial performance in FY19 and little spending on the major FY20 projects - Public Safety Building repair, fire truck purchase, fire truck refurb and drainage. All these projects are underway, but significant spending has not occurred YTD.

City of Isle of Palms General Fund

FY20 General Fund Budget - Revenue & Transfers In
Total = \$12,465,365



FY20 General Fund Budget - Expenditures & Transfers Out
Total = \$12,465,365



Estimate Isle of Palms Residents' Cost of Service:

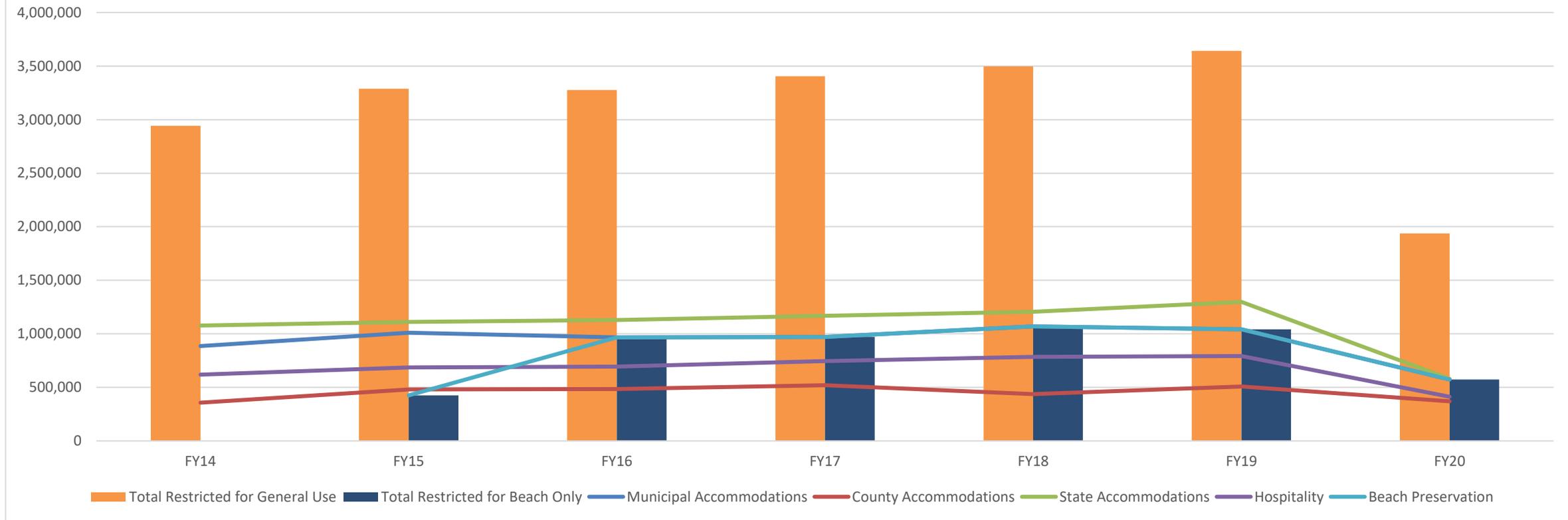
Assumes 4% Primary Residence Assessment Ratio
Cost relates to Property Taxes Only, Not Other Fees

Isle of Palms Millage Rates:	
Operating Millage	0.0213
Debt Service Millage	0.0034
Total IOP Millage	0.0247
Local Opt SalesTax Credit	(0.0002)

Mayor & Council	142,205	1%
General Government	1,859,464	15%
Police	2,746,081	22%
Fire	3,312,615	27%
Public Works	1,432,655	11%
Building & Planning	440,572	4%
Recreation	1,045,322	8%
Judicial	223,179	2%
Beach Service Officers	125,989	1%
Transfers to Capital Projects Fund	1,137,284	9%

FY12 General Fund Expense Budget	% of Gen Fund Expense	Appraised Value		
		\$500,000	\$750,000	\$1,000,000
Resident Property Tax by Department:				
Mayor & Council	1%	\$ 4.49	\$ 6.74	\$ 8.99
General Government	15%	58.77	88.16	117.55
Police	22%	86.80	130.20	173.59
Fire	27%	104.70	157.06	209.41
Public Works	11%	43.31	64.97	86.63
Building & Planning	4%	13.93	20.89	27.85
Recreation	8%	33.04	49.56	66.08
Judicial	2%	7.05	10.58	14.11
Beach Service Officers	1%	3.98	5.97	7.96
Transfers to Capital Projects Fund	9%	35.95	53.92	71.89
Total	100%	\$ 356.08	\$ 534.12	\$ 712.17

City of Isle of Palms Tourism Revenues



	FY14	FY15	FY16	FY17	FY18	FY19	FY20	YTD FY19	YTD FY20	% INCR / (DECR)
Municipal Accommodations	886,286	1,010,881	967,728	969,974	1,069,429	1,042,551	573,651	571,132	573,651	0%
County Accommodations	357,191	479,813	485,093	520,000	437,000	508,000	370,500	381,000	370,500	-3%
State Accommodations	1,078,259	1,111,010	1,129,474	1,168,660	1,205,838	1,298,212	580,306	546,269	580,306	6%
Hospitality	619,399	686,537	694,206	746,402	785,452	792,527	412,413	383,995	412,413	7%
Beach Preservation	-	425,226	966,152	969,974	1,069,429	1,042,551	573,651	571,132	573,651	0%
	2,941,136	3,713,467	4,242,653	4,375,010	4,567,149	4,683,842	2,510,521	2,453,528	2,510,521	2%
Total Restricted for General Use	2,941,136	3,288,241	3,276,501	3,405,036	3,497,719	3,641,291	1,936,870	1,882,396	1,936,870	3%
Total Restricted for Beach Only	-	425,226	966,152	969,974	1,069,429	1,042,551	573,651	571,132	573,651	0%
Grand Total	2,941,136	3,713,467	4,242,653	4,375,010	4,567,149	4,683,842	2,510,521	2,453,528	2,510,521	2%
		26%	14%	3%	4%	3%	-46%			

**City of Isle of Palms
Drainage Phase 3**

FY19 Budget for design & engineering	400,000
Less Unspent FY19 Budget	(299,647)
FY20 Budget for remainder of design & permitting of outfalls	200,000
FY20 Budget for small internal drainage projects	500,000
Contracts/Change Orders	(856,700)
Budget Funds Remaining	(56,347)

Contracts and Change Orders Approved :

Thomas & Hutton	Proj .0000 - Outfall Study - surveying, engineering & design
Thomas & Hutton	Proj .0000 - Change Order #1 for Project Admin & Meetings
Thomas & Hutton	Proj .0001- Tabby Lane outfall project engineering & design
Thomas & Hutton	Proj .0002 - engineering study for small but high impact projects in basin
Thomas & Hutton	Proj .0003 - design & permitting for small but high impact projects in basin
Thomas & Hutton	Proj .0004 - eng & design fee for outfalls @ 30th Ave & Forest Trail + 41st Ave improves Estimate for construction of small high impact projects

Engineering & Design	Project Admin	Construction	Legal & Misc	Total
100,800				100,800
-	13,000		-	13,000
7,500				7,500
23,300			-	23,300
62,600				62,600
229,500				229,500
		420,000		420,000
423,700	13,000	420,000	-	856,700

Project Expenditures:

Invoice Date	Invoice #	Payee	Description of Work			
3/1/2019	176411	Thomas & Hutton Engineering	Proj .0000	2,174	1,680	3,854
5/1/2019	177576	Thomas & Hutton Engineering	Proj .0000	27,588	1,120	28,708
5/9/2019	178378	Thomas & Hutton Engineering	Proj .0000	22,765		22,765
5/9/2019	178378	Thomas & Hutton Engineering	Proj .0001	2,080		2,080
5/21/2019	179304	Thomas & Hutton Engineering	Proj .0000	11,060	1,120	12,180
5/31/2019	179305	Thomas & Hutton Engineering	Proj .0001	4,351		4,351
6/30/2019	180267	Thomas & Hutton Engineering	Proj .0000	18,100	1,695	19,795
6/30/2019	180269	Thomas & Hutton Engineering	Proj .0001	871		871
6/30/2019	180268	Thomas & Hutton Engineering	Proj .0002	5,750		5,750
7/31/2019	181262	Thomas & Hutton Engineering	Proj .0000	8,295	2,858	11,153
7/31/2019	181261	Thomas & Hutton Engineering	Proj .0002	11,500		11,500
8/31/2019	182270	Thomas & Hutton Engineering	Proj .0000	1,425	2,808	4,233
8/31/2019	182271	Thomas & Hutton Engineering	Proj .0002	5,750		5,750
9/30/2019	183220	Thomas & Hutton Engineering	Proj .0000	2,824		2,824

Project Expenditures, continued:

Invoice Date	Invoice #	Payee	Description of Work
10/31/2019	184221	Thomas & Hutton Engineering	Proj .0003
10/31/2019	184222	Thomas & Hutton Engineering	Proj .0004
10/31/2019	184222	Thomas & Hutton Engineering	Proj .0004
11/30/2019	184989	Thomas & Hutton Engineering	Proj .0003
11/30/2019	184990	Thomas & Hutton Engineering	Proj .0004
12/31/2019	186339	Thomas & Hutton Engineering	Proj .0004
12/31/2019	186338	Thomas & Hutton Engineering	Proj .0003
			Total paid
			Remaining on contracts

Engineering & Design	Project Admin	Construction	Legal & Misc	Total
10,315				10,315
5,345				5,345
550	1,720			2,270
18,470				18,470
4,146				4,146
4,622				4,622
8,044				8,044
176,025	13,000	-	-	189,025
247,675	-	420,000	-	667,675

City of Isle of Palms Public Safety Building Repair

FY19 Spending (Phase I)	95,267
FY20 Capital Project Fund Budget	2,300,000
FY20 Muni Atax Fund Budget	1,000,000
FY20 State Atax Fund Budget	1,000,000
FY21 Forecast Spending	1,900,000
Total Project Cost Estimate	6,295,267
Contracts/Change Orders	(490,914)
Estimated Contingency/Relocation	(843,222)
Budget Funds Remaining	4,961,131

Contracts and Change Orders Received:

Trident Construction Phase I	Investigative work & scope development
Trident Construction Phase II	Design and Engineering
Trident Construction Phase III	Construction estimate is \$4,861,000
City Contingency (15%), Relocation and Owners Representative	

Project Expenditures:

Invoice Date	Payee	Description of Work
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5/8/19	Trident Construction	Phase I - Pay App #1	86,420			86,420		
6/30/19	Trident Construction	Phase I - Pay App #2	8,847			8,847		
10/30/19	Trident Construction	Phase II - Pay App #1	131,049			131,049		
1/9/20	Trident Construction	Phase II - Pay App #2	136,142			136,142		
1/27/20	Dominion Energy	secondary utility pole for trailers			416			
1/21/20	Lowe's	storage boxes			47			
FY19	Williams Scotsman	rent on construction trailer			9,825	9,825		
FY20	Williams Scotsman	rent on construction trailers			37,366	37,366		
						-		
						-		
						-		
		Total paid	362,457	-	-	47,653	-	409,648
		Remaining on contracts	128,457	-	-	52,347	843,222	1,024,488

WAYS AND MEANS COMMITTEE
5:00pm, Tuesday, January 21, 2020
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to order

Present: Council members Popson, Streetman, Moye, Ward, Buckhannon, Bell, Smith, and Popson, Mayor Carroll

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, Treasurer Suggs, City department heads

2. Election of Chair and Vice Chair

Mayor Carroll nominated Council Member Ward for Chair of the Ways & Means Committee. Council Member Moye nominated Council Member Pounds for Chair of the Ways & Means Committee. Council Member Moye requested each nominee speak to what they believe the Ways & Means Committee needs from a leader. Both Council members Ward and Pounds spoke to their experience and what they see as the needs of the Ways & Means Committee going into the future.

A vote for Chair was taken as follows:

Council Member Ward:	Popson, Ward, Buckhannon, Carroll
Council Member Pounds:	Streetman, Moye, Bell, Smith, Pounds

Council Member Buckhannon nominated Council Member Ward for Vice Chair of the Ways & Means Committee. Council Member Smith seconded the nomination. There being no other nominations, a vote was taken with all in favor of Council Member Ward for Vice Chair of the Ways & Means Committee.

3. Approval of previous meeting's minutes – November 19, 2019

Council Member Moye made a motion to approve the minutes of the November 19, 2019 meeting. Mayor Carroll seconded the motion. The motion passed unanimously.

4. Citizens' Comments

Sandy Ferencz, 4 Seahorse Court, asked City Council to consider freezing any capital improvements until full funding can be secured for the capital improvements “we know are in front of us,” including the Marina docks, the Public Safety building, and a potential loss of revenue at the Marina. She also said that while on the Real Property Committee she remembered the Committee recommending that all contracts go through the RFP process. She asked if the process for the marina was being handled differently. Lastly, she asked about the wording of the upcoming community forum, wondering why it has been called the “Community Marina Workshop” and not referring to the marina as the IOP City Marina.

5. Financial Statements – Treasurer Debbie Suggs

Treasurer Suggs said that as of December 31, 2019, the City has received \$7.6 million in revenues and realized \$5.9 million in expenditures. She reminded City Council that the budget anticipates more spending than revenues this year because “we are spending down some previous savings for particular projects.” She noted General Fund expenditures are at 42%, which is in part to personnel vacancies in the Police department. However, overtime expenditures are slightly ahead due to Hurricane Dorian. The City expects to be reimbursed possibly up to 75% for those costs through FEMA. She also gave details about the increased tourism revenues.

Treasurer Suggs said, “As of right now, I see no significant trends on either the revenue or expense side that makes me think we need to change, move from a budget to a forecast position.” She is also continuing her conversations with Charleston County about the differences between the County ATAX and the State ATAX monies due to the City.

The Phase III Drainage project worksheet showed no significant changes due to no invoices being received in December. She briefly reviewed the expenses incurred for the Public Safety Building rehabilitation.

6. **Old Business** -- none

7. **New Business**

A. **Recommendation from the Public Safety Committee for the approval of sole source contract in the amount of \$30,994.27 to Safe Fleet Mobile Vision for the replacement of six (6) in-car camera systems [FY20 Budget, Hospitality Tax Fund, Police, Capital Outlay - \$57,000, pg. 20, ln. 21]**

Administrator Fragoso pointed to the sole source justification in the meeting packet. “The reason why it is a sole source is we want to be able to match what the officers are currently wearing for their in-camera systems and also the server and the software that we use is the same company. So it would be a matter of using like for like.”

Chief Cornett added that using a different vendor would require the purchase of an additional server. He also shared that the body cameras purchased earlier in the year Bluetooth sync with the current in-car systems and would not do so with a different vendor.

MOTION: Council Member Buckhannon made a motion to approve the recommendation from the Public Safety Committee for the approval of the sole source contract in the amount of \$30,994.27 to Safe Fleet Mobile Vision for the replacement of six in-car camera systems. Council Member Bell seconded the motion. The motion passed unanimously.

B. **Consideration of approval of a contract from Bohicket Construction, LLC in the amount of \$64,136.00 for a diesel generator and transfer switch for the Public Works workshop [FY20 Budget, Capital Projects, Public Works, Capital Outlay - \$37,500; State ATAX, Public Works, Capital Outlay - \$37,500]**

Administrator Fragoso reported the City received three bids for this project. Bohicket Construction is a local provider and comes recommended from Director Pitts and Associate Director Asero. She added this generator is for the management and operation of the underground storage tanks needed for Public Safety personnel and it is a budgeted item.

MOTION: Council Member Buckhannon made a motion to approve the contract in the amount of \$64,136.00 to Bohicket Construction, LLC for a diesel generator and transfer switch. Council Member Pounds seconded the motion. The motion passed unanimously.

C. Consideration of projects to submit as priorities for funding from the Transportation Sales Tax Program (TST)

Administrator Fragoso stated the City needs to submit a list of prioritized projects to the TST. She said this program has previously provided funding for the 28th Avenue sidewalk and the Connector sidewalk extension of the sidewalk for Palm Boulevard.

The City would like to submit an application for funding for the resurfacing of Ocean Boulevard between 10th and 14th Avenues and to resubmit the application for funding for the Waterway Multi-Use Path, which was not approved in last year's request. Administrator Fragoso reported that a third project recommended by the Public Works Committee for the installation of a sidewalk on Palm Boulevard between 10th and Breach Inlet was discovered to not have enough of a right-of-way to accommodate a sidewalk. In its place, the City recommends submitting an application for "the construction of a sidewalk on the opposite side of Palm Boulevard between 21st and 41st avenues." She said it would help to take people away from the road, delineate clearly where the property line ends which would help with more efficient and organized parking along the right-of-way, as well as direct people to crosswalks where they can safely cross the road.

Council Member Smith expressed concern about the space needed for such a project. Administrator Fragoso said she expects pushback from the residents in this area should the project be approved as some residents have extended their plantings into the right-of-way. However, there is theoretically enough room for the completed project as there is a 100' right-of-way on Palm Boulevard. Concerns about the drainage ditch in that area would be a design question for engineers should it be approved.

Council Member Bell expressed concern about the impact of such a project on the parking concerns in that area. Administrator Fragoso responded that the sidewalk would not eliminate the space for public parking. She added that SCDOT prefers that arrangement to segregate pedestrian access vehicular traffic.

Discussion ensued about ways in which the City could enhance the application and its chances of receiving funding for the Multi-Use Path.

MOTION: Council Member Smith made a motion to "that we submit priorities for Transportation Sales Tax program projects placing the Waterway Path as the number one project and the paving of Ocean Boulevard from 10th-14th as our second priority, with the

further understanding that we will explore the other option through this year.” Council Member Bell seconded the motion.

Mayor Carroll thanked the residents who cleaned the path along several blocks along Waterway Boulevard. Administrator Fragoso stated City funding for this project appears in the FY21 budget as a placeholder. She also said the application for the project requests full funding but indicates the City would be willing and open to a phased implementation. When grant funding was suggested for the project, Administrator Fragoso reported to the Committee that RFP for the grant writing services are due back at the end of the month.

VOTE: The motion passed unanimously.

D. Discussion of FY21 Budget Calendar

Administrator Fragoso said the FY21 Budget Calendar is aggressive but doable and reminded Committee members they could meet with her and Treasurer Suggs at any time to identify priorities and goals for the new fiscal year. Council Member Smith encouraged more public promotion of the budget process. Administrator Fragoso added that the process can be modified, but the dates of the 1st and 2nd readings are hard deadlines.

E. Consideration that any commercial tenant occupation of real property, i.e. all marina properties, adhere to the competitive bid procurement methods

Council Member Bell suggested the City should remove the word “may” from the City Code regarding use of RFP and model the City’s process for bid procurement after the Attorney General’s opinion on the same.

MOTION: Council Member Bell made a motion to amend the City Code to eliminate the word “may” from the section on Real Estate Procurement as recommended in the Attorney General’s opinion. Mayor Carroll seconded the motion.

Mayor Carroll said he would like an opinion from the City Attorney about this matter prior to changing City code. Council Member Bell said he would withdraw his motion as long as the subject remained topical for the Committee. Council Member Bell withdrew his motion, and Mayor Carroll withdrew his second.

7. Miscellaneous Business

The next meeting of the Ways and Means Committee will be on Tuesday, February 18, 2020 at 5:00pm. Committee members expressed interest in having the meeting begin at 6pm so there could be more public engagement. Administrator Fragoso said she would research the matter and report her findings to the Committee.

8. **Adjournment**

Council Member Buckhannon made a motion to adjourn, and Council Member Pounds seconded the motion. The meeting was adjourned at 5:57pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

STATE OF SOUTH CAROLINA) FIFTH AMENDMENT TO AGREEMENT
COUNTY OF CHARLESTON) FOR BEACH MAINTENANCE SERVICES

THIS FIRST AMENDMENT TO AGREEMENT (“First Amendment”) is made and entered into this ____ day of February, 2020, by and between the City of Isle of Palms, S.C. (“City”) and JLG Enterprise, LLC (“JLG”).

WHEREAS, on the 24th day of August, 2000, Schupp Enterprises, LLC (“Schupp”) entered into a contract with the City of Isle of Palms, South Carolina (“City”) for the purpose of furnishing all labor, tools, equipment and materials, supplies and services to perform beach maintenance services within the City of Isle of Palms, South Carolina.

WHEREAS, the Contract has been extended on August 28, 2001, August 26, 2006, October 26, 2007 and extends through September 30, 2015;

WHEREAS, the Contract was amended May 23, 2014 to provide for seasonal servicing of beach recycling containers;

WHEREAS, the Contract was amended October 9, 2014 to provide for off-season servicing of the beach trash containers and recycling containers during the period from October 1, 2014 through February 28, 2015;

WHEREAS, the Contract was amended July 15, 2015 to extend the term of the agreement five additional years through September 30, 2020;

WHEREAS, the Contract was amended a fourth time on July 27, 2016 to amend the schedule for trash and litter collection services under Article VIII;

WHEREAS, Schupp assigned its rights to JLG Enterprises, LLC, with Council approval, under a one-year probationary period, from December 7, 2018 allowing the City, if satisfied with its services, to extend the remaining term of the Contract to September of 2020; and

WHEREAS, JLG and City wish to amend the lease to allow for a five (5) year term.

THEREFORE, for and in consideration of the sum of Ten and no/100 (\$10.00) Dollars, and other good and valuable consideration in hand paid by each to the other, the parties hereto hereby agree as follows:

1. That Article One: SCOPE, specifically the last paragraph that reads:

“The term of this Contract shall be for a period of twelve (12) months, beginning on April 1, 2001, and ending on September 30, 2001; and beginning again on April 1, 2002, and ending on September 30, 2002.”

Shall be removed and shall now read as follows:

“The term of this Contract shall begin the date this contract is executed by both parties and shall extend for a period of five (5) years.”

2. That all other terms and conditions of the Agreement which are not inconsistent herewith shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, by and through the undersigned officers, as of the date stated above.

WITNESS:

The City of Isle of Palms, S.C.

(as to City)

By: _____

Title: _____

JLG Enterprises, LLC

By: _____

Title: _____

(as to Hotel)

IOP PSB Repairs

Isle of Palms, SC

Total Construction Budget:	5,256,779
Permit Set Pricing:	5,417,162
Variance:	<hr/> (160,383) over budget

Scope Adjustment Option #1:

Simplify Portico Design Go To Shed Roof Awning:	(176,503)
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Revised Pricing	5,240,659
Variance	16,120 under budget

Scope Adjustment Option #2:

Simplify Portico Design Go To Flat Roof Awning:	(161,003)
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Revised Pricing	5,256,159
Variance	620 under budget

Scope Adjustment Option #3:

Simplify Portico Design Go To Shed Roof Awning:	(176,503)
Delete High Performance Coating Apparatus Bay	(90,210)
Industrial Water Reducible Alkyd Coating Apparatus Bay	21,000

Revised Pricing	5,171,449
Variance	85,330 under budget

Scope Adjustment Option #4:

Simplify Portico Design Go To Flat Roof Awning:	(161,003)
Delete High Performance Coating Apparatus Bay	(90,210)
Industrial Water Reducible Alkyd Coating Apparatus Bay	21,000

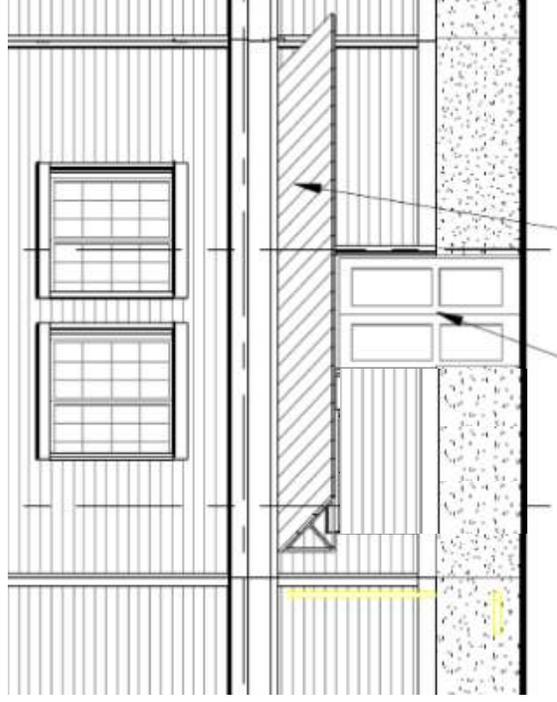
Revised Pricing	5,186,949
Variance	69,830 under budget

ENTRANCE PORTICO:

CURRENT PROPOSED DESIGN



SHED ROOF DESIGN OPTION



FLAT ROOF AWNING OPTION



APPARATUS BAY STEEL:



**SPOTTY
CORROSION**

POLICE SALLYPORT STEEL:

