

## **Recreation Committee**

12:30 p.m., Monday, April 11, 2022 1207 Palm Boulevard, Isle of Palms, South Carolina

The public may view the meeting virtually by clicking here: https://www.youtube.com/user/cityofisleofpalms

## **Public Comment:**

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at <a href="mailto:nicoled@iop.net">nicoled@iop.net</a> no later than 3:00 p.m. the business day before the meeting. Citizens may also provide written public comment here: <a href="https://www.iop.net/public-comment-form">https://www.iop.net/public-comment-form</a>

## **Agenda**

- Call to order and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
- 2. Approval of previous meeting's minutes March 7, 2022
- 3. Citizens' Comments
- 4. **Departmental Report Director Page**
- 5. Old Business
- **6. New Business**Discussion of celebration of the City's 70<sup>th</sup> Anniversary
- 7. Miscellaneous Business
  Next meeting date: 11:00 a.m., Monday, \_\_\_\_\_\_, 2022
- 8. Adjournment



## Recreation Committee Meeting 12:30pm, Monday, March 7, 2022 1207 Palm Boulevard, Isle of Palms, SC and broadcasted live on YouTube: https://www.youtube.com/user/cityofisleofpalms

## **MINUTES**

## 1. Call to order

Present: Council members Miars, Popson, and Ward

Staff Present: Director Kerr, Director Page

2. Approval of the previous meeting's minutes – February 7, 2022

MOTION: Council Member Ward made a motion to approve and Council Member Miars seconded the motion. The motion passed unanimously.

- 3. **Citizens' Comments** none
- 4. **Departmental Reports** Director Page

Director Page gave highlights of the activities in the Recreation Department including the kickoff of adult sports leagues such as basketball, soccer, and table tennis. Soccer and baseball camps have been setup for Spring Break.

She stated she did receive a request about a 40 and over pickup basketball league, and she presented an idea to those who expressed that interest. They will continue to discuss the idea to see if there is a consensus on how such an offering could look.

Director Page said that except for a few classes where size is still limited, most class attendance is back up to pre-Covid levels. Beach Boot Camp will start back this Saturday at 9am.

She said RecTrac is online and running smoothly. It will be ready for summer camp registration which begins on March 14 at 8am.

Keenagers and Doggie Day at the Rec Center were both well attended. The recent blood drive collected 27 pints of blood. Last Saturday's Front Beach Fest was also a great success.

Upcoming events include the Yard Sale, Easter Brunch, Music in the Park in May, and the Sand Sculpting contest in June.

## 5. Old Business

## **Discussion of Sunday Hours**

Council Member Miars said a resident asked for this matter to be kept on the agenda and asked if there is any more staff can do to get the Recreation Center back open on Sundays. Director Page reported that it has been a challenge to staff the existing programs. They are about to lose another part-time employee. She said volunteers are not always dependable and would need to know CPR, First Aid, and other Recreation Center policies in order to effectively operate when open. She said it has been very hard to find people to work, which is why the hours have been shortened overall. Recreation centers across the country are experiencing similar staff shortages.

Director Page said she has only received one application for a summer camp counselor, and she needs 6-8 counselors. She said staffing Sunday is not off the radar, but they have not found any one as of yet.

Council Member Popson said he saw no reason to keep the matter on the agenda. He believes Director Page will inform the Committee when someone is found to staff Sunday hours.

#### 6. **New Business**

## Discussion of the FY23 Operational Budget for the Recreation Department [Strategic Plan Priority 3, Goal b]

Director Page reviewed the line items that saw significant change from the FY22 budget including salaries and wages as a result of the Wage & Compensation Study, increased retirement expenses as dictated by the State, and increases in fuel expense, contracts (due to increase expense of materials), cleaning supplies, and temporary labor (used as needed to help maintain the grounds). She noted a decrease in electrical and gas expenses based on actuals from FY22.

She reviewed the costs of some capital projects that will be paid for with tourism revenues such as the basketball courts and certain special events. The replacement of the gate at the Breach Inlet Boat Ramp has been added to capital projects.

## 7. **Miscellaneous Business**

The next meeting of the Recreation Committee will be on Monday, April 4, 2022 at 12:30pm.

## 8. **Adjournment**

Council Member Ward made a motion to adjourn, and Council Member Miars seconded the motion. The meeting was adjourned at 12:47pm.

Respectfully submitted,

Nicole DeNeane City Clerk



# RECREATION DEPARTMENT MONTHLY REPORT

## March 2022

STAFF:

Norma Jean Page, Recreation Director

Karrie Ferrell, Assistant Director (programs) Aaron Sweet, Recreation Supervisor (athletics) Cody Buckhannon, Parks & Grounds Supervisor

Jenea Taylor, Recreation Supervisor (special events)

Kelsey Marsh, Recreation Specialist

Joshua Key, Parks & Facilities Specialist

## ATHLETICS Adult Athletics

Adult Spring 3 on 3 Basketball

The registration fee was \$60 per team. Games are played on Tuesday evening. A total of six teams (36 participants) have registered. League winners will receive awards and t-shirts.

Adult Spring 6 vs. 6 Soccer

The registration fee was \$250 per team. Games are played on Tuesday evening. A total of six teams (72 participants) have registered. League winners will receive awards.

Adult Spring Table Tennis Singles League

The registration fee was \$10 per player. Games are played on Tuesday mornings. A total of eight players have registered.

Men's 21 & Over Basketball League Play

League to be held on Saturday mornings and will be structured in monthly sessions starting on April 2. Participants must register online or in person by Wednesday of each session. \$20 per person each monthly session. IOP Residents were able to register for the April session on March 16, Non-Residents were allowed to register on March 23. April Session: April  $2^{nd}$  – April  $30^{th}$  / May Session: May 7 – May 28.

Adult Pickleball Social League - 35 years and older

Game schedules will be developed by Recreation Staff, posted on the recreation website and distributed to each league player. Winning player/team is responsible for turning scores in to Recreation Staff within 24 hours of scheduled match and may do so by email or in person.

- Register by April 15th, league fees due upon registration.
- Doubles play with Rec staff pairing up players by random selection.
- Registration: IOP Residents March 28th / Non-Residents April 4th
- \$10 per player
- Players provide their own equipment
- League games will be held on Friday's from 9:00 a.m.-11:00 a.m. for six weeks starting April 22<sup>nd</sup>
- Pickleball nets will be set up for league play.

## **Youth Sports**

Youth Baseball (Ages 3-12)

All participants will receive a medal, jersey and a hat. The coaches meetings and skill evaluation for 9-12yr old league was held on March 1. Practices for ages 5-12yr started the week of March 7. Games have started for the 3/4yr old league and all other leagues will begin soon.

## Youth Baseball Registration (as of March 28, 2022)

Fast S	tart Baseball	Total: 4	0	IOP Resident: 27	Non-resident:	13
5/6	T-Ball	Total: 3	39	IOP Resident: 27	Non-resident:	12
7/8	Machine Pitch	Total: 5	54	IOP Resident: 45	Non-resident:	9
9-12	Youth Baseball	Total: 3	34	IOP Resident: 24	Non-resident:	10

## **Athletic Events and Camps**

## **Spring Break Soccer Camp**

Partnering with Soccer Shots of Charleston the Isle of Palms Recreation Department will be offering a youth soccer camp during Charleston County School Districts spring break for children ages 4 – 12yrs old. Campers must provide their own snacks and water bottle. As of March 28<sup>th</sup> a total of 27 children have registered for the camp. Camp will be held April 11– April 15 from 9:00 a.m. – Noon. \$150 per child IOP Residents/\$155 per child Non-Residents Minimum: 6 participants

## Girls Volleyball Camp (ages 10-15yrs)

June 20 - 24 from 9:00 a.m. - 12:00 noon. \$125 for residents and \$130 for non-residents. Online registration is open.

## Rising Stars Basketball Camp (ages 5-9 and ages 10-15 yrs)

June 27 - July 1 from 9:00 a.m. - 4:00 p.m. \$180 for residents and \$185 for non-residents. Online registration is open. There is a half day option for the younger ages.

### **IOP Beach Run**

The IOP Beach Run will be held on Saturday, July 23, 2022 at 8:00 a.m. during low tide. Currently reaching out to potential sponsors to confirm their support of the event and to secure their donations. Race timing services have been finalized with Queen City Timing. Registration will open in April.

## Summer Soccer Camp (ages 4-12 yrs)

August 1-5 from 9:00 a.m. -12:00 noon. \$150 for residents and \$155 for non-residents. Online registration is open.

## Get Your Spike On (Volleyball camp for ages 10 – 16 yrs)

August 8-11 from 9:00 a.m. – 11:00 a.m. Monday – Thursday. \$80 residents and \$85 non-residents. Online registration is open.

## **IOP Connector Run and Walk**

The IOP Connector Run will be held Saturday, October 1, 2022 at 8:00 a.m. The Connector will close at 7:00 a.m. and re-open as soon as safe, usually around 10:00 a.m. Representatives from the Race Board will attend the Cooper River Bridge packet pick up and Expo on Thursday and Friday, March 31 - April 1 to promote this event.

## PROGRAMS AND CLASSES

**Acting Classes** 

"Cyrano De Bergerac" Fourteen (14) participants are enrolled in the class. Class began on Thursday, March 3 at 4:00 p.m. The performance is scheduled for Thursday, May 12. Theater Camp, "Treasure Island" currently has ten (10) participants enrolled and is scheduled for August 1 - August 5. Instructor, Jean Schubert.

Suspension Training: Class is held on Mondays, Wednesdays & Fridays at 8:00 a.m. Participants are required to make reservations before attending classes. Class is held under the picnic shelter but has utilized the gymnasium on rainy and cold days. Instructor, Pat Boyd

Core Strength: Classes are held Mondays, Tuesdays & Thursdays at 8:30 a.m. in the High Tide/Low Tide room. Angela Reinhardt, Instructor.

Barre: Class is held on Fridays at 8:30 a.m. Barre is \$10 per class, \$32 for the month. Instructor, Angela Reinhardt

Dog Obedience

New sessions begins April 18. All classes are full. Kinderpuppy - Mondays at 6:30 p.m. Tricks Class - Mondays at 7:30 p.m. Kinderpuppy- Tuesdays at 6:30 p.m. Puppy Junior High - Tuesdays at 7:30 p.m. Instructors, Susan Marett and Jennifer Parks

**Gymnastics** 

New session begins Tuesday, April 5 Gymnastics – 3 & 4 year olds is held at 3:30 p.m. and currently has nine (9) students enrolled. Gymnastics – 5 years and older is held at 4:15 p.m. and is full with fifteen (15) students. Cheer and Tumbling – 4 years and older is held at 5:00 p.m. and currently has twelve (12) students enrolled. Instructor, Kaylie Penninger

## **IOP Kids**

The IOP Kids program has ten (10) students enrolled Monday - Friday and meets 9:00 a.m. -Noon. The children learn through play and adapt to a routine that will prepare them for school. 2022-2023 School year registration began on Monday, January 24, currently nine (9) students are enrolled for the next school year. Registration will remain open until the program is full. Instructor, Cathy Adams

Line Dancing

Intermediate Classes - Thursdays at 9:30 a.m. Beginner Classes - Thursdays at 10:30 a.m. Instructor, Patricia Leonard.

Little Lotus Yoga

Little Lotus Yoga is held on Tuesdays at 12:00 p.m. Currently five (5) students are participating. Instructor, Jennifer Rogers.

**Meditation Group** 

Free Meditation class is held on Thursdays at 9:00 a.m. approximately six (6) people have been participating in the class. Class is conducted under the trees on multipurpose field. Instructor, Stacy Jessen.

**Meditation Group** 

Beginning, April 21, 2022 free meditation classes will be held at the IOP Marina public dock at 8:00 a.m.

**Meditation Class** 

An evening meditation class was added due to interest from the participants. Class is held in the Tadpole Room on Thursdays at 6:30 p.m. Evening meditation is \$5 per participant. Instructor, Stacy Jessen

Mini Minnows

Mini Minnows is an afternoon play group for children ages 3 and 4. The class meets on Mondays, Wednesdays and Fridays from 12:00 p.m. – 3:00 p.m. The group learns to adapt to a classroom setting learning through indoor and outdoor play and art projects. Currently nine (9) students are enrolled in the program. Instructor, Cathy Adams.

Over 50 Fitness

Class is held on Tuesdays & Thursdays from 2:30 p.m. – 3:30 p.m. Instructor, Judy Fischer.

Over 50 Yoga

Class is held on Mondays & Wednesdays from 1:45 p.m. – 2:45 p.m. Instructor, Judy Fischer.

**Senior Exercise** 

Class is held Monday & Wednesday from 3:00 p.m. - 4:00 p.m. Instructor, Judy Fischer.

Saturday Yoga

The Saturday yoga class is schedule at 10:00 a.m. in the Magnolia/Palmetto Room. The class is a slow flow class and participants work on balance, strength and flexibility. The class is 75 minutes and \$12 drop in fee to attend. Instructor, Kathy Berry.

Tae Kwon Do

Youth and family classes meet on Mondays at 6:30 p.m. Ten (10) students are enrolled. Adult open belt classes meet Wednesday evenings at 6:30 p.m. and Saturday mornings at 9:00 a.m. Sixteen (16) adults are enrolled. Dr. Jack Emmel, Instructor

Tennis Lessons, Youth

The next session of tennis is schedule for Tuesday, April 19 and Wednesday, April 20. Tiny Tennis – Ages 4 & 5 years is held at 3:30 p.m. Red Ball - Ages 6 -8 years is held at 4:00 p.m., Orange Ball – Ages 8-10 year is held at 5:00 p.m.

Tennis Lessons, Adult

Adult lessons are held on Tuesdays and Thursdays at 8:30 - 9:30 a.m. Instructor Corinne Enright

**Pickleball Lessons** 

Pickleball lessons are held on Mondays and Wednesdays at 9:00 a.m. - 10:30 a.m. Currently six (6) people are enrolled in the class. Instructor, Nancy Markovich, PPR

FitBody in 50

Classes are held on Wednesday & Fridays at 10:30 a.m. Starting in April class will have a name change to Strength & Stability. Class focuses on strength training for active older adults. Instructor, Brooklyn Watts

Gather & Knit

A group of ladies meet in the Lobby on Mondays to knit and socialize. Six (6) - eight (8) ladies have been attending. The group meets on Mondays at 10:30 a.m. - 12:00 p.m. Free social group.

**Writing Your Memories** 

The writing class is held at 10:00 a.m. The class began in January and will run through May. There are six (6) participants enrolled in the class. The group is a creative writing group to help collect and organize ideas for telling their life story. Instructor, Holly Vories

**Tabata Tuesdays** 

The HIIT/TABATA style workout class is held on Tuesdays at 6:00 p.m. Currently four (4) people are participating in the class. Instructor, Tammy Cox.

**Beach Boot Camp** 

Class is an outdoor fitness class traveling from the Rec center to the beach for a traveling style fitness class. Class will use body weight and Mother Nature to make the class fun. Bad weather days, class will be held in the fitness room. Class is held on Saturdays, at 9:00 a.m. Instructor, Tammy Cox.

Booty Burn \*New Class starting in April

45 min leg and glute focused workout. Class will focus on toning the leg muscles while creating a perkier booty! Each exercises as well as the core. Class will be held on Wednesdays at 11:45 a.m. starting April 6. Instructor, Brooklyn Watts

**Farmers Market** 

The IOP Famers Market is scheduled to start the 3<sup>rd</sup> Thursday of the month, June – October. The application process is currently open for vendors. Applications for artisans are coming in rapidly, recreation staff will continue to look for farmer and food vendors. The applications will be accepted through mid-April.

RecTrac/WebTrac Update:

Online registration continues to run smoothly. More and more participants are starting to use this format. Summer Camp registration was the first big registration process that was held online, staff and residents were pleased with the process.

## How Online works:

Everyone that has participated in any Recreation program is in the RecTrac system and they all have been assigned a username and password. Most families are not aware of their number and need to contact the Recreation staff for assisting in getting set-up. Once the family or individual has signed in with their username and password they simply click on the activity they are interested in, add to cart, choose the family member and answer registration question. They continue to the shopping cart and then "Proceed to Checkout" and complete the process of paying. If someone has not participated at the Recreation they will need to stop by to enroll and show proof of residency.

## RECREATION SPECIALIST

## **Daily Responsibilities**

Completed evening procedures and reported damages to supervisor.

Set up classrooms for next program when supervisors unavailable.

Updated media center as needed.

Registered class participants, answered phones and welcomed visitors.

Updated daily front desk information folders.

Monitored security cameras.

Managed the sign-in sheets for gymnasium and cardio room.

Answered questions regarding current and upcoming programs/events.

Assisted the Director and other staff members on a regular basis.

Participated in daily/weekly staff meetings.

Developed monthly calendar.

Showed first time visitors around Recreation Center and introduced them to the programs that are available.

Communicated registration and duty changes to part time staff.

#### Other Duties

Maintained lost-and-found folder and bins.

Update class schedules.

Assisted with 9-12 year old baseball skill evaluation.

Contacted Keenagers to remind them on monthly meeting.

Assisted in set-up and running of Front Beach Fest

Prepared for and worked Community Yard Sale by:

Registering and assigning participants spaces and communicating information to participants prior to and day of the event.

Informing Rec Center neighbors of Yard Sale.

Collecting and pricing Rec Center items to sell.

Putting out signs around Isle of Palms with Yard sale information

Marking and numbering spaces for participants.

Roping off Rec Center grounds to ensure proper parking during event. Assisting participants with set-up, parking, and breakdown.

## **SPECIAL EVENTS**

Keenagers

The Keenagers senior social group lunch meeting was held on March 2. Thirty-five (35) people attended the meeting. This was a St. Patrick's Day themed lunch and guests participated in themed trivia. The next Keenagers luncheon will be held April 6.

### **Front Beach Fest**

Front Beach Fest was held at Front Beach on Saturday, March 5 from 12:00 p.m. – 4:00 p.m. Over two thousand (2,000) people were in attendance. The festival featured musical performances by *The Holiday Band* and *The Pink Slips Band*. Fifty (50) local craft vendors, restaurants, businesses, and organizations were on the street selling and promoting their goods and services. Other free entertainment included jump castles, a balloon artist, a face painter and additional children's entertainment provided by *Good Clean Fun*.

#### Yard Sale

The annual IOP Yard Sale was held on Saturday, March 26 from 8:00 a.m. to 12:00 p.m. on Hartnett Blvd. between 27 and 29 Avenues. Fifty (50) 10' by 10' spaces were reserved for the event. Vendors purchased spaces for \$5. A large number of residents and visitors enjoyed a morning of shopping and finding new treasures. Goodwill Industries arrived with a box truck around 11:00 a.m. to collect any donations or unwanted items.

## **UPCOMING EVENTS**

**Easter Bunny Brunch** 

Instead of Annual Easter Egg Hunt and Isle of Palms Egg Drop, this year the Recreation staff will host the first ever Easter Bunny Brunch. This year, this event will be held for Isle of Palms residents only. There will be two sessions, 9:00 a.m. - 10:30 a.m. and 11:00 a.m. to 12:30 p.m. Each session is limited to 50 children and residents may register online. A free photo with the Easter Bunny and face painting will be available inside. Participants will then venture outside where the traditional Easter Egg Hunt will be held on the softball field. The Isle of Palms Police and Fire Department will assist with this event and Sweet T's Catering has agreed to be the food sponsor for this event.

**Summer Camp** 

Registration for summer camp began on Monday, March 14 for IOP Residents and filled up on the first day. Staff is advertising and searching for summer camp counselors by reaching out to past counselors to see if they are interested and placing ads at the local colleges, universities and advertising in the Island Eye News. Lots of fun and exciting activities are being planned for the 2022 camp program.

## Music in the Park

On Saturday, May 7 from 3:00 p.m.-7:00 p.m. the Recreation Department will host Music in the Park. Music will be provided by *The Blue Plantation Band* and *The Bluestone Ramblers*. *Empanada* food truck will be selling food and beverages during the event. *Mora Iced Creamery truck* and *Holy City Popcorn* will also provide desserts. Those who attend are asked to bring

their lawn chairs and/or blankets.

**Sand Sculpting Competition** 

The 33<sup>rd</sup> Annual Piccolo Spoleto Sand Sculpting Competition will be held on Saturday, June 11 from 9:00 a.m.-until on Front Beach, Isle of Palms. Prizes donated from participating sponsors will be awarded to the top three (3) in the following categories: Adult (21 and older), Family (at least one adult & one young adult or child), Young Adult (ages 15-20), Children's (ages 14 and under), Best Architectural, Most Creative, and Best in Show – Overall.

## Parks & Facilities

Housekeeping

Performed routine housekeeping duties.

Completed monthly safety inspections.

Cleaned and serviced housekeeping maintenance equipment.

Machine-scrubbed the facility halls, class rooms and gym floor

Unclogged toilets and drains as needed

Replaced and refilled air fresheners and other sanitary devices.

Flush floor drains as needed.

Dusted book shelves in Magnolia room.

Scrubbed tile and grout lines in the bathrooms and kitchen.

Disinfected exercise equipment and rooms.

**Facility Preparations** 

Assisted with the set-up of gymnasium and classrooms for daily scheduled programs, athletics, activities, meetings and special events.

Participated in weekly staff meetings and Safety Committee meeting.

3/2- Setup for Keenagers.

3/4, 3/7- Moved bleachers to and from Front Beach for festival.

3/5- Setup for and worked Front Beach Festival.

3/25, 3/26- Setup for and worked Yard Sale.

### Interior Maintenance

Serviced, lubricated and cleaned Cardio room equipment.

Replaced light bulbs and ballasts as needed.

3/4, 3/8- Painted box for gym sign in.

3/9- Removed broken beer bottle from toilet in far stall of women's gym bathroom.

3/10- Snaked drains in gym bathrooms.

3/10- Replaced water filter in the refrigerator in the break room.

3/14- Reset all clocks for Daylight Savings Time.

3/17, 3/21- Scrubbed scuff marks off gym floor from vandalism.

## **Exterior Maintenance**

Inspected equipment, collected lost & found items and removed debris around the playground. Removed trash and debris from around the building.

Assisted Parks & Grounds with the following:

3/7- Installed backstop netting for soccer.

3/8- Installed net and put out goals for soccer.

3/8- Unloaded pallets of fertilizer and field products and stored in the shed.

3/10- Sanded and spray painted post for automatic door opener.

3/15- Painted fields for baseball and soccer.

3/25- Dug drainage ditch on Hartnett & 27th and pushed water from rains out to prepare for Yard Sale.

**Service Projects** 

3/8- Sonitrol- Installed panic button for Front Desk personnel.

3/18- Liberty Fire Protection- Performed annual inspection of fire extinguishers and hood test. Falcon Alarm Systems- Tested fire alarm system.

3/18- IOP WSC- replaced water meter located at 29th Avenue.

3/21-IOPWSC - Replaced water meter for gymnasium also located at 29<sup>th</sup> Avenue.

3/25- Tim Kinney of Holy City Electric- replaced exhaust fan motor for women's bathroom. Provided estimate to add 50 amp power in the gym for entertainment sound and lights.

## **Grounds and Maintenance Report**

## Multipurpose, baseball, softball and soccer fields

Treated with products recommended by Possums staff Removed dog poop, golf balls and trash Lined fields at least two (2) times a week for scheduled games and practices

**Special Events and Programs** 

Delivered and picked up two (2) sets of bleachers for Front Beach Fest Assisted vendors find assigned spaces Assisted Front Beach Fest vendors with unloading and loading Picked up broken glass and trash on Front Beach during and after event Picked up additional garbage cans from Public Works for Front Beach Fest Helped with Keenager (senior group) set up Installed new sleeves for additional handicap signs Assisted with set-up and clean-up of tables, chairs and trash

## Baseball and Softball infields

Treated for weeds and spreading grass

Painted five (5) temporary baseball fields for Fast Start and a practice field

Cleaned egg off of youth baseball field dugouts

Groomed fields due to heavy use and improper use from golf carts and bikes Added sand/clay mix to infields

Cut back lip on Softball field (area between infield and outfield)

### **Bark Park**

Adjusted gates to latch better, preventing dogs to escape Added lock to mower access gate Re-attached basket for holding tennis balls and other dog toys

## Repairs and clean up from "destruction" and vandalism

Repaired/replaced ripped of protective foam off 2 of the basketball backboards has become a monthly requirement)

Attempted to clean off what appears to have been busted paint (pink & green) cans on the tennis courts

Continuously picking up golf balls which could be dangerous projectiles if hit by lawn equipment

Cleaned up 6 dozen eggs smashed around the property

Cleaned graffiti off various items around the property

Cleaned up broken glass found on the basketball court

Reattached safety padding cut off the basketball post

Picked up construction materials left behind in parking lot

Repaired and reprogrammed irrigation system on Soccer Field that was tampered with

## Grounds

Replaced broken outlet covers, each replaced as needed

Replaced faulty GFCI outlets

Replaced receptacle boxes, as needed

Picked up over fifty-seven (57) piles of dog poop left on grounds, not including dog park

Installed post to prevent cars from driving across property instead of street Installed post to protect fire hydrants and keep vehicles 15' away

## **Equipment**

Serviced Golf Cart

Cleaned and washed

Cleaned all connections and electrical contacts

Added some water to the batteries

## Serviced Toro Workman MDX

Changed the oil and filter

Cleaned the fittings and air filter

Added rear view mirror

## Serviced Mowers

Checked and added oil, as needed

Sprayed exposed metal areas with rust inhibitor

Changed blades on mulching mower

Sharpened blades that were salvageable

Washed after every use

Changed fuel filter

Added grease to the Zerk fittings

## Playground

Raked mulch under swings

Made some minor repairs to playground equipment – waiting on materials

## **Building**

Assisted with installation of hooks for exercise class

Assisted with set-up for programs and events

Gymnastics

Bleachers for exercise classes and basketball games

Keenager luncheon

## Weekly duties include:

Place garbage bins by the road and return them after being picked up

Place recycling by the road and rerun after being picked up

Paint lines on Soccer Fields

Paint temporary bases and fields for baseball

Mulch the leaves on the ground

Some mowing (mainly soccer field now due to reseeding)

Trim the grounds with the weed trimmer in some areas

Blow trimmings and debris off walkways and courts with the backpack blower

Rake mulch under swings and slides on the playground

Clean and wash lawn mowers and Toro field groomer

Purchasing safety equipment as needed (face shields, eye protection, deflector shield for weedeater

## Monthly Duties include:

Edge sidewalks and drive way

Run gas powered tools to make sure they all work correctly

Edge basketball courts

Sharpen blades

Oil tools

Haul all debris to the cul-de-sac on 28th

## Daily Duties include:

Blow off parking lot, front entrance, sidewalks, tennis and basketball courts

Pick up litter and items left behind from previous participants

Check grounds, equipment, playground and surrounding areas for needed repairs and/or attention

Check for vandalism and damages particularly around outside basketball court area Pick dog poop left behind by owners

## **Additional Comments**

Part time grounds position is filled but only works 21 hours a week which is challenging to get everything completed in a timely fashion during the growing season.

Products and repair items are still challenging to find and it takes a lot of time to track them down and often requires trips to multiple stores to locate products.

Prices of items and products fluctuate daily making it hard to get accurate estimates Vandalism seems to be increasing which requires a lot of time to clean up and make the necessary repairs.

## Isle of Palms Recreation Department

#24 28th Avenue Isle of Palms, SC 29451

(843) 886-8294 www.iop.net

## April 2022

	(8	43) 000-0294 WW	w.iop.nei			
SUN	MON	TUE	WED	THU	FRI	SAT
	Tuesday 12pm - Wednesday 8:00am Thursday 12pm -	- 5:00 pm 5:00 pm - 5:00 pm 5:00 pm - 4:00pm 2:00pm ue to Recreation			1 8:00 Suspension Fitness 8:30 Barre 9:00 IOP Kids 9:15 Yoga 10:30 Fitbody in 50 12:00 Mini Minnows 12:00 Game Room	2 21+ Bball: 7:30am - 9:30am 9:00 Fast Start & 5/6 T- Ball  9:00 Beach Boot Camp 9:00 TKD 10:00 Yoga Open Gym: Adult Play: 7:30am - 9:30am Open Gym: 12pm - 3pm
	4 8:00 Suspension Fit 8:30 Core Strength 9:00 IOP Kids 9:15 Yoga 10:00 Gather and Knit 12:00 MahJong 12:00 Mini Minnows 5:15 7/8 Machine Pitch 5:45 9-12yr Baseball 6:30 TKD 6:30 Dog Obedience 7:30 Dog Obedience	5 Elections 7am - 7pm 8:30 Core Strength 8:30 Adult Tennis 9:00 IOP Kids 10:00 Table Tennis 10:00 Writing Class 4:15 Gymnastics (5+) 5:00 Cheernastics 6:00 Tabata Tuesday 6:30 Dog Obedience 6:30 6v6 Soccer 7:30 Dog Obedience 7:00 3on3 Basketball	6 8:00 Suspension Fitness 9:00 IOP Kids 9:15 Yoga 10:30 Fitbody in 50 11:45 Booty Burn 12:00 Mini Minnows 6:30 TKD	7 8:30 Adult Tennis 8:30 Core Strength 9:00 Meditation 9:00 IOP Kids 9:30 Line Dancing 10:00 Table Tennis 10:30 Line Dancing 5:45 9-12yr Baseball 6:30 Meditation	8 8:00 Suspension Fitness 8:30 Barre 9:00 IOP Kids 9:15 Yoga 10:30 Fitbody in 50 12:00 Mini Minnows 12:00 Game Room	9 21+Bball: 7:30am-9:30am 9:00 Fast Start & 5/6yr T-Ball 9:00 Beach Boot Camp 9:00 TKD 10:00 Yoga Open Gym: Adult Play: 7:30am- 9:30am Open Gym: 12pm-3pm
	8:00 Suspension Fit 9:00 Core Strength 9:00 Soccer Camp 9:00 Pickleball Intermediate 9:15 Yoga 10:00 Gather and Knit 12:00 MahJong 12:30 Over 50 Yoga 3:00 Senior Fitness 6:30 TKD	8:30 Core Strength 8:30 Adult Tennis 9:00 Soccer Camp 10:00 Table Tennis 10:00 Writing Class 2:30 Over 50 Fitness 3:30 Gymnastics (3-5) 3:30 Tiny Tennis 4:00 Red Ball Tennis 4:15 Gymnastics (5+) 5:00 Cheernastics 5:00 Orange Ball Tennis 6:00 Green Ball Tennis 6:00 Tabata Tuesday 6:30 6v6 Soccer 7:00 3on3 Basketball	13 8:00 Suspension Fitness 9:00 Soccer Camp 9:00 Pickleball 9:15 Yoga 10:30 Fitbody in 50 11:45 Booty Burn 12:30 Over 50 Yoga 3:00 Senior Fitness 3:30 Tiny Tennis 4:00 Red Ball Tennis 5:00 Orange Ball Tennis 6:00 Green Ball Tennis 6:30 TKD	14 8:30 Adult Tennis 8:30 Core Strength 9:00 Soccer Camp 9:00 Meditation 9:30 Line Dancing 10:00 Table Tennis 10:30 Line Dancing 2:30 Over 50 Fitness 6:30 Meditation	8:00 Suspension Fitness 8:30 Barre 9:00 Soccer Camp 9:15 Yoga 10:30 Fitbody in 50 12:00 Game Room	9:00 Beach Boot Camp 9:00 TKD 10:00 Yoga Open Gym: 12pm-3pm  EASTER BRUNCH 9am & 11am
	18 8:00 Suspension Fit 8:30 Core Strength 9:00 IOP Kids 9:00 Pickleball 9:15 Yoga 10:00 Gather and Knit 12:00 MahJong 12:00 Mini Minnows 12:30 Over 50 Yoga 3:00 Senior Fitness 5:15 7/8 Machine Pitch 5:45 9-12yr Baseball 6:30 TKD 6:30 Dog Obedience 7:30 Dog Obedience	19 8:30 Core Strength 8:30 Adult Tennis 9:00 IOP Kids 10:00 Table Tennis 10:00 Writing Class 2:30 Over 50 Fitness 3:30 Gymnastics (3-5) 3:30 Tiny Tennis 4:00 Red Ball Tennis 4:15 Gymnastics (5+) 5:00 Cheernastics 6:00 Tabata Tuesday 6:30 Dog Obedience 6:30 6v6 Soccer 7:00 3on3 Basketball	20 8:00 Suspension Fitness 9:00 Pickleball 9:15 Yoga 10:30 Fitbody in 50 11:45 Booty Burn 12:30 Over 50 Yoga 3:00 Senior Fitness 3:30 Tiny Tennis 4:00 Red Ball Tennis 5:00 Orange Ball Tennis 6:00 Green Ball Tennis 6:30 TKD	8:30 Adult Tennis 8:30 Core Strength 9:00 Meditation 9:00 IOP Kids 9:30 Line Dancing 10:00 Table Tennis 10:30 Line Dancing 2:30 Over 50 Fitness 5:00 Volleyball League Play 5:45 9-12yr Baseball 6:30 Meditation	8:00 Suspension Fitness 8:30 Barre 9:00 IOP Kids 9:00-11:00 Pickleball Social League 9:15 Yoga 10:30 Fitbody in 50 12:00 Mini Minnows 12:00 Game Room Pickleball League Starts Times—TBD	23 21+ Bball: 7:30am - 9:30am 9:00 Fast Start & 5/6yr T-ball 9:00 Beach Boot Camp 9:00 TKD 10:00 Yoga Open Gym: Adult Play: 7:30am - 9:30am Open Gym:
	25 8:00 Suspension Fit 9:00 Core Strength 9:00 IOP Kids 9:15 Yoga 10:00 Gather and Knit 12:00 MahJong 12:00 Mini Minnows 12:30 Over 50 Yoga 3:00 Senior Fitness 5:15 7/8 Machine Pitch 5:45 9-12yr Baseball 6:30 TKD 6:30 Dog Obedience 7:30 Dog Obedience	8:30 Core Strength 8:30 Adult Tennis 9:00 IOP Kids 10:00 Table Tennis 10:00 Writing Class 2:30 Over 50 Fitness 3:30 Tiny Tennis 4:00 Red Ball Tennis 3:30 Gymnastics (3-5) 4:15 Gymnastics (5+) 5:00 Cheernastics 6:00 Tabata Tuesday 6:30 Dog Obedience 6:30 6v6 Soccer 7:00 3 on 3 Basketball	8:00 Suspension Fitness 9:15 Yoga 10:30 Fitbody in 50 11:45 Booty Burn 12:30 Over 50 Yoga 3:00 Senior Fitness 3:30 Tiny Tennis 4:00 Red Ball Tennis 5:00 Orange Ball Tennis 6:00 Green Ball Tennis 6:30 TKD	28 8:30 Adult Tennis 8:30 Core Strength 9:00 Meditation 9:00 IOP Kids 9:30 Line Dancing 10:00 Table Tennis 10:30 Line Dancing 2:30 Over 50 Fitness 5:00 Volleyball League Play 5:45 9-12yr Baseball 6:30 Meditation	29 8:00 Suspension Fitness 8:30 Barre 9:00-11:00 Pickleball Social League 9:15 Yoga 10:30 Fitbody in 50 12:00 Game Room Pickleball League Times—TBD	30 21+ Bball: 7:30am - 9:30am 9:00 Fast Start & 5/6yr T-Ball 9:00 Beach Boot Camp 9:00 TKD 10:00 Yoga Open Gym: 12pm - 3pm



## Schedule of Event

MARCH 7 -9, 2003

#### Friday, March 7. 2003 12:00am - 6:00pm -

City Hall - 50th Anniversary Headquarters

1207 Palm Boulevard

Continuous video and displays describing the history of The Isle of Palms FREE Souvenir T-shirts, bags, koozies, posters, etc for sale.

#### 12:00 -5:00pm.

**Exchange Club - Historic Information Center** 

201 Palm Blvd.

Continuous videos and displays of IOP History FREE

## 10:00 - 4:00pm. IOP Garden Shop

1030 Carolina Blvd

Local Flora & Fauna - FREE

#### 4:00- 6:30pm Sunset Eco Tour

\$15.00 Adults/\$10.00 Children 12 & Under Isle of Palms Marina, 41st Ave. Call 886-5000 for tickets.

#### 12:00 - 7:00pm FERRIS WHEEL

Ocean Boulevard between 10th & Pavilion \$2.00 a ride

## 7:15pm Pre-performance reception at the home of John Kennedy, 25 29th Ave.

"Mayberry By The Sea"

#### 8:00pm "Mayberry By The Sea" - Recreation Center 24 28th Ave.

All Tickets: \$5.00

Premier of play written, produced and directed by Jimmy Ward.

(limited seating, tickets sold in advance at the Recreation Center, City Hall and online at www.Etix.com

Saturday, March 8, 2003

#### 10:00 - 4:00pm

#### City Hall - 50th Anniversary Headquarters

1207 Palm Boulevard

Continuous video and displays describing the history of The Isle of Palms FREE Souvenir T-shirts, bags, koozies, posters, etc for sale.

#### 10:00 -4:00pm.

#### **Exchange Club - Historic Information Center**

201 Palm Blvd.

Continuous videos and displays of IOP History FREE

### 9:00 - 4:00pm Isle of Palms Garden Shop

Live Direct Broadcast by Newsradio 730 WSC of "The Original Garden Clinic"1030 Carolina

Plant displays and demonstrations FREE

2:00pm Discussion of native plants and grasses by Michael Jenkins, Horticulturist

Eco Tours (1 Hour)

#### 10:00, 11:30, 1:00 & 2:30pm.

\$10.00 Adults \$5.00 children Isle of Palms Marina Call 886-5000 for tickets

### 10:00 - 10:00pm FERRIS WHEEL

\$2.00 a ride. Front Beach

#### 11:00-4:00pm Front Beach Street Party

50 years of fun and food.
Fabulous Beach Music provided by THE TAMS
Catch a Bird's eye view of the ocean from the top of the Ferris Wheel.
Children can have fun at a nickel carnival sponsored by the IOP Exchange Club.

### 1:00, 2:00 & 3:00pm Father and Son Shaving Contest

#### 7:15pm - Pre-performance reception - 25 29th Ave. 8:00pm - Mayberry By The Sea - Recreation Center

All tickets: \$5.00

Advanced Tickets available at City Hall, Recreation Center and on line at

www.Etix.com

## 8:00pm - midnight Shagging at the Windjammer with the East Coast Party Band. \$5.00 admission.

Advanced Tickets may be purchased on line at

www.Etix.com

#### Sunday, March 9, 2003

#### 10:00 - 2:00pm City Hall - 50th Anniversary Headquarters

1207 Palm Boulevard

Continuous video and displays describing the history of The Isle of Palms FREE Souvenir T-shirts, bags, koozies, posters, etc for sale.

## 10:00 - 3:00pm FERRIS WHEEL

Last chance to ride the Ferris Wheel \$2.00

#### 10:30 - 2:00pm Brunch at Participating Island restaurants

Prices vary

## **Eco Tours to Caper's Island**

**Beginning at 10:00am.** Boat travels to Caper's Island with a brief Introduction and riders will be disembarked at Caper's Island.

\$20.00 Adults

\$15.00 children

Call 886-5000 for more information and tickets.

#### 10:00 - 4:00pm IOP Garden Shop

1030 Carolina Boulevard Local Flora and Fauna

#### \*\*\*\*\*\*VOLUNTEERS NEEDED\*\*\*\*\*\*

If interested contact Laura at City Hall 886-6428.

## **50th ANNIVERSARY STREET PARTY VENDORS**

Acme Cantina
Banana Cabana
Boat House
Coconut Joe's
Edgars Restaurant
Long Island Cafe
Morgan Creek Grill
One Eyed Parrot
Sea Biscuit
Sea Island Grill
The Windjammer

## **SPECIALITY BOOTHS**

IOP Exchange Club - \$.05 Nickel Carnival Charleston County Recycling Center Island Shore Bird Rescue Basket Lady - Vera Manigault Philip Clark Lowcountry Woodcarvers IOP Turtle Team IOP Garden Club 50th Anniversary Souvenir Marketplace VFW PTA of Sullivan's Island

### A BIG 50th THANKS To Those who Make This Celebration So Special

Bill Casey Jack Tracey Jane McMackin Mary Lou Kennedy Julia Tucker Todd Campbell Shane Zeigler/Jose Hernandez Betty Mathis Bobby Ross Regis Augusty Phyllis Shaffer Jimmy Ward Helen Clarkin Penny Fraipont Leola Hanbury Michel Landay Ann Evans Doug & Garia Wilmer Rick Linville Carmen Bunch Deborah Streetman Penny Fraipont John E. Kennedy Amy Wilkerson Janet Mauldin Laura McLellan Chief Ann Graham Chief Tommy Buckhannon Linda Tucker Norma Jean Page Mayor Michael Sottile

The Windjammer IOP Exchange Club IOP Garden Club SCE&G

The Beach Company

Bi-Lo

Joyce C Long Darby and Mary Ellen Long Way Trustees for

The Albert Sottile Foundation

Date	Check #	Vendor	ltem	Amount
Food and	d Beverag	ge		
3/12/03 obligated, but	364 not paid	Mahoney's Signs AAA Rentals	sign for snow cones, MC Grill, benefitting Rec	21.20
obligated, but		AAA Rentals	10 Tables and 100 chairs for street party 1 10x10 tent and 3 tables	290.44
3/12/03	350	Access Portable Toilets	Ocean Blvd port-a-johns	103.35
	300 to 1000 to	record remede remede	Ocean Bivo port-a-jonns	699.60
			Total Food and Beverage	1,114.59
Publicity				
3/4/03	340	MMG Productions	Video contract - 2 30 second commercials	975.00
2/25/03	324	Office Depot	labels for postcard mailing	39.88
2/14/03	313	US Post Office	stamps for 4000 postcards	1,480.00
2/27/03	329	Nelson Printing Corp	5100 postcards	669.92
2/27/03	329	Nelson Printing Corp	5500 brochures	1,202.04
2/19/03	225	Computer Consultants Grp	hours, adding IOP 50th Anniv. page to website	225.00
2/25/03	320	Janis Agency	1/2 cost of TV advertising, print ad production	2.070.50
2/25/03	324	Office Depot	press release envelopes	14.32
2/25/03	324	Office Depot	supplies for press packets	44.86
3/3/03	330	Janis Agency	TV advertising	1,244.00
3/12/03	361	Janis Agency	TV advertising, final	1,011.50
3/12/03	373	Nelson Printing Corp	2200 additional brochures	499.05
3/12/03	364	Mahoney's Signs	3'x4' sign for Connector, 50th Anniv	187.62
			Table 18 18 18	
			Total Publicity	9,663.69
Marketing	g/Promoti	on e		
12/11/02	297	Cash	Seed \$ for Craft Show	200.00
12/17/02	300	Show Offs, Inc.	500 Koozies	567.10
12/17/02	300	Show Offs, Inc.	1500 Tshirts	7,345.80
12/17/02	300	Show Offs, Inc.	500 Tote bags	3,233.00
12/16/02		Return of seed \$ from Craft Sh		(200.00)
12/16/02		Proceeds from sale of tshirts,	koozies, tote bags	
12/31/02		Proceeds from sale of tshirts,		(810.00)
1/3/07	307	Wal-Mart	foam board for Craft Show display	(120.00)
1/6/03		Proceeds from sales of tshirts	Trait offort display	8.19
2/19/03	319	Show Offs, Inc.	500 long sleeved tshirts	(73.50)
1/23/03		proceed from sales of tshirts, k		5,958.50
1/24/03		proceed from sales of tshirts, k	coozies, and tote bags	(300.00)
2/19/03	319	Show Offs, Inc.	96 add'l short sleeved tshirts	(122.00)
		2.000, 1110.	20 and I short sleeved (shirts	890.40

Date	Check #	Vendor	ltem	Amount
obligated, bu	it not paid	AAA Rentals	tents for souvenir shops, front beach and marina	439.37
2/25/03	324	Office Depot	9 cash boxes	64.01
2/26/03		Proceeds from sales of tshirts, k	oozies, and tote bags	(1,241.20)
	Petty Cash	Lowe's	8 inch bag ties	4.85
	Petty Cash	Staples	ink cartridge	8.47
3/4/03	339/347	Cash	Seed \$ for Cash boxes	1,600.00
3/12/03	371	Show Offs, Inc.	1000 additional koozies	1,462.80
2/28/03		proceeds from sales of tshirts, ke	oozies, and tote bags	(399.00)
3/7-9/03		proceeds from sales of tshirts, ke	oozies, and tote bags	(7,263.50)
3/11/03		proceeds from sales - Front Bea	ch estimated	(9,250.00)
3/11/03		Return of seed \$ for cash boxes		(1,600.00)
3/17/03		proceeds from consignment sale	es	(729.00)
			Total Marketing/Promotion	(325.71)
Calenda	rs			
11/21/02	293	Media Services, Inc.	Deposit for calendars	3,250.00
12/3/02	295		Balance on calendars	3,250.00
12/11/02	297	Cash	Seed \$ for Craft Show	200.00
12/19/02		Island Realty	purchased 50 calendars w/ quant. discount	(300.00)
12/23/02		Proceeds from sales of calendar		(950.00)
1/9/02		Wild Dunes	purchased 50 calendars w/ quant. discount	(300.00)
			consignment purchase	(84.00)
		Proceeds from sales of calendar	S	(42.00)
		Proceeds from sales of calendar	s	(14.00)
		Proceeds from sales of calendar	S	(49.00)
2/11/03		Proceeds from sales of calendar	S	(154.00)
2/11/03		Return cash box proceeds		(200.00)
2/26/03		Proceeds from sales of calendars	S	(7.00)
2/28/03		Proceeds from sales of calendars	S	(28.00)
3/11/03		Proceeds from sales of calendars	S	(224.00)
3/11/03		Proceeds from sales of calendars	s, estimated front beach	(175.00)
			Total Calendars	4,173.00

Date	Check #	Vendor	ltem	Amount
Entertain	ment			
11/6/02	288	EastCoast Entertainment	Denocit for III to Town II	
11/26/02	292	EastCoast Entertainment	Deposit for "The Tams"	2,300.00
3/4/03	333	EastCoast Entertainment	Deposit for "The East Coast Party Band" Balance on "The Tams"	1,450.00
3/4/03	336	EastCoast Entertainment	Balance on "The East Coast Party Band"	2,300.00
3/4/03	336	Windjammer	donation towards "The East Coast Party Band"	2,050.00
		· · · · · · · · · · · · · · · · · · ·	Tent and Stage for "The Tams"	(600.00)
		Windjammer	donation of tent and stage rental cost	930.00 (930.00)
			Total Entertainment	7,500.00
ECO Tou	r			
Play			Total ECO Tour	-
riay				2
obligated, but	not paid	AAA Rentals	stages/skirts and chairs for "Mayberry"	1,372.88
		The Albert Sottile Foundation	"Mayberry By the Sea" sponsorship	(3,000.00)
2/12/02	0.47	Ticket Sales		(100.00)
2/12/03	317	The Nelson Printing Corp	318 tickets for "Mayberry by the Sea"	67.84
obligated, but i	not paid	Theatrics Unlimited	Costumes and props	1,093.80
2/26/03		Ticket Sales Ticket Sales		(330.00)
obligated, but r	not paid	Sam's Club	velcro for stage skirting	(85.00)
3/12/03	364	Mahoney's Sign Express	signage for "Mayberry By The Sea"	14.71
3/12/03	367	Piggly Wiggly	refreshments for play	197.16
3/12/03	359	Isle of Palms Garden Shop	plants, torches for reception walk way	133.91
3/12/03	355	Cookie Bouquet	refreshments for play	354.88
3/12/03	354	Bi-Lo	refreshments for play	77.76
3/12/03	352	Betsy Ross Flay Girls, Inc.	flags for play	41.19
3/12/03	350	Access Portable Toilets	port-a-john for play	153.93 63.60
3/12/03	372	Sign It Quick	30" x 30" sign for "Mayberry by the Sea"	
obligated, but r	not paid	Sunbelt Rentals	Generator to power stage lights	100.82 1,806.60
2/28/03	250	Ticket Sales	to portor otage lights	(230.00)
3/11/03		Ticket Sales (includes etix sales	s)	(2,695.00)
obligated, but n		Radio Shack	electronic supplies for play	214.00
obligated, but n	ot paid	Lowe's	supplies for play set	450.99
			Total Play	(295.93)

Date	Check #	Vendor	ltem	Amount
Flora an	d Fauna			
2/6/03 2/27/03 3/12/03	315 328 359	Isle of Palms Garden Shop Isle of Palms Garden Shop Isle of Palms Garden Shop	pedestal pots and planters, iron palm trees planters, flowers departmental flower displays, Memory park  Total Flora and Fauna	2,861.75 2,414.85 622.25 5,898.85
Video Hi	story			3,090.03
12/27/02 3/4/03 3/5/03 3/5/03 3/11/03	305 340 344 344	MMG Productions MMG Productions MMG Productions MMG Productions Proceeds from sales Proceeds from sales, front be	deposit on video contract balance on original contract, less commercials amendment for additional footage videos for resale (documentary and loop tape) ach estimate	3,000.00 5,108.00 3,350.00 3,785.00 (2,071.00) (1,280.00)
			Total Video History	11,892.00
Civic				
2/25/03 obligated, but 3/12/03 2/25/03 3/5/03 3/5/03 3/12/03 3/12/03 3/12/03 3/4/03 3/5/03 3/5/03 3/5/03 3/5/03	324 not paid 368 322 341 343 342 359 371 356 334 366 346 345 353	Office Depot American Speedy Printing Rick Mach ShowOffs, Inc. Michaels Leola Hanbury IOP Hardware Isle of Palms Garden Shop ShowOffs, Inc. Econo Signs Chas County Pub Works Office Depot City of Isle of Palms ShowOffs, Inc. Betty Lee Johnson	supplies for photo displays approx cost for display copying/enlargements 50th Anniv. locator map - artist's rendering 1 logo podium sign display easels for Exchange Club display reimb for supplies for Exchange Club displays display supplies pinestraw, plants and flowers for Exchange Club 4' x 6' photo sign at Front Beach 45 galvanized U-channel sign posts (historical tour) 42 signs for historical tour colored paper for historical tour maps reimb for 3000 2-sided copies, historical map 50 ID sign labels for historical riding tour Reimb for "As I Remember It" Exch. Club display	83.96 344.05 420.00 37.10 20.29 295.47 4.77 323.96 185.50 636.91 249.99 151.57 168.60 98.05 18.95
Transport	tation			
			Total Transportation	

Date	Check #	Vendor	ltem	Amount
Storytel	lors			
otory ten	1013			
			Total Storytellers	
_				
Ferris W	/heel			
3/12/03	365	McNair Amusements	Weekend rental of Ferris Wheel, incl. operator	10.000.00
2/11/03		The Beach Company	Major sponsorship	10,000.00
obligated, bu	t not paid	Sun Belt Rentals	100 Amp 3 phase generator for Ferris Wheel	(10,000.00)
2/25/03	324	Office Depot	Ferris Wheel tickets	1,431.00
	Petty Cash	Staples	supplies for special volunteer tickets	10.90
obligated, bu	t not paid	Lowe's	sign pole for Ferris Wheel sales booth	4.96
			Ticket sales	10.58
			7,0,0,0	(6,045.90)
			Total Ferris Wheel	(4,588.46)
Miscella	neous			
	70043			
9/24/02	279	Cash	Seed \$ - City Hall - 50th Anniv Misc	200.00
9/14/02	280	Wal-Mart	Frames for pictures from Carmen Bunch	26.29
2/26/03	325	Phil Parrillo	wall carpet for display boards, City Hall	2,061.00
2/25/03	323	Sign It Quick	18" diameter seal for City Hall display	84.80
2/25/03	324	Office Depot	City Hall displays	128.10
2/25/03	322	Show Offs	1 logo podium sign	37.10
3/4/03	337	Econo Signs	25 snap on signs "no parking by order of IOPPD)	365.49
3/4/03	335	E2 Exhibits and Displays	rental of 10' exhibit for City Hall display	636.00
	Petty Cash	Artist & Craftsman Supply	Mat board	55.65
3/3/03	331	Patsy Hindman	2 boxes of photo splits for display boards	12.19
3/12/03	369	Ritz Camera	photo processing	9.00
3/4/03	332	Batteries Plus	12 batteries for flashing signals	43.12
3/4/03	338	IOP Hardware	fasteners for 50th Anniversary signs	48.17
obligated, but	MEN 25 00	Wal-Mart	batteries and fuses for barricade lights	19.91
3/6/03	348	Cash	Cash on hand for change during event	2,000.00
3/12/03	359	Isle of Palms Garden Shop	laminate posters from SIES poster contest	126.38
3/12/03	360	IOP Hardware	fasteners for signs and post hole digger	49.75
3/12/03	358	Hughes Equipment	rental of helium tanks for balloons	242.53
3/12/03	351	Arthur J. Gallagher & Co	special general and liquor liability for 3 day event	3,225.00
3/12/03	372	Sign It Quick	(2) 12"x12" and (2) 11"x17" departmental signs	209.56
3/12/03	370	Schupp Enterprises	special trash collection in Front Beach areas	3,280.00
3/12/03	369	Ritz Camera	photo processing	9.00
3/12/03	366	Office Depot	paper, velcro for City Hall displays	353.26
3/12/03	364	Mahoney's Sign	miscellaneous signs for 50th Anniversary	124.08
3/12/03	363	Lowe's	supplies to build barricades	14.99

Date Check # Vendor	ltem	<b>Amount</b>
3/12/03 362 Jay Leigh 3/13/03 374 Phil Parrillo Digated, but not paid Ritz Camera Digated, but not paid Ritz Camera Digated, but not paid Ritz Camera Digated, but not paid Target Digated, but not paid Wal-Mart Digated, but not paid Batteries Plus Digated, but not paid Havens Picture Framing Digated, but not paid Havens Picture Framing Digated, but not yet received	reimburse for lamination of 6 signs additional wall carpet for City Hall materials for barricade construction photo processing photo processing film gatorade balloons and ribbon balloons and film lantern batteries for barricades batteries for barricades fire emblem for City Hall display gifts certificates for sponsors Closeout and Deposit 50th Anniv Petty Cash Redeposit 50th Anniv Cash for Change SCE&G Sponsorship	15.90 650.00 56.84 30.24 176.63 20.12 11.64 24.31 41.18 50.63 9.79 20.14 495.26 (200.00) (2,000.00) (5,000.00)
	Total All Categories	45,835.25

# City of Isle of Palms 50th Anniversary Celebration Summary Financial Statement

	Cor	nmittee	S	pent or		
	В	udget	Ob	ligated*	Re	maining
		. A				
Food and Beverage	\$	5,000	\$	28	\$	4,972
Publicity		10,000		5,972		4,028
Marketing/Promotion		10,000		15,959		(5,959)
Calendars		-		4,961		(4,961)
Entertainment		7,500		7,500		-
Play		5,000		(1,213)		6,213
Flora and Fauna		5,000		2,862		2,138
Video History		2,500		8,108		(5,608)
Civic		2,500		739		1,761
Storytellers		500		-		500
Miscellaneous		•		2,365		(2,365)
Ferris Wheel		-		10,511		(10,511)
Major Sponsors - The Beach Co.		-		(10,000)		10,000
				47.704	Φ.	200
Total	\$	48,000	\$	47,791	\$	209

Amount Designated by City Council \$ 75,000.00 (\$25k each from General Fund, Municipal Accommodations Tax, State Accommodations Tax)

<sup>\*</sup> Net of sales or donations. See following pages for details.

Date	Check #	Vendor	Item	Amount
				100
Food an	d Beverag	e		
		Mahoney's Signs	sign for snow cones, MC Grill, benefitting Rec	28.00
			Total Food and Beverage	28.00
Publicit	У			
obligato	d, but not paid	MMG Productions	Video contract - 2 30 second commercials	975.00
		Office Depot	labels for postcard mailing	39.88
obligate	d, but not paid	US Post Office	stamps for 4000 postcards	1,480.00
1.114-	ما المعادية الم	Nelson Printing Corp	5000 postcards	572.00
obligate	d, but not paid	Nelson Printing Corp	3000 brochures	550.00
0/10/00	005	Computer Consultants Grp	hours, adding IOP 50th Anniv. page to website	225.00
2/19/03	225	ADMINISTRAÇÃO A 1990 - 1990 A	1/2 cost of TV advertising, print ad production	2,070.50
		Janis Agency	press release envelopes	14.32
		Office Depot Office Depot	supplies for press packets	44.86
			Total Publicity	5,971.56
Moulsoti	ina/Dromot	ion		
warkeu	ng/Promot	1011		
12/11/02	297	Cash	Seed \$ for Craft Show	200.00
12/17/02		Show Offs, Inc.	500 Koozies	567.10
12/17/02		Show Offs, Inc.	1500 Tshirts	7,345.80
12/17/02		Show Offs, Inc.	500 Tote bags	3,233.00
12/17/02		Return of seed \$ from Craft \$	Show	(200.00)
12/16/02		Proceeds from sale of tshirts		(810.00)
12/10/02		Proceeds from sale of tshirts	, koozies, tote bags	(120.00)
1/3/07	307	Wal-Mart	foam board for Craft Show display	8.19
	307	Proceeds from sales of tshirt		(73.50
1/6/03	210	Show Offs, Inc.	500 long sleeved tshirts	5,958.50
2/19/03	319	proceed from sales of tshirts		(422.00
1/23/03	240	Show Offs, Inc.	96 add'l short sleeved tshirts	890.40
2/19/03	319	AAA Rentals	tents for souvenir shops, front beach and marina	390.08
			9 cash boxes	64.01
		Office Depot  Proceeds from sales of tshir		(1,073.00
		FIUCERIS HOITI Sales OF ISHII	Total Marketing/Promotion	15,958.58

Date	Check #	Vendor	ltem	Amount
Calenda	ire			
Calcilua	113			
11/21/02	293	Media Services, Inc.	Deposit for calendars	3,250.00
12/3/02	295		Balance on calendars	3,250.00
12/11/02	297	Cash	Seed \$ for Craft Show	200.00
12/19/02		Island Realty	ourchased 50 calendars w/ quant. discount	(300.00)
12/23/02		Proceeds from sales of calendars	3	(950.00)
1/9/02		271501500TV 0007000019001900190019001	ourchased 50 calendars w/ quant. discount	(300.00)
		Proceeds from sales of calendars		(84.00)
		Proceeds from sales of calendars		(42.00)
		Proceeds from sales of calendars		(14.00)
		Proceeds from sales of calendars		(49.00)
		3	Total Calendars	4,961.00
obligate obligate obligate	288 292 d, but not paid d, but not paid d, but not paid d, but not paid d, but not paid	EastCoast Entertainment EastCoast Entertainment EastCoast Entertainment Windjammer Windjammer	Deposit for "The Tams" Deposit for "The East Coast Party Band" Balance on "The Tams" Balance on "The East Coast Party Band" Tent and Stage for "The Tams" donation towards "The East Coast Party Band" donation of tent and stage rental cost  Total Entertainment	2,300.00 1,450.00 2,300.00 2,050.00 930.00 (600.00) (930.00)
ECO To	our			
			Total ECO Tour	-
Play		•		
ohligate	ed, but not paid	AAA Rentals	stages and chairs for "Mayberry by the Sea"	1,000.00
•	ed, but not paid	Access Portable Toilets	1 port-a-let for Friday and Saturday night	65.00
Jangare	.c, scriot paid	The Albert Sottile Foundation	"Mayberry By the Sea" sponsorship	(3,000.00)
		Ticket Sales		(100.00)
			318 tickets for "Mayberry by the Sea"	67.84
		AL SOURCE AND RESIDENCE DEC.	Costumes and props	1,093.80
			ACCOUNT OF THE PROPERTY OF THE	o

Date	Check #	Vendor	Item	Amount
		Ticket Sales		(340.00)
			Total Play	(1,213.36)
Flora an	d Fauna			
2/6/03	315	Isle of Palms Garden Shop	pedestal pots and planters, iron palm trees	2,861.75
			Total Flora and Fauna	2,861.75
Video H	istory			
obligated, but not paid obligated, but not paid obligated, but not paid		MMG Productions MMG Productions MMG Productions	Video contract - 20-30 minute interview loop tape Video contract - 30 minute documentary for retail Video contract - documentation of festivies (deposit of \$3000 made 12/27/02)  Total Video History	4,435.00 1,068.00 2,605.00 <b>8,108.00</b>
Civic				
obligate	d, but not paid	Office Depot ShowOffs, Inc.	supplies for photo displays 50 6" logo decals for site id signs	83.96 98.05 100.00
obligate	d, but not paid	American Speedy Printing Rick Mach ShowOffs, Inc.	approx cost for display copying/enlargements 50th Anniv. locator map - artist's rendering 1 logo podium sign	420.00 37.10
		a a	Total Civic	739.11
Transp	ortation			
			Total Transportation	
Storyte				
, , ,			Total Storytellers	

Date	Check #	Vendor	Item	Amount				
Ferris Wheel								
	d, but not paid d, but not paid	McNair Amusements The Beach Company Sun Belt Rentals Office Depot	Weekend rental of Ferris Wheel, inc. operator Major sponsorship 100 Amp 3 phase generator for Ferris Wheel Ferris Wheel tickets	10,000.00 (10,000.00) 500.00 10.90				
			Total Ferris Wheel	510.90				
Miscella	neous							
obligated		Cash Wal-Mart Sam's Club Phil Parrillo Sign It Quick Mahoney's Signs Office Depot Show Offs	Seed \$ - City Hall - 50th Anniv Misc Frames for pictures from Carmen Bunch velcro for photo displays photo boards for City Hall 18" diameter seal for City Hall display sign for connector board, 50th Anniv City Hall displays 1 logo podium sign	200.00 26.29 14.71 1,818.00 84.80 56.00 128.10 37.10				
			Total Miscellaneous	2,365.00				
Total All Line Items								