



## **City Council**

6:00 p.m., Tuesday, February 22, 2022  
Council Chambers  
1207 Palm Boulevard, Isle of Palms, SC

### **Public Comment:**

All citizens who wish to speak during the meeting must email their first and last name, address, and topic to Nicole DeNeane at [nicoled@iop.net](mailto:nicoled@iop.net) no later than **3:00 p.m. the business day before the meeting**. Citizens may also provide public comment here:

<https://www.iop.net/public-comment-form>

### **Agenda**

1. **Introduction of meeting** and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.
  - a. Invocation
  - b. Pledge of Allegiance
  - c. Roll Call
2. **Citizens' Comments** - All comments will have a time limit of three (3) minutes.
3. **Consent Agenda**  
Approval of Previous Meetings' Minutes: Regular Meeting - 6:00 p.m., January 25, 2022
4. **Reports from Standing Committees**
  - a. **Ways and Means Committee**
    - i. Discussion and consideration of FY22 budget of proposed expenditures by the Charleston Visitor's Bureau – Presentation by Helen Hill, CEO of CVB
    - ii. Approval of a contract to Munnerlyn Pyrotechnics for the 4<sup>th</sup> of July fireworks display [\[Strategic Plan Priority 3, Goal e.; Priority 4, Goal b.\]](#)
      - (1) Option 1 - \$31,000 (22-minute show)
      - (2) Option 2 - \$35,000 (27-minute show)
  - b. **Public Safety Committee**
    - i. Recommendation that a letter be sent to SCDOT based on statute 57-8-20 that the City has not agreed to the changes to the Connector and request that the Connector be returned to its original striping until such time as an agreed upon change to the Connector can be reached.
    - ii. Approval of Lowvelo Bike Ride on Saturday, November 5, 2022 as City sponsored event
  - c. **Public Works Committee**
  - d. **Recreation Committee**
  - e. **Personnel Committee**  
Approval of Spirit of the Island Award Guidelines
  - f. **Real Property Committee**
5. **Reports from City Officers, Boards and Commissions**
  - a. **Board of Zoning Appeals** – minutes attached
  - b. **Planning Commission** – Next meeting February 23, 2022
  - c. **Accommodations Tax Advisory Committee** – no meeting in February
  - d. **Environmental Advisory Committee** – minutes attached



6. **Reports from Special or Joint Committees** – None
7. **Petitions Received, Referred or Disposed of** – None
8. **Bills Already in Possession of Council** – None
9. **Introduction of New Bills, Resolutions and Proclamations**
  - a. **Resolution 2022-03** authorizing the consumption of beer and wine on March 5<sup>th</sup>, 2022 at the Front Beach Fest.
  - b. **Resolution 2022-04** authorizing the Mayor and City Council to execute a Community Development Block Grant- Mitigation agreement between the City and the SC Office of Resilience to fund the construction of the 41<sup>st</sup> Avenue Outfall Project
  - c. **Ordinance 2022-01** An ordinance to change the method of nominating candidates for and determining the results of nonpartisan elections and to change the location for filing statements of candidacy.
10. **Miscellaneous Business**
  - a. Consideration of recommendation for appointments for ATAX Taskforce
  - b. Consideration of application for surf instruction permit for 2022
    - i. Salt Marsh Surf – Philip Antman
    - ii. Sol Surfers Surf Camp, LLC – Kai P. Dillon
  - c. Discussion of strategies to increase efficiencies of Council and governance
  - d. Next meeting: Regular Meeting: 6:00 p. m., Tuesday, March 22, 2022
11. **Executive Session** - If needed  
Upon returning to open session, the Council may take action on matters discussed in Executive Session.
12. **Adjournment**



**CITY COUNCIL MEETING**  
**6:00pm, Tuesday, January 25, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC and**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Popson, Streetman, Miars, Ward, Anderson, Bogosian, Hahn, and Mayor Pounds

Staff Present: Administrator Fragoso, City Attorney Halversen, various department heads

**2. Election of Mayor Pro Tem**

**MOTION: Council Member Popson nominated Council Member Ward as Mayor Pro Tem. Council Member Ward seconded the motion.**

**MOTION: Council Member Bogosian nominated Council Member Streetman as Mayor Pro Tem. Council Member Hahn seconded the motion.**

There being no other nominations, a vote was taken for Council Member Ward as Mayor Pro Tem as follow:

Ayes: Popson, Ward

Nays: Anderson, Bogosian, Hahn, Miars, Streetman, Pounds

**A vote was taken for Council Member Streetman as Mayor Pro Tem with all in favor. Council Member Streetman was elected Mayor Pro Tem of City Council.**

**3. Citizens' Comments**

Mr. Ted Kinghorn of Isle of Palms, spoke on behalf of the Law Enforcement Neighborhood Support program (LENS) who is requesting \$5,000 of ATAX funds to support their efforts to Police Department requests from visitors seeking hardship assistance. The mission of LENS is to strengthen the community and its visitors' experience with IOP Public Safety.

Prior to voting on the Consent Agenda, Mayor Pounds gave an overview of the City Council retreat held at the beginning of the month.

**4. Consent Agenda**

**MOTION: Council Member Streetman made a motion to the Consent Agenda. Council Member Hahn seconded the motion. The motion passed unanimously.**

- A. **Approval of Previous Meeting's Minutes**
  - i. **Regular Meeting – 6pm, November 17, 2021**
  - ii. **Special Meeting – 6pm, December 7, 2021**
  - iii. **Special Meeting Municipal Inauguration – 6pm, January 4, 2022**
  - iv. **Special Meeting Council Retreat – 1pm, January 5, 2022 and 8am, January 6, 2022**
- B. **Approval of tasks 1, 2.1, 2.2, and 3.1 of ATM Proposal (dated November 19, 2021) in the amount of \$57,500 for the design and engineering of permitted improvements, including ADA gangway, of new public dock and “T” dock along the Intracoastal Waterway [FY22 Budget, Marina Fund, \$150,000 to convert public dock and greenspace]**
- C. **Approval of purchasing an additional set of protective clothing for firefighters to be offset, in part, by sale of surplus property in the amount of \$132,000 [Expenditure to be included in FY23 budget]**
- D. **Approval of an amount not to exceed \$65,000 for AV improvements for Council Chambers [FY22 Budget, Capital Projects Fund, General Government, \$65,000]**

4. **Reports from Standing Committees**

A. **Ways and Means Committee**

Mayor Pounds reviewed the minutes of the January 18, 2022 Ways & Means Committee meeting. As of 12/31/2021, the City has received just over \$10M in revenues and has spent just under \$8M. All revenues, except for property taxes, which is normal for this time in the fiscal year, are over budget and all expenditures are under budget. General Fund expenses are running 3% ahead of last year but remain inline with the budget. The City has approximately \$29M in cash reserves of which \$12 is unrestricted.

He gave a brief Capital Project overview. Administrator Fragoso added that staff met with Wild Dunes who has agreed to a shifting of the schedule for the work on the 30<sup>th</sup> and 36<sup>th</sup> avenues outfalls. Work at the golf course will begin in May followed by the road closure and installation of the culvert. She said Wild Dunes has “been very gracious and understanding that the contractor is having trouble securing materials.” The projects are slated to be completed by the end of the year.

Mayor Pounds reported that the City applied for a grant through the State’s Office of Resiliency for the work at the 41<sup>st</sup> Avenue outfall and Waterway Boulevard. They have been awarded \$1.4M of a \$2M ask. Administrator Fragoso thanked City Council for their financial support in the hiring of a grant writer whose work was key in this award.

**Consideration of request from the Law Enforcement Neighborhood Support Program for ATAX funding in the amount of \$5,000 [FY22 Budget State Accommodations Tax Fund, Programs and Sponsorships, \$50,000, pg. 31, ln. 20. Advisory Committee recommended an award of \$2,500]**

**MOTION:** Council Member Ward made a motion to approve an award of \$5,000 of ATAX funds to the Law Enforcement Neighborhood Support Program. Council Member Streetman seconded the motion.

Administrator Fragoso said that there is currently \$24,000 remaining in the ATAX discretionary funds. She noted there are a few annual events that she anticipates will be seeking funding prior to the end of the fiscal year.

Council Member Ward withdrew his original motion to approve \$5,000 in funding support and Council Member Streetman withdrew his second.

**MOTION: Council Member Streetman made a motion to approve an award of \$10,000 of ATAX funds to the Law Enforcement Neighborhood Support Program. Council Member Popson seconded the motion.**

Council Member Bogosian said the ATAX Committee had expressed concern that these monies be used towards assisting tourists only. Administrator Fragoso said the LENS program would have to provide an accounting to the ATAX Committee to ensure the funds were used only to assist tourists.

Council Member Miars asked how this increased donation would affect the other donations anticipated by LENS.

**MOTION: Council Member Ward made a motion to suspend the rules of order to allow for further comment from Mr. Kinghorn. Council Member 22:06 seconded the motion. The motion passed unanimously.**

Mr. Kinghorn said, "It would be our hope that no matter what the City contributes we will do our best efforts to leverage that as much as possible, and thus far, the public has been very supportive." He said that after this first year they will have a better idea of the demand for the services and resources of the Police Department.

Council Member Hahn asked about the inclusion of the Fire Department in these efforts and how it "squares with tourism-related issues." To which Mr. Kinghorn answered, "Number one, we would expect that all the funds we allocate indirectly will support tourism. The guests that come onto the island as you know are significant and it's greater throughout the year. Every time that one could say that we have a retention of a police officer or a fire officer for that matter helps us in the summertime when new beach officers out there, and we are supporting them for a saving of a visitor or a resident."

With regards to the Fire Department, he said that anyone in Public Safety who identifies a special need of a tourist in trouble, "they should just make a request to the Police Chief, and if he feels it has merit, then submit it to us. So I don't see limiting it. I see it much more broader and especially if you support the funding request that has been amended and offered and if we continue to have success in our own donor development."

Council Member Bogosian offered a friendly amendment to the motion to add a reference to ensure that the use of these funds adhere to Section 6-4-10 of the State ATAX law. Council Members Streetman and Popson approve the friendly amendment.

**MOTION:** Council Member Anderson made a motion to amend the original motion to award \$2,500 to LENS.

There being no second, the motion failed.

**VOTE:** The motion to award \$10,000 of ATAX funds to the Law Enforcement Neighborhood Support Program while maintaining adherence to Section 6-4-10 of the ATAX law passed unanimously.

**B. Public Safety Committee**

Council Member Anderson reviewed the minutes of the January 13, 2022 meeting.

**C. Public Works Committee**

Council Member Ward reviewed the minutes of the January 12, 2022 meeting.

**D. Recreation Committee**

Council Member Popson reviewed the minutes of the January 10, 2022 meeting.

**E. Personnel Committee**

Council Member Bogosian reviewed the minutes of the January 11, 2022 meeting. Council Member Ward noted that the Spirit of the Island Award is intended for a group or an individual. Administrator Fragoso said the criteria will be broad enough to allow consideration for a group or individual.

**F. Real Property Committee**

Council Member Streetman reviewed the minutes of the January 10, 2022 meeting. In addition, he noted that the electrical issue at the Marina docks has been handled and there are currently 16 resident-only parking spaces available at the Marina.

**Discussion and consideration of request from Market 116 for City sponsored event status between 11:30 a.m. – 10:00 p.m. on February 25, 26, 27 and March 4, 5, 6, 11, 12, 13, 18, 19, and 20th to have a food truck at their leased properties.**

**MOTION:** Council Member Streetman made a motion to discuss and consider the request from Marker 116. Council Member Hahn seconded the motion.

Council Member Hahn said that while he is sympathetic to the delays Marker 116 is experiencing, he is concern that allowing for this exception will open the City up to further considerations for food trucks. Administrator Fragoso noted there is a section of the ordinance that allows for exceptions for City-sponsored events. She added that Marker 116 is still considering the options of what they can and may do with regards to a food truck.

Director Kerr spoke to City Council's original intent of the ordinance. He is not concerned that if approved there will be additional requests for food trucks on the island. He also said that Marker 116 has made this request now because the next City Council meeting is not until right before they may need the truck.

**MOTION: Council Member Bogosian made a motion to postpone consideration of the request until the February Council meeting in order to get more clarity about Marker 116's needs. Council Member Anderson seconded the motion.**

Council Member Miars said that were it not for COVID the restaurant would not be in this situation and feels that there is room in the ordinance to allow for an exception without subjecting the City to further food truck requests. Director Kerr noted that Marker 116 does have permission to conduct the outdoor sale and service of food. They would provide outdoor restroom facilities during this time.

**VOTE: The motion passed unanimously.**

**5. Reports from City Officers, Boards, and Commissions**

- A. **Accommodations Tax Advisory Committee – minutes attached**
  - i. **Recommendation to City Council to evaluate and determine various alternatives to the currently selected marketing organization (meeting on October 27, 2021)**
  - ii. **Recommendation to reject the FY22 budget as presented by the Charleston Area Convention and Visitor's Bureau (meeting on November 16, 2021)**
  - iii. **Recommendation to City Council to set aside the tourism promotion dollars in a separate account until City approve the allocation of funds as set forth by the DMO (meeting on November 16, 2021)**

Mayor Pounds briefly reviewed City Council's request to the ATAX Committee to review possible alternatives to the City's arrangement with the Charleston Visitors Bureau acting as the City's direct marketing organization. He thanked the ATAX Committee for their research. Based on three recommendations from the ATAX Committee, Mayor Pounds said, "I would like to recommend that we form a task force to study and provide a go-forward business model with specific recommendations to City Council to review. These recommendations should include: are there alternative uses for this 30%, should we revamp our current relationship with CVB, should we look at establishing our own DMO and use some of these funds for IOP-specific tourism promotion, essentially establish a business model for how we use these funds going forward, stay with the CVB, some combination of marketing organizations, or a different approach altogether. I would suggest this task force be led by Rusty Streetman as our CVB rep and include members as follows: President of the newly-formed IOP Chamber of Commerce, a representative from Wild Dunes, a representative from The Palms Hotel, the Chair of the ATAX Committee, a representative from a rental management company, a representative from the food and beverage industry, a resident who owns rental properties, and any other Council members wishing to join."

**MOTION:** Mayor Pounds made a motion “to establish a task force consisting of the members as outlined above asking them to come back in no later than 6 months with a go-forward business model for our 30% ATAX funds.” City Council will vote on task force membership at the February City Council meeting. Council Member Ward seconded the motion.

Administrator Fragoso will make the initial contacts with possible members of the task force.

**VOTE:** The motion passed unanimously.

- B. **Board of Zoning Appeals** – no January meeting
- C. **Planning Commission** – minutes attached
- D. **Environmental Advisory Committee** – minutes attached
- 6. **Reports from Special or Joint Committees** – none
- 7. **Petitions Received, Referred or Disposed of** – none
- 8. **Bills already in Possession of Council**
- A. **Ordinance 2021-16** – an ordinance to include restrictions of viscous or dangerous dogs

**MOTION:** Council Member Ward made a motion to approve and waive the reading and Council Member Streetman seconded the motion.

Chief Cornett said this new ordinance will give police officer the tools they need to deal with both dogs off the leash and dog bites or attacks.

**VOTE:** The motion passed unanimously.

- 9. **Introduction of New Bills, Resolutions, and Proclamations**
- A. **Resolution 2022-01** – Authorizing a request to South Carolina Department of Transportation to Reduce the Speed Limit to 25 Miles per Hour on all Secondary Roads Within the City of Isle of Palms Unless Otherwise Posted

**MOTION:** Council Member Ward made a motion to approve, and Council Member Streetman seconded the motion.

Council Member Anderson said this is a good idea and falls within traffic engineering standards.

**VOTE:** The motion passed unanimously.

- B. **Resolution 2022-02** – Opposing Bill H4547 Which Would Limit Local Governments’ Ability to Regulate Short-Term Rentals.

**MOTION:** Council Member Streetman made a motion to approve, and Council Member Miars seconded the motion.



Mayor Pounds noted that this bill is not yet on the House floor, but the intent is to get ahead of it. Administrator Fragoso said that there seems to be broad support for similar resolutions from neighboring island communities.

**VOTE:        The motion passed unanimously.**

**10.    Miscellaneous Business**

**A.     Adoption of Strategic Plan 2022-2027**

Mayor Pounds said future meeting agendas will be tied back to the goals and strategies of the Strategic Plan to “ensure we stay focused and on task to accomplish our agreed upon goals.”

**MOTION:    Council Member Anderson made a motion to approve, and Council Member Streetman seconded the motion. The motion passed unanimously.**

**B.     The next regular meeting of the City Council will be Tuesday, February 22, 2022 at 6pm.**

**12.    Adjournment**

Council Member Ward made a motion to adjourn, and Council Member Popson seconded the motion. The meeting was adjourned at 7:15pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk

**City of Isle of Palms**  
**Financial Summary as of January 31, 2022**  
(Dollars in Thousands)

	REVENUES			
	YTD Actual	Annual Budget	Remaining to Collect	YTD Actual as a % of Budget
General	\$ 6,398	\$ 11,799	\$ 5,401	54%
Capital Projects	1,966	1,291	(675)	152%
Muni Accom Tax	1,226	1,526	300	80%
Hospitality Tax	488	836	348	58%
State Accom Tax	1,260	2,146	886	59%
Beach Prserv Fee	926	1,275	349	73%
Marina	186	360	174	52%
Disaster Recovery	42	10	(32)	420%
All Other	185	171	(14)	108%
Total All Funds	\$ 12,677	\$ 19,414	\$ 6,737	65%

	EXPENDITURES			
	YTD Actual	Annual Budget	Remaining to Spend	YTD Actual as a % of Budget
	\$ 6,401	\$ 12,466	\$ 6,065	51%
	852	4,456	3,604	19%
	545	1,265	720	43%
	458	562	104	81%
	662	1,506	844	44%
	40	385	345	10%
	377	689	312	55%
	-	10	10	0%
	163	167	4	98%
	\$ 9,498	\$ 21,506	\$ 12,008	44%

General Fund Revenues					
	FY22 YTD Actual	FY22 Budget	% of FY22 Budget	FY21 YTD Actual	% of Prior YTD
Prop Tax	\$ 3,026	\$ 4,806	63%	\$ 3,055	99%
LO Sales Tax	472	895	53%	378	125%
Business Lic	532	1,421	37%	553	96%
Rental Lic	536	940	57%	881	61%
Other Lic	61	1,496	4%	118	52%
Build Pmts	592	450	132%	321	184%
From State	108	253	43%	102	0%
Parking	699	1,019	69%	567	123%
All Other	372	519	72%	431	86%
Total	\$ 6,398	\$ 11,799	54%	\$ 6,406	100%

General Fund Expenditures (YTD target = 58%)					
	FY22 YTD Actual	FY22 Budget	% of FY22 Budget	FY21 YTD Actual	% of Prior YTD
Mayor/Council	\$ 97	\$ 134	72%	\$ 85	114%
General Govt	713	2,145	33%	677	105%
Police	1,573	3,022	52%	1,525	103%
Fire	2,157	3,745	58%	2,048	105%
Public Works	848	1,502	56%	798	106%
Build & Lic	229	456	50%	242	95%
Recreation	593	1,090	54%	543	109%
Judicial	163	270	60%	136	120%
BSOs	28	102	27%	44	64%
Total	\$ 6,401	\$ 12,466	51%	\$ 6,098	105%

### January 2021 Notes:

- YTD General Fund Revenues are consistent with prior YTD levels with the exception of Rental License Revenues, which continue to reflect a 1-time shortened reporting period for 2021 rental license renewals. This will catch up later this fiscal year when rental licenses are renewed for a full 12 months at the same time as regular business licenses (early calendar year 2022). January is a peak month for property tax collections - the City received \$1.9 million in property tax revenue in January.
- YTD local option sales tax and building permit revenues are 25% and 84% above January 2021, respectively, highlighting robust economic and building activity on the island. The current forecast for General Fund predicts total additional revenues of \$1,252,000.
- YTD General Fund operating expenses are running 5% ahead of the prior year but well within budget targets. There is currently no forecasted change in total General Fund budgeted expenditures.
- The current forecast reflects the expected cross over to FY23 of certain capital projects. These include construction of drainage phase 3 (\$2,362,000), delay/change in FEMA private residence project (\$720,000), undergrounding of electric lines at the Marina (\$125,000), a portion of the comprehensive drainage plan (\$125,000) and the renovation construction of public dock space at the Marina (\$150,000).
- The City has \$30 million in cash deposits. Approximately \$4.4 million of this total represents unspent bond proceeds, \$1 million is unspent federal ARP funding and \$11 million is restricted for tourism related expenditures or beach preservation.



**Ways & Means Committee Meeting  
6:00pm, Tuesday, February 15, 2022  
1207 Palm Boulevard, Isle of Palms, SC 29451  
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Council members Hahn, Bogosian, Miars, Ward, Streetman, Popson, and Mayor Pounds

Absent: Council Member Anderson

Staff Present: Administrator Fragoso, Treasurer Suggs, various City Department heads

**2. Approval of previous meeting's minutes**

Council Member Streetman made a motion to approve the minutes of the January 18, 2022 meeting, and Council Member Popson seconded the motion. The motion passed unanimously.

**4. Citizen's Comments -- none**

**5. Financial Statements – Treasurer Suggs**

Treasurer Suggs reported that \$1.9M in property taxes had been received and she anticipates receiving an additional \$1.5M shortly.

General Fund revenues and expenditures are where they are expected for this time of year. She noted that a forecast column has been added to the budget worksheets. She believes the City will collect more in General Fund revenues than budgeted by about \$1.2M, likely coming from Local Option sales tax, business licenses, and building permits. There is no forecast for General Fund expenditures at this time. While she believes there will be overages on a few line items, none will be significantly so. Current forecasts include the projects begun in FY22 that will cross over into FY23 like Phase 3 drainage and the undergrounding of electrical lines.

The City currently has \$30M in cash, of which \$4.4M is unspent bond proceeds, \$1M from unspent ARP funds, and \$11M in restricted funds.

Treasurer Suggs reviewed the incomes for accommodations taxes, all of which are running far ahead of January 2021. She is unable to say how much of that is due to the new hotel in Wild Dunes.

Two payments were made in January from the Marina Dock fund and some engineering costs were paid out of the Phase 3 drainage funds. The legal expenses worksheet indicates the City has spent \$118,000 year to date.

## **5. Capital Projects Report**

### **A. Marina Restaurant Renovation**

Administrator Fragoso gave an overview of the work that has been completed at the Marina restaurant. A slide detailing all of the work done there can be seen in the YouTube recording of this meeting linked on the City's website. Recent work on the restaurant includes: the installation of the kitchen hood, bathroom partitions, countertops, and drywall. Electrical work is nearly complete. The new signage has been added to the building. Some kitchen equipment has been received but they are still waiting on the walk-in cooler. Heating and cooling work is 90% complete. Work in the parking lot and patios, including pavers in the sand pit area, will begin soon. The City continues to work with them and the other tenants on the location of the dumpsters. If every piece of equipment is received by its expected date, they anticipate opening mid-March.

### **B. Marina Docks Rehabilitation**

Administrator Fragoso gave an overview of the work being done on the Marina Docks Rehabilitation Project. A slide detailing all of the work done there can be seen in the YouTube recording of this meeting linked on the City's website. The fuel dock is completely installed. The structure is fully framed and interior utility routing is nearly complete. ATM, Epic, and Petroleum Marine have met to review the installation of the fuel system for the dock. Once the fuel hut is complete, Petroleum Marine will install the routing, all the dispensers, the pump access, the fuel system control wiring, the fuel pump, and the pump out station. The placement of the power for the fire pedestal on the fuel dock.

She reported that the electrical issues on the face and restaurant docks shared last month have been fixed. Monitoring and testing of the electrical panel continue to "to ensure that once the project is completed, we release the contractor, that we are not left with a piece of equipment that is not fully operating." She added that one of the options for the electrical panel is "requiring the manufacturer to extend that warranty in light of the issues that we are having. Another option is whether or not we want it completely replaced."

Grip tape has been installed at the end of the gangways to address some slipping concerns.

### **C. Phase III Drainage**

Administrator Fragoso gave an overview of the work being done on the Phase III Drainage Project. A slide detailing all of the work done on this project can be seen in the YouTube recording of this meeting linked on the City's website. She reported that the contract for the work on the 30<sup>th</sup> and 36<sup>th</sup> avenues outfalls has been executed. Supply chain issues have led to a change in the work schedule. She noted that Wild Dunes has been very flexible with the City in allowing this work to happen in April and be completed in June. There is some roadwork on

Waterway that will be required in the summer months. There will be a detour at that intersection for a few weeks. Delaying the work so that it could have happened in the off season would have delayed the project by another year. The golf course will either have golfers play 17 holes during that time or set up a temporary par 3. Administrator Fragoso noted that if there are delays in the work “we executed a change order for the contractor, so if they don’t deliver based on the revised schedule, there are some liquidated damages that the City could tap into.”

There is no change in the update on the 41<sup>st</sup> Avenue outfall project.

**D. Master Drainage Plan**

Administrator Fragoso gave an overview of the work being done on the Master Drainage Plan. A slide detailing all of the work done on this project can be seen in the YouTube recording of this meeting linked on the City’s website. This project is on schedule and expected to be complete at the end of 2022. 625 watersheds have been delineated. They have a complete inventory of the current conditions and the 2-D and 3-D modeling begins this week.

Director Kerr and Asst. Director Asero had an onsite meeting with Davis & Floyd to “visualize some of the high problem areas...They experienced first-hand how some of these ditches are completely silted in and need significant work.”

**E. Overhead to Underground Conversion**

Administrator Fragoso reported that the bore profiles are still not complete, and those required for SCDOT to finalize the design.

6. **Old Business** -- none

7. **New Business**

A. **Discussion and consideration of FY23 10-year Capital Plan [Strategic Plan Priority 3, Goal b]**

**MOTION: Council Member Bogoisian made a motion to approve and Council Member Streetman seconded the motion.**

Administrator Fragoso reviewed the large (>\$50,000) projects slated for FY23 from each department in the 10-year Capital Plan. These items include the replacement of three patrol SUVs, drainage contingency funds, work at the 30<sup>th</sup> and 36<sup>th</sup> avenues outfalls, reconfiguration and resurfacing the basketball courts, renovation of the concrete pad at the Recreation Department to build a pickleball court, replacement of parking meters at Front Beach, repair, replacement and construction of dune walkovers and footbridges, repair of sidewalks between 10<sup>th</sup> and 14<sup>th</sup> avenues, beach maintenance and monitoring, design and engineering work at the public dock and greenspace, and 1% of the insured value of all City buildings for ongoing maintenance needs.

**VOTE: A vote was taken as follows:**

Ayes: Bogosian, Hahn, Miars, Popson, Streetman, Pounds  
Nays: Ward.

**The motion passed.**

**B. Discussion and consideration of July 4<sup>th</sup> fireworks display [Strategic Plan Priority 3, Goal e; Priority 4, Goal b]**

**MOTION: Council Member Ward made a motion to approve and Council Member Popson seconded the motion.**

Mayor Pounds reported that the RFPs for the expense are out and they hope to have for a final recommendation and vote for next week's City Council meeting. Council Member Ward asked if the overtime for Public Works and Public Safety is included in this expense. Administrator Fragoso said those expenses are realized elsewhere in the budget. However, the \$35,000 does include staff meals and T-shirts. It also does not include cleanup which is often coordinated by volunteers. She did share that she asked for biodegradable fireworks in the RFP. Because there are not a lot of certified fireworks shooters, it is good to approve this early in hopes of avoiding supply chain issues. She will let City Council know what other surrounding communities are holding firework events this summer.

**VOTE: The motion passed unanimously.**

**C. Discussion of evaluating alternatives for redevelopment of Municipal parking lots [Strategic Plan Priority 1, Goal a]**

Mayor Pounds said this lot, originally purchased by the City in 1985, was done so with a grant from SCPRT. He read from the agreement between the City and SCPRT regarding the required use of the lot.

Council Member Streetman said this matter was discussed by the Real Property Committee, who decided to bring it to the Ways & Means Committee to see if there was interest in pursuing the matter further. He assured the Committee that the parking spaces would remain but hopes there is a means by which the property can be beautified.

Council Member Hahn agreed that the property does need work but that the priority should be to deal with Palm Boulevard. He would like to see City Council take a more comprehensive look at dealing with parking and traffic flow across the island. Council Member Bogosian agreed and said that further commercial development in that area will only attract more traffic.

The matter will go back to the Real Property Committee to discuss the parameters of an RFI.

**D. Consideration of FY22 budget of proposed expenditures by the Charleston Visitor's Bureau**

Mayor Pounds said that CVB President Helen Hill will attend next week's City Council meeting to discuss their FY22 budget as well as "new expenses related to IOP website and other programs which was a response to some of the ATAX Committee's requests of the CVB."

Council Member Hahn stated he would not like to promise funding to the CVB for FY23 without further input from the Task Force recently created by the Mayor.

**E. Consideration of approval of an amount not to exceed \$15,000 to hire a expert to develop a report that identifies potential violations and safety issues with the modifications to the IOP Connector [Strategic Plan Priority 1, Goal b]**

**MOTION: Council Member Hahn made a motion to postpone this matter until March's Ways & Means Committee meeting. Council Member Ward seconded the motion.**

Mayor Pounds said, "Just to make sur we are all on the same page about what has been happening with a whole lot of conversations internally as well as externally. You all know that we have, as a City, sent I think three letters to the Department of Transportation voicing our displeasure with what happened on the Connector, how it was done, when it was done, lack of collaboration and cooperation with any city, pick a city, much less IOP. So those letters have happened. We have, Desiree has been working with Secretary Hall. We have got two scopes of work finalized. One is for the connector. One is for the entire corridor from 17 to the County Park on their nickel. So they will pay for those. So that is in progress. We have a kickoff meeting on March 4<sup>th</sup> for the initial Connector study. We are also meeting tomorrow with County Park representatives onsite here to hopefully look at ways to move traffic off of Palm faster and get it into the park quicker, whatever that looks like, paid kiosks. I don't want to presuppose what they may come to us with, but we are having that meeting tomorrow. Desiree and I are also meeting with Mt. Pleasant and Sullivan's Island, Chief Cornett, the mayors and the Public Safety folks on Thursday. Just whatever we can control for this season. I want to get in front of it so if we can have a February conversation with our neighboring communities, whether it's timing of lights or manpower or people power or whatever it is, we could put in our control and make traffic flow better for this season, we want to do that. So we are starting those conversations on Thursday with those folks. We are having multiple conversations with our lobbyists. This is why we hired those folks to help us out in Columbia, to help us get legislators lined up behind our priorities and that has been happening. We had a conversation last week with those folks who continue to push the ball forward. The main thing I learned about our work with our lobbyists is slow would be the word that comes to the top of mind. It is nothing quick. It is like a slow burn to make something go from Point A to Point B."

Administrator Fragoso said that Secretary Hall is willing to expand the scope of the study and they are waiting for feedback from their engineers. She will have more information after the kickoff meeting.

**VOTE: The motion passed unanimously.**

**F. FY23 Budget Workshop**

The FY23 Budget Workshop will be held at 1pm on Wednesday, March 16, 2022 at the Recreation Center.

**8. Miscellaneous Business**

The next meeting of the Ways & Means Committee will be Tuesday, March 15, 2022 at 5pm.

**9. Adjournment**

Council Member Ward made a motion to adjourn and Council Member Streetman seconded the motion. The meeting was adjourned at 7:22pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



Explore Charleston  
FY 2021/22 Program of Work - City of Isle of Palms - BUDGET

	Expenses	Percentage of Expense
<b>DESTINATION MARKETING</b>		
<p>Destination Marketing has one goal: promote the Charleston area as the country's premier overnight destination. We ask ourselves one question: Will this expenditure generate an overnight visitor? All area tourism economic activity flows from overnight visitation: <i>Our marketing strategy has layered advertising mediums that are constantly evolving. Innovative electronic promotions are integral, yet print publications continue to be relevant.</i></p> <p>Depending on the campaign, radio, television, and billboard advertising may be utilized and direct mail may be employed. <i>Titles in our media plan for FY 21/22 include AFAR, Better Homes &amp; Gardens, Coastal Living, Condé Nast Traveler, ESSENCE Magazine, Garden &amp; Gun, Midwest Living, Smithsonian Magazine, Southern Living, Travel &amp; Leisure, and Western NC Magazine. Bon Appetit, Food Network, Food &amp; Wine and various AAA publications are also in our paid media schedule. Wedding specific advertising placements are planned with The Knot, Heart of North Carolina and Grace Ormonde.</i></p> <p>Marketing plans support our important group sales initiatives through placements with CONNECT and Northstar Meetings Magazine. Active involvement through Virtuoso and Signature Travel Network are also important pieces of our promotional strategy in getting these exclusive and highly-sought-after travel advisors to recommend our area to avid travelers.</p> <p><i>Publications created in-house for promotion through response pieces include Charleston Area Visitors Guide, Charleston Area Wedding Guide and the Charleston Area Destination Planning Guide for group business.</i></p> <p>Explorecharleston.com and CharlestonAreaBeaches.com are cornerstones in our promotional efforts. We have several other sites that correspond to the printed publications mentioned above, and sites are updated for content and creative daily. <i>A robust social media presence is critical to support promotional campaigns and reach a diverse audience. Our team creates inspiring, customized editorial content for Instagram, Facebook, Twitter, Youtube and Pinterest, as well as our charlestonly.com/blog. Explore Charleston has garnered hundreds of thousands of followers from across the world and consistently outperforms industry averages for audience engagement.</i></p> <p>All creative is developed in-house to protect the brand of the Charleston area and its islands. Ongoing investments in photography, videography, and written content keep the message fresh, and ensure complimentary voice and aesthetic. <i>All of our advertising is based on solid, current tourism research. Research is expensive, and necessary in making sound advertising decisions. Various sources are utilized such as Destinations International, US Travel, Key Data, TravelClick, Datafy, and Smith Travel Research.</i></p> <p>Locally, our paid partnership with the Office of Tourism Analysis in the Business Department at the College of Charleston has proved invaluable in ensuring our ability to synthesize, analyze, and impact our tourism metrics. The College plays an integral role in capturing and collecting data as well. <i>Improved and increased air service into Charleston International (CHS) continues to be a major focus for Explore Charleston. Working with Southwest, JetBlue, Alaska Airlines, Breeze Airways and legacy carriers has significantly expanded access to and from the region.</i></p> <p>Over 4.8 million people traveled through our airport in 2019 and passenger volume was trending higher prior to Covid-19. This effort is essential to keep ticket prices affordable through CHS so that we can continue to expand direct fly markets, strengthen tourism, and support regional economic development opportunities.</p>	\$ 428,613.55	56.74%
<b>MEDIA RELATIONS</b>		
<p><i>Media Relations and communications about the Charleston area are critical components of the promotion of our community:</i></p> <p>Relationship development is key in these efforts as we work with travel writers, editorial boards and other journalists to promote the Charleston experience through earned media.</p> <p><i>Creating unique and engaging itineraries for media visiting the region is essential in telling the Charleston area's story. Writers want new ideas and opportunities to continue producing fresh material for their readers.</i></p> <p>Robust photo and video libraries have been built and updated regularly to ensure content is current and relevant. This is essential as we work to assist journalists and broadcasters in telling their stories about our community. A picture is worth a thousand words.</p> <p><i>Paid, advertorial opportunities through D Weddings and Hearst are planned. Taking an advertorial approach complements our efforts because it appears editorial in nature, yet we are able to control the content.</i></p> <p>Business development through media relations powerhouse Lou Hammond Group continues to prove beneficial in attracting new journalists to our community. <i>Other development channels for our media team include activity through the Society of American Travel Writers, the Public Relations Society of America, the US Travel Association, and the British Guild of Travel Writers. These groups provide invaluable opportunities to interact with media that we might not otherwise engage.</i></p>	\$ 69,737.64	9.23%
<b>GROUP SALES</b>		
<p>Sales initiatives intended to bring group business to Charleston County include:</p> <p><i>Over 39 vetted tradeshow, solely focused on lodging "fits" for our area such as corporate sales, association, government and incentive business, national and international tour operators, weddings, and SMERF (social, military, educational, religious, fraternal) markets.</i></p> <p>Sports initiatives are also crucial to group business, filling venues and hotel rooms countywide, whether it's a large event like the Volvo Car Open, or traveling team sports such as soccer clubs, gymnastics competitions, volleyball tournaments, etc.</p> <p><i>Promotion of area businesses that are able to service our convention / group business is an important piece of group promotion. Once a group has booked its accommodations, they then look for meeting venue, dining and tour options.</i></p>	\$ 128,053.69	16.95%

Explore Charleston

FY 2021/22 Program of Work - City of Isle of Palms - BUDGET

	<u>Expenses</u>	<u>Percentage of Expense</u>
Sales training for our industry partners is part of our programming. A meeting planner must first be sold on a destination, rather than a hotel, so it's important that hotel sales staff can talk knowledgeably about Charleston County.		
<b>VISITOR SERVICES</b>		
<i>Visitor Services expenditures for our operation of four area visitor centers (downtown Charleston, Kiawah Island, Mount Pleasant, North Charleston):</i>	\$ 105,211.01	13.93%
Information distribution, directions, assistance in visitor planning, access to public facilities and general promotion of our community are day-to-day responsibilities.		
<i>Area tours are booked through our centers, spreading economic benefit to regional businesses.</i>		
Last minute, same-day hotel rooms are also booked through the centers as our lodging partners look to book the day's remaining inventory.		
<i>Visitor Services also serve large groups that come to the Charleston area, via setting up mini Visitor Centers to help disseminate the same information that can be found in our "official" facilities.</i>		
<b>Visitor Information SUPPORT</b>		
Serving visitors and callers via our 1-800 phone lines is a vital link in supporting our marketing efforts. Ads are placed, articles are published, and our phone lines ring in response.	\$ 23,792.82	3.15%
<i>Our Visitor Inquiry Service (VIS) operators also serve a pivotal role during times of crisis, whether it is a weather event such as a hurricane, or more recently, the Covid-19 pandemic. VIS operators play a critically important role by continually gathering and disseminating the most up-to-date information to potential travelers to our community.</i>		
Total Expenditures	\$ 755,408.71	
Total Atax Budgeted to Receive from City of Isle of Palms in FY 2021/2022	\$ 598,279.00	
New Expenses Related to Isle of Palms Website and Other Programs (such as Coast is Clean)	\$ 157,129.71	20.80%
		120.80%





# PROPOSAL

## **BID #1**

**Contract Terms:** July 4th, 2022 Firework show. Payment and contract terms to follow bid proposal guidelines

**Insurance:** \$5 Million GL / \$5 Million DOT

**Terms:** Show will be shot electronically allowing for accurate timing of display and effects. Show will be shot using computer controlled scripted firing. Operator will be PGI certified.

## **Shell Count:**

25 - Multi-Aerial Barrages/Cakes (100-150 shot cakes) Approximate total shell count 3,000  
300 - 3" Shells  
600 - 4" Shells  
200 - 5" Shells

**Price:** \$31,000



Munnerlyn Pyrotechnics  
106 Dogwood Place Ct, Lexington SC 29072  
803-269-8386



# PROPOSAL

**BID #2**

**Contract Terms:** July 4th, 2022 Firework show. Payment and contract terms to follow bid proposal guidelines

**Insurance:** \$5 Million GL / \$5 Million DOT

**Terms:** Show will be shot electronically allowing for accurate timing of display and effects. Show will be shot using computer controlled scripted firing. Operator will be PGI certified.

**Shell Count:**

**30 - Multi-Aerial Barrages/Cakes (100-150 shot cakes) Approximate total shell count 3,600**  
**360 - 3" Shells**  
**700 - 4" Shells**  
**240 - 5" Shells**

**Price: \$35,000**



**Munnerlyn Pyrotechnics**  
**106 Dogwood Place Ct, Lexington SC 29072**  
**803-269-8386**



**Public Safety Committee  
10:00am, Thursday, February 17, 2022  
1207 Palm Boulevard, Isle of Palms, SC  
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Hahn and Streetman

Absent: Council Member Anderson

Staff Present: Administrator Fragoso, Interim Chief Briscoe, Chief Cornett, Deputy Chief Hathaway

**2. Approval of previous meeting's minutes**

**MOTION: Council Member Hahn made a motion to approve the minutes of the January 13, 2022 meeting, and Council Member Streetman seconded the motion. The minutes passed unanimously.**

**3. Citizens' Comments**

Mr. Chris Ahrenhaldt, speaking on behalf of LOWVELO, came before the Committee to discuss the 2022 bike ride and ask for City-sponsored event status. This year's event will be on Saturday, November 5 and will have the same site plan as last year. The LOWVELO team intends to engage more of the local businesses and citizens in the event. They would like to create a LOWVELO "Festival" in the commercial district during the event. They are requesting the same City services they did last year. They intend to have less fencing and hope to make the event more spectator friendly.

Chief Cornett said they have reviewed the plan and have made recommendations back to the LOWVELO team. They are working on making sure they have appropriate staffing through constables and deputy sheriffs. He and Chief Briscoe support the plan.

Administrator Fragoso said conversations about the event have focused on concerns from last year's event, specifically the road closure, involvement of the business community, and timely communications.

**MOTION: Council Member Streetman made a motion to reorder the agenda and move the discussion of the noise ordinance ahead of the Departmental Reports. Council Member Hahn seconded the motion. The motion passed unanimously.**

**4. New Business**

**A. Discussion of noise ordinance and outdoor concerts in the commercial district  
[Strategic Plan Priority 4, Goal a]**

Administrator Fragoso said this conversation began with last year's Public Safety Committee. She hopes the noise ordinance can be adjusted to be more specific and give actionable tools for Public Safety to address noise complaints, much like was done with the dog ordinance. She said that other communities are looking at adding decibel readings to their noise ordinances. She would like to bring clarity to the noise ordinance that supports local businesses while maintaining quality of life for residents.

Mr. Bobby Ross of the Windjammer said that he keeps their microphone at 100 decibels or less for events. He said they have been offering sunset concerts so that events do not go too late into the evening.

Chief Cornett said that he likes that officers have the discretion whether or not to write a ticket but would like the clarity that decibel levels would offer.

Council Member Hahn expressed the need for the City Attorney to review proposed changes carefully, especially with regard to pre-existing situations. He wants the ordinance to be fair to all concerned. Administrator Fragoso said that she will continue conversations with the business owners about this matter, look at the noise ordinances of surrounding communities, have the City Attorney vet proposed changes, and bring something back to the Committee next month.

Brett Jones, owner of several local establishments, said that residents have thanked him for keeping the parties at Front Beach and out of the neighborhoods.

**5. Highlights of Departmental Reports**

**A. Fire Department – Interim Chief Briscoe**

Interim Chief Briscoe highlighted the events and work of the Fire Department in January. Notable events included a gas leak, possible broken water pipes, possible structure fire on Sullivan's Island, and the hiring of two firefighters, which brings the department to full staffing. He noted that calls across January 2020, January 2021, and January 2022 show an increase. He anticipates 2022 to be a busy year for the island.

He complimented the LOWVELO staff for how well they worked with Fire Department staff, particularly the Fire Marshall, during their event last year.

**B. Police Department – Chief Cornett**

Chief Cornett reviewed the activities of the Police Department in January including the Color Guard for the Municipal Inauguration and the hiring of two new officers who are currently at the SC Criminal Justice Academy.

Statistics for January show calls are down from January 2021, but he noted there were 4 DUIs in that same time period. There were over 100 DUIs tickets written by the department in 2021.

Police department staff reviewed their 2021 statistics and created four goals for the year based on that data: reduce response times, reduce vehicle collisions, increase community policing efforts, and obtain highly qualified applicants.

He stated there are still three vacancies for sworn officers, but that both officers who were in FTO have been released and are on their own. They are ramping up efforts to recruit BSOs to start on March 1. There has not been as much response as he would like despite the amount of online efforts they have made to recruit people. They may need to consider raising the rate of pay if they don't get the response they need for this vital position.

He reviewed some of the reports included in the meeting pack with Committee members.

He invited more participation in the Polar Plunge which will take place this weekend. The IOPPD is currently in 3<sup>rd</sup> place with the amount of money have raised (\$25,000) to date, but they have the biggest team participating in the event.

## **6. Old Business**

### **A. Update on study of the modification to the IOP Connector, to include assessment of alternative configurations to improve traffic flow, pedestrian and emergency access and expanded scope for corridor study [Strategic Plan Priority 1, Goal b]**

Administrator Fragoso said, "The Committee had a special meeting last Thursday where the two scopes were very thoroughly discussed, and there were some agreements about the direction that we want to go. Our engineer is sending me today, the traffic engineer, Jennifer Beall, who was at that meeting, is sending me the suggestions that she had made to the Committee, and we will be submitting that to Secretary Hall for an expansion of the scope that is currently in place. The secretary is willing and able to execute a change order to the existing contract to expand the corridor study. As we have discussed, we have a kickoff meeting scheduled for March 4<sup>th</sup>. We are all confirmed. It is going to be here at City Hall, and we will have representatives from the consulting firm that has been hired, our traffic engineer, and SCDOT as well. So I will be reporting to you all after that meeting how those discussions are going on. Our goal would be to execute, to have SCDOT execute that change order for the expanded scope before that meeting. So they will be using feedback we provide on that. We included in the packet the documents that were discussed last week."

Council Member Streetman said the Connector study scopes are part of the meeting packet should anyone wish to refer to them.



**7. New Business**

**B. Consideration of request from LOWVELO for City-sponsored event**

**MOTION:** Council Member Streetman made a motion to recommend to City Council the approval of the LOWVELO event on November 5, 2022 as a City-sponsored event. Council Member Hahn seconded the motion. The motion passed unanimously.

**C. Consideration of resolution 2202-03 authorizing the consumption of beer and wine only, amplified music, and street closure at the Front Beach Festival on March 5, 2022 [Strategic Plan Priority 4, Goals a & b]**

**MOTION:** Council Member Streetman made a motion to recommend Resolution 2202-03 to City Council for approval. Council Member Hahn seconded the motion. The motion passed unanimously.

**D. Discussion and consideration of FY23 10-year Capital Plan Budget for Police and Fire [Strategic Plan Priority 3, Goal b]**

Administrator Fragoso reviewed the items in the Police Department Capital Plan budget for FY 23 including: replacement of 3 patrol SUVs; replacement of 2 LSV for parking management; replacement of the Front Beach surveillance system; replacement of recording equipment; replacement of a computer server and backup system, replacement of 7 traffic counters at the Connector and Breach Inlet, two license plate readers for mobile parking enforcement; hardware and software for de-escalation and use of force training simulation system; and 1% building maintenance funding.

She then reviewed the items in the Fire Department Capital Plan budget for FY23 including: replacement of 2014 Ford F-150; 2 mobile radio repeaters (only with failure); replacement of two personal watercraft; replacement of RAD-57 medical monitor for carbon monoxide and oxygen (only with failure); replacement of 2 ATVs for beach patrol with ambulatory package for one; replacement of 1 ATV with a small pickup truck; replacement of light tower on Engine 1001; second set of bunker gear for all personnel; 2 bunker gear dryers (one for each station); digital dashboard; replacement of foam setup equipment, replacement of HVAC units (only with failure); and 1% building maintenance funding.

Deputy Chief Hathaway said the purchase of the pickup truck for beach calls will allow for more versatility in their response to these types of calls. He added that a pickup truck has a longer life than an ATV.

**7. Miscellaneous Business**

The next regular meeting of the Public Safety Committee will be held on Thursday, March 3, 2022 at 10:00am.

**8. Adjournment**

Council Member Hahn made a motion to adjourn, and Council Member Streetman seconded the motion. The motion passed unanimously. The meeting was adjourned at 12:39pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



## LOWVELO 2022 - Event Summary

**LOWVELO is seeking permission from the Isle of Palms community to host the LOWVELO ride from IOP on Ocean Blvd. LOWVELO would like to secure two blocks of Ocean Blvd, on the north side of the Blvd., from 14<sup>th</sup> to J C Long Blvd.**

**LOWVELO** is a fundraising bike ride for Hollings Cancer Center, Medical University of South Carolina; scheduled for November 5th, 2022. The event will have several cycling distances for different ability levels; 10 mi (family friendly), 22, 50 and 100 mi rides.

The 22, 50 and 100 mi rides will start in downtown Charleston, proceed over the Ravenel Bridge and into Mt. Pleasant, then onto Sullivan's Island, pass through IOP. The 50 and 100 mi rides will continue through IOP back into Mt. Pleasant, up into the Francis Marion National Forest and back to IOP for the finish.

The 10 mi ride will start and finish in IOP from Ocean Blvd. The ride will go between IOP and Sullivan's Island. The venue in IOP will include a food and beverage, amplified sound (live music / announcer) and hospitality area. In addition, the venue will have event tents, tables, chairs, finish truss, event fencing, porto potties, trash receptacles, spin bikes and a small stage. *We have included a venue site map for review.*

### **Expected number of riders by distance: 750 total riders**

**10 mi = 250**

**22 mi = 250**

**50 and 100 mi combined = 250**

### **Safety & Security:**

LOWVELO will use a combination of private security, and police from local jurisdictions including , Mt. Pleasant, IOP, Sullivan's Island, County Sheriff and SC Hwy Patrol. Private security or local Police will be hired to secure in and around the venue 24hrs a day during our build, event, and tear down. We will hire police for all road closures/traffic control. The ride is on open roads under "rules of the road", so all riders must obey local traffic laws.

### **Trash & Recycling:**

LOWVELO will rent 2 dumpsters (30yd) one for trash and one for recycling, unless host community has other resources; to be placed at the start/finish venue. These will be delivered the day before the build starts and will be the last items removed. Trash and Recycling containers will be placed around the venue and managed by our "green team" volunteers.

**Venue Build:**

We request the road closure of Ocean Blvd from the southbound turn on 14<sup>th</sup> onto Ocean Blvd to J C Long Blvd beginning Thursday, November 3, 2022, at 7 am until Sunday, November 6, 2022, at 12 am. During this time, we will have scheduled onsite security at the intersection of Pavilion Dr and Ocean Blvd. Beginning on Wednesday, November 2 at 9 am through Monday, November 7, we request the use of the north side of the Public Parking lot on Ocean Blvd for our supply deliveries. The parking lot would remain open to the public.

**Catering/Food/Beverage:**

A local catering vendor will be hired to provide meals at the finish hospitality. All participants will receive free food and drink in our hospitality area as part of their registration.

**Crisis Management:**

During event hours we will staff a command center on site and ask that all agencies we are coordinating with to provide a point of contact (police, fire, etc.). This command center will be used to monitor the riders progress on the route (first rider to last), trouble shoot any issues that arise (missing directional signage, traffic light out), dispatch emergency resources, and monitor weather or other potential threats to the event.

**Route Details:**

Below are the live links to all cycle routes for LOWVELO.

We have attached PDF maps for each route coming through and returning to IOP. We expect the last rider to return to the IOP finish line by 5:00pm.

**Wave Start Times:**

Rides departing from Charleston

Wave times:

100 mi / 50 mi @ 7:30am

22 mi @ 8:15am

Ride link: TBD

Rides departing from IOP:

10 mi ride @ 9:00am (riders can complete one lap of the course)

Ride link: <https://ridewithgps.com/routes/34845301>

Expected Rider Times:

1<sup>st</sup> rider to arrive at finish by 10:00am

Last rider to finish at 3:30pm



**Parking Plan:**

LOWVELO will reserve approx. 200 plus parking spaces at the Isle of Palms County Park, in addition request the use of the public parking area off of Pavilion Dr.

The parking lot off of Pavilion Dr would also be used for the event load lot and shuttle drop off and pick up location.

**Event Points of Contact:**

Medalist Sports, LLC. (event production company)

Chris Reed, Technical Director

Mobile: 678-640-9003

Email: [chris.reed@medalistsports.com](mailto:chris.reed@medalistsports.com)

Abbi Whitney, Production Director

Mobile: 704-681-3328

Email: [abbi.whitney@medalistsports.com](mailto:abbi.whitney@medalistsports.com)

MUSC / Hollings Cancer Center

Rachel Haynie, Event Director

Mobile: 843-494-4585

Email: [haynier@musc.edu](mailto:haynier@musc.edu)



**PUBLIC WORKS COMMITTEE**  
**4:30pm, Thursday, February 3, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC**  
**and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Bogosian, Hahn, and Ward

Staff Present: Administrator Fragoso, Director Kerr, Asst. Director Asero

Absent: Director Pitts

**2. Approval of previous meeting's minutes – January 12, 2022**

Council Member Bogosian made a motion to approve the minutes of the January 12, 2022 meeting, and Council Member Hahn seconded the motion. The motion passed unanimously.

**3. Citizens' Comments -- none**

**4. Department Reports – Assistant Director Asero**

Asst. Director Asero reported that garbage collection for January was 195 tons, up 18 tons from January 2021. Yard debris collection was 218 tons, up 35 tons from January 2021, and miscellaneous collection was consistent at 33 tons.

Vehicle maintenance costs were "light" for January.

Asst. Director Asero reported that he has scheduled ditch cleaning on Forest Trail. SCDOT is experiencing delays working on the 41<sup>st</sup> Avenue dop inlet lowering.

He has received estimates to repair the bathrooms in the Public Safety building, scheduled city-wide backflow testing, tested the generator at the Recreation Department, completed preventative maintenance on the generator at Fire Station 2, and assisted the Recreation Department with sidewalk improvement.

Public Works also has been installing street signs as well as new wayfinding signs at the municipal parking lots and beach access paths at 34A and 46<sup>th</sup> in addition to cleaning up all beach accesses. He is collecting estimates and scheduling the repaving of the 41<sup>st</sup> Avenue sidewalk from the Marina to Wildwood Drive.

He conducted monthly testing of the underground storage tanks and also met with Davis & Floyd for their monthly meeting on the Master Drainage Plan.

**5. Old Business**

**A. Update on Phase III Drainage Project [Strategic Plan Priority 5, Goal c]**

Director Kerr reported that the 30<sup>th</sup> and 36<sup>th</sup> avenues projects will begin in May due to some “timing hiccups.” There are no additional costs expected due to this delay. However, the delay will cause a road closure along Waterway Boulevard sometime in July. He said a change order will be exercised to document the change in work flow.

**B. Update on improvements to golf cart path along Ocean Park Plaza [Strategic Plan Priority 1, Goal b]**

Administrator Fragoso said there are no updates on this project as they are waiting to hear back from SCDOT’s engineers. The encroachment permit was submitted prior to the January meeting, but there has been no response yet. She will continue to follow up with them in hopes of getting the project completed before the season.

**6. New Business**

**Discussion of proposed FY223 Capital Projects Budget – Public Works [Strategic Plan Priority 3, Goal b]**

Administrator Fragoso reviewed the Capital Projects requests from the Public Works Department for consideration in the FY23 budget. Requests include the replacement of a 2014 F-150 truck, which was deferred from last year; an aerial boom lift to assist in the hanging of holiday lights and building maintenance; the undergrounding of electrical lines at 21<sup>st</sup> Avenue; the 1% of insured value for Facilities Maintenance; \$100,000 for the general drainage contingency fund; and \$500,000 for future drainage projects as identified by the Master Drainage Plan.

Consideration for an excavator to be used as part of inhouse drainage maintenance may be put into next year’s request after staff rents one later this year to determine how much it will be put into use.

She noted that the costs for the 30<sup>th</sup> and 36<sup>th</sup> avenues outfalls projects will be realized in FY23, while the costs for the project at 41<sup>st</sup> Avenue and Waterway Boulevard will be realized in FY24. The City was awarded a \$1.4M grant for the 41<sup>st</sup> Avenue project from the State’s Office of Resiliency recently and submitted another grant for \$1M for the Waterway Boulevard project.

Council Member Ward encouraged Committee members to study these requests diligently and return to the March meeting with questions. The Public Works operating budget will be discussed at the March meeting as well.

**7. Miscellaneous Business**

The next meeting of the Public Works Committee will be Thursday, March 2, 2022 at 4:30pm.

**8. Adjournment**

Council Member Hahn made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 4:56pm.

Respectfully submitted,

Nicole DeNeane

City Clerk





**Recreation Committee Meeting  
12:30pm, Monday, February 7, 2022  
1207 Palm Boulevard, Isle of Palms, SC and  
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Miars, Popson, and Ward

Staff Present: Administrator Fragoso, Director Page

**2. Approval of the previous meeting's minutes – January 10, 2022**

**MOTION: Council Member Ward made a motion to approve and Council Member Miars seconded the motion. The motion passed unanimously.**

**3. Citizens' Comments – none**

**4. Departmental Reports – Director Page**

Director Page gave highlights of the activities in the Recreation Department including the popularity of Pickleball and Tabata classes. She said that the acting class for this session has been postponed due to low registration, but there are already 8 signed up for the next session. Beach Boot Camp has also been postponed until March due to the weather. Upcoming activities include Doggie Day on February 12, the community Yard Sale, Easter Bunny Brunch, and Music in the Park.

She reported that RecTrack for online registration should go live today. The installation of a paver walkway at the Recreation Center is now complete. Staff is discussing how to sell engraved pavers as a means to raise funds for building maintenance.

**5. Old Business -- none**

**6. New Business**

**Discussion of the 10-Year Capital Plan for the Recreation Department**

Director Page reviewed the capital requests from the Recreation Department for FY23 including funds to replace playground equipment and scoreboards as they fail; replacing the groomer for the grounds; replacing water fountains; replacement of the HVAC only in the case of failure; a Z-track mower; the addition of LED lights to two rooms, which is a deferred request from FY22; the elevation and servicing of the generator; the elevation, resurfacing & regrading of the

basketball courts; the creation of two pickleball courts at the concrete pad; flooring in two rooms, and 1% to the building maintenance fund.

Council Member Ward suggested upgrading the electrical system in two of the rooms, and Director Page said she would look into the costs.

Administrator Fragoso said these were all planned expenses except for the basketball and pickleball courts. Should both of those expenses make it into the FY23 budget, the plan is to have them done simultaneously to save money. She also noted that many of the items in FY23's requests are deferred from FY22.

**7. Miscellaneous Business**

The next meeting of the Recreation Committee will be on Monday, March 7, 2022 at 12:30pm.

**8. Adjournment**

Council Member Miars made a motion to adjourn, and Council Member Ward seconded the motion. The meeting was adjourned at 12:52pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



**Personnel Committee**  
**9:00am, Tuesday, February 8, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC and**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Council Members Anderson and Bogosian, Mayor Pounds

Staff Present: Administrator Fragoso, HR Officer Ladd

**2. Approval of previous meeting's minutes**

**MOTION: Council Member Anderson made a motion to approve the minutes of the January 11, 2022 meeting. Mayor Pounds seconded the motion. The motion passed unanimously.**

**3. Citizens' Comments**

Chad Neal, a candidate for the vacancy on the Water & Sewer Commission introduced himself to the Personnel Committee.

**4. Old Business**

**A. Update on Fire Chief hiring process [Strategic Plan Priority 6, Goal b]**

Administrator Fragoso said the selection process for the Fire Chief is on track and going well. Skills testing was completed for the top five candidates by the recruitment firm. Administrator Fragoso and HR Officer Ladd will interview the top three candidates to narrow the selection to two. Those two candidates will be brought to the City for a series of interviews with staff and City Council. Her intent is to bring her recommendation to City Council's February meeting for appointment. Interim Chief Briscoe will be here through the end of March, so she hopes there will be some overlap with the new chief to allow for a smooth transition.

**B. Discussion and consideration of establishing the Spirit of the Island Award to recognize a remarkable single achievement or action by a citizen of the island (a companion to the Signal 30 Award) [Strategic Plan Priority 2, Goal c]**

Administrator Fragoso and Committee members discussed the differences between the Signal 30 award and the Spirit of the Island. Eligibility for the Spirit of the Island was also discussed. Council Member Bogosian said eliminating the first sentence of the draft document will clearly state the intent of the award while opening it up to non-residents. Administrator Fragoso will edit the draft and present it to City Council at their February meeting.

**MOTION:** Council Member Anderson made a motion to present the amended guidelines to City Council for consideration and approval. Mayor Pounds seconded the motion. The motion passed unanimously.

**C. Discussion of establishing a Code of Conduct for members of City Council**

Committee members discussed the applicable documents included in the meeting packet. They agreed that they liked the specificity of the 2017 version but did not wish to include members of City Boards and Commissions at this time. They agreed that the Code of Conduct could be expanded later to include those members of boards and commissions. They also like the enforcement laid out in the City of Charleston's Code of Conduct.

Administrator Fragoso will combine the two documents while applying it to members of City Council only and bring it back to the Committee in March.

**D. Consideration of recommendation from the IOP Water & Sewer Commission for appointment to fill vacancy**

**MOTION:** Council Member Anderson made a motion to table this discussion until next month. There being no seconds, the motion failed.

Chairman Jay Leigh of the Water & Sewer Commission said there were four candidates, all with superlative qualifications, that the Commission narrowed down to two. The candidates will be interviewed by the Personnel Committee at their March meeting.

**5. New Business**

**Discussion of FY23 10-year capital plan for General Government and Building Department [Strategic Plan Priority 3, Goal b]**

Administrator Fragoso presented the items in the FY23 10-year capital plan for General Government and the Building Department to the Committee. Requests include replacement of an HVAC unit only upon failure; two NTS radios for the Mayor and City Administrator which were not replaced when the Fire Department replaced theirs; \$620,000 to be offset by a FEMA grant for a resident to raise their home due to constant damage due to flooding; and the 1% insured value for the building maintenance fund.

Administrator Fragoso will bring the replacement history of City Hall's HVAC units to the March meeting.

**6. Miscellaneous Business**

The next regular meeting of the Personnel Committee will be on Tuesday, March 8, 2022 at 9:00am.

7.     **Adjournment**

Mayor Pounds made a motion to adjourn, and Council Member Anderson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:27am.

Respectfully submitted,

Nicole DeNeane  
City Clerk



## **Spirit of the Island Award**

The Spirit of the Island Award is a prestigious award that recognizes an individual or an organization who have made significant contributions to the life and well being of the Isle of Palms. This award will recognize an individual or organization's remarkable single achievement or community service and volunteerism.

### **Nomination Guidelines**

Nomination applications for an individual to be considered for the Spirit of the Island Award must include the following:

**Application:** the official application form must be fully completed, and accurate contact information must be included.

**Biographical Summary:** Applications must include a thorough and detailed biographical statement of the nominee's accomplishments with specific details and examples using clear, concise, descriptive language.

Include time periods of memberships, leadership roles, and professional and personal achievements. Materials supporting the nominee's achievements may also be submitted, including professional articles, press releases, etc.

**Letters of Recommendation:** Application must include letters of recommendation from individuals who can attest to the nominee's character, accomplishments, and significant contributions to the Isle of Palms.

### **General Guidelines**

Completed application must be delivered in person at City Hall or by mail.

Incomplete applications will not be considered.

All nominees are subject to criminal background check conducted by the Police Chief and the HR Manager.

Receipt of completed applications will be acknowledged via mail and the nominator will be notified when a decision on an application is final.

All applications will be reviewed by a nomination committee selected by the Mayor/Personnel Committee. The Personnel Committee will make the recommendation to City Council to issue the award.

Mail application and related documents to:

Mayor Phillip Pounds  
1207 Palm Boulevard  
PO Box 508  
Isle of Palms, SC 29451

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### **NOMINATION APPLICATION**

Date of Submission: \_\_\_\_\_

#### **Nominee Information**

Full Name: \_\_\_\_\_

Name as it is to appear on Award: \_\_\_\_\_

Street Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Nominator's Information**

Full Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please include the **Biographical Summary** and **Letters of Recommendation** with the application.



**REAL PROPERTY COMMITTEE**  
**1:30pm, Monday, February 7, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC 29451**  
**and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to order**

Present: Council members Miars, Popson and Streetman

Staff Present: Administrator Fragoso, Director Kerr

**2. Approval of previous meeting's minutes – January 10, 2022**

**MOTION:** Council Member Popson made a motion to approve the minutes of the January 10, 2022 meeting and Council Member Miars seconded the motion. The motion passed unanimously.

**3. Citizens' Comments -- none**

**4. Marina Tenant Comments -- none**

**5. Old business**

**A. Update on marina dock rehabilitation project**

Administrator Fragoso reported, "Work on the final phase of the fuel dock and the fuel pump is ongoing. The fuel dock is fully installed...The construction of the fuel hut is underway. The structure is fully framed in, and the exterior utility work is ongoing."

The electrical problems noted last month have been corrected by the resetting of the pedestals. The restaurant and face docks have been re-energized, and they are working on a plan to make sure the equipment meets the warranty expectations. A solution to the slipperiness at the end of the gangway has been devised and will be installed soon.

Administrator Fragoso will add a concern about the gangway being off center to the list of items being addressed by ATM and the contractor. Council Member Streetman asked about the lack of two pilings behind the smaller docks. Administrator Fragoso said that the docks were designed to sustain high wind speeds and the engineer said they are not needed. The contractor said it would cost \$60,000 to add the two pilings and the Marina Manager would be responsible for paying for those if he felt they were needed.



**B. Update on marina restaurant renovation by Marker 116, LLC**

Administrator Fragoso reviewed the recent work at the restaurant including the installation of the kitchen hood, bathroom partitions, bathroom countertops, and bars; completion of drywall and the kitchen walls as well as the metal roof; and the completion of the electrical work except for the connections to the mechanical units on the roof. Some kitchen equipment is still on backorder. Installation of pavers in the area previously planned as a sandpit will begin next week.

If all equipment arrives on time, they anticipate opening in early March. They are still considering the need for an outdoor freezer truck.

Staff is still working on the security gate at the T-docks.

**C. Update on the proposed public dock and greenspace at the IOP Marina**

Administrator Fragoso reported that Salmon's has begun working on the fixes needed at the public dock. The contract for ATM to begin working on the design of the public dock has been executed, and a kickoff meeting is scheduled for this week.

In order to follow the vision for the greenspace created by Kelly Messier, the City has been working with the tenants on some needed land swaps. The next meeting will be Wednesday.

Staff is still working on the operational procedures for the public dock and will present them to the Committee when they are ready.

**D. Update on ADA beach access improvements**

Administrator Fragoso said the City has submitted a request for Greenbelt funding for the 34A Beach Access, and an onsite visit is scheduled for February 23. They hope to get feedback from them on the project's eligibility for funding.

Director Kerr shared a positive conversation he recently had with Matt Slagle of DHEC regarding the City's request to extend the MobiMats to the hard sand. Director Kerr said they believe four out of five requests to extend will be approved some time in the next 30 days, and the City can apply to do the same at 34A Beach Access once the project is complete there.

**E. Discussion of shared parking at marina**

Committee members went into Executive Session to discuss this matter further.

**6. Executive Session**

**MOTION: Council Member Miars made a motion to go into Executive Session in accordance with South Carolina Code §30-4-70(a) to receive legal advice in regards to Marina leases and parking at the marina. Council Member Popson seconded the motion. The motion passed unanimously.**

The Real Property Committee moved into Executive Session at 1:54pm.

The Real Property Committee returned from Executive Session at 3:10pm. Council Member Streetman said no votes or action were taken.

**7. New Business**

**A. Discussion of evaluating alternatives for redevelopment of Municipal Parking Lots [Strategic Plan Priority 1, Goal a]**

Administrator Fragoso stated, “The suggestion was made that the City consider either taking or putting this topic, giving it to the Planning Commission for further discussion and consideration or also maybe issuing a request for information to private entities for a potential public-private partnership with the City where the City continues to meet its obligations with providing parking on Front Beach but basically letting a developer come back with some options to the City of how to better utilize that space.”

The issue had been discussed by the Real Property Committee in the past but there was some apprehension around it. Administrator Fragoso noted that when the City purchased the lot back in 1985, it did so with a \$50,000 grant from the State’s Parks, Recreation, and Tourism Commission. She said, “The City is encumbered to ensuring that that property is used for outdoor recreational purposes and parking.” That Commission would need to approve any changes or the City would have to pay the money back.

Director Kerr said, “The challenge with any development in that district is the City’s code no longer allows any hotels, condos, housing units of any type. So any property that becomes available just on the kind of free market, it is a struggle.” He said City Council would need to determine if they will allow any relaxation to the zoning restrictions in that area to allow for such development.

After some discussion, the Committee decided to bring the issue to the full City Council.

**MOTION: Council Member Popson made a motion to present the idea of redeveloping the Front Beach municipal parking lot area while maintaining public parking to the full City Council. Council Member Streetman seconded the motion. The motion passed unanimously.**

**B. Discussion of proposed FY23 10-Year Capital Plan for IOP Marina and Front Beach [Strategic Plan Priority 3, Goal b]**

Administrator Fragoso presented the capital items to be considered for inclusion in the FY23 budget. At the Front Beach area these items included: the replacement of some parking kiosks; monies for the replacement, repair or addition of dune walkovers; replacement of MobiMats as needed; monies to replace or rehabilitate public art; and repairs to sidewalks between 10<sup>th</sup> and 14<sup>th</sup> avenues in addition to the 1% of insured value for facilities maintenance.

Committee members discussed the need for some work at the Breach Inlet Boat Ramp and whether or not it is being used as intended. Council Member Popson said it is not a great place to launch a boat but is a better place to launch a kayak. He did note that the Fire Department launches jet skis in that area to affect water rescues.

Monies are also in the FY23 budget for beach maintenance and monitoring as well as for the design and construction of the public greenspace at the Marina.

**8. Miscellaneous Business**

The next meeting of the Real Property Committee will be held on Monday, March 7, 2022 at 1:30pm.

**9. Adjournment**

Council Member Popson made a motion to adjourn and Council Member Miars seconded the motion. The meeting was adjourned at 3:44pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



**BOARD OF ZONING APPEALS**  
**4:30pm, Tuesday, February 8, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC**

**MINUTES**

**1. Call to order**

Present: Glenn Thornburg, Arnold Karig, Brian Abel, Elizabeth Campsen, Ted McKnight, and Douglas Kerr, Director of Planning

**2. Election of Chair and Vice Chair**

**MOTION: Mr. Karig nominated Ms. Campsen as Chair of the Board of Zoning Appeals. Mr. Thornburg seconded the motion. The motion passed unanimously.**

**MOTION: Ms. Campsen nominated Mr. Thornburg as Vice Chair of the Board of Zoning Appeals. Mr. McKnight seconded the motion. The motion passed unanimously.**

**3. Approval of Previous Meeting's Minutes**

Mr. Karig said he did not feel the motion to approve the home occupation was clear enough and would like to have "under the stipulation that no clients would be coming to 7 Lauden Street" added to the motion for approval.

Mr. McKnight should be marked as present at the December 7, 2021 meeting.

**MOTION: Ms. Campsen made a motion to approve the minutes as amended, and Mr. Karig seconded the motion. The amended minutes passed unanimously.**

**3. Swearing in of applicants**

Ms. Campsen swore in the applicants.

**4. Home Occupations –**

**A. 102 Forest Trail**

Director Kerr said that Thomas and Tina Bradford are requesting a special exception to allow for the establishment of a residential construction business at their home. The house will be used for office work only and there will be no business-related traffic coming to the house and no employees working in the house. There will be no signage.

**MOTION: Mr. Thornburg made a motion to approve, and Mr. McKnight seconded the motion. The motion passed unanimously.**

**B. 15 30<sup>th</sup> Avenue**

The applicant for this home occupation was not present. Board members discussed whether or not they felt comfortable moving forward with her request without her being present. Director Kerr said that he spoke directly to the applicant about the answers on her application and she indicated there would be no clients coming to home, no exterior signage, and the home would be used for office work.

**MOTION: Ms. Campsen made a motion to approve the request as submitted. Mr. Thornburg seconded the motion. The motion passed unanimously.**

**C. 404A Carolina Boulevard**

Director Kerr said that the applicant, Martha Boren, is requesting a special exception to allow for the establishment of a car service at her home. She has indicated the home would be used for office work and no business-related traffic would be coming to the house, nor would there be any exterior evidence of a business at the home.

**MOTION: Mr. McKnight made a motion to approve the application with an amendment to the first page with the addition of “and from.” Mr. Karig seconded the motion. The motion passed unanimously.**

**D. 717 Carolina Boulevard**

The applicant was not present at the meeting. Director Kerr said the applicant is requesting a special exception for online office work only for a estate sale company. There would be no inventory stored in the home. There will be no business-related traffic coming to the home and no exterior evidence of a business.

Mr. McKnight expressed concern that the applicant could end up in a situation where inventory may be brought to the house. Director Kerr said he spoke to her about that very situation, and she said no inventory would be brought to her home.

**MOTION: Ms. Campsen made a motion to defer the application until the next meeting when the applicant can attend. Mr. McKnight seconded the motion. The motion passed unanimously.**

**5. Miscellaneous Business**

Director Kerr said the deadline to appeal the Board’s decision on 600 Ocean Boulevard has passed.

**6. Executive Session**

**MOTION: Mr. McKnight made a motion to move into Executive Session for the purposes of receiving legal advice as to rules of procedure and for the annual legal briefing. Mr. Thornburg seconded the motion. The motion passed unanimously.**

The Board of Zoning Appeals moved into Executive Session at approximately 4:53pm.

The Board of Zoning Appeals returned from Executive Session at 5:47pm. No decisions were made.

6.     **Adjournment**

Mr. McKnight made a motion to adjourn and Mr. Abel seconded the motion. The meeting was adjourned at 5:47pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



## **ENVIRONMENTAL ADVISORY COMMITTEE**

**4:00pm, Thursday, February 10, 2022**

**1207 Palm Boulevard, Isle of Palms, SC**

**and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

### **MINUTES**

#### **1. Call to order**

Present: Sandra Brotherton, Deb Faires, Doug Hatler, Jonathan Knoche, Molly Marino, Belvin Olasov, Linda Plunkett, Mary Pringle, Grace Jurgela and City Council John Bogosian

Staff Present: Director Kerr

#### **2. Approval of previous meeting's minutes**

**MOTION: Mr. Knoche made a motion to approve the minutes of the January 13, 2022 meeting, and Ms. Brotherton seconded the motion. The minutes passed unanimously.**

#### **3. Citizens' Comments**

Diane Troy of the Island Turtle Team brought literature to the Committee about the nesting of Wilson's Plovers and Least Terns on the beach. She would like the Committee to encourage community involvement in protecting the nests. She also shared that the South Carolina Audubon Society would like to host educational sessions for the community and staff.

#### **4. Old Business**

##### **A. Discussion of main priorities to pursue identified by the subcommittees**

Ms. Pringle asked each subcommittee to propose two of their priorities to the Committee for action.

##### **i. Water Quality**

**MOTION: Mr. Hatler made a motion to conduct a water quality audit and well water as well as intracoastal waterways. Ms. Marino seconded the motion.**

Mr. Hatler said he would like to identify available data and resources regarding water quality and possibly ask City Council to fund the purchase of additional information. Director Kerr said he would share a water quality study done 15 years ago. He also mentioned that DNR does do periodic water quality checks on the back side of the island.

**VOTE: The motion passed unanimously.**

**MOTION: Ms. Faires made a motion to seek ways to improve water conservation, quality, resiliency, sustainable infrastructure, and practices in IOP ordinances and policies. Ms. Jurgela seconded the motion.**

Director Kerr reported that the City has engaged Davis & Floyd to complete a Master Drainage Plan. He said “part of what they are doing is analyzing our current ordinances and coming up with suggestions as to whether or not our existing and our planned infrastructure will be adequate and should we implement more things to minimize the water getting into that storm system.”

Mr. Hatler asked if members of the Environmental Advisory Committee could be part of meetings with Davis & Floyd to possibly extract information from their report to use.

**MOTION: Ms. Marino made a motion to amend the original motion to include understanding IOP drainage infrastructure and seek ways to improve green infrastructure efforts. Dr. Plunkett seconded the motion. The motion passed unanimously.**

**VOTE: The amended motion passed unanimously.**

ii. **Climate Change**

**MOTION: Mr. Olasov made a motion to initiate a greenhouse gas audit, using a program like ICLEI’s to gain a basic sense of where the City’s emissions are and enable a future metric-based climate action approach. Mr. Hatler seconded the motion.**

Mr. Olasov said, “The idea behind this is getting the process going in the City and climate friendly practices by gathering the metrics, by knowing where we are at on our greenhouse gas emissions or energy usage.” He said Dr. Weinberg offered his expertise to start this process. The cost to get data from ICLEI is approximately \$1000/year. Mr. Olasov said he will get the most actionable piece of information from Dr. Weinberg and bring it back to the Committee to see if help or money is needed to work on it.

Mr. Olasov would also like to receive information from Dominion Energy about the island’s energy consumption, waste, and transportation. The purpose of the audit would be to create a baseline so that in 5-10 years improvements can be measured.

Committee members discussed whether or not this was the most timely, actionable plan to move forward with. Mr. Olasov said he would work to reduce the scope and come back to the Committee. He withdrew his motion and Mr. Hatler withdrew his second.

**MOTION: Dr. Plunkett made a motion to consider the passage of a Climate Action Resolution or Recognition of Climate Emergency to show a commitment to taking action on climate pollution. Ms. Faires seconded the motion.**

Director Kerr suggested creating a draft resolution to share with City Council to consider.

**VOTE: The motion passed unanimously.**



iii. **Litter and Pollution**

**MOTION:** Ms. Brotherton made a motion to become an affiliate of Palmetto Pride's "Keep SC Beautiful" program. Ms. Marino seconded the motion.

Ms. Brotherton said Palmetto Pride has excellent educational resources on their website and they provide grants, one of which could be used to hire a litter control officer. Dr. Plunkett added that membership in Palmetto Pride provides many benefits to the island without a lot of cost.

**VOTE:** The motion passed unanimously.

**MOTION:** Ms. Brotherton made a motion to partner with Surfrider Foundation to provide signage and receptacle related to no smoking. Ms. Marino seconded the motion.

Ms. Brotherton detailed the signage and receptacles that are available for purchase. She suggested that local businesses could sponsor the receptacles and signs. Dr. Plunkett cautioned against adding to the sign pollution already found across the island. Committee members discussed possible location of these signs and receptacles as well as who would be responsible for emptying the containers.

**VOTE:** The motion passed unanimously.

iv. **Wildlife**

**MOTION:** Mr. Hatler made a motion to postpone the discussion about the Wildlife subcommittee's priorities until the next meeting. Ms. Jurgela seconded the motion. The motion passed unanimously.

5. **New Business** -- none

6. **Miscellaneous Business**

The next meeting of the Environmental Advisory Committee will be Thursday, March 10, 2022 at 4:00pm.

7. **Adjournment**

Dr. Plunkett made a motion to adjourn, and Mr. Hatler seconded the motion. The meeting was adjourned at 5:11pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk



**Resolution N: R-2022-03**

**A RESOLUTION AUTHORIZING CONSUMPTION OF BEER AND WINE AT THE FRONT BEACH  
FESTIVAL ON SATURDAY, MARCH 5, 2022**

**WHEREAS**, the City of Isle of Palms Recreation Department is hosting the 2022 Front Beach Festival on Saturday, March 5, 2022 on Ocean Boulevard between 10th Avenue and Pavilion Drive; and,

**WHEREAS**, the City of Isle of Palms Recreation Department is requesting permission for the temporary closing and use from 6:00 a.m. and 7:00 p.m. of Ocean Boulevard between 10th Avenue and Pavilion Drive for set up, clean up, and staging of the event to be held on Saturday, March 5, 2022 from 12:00 p.m. to 4:00 p.m.; for patrons to consume beer and wine beverages only at the event during the hours of 12:00 p.m. to 4:00 p.m.; and for crowd control; and,

**WHEREAS**, it has been determined that such an event would be in the public interest;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council this \_\_\_\_ day of \_\_\_\_\_, 2022, that possession and consumption of beer and wine beverages is authorized on Ocean Boulevard between 10th Avenue and Pavilion Drive between the hours of 12:00 p.m. and 4:00 p.m. on Saturday, March 5, 2022; and,

**BE IT FURTHER RESOLVED** that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages within the event area is prohibited; and,

**BE IT FURTHER RESOLVED** that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 5:00 p.m. due to the proximity of the event to residential properties; and,

**BE IT FURTHER RESOLVED** that all vendors be restricted to a stationary location; and,

**BE IT FURTHER RESOLVED** that only pedestrian traffic will be allowed in the area. All other traffic including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skateboards, golf carts, LSVs, except police and fire LSVs, is prohibited; and,

**BE IT FURTHER RESOLVED** that during the designated times the closed portion of Ocean Boulevard is deemed to be the site of a public festival at which only beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Section 7-2-1 shall not apply as to the possession and consumption of beer and/or wine beverages only.

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City Administrator

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Mayor

ATTEST:

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City Clerk



**HENRY D. MCMASTER**, *Governor*  
**BENJAMIN I. DUNCAN II**, *Chief Resilience Officer*

February 1, 2022

Mayor Phillip Pounds  
City of Isle of Palms  
1207 Palm Blvd.  
Isle of Palms, South Carolina 29451

RE: MITIGATION INFRASTRUCTURE PROJECT PROPOSAL

Dear Mayor Pounds,

The South Carolina Office of Resilience has reviewed your project proposals for the City of Isle of Palms Project Area 1 and Project Area 2, and as required, submitted the projects for approval or denial to the South Carolina Office of Resilience Steering Committee. We are pleased to notify you that one of the two projects has been selected for a Mitigation Infrastructure grant award of \$1,396,700.00 (Project Area 1). A Draft Resolution is attached for the City's use in drafting a resolution for City Council approval.

This award is being made in accordance with Public Law 115-123 (the Appropriations Act) and the Federal Register Notice dated 30 August 2019, at 84 FR 45838, whereby the U.S. Department of Housing and Urban Development ("HUD") has awarded \$162,000,000 in Community Development Block Grant-Mitigation (CDBG-MIT) funds to the State of South Carolina. These funds are intended to provide financial assistance for mitigation activities that increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters.

The South Carolina Office of Resilience shall appoint a State Project Manager (SPM), for this Project. The SPM will be responsible for the management and monitoring of the Project. The SPM will coordinate the Scope of Work to include:

- Procurement of engineering services to ensure the completed plans meet the requirements of the HUD CDBG-MIT and to obtain permits as required
- Construction Contract Bid Process
- Procurement of Construction Engineering Inspection Services
- Project Closeout

At no time will Eminent Domain powers be applicable to this project. The City of Isle of Palms must take ownership and maintain the completed drainage improvements in perpetuity.

Thank you for the time and effort expended by your office in the preparation of your successful proposal. We look forward to working in partnership with you to successfully implement and complete this infrastructure project.

Sincerely,



Benjamin F. Duncan II  
Chief Resilience Officer

**ACKNOWLEDGED AND AGREED**

The City of Isle of Palms will fully cooperate with the South Carolina Office of Resilience in the implementation and execution of the Mitigation Infrastructure Project. The City of Isle of Palms agrees that it will take ownership of the drainage improvements in perpetuity.

---

Phillip Pounds, Mayor  
City of Isle of Palms

---

Date

**RESOLUTION NO. XXX**

A RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL TO EXECUTE A COMMUNITY DEVELOPMENT BLOCK GRANT- MITIGATION (CDBG-MIT) AGREEMENT BETWEEN THE CITY OF ISLE OF PALMS AND THE SOUTH CAROLINA OFFICE OF RESILIENCE TO FUND AN INFRASTRUCTURE IMPROVEMENT PROJECT THAT WILL MITIGATE THE IMPACT OF FUTURE DISASTERS.

WHEREAS, the City of Isle of Palms recognizes the threat that flooding poses to the City; and

WHEREAS, the City of Isle of Palms has a proposed flood mitigation project (Isle of Palms Project Area 1 Stormwater and Tidal Inundation Infrastructure); and

WHEREAS, the City of Isle of Palms anticipates receiving \$1,396,700 in CDBG-Mitigation grant funds from the South Carolina Office of Resilience to carry out mitigation activities in a timely manner; and

WHEREAS, the City of Isle of Palms acknowledges and accepts ownership and responsibility for the ongoing operation and maintenance for the life of the improvement; and

WHEREAS, the City of Isle of Palms will uphold these infrastructure improvements in a manner that conforms to all health and safety requirements;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Isle of Palms, South Carolina this \_\_\_\_ day of \_\_\_\_\_, 2022, that the City of Isle of Palms respectfully accepts funding provided by the South Carolina Office of Resilience through the Community Development Block Grant-Mitigation to fund infrastructure improvements that will mitigate the impact of future flooding.

BE IT FUTHER RESOLVED that the City of Isle of Palms respectfully accepts responsibility for completion of the Project, any defects or failures, and the long-term maintenance after completion.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR, this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Council



**Resolution N: R-2022-04**

A RESOLUTION AUTHORIZING THE MAYOR AND CITY COUNCIL TO EXECUTE A COMMUNITY DEVELOPMENT BLOCK GRANT· MITIGATION (COBG-MIT) AGREEMENT BETWEEN THE CITY OF ISLE OF PALMS AND THE SOUTH CAROLINA OFFICE OF RESILIENCE TO FUND AN INFRASTRUCTURE IMPROVEMENT PROJECT THAT WILL MITIGATE THE IMPACT OF FUTURE DISASTERS.

**WHEREAS**, the City of Isle of Palms recognizes the threat that flooding poses to the City; and

**WHEREAS**, the City of Isle of Palms has a proposed flood mitigation project (Isle of Palms Project Area 1 Stormwater and Tidal Inundation Infrastructure); and

**WHEREAS**, the City of Isle of Palms anticipates receiving \$1,396,700 in CDBG-Mitigation grant funds from the South Carolina Office of Resilience to carry out mitigation activities in a timely manner; and

**WHEREAS**, the City of Isle of Palms acknowledges and accepts ownership and responsibility for the ongoing operation and maintenance for the life of the improvement; and

**WHEREAS**, the City of Isle of Palms will uphold these infrastructure improvements in a manner that conforms to all health and safety requirements;

**THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Isle of Palms, South Carolina this\_ day of \_\_\_, 2022, that the City of Isle of Palms respectfully accepts funding

provided by the South Carolina Office of Resilience through the Community Development Block Grant• Mitigation to fund infrastructure improvements that will mitigate the impact of future flooding.

**BE IT FUTHER RESOLVED** that the City of Isle of Palms respectfully accepts responsibility for completion of the Project, any defects or failures, and the long-term maintenance after completion.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR**, this 22<sup>nd</sup> day of February 2022.

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City Administrator

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Mayor

ATTEST:

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City Clerk

## **Plurality & Majority**

### **Information provided by the Charleston County Board of Elections**

As you can see, just 6/17 municipalities use majority method for voting. The Town of Mount Pleasant was the most recent municipality that changed from majority to plurality in 2017. Advantages of the plurality system are that it is easily understood by voters, provides a quick decision, and is more convenient and less costly to operate than other majority. It is easy: the candidate with the most votes wins.

Awendaw	Plurality
<b>Charleston</b>	<b>Majority</b>
<b>Folly Beach</b>	<b>Majority</b>
Hollywood	Plurality
<b>Isle Of Palms</b>	<b>Majority</b>
Kiawah Island	Plurality
<b>Lincolnville</b>	<b>Majority</b>
McClellanville	Plurality
Meggett	Plurality
Mt Pleasant	Plurality
N Charleston	Plurality
Ravenel	Plurality
<b>Rockville</b>	<b>Majority</b>
Seabrook Island	Plurality
<b>Sullivan's Is</b>	<b>Majority</b>
Summerville	Plurality
Town Of James Island	Plurality

#### **Disadvantages of Majority Voting System and Advantages of Plurality Voting System:**

- Majority voting system often leads to runoffs, which results in less turnout
- Runoffs add additional costs to conduct elections. Runoff costs are the same as the election.
  - The plurality winner goes on to win the runoff about 70% of the time (this is national research, and it would take a lot more time to analyze this for South Carolina. By memory for Charleston County is that rarely in a runoff the results change)
- Plurality results are simple, runoffs can confuse voters.

- Runoff elections have lower voter turnout.
- Short turnaround time in between the General Election and the Runoff Election makes it difficult for military voters to receive and return their absentee ballots for the runoff. This applies to voters traveling, voting absentee by mail, or other factors with a short turnaround time. In South Carolina, runoffs have to take place 2 weeks after the 1<sup>st</sup> election.
- Majority voting systems requiring 50% plus 1 have an origin history of voter suppression (specifically in the south)



## **CHAPTER 8. ELECTIONS**

### **Sec. 1-8-1. Terms of office.**

The Mayor and Councilmembers shall be elected for a term of four (4) years, commencing on the first Tuesday in January next following the general election.

### **Sec. 1-8-2. Method of election.**

The Mayor and Councilmembers shall be elected from the City at large, on a staggered-term basis.

### **Sec. 1-8-3. Nonpartisan elections; procedure.**

- (a) All regular and special elections for the offices of Mayor and Councilmembers shall be nonpartisan general elections pursuant to State law.
- (b) Filing of statement of candidacy.
  - (1) Statements of candidacy for the offices of Mayor or Councilmember in a general election shall be filed with the Charleston County Board of Elections and Voter Registration at City Hall, together with a three hundred dollar (\$300.00) filing fee for the office of Mayor or a one hundred dollar (\$100.00) filing fee for the office of Councilmember, not later than sixty (60) days prior to the election. The Charleston County Board of Elections and Voter Registration shall verify the information in the statements and shall place the name of the candidate on the ballot.
  - (2) For special elections, the candidate shall file a statement of candidacy with the Charleston County Board of Elections and Voter Registration at City Hall, together with a three hundred dollar (\$300.00) filing fee for the office of Mayor or a one hundred dollar (\$100.00) filing fee for the office of Councilmember, not later than twelve o'clock (12:00) noon, forty-five (45) days prior to the election. The Charleston County Board of Elections and Voter Registration shall verify the information in the statements and shall place the name of the candidate on the ballot.
  - (3) Any person declaring candidacy under this section who cannot afford the required filing fee and so declares himself or herself to be an indigent shall file a written appeal for relief at City Hall with the Charleston County Board of Elections and Voter Registration, not later than sixty (60) days prior to the election.
- (c) A second election shall be conducted two (2) weeks after the first election between one (1) more than the number of candidates necessary to fill offices for which no candidates received a majority of the votes case and the second election shall be between the candidates receiving the largest number of votes in the first election. The candidates receiving the highest number of votes cast in the second election in number equal to the number of offices to be filled shall be declared elected. Results for all general and special elections for mayor and councilmembers will be determined in accordance with the nonpartisan plurality method authorized by S.C. Code Section 5-15-61.
  - (1) When more than one person is seeking election to a single office, the candidate who receives the highest number of votes shall be declared elected.

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(2) When more persons are seeking election to two or more offices (constituting a group) than there are offices to be filled, those candidates receiving the highest number of votes, equal in number to the number of offices to be filled, shall be declared elected.

- (d) No political party affiliation shall be placed on any ballot for any candidate.

**Sec. 1-8-4. Time of elections; notice.**

- (a) Elections for City officials (the Mayor and Councilmembers) shall be held on the first Tuesday following the first Monday of November of odd-numbered years.
- (b) The Council shall give public notice of a general City election at least ninety (90) days prior to the date of the election.
- (c) The Council shall give public notice of a special City election at least seventy-five (75) days prior to the date of the election.

**Sec. 1-8-5. Time of taking office; contested elections.**

- (a) Newly elected officers may be qualified at any time after final certification of the election results and prior to being seated on the Council.
- (b) If the results of the election are contested, the incumbent who fills that contested office shall hold over until the contest is finally determined.

**Sec. 1-8-6. Vacancy in office.**

To fill a vacant elected office, an election shall be held in accordance with State law.

ORDINANCE 2022-01

AN ORDINANCE AMENDING TITLE 1, GOVERNMENT AND ADMINISTRATION, CHAPTER 8, ELECTIONS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO CHANGE THE METHOD OF NOMINATING CANDIDATES FOR AND DETERMINING THE RESULTS OF NONPARTISAN ELECTIONS AND TO CHANGE THE LOCATION FOR FILING STATEMENTS OF CANDIDACY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-8-3, "Nonpartisan elections; procedure," is hereby amended by deleting Paragraphs (b) and (c) in their entirety and replacing them with new Paragraphs (b) and (c) to state as follows:

“(b) Filing of statement of candidacy.

(1) Statements of candidacy for the offices of Mayor or Councilmember in a general election shall be filed at City Hall, together with a three hundred dollar (\$300.00) filing fee for the office of Mayor or a one hundred dollar (\$100.00) filing fee for the office of Councilmember, not later than sixty (60) days prior to the election. The Charleston County Board of Elections and Voter Registration shall verify the information in the statements and shall place the name of the candidate on the ballot.

(2) For special elections, the candidate shall file a statement of candidacy at City Hall, together with a three hundred dollar (\$300.00) filing fee for the office of Mayor or a one hundred dollar (\$100.00) filing fee for the office of Councilmember, not later than twelve o'clock (12:00) noon, forty-five (45) days prior to the election. The Charleston County Board of Elections and Voter Registration shall verify the information in the statements and shall place the name of the candidate on the ballot.

(3) Any person declaring candidacy under this section who cannot afford the required filing fee and so declares himself or herself to be an indigent shall file a written appeal for relief at City Hall, not later than sixty (60) days prior to the election.

(c) Results for all general and special elections for mayor and councilmembers will be determined in accordance with the nonpartisan plurality method authorized by S.C. Code Section 5-15-61.

(1) When more than one person is seeking election to a single office, the candidate who receives the highest number of votes shall be declared elected.

(2) When more persons are seeking election to two or more offices (constituting a group) than there are offices to be filled, those candidates receiving the highest number of votes, equal in number to the number of offices to be filled, shall be declared elected.”

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
Phillip Pounds, Mayor

(Seal)  
Attest:

\_\_\_\_\_  
Nicole DeNeane, City Clerk

First Reading:\_\_\_\_\_

Public Hearing:\_\_\_\_\_

Second Reading:\_\_\_\_\_

Ratification:\_\_\_\_\_

## **City of Isle of Palms, South Carolina Accommodations Taskforce**

On January 25, 2022, City Council created a taskforce tasked with evaluating and presenting a go forward business model with specific recommendations for the expenditure of accommodations tax revenue specific to tourism advertisement and promotion. The taskforce will have 6 months to research and present specific recommendations to City Council.

City Council will consider a recommendation to appoint the following stakeholders to the taskforce:

- IOP City Council Representative – Rusty Streetman
- Representative from Wild Dunes Resort – Sam Parris
- Representative from The Palms Hotel & The Seaside Inn – Melissa Simbana, General Manager
- Chair of the ATAX Advisory Committee – Ray Burns
- Representative from rental management company – Randy Walker, Dunes Properties
- Representative from the food and beverage industry – Bret Jones, The Dinghy, Papis, Luke & Ollies, Smugglers
- Resident owning rental property – Curtis Kay
- President of the IOP Chamber of Commerce – Katrina Limbach, IOP Beach Chair Company
- IOP Resident – Sarah Vega

The first meeting of the taskforce will be held on Thursday, February 24, 2022 at City Hall.

# Application for Commercial Surf Instruction - 2022

**Name**

Philp Neal Antman

**Phone**

(843) 607-2267

**Email**

philip.antman@gmail.com

**Business Name**

Salt Marsh Surf

**Business License Address**

1338 Ronald Lane, Charleston, South Carolina 29412

**Location where lessons will be provided**

around 9th avenue on the beach and in the surf

**I certify that I have completed an application for a business license through the City of Isle of Palms Building Department.**

Yes

**Copy of CPR Certification**

StarGuard\_Lifeguard\_Certification\_1005.50363.pdf

**Copy of First Aid Certification**

StarGuard\_Lifeguard\_Certification\_1005.50363.pdf

**Copy of Lifeguard Certification**

StarGuard\_Lifeguard\_Certification\_1005.50363.pdf

**Copy of Insurance Policy showing minimum coverage of at least \$1,000,000 and naming the City of Isle of Palms as an additional insured**

CERTIFICATE OF LIABILITY INSURANCE- City of Isle of Palms.pdf

**I have read, understood, and agree to abide by the stipulations listed below:**

**(a) Area where surf lessons are allowed shall be dictated by the current boundary restrictions stated in the City Ordinances.**

**(b) At least one instructor attending each lesson must be lifeguard, CPR, and first aid certified, with current certifications on file with the city. There must be a first aid kit on site.**

**(c) Each surf instructor provider must carry liability insurance of at least \$1,000,000 that names the City of Isle of Palms as an additional insured.**

**(d) Surf instructions shall be limited to groups of four (4) or fewer students and at least one (1) instructor, with a maximum of twelve (12) students and three (3) instructors per day per provider.**

**(e) Surf instruction shall not exceed more than two (2) hours per day per provider.**

**(f) Surf instruction providers may not advertise on the beach. All signs, merchandise or other article that violate Article 7-SIGNS of the City's ordinances are prohibited.**

**(g) Surf instruction providers may not solicit for students on the beach, beach accesses, public**

parking lots, or the Breach Inlet Bridge parking lot.

(h) Surf instruction providers must indicate on the application the location where the lessons will be provided.

(i) Surf instruction providers shall execute an indemnification agreement to be submitted with the application.

(j) Failure to adhere to these standards will result in automatic revocation of permission to conduct surfing instruction on the beach by City Council.

(k) City Council shall have the authority to limit the number of permissions issued for commercial surfing instruction on the beach.

(l) Permission shall be granted for one (1) year which may be renewed annually upon application.

Signature

Date

2/15/2022

A handwritten signature in black ink, consisting of stylized, overlapping loops and a long horizontal stroke extending to the right.

# Application for Commercial Surf Instruction - 2022

**Name**

Kai P Dilling

**Phone**

(843) 345-6765

**Email**

kai@solsurfers.net

**Business Name**

Sol Surfers Surf Camp, LLC

**Business License Address**

1170 Lazy Lane, Mt. Pleasant, South Carolina 29464

**Location where lessons will be provided**

27th Avenue

**I certify that I have completed an application for a business license through the City of Isle of Palms Building Department.**

Yes

**Copy of CPR Certification**

Red Cross Certificate 8.5x11 and CEU\_SD-13633926.pdf

**Copy of First Aid Certification**

Red Cross Certificate 8.5x11 and CEU\_SD-13633926.pdf

**Copy of Lifeguard Certification**

My Red Cross Certificate 8.5x11 and CEU\_SD-13254176.pdf

**Copy of Insurance Policy showing minimum coverage of at least \$1,000,000 and naming the City of Isle of Palms as an additional insured**

Sol Surfers Surf Camp-AI CERT (IOP).pdf

**I have read, understood, and agree to abide by the stipulations listed below:**

**(a) Area where surf lessons are allowed shall be dictated by the current boundary restrictions stated in the City Ordinances.**

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**(l) Permission shall be granted for one (1) year which may be renewed annually upon application.**

**Signature**

**Date**

2/17/2022



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