



City Council

6:00 p.m., Tuesday, January 25, 2022
Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address, and topic to Nicole DeNeane at nicoled@iop.net no later than **3:00 p.m. the business day before the meeting**. Citizens may also provide public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Introduction of meeting** and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
2. **Election of Mayor Pro Tem**
3. **Citizens' Comments** - All comments will have a time limit of three (3) minutes.
4. **Consent Agenda**
 - a. Approval of Previous Meetings' Minutes:
 - i. Regular Meeting – 6:00 p.m., November 17, 2021
 - ii. Special Meeting – 6:00 p.m., December 7, 2021
 - iii. Special Meeting Municipal Inauguration – 6:00 p.m., January 4, 2022
 - iv. Special Meeting Council Retreat – 1:00 p.m., January 5, 2022 and 8:00 a.m., January 6, 2022
 - b. Approval of tasks 1, 2.1, 2.2, and 3.1 of ATM proposal (dated November 19, 2021) in the amount of \$57,500 for the design and engineering of permitted improvements, including ADA gangway, of new public dock and "T" dock along the Intracoastal Waterway [FY22 Budget, Marina Fund, \$150,000 to covert public dock and greenspace]
 - c. Approval of purchasing an additional set of protective clothing for firefighters to be offset, in part, by sale of surplus property in the amount of \$132,000 [Expenditure to be included in FY23 budget]
 - d. Approval of an amount not to exceed \$65,000 for AV improvements for Council Chambers [FY22 Budget, Capital Projects Fund, General Government, \$65,000]
5. **Reports from Standing Committees**
 - a. **Ways and Means Committee**

Consideration of request from the Law Enforcement Neighborhood Support Program for ATAX funding in the amount of \$5,000 [FY22 Budget, State Accommodations Tax Funds, Programs and Sponsorships, \$50,000, pg. 31, In.



20. Advisory Committee recommended an award of \$2,500.]

- b. **Public Safety Committee**
- c. **Public Works Committee**
- d. **Recreation Committee**
- e. **Personnel Committee**
- f. **Real Property Committee**

Discussion and consideration of request from Market 116 for City sponsored event status between 11:30 a.m. – 10:00 p.m. on February 25, 26, 27 and March 4, 5, 6, 11, 12, 13, 18, 19, and 20th to have a food truck at their leased properties.

6. Reports from City Officers, Boards and Commissions

- a. **Board of Zoning Appeals** – No meeting in January
- b. **Planning Commission** – minutes attached
- c. **Accommodations Tax Advisory Committee** – minutes attached
 - i. Recommendation to City Council to evaluate and determine various alternatives to the currently selected marketing organization (Meeting on October 27, 2021)
 - ii. Recommendation to reject the FY22 budget as presented by the Charleston Area Convention and Visitor's Bureau (Meeting on November 16, 2021)
 - iii. Recommendation to City Council to set aside the tourism promotion dollars in a separate account until City approves the allocation the funds as set forth by the DMO (Meeting on November 16, 2021)
- d. **Environmental Advisory Committee** – minutes attached

7. Reports from Special or Joint Committees – None

8. Petitions Received, Referred or Disposed of – None

9. Bills Already in Possession of Council

Ordinance 2021-16 – An ordinance to include restrictions of vicious or dangerous dogs

10. Introduction of New Bills, Resolutions and Proclamations

Resolution 222-01 – Authorizing a request to South Carolina Department of Transportation to Reduce the Speed Limit to 25 Miles per Hour on all Secondary Roads Within the City of Isle of Palms Unless Otherwise Posted

Resolution 2022-02 – Opposing Bill H4547 Which Would Limit Local Governments Ability to Regulate Short Term Rentals

11. Miscellaneous Business

- a. Adoption of Strategic Plan 2022-2027
- b. Next meeting: Regular Meeting: 6:00 p. m., Tuesday, February 22, 2022

12. Executive Session – If needed



Upon returning to open session, the Council may take action on matters discussed in Executive Session.

13. Adjournment



CITY COUNCIL MEETING
6:00pm, Wednesday, November 17, 2021
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Popson, Streetman, Moye, Bell, Pounds, Smith, and Mayor Carroll

Absent: Council members Buckhannon and Ward

Staff Present: Administrator Fragoso, City Attorney Halversen, various department heads

Mayor Carroll said, "I would like to give this Council, City Hall staff, and all employees a huge thank you. We have all been through the wringer over these last two years. I cannot thank you enough for your public service and a huge thanks to all of our City employees who made us look good. So to those Council members whom I encouraged to run, I will say again I am sorry for having to ask you to run, but I could not have done this without each and every one of you."

2. Citizens' Comments

Ms. Glenda Nemes would like to see the City adopt a Code of Conduct and Ethics for Council members and staff due to the proliferation of digital and social media. She encouraged the next Council to look further into this issue.

3. Consent Agenda

MOTION: Council Member Bell made a motion to the Consent Agenda. Council Member Streetman seconded the motion. The motion passed unanimously.

A. Approval of Previous Meeting's Minutes – October 26, 2021, 6:00pm

Council Member Bell noted an error of one of the seconds in a motion in the Public Safety minutes of November 10, 2021.

4. Reports from Standing Committees

A. Ways and Means Committee

Council Member Pounds reported that year-to-date revenues are \$6.1M and year-to-date expenses are \$4.1M. The fund balances are \$28.8M. He gave a quick review of the Capital

Projects update as provided by Administrator Fragoso in the earlier Ways & Means Committee meeting.

i. **Consideration and approval of wage and compensation adjustments effective 1/1/2022**

Council Member Pounds again reviewed the Council's decision on the implementation of the Wage & Compensation analysis. Starting Public Safety salaries will now be the highest in the Charleston Metro area. 98% of employees will receive a pay increase as of 1/1/2022. Further work needs to be done to update the leave policy. He also reviewed the ways in which the implementation will be covered by this and future budgets.

MOTION: Council Member Bell made a motion to approve the Wage & Compensation plan as presented. Council Member Moye seconded the motion. The motion passed unanimously.

ii. **Consideration of purchase of (1) Ford F-150 Police Responder in an amount not to exceed \$44,000 [FY22 Budget, Capital Projects Fund, Police Department - \$41,000]**

MOTION: Council Member Streetman made a motion to approve, and Council Member Moye seconded the motion. The motion passed unanimously.

iii. **Consideration of purchase of Polaris GEM Low Speed Vehicle (LSV) in an amount not to exceed \$19,000 [FY22 Budget, State ATAX Fund, Police Department - \$17,000]**

MOTION: Council Member Moye made a motion to approve, and Council Member Bell seconded the motion. The motion passed unanimously.

iv. **Consideration of replacement of 2010 Ford F-150 and 2008 Ford F-250 in an amount not to exceed \$44,000 per vehicle [FY22 Budget, Muni ATAX Fund, Fire Department - \$42,000 and State ATAX, Fire Department, \$42,000]**

MOTION: Council Member Bell made a motion to approve, and Council Member Moye seconded the motion. The motion passed unanimously.

v. **Consideration of approval of a contract to Quality Enterprises in the amount of \$2.27 million for the construction of Phase 3 Outfalls at 30th and 36th avenues [FY22 budget, Capital Projects Bond Proceeds, Public Works - \$2,462,000]**

MOTION: Council Member Streetman made a motion to approve, and Council Member Smith seconded the motion. The motion passed unanimously.

vi. **Discussion and consideration of providing City cellphones to all council members**

Council Member Pounds said that Council members having separate cell phones to conduct City business will make FOIA requests cleaner and easier to respond to.

MOTION: Council Member Moyer made a motion to approve the request at the cost of \$350/month. Mayor Carroll seconded the motion. The motion passed unanimously.

B. Public Safety Committee

Council Member Bell reviewed the minutes of the November 10, 2021 meeting. Council Member Bell encouraged citizens to review the monthly reports provided by the Police and Fire departments as they are quite detailed about the activity on the island.

Of the upcoming discussion on Ordinance 2021-16, Chief Cornett said that all neighboring communities have this language in their ordinances. He stated, "This ordinance will clearly give us a definition to address those incidents and the steps that will be taken should a dog be declared as a vicious or dangerous dog so that we can track those individuals and track those dogs in the future."

Council Member Bell said he supports the idea of a Social Media Code of Conduct for staff and City Council members.

C. Public Works Committee

Council Member Streetman reviewed the minutes of the November 15, 2021 meeting.

D. Recreation Committee

Council Member Smith reviewed the minutes of the November 8, 2021 meeting. She pointed out that one of the beach wheelchairs for the new program was in the room. They are available for use through the Public Safety department.

E. Personnel Committee

Council Member Moyer reviewed the minutes of the November 10, 2021 meeting.

MOTION: Council Member Moyer made a motion to appoint Scott Pierce, Marty Brown, Ron Denton, and Suzanne Nagelski to the Planning Commission. Council Member Bell seconded the motion. The motion passed unanimously.

Regarding the hiring of the Fire Chief, Administrator Fragoso reported that focus groups with staff have been conducted and feedback from those groups was used in the development of the advertisement of the open position. The advertisement was placed today, and applications will be accepted through December 19. She reviewed the plan for the hiring process and expects the skills evaluation process to take place the last week of January.

F. Real Property Committee

Council Member Streetman reviewed the minutes of the November 1, 2021 meeting.

MOTION: Council Member Streetman made a motion to grant the request of Marker 116, LLC to approve the modified building plans of the marina restaurant that omit the elevator due to the structural and operational challenges, noting that all options have been exhausted. Council Member Pounds seconded the motion.

MOTION: Council Member Bell made a motion to amend by requesting City Council, working in concert with Marker 116, LLC, continue to pursue the possibility of adding an elevator using ATAX money as a funding source. Mayor Carroll seconded the motion.

Mr. Dave Lorenz spoke to the operational challenges the elevator would have created in the places where it was planned and proposed. He spoke to the many things they have done to enhance the building. Mayor Carroll thanked them for all they have done in the face of many obstacles.

VOTE: The vote on the amendment passed unanimously.

VOTE: The vote on the amended motion passed unanimously.

Administrator Fragoso said the City has approximately \$240,000 in Greenbelt funds. Applications for the use of those funds is due at the end of January. Staff recommends pursuing funding for the 34A Beach Access and the proposed public dock at the Marina. However, due to case with the holdover tenant at the Marina, she suggests applying for the funding of that project in the spring funding cycle.

MOTION: Council Member Bell made a motion for staff to draft the proposal for an ADA-compliant beach access at 34A. Council Member Moyer seconded the motion. The motion passed unanimously.

5. Reports from City Officers, Boards, and Commissions

- A. Accommodations Tax Advisory Committee – next meeting: October 27, 2021
- B. Board of Zoning Appeals – minutes attached
- C. Planning Commission – minutes attached
- D. Environmental Advisory Committee – minutes attached

Administrator Fragoso said at tomorrow's meeting of the Environmental Advisory Committee a Chair and Vice Chair will be selected. The Committee will also vote on priorities they wish to pursue moving forward.

6. Reports from Special or Joint Committees – none

7. Petitions Received, Referred or Disposed of – none

8. Bills already in Possession of Council

- A. Ordinance 2021-13 – An ordinance to allow for year-round surfing instruction on the beach with certain restrictions

MOTION: Council Member Moyer made a motion to approve Ordinance 2021-13 as amended by the Recreation Committee. Council Member Streetman seconded the motion. The motion passed unanimously.

B. Ordinance 2021-14 – An ordinance to provide for the standardization of the business license process

MOTION: Council Member Pounds made a motion to approve and waive the reading. Council Member Moye seconded the motion. The motion passed unanimously.

C. Ordinance 2021-15 – An ordinance to temporarily suspend enforcement of Title 3, Chapter 4, Environmentally Acceptable Packaging and Products for businesses affected by global supply chain issues due to the COVID-19 pandemic

MOTION: Council Member Bell made a motion to approve and waive the reading. Council Member Pounds seconded the motion.

MOTION: Mayor Carroll made a motion to amend by temporarily suspending the provisions of Title 3, Chapter 4 specific to Section 3-4-6, Subsection A, not including single-use plastic bags for six months. Council Member Bell seconded the motion.

Administrator Fragoso explained, “This amendment will mean that the temporary suspension, rather than applying to the whole chapter will apply only to the section where businesses are required to provide recyclable products and single-use plastic bags. They will not be able to distribute or use those materials in their businesses. However, a portion of Chapter 4 also includes the prohibition for individual people what they can bring to the beach. Your amendment deals with just the suspension on the businesses, but those materials, Styrofoam products, single-use plastic bags, plastic straws, stirrers, will still be prohibited on the beach.”

VOTE: The vote on the amendment passed unanimously.

VOTE: The vote on the motion as amended passed unanimously.

9. Introduction of New Bills, Resolutions, and Proclamations

A. Ordinance 2021-16 – an ordinance to include restrictions of viscous or dangerous dogs

MOTION: Council Member Bell made a motion to approve, and Council Member Pounds seconded the motion. The motion passed unanimously.

B. Resolution authorizing the consumption of beer and wine only, amplified music, and street closure at the Holiday Street Festival on Saturday, December 4, 2021

MOTION: Council Member Streetman made a motion to approve, and Council Member Moye seconded the motion. The motion passed unanimously.

10. Miscellaneous Business

The next regular meeting of the City Council will be Tuesday, January 25, 2022 at 6pm.

11. Executive Session

MOTION: Council Member Bell made a motion to move to Executive Session in accordance with SC Code §30-4-70(a)(2) to receive legal advice and legal update regarding the eviction proceedings against Tidal Wave Watersports. Council Member Streetman seconded the motion. The motion passed unanimously.

City Council entered into Executive Session at 7:39pm.

City Council returned from Executive Session at 8:08pm. Mayor Carroll reported that no decisions were made.

12. Adjournment

Council Member Moye made a motion to adjourn, and Council Member Bell seconded the motion. The meeting was adjourned at 8:08pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



CITY COUNCIL SPECIAL MEETING
6:00pm, Tuesday, December 7, 2021
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Popson, Streetman, Moye, Bell, Pounds, Smith (via Zoom), and Mayor Carroll

Absent: Council Member Buckhannon

Staff Present: Administrator Fragoso, City Attorney Halversen, various department heads

Council Member Smith said that she could not be present at the meeting due to a breakthrough case of COVID. She encouraged everyone to be fully vaccinated.

2. Special Presentation – 2021 Accomplishments and unveiling of Mayor Carroll’s portrait

Administrator Fragoso presented a review of the City’s accomplishments for 2021. The presentation can be found on the City’s website. Some of those highlighted accomplishments include:

- the completion of the Public Safety Building rehabilitation project on time and under budget;
- the start of the Marina Dock rehabilitation project;
- the signing of the lease with Marker 116, LLC and the rehabilitation of the marina restaurant;
- numerous drainage improvements;
- the design, engineering, and permitting of the 30th and 36th avenues outfall projects;
- the advent of the beach wheelchair program;
- the surfing lessons pilot program;
- the establishment of the Marine Unit in the Public Safety department;
- online registration for Recreation Center activities;
- numerous enhancements to the Front Beach area;
- the establishment of the Environmental Advisory Committee;
- working with the Charleston Visitors’ Bureau, the Town of Sullivan’s Island, and the City of Folly Beach on the Coast is Clean campaign;
- the completion and implementation of the Wage & Compensation study;
- continuity of City services throughout COVID pandemic;
- closing on two GO bonds for the drainage and marina projects;
- City Council’s Strategic Planning process;

- improvement of the City's CRS rating, saving residents money on their flood insurance premiums;
- ending FY21 in a strong financial position;
- the establishment of the Police Department Traffic Unit and the department being recognized as the 2020 DUI Enforcement Agency
- numerous community partnerships including the CARTA Beach Shuttle, crosswalks at Wild Dunes, and the Lowvelo Bike Ride

Administrator Fragoso then gave an overview of Mayor Carroll's many accomplishments while serving the City on multiple boards, committees, and City Council and thanked him for his service to the City of Isle of Palms.

Mayor Carroll said, "There are some big things that stand out in my history. Environmentally wise, we have led the state with some big things. I'm most proud of being the first South Carolina coastal city to sign up with the South Carolina Environmental Law Project to sue the federal government opposing offshore drilling and seismic testing under the leadership of then [Congressman] Joe Cunningham...We were also the first city to ban single-use plastic bags, Styrofoam, and other plastic items on the beach. We take our coast seriously and resilience wise. As Desiree said, besides our ongoing drainage projects, and thanks to our Planning Commission's patience, because they tried to get this passed before, we were able to double the minimum lot size from 17,500 to 35,000 square feet. We want the Isle of Palms to not be overbuilt. We also reduced the size of the house footprint from 40 to 35%, and as Desiree said, all driveways, sidewalks, and swimming pool surrounds are supposed to be pervious. Douglas, thank you for all your help on that. But it is not me. It is this Council who did this. This was a group effort. As I leave this office, I have offered the City \$2500 to be used to plant oak trees at City's, excuse me when I saw this, ugly municipal lot. If the City wants to do this, I am glad to donate the money to the Charleston Climate Coalition for this cause. David Quick has been an advocate for this. He planted trees at the Recreation Center before and is hoping to do the same thing to help beautify our lot. I hope our future government works on that. It is a win-win for everyone. An inviting look in the parking lot for our day guests and something that we as a community can be proud of while the trees help with stormwater runoff and improve air quality, not to mention providing shade. I am donating, where is Robert, he is not here, \$500. He's got this beautiful little park being built behind the Front Beach bathhouse, so I promised him a couple of palm trees down there. That is his pet project. Serving the Isle of Palms has been a great honor. Our City family is unsurpassed. They are the ones who made us each and everyone on this front table look good – police, fire, recreation, sanitation, administration – we could not have done it all without all of you all as one because, again, I promise you, you're the ones that made us look good, and we also did it during an unprecedented worldwide pandemic that nobody gave us a handbook on."

3. Consideration of nominations for Standing Committees for 2022

Mayor-elect Pounds gave his nominations for Standing Committees in 2022:

Public Safety – Blair Hahn, Jan Anderson, Rusty Streetman

Public Works – Jimmy Ward, John Bogosian, Blair Hahn

Real Property – Rusty Streetman, Kevin Popson, Katie Miars

Recreation – Katie Miars, Jimmy Ward, and Kevin Popson

Personnel – Jan Anderson, John Bogosian, Phillip Pounds

There were no other nominations.

4. Consideration of nominations for Boards and Commissions

Mayor-elect Pounds nominated:

-Scott Pierce, Marty Brown, Ron Denton, and Suzanne Nagelski to the Planning Commission;

-Arnold Karig and Glenn Thornburg to the Board of Zoning Appeals

There were no other nominations.

5. Consideration of nominations for City Judges, City Attorney, and Assistant City Attorney

Mayor-elect Pounds nominated:

-Michael Molony as City Judge

-David Michel as Associate Judge

-Brent Halversen as City Attorney

-Mac McQuillin as Assistant City Attorney

There were no other nominations.

6. Consideration of nominations for CARTA Board of Directors

Mayor-elect Pounds nominated Jimmy Ward to the CARTA Board of Directors.

There were no other nominations.

7. Consideration of nominations for Charleston Visitors Bureau

Mayor-elect Pounds nominated Rusty Streetman to the Charleston Visitors Bureau.

There were no other nominations.

8. Consideration of nominations to the Charleston, Berkeley, Dorchester Council of Governments

Mayor-elect Pounds nominated Jan Anderson to the Charleston, Berkeley, Dorchester Council of Governments.

There were no other nominations.

9. Consideration of nominations of liaison for the Environmental Advisory Committee

Mayor-elect Pounds nominated John Bogosian as the City Council liaison for the Environmental Advisory Committee.

There were no other nominations.

10. Consideration of approval of agreement with lobbying firm to represent the City in Columbia [on August 24, 2021, Council approved a \$50,000 allocation for this activity]

MOTION: Council Member Ward made a motion to approve and Council Member Streetman seconded the motion.

Administrator Fragoso stated that two firms, Adams & Reese and Tompkins, Thompson & Brown, interviewed for this agreement. Both firms are fully qualified. The City will enter into a 12-month agreement with the chose firm.

She noted that Tompkins, Thompson & Brown is no longer representing a local group that expressed opposition to S40, so there is no conflict representing the City. Mayor-elect Pounds said they are up to speed on issues affecting the Isle of Palms and believes they are the right choice for the City. Council Member Ward noted they have four full-time lobbyists.

Council Member Ward made a friendly amendment to approve Tompkins, Thompson & Brown as the lobbying firm for the City of Isle of Palms.

VOTE: The motion passed unanimously.

11. Executive Session

MOTION: Council Member Bell made a motion to move to Executive Session in accordance with SC Code §30-4-70(a)(2) to receive legal advice and legal update regarding the eviction proceedings against Tidal Wave Watersports. Council Member Ward seconded the motion. The motion passed unanimously.

City Council entered into Executive Session at 6:32pm.

City Council returned from Executive Session at 6:52pm. Mayor Carroll reported that no decisions were made.

12. Adjournment

Council Member Bell made a motion to adjourn, and Council Member Ward seconded the motion. The meeting was adjourned at 6:52pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



SPECIAL CITY COUNCIL MEETING
6:00pm, Tuesday, January 4, 2022
1207 Palm Boulevard, Isle of Palms, SC
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Miars, Popson, Streetman, Anderson, Hahn, Bogosian, Ward and Mayor Pounds

Staff Present: Administrator Fragoso, various department heads

2. Purpose

A. Consideration of Appointments to Standing Committees for 2022

Mayor Pounds announced the following appointments to the Standing Committees for 2022:

Public Safety: Council members Hahn, Anderson, Streetman

Public Works: Council members Ward, Bogosian, Hahn

Recreation: Council members Miars, Popson, Ward

Personnel: Council members Anderson, Bogosian, Pounds

Real Property: Council members Streetman, Popson, Miars

B. Consideration of appointment to Boards and Commissions as recommended by the Personnel Committee

Mayor Pounds announced the following appointments as recommended by the Personnel Committee:

Planning Commission: Scott Pierce, Marty Brown, Ron Denton, and Suzanne Nagelski

Board of Zoning Appeals: Arnold Karig, Glenn Thornburg

C. Consideration of Appointments of City Judge, City Attorney, and Assistant City Attorney

Mayor Pounds announced the following appointments:

City Judge: Michael Molony

Associate Judge: David Michel

City Attorney: Brent Halverson

Assistant City Attorney: Mac McQuillin

D. Consideration of appointment to CARTA Board of Directors

Mayor Pounds announced the appointment of Council Member Jimmy Ward to the CARTA Board of Directors.

E. Consideration of appointment to Charleston Visitors Bureau

Mayor Pounds announced the appointment of Council Member Rusty Streetman to the Charleston Visitors Bureau.

F. Consideration of appointment to the Charleston, Berkeley, Dorchester Council of Governments

Mayor Pounds announced the appointment of Council Member Jan Anderson to the Charleston, Berkeley, Dorchester Council of Governments.

G. Consideration of appointment of liaison to the Environmental Advisory Committee

Mayor Pounds announced the appointment of Council Member John Bogosian as liaison to the Environmental Advisory Committee.

MOTION: Council Member Ward made a motion to approve the appointments as noted above. Council Member Streetman seconded the motion. The motion passed unanimously.

4. Adjournment

Council Member Ward made a motion to adjourn and Council Member Streetman seconded the motion. The meeting was adjourned at 6:26pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



CITY COUNCIL RETREAT
Wednesday, January 5 – Thursday, January 6, 2022
Post House Inn
101 Pitt Street, Mt. Pleasant, SC

MINUTES

Present: Council members Miars, Popson, Streetman, Anderson, Hahn, Bogosian, Ward and Mayor Pounds

Staff Present: Administrator Fragoso, Director Kerr

Isle of Palms City Council members, along with Administrator Fragoso and Director Kerr met at the Post House Inn on the afternoon of Wednesday, January 5 and the morning of Thursday, January 6 for a retreat.

Mayor Pounds said he would like to leave the retreat with a tangible list of “What does success look like in 2-4 years?”

Mr. Rick Bradley, who serves on the Wild Dunes Executive Committee, led team building exercises and discussion on Wednesday afternoon. After generating a list of answers to the question “What does success look like as a council?” Council members voted on their areas of focus: being respectful, being prepared, perceived as effective, and unified and consistent communication.

Council members then prepared lists of tangible ways in which those areas of focus could be realized.

- Being respectful
- Being prepared
- Unified and consistent communication
- Perceived as effective

Following further discussion, Council members developed five guiding principles and respective action items for each:

1. Working together with respect
2. Communicating with each other
3. Getting work done through committees
4. Staying out of the headline
5. Understanding residents’ needs and priorities

Council members discussed ways in which these guiding principles and action items could continually be reflected upon throughout their terms.

On Wednesday morning, Charles Barrineau, Field Services Manager from the Municipal Association of South Carolina, gave an orientation for newly elected officials. Topics presented included: forms of city governments, committees and workshops, powers of Council, running effective meetings, definition and use of quorum, differences between ordinance and resolution, how to operate public hearings, compliance issues for municipal financial management, South Carolina Tort Claims Act, the basics of FOIA, pros & cons of technology in government, Statements of Economic Interest, conflicts of interest and recusal statements, and rules of order within meetings.

Administrator Fragoso reviewed the goals and strategies of the Strategic Plan as discerned by the previous City Council. This council is tasked with adopting the plan and is slated to do so at the January City Council meeting. She would like to have City Council agenda items linked to the goals and strategies as a means to remain accountable to the Strategic Plan. It is intended for budget items to also be linked to the goals and strategies. Council members should have feedback on the plan to Administrator Fragoso by January 14.

The retreat was adjourned at approximately noon on Thursday, January 5, 2023.

Respectfully submitted,

Nicole DeNeane
City Clerk



**Ways & Means Committee Meeting
6:00pm, Tuesday, January 18, 2022
1207 Palm Boulevard, Isle of Palms, SC 29451
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Hahn, Bogosian, Anderson, Ward, Streetman, Popson, and Mayor Pounds

Absent: Council Member Miars

Staff Present: Administrator Fragoso, Treasurer Suggs, various City Department heads

2. Election of Chair and Vice Chair

MOTION: Council Member Streetman nominated Mayor Pounds as Chair of the Ways & Means Committee. Council Member Bogosian seconded the motion. The motion passed unanimously.

MOTION: Council Member Popson nominated Council Member Ward as Vice Chair of the Ways & Means Committee. Mayor Pounds seconded the motion.

MOTION: Council Member Streetman nominated Council Member Bogosian as Vice Chair of the Ways & Means Committee. Council Member Hahn seconded the motion.

VOTE: A vote for Council Member Ward as Vice Chair of the Ways & Means Committee as follows:

Ayes: Anderson, Bogosian, Popson, Ward

Nays: Hahn, Streetman, Pounds

Council Member Ward was elected as Vice Chair of the Ways & Means Committee.

3. Approval of previous meeting's minutes

Council Member Streetman made a motion to approve the minutes of the November 17, 2021 meeting, and Council Member Popson seconded the motion. The motion passed unanimously.

4. Citizen's Comments -- none

5. Financial Statements – Treasurer Suggs

Treasurer Suggs provided additional explanation of all funds, revenues, expenditures, and schedules for the benefit of new Council members.

As of 12/31/2021, City revenues are approximately \$10M and expenditures are \$8M. General fund revenues are at \$4M and expenditures at \$5M, which is typical for this point in the year due to the receipt of property taxes. She noted that funding sources for the General Fund are running ahead of this time last year except for rental license revenue, which was as a result of the State's Business License Standardization Act.

As of 12/31/21, the City had \$29M in cash (\$5M of which is in the General Fund and \$8M is in Capital Projects).

She said all tourism-related taxes are running well ahead of last year as well as FY19 and FY20.

On the Marina project worksheet, she noted two change orders which were paid out of the City's contingency and one payout from the fund to Salmon's. \$1M plus the remainder of the City's contingency (\$260,000) are left in that fund. Administrator Fragoso added that the City received two grants for this project -- \$27,000 for the pump out station and \$69,000 in support of transient boaters – which will be offset at the completion of the project.

5. Capital Projects Report

A. Marina Restaurant Renovation

Administrator Fragoso gave an overview of the work that has been completed at the Marina restaurant. A slide detailing all of the work done there can be seen in the YouTube recording of this meeting linked on the City's website. Recent work on the restaurant includes: the completion of HVAC duct work, installation of HVAC on the roof, delivery of kitchen hood, near completion of bathroom tile and drywall, installation of RFP in the kitchen and server areas, and completion of interior shiplap and trim. Work on the ceiling grid and exterior pavers starts the week of January 24. The metal roof is nearly complete with trim completed next week. The wood flooring is schedule for install the second week of February. They hope to be open in March. Due to the delay of the walk-in freezer, staff anticipates Marker 116 asking City Council for permission to host a freezer truck in the parking lot until the freezer is installed.

Administrator Fragoso reported that she has received the conceptual plan for the parking lot. Council Member Popson asked if they plan to add a buffer around the utilities, and Director Kerr said there is a plan along the courtyard to separate the outside space from the parking lot.

B. Marina Docks Rehabilitation

Administrator Fragoso gave an overview of the work being done on the Marina Docks Rehabilitation Project. A slide detailing all of the work done there can be seen in the YouTube recording of this meeting linked on the City's website.

Administrator Fragoso spoke to some electrical concerns at the docks: "We currently have been dealing with some electrical issues that have impacted power on the restaurant and face docks. The contractor and engineer identified the issue that caused the breaker malfunctioning. It needed to be replaced. We got the replacement, but when the subcontractor went into install the replacement, they discovered that there was some premature corrosion on some of the other parts. So those parts have been ordered. They will be installed. I think there is only one part that

is missing, and they expect it this week. And we will be replacing those to get power up and running so that Brian can start using power in that location. However, I have significant concerns about the long-term reliability of that system. The electrical panel and the electrical system that the City purchased for the contract is supposed to last us 25 years in our current conditions. So it is certainly concerning that eight months in we are seeing corrosion inside the electrical panel. There is no obvious sign of moisture in that area, so it has not been obvious to identify what the root cause is. We certainly want to do that, and then we will have to evaluate what the long-term solution is. The current system has a one-year warranty. We are already eight months in, so that is not acceptable to us. So we clearly want to get it up and running with the replacement of the parts that we know need to be replaced. But long term, we might be looking at requesting transferal to replace the whole panel, if that is what it takes. We certainly don't want to have to hand over to Brian a maintenance issue that is going to be his issue to manage. And if we are buying something that should be lasting us for 25 years, then that is what we want. There are three other electrical panels. This issue seems to be focused on just this one. We have not seen the same issues on the other two, so we think it may be an isolated issue. So I just want to alert you that that is part of the reason why the restaurant and the face docks do not have any power. We think we should be able to get that powered up by this week."

She also reported that the Marina Manager brought up some concerns about the possibility of slipping issues on the metal plates of the gangway which are being address.

The electrical rough-ins of the fuel hut are complete. The roof, windows, and doors will be installed by the end of the week. It is anticipated the hut will be completed by the end of the month.

C. Phase III Drainage

Administrator Fragoso gave an overview of the work being done on the Phase III Drainage Project. A slide detailing all of the work done on this project can be seen in the YouTube recording of this meeting linked on the City's website. She stated that the contract with Quality Enterprises who will be doing the work at the 30th and 36th avenues outfalls has been executed. They have reported lead time issues with supplies which will likely impact the use of the Wild Dunes golf course. They had hoped to be done by the end of March, but the rationing of steel has caused a larger delay than anticipated.

She said, "We are meeting with our engineers and the contractor to identify alternatives that do not result in any additional cost to the City. We might have to address and change the schedule. We're meeting with Wild Dunes tomorrow to see what the options are. It may be that we start with 36th rather than 30th and flip those around. We're actively working on that, and I will report back to you after our meeting with Wild Dunes. We'd rather impact schedule than impact costs, so that is going to be our first goal."

The project for the 41st Avenue outfall is still awaiting the wetland permit, upon which all other project permits are contingent. After discussion with the engineer regarding the options for mitigation required for this portion of the project, it was decided it would be more cost effective

to pay for the credits. Those costs will come before the Committee for approval once they are known.

D. Master Drainage Plan

Administrator Fragoso gave an overview of the work being done on the Master Drainage Plan. A slide detailing all of the work done on this project can be seen in the YouTube recording of this meeting linked on the City's website. The project is progressing well and on schedule. Field work is complete. Rainfall and water level monitors have been installed. The assessment and evaluation of the data is underway, and the project is slated for completion by the end of the year.

E. Overhead to Underground Conversion

Administrator Fragoso reported that Dominion Energy is close to having the bore profiles needed for the SCDOT permit and final design drawings. She said this has been taking longer than expected.

The second undergrounding project considered by City Council is a larger project at the City Marina. She said, "Dominion Energy suggests that we also consider removing the transformer that is in the middle of the boat ramp, kind of on its own island, moving that towards the entrance to the marina. And also we would have to replace all the lighting along the marina property in the marina parking lot." It will be worked on in the next fiscal year.

6. **Old Business** -- none

7. **New Business**

A. Discussion of FY23 budget preparation and process

Mayor Pounds reviewed the budget preparation schedule with City Council. He noted that revenues are much better than anticipated and he expected increased revenues with the opening of the restaurant and a full year of the hotel being open.

Administrator Fragoso reminded Council of the anticipated costs associated with the outcome of the Wage & Compensation Analysis that need to be annualized in the budget.

The second portion of the monies from the American Rescue Plan are not expected until September 2022. Mayor Pounds said the City has made official requests for the other federal monies available to state municipalities. He said it would be best to not anticipate those monies in the budget.

Administrator Fragoso said their requests for funding were specific to infrastructure, particularly for the 41st Avenue outfall. She also shared that the budget calendar does have some flexibility should that be needed by Council. Council Member Ward volunteered his time and expertise to help bring new Council members up to speed on the budget process.

B. Report of emergency purchase of replacement of John Deere tractor for the Recreation Department in the amount of \$24,545 [FY22 Budget items deferred to FY23 to cover this expense: \$20,000 Generator set up; \$4,545.78 treadmill replacement]

Mayor Pounds said that two purchases slated for FY22 have been deferred to FY23 to make this purchase possible without any overage. The tractor was bought on the State contract.

C. Report of extension of Builder's Risk through end of March 2022 for Marina Dock project in the amount of \$19,793 [FY22 Budget, Debt proceeds for marina dock rehab project, \$4,300,000]

Mayor Pounds this was to extend the Builder's Risk for the remainder of the project. Administrator Fragoso stated their current insurance provider said this is a good price for the insurance.

D. Report of purchase of 18 sets of anti-exposure suits for water rescues for Fire Department in the amount of \$24,929.24 [FY22 Budget, Muni ATAX, Fire Department, Non-Capital Tools and Equipment, \$26,000, pg. 24, ln. 43] [Procurement Code, Chapter 10, Section 1-10-3(c)]

Administrator Fragoso referred Council members to the three bids received in the meeting packet. The low bid came in under budget.

E. Discussion and consideration of proposal from ATM for the design and engineering of permitted improvements, including ADA gangway, of new public dock, and "T" dock along the Intracoastal Waterway [FY22 Budget, Marina Fund, \$150,000 to convert public dock and greenspace]

MOTION: Council Member Streetman made a motion to discuss, and Council Member Hahn seconded the motion.

Mayor Pounds said this proposal covers the four tasks noted in line items 1, 2.1, 2.2, and 3.1, which is approximately \$57,000.

Administrator Fragoso explained to the Committee the value in doing both Phase 3 and Phase 4 of the Marina Dock project simultaneously. The work for the T-docks was slated for FY24. Between the costs of engineering and design, the regulatory process, and ultimately mobilization and demobilization costs, it is likely more cost effective to do Phase 3 and 4 at the same time.

Council Member Streetman withdrew his motion to discuss, and Council Member Hahn withdrew his second.

MOTION: Council Member Streetman made a motion to approve, and Council Member Hahn seconded the motion. The motion passed unanimously.

F. Discussion and consideration of purchasing additional protective clothing for firefighters to be offset, in part, by sale of surplus property

MOTION: Council Member Ward made a motion to approve the purchase of 30 sets of protective gear, and Council Member Anderson seconded the motion.

Administrator Fragoso said that Interim Chief Briscoe brought the industry standard of two sets protective gear per firefighter to her attention. Each set costs approximately \$4,000. She stated that money is set aside in the budget every year to replace the expired suits, but this would be for the purchase of a second set for all firefighters. She said, “The desire would be if the City is going to go forward with having a different policy and having two sets of gear per firefighter that we do it all at once. The replacement schedule is much easier, and that way we can make sure that we outfit everyone with two sets rather than half of them one year and half of them another year.

Council members Anderson and Streetman spoke in favor of the purchase. Council Member Streetman noted that future purchases could be offset by grants.

The suits will be paid for upon delivery, which is currently on an 8-month lead time.

VOTE: The motion passed unanimously.

G. Discussion and consideration of AV improvements for Council Chambers [FY22 Budget, Capital Projects Fund, Green Government, \$65,000]

MOTION: Council Member Anderson made a motion to approve, and Council Member Streetman seconded the motion.

Mayor Pounds said there was no response to the RFP put out for this project in October. He added, “Given our approach already with the RFP, my suggestion would be we go find a company and make this happen without a bid. There are ways and exceptions in the procurement code to make that happen.” He said putting out another RFP would extend an already-too-long process and may not result in any other responses.

Administrator Fragoso shared, “We went through several iterations of what we can change for a separate RFP. Do we go very specific in terms of what we need? We have no idea. We are not AV specialists, which is the reason why the original RFP was pretty broad and pretty general. We do know that there are companies out there that would be willing to do it.” She said allowing staff to identify a qualified, reputable company who can come onsite and understand the needs and concerns of the project will get the project done much more quickly.

VOTE: The motion passed unanimously.

8. Miscellaneous Business

The next meeting of the Ways & Means Committee will be Tuesday, February 15, 2022 at 6pm.

9. Adjournment

Council Member Ward made a motion to adjourn and Council Member Anderson seconded the motion. The meeting was adjourned at 7:44pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

City of Isle of Palms
Financial Summary as of December 31, 2021
(Dollars in Thousands)

	REVENUES			
	YTD Actual	Annual Budget	Remaining to Collect	YTD Actual as a % of Budget
General	\$ 4,053	\$ 11,799	\$ 7,746	34%
Capital Projects	1,965	1,291	(674)	152%
Muni Accom Tax	1,155	1,526	371	76%
Hospitality Tax	469	836	367	56%
State Accom Tax	1,260	2,146	886	59%
Beach Prserv Fee	855	1,275	420	67%
Marina	178	360	182	49%
Disaster Recovery	41	10	(31)	410%
All Other	185	171	(14)	108%
Total All Funds	\$ 10,161	\$ 19,414	\$ 9,253	52%

	EXPENDITURES			
	YTD Actual	Annual Budget	Remaining to Spend	YTD Actual as a % of Budget
	\$ 5,227	\$ 12,466	\$ 7,239	42%
	787	4,456	3,669	18%
	508	1,265	757	40%
	270	562	292	48%
	592	1,506	914	39%
	32	385	353	8%
	349	689	340	51%
	-	10	10	0%
	162	167	5	97%
	\$ 7,927	\$ 21,506	\$ 13,579	37%

General Fund Revenues					
	FY22 YTD Actual	FY22 Budget	% of FY22 Budget	FY21 YTD Actual	% of Prior YTD
Prop Tax	\$ 1,115	\$ 4,806	23%	\$ 994	112%
LO Sales Tax	399	895	45%	311	128%
Business Lic	348	1,421	24%	271	128%
Rental Lic	531	940	56%	873	61%
Other Lic	61	1,496	4%	60	102%
Build Pmts	451	450	100%	296	152%
From State	105	253	42%	92	0%
Parking	698	1,019	68%	568	123%
All Other	345	519	66%	318	108%
Total	\$ 4,053	\$ 11,799	34%	\$ 3,783	107%

General Fund Expenditures (YTD target = 50%)					
	FY22 YTD Actual	FY22 Budget	% of FY22 Budget	FY21 YTD Actual	% of Prior YTD
Mayor/Council	\$ 81	\$ 134	60%	\$ 75	108%
General Govt	520	2,145	24%	486	107%
Police	1,301	3,022	43%	1,288	101%
Fire	1,773	3,745	47%	1,727	103%
Public Works	715	1,502	48%	678	105%
Build & Lic	194	456	43%	210	92%
Recreation	484	1,090	44%	455	106%
Judicial	138	270	51%	117	118%
BSOs	21	102	21%	42	50%
Total	\$ 5,227	\$ 12,466	42%	\$ 5,078	103%

December 2021 Notes:

- All categories of YTD General Fund Revenues are higher than prior YTD levels with the exception of Rental License Revenues, which continue to reflect a 1-time shortened reporting period for 2021 rental license renewals. This will catch up later this fiscal year when rental licenses are renewed for a full 12 months at the same time as regular business licenses (early calendar year 2022).
- YTD local option sales tax, business license and building permit revenues are 28%, 28% and 52% above December 2020, respectively, highlighting robust economic and building activity on the island.
- YTD General Fund operating expenses are running 3% ahead of the prior year but well within budget targets.
- The City has \$29 million in cash deposits. Approximately \$4.4 million of this total represents unspent bond proceeds, \$1 million is unspent federal ARP funding and \$12 million is restricted for tourism related expenditures or beach preservation.

FY22 CAPITAL PROJECTS REPORT

JANUARY 2022

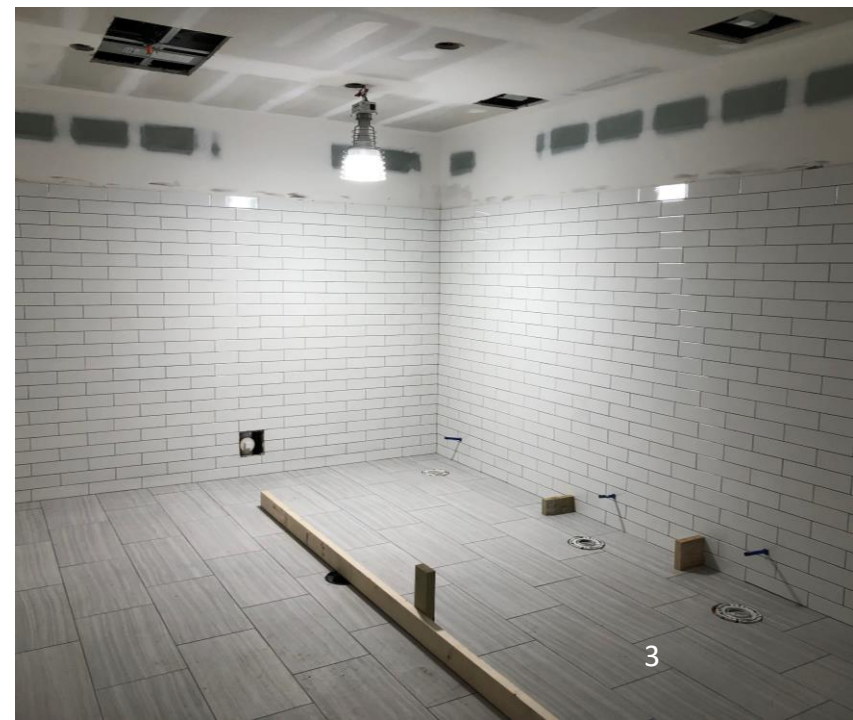


IOP MARINA RESTAURANT RENOVATION

Building Update

- Electrical handhole has been swapped by Dominion with a flush mount box for new service
- Electrical – waiting on the delivery of the main distribution panel
- HVAC ductwork complete and all units are installed on the roof
- Kitchen hood delivered and starting install
- Bathroom tile is complete except accent tile over the counters
- Starting construction on bathroom counter and toilet partition
- Drywall is almost 100% and all FRP is installed in the kitchens and server areas
- Plan to start ceiling grid week of January 24
- Interior shiplap and trim is complete
- Finishing out entry trim work and bars in the next 2-3 weeks
- Starting interior paint week of January 24
- Metal roof almost complete - trim should be completed next week
- Exterior pavers starting the week of January 24
- Back deck cable rails in progress—switching to front areas after completion
- Wood flooring scheduled for 2nd week in February





IOP MARINA DOCK REHABILITATION

- Builders Risk extended through March 2022
- Restaurant & Face dock electrical panel issues:
 - The replacement breaker is in hand and ready to be installed.
 - When Transworld went to install replacement breaker some unusual, pre-mature corrosion was discovered on several other parts within the distribution panel. These parts have been ordered for replacement to quickly get power back to these docks. Contractor monitoring electrical panel to identify root cause of corrosion. No obvious signs of moisture within the unit.
 - City expressed concerns over these issues and the new system's long-term reliability. Contractor and engineer working with subcontractor on solutions to ensure system is reliable.
- Engineer & contractor evaluating various solutions to address tripping hazards with the metal plates at the end of the gangways
- Fuel hut:
 - Roof, windows and doors to be installed by the end of this week
 - Electrical rough-ins completed
 - Completion scheduled end of this month
- On-going coordination with subcontractor who will install fuel dispensers and fuel system
 - Complete installation scheduled for the end of February.



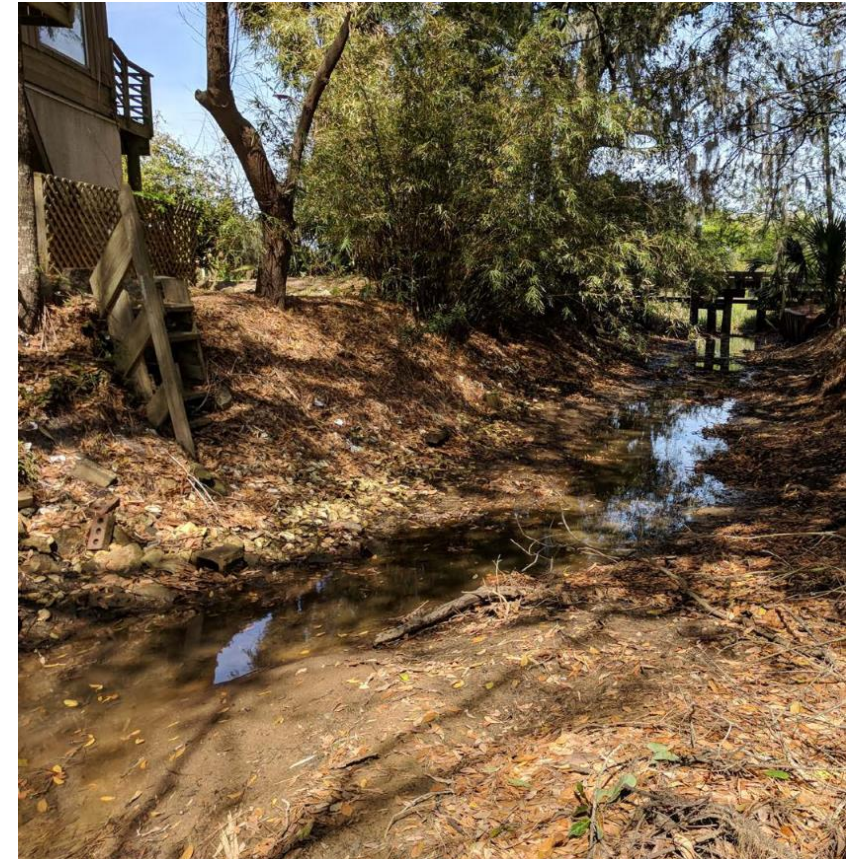
PHASE 3 DRAINAGE 30TH, 36TH & 41ST AVENUE OUTFALLS

30th & 36th Avenue:

- Contract executed
- Supply lead times are causing issues that will impact original schedule.
 - Steel wire mesh that goes inside the concrete pipes. Suppliers rationing steel.
 - Box culvert - 6-month lead time
- Staff is evaluating alternate schedule and materials. Meeting with Wild Dunes tomorrow to discuss alternate schedule that would minimize impact to golf course operations.

41st Avenue:

- Wetland permit (OCRM and USACE) still pending. City has conditional approval from OCRM. All other permits are contingent on the wetland permit.
- Mitigation – Most cost-effective option for the City is to purchase mitigation credits. Mitigation project evaluated would be more costly: construction, monitoring and ongoing maintenance.



COMPREHENSIVE DRAINAGE MASTERPLAN

- Project is progressing well and on schedule.
- Field work is complete
- Rainfall and water level monitors are installed and operational
- Assessment and evaluation of collected data is underway
- On track for project completion by the end of the year



UNDERGROUND UTILITY CONVERSION – 21ST & PALM

- Dominion Energy very close to having bore profiles for the SCDOT permit and final design drawings.
- A bore profile is a drawing that shows the depth of the new conduit being installed relative to the existing utilities and ensures that there is a good enough window for this conduit to be drilled in without damaging any of the other existing utilities.



State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for City of Isle of Palms ATAX Grant

For Office Use Only

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Recommendation by City of IOP Staff (yes and if so amount ; no; defer to committee; n/a) : _____	
Action Taken By Accommodations Tax Advisory Committee:	
Date _____ Approved _____ Denied _____ Amended _____ Other _____	

(Please Use Additional Paper and Include Pertinent Documentation as May Be Needed)

A. Project Name: THE LENS (Law Enforcement Neighborhood Support) Program

B. Applicant Organization: Isle of Palms Community Corporation

1. Mailing Address: IOP CC/LENS, PO Box 201, IOP SC 29451

Telephone: _____ Email: kinghorn.ted@gmail.com

2. Project Director: Ted Kinghorn

Telephone: 703.203.1238 Email kinghorn.ted@gmail.com

3. Description of Organization, Its Goals and Objectives:

Providing law enforcement and first responders with support to

strengthen community and tourist relations and improve public safety on the Isle of Palms. This will enhance tourist and visitor experience, public safety ensuring

confidence of visitors. See attached for more detail.

C. Description and Location of Project:

Project description is to give back by supporting initiatives that focus on families and those in need in exclusive partnership with the

IOP Police Department and first responders. To provide support to our officers and their families by sponsoring morale boosting initiatives that show our appreciation for all they

do. See attached for more detail.

Single Event?

X

 Ongoing Event/Annual Need?

1. Date(s): of project/ event or start date: **January 2022** Completion date: **ongoing**

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists, ie. those coming from more than 50 miles away and expected to spend the night on Isle of Palms (█ %) compared to Isle of Palms residents (█ %) vs. visitors from within 50 miles such as “day trippers” (█ %)

Police interaction with residents and guests, websites, published information, special events, social media

*Source of tourist data (website tracking, surveys, lodging data, sales information, etc.)

3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance compared to each of the past three years' events? *The goal is to provide added value for tourist interactions with law enforcement*

*Source of tourist data _____
(website tracking, surveys, lodging data, sales information, etc.)

4. Is your event to be conducted entirely on Isle of Palms? YES If not, please set forth the percentage occurring on Isle of Palms, as well as the specific locations and the percentages occurring elsewhere.

5. To your knowledge, does anyone else promote projects similar to yours within the city limits of Isle of Palms? If so, how is your project similar and/or unique? Given the parameters, please explain why your project is entitled to City of Isle of Palms ATAX funding.

6. Set forth fully the successes and failures you have experienced for your proposed project for which you seek City of Isle of Palms ATAX funding for each of the past three years. Set forth the metrics by which you have

measured success for the past three years, as well as the metrics by which you will measure success for the current year's project/event on the City of Isle of Palms. New program. Law enforcement need, improve safety, community support

7. Describe fully how and why your proposed project/event qualifies for City of Isle of Palms ATAX funding. Above and attached Tourists, visitors and others need for assistance
8. If your project is granted City of Isle of Palms ATAX funding and realizes a profit, do you commit to returning the profit to the City of Isle of Palms? No profits
If not, please explain fully, to include what you will do with the money. **Note:** It is impermissible to donate or "pass through" City of Isle of Palms ATAX grants to any other organization, except as authorized by City of Isle of Palms. Further, the City of Isle of Palms does not approve of "carry forwards" of ATAX grants for use in ensuing years, absent extraordinary and compelling reasons in the sole discretion of the City of Isle of Palms. Excess funds must be returned to the City of Isle of Palms.
9. Please attach your budget reflecting the amounts and sources of all related income and donations from others for the project/event, as well as expenditures for each of the last three years. In addition, set forth projected income and expenses for this year's project/event, as well as all expenses, both incurred and paid, as well as projected.

D. Financial Justification ("heads on beds" and ancillary benefits)

1. Describe fully and provide relevant documentation for each of the past three years reflecting:
 - Where, as a specific result of your project/event, have tourists spent the night on Isle of Palms, ie. those incurring accommodations taxes for lodging. Include the lodging providers addresses phone numbers, rooms utilized, costs and nights stayed.
 - Where do you project tourists for this year's project to spend the night (ie. lodging for those expected to pay accommodations taxes, to include hotels, condos, house rentals, etc.)? What is the basis for your projection? As an illustration, you may set forth blocks of rooms in hotels that have been reserved, private lodging that has been booked or are expected to be booked, etc.

Island safety and visitor confidence is critical to ensure continued hospitality, sustainability and growth
IOP has been recognized by leading hospitality organizations as a "family friendly resort. The LENS program will improve upon this designation thereby increasing heads in beds.

2. Provide all additional economic and other relevant information justifying the grant of ATAX funding by City of Isle of Palms for your project/event, as well as your means of calculation. Special events will highlight safety
3. Set forth the number of tourists attending your project/event on the Isle of Palms for each of the past three years. Include where applicable all relevant documentation along with the methodology by which you have done your calculations.
N/A. New program
4. Set forth the number of attendees projected for this year's project/event, and well as the means of calculation. All visitors to be positively impacted on an onqlign basis.

5. Is the project/event for which you seek City of Isle of Palms ATAX funding during the "off season" or "shoulder season"? If not, please explain the justification. Are proposed dates flexible so as to be amenable to off-season and/or shoulder season scheduling? Yes. Ongoing daily activities at police force for enhance tourist experience, especially off season.
6. Describe fully all potentially negative aspects of your project/event, if any. This would include, by way of illustration, the potential for overcrowding particularly during warm weather months, parking challenges, health and safety issues, added responsibilities and difficulties imposed on first responders, impact on peace and tranquility- especially in residential neighborhoods and for tourists and factors potentially impacting adversely on the character of the City of Isle of Palms.

No negative impact

E. Marketing Plan

Describe fully your past three years marketing for your project/event, as well as your current year's advertising and marketing plan, to include all means of broadcast. Please include and attach all applicable documentation and the projected costs involved.

Promotion through social media, web sites, events and published materials

F. Funding: Sources of Income for This Project/Event (Please attach all supporting documents)

1. Sponsorships or Fundraising: Amount \$ 25,000 From _____
Individuals, business donors, civic organizations, special events
2. Entry Fees : Amount \$ _____ From _____
3. Donations: Amount \$ _____ From _____
4. Accommodations Tax Funds Request: Amount \$ 5,000.
Date(s) Required: Jan 2022 Lump Sum _____ Installments _____
5. Other:
6. Total Funding: \$25,000. Total Budget: \$25,000.

G. Financial Analysis

Please Provide a Line Item Budget for your project/event

If awarded, Isle of Palms ATAX funds are requested as follows:

Revised February 8, 2021

(1) Lump Sum(s): \$ 5,000. on January 2022 (date),
\$ _____ on _____ (date),
\$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted at least two weeks prior to due date.

H. Miscellaneous

1. In what category do you place your project/event and why?
 - Festival X in conjunction with police week.
 - Marketing X ongoing in conjunction with Giving Tuesday
 - Other (Please Explain):
Ongoing support of law enforcement requests
2. Have you affirmatively reached out to the City of Isle of Palms staff for initial review for your project/event and if not, please explain. If you have reached out, what feedback did you receive, both positive and negative and specifically from whom?
Very positive; IOPPD, staff, Mayor and Council
3. If applicable, explain why you have not sought funding from sources other than the City of Isle of Palms for the funding of your project/event. If you have sought alternate or additional funding, explain fully the results to include the source(s) for funding, from whom received and set forth all amounts received or expected to be received from other sources.
New Initiative
4. Does your project/event have applicable liability insurance, to include the City of Isle of Palms, its employees and agents and if so, what are the liability limits? If not, please explain why not and explain who will agree to bear the costs, burdens, damages and legal fees for your project/event in case claims for damages are made against the City of Isle of Palms, its employees and agents as a result of your project/event. A minimum of \$300,000 of liability insurance is typically required unless that requirement is specifically waived in writing by the City of Isle of Palms in its sole discretion. If there is applicable insurance, do you commit to making the City of Isle of Palms, its employees and agents additional insured(s)? If not, explain fully the basis. If applicable, you must include a copy of the relevant insurance policy reflecting the City of Isle of Palms, its employees and agents are additional insured(s) for your project/event. Yes
5. Do you assert that the project/event for which you seek City of Isle of Palms ATAX funding is sustainable in the future? If so, please explain fully. If not, please explain fully. Yes, see budget projections, events, public and Exchange Club support
6. In the event City of Isle of Palms grants your project/event ATAX grant funding, do you acknowledge that no such funds can be spent for the purchase of alcohol or tobacco products? YES If not, please explain your justification. _____
7. In the event your project/event is awarded City of Isle of Palms ATAX grant

funding, but is postponed for more than 180 days of receipt of funding, do you acknowledge that you must return to the City of Isle of Palms all ATAX grant money received from Isle of Palms absent extraordinary circumstances and within the sole discretion of the City of Isle of Palms? Do you agree? Yes If you do not agree, please set forth fully your reasons. _____

8. In the event your project/event is granted City of Isle of Palms ATAX grant funding, you must and do hereby agree by the filing your application personally to hold harmless and indemnify the City of Isle of Palms, its employees and agents from and against any claims for damages to include, *inter alia*, legal fees relative to your project/event. Do you agree? Yes If not, please explain. _____
If not, please explain fully your basis. _____
9. In the event the City of Isle of Palms provides ATAX grant funding for your event/project, set forth in detail how you will acknowledge the City of Isle of Palms as a grantor of funding.

"Founding Sponsor" designation

*Isle of Palms
Exchange Club*

P.O. Box 314
Isle of Palms, SC 29451



*Isle of Palms
Community Corporation*

P.O. Box 131
Isle of Palms, SC 29451

Isle of Palms Accommodation Tax Advisory Committee
1207 Palm Boulevard
Isle of Palms, SC 29451

To whom it might concern;

I am sending this letter of endorsement in support of the new LENS (Law Enforcement Neighborhood Support) Program grant application. It has long been a goal of the IOP Exchange Club and our non-profit arm, the IOP Community Corporation, to work closely with our Public Safety partners on the IOP to help in furthering the safety of our residents and tourists. The LENS program is a way for us to formalize this partnership with the City of IOP and bring further focus within our community to the importance and recognition of our Police Department. This will ultimately have a positive impact on our tourism dollars, as in today's environment an increasingly important consideration when making travel plans is safety at the destination.

The IOP Exchange Club which is made up of just under 200 members, many of whom live on IOP, has committed several members to support the administration of this program, as well as several of our members have committed financial support to the LENS program. We firmly believe that this program will appropriately recognize our police department and in turn will result in the increased safety of our visitors and residents. We ask that in the spirit of partnership, the City also support this important and popular initiative.

Thank you for your consideration.

Sincerely,

Kitty Riley

Kitty Riley, IOP Exchange Club – President & Community Service Lead
1 Sand Dollar Dr.
Isle of Palms, SC 29451
843.412.8070



**Public Safety Committee
10:00am, Thursday, January 13, 2022
1207 Palm Boulevard, Isle of Palms, SC
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to order

Present: Council members Streetman, Anderson, and Bogosian

Staff Present: Administrator Fragoso, Interim Chief Briscoe, Chief Cornett

2. Election of Chair and Vice Chair

MOTION: Council Member Hahn nominated Council Member Streetman as Chair of the Public Safety Committee. Council Member Anderson seconded the motion.

MOTION: Council Member Streetman nominated Council Member Anderson as the Chair of the Public Safety Committee. Council Member Anderson seconded the motion.

VOTE: A vote was taken as follows:

For Council Member Streetman:	Ayes: Hahn	Nays: Anderson, Streetman
For Council Member Anderson:	all in favor.	

Council Member Anderson was elected Chair of the Public Safety Committee.

MOTION: Council Member Anderson nominated Council Member Streetman as Vice Chair of the Public Safety Committee. Council Member Hahn seconded the motion. The motion passed unanimously.

3. Approval of previous meeting's minutes

MOTION: Council Member Streetman made a motion to approve the minutes of the November 10, 2021 meeting, and Council Member Hahn seconded the motion. The minutes passed unanimously.

4. Citizens' Comments -- none

5. Highlights of Departmental Reports

A. Fire Department – Interim Chief Briscoe

Interim Chief Briscoe highlighted the events and work of the Fire Department in November including five fire calls, 28 EMS calls, two rescue, one HAZMAT, four service calls and 17 calls categorized as other. Notable events included adding chimney bombs to the fire trucks, attending

to a sinking boat, the rescue of a person who had jumped from the IOP Connector, participation in the LOWVELO bike event, and the receipt of fire detectors via a grant. The new fire truck was put into service on November 23.

Discussion ensued about the tie between the increase in calls for service and ATAX revenue, both of which show increased population on the island.

December Fire Department activity included two fire calls, 24 EMS calls, four rescue, two service, and 23 calls categorized as other. Notable December activities included responding to a microwave fire, weekly participation in Good Night Lights at MUSC, fire prevention displays at various community events, responding to smoke inside a residence due to something that had melted on the stovetop, and the promotion of Chris Fasos to Fire Captain.

B. Police Department – Chief Cornett

Chief Cornett also reviewed the many activities of the Police Department in December including participation in Toys for Tots, Sober or Slammer, and Good Night Lights, and hosting the FBI Law Enforcement Executive Development Association Media and Public Relations Course. The class was full, and another class will be scheduled for March.

The annual awards banquet recognized the following officers: FTO Mobley as Officer of the Year, Sgt. Craig Thompson as Supervisor of the Year, Communications Specialist Dawson as Professional Staff of the year, and two certificates merit were awarded to Sgt. Store and FTO Santulli for the efforts in the rescue of someone who had jumped from the Connector in November.

Chief Cornett noted that overall calls for service were down from 2020. Incident reports were also down, but traffic stops were up. He attributes that the create of the traffic unit and increased efforts of the officers.

Coyote sightings were up from 2020, but they are dropping. Staff continues to work with residents about trapping coyotes on private property. Administrator Fragoso noted the information available on the City's website about trapping coyotes.

Gun violations, DUIs, and all drug-related charges were up in 2021. Chief Cornett said the officers have received a lot of training and are proactively addressing DUIs. Committee members briefly discussed the possibility of tracking the tickets issued to non-residents.

Code enforcement violations are also up due to the creation of the code enforcement position.

Chief Cornett intends to host Coffee with a Cop with the first one being virtual and return to hosting neighborhood meetings.

He spoke to the vacancies in the department, adding they are starting to look for BSOs who begin work on March 1.

The Animal Control officer is now certified and is working with DHEC and DNR regarding the animals on the island, especially the raccoons.

Committee members commended both the Fire and Police departments for the work they do and their vast involvement in the community.

6. Old Business

A. Discussion and consideration of Ordinance 2021-16 – an ordinance to include restrictions of vicious or dangerous dogs

Administrator Fragoso reviewed the history of Ordinance 2021-16 to date. The ordinance includes a definition of dangerous or vicious dogs as well as new penalties for violating the vicious dog ordinance. She said, “The reason that this ordinance was developed is the City was seeing a lot of incidents with dogs off leash, dogs on the beach, dogs that were attacking other dogs or people, and we did not have language in the code that would facilitate the police department enforcing and being able to issue citations” that would deal with the dangerous animal. The new ordinance gives the police the ability to deal with a bite or attack of a dog on another dog or human.

Chief Cornett said DHEC will be notified of animals identified as dangerous or vicious. Such dogs will be restricted to the owner’s property. The ordinance now allows the Animal Control officer to issue a summons without the need for a certified officer. Council Member Anderson said she has heard from dog owners who are in favor of this ordinance.

B. Update on study of the modification to the IOP Connector, to include assessment of alternative configurations to improve traffic flow, pedestrian and emergency access

Administrator Fragoso said, “We have provided SCDOT some feedback on the scope of work they had provided to us. The main components of the feedback that we gave was wanting to expand the scope to not only include a study of the current configuration and what other alternatives might be available to ensure that emergency access is a primary component of the IOP Connector while also accommodating bicycles and pedestrians.” The City also asked for assessment of signaled intersections, including timing and capacity. She said it will be a six-month process once the engineers are engaged. Feedback from Council Member Anderson has been provided to SCDOT. The project will also include feedback from local governments and community meetings.

Administrator Fragoso shared that she and Mayor Pounds discussed hosting a meeting with Charleston County, the County Park Executive Director, and Mt. Pleasant in preparation for the summer. They do not anticipate any changes to the Connector prior to the summer season, so the intent is to coordinate better among all agencies. They hope to have the meeting sometime in the first half of February.

Council Member Anderson suggested meeting with the Traffic Department of Mt. Pleasant. She said they are looking at restriping the connector all the way up to the causeway “so it would be good if we knew what they had in mind so that when we go to DOT that gives us more ammunition in terms of what we are going to negotiate with them and how it would tie in.”

Council Member Streetman noted that Isle of Palms controls very little of the Connector and that it will take a lot of coordination with surrounding agencies to make it work better.

Council Member Hahn expressed his strong desire for the City to hire its own expert to develop a plan to deal with the Connector and protect the island residents. Chief Cornett said that while he originally had concerns about emergency vehicle response time due to the changes to the Connector, he has not seen an incident that resulted in an extended response time.

Administrator Fragoso spoke about the placement of EMS on the island: “In the past, we typically have them stationed on the island for busy weekends, Fourth of July, but as we know those busy weekends are becoming more the norm even those big holiday weekends. So one of our goals this year is to continue to work with them and see what resources can they provide to us so that we can ensure that we have a unit on the island on site for more than just those holiday weekend so that we can quickly respond.”

Chief Cornett added that a Delta Unit is often on the island to assist in stabilizing a patient until the arrival of EMS. The unit cannot transport patients and there is also no guarantee one can be on the island.

MOTION: Council Member Hahn made a motion to recommend to full Council that the City hire its own expert to be involved with discussion with SCDOT going forward. Council Member Streetman seconded the motion.

Council Member Anderson noted that Jennifer Beale, a local traffic engineering consultant, has been hired. Administrator Fragoso added that Ms. Beale has been hired on hourly basis specific to this project to work for the City and with SCDOT making sure that “whatever recommendations or whatever data or conclusions are being made certainly fit the desires of this community and that all alternatives and all the proper data is being looked at.”

Council Member Hahn clarified his motion: “My motion is only that we then bring this issue to the larger council. The larger council can consider hiring our own experts.” After further discussion, Council Member Hahn withdrew his motion and Council Member Streetman withdrew his second. Committee members agreed to have a Special Meeting to discuss the specifics of what success looks like for such an effort before going to City Council with their recommendation.

Council Member Streetman noted that a similar discussion had been had by the previous Council and that it was put aside due to being unable to find an objective party to act on behalf of the City. It would have been an unbudgeted expense and there was no way to know how SCDOT would receive a study paid for by the City.

7. **New Business**

A. **Discussion and consideration of adding more turnout gear, protective clothing for firefighters**

Administrator Fragoso said that City firefighters currently only have one set of turnout gear and the City would like to add a second set. She noted it is an expensive item, approximately \$4,000 per set, and will need to work it into the budget.

Chief Briscoe said the department is lacking in its protective gear and he was surprised to learn that City did not have two sets of gear per firefighter. He said gear should be replaced every 10 years. He would like to ask for 15 sets of gear, which is approximately \$60,000. It is possible that part of the cost could be offset by the sale of surplus property. The filing for an appropriate grant closes this month, but those monies could be applied for next year. Chief Briscoe has suggested adding the purchase of 10 sets/year to the budget.

Administrator Fragoso said, “We’re actually starting the FY23 budget process, which begins with a review of capital purchases of FY22 and what’s been completed and what would need to be deferred, if there are any items that could be deferred that may not be as high a priority. We can do that and then used budgeted funds towards this purchase in FY22 with a combination of maybe the surplus property.”

MOTION: Council Member Streetman made a motion to recommend for the Ways & Means Committee to add more turnout clothing for firefighters. Council Member Hahn seconded the motion. The motion passed unanimously.

B. **Discussion and consideration of surplus property: 1002 engine and jet ski**

Chief Briscoe recommends trying to sell the engine truck for \$25,000, and if it does not sell in a month, they will come back to the Committee for approval to donate it to a nearby agency in need. He believes the jet ski will sell easily. Procurement code requires that donations over \$10,000 be approved by Council.

7. **Miscellaneous Business**

The next regular meeting of the Public Safety Committee will be held on Thursday, February 3, 2022 at 10:00am. A Special Meeting to discuss the issues with the Connector will be held before the meeting on February 3.

8. **Adjournment**

Council Member Streetman made a motion to adjourn, and Council Member Hahn seconded the motion. The motion passed unanimously. The meeting was adjourned at 11:51am.

Respectfully submitted,

Nicole DeNeane
City Clerk



PUBLIC WORKS COMMITTEE

4:45pm, Wednesday, January 12, 2022

1207 Palm Boulevard, Isle of Palms, SC

and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Bogosian, Hahn, and Ward

Staff Present: Administrator Fragoso, Director Pitts, Director Kerr, Asst. Director Asero

2. Election of Chair and Vice Chair

MOTION: Council Member Bogosian nominated Council Member Ward as the Chair of the Public Works Committee. Council Member Hahn seconded the motion. The motion passed unanimously.

MOTION: Council Member Bogosian nominated Council Member Hahn as the Vice Chair of the Public Works Committee. Council Member Ward seconded the motion. The motion passed unanimously.

3. Approval of previous meeting's minutes – November 15, 2021

Council Member Hahn made a motion to approve the minutes of the November 15, 2021 meeting, and Council Member Bogosian seconded the motion. The motion passed unanimously.

4. Citizens' Comments -- none

5. Department Reports – Director Pitts and Assistant Director Asero

Director Pitts reported that garbage collection for November and December was up over this same time in 2020. Yard debris collection was down in November as Public Works was caught up clearing the debris from the island. Palm tree trimming is happening along Palm Boulevard between 21st and 41st avenues. Public Works is hauling that debris away to keep the costs down.

Vehicle maintenance was just over budget in November and only \$6,000 in December. As of 12/31/21, \$40,000 of the \$90,000 vehicle maintenance budget had been spent.

Asst. Director Asero reported on the many activities of the Public Works department including reviewing Charleston County Stormwater plans for home construction, Eadie's Services cleaning ditches and vegetation at Forest Trail and numerous places along 23rd Avenue, and the ditch restructuring at Duck and Sparrow by SCDOT.

Facilities maintenance work included the updating of Council Chambers, painting of the Mayor's office, and a safety team walkthrough of Fire Station 2.

Work at the Front Beach included clean up of the parking lot, the planting of trees in the larger parking lot, updated and replaced well lighting, assessment of beach paths for boardwalks the installation of palm trees behind the public restrooms, and parking line striping for front beach parking spaces.

Landscaping projects included the cleanup along the connector, installation of street signs, creating a redesign for the front beach municipal lot pedestrian entrance, and managing city-wide landscape maintenance crews.

Monthly testing of the City's underground storage tanks was done. Asst. Director Asero also met with Davis & Floyd regarding the Master Drainage Plan and participated in an onsite meeting with Quality Enterprises who will be working on the outfalls at 30th and 36th avenues.

6. Old Business

A. Update on Phase III Drainage Project, small internal projects, and Waterway Boulevard path elevation

Administrator Fragoso said the contract with Quality Enterprises for the work at 30th and 36th avenues has been executed. She has also met with all stakeholders about the upcoming work in those areas. They anticipate starting the week of February 1 and, depending on the weather, will be done in six weeks. While the contractor is experiencing supply chain delays, he still anticipates being done by the end of March. The work will cause temporary shutdowns of the golf course, but the contractor is attempting work arounds to shorten the times the course will be shut down. She will have a further update at next week's Ways & Means Committee meeting.

Grant applications for the work at the 41st Avenue outfall and Waterway Boulevard has been submitted. Permitting for that project is ongoing.

B. Update and discussion of golf cart path along Ocean Park Plaza

Administrator Fragoso said the design of this project has been completed and submitted to SCDOT for approval along with the encroachment permit. The goal is to have it complete by the start of the season. The encroachment permit includes the painting of two crosswalks in that area. Director Pitts said he recently saw SCDOT surveyors in the area.

7. Miscellaneous Business

The next meeting of the Public Works Committee will be Thursday, February 3, 2022 at 4:30pm.

8. Adjournment

Council Member Hahn made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 5:14pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



**Recreation Committee Meeting
11:00am, Monday, January 10, 2022
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to order

Present: Council members Miars, Popson, and Ward

Staff Present: Administrator Fragoso, Director Page

2. Election of Chair and Vice Chair

MOTION: Council Member Ward nominated Council Member Popson as the Chair of the Recreation Committee. Council Member Miars seconded the motion. The motion passed unanimously.

MOTION: Council Member Ward nominated Council Member Miars as Vice Chair of the Recreation Committee. Council Member Popson seconded the motion. The motion passed unanimously.

3. Approval of the previous meeting's minutes – November 8, 2021

MOTION: Council Member Ward made a motion to approve and Council Member Miars seconded the motion. The motion passed unanimously.

4. Citizens' Comments – none

5. Departmental Reports – Director Page

Director Page gave highlights of the activities in the Recreation Department including Keenagers with approximately 30-40 monthly participants, a successful Holiday Street Festival, two cookie workshops with over 65 participants, upcoming Doggie Day on February 12, the Front Beach Festival on March 5, and the Community Yard Sale on March 26. There will be no Easter Egg Brunch, and the Easter Egg Hunt will be limited to island residents only.

In addition to regular programs and classes, new offerings include Tabata, Beach Boot Camp, Meditation, Friday Game Room, and a beginner Table Tennis league.

She reported that RecTrac will be up and fully operational by the end of the month.

Registration for athletics will start later in January. Recreation Center Staff will be taking down Christmas decorations this week.

Lastly, she reported that Aaron Sweet, Recreation Supervisor for Athletics, received his CRP (Certified Recreation Professional) Certification and graduated from SCLEAD (South Carolina Leadership Enhancement and Development Institute).

6. Old Business

A. Update on implementation of online registration program – covered in the Departmental Report

B. Discussion of return of Sunday Recreation Center Hours

Director Page said she is still experiencing staffing shortages that keep her from operating regular Sunday Recreation Center hours. The City is actively seeking applicants but they have received very few applications.

Committee members agreed to remove the item from the agenda until such time that proper staffing is secured. Administrator Fragoso assured the Committee that the City is prioritizing proper staffing in the Recreation Center.

7. New Business

Report of emergency replacement of John Deere Tractor

Director Page said money for the tractor replacement was taken from elsewhere in the Recreation budget so there would be no overage. The other expenses have been deferred. Administrator Fragoso said that per the procurement code, she authorized the emergency expense and a report of same will be on the Ways & Means agenda next week. The cost of the new tractor was approximately \$24,500.

8. Miscellaneous Business

The next meeting of the Recreation Committee will be on Monday, February 7, 2022 at 12:30pm.

9. Adjournment

Council Member Ward made a motion to adjourn, and Council Member Miars seconded the motion. The meeting was adjourned at 11:20am.

Respectfully submitted,

Nicole DeNeane
City Clerk



Personnel Committee
9:00am, Tuesday, January 11, 2022
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to Order

Present: Council Members Anderson and Bogosian, Mayor Pounds

Staff Present: Administrator Fragoso, HR Officer Ladd

2. Election of Chair and Vice Chair

MOTION: Mayor Pounds nominated Council Member Bogosian as the Chair of the Personnel Committee. Council Member Anderson seconded the motion. The motion passed unanimously.

MOTION: Mayor Pounds nominated Council Member Anderson as the Vice Chair of the Personnel Committee. Council Member Bogosian seconded the motion. The motion passed unanimously.

3. Approval of previous meeting's minutes

MOTION: Mayor Pounds made a motion to approve the minutes of the November 10, 2021 meeting. Council Member Anderson seconded the motion. The motion passed unanimously.

4. Citizens' Comments – none

5. Old Business

A. Update on Fire Chief hiring process

HR Officer Ladd said that out of 53 applicants, Development Associates has narrowed down the pool to 15 plus 2 alternates. Following interviews regarding the facts of their resumes, the candidate pool will be narrowed down to five. Those five candidates will participate in written exercises and skills evaluations done by a group of former fire chiefs. Social media and media checks have been done on the candidates as well.

Administrator Fragoso said the goal is to narrow the choices down to two candidates by the end of February. She said she has been impressed with the work Development Associates has done to this point. Development Associates expressed optimism about the quality of the candidates. Members of the Fire Department staff will be kept updated on the process.

B. Discussion and consideration of establishing the Spirit of the Island Award to recognize a remarkable single achievement or action by a citizen of the island (a companion to the Signal 30 Award)

Administrator Fragoso said the Spirit of the Island Award is to be “a companion to the Signal 30 Award, and I think that the desire was to have something that would be more easily obtained, a lower set of criteria than the Signal 30 so that the Signal 30 would be used to recognize truly exceptional work and something that would accompany it maybe on a different level that could be used by the community and City Council to recognize members of the community.”

Staff will bring a list of possible criteria to the Committee next month for evaluation.

6. New Business

A. Discussion of establishing a Code of Conduct for City Council

Council Member Bogosian referred to the sample codes of conduct sent to committee members by Administrator Fragoso. Members expressed support for the City of Charleston’s Code of Conduct, specifically that it pointed back to the oath Council members take upon entering office.

Administrator Fragoso said adopting a code of conduct would create a structured process for Council to bring another member into account for their behavior. She added that discussion about a code of conduct should be Council-driven since they would be the party holding someone accountable.

After some discussion about what to include in a code of conduct, Committee members asked staff to bring to the February meeting something that includes the oath of office and is “more geared toward the process by which you hold each other accountable, not necessarily what the appropriate code of conduct might be.”

B. Discussion of selection process for the IOP Water & Sewer Commission vacancy

Administrator Fragoso explained how the process of selecting Commissioners for the Water & Sewer Commission to fill open seats was handled previously. Council Member Anderson said she would like to see the Water & Sewer Commission handle the interviews and bring candidates to City Council for appointment. Administrator Fragoso said she would give the applications to the Water & Sewer Commission to conduct interviews and they can bring forward two candidates to the Personnel Committee to make a recommendation to City Council.

7. Miscellaneous Business

The next regular meeting of the Personnel Committee will be on Tuesday, February 8, 2022 at 9:00am.

8. Adjournment

Mayor Pounds made a motion to adjourn, and Council Member Anderson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:27am.

Respectfully submitted,

Nicole DeNeane
City Clerk



REAL PROPERTY COMMITTEE

1:30pm, Monday, January 10, 2022

1207 Palm Boulevard, Isle of Palms, SC 29451

and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Miars, Popson and Streetman

Staff Present: Administrator Fragoso, Director Kerr

2. Election of Chair and Vice Chair

MOTION: Council Member Miars nominated Council Member Streetman as the Chair of the Real Property Committee. Council Member Popson seconded the motion. The motion passed unanimously.

MOTION: Council Member Streetman nominated Council Member Popson as Vice Chair of the Real Property Committee. Council Member Miars seconded the motion. The motion passed unanimously.

3. Approval of previous meeting's minutes – November 1, 2021

MOTION: Council Member Popson made a motion to approve the minutes of the November 1, 2021 meeting and Council Member Streetman seconded the motion. The motion passed unanimously.

4. Citizens' Comments -- none

5. Marina Tenant Comments -- none

6. Old business

A. Update on marina dock rehabilitation project

Administrator Fragoso reported work on the fuel hut has begun and is expected to be completed at the end of January. Following the completion of the hut, the utility contractors will install the fuel system power and water on that dock.

She shared that she and Director Kerr met with Kirby Marshall from ATM and Jack from Salmon's to review a punch list of items needing to be addressed before the project is complete. These meetings will continue weekly until the project is done. The project is currently inline with the last schedule provided by the contractor and is scheduled to be completed by the end of March.

There will be a meeting about the interior of the fuel hut on Tuesday.

Administrator Fragoso will look into the material of the roofing on the fuel hut.

B. Update on marina restaurant renovation by Marker 116, LLC

Administrator Fragoso reviewed the work at the restaurant including the completion of the installation of the tile work, shiplap in the dining room, and drywall, the nearly complete installation of the HVAC duct work, work on the metal roofing trim, and the arrival of some kitchen equipment. The delivery of the walk-in freezer is not expected until the end of February. The delay may necessitate Marker 116 requesting the use of a temporary food truck-type vehicle in the parking lot to store food if the restaurant is ready to open prior to the arrival of the freezer.

Discussions about the placement of the trash dumpsters is ongoing. Director Kerr explained the suggested location, adding that the long-range plan is to have space for two dumpsters. Marker 116 is considering placing a trash compactor in that area.

The Marina Manager and Marker 116 will be working together to install a gate at the T-dock to solve the issues of illegal dumping and bandit boats.

C. Update on the proposed public dock and greenspace at the IOP Marina

Now that the City has taken possession of the public dock area, Administrator Fragoso said resident only parking signs are being installed along the upland area. These spaces will be patrolled by the Police Department and treated as they do the spaces in the Municipal lots. Davis & Floyd are working on specifications for parking spaces for golf carts and the handicapped.

The gate has been secured to prevent unauthorized access. She has authorized Salmon's to clean up the dock area to make it more accessible. Staff is also working with the tenants with regards to the park area to identify the space that will be needed from each of them for the park and any swaps that need to be considered. Once the area has been made safe by Salmon's it will be available to the public

Staff has been working with Davis & Floyd recently to develop the specifications for the greenspace. Once it is finalized, the City will need to move forward with the engineering and design in order to install the ADA gangway on that dock. A further conversation is needed with City Council to determine the best way to move forward with Phase 3 and Phase 4 of the project.

Staff is also discussing hours of operation once the dock is opened and will bring something more concrete to City Council.

Director Kerr said that Davis & Floyd is working off of Kelly Messier's original plan for the greenspace area. He said, "They gave us a very scaled back proposal to put details to that plan. We have talked internally about if there was a willingness of the City and the tenants down there to do a broader project, a bigger scale project to rework some of that parking to make it more efficient, to make it more palatable to the tenants. We want to have that discussion with the tenants down there to see if we may want to broaden the scope. But right now, it is very much just Kelly's plan."

D. Update on ADA beach access improvements

Administrator Fragoso updated committee members on the status of each ADA beach access improvement. The City's request to OCRM to extend the MobiMat went out for public comment on December 8. They are hopeful that OCRM will grant their request to extend the mat to the high water mark. This request, if approved, will also be applied to the mats at 21st, 32nd, and the path at 1140 Ocean Boulevard. Director Kerr said the City's landscape contractor is still evaluating the labor intensiveness of keeping the path clear and graded. The City currently monitors King tides and storms so that the mats can be pulled in if needed.

Preliminary plans for the work at 34A have been received. They are working on the Greenbelt Funding Application which is due at the end of January. They have not received any opposition or feedback to the plan, which includes two handicapped parking spaces along Palm Boulevard.

The three beach wheelchairs are now housed in the Public Safety Building and operational guidelines have been developed. Administrator Fragoso anticipates a press release about the program in the near future.

E. Discussion of shared parking at marina

Administrator Fragoso noted the desire of the community to have free parking at the Marina. She is working with the Marina Manager about what that would look like and will bring options to the City Council.

Council Member Miars asked for clarification regarding the parking map and what is permitted by the lease with the Marina Manager. Administrator Fragoso suggested have City Attorney Halversen attend the next Real Property Committee meeting to explain that to committee members. She said, "What I am hearing is free resident parking, whether or not the Marina Manager is able to charge for parking at the shared lot, and we can certainly have the attorney address those concerns and provide advice."

7. New Business

A. Discussion and consideration of proposal from ATM for the design and engineering of permitted improvements, including ADA gangway, of the public dock

Administrator Fragoso explained, "I included in the packet a copy of the proposal from ATM for several things. It is inclusive of phase 3 and phase 4 of the Marina Dock Rehabilitation Project. Like we all know, just for the record, the current project only contemplates the replacement of phase 1 and phase 2, which are all the docks that face Morgan Creek. Now we are talking about the t-dock and the public dock. At the time...when the City approved the contract for ATM to start the engineering and design of the docks that are being replaced now, the condition of those two docks, of the t-dock and the public dock, were certainly much better than they are four or five years later, which finds us today. So the conversation we need to have through the budgeting process with Council is how do we schedule the improvements to the intercoastal side docks including the public dock. Do we want to go ahead and do them together? Thinking about before the next, not this summer, but the next season, do we want to phase them and do the public dock

first or the t-dock first? That is the conversation I am hoping that this item on the agenda sparks along with Council. These improvements are conceptually permitted by both OCRM and the Army Corps of Engineers. After permitting, they have to be engineered, designed, a contractor selected, and then the project constructed. We know that takes a while. But a lot of conversations that happen now that the City has possession of the property is handicap and ADA access to the public dock and how that works. But right now, none of that has been engineered, only permitted. So we need to have some direction from City Council as to how and when do we want to pursue those improvements.”

After some lengthy discussion around the feasibility and timing of the proposed projects, the Committee agreed it would be prudent and cost effective to move forward with the engineering and design of phases 3 and 4 simultaneously. This item will be discussed further at next week’s Ways & Means Committee meeting.

B. Discussion of proposed pedestrian entrance to the Municipal Parking Lot on Front Beach

Administrator Fragoso referred to a drawing in the meeting packet that proposes aesthetic improvements to the entry of the Municipal Parking Lot on Front Beach. They have received one bid for \$18,000 and are seeking other bids for the project. Administrator Fragoso reported that the business owners in that area are happy to see the City making improvements. Committee members spoke in favor of the design. Administrator Fragoso said she hopes to add additional seating and educational displays to the Front Beach area as well.

8. Miscellaneous Business

The next meeting of the Real Property Committee will be held on Monday, February 7, 2022 at 1:30pm.

9. Adjournment

Council Member Popson made a motion to adjourn and Council Member Miars seconded the motion. The meeting was adjourned at 2:52pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

Wednesday, January 18, 2022

Dear Douglas,

Marker 116, LLC is experiencing increasing delays in the anticipated opening date of the Marina Restaurant due to severe supply chain issues affecting our kitchen and bathroom materials. We would like to request City sponsored Special Event Permits to serve food and drink, along with musical entertainment, at our location for the following time and dates:

11:30am-10pm

Feb. 25, 26, 27

March 4,5,6

March 11,12,13

March 18,19,20

Thank you for your consideration,

Chrissy Lorenz

Marker 116

Managing Partner



**Planning Commission Meeting
4:30pm, Wednesday, January 19, 2022
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Scott Pierce, Steven Corney, Sandy Stone, Ron Denton, David Cohen (via Zoom), Marty Brown, Sue Nagelski, and Douglas Kerr, Director of Planning

2. Election of Chair and Vice Chair

MOTION: Mr. Stone nominated Mr. Denton as Chair of the Planning Commission. Mr. Pierce seconded the motion. The motion passed unanimously.

MOTION: Mr. Brown nominated Mr. Pierce as Vice Chair of the Planning Commission. Mr. Denton seconded the motion. The motion passed unanimously.

3. Approval of minutes

Mr. Corney made a motion to approve the minutes of the November 15, 2021 regular meeting. Mr. Stone seconded the motion. The motion passed unanimously.

4. New Business

Meet Rick Day from Stantec to discuss traffic study options and Comprehensive Plan

Director Kerr stated that the Planning Commission would like to know if Stantec has helped write and or provide details for Transportation elements of Comprehensive Plans. Commissioners also are considering leaving the Transportation element of the Comprehensive Plan “very simple and high level but include a strategy in there that would be a traffic plan, a parking plan to help the community get a grip around the parking and traffic issues that we’ve been wrestling with.”

Mr. Day said they have not done any updates to the City’s parking plan since 2014. Mr. Corney noted that the City is more in need of a traffic plan at this time. Mr. Stone agreed that the City needs better ways to manage traffic flow and circulation.

Mr. Day suggested a couple of workshops, one to collect important data and present some ideas, and a second one to list possible solutions. He would like to review traffic flow data to see what has changed since 2014. He also suggested discussing congestion and traffic pain points around

the island. Mr. Pierce said he would like to know more about apps that detail the locations of open parking spaces.

Director Kerr summarized the idea for the workshops: “Having a workshop, specific recommendations, bouncing things off of them. They provide data. The two groups can ask questions, come up with a series of recommendations. Then this group can flesh them out into components that can be put into the Comprehensive Plan.”

Mr. Pierce said, “I’m hearing two goals here. One is to help us facilitate putting together some language for the traffic part of the Comprehensive Plan, then number two is ultimately working towards some sort of a possible solution for our traffic congestion.”

5. Old Business

A. Discuss Short-Term Rental Analysis

Mr. Pierce gave an update on the data analysis being done regarding short-term rentals. The intent is to provide the Commission with a one-page document “where we are going to summarize using the tool with the county data, the license data, and everything else, the units, and the bedrooms by short-term rental, primary residence, and second home.” They will look at this data in the nine areas mapped out at the previous meeting by Mr. Corney, by residential vs. commercial, and Wild Dunes vs. outside of Wild Dunes. This will be ready at the February meeting.

B. Review of the Priority Investment Element of the Comprehensive Plan

This will be discussed further after meeting with Stantec.

6. Miscellaneous Business

The next regular meeting of the Planning Commission will be held on Wednesday, February 9, 2022 at 5:00pm.

6. Adjournment

The meeting was adjourned at approximately 5:30pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



ACCOMMODATIONS TAX ADVISORY COMMITTEE

11:00am, Wednesday, October 27, 2021

1207 Palm Boulevard, Isle of Palms, SC and

broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: David Nelson, Doug Truslow, Ray Burns, Glenda Nemes, Malcolm Burgiss, Sally Muhlig

Absent: Rusty Williamson

Staff Present: Administrator Fragoso, Treasurer Suggs

2. Approval of the previous meetings' minutes – September 8, 2021

MOTION: Mr. Burgiss made a motion to approve the minutes of the September 8, 2021 meeting. Mr. Williamson seconded the motion. The minutes passed unanimously.

3. Financial Statements – Treasurer Suggs

Treasurer Suggs said there is \$1.8M in the ATAX account. There are currently \$30,000 in liabilities due to the General Fund covering the restroom attendant salary. No quarterly payment has been received from the State yet. She reviewed expenditures, which come to \$50,000 year-to-date.

MOTION: Mr. Burns made a motion to move Item 5A up in the agenda to be discussed before Old Business. Mr. Truslow seconded the motion. The motion passed unanimously.

4. New Business

A. Discussion of new reporting requirements by the Tourism Expenditure Review Committee

Mr. Burns said a new court ruling has given stricter oversight to TERC over ATAX monies. New reporting forms are now available. He said, "The recent court ruling has been interpreted by our legal counsel to mean that the budget of planned expenditures by the 30% nonprofit organization needs to be approved by the local advisory committee before funds are spent, and the accounting of those funds must be presented to TERC. And then secondly, they say however, for this year and going forward, the reporting form will need to include the basic accounting budget of how funds were spent by the designated 30%."

He added, “Based on the directive there, I feel this committee has a responsibility to review and approve the current CVB budget and then review actual expenses at year end, June 30, 2022.”

He referenced several meetings in which the Committee asked the CVB for transparency and accountability. The Committee would like to see what specific CVB initiatives have directly benefitted the Isle of Palms and at what cost. He distributed a fact sheet about the relationship between the Isle of Palms and CVB.

5. Old Business

A. Discussion and consideration of alternatives for the allocation of the 30% of the ATAX funds collected that must be used for advertisement and promotion of tourism currently managed by the Charleston Visitors Bureau

MOTION: Mr. Truslow made a motion that the ATAX Committee recommend that City Council evaluate and determine various alternatives to the currently selected marketing organization. Ms. Nemes seconded the motion.

Mr. Truslow said the Committee should encourage City Council move forward with issue very quickly. He believes that due to the stricter reporting requirements, City Council should look at the issue for accountability and transparency reasons. Discussion ensued as to whether or not to vote on the motion prior to the presentations from Helen Hill.

Administrator Fragoso asked for clarification on the motion. Mr. Burns answered, “The motion is we want City Council to consider other options or other alternatives to the current DMO arrangement. We are not recommending that they do anything. We’re just saying we are pretty much putting the ball in their court and saying we have studied it. We feel there is strong reason to consider alternative DMOs, and the motion is intended to tell them that we are recommending they consider alternatives.”

He added, “The alternatives are they do nothing. We stay the course of how we are now, or they execute the activity to create a non-profit.”

A vote was taken as follows:

Ayes: Muhlig, Burns, Truslow, Nemes

Nays: Burgiss, Nelson

The motion passed 4-2.

6. New Business

B. Presentation of accounting of expenditures from FY21 30% ATAX allocation distributed to the Charleston Visitor’s Bureau – Helen Hill, CEO of the CVB

Helen Hill said, “Before I begin my presentation, I’d like to say for the record that the comments by Chairman Burns are absolutely not correct. We have provided a full and complete accounting of Accommodations Tax funds from the 30% from the Isle of Palms every year since we have

received this funding. Most recently, our audit has been presented to your team, so his comments are in many ways disingenuous because he has received that information.”

She said that she has met with a member of TERC who said the CVB’s reporting for the 10 municipalities it serves do meet and exceed the current TERC requirements.

She said that while this time during and following COVID has been difficult for tourism, “Specifically on the Isle of Palms, the average daily rate was up 28% over the previous year, our best year to date. And the best part was that the revenue was 40% higher. Meaning you got the higher-yield visitor that we were hopeful to get.”

Chris Simpson of Blue ION reviewed the facets of the proposed standalone website for the Isle of Palms and its businesses, including short-term rentals

Ms. Hill said that in FY22 the CVB will be focused in off-season group sales on the Isle of Palms. She shared a sample advertising schedule and will share advertising data with the ATAX Committee and City Council quarterly. The advertising is meant to help “drive the consumer to make the decision” to stay on the Isle of Palms. She told Committee members that they are welcome to copies of any of their past audits.

Administrator Fragoso reminded the Committee that the 30% must be spent on tourism promotion and there is more flexibility in how the remaining funds are spent within the City.

Mr. Burns said that the email of accounting for FY21 included in the meeting packet is not what he is looking for. “I’m looking for a detailed accounting of expenditures...I am looking for something that I can look at that basically is a profit and loss statement showing revenues, showing costs of goods sold, showing administrative, and getting to a bottom line.”

Ms. Hill said she would be happy to provide the same monthly accounting to the Committee that is provided to the CVB Board.

When asked whether or not the 30% accommodations tax is a procurement issue, Administrator Fragoso responded, “Our attorney has recommended a special meeting with this group to provide advice on that. It has come up before whether or not the City would be required to competitively procure the services that are provided by the CVB.”

C. Presentation and consideration of FY22 budget of proposed expenditures by the Charleston Visitor’s Bureau – Helen Hill, CEO of the CVB

Treasurer Suggs said, “What needs to be provided for TERC includes an annual proposed budget for the DMO which needs to be reviewed by the local Accommodations Tax Advisory Committee and approved by the municipal assembly.”

Administrator Fragoso added that the Committee can review it, not take action, but the budget still has to go through Council for them to approve or reject it. However, there is an expectation that the Committee will provide City Council with some direction. It will be necessary to ask TERC for an extension since the approval is due on November 1.

Ms. Nemes would like to see how funds are spent to benefit specifically the Isle of Palms and the ROI on each spend. Mr. Burns stated the budget as presented is too general. He said that Folly Beach pays a lot less to the CVB and receives “equal billing” in advertisements. Ms. Hill said that more time and energy is focused on the Isle of Palms since they have more units than Folly Beach or Sullivan’s Island.

Ms. Nemes said that she does not believe that the huge increase ATAX funds for the Isle of Palms can be attributed completely to the work of the CVB. Mr. Burns said he would like to see “activity-based economy on what specifically you are doing for the Isle of Palms and come up with a way for use to understand.”

Ms. Hill clarified, “So what you are looking for things that are specific to the overall destination sale and things that are specific for the Isle of Palms including all the auxiliary things like staffing.”

MOTION: Ms. Nemes made a motion to reject the proposed budget for planned expenditures presented by the CVB for FY22. Mr. Burns seconded the motion. The vote was taken as follows:

Ayes: Burns, Truslow, Nemes

Nays: Burgiss, Muhlig, Nelson

The motion failed.

6. Miscellaneous Business

The next meeting of the ATAX Committee will be Tuesday, November 9, 2021 at 11am.

7. Adjournment

Mr. Nelson made a motion to adjourn, and Ms. Muhlig seconded the motion. The meeting was adjourned at 12:56pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



ACCOMMODATIONS TAX ADVISORY COMMITTEE

11:00am, Tuesday, November 16, 2021

1207 Palm Boulevard, Isle of Palms, SC and

broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Doug Truslow, Ray Burns, Glenda Nemes, Sally Muhlig

Absent: Rusty Williamson, David Nelson, Malcolm Burgiss

Staff Present: Administrator Fragoso, Treasurer Suggs

2. Approval of the previous meetings' minutes – October 27, 2021

Mr. Burns said, "Our last meeting was October 27th, and at that meeting Helen Hill, the CEO of the CVB, addressed this committee in order to present a report of the CVB's past year expenditure and new year budget. Ms. Hill used the opportunity to resort to personal attacks of me saying that what I have said is absolutely not correct and then double down on it calling me disingenuous. Ms. Hill went on to state that the CVB FY21 audit was presented to our committee. She further made a snarky remark to Glenda when Glenda said she had not seen the report. The truth of the matter is the CVB FY21 audit was not in the meeting packet as she said, and in fact, we just received it. At least I just received it for the first time yesterday. Ms. Hill went on to say that the CVB has a very close relationship with the Tourism Expenditure Review Committee, and she reported that the recent FY22 budget report was reviewed by TERC, and the feedback they got is that it not only meets the new TERC requirements but exceeds it. CVB did report this back to us on September 20, 2021 concerning a meeting that was held to review the budget report with Dan Blumenstock, a TERC committee member. What Ms. Hill did not tell you is that Dan Blumenstock, in addition to his role on the TERC Committee, he also is past Chairman of the Board of the CVB and currently is in a leadership position on the CVB Board. I communicated with the TERC support manager concerning this approval yesterday, and I was told that Dan Blumenstock does not speak for TERC. CVB needs to understand that Isle of Palms is responsible for the reporting to TERC and CVB needs to give us the information that we need in order to comply with the new TERC reporting requirements. Ms. Hill next discussed the Domain New Media lawsuit that I described earlier in the meeting concerning how it is increasing the reporting requirements for municipalities. Ms. Hill went onto explain her interpretation of the Domain New Media lawsuit. Her version of the ruling is they upheld their right to the confidential information, about their confidential information, how they do what they do, associated with destination marketing. Prior to Ms. Hill's presentation, I discussed the

Doman New Media ruling, and to be accurate, I quoted verbatim from the Domain New Media South Carolina Supreme Court ruling as well as the memorandum from TERC on the new reporting requirements. Ms. Hill reduced the Domain New Media ruling to a point where it was solely protecting their rights of confidentiality and ignored the direction of the South Carolina Supreme, South Carolina Attorney General, South Carolina Supreme Court, and the TERC Committee. That is really all I have to say about that. My intent is to correct the record that Ms. Hill made a point of wanting to put her comments on the record.”

MOTION: Mr. Truslow made a motion to approve the minutes of the October 27, 2021 meeting. Ms. Muhlig seconded the motion.

Mr. Truslow said, “In defense of the Isle of Palms administration, you did not get the information in order to give to us. I want the record to be clear that through no fault of our administration that we did not get the information because it was not given to you before the meeting to come to us. I would like to give Ms. Hill the benefit of the doubt. Perhaps she misunderstood and thought her staff had mailed it to us or given it to us long before this, and I would like to put this behind us and put it in the rearview mirror and look forward.”

VOTE: The minutes passed unanimously.

3. Financial Statements – Treasurer Suggs

Treasurer Suggs said there is \$1.73M in the ATAX account as of 10/31/2021. There are currently \$32,000 in liabilities due to the General Fund covering the restroom attendant salary. No quarterly payment has been received from the State yet. The few expenditures since the last meeting included costs associated with the public restrooms, beach barrel trash pickup, and two approved payments to the VFW and Lowvelo.

Ms. Nemes questioned how the CVB can spend money from a quarterly payment not yet received by the City from the State. Treasurer Suggs said the City does not send the money directly to the CVB. The CVB uses their general funds to pay for work being done prior to monies being received. Discussion ensued as to whether or not the 30% allocation has to be given immediately to the DMO of record. Administrator Fragoso said that the 30% tourism allocation is a line item in the City’s approved budget and the monies must go to the CVB until the City designates an alternative. She added that the ATAX Committee, in its advisory capacity, could recommend to City Council that a procurement process and contract is needed with the DMO.

MOTION: Ms. Nemes made a motion to recommend to City Council that it set aside the tourism promotion dollars in a separate account until City approves the allocation the funds as set forth by the DMO. Mr. Truslow seconded the motion.

Administrator Fragoso said that City Council could take such a recommendation under advisement and seek legal advice from the City Attorney as to whether or not the funds can be held or must be disbursed immediately.

Administrator Fragoso said, “I see three separate issues. One is the question has been asked can the City hold the money that we currently distribute to the CVB, the 30% tourism promotion dollars. Can the City hold that in a separate fund rather than send them directly to the CVB until City Council makes a decision about next steps, whatever that looks like with a separate DMO. There’s a separate question that has been asked about the procurement code does the City have to follow procurement code and competitively procure the CVB or a separate non-profit. I see those as two separate issues.”

Ms. Nemes said she would like to know if their recommendation is legal before sending it to City Council. Administrator Fragoso said the ATAX Board is able to receive legal advice from the City Attorney.

VOTE: The motion passed unanimously.

Mr. Burns said he has asked the City Attorney about the need for a procurement process and contract with the DMO, and he is waiting to hear back. Administrator Fragoso reminded the Board that Ms. Hill said a contract with the CVB is possible and that the Board may want to consider what goals and metrics need to be in such a contract.

4. **Old Business - none**

5. **New Business**

A. Discussion of accounting expenditures from FY21 30% ATAX allocation distributed to the Charleston Visitor’s Bureau

Administrator Fragoso explained, “The accounting of expenditures needs to be reviewed just to ensure that it is compliant with the budget that we have for the prior year.” She added, “There are two items here we need to submit to TERC. They are the accounting of the expenditures for FY21. That is the fiscal year that ended on June 30th this year. You are to approve or recommend the Council approve the FY22 budget. Then next year you will receive an accounting of expenditures for FY22 which we then will submit to the TERC per the new guidelines.”

She noted that the CVB has presented a more “regional” budget up to now. In the future, they will be working on a more IOP-specific accounting of expenditures.

Mr. Burns said that all that is required of this ATAX Board is a review of the FY21 expenditures which was discussed last meeting.

B. Discussion and consideration of FY22 budget of proposed expenditures by the Charleston Visitor’s Bureau

Administrator Fragoso reported that she and Mr. Burns met with the CVB “to communicate how you all wanted to see the budget or how specific you wanted to see the budget for IOP specifically and that’s the document that is included in your packet for today’s meeting. I think that the goal would be to get your feedback or questions from you all about whether the format of that budget is something that you all would consider appropriate for what you all are asked to approve.”

Mr. Burns commended the CVB on their efforts but said there is still some work to do on the budget. He said the math does account for Folly Beach paying in less to the CVB, making it appear as if Folly Beach is “getting more bang for the buck.” He believes it is premature to accept this budget and would like further discussion with the CVB. Mr. Truslow also said he would like more detail before approving the budget.

Referring to a print ad in a *Gun & Garden* magazine, Ms. Nemes said the CVB is working on an old paradigm with regards to marketing and would like to see more monies allocated to digital marketing.

MOTION: Ms. Nemes made a motion to reject the FY22 budget as presented by the Charleston Visitor’s Bureau. Mr. Truslow seconded the motion. The motion passed unanimously.

Treasurer Suggs said she would reach out to TERC to see if they would accept the rejected budget.

Mr. Burns said he would like to continue to meet with the CVB to help refine their budget presentation between now and the next ATAX meeting. He would like guidance from City Council as to whether or not to keep working with the CVB.

Administrator Fragoso said, “I will remind you all that earlier this year the City Council instructed you all to look at the alternatives or should the City consider an alternative. And the recommendation from last month from this committee was for the City to look into alternatives. You all have met that assignment from City Council. So now it falls in City Council’s lap, and City Council will decide what they need to do moving forward with the DMO. There were some recommendations today about how to maybe allocate the funds to a special fund rather than sending them directly to the CVB. That recommendation will also go to City Council. So all of your recommendations ultimately fall on City Council, and it is up to them to act on it and instruct staff in what direction they want to go. So it seems to me that this advisory committee has completed the assignment given by Council to look at whether or not the City wants to look at alternatives, and you all have already taken action on that. I don’t think that, unless it comes back to this committee, I don’t think that you all need to rediscuss it because you have already made that recommendation.”

Ms. Nemes said, “We would like to continue to work with CVB as they update and modernize their paradigm to meet our needs and to give them another opportunity to be one of the options for the future.”

6. Miscellaneous Business

The next meeting of the ATAX Committee will be Wednesday, January 19, 2022 at 11am.

7. Adjournment

Ms. Muhlig made a motion to adjourn, and Mr. Truslow seconded the motion. The meeting was adjourned at 12:23pm.

ATAX Minutes, 11/16/2021

Respectfully submitted,

Nicole DeNeane

City Clerk



ACCOMMODATIONS TAX ADVISORY COMMITTEE

11:00am, Wednesday, January 19, 2022

1207 Palm Boulevard, Isle of Palms, SC and

broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Doug Truslow, Ray Burns, Glenda Nemes, David Nelson

Absent: Rusty Williamson, Sally Muhlig, Malcolm Burgiss

Staff Present: Administrator Fragoso, Treasurer Suggs, City Attorney Brent Halversen

2. Approval of the previous meetings' minutes – November 16, 2021

MOTION: Mr. Truslow made a motion to approve the minutes. Ms. Nemes seconded the motion.

Ms. Nemes said she felt there were points missed in the minutes. She did not give examples. City Clerk DeNeane suggested she bring those points to the next meeting and read them into the record.

VOTE: The minutes passed unanimously.

MOTION: Mr. Nelson made a motion to add Citizens' Comments to the agenda. Mr. Truslow seconded the motion. The motion passed unanimously.

3. Citizens' Comments

Ms. Helen Hill of the CVB said that the uptick in COVID-related cases has affected group business to the area but not individuals traveling or vacationing. She said progress has been made on the IOP-specific website and thanked Administrator Fragoso for her help in getting information out to the businesses about it. There has not been a big response as of yet. She also reported that she has been meeting with people who wish to start a Chamber of Commerce for the Isle of Palms.

4. Financial Statements – Treasurer Suggs

Treasurer Suggs said there is \$2.9M in the ATAX account as of 12/31/2021, which is \$1M up from 2020. A payment has been made to the CVB with an ending fund balance of \$2.4M. She briefly reviewed the expenditures to date.

Treasurer Suggs pointed out the \$1.3M ATAX distribution received was for “heads in beds” during June, July, and August. This was the biggest ATAX payment the City has ever received in September, which is an indication of “booming” economic activity.

Mr. Truslow expressed concern about the \$398,000 payment to the CVB with no contract, no metrics, no oversight, and possible non-compliance with the procurement code. Administrator Fragoso said that the questions about the procurement code could be answered in Executive Session. She added, “Every year through the budgeting process, the City approves the CVB as the City’s direct marketing organization. You can see there is a placeholder, as you mentioned, in the budget, and it assigns the Charleston Visitor’s Bureau as the recipient of that allocation until an alternative is developed by the City. Then the City will have a different alternative, a different option, of how that State disbursement needs to be issued. The City reports to TERC every year who this allocations goes to, who the direct marketing organization goes to, so the CVB has been properly selected by the City as the DMO.”

Mr. Truslow said he has been unable to locate in City records where the City decided the CVB would be the sole source option of the City’s direct marketing organization. He referred to two AG opinions that the City did not act properly. Administrator Fragoso said that could be further discussed in Executive Session. Mr. Truslow would like to have that spoken about outside of Executive Session.

Mr. Halversen said that because there are legal considerations to be taken into account, he did not think it would be appropriate to discuss this outside of Executive Session.

Ms. Nemes expressed concern that City Council has not yet dealt with the three recommendations sent to them by the ATAX Committee. She would like clarification on the purview of the ATAX Committee. She said her reading about Executive Session and FOIA does not support using Executive Session for legal advice. She noted some residents’ concerns about the overuse of Executive Session.

Mr. Halversen said he would discuss the law and what the law says in open session, but as it “is pertaining to the issues you brought up at the previous meetings, those would be applications of the law, my interpretation of them to you and Council, and that I do not feel comfortable talking to you about in an open forum. I can explain my rationale for that concern, if you would like, to have Executive Session. Otherwise whatever I can talk to you about in open forum will be limited to State law and what the procedure says.”

Mr. Burns said the Committee has done what City Council has asked of them and that they need more direction. He agreed that what the Committee needs to discuss should be done in public.

Administrator Fragoso said, “Just to be very clear. Every time the City Council goes into Executive Session it is to either discuss a personnel matter, to receive legal advice or legal update on any pending litigation or receive legal advice on any issue. The questions that have been presented by this committee I’m not able to answer because I am not the City’s attorney. This committee has repeatedly asked to hear from the City’s attorney, so that is why he is here. The questions that have been asked by this committee will be stated before we go into Executive

Session, and the legal advice in any discussion, in Executive Session, will be limited to those questions, which you properly articulated are related to whether or not the City has been following proper procurement code, whether the City can withhold that money in a separate account while City Council makes a decision about an alternative, moving forward what can the City do with the expenditure of 30% funds. Because we have had the conversation here can the City use it for anything other than tourism promotion and advertisement. That requires legal advice and an interpretation of the law, and those topics have to be addressed by the City attorney. I will not make a decision for City Council to waive attorney-client privilege. That is something that Council will decide to do. In the meantime, any time we receive legal advice, it has to be done in Executive Session unless City Council votes to waive that privilege.”

Mr. Burns said, “I would add to the list the question of the appropriateness of having a contract with the nonprofit DMO with measurable metrics.”

Mr. Truslow said he is concerned about the City’s overuse of Executive Session.

MOTION: Ms. Nemes made a motion to add to the agenda “a general discussion of procedure and what the State law requires concerning the ATAX funds, procurement, RFPs, and process.” Mr. Truslow seconded the motion.

Administrator Fragoso noted that there is still one item on the agenda to be addressed, and that she and Treasurer Suggs have a budget meeting scheduled for noon. Ms. Nemes said she had read Robert’s Rules of Order and that staff does not need to be present for Executive Session. Administrator Fragoso said she would remain present for any Executive Session.

A vote was taken as follows:

Ayes: GN, DT

Nays: RB, DN

The motion failed.

5. **Old Business - none**

6. **New Business**

A. **Discussion and consideration of request for ATAX funding from the Law Enforcement Neighborhood Support Program**

Kitty Riley, President of the IOP Exchange Club, came before the ATAX Committee requesting \$5000 to support the efforts of the Law Enforcement Neighborhood Support Program, which is led by Ted Kinghorn. These funds would be used to help tourists who may be experiencing hardship during their stay on the island, i.e. a car accident or health emergency requiring them to extend their stay. Those in need would be identified by the Public Safety staff. She spoke about the group’s mission and some planned events for educating the public about safety issues and City ordinances pertinent to their stay on the island.

She said they have raised \$25,000 to date and would like to have \$50,000 in the fund. Chief Cornett identified the need for \$10-15,000 in previous years for hardship assistance. They will do

further fundraising through other events. The group hopes to expand their efforts to the Fire Department in the future.

Ms. Nemes said they will need to provide an accounting of where and how that money was used and stressed that it needed to be used on tourists, people who live more than 50 miles from the Isle of Palms. Ms. Riley said this money would have a separate accounting and be used for hardships experienced by tourists only.

MOTION: Mr. Truslow made a motion to recommend to City Council the allocation of \$2500 to the Law Enforcement Neighborhood Support Program. A vote was taken as follows:

Ayes: GN, DT, RB

Nays: DN

Mr. Nelson said he did not feel this request falls with the ATAX use guidelines. Ms. Riley said she would have further documentation to share at the February Ways & Means Committee meeting.

7. Miscellaneous Business

The next meeting of the ATAX Committee will be Wednesday, February 9, 2022 at 10am.

MOTION: Ms. Nemes made a motion to go into Executive Session to receive legal information.

There being no second, the motion failed.

Mr. Truslow asked about what topics could be discussed in public. He again spoke about the proper procurement of the CVB as the City's DMO. Administrator Fragoso said, "The City's budget, which is approved by Council through an ordinance, which requires two readings, includes the allocation of the existing DMO, and it is listed as the Charleston Area Visitors Bureau. We believe confidently that is an appropriate selection of the existing DMO, and that is approved by Council, again, by ordinance.

Mr. Burns said he believed that budget line item to be a placeholder and that the money does not have to go to the CVB. Administrator Fragoso said that until the City creates or selects an alternative, that is where the money goes. She added, "To my knowledge there is no other regional tourism organization in the area that has an ongoing tourist promotion program, which is what the State law requires." The recommendations of the ATAX Committee have been relayed to City Council for further action.

Mr. Truslow said he did not understand how the City could move forward with the CVB when the ATAX Committee did not approve their budget, which they did not see until after the City's FY22 budget was approved. He referred to the Domains case saying that the ATAX Committee is to be the "first level of review" when it comes to the DMO budget. He asked for insight from Mr. Halversen.

Administrator Fragoso pointed out that the Committee failed to pass the motion to allow for a general discussion of ATAX and its allocations as well as Executive Session, and it is inappropriate to continue to this discussion.

Ms. Nemes expressed concern about being “denied” access to legal advice without going into Executive Session. Mr. Truslow said he asked for this discussion to be added to the agenda. Mr. Burns suggested allowing time for City Council to weigh in on the three recommendations sent to them by the Committee. Their action will determine what further information the Committee will need.

8. Adjournment

Mr. Truslow made a motion to adjourn, and Mr. Nelson seconded the motion. The meeting was adjourned at 12:16pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



ENVIRONMENTAL ADVISORY COMMITTEE

4:30pm, Thursday, January 13, 2022

1207 Palm Boulevard, Isle of Palms, SC

and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Sandra Brotherton, Deb Faires, Doug Hatler, Jonathan Knoche, Molly Marino, Belvin Olasov, Linda Plunkett, Mary Pringle, Grace Jurgela and City Council John Bogosian

Staff Present: Administrator Fragoso

2. Approval of previous meeting's minutes

MOTION: Ms. Plunkett made a motion to approve, and Ms. Brotherton seconded the motion.

Mr. Hatler requested the proper spelling of his last name.

VOTE: The amended minutes passed unanimously.

3. Citizens' Comments -- none

MOTION: Ms. Plunkett made a motion to reorder the agenda to have Dr. Weinberg's presentation ahead of Old Business. Mr. Knoche seconded the motion. The motion passed unanimously.

4. New Business

A. Presentation by Dr. Stewart Weinberg regarding the City of Charleston's Climate Action Plan

Dr. Stewart Weinberg gave a presentation about the City of Charleston's Climate Action Plan. The plan is a 5-year strategic framework to reduce carbon pollution. The entire presentation is available online alongside the agenda for this meeting.

5. Old Business

A. Discussion of main priorities to pursue identified by the subcommittees

Ms. Pringle suggested that each group bring 1-2 priorities to the next meeting. The list will be compiled and group priorities will be voted on. Administrator Fragoso said that staff will guide the Committee as to which priorities would be handled on a staff level and which would need to

go through a standing committee or City Council for implementation. Each subcommittee will send their priorities to Ms. Pringle and Administrator Fragoso by February 1, and the list will be distributed to the group prior to the next meeting.

B. Review and consideration of Vision Statement

Ms. Pringle read the vision statement as crafted by Ms. Plunkett: “The Environmental Advisory Committee of the City of the Isle of Palms, South Carolina seeks to make the city a coastal leader in environmental best practices by focusing on four ecological issues: reduction and elimination of litter, review and maintenance of high quality of water, protection of the city’s habitat and wildlife advocacy, and leadership in climate action to build a sustainable environment.”

MOTION: Ms. Brotherton made a motion to approve and adopt the statement as presented. Ms. Faires seconded the motion.

Committee members discussed some wording changes to two of the issues: reduction and management of litter and waste, and maintenance of water quality.

VOTE: The amended vision statement was approved and adopted.

5. New Business – none

B. Discussion of establishing quarterly public education campaign

Ms. Pringle asked Committee members to submit a 2-3 sentence biography to Administrator Fragoso as part of an article about the Committee to be submitted to *The Island Eye*.

Administrator Fragoso explained, “We want to establish a quarterly public education campaign, and we’ll start off with an introduction from you to all of the community. Then what our recommendation is that this committee help us draft or identify an educational topic that we can promote through the island, maybe the three or four big themes that you all have already identified.”

Along with the introduction to the Committee members, the first article will include education on litter and pollution.

7. Miscellaneous Business

The next meeting of the Environmental Advisory Committee will be Thursday, February 10, 2022 at 4:00pm.

8. Adjournment

The meeting was adjourned at 5:47pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

ORDINANCE 2021-16

AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 2, ANIMALS, ARTICLE B, DOGS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO PROVIDE REGULATIONS FOR VICIOUS AND DANGEROUS DOGS, TO PROVIDE DEFINITIONS THEREFOR, TO REQUIRE REGISTRATION OF DANGEROUS DOGS, AND TO PROVIDE FOR CIVIL AND OTHER PENALTIES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Article B, "Dogs," is hereby amended by deleting Section 6-2-14, "Running at large prohibited; exceptions," in its entirety and replacing it with a new Section 6-2-14 titled "Running at large prohibited; exceptions; impoundment," to state as follows:

"Sec. 6-2-14. Running at large prohibited; exceptions; impoundment.

- (a) No person owning, having an interest in, harboring or having charge, care, control, custody or possession of any dog shall cause or permit the dog to be off the premises of its owner or custodian, unless such dog is securely confined by a strong leash, securely and continuously held by a competent person owning, having an interest in, harboring, or having charge, care, control, custody or possession of the dog, or unless the dog is confined within a vehicle, within an enclosure surrounded by an adequate fence or within a house. Provided, however, that a dog owner or other person charged with the custody and control of a dog may allow the dog to roam at large on the beach between the hours of 4:00 p.m. to 10:00 a.m. from September 15 through March 31, and between the hours of 5:00 a.m. to 9:00 a.m. from April 1 through September 14. Such owner or custodian shall at all times be in close proximity to the dog, have a leash in hand, and have the dog under control. Nothing contained herein shall affect a dog owner or custodian's duty to comply with section 62-26 requiring the removal of animal excrement.
- (b) It shall be unlawful for any person to cause, permit, accompany or be responsible for the presence of any diseased dog on the streets

or public places of the City or allow the dog to run on the premises of another, at any time; unless and in addition to the other requirements of this chapter the dog shall be securely muzzled to effectively prevent it from biting any person or other animal.

- (c) It shall be unlawful for any person to keep a vicious dog unless under restraint by a fence, chain, or other means so that the dog cannot reach persons not on land owned, leased, or controlled by him. For purposes of this section, “vicious dog” means any dog evidencing an abnormal inclination to attack human beings or domestic animals without provocation, but has not injured a human being or domestic animal.
- (d) Any dog running at large or kept in violation of this section shall be impounded. The owner of a licensed dog shall be given notice that the dog may be claimed from the City kennel within three (3) days. A dog with no license or identification will be held in the City kennel for two (2) days. An owner claiming a dog must comply with all requirements of this article and pay to the City an impoundment fee as established by City Council. Dogs not claimed within the applicable holding periods will be transferred to the County SPCA for disposal.”

SECTION 2. That Article B, “Dogs,” is hereby amended by deleting Section 6-2-15, “Violation, impoundment, penalties,” in its entirety and replacing it with a new Section 6-2-15 titled “Violation; penalties,” to state as follows:

“Sec. 6-2-15. Violation; penalties.

- (a) It shall be unlawful for any person to fail to comply with the requirements of this article or to suffer or permit a dog to be a danger to the health, safety, or welfare of the public in violation of this article.
- (b) In addition to any civil penalties provided in this article, a violation of any provision of this article is a misdemeanor punishable pursuant to section 1-3-66.”

SECTION 3. That Article B, “Dogs,” is hereby amended by adding a new Section 6-2-17 titled “Dangerous dogs” to state as follows:

“Sec. 6-2-17. Dangerous dogs.

(A) Definitions.

(1) “Dangerous dog” means:

(a) a dog with a known propensity, tendency, or disposition to attack unprovoked, cause injury, or to otherwise endanger the safety of human beings or domestic animals;

(b) a dog which makes an unprovoked attack that causes bodily injury to a human being or domestic animal;

(c) a dog which commits unprovoked acts and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to a human being or domestic animal;

(d) a dog which is owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.

(e) An animal which attacks a person who is trespassing or who is unlawfully on the premises of the owner is not a “dangerous dog.”

(f) An animal is not a “dangerous dog” solely by virtue of its breed or species.

(2) “Owner” means a person who owns or has custody or control of the animal.

(3) “Injury” or “bodily injury” means (1) broken bones, (2) lacerations, (3) punctures of the skin, or (4) any physical injury resulting in death.

(B) No person owning or harboring or having the care or the custody of a dangerous dog may permit the animal to go unconfined on his or her premises. A dangerous dog is "unconfined" as used in this section if the animal is not confined securely indoors or confined in a securely enclosed fence or securely enclosed and locked pen or run area upon the person's premises. The pen or run area must be clearly marked as containing a dangerous dog and must be designed to prevent the entry of the general public, including children, and to prevent the escape or release of the animal. However, this section does not apply to a dog owned by a licensed security company and on patrol in a confined area.

- (C) No person owning or harboring or having the care of a dangerous dog may permit the animal to go beyond his premises unless the animal is securely muzzled and restrained with a chain having a minimum tensile strength of 300 pounds and not exceeding three feet in length.
- (D) Penalties.
- (1) A person who violates paragraphs (B) or (C) of this section or who is the owner of a dangerous dog which attacks and injures a domestic animal shall be subject to a civil penalty of two hundred fifty (\$250.00) dollars for a first violation and five hundred (\$500.00) dollars for a subsequent violation. In addition, upon conviction of a first offense under paragraph (B) or (C) of this section, the owner will be required register the dog pursuant to paragraph (E) of this section.
 - (2) A person who is the owner of a dangerous dog which attacks and injures a human being shall be subject to a civil penalty of five hundred (\$500.00) dollars for each violation.
 - (3) A dangerous dog kept in violation of this section shall be immediately impounded. Impoundment shall continue until the resolution of the criminal charge and payment of all fines, fees and civil penalties.
 - (4) A dangerous dog which injures a human being or domestic animal may be ordered destroyed when in the court's judgment the dangerous dog represents a continuing threat of serious harm to human beings or domestic animals.
 - (5) A person found guilty of violating this article shall pay all expenses, including, but not limited to, shelter, food, veterinary expenses for boarding and veterinary expenses necessitated by the seizure of an animal for the protection of the public, medical expenses incurred by a victim from an attack by a dangerous dog, and other expenses required for the destruction of the animal.
 - (6) Nothing in this section is designed to abrogate any civil remedies available under statutory or common law.
- (E) Registration. A person owning a dangerous dog shall register the animal with the City Police Department. The registration application must be accompanied by proof of liability insurance or surety bond of at least fifty thousand (\$50,000) dollars insuring or

securing the owner for personal injuries inflicted by the dangerous dog.

- (F) Notwithstanding any provision of this article to the contrary, the City's animal control officer or law enforcement officer shall be empowered to enforce the provisions of state law set forth under S.C. Code 1976, title 47, ch. 3, article 13, which are incorporated by reference as if fully stated herein. By virtue of the incorporation of state law into this chapter, the animal control officer or law enforcement officer shall be empowered to issue a uniform summons to the owner or keeper of a dangerous dog or to any person violating any provision of state law incorporated into this chapter."

SECTION 4. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2021.

Jimmy Carroll, Mayor

(Seal)

Attest:

Nicole DeNeane, City Clerk
First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____



Resolution No.: R-2022-01

AUTHORIZING A REQUEST TO SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION TO REDUCE THE SPEED LIMIT TO 25 MILES PER HOURS ON ALL SECONDARY ROADS WITHIN THE CITY OF ISLE OF PALMS UNLESS OTHERWISE POSTED

WHEREAS, The City of Isle of Palms and greater Charleston County area has experienced significant growth that has caused traffic patterns to change and traffic volumes to increase within the residential neighborhoods located within the City of Isle of Palms, as such, the City receives numerous requests from citizens to address cut-through and speeding traffic; and,

WHEREAS, the South Carolina Department of Transportation (the SCDOT) is the owner of most public roads located within the City of Isle of Palms; and,

WHEREAS, these roads are part of the state highway secondary system; and,

WHEREAS, Section 56-5-1520 of the South Carolina Code of Laws states that the maximum speed in an urban district is 30 miles per hour in these residential areas; and,

WHEREAS, the residential areas have roadways that are commonplace for residents of all ages to gather in yards that are close to the roadways and that the 30 mile an hour speed on these narrow roadways create an unsafe feeling for such activities; and,

WHEREAS, a reduced speed limit of 25 miles an hour will increase the safety in the residential areas; and,

WHEREAS, City Council has determined that it is in the public interest for the City to request that SCDOT reduce the speed limit to 25 miles an hour on all public secondary roads located within the City of Isle of Palms, with the exception of Palm Boulevard or other roadways properly marked for a lower speed limit; and,

WHEREAS, City Council desires to authorize the City Administrator to execute such documents as necessary to complete the reduction of the speed limit.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council this ____ day of _____, 2022, that City Council requests the SC Department of Transportation to SCDOT reduce the speed limit to 25 miles an hour on all public secondary roads located within the City of Isle of Palms, with the exception of Palm Blvd or other roadways properly marked for a lower speed limit; and,

BE IT FURTHER RESOLVED that the Mayor and City Administrator are authorized to execute and all documents necessary to complete the reduction of speed limit.

City Administrator

Mayor

ATTEST:

City Clerk



Resolution No.: R-2022-02

**A RESOLUTION TO OPPOSE THE IMPLEMENTATION OF BILL H4547 BY ALL
LAWFUL MEANS**

WHEREAS, Bill H4547 was pre-filed in the South Carolina General Assembly on November 10, 2021 by Rep. Lee Hewitt, Rep. Melissa Oremus, and Rep. Lin Bennett; and

WHEREAS, Bill H4547 is a Bill to amend the Code of Laws of South Carolina, 1976, by adding Section 6-1-190 so as to provide that a governing body of a municipality, county, or other political subdivision of the state may not enact or enforce an ordinance, resolution, or regulation that prohibits the rental of a residential dwelling to a short-term guest and to provide penalties for doing so; and

WHEREAS, short-term rentals have adverse impacts on surrounding neighborhoods including, but not limited to, increased noise, garbage, litter and traffic changes to the private residential character of the neighborhood, the uncertainty and instability of the identity of the occupants of neighboring properties, a decline in the shared sense of community, and increased demands on water and wastewater, and on code enforcement, police, fire and emergency services; and

WHEREAS, the City of Isle of Palms previously adopted regulations to address short-term rental uses of dwellings in 2007, prior to the proposed enactment of Bill H4547's statutory preemption; and

WHEREAS, maintenance of the character and integrity of residential neighborhoods is an essential local government purpose implemented through local zoning regulations, representing a substantial local governmental interest; and

WHEREAS, short-term rental periods of a few days to weeks for transient occupants is a use that is more commercial in nature, and that is best regulated as already set forth in the City of Isle of Palms Code, Title 5, Article 9; and

WHEREAS, local government regulation of short-term rentals protects visitors and the residents of the City of Isle of Palms; and

WHEREAS, the City of Isle of Palms finds it to be in the best interest of the residents of the City to oppose Bill H4547 and urge the South Carolina Legislature and the Governor to oppose Bill H4547, and any legislation which infringes on local governments' home rule authority or in any way restricts local governments' ability to regulate short-term rental uses within their neighborhoods – a uniquely local function.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this ____ Day of January, 2022 that the City of Isle of Palms, South Carolina strongly opposes Bill H4547 which the City views as being in violation of the Home Rule Act and urges the South Carolina Legislature and Governor Henry McMaster to oppose Bill H4547.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF JANUARY, 2022.

Phillip Pounds, Mayor

Nicole DeNeane

City Clerk



City of Isle of Palms Strategic Plan 2022-2027





Strategic Plan

Mission Statement

To be the most sustainable, family-friendly beach community is South Carolina.

Vision Statement

To be a welcoming, environmentally conscious and resilient coastal community committed to enhancing the quality of life for those who come here to live, work and play.

Priorities & Goals

- 1. Manage Pressure from Population Growth in Surrounding Communities**
 - a. Reduce impact of tourism on quality of life for residents.
 - b. Improve traffic flow and patterns for road safety.
 - c. Ensure day-visitor related costs are offset by day-visitors.

- 2. Develop an Effective, Consistent and Timely Communications Plan**
 - a. Improve resident satisfaction with City communications.
 - b. Increase trust levels.
 - c. Increase citizen engagement.

Priorities & Goals

3. Financial Sustainability

- a. Maintain and grow revenue sources to support City's vision.
- b. Maintain sustainable balance between revenue sources and expenses.
- c. Maintain fund balances at targeted levels.
- d. Optimize operational expenses.
- e. Support local business community.

4. Protect Resident's Quality of Life from Impact of Short-Term Accommodations

- a. Maintain quality of life for residents.
- b. Leverage tourism related revenue to tourism impacted services.

Priorities & Goals

5. Expand Environmental Protection Efforts

- a. Safeguard healthy and protected waterways and beach.
- b. Be an environmentally forward-thinking community and lead environmental efforts in the state.
- c. Become a resilient community.
- d. Have a population that is engaged and educated on environmental issues.

6. Improve Employee Retention and Succession Planning

- a. Value our employees.
- b. Improve recruitment efforts and reduce employee turnover.
- c. Provide opportunities for upward mobility and professional development.