



PUBLIC WORKS COMMITTEE
4:45pm, Wednesday, January 12, 2022
1207 Palm Boulevard, Isle of Palms, SC
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Bogosian, Hahn, and Ward

Staff Present: Administrator Fragoso, Director Pitts, Director Kerr, Asst. Director Asero

2. Election of Chair and Vice Chair

MOTION: Council Member Bogosian nominated Council Member Ward as the Chair of the Public Works Committee. Council Member Hahn seconded the motion. The motion passed unanimously.

MOTION: Council Member Bogosian nominated Council Member Hahn as the Vice Chair of the Public Works Committee. Council Member Ward seconded the motion. The motion passed unanimously.

3. Approval of previous meeting's minutes – November 15, 2021

Council Member Hahn made a motion to approve the minutes of the November 15, 2021 meeting, and Council Member Bogosian seconded the motion. The motion passed unanimously.

4. Citizens' Comments -- none

5. Department Reports – Director Pitts and Assistant Director Asero

Director Pitts reported that garbage collection for November and December was up over this same time in 2020. Yard debris collection was down in November as Public Works was caught up clearing the debris from the island. Palm tree trimming is happening along Palm Boulevard between 21st and 41st avenues. Public Works is hauling that debris away to keep the costs down.

Vehicle maintenance was just over budget in November and only \$6,000 in December. As of 12/31/21, \$40,000 of the \$90,000 vehicle maintenance budget had been spent.

Asst. Director Asero reported on the many activities of the Public Works department including reviewing Charleston County Stormwater plans for home construction, Eadie's Services cleaning ditches and vegetation at Forest Trail and numerous places along 23rd Avenue, and the ditch restructuring at Duck and Sparrow by SCDOT.

Facilities maintenance work included the updating of Council Chambers, painting of the Mayor's office, and a safety team walkthrough of Fire Station 2.

Work at the Front Beach included clean up of the parking lot, the planting of trees in the larger parking lot, updated and replaced well lighting, assessment of beach paths for boardwalks the installation of palm trees behind the public restrooms, and parking line striping for front beach parking spaces.

Landscaping projects included the cleanup along the connector, installation of street signs, creating a redesign for the front beach municipal lot pedestrian entrance, and managing city-wide landscape maintenance crews.

Monthly testing of the City's underground storage tanks was done. Asst. Director Asero also met with Davis & Floyd regarding the Master Drainage Plan and participated in an onsite meeting with Quality Enterprises who will be working on the outfalls at 30th and 36th avenues.

6. Old Business

A. Update on Phase III Drainage Project, small internal projects, and Waterway Boulevard path elevation

Administrator Fragoso said the contract with Quality Enterprises for the work at 30th and 36th avenues has been executed. She has also met with all stakeholders about the upcoming work in those areas. They anticipate starting the week of February 1 and, depending on the weather, will be done in six weeks. While the contractor is experiencing supply chain delays, he still anticipates being done by the end of March. The work will cause temporary shutdowns of the golf course, but the contractor is attempting work arounds to shorten the times the course will be shut down. She will have a further update at next week's Ways & Means Committee meeting.

Grant applications for the work at the 41st Avenue outfall and Waterway Boulevard has been submitted. Permitting for that project is ongoing.

B. Update and discussion of golf cart path along Ocean Park Plaza

Administrator Fragoso said the design of this project has been completed and submitted to SCDOT for approval along with the encroachment permit. The goal is to have it complete by the start of the season. The encroachment permit includes the painting of two crosswalks in that area. Director Pitts said he recently saw SCDOT surveyors in the area.

7. Miscellaneous Business

The next meeting of the Public Works Committee will be Thursday, February 3, 2022 at 4:30pm.

8. Adjournment

Council Member Hahn made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 5:14pm.

Respectfully submitted,

Nicole DeNeane
City Clerk