



PUBLIC WORKS COMMITTEE
4:30pm, Thursday, February 3, 2022
1207 Palm Boulevard, Isle of Palms, SC
and broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to order

Present: Council members Bogosian, Hahn, and Ward

Staff Present: Administrator Fragoso, Director Kerr, Asst. Director Asero

Absent: Director Pitts

2. Approval of previous meeting's minutes – January 12, 2022

Council Member Bogosian made a motion to approve the minutes of the January 12, 2022 meeting, and Council Member Hahn seconded the motion. The motion passed unanimously.

3. Citizens' Comments -- none

4. Department Reports – Assistant Director Asero

Asst. Director Asero reported that garbage collection for January was 195 tons, up 18 tons from January 2021. Yard debris collection was 218 tons, up 35 tons from January 2021, and miscellaneous collection was consistent at 33 tons.

Vehicle maintenance costs were "light" for January.

Asst. Director Asero reported that he has scheduled ditch cleaning on Forest Trail. SCDOT is experiencing delays working on the 41st Avenue dop inlet lowering.

He has received estimates to repair the bathrooms in the Public Safety building, scheduled city-wide backflow testing, tested the generator at the Recreation Department, completed preventative maintenance on the generator at Fire Station 2, and assisted the Recreation Department with sidewalk improvement.

Public Works also has been installing street signs as well as new wayfinding signs at the municipal parking lots and beach access paths at 34A and 46th in addition to cleaning up all beach accesses. He is collecting estimates and scheduling the repaving of the 41st Avenue sidewalk from the Marina to Wildwood Drive.

He conducted monthly testing of the underground storage tanks and also met with Davis & Floyd for their monthly meeting on the Master Drainage Plan.

5. Old Business

A. Update on Phase III Drainage Project [Strategic Plan Priority 5, Goal c]

Director Kerr reported that the 30th and 36th avenues projects will begin in May due to some “timing hiccups.” There are no additional costs expected due to this delay. However, the delay will cause a road closure along Waterway Boulevard sometime in July. He said a change order will be exercised to document the change in work flow.

B. Update on improvements to golf cart path along Ocean Park Plaza [Strategic Plan Priority 1, Goal b]

Administrator Fragoso said there are no updates on this project as they are waiting to hear back from SCDOT’s engineers. The encroachment permit was submitted prior to the January meeting, but there has been no response yet. She will continue to follow up with them in hopes of getting the project completed before the season.

6. New Business

Discussion of proposed FY223 Capital Projects Budget – Public Works [Strategic Plan Priority 3, Goal b]

Administrator Fragoso reviewed the Capital Projects requests from the Public Works Department for consideration in the FY23 budget. Requests include the replacement of a 2014 F-150 truck, which was deferred from last year; an aerial boom lift to assist in the hanging of holiday lights and building maintenance; the undergrounding of electrical lines at 21st Avenue; the 1% of insured value for Facilities Maintenance; \$100,000 for the general drainage contingency fund; and \$500,000 for future drainage projects as identified by the Master Drainage Plan.

Consideration for an excavator to be used as part of inhouse drainage maintenance may be put into next year’s request after staff rents one later this year to determine how much it will be put into use.

She noted that the costs for the 30th and 36th avenues outfalls projects will be realized in FY23, while the costs for the project at 41st Avenue and Waterway Boulevard will be realized in FY24. The City was awarded a \$1.4M grant for the 41st Avenue project from the State’s Office of Resiliency recently and submitted another grant for \$1M for the Waterway Boulevard project.

Council Member Ward encouraged Committee members to study these requests diligently and return to the March meeting with questions. The Public Works operating budget will be discussed at the March meeting as well.

7. Miscellaneous Business

The next meeting of the Public Works Committee will be Wednesday, March 2, 2022 at 4:30pm.

8. Adjournment

Council Member Hahn made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 4:56pm.

Respectfully submitted,

Nicole DeNeane

City Clerk