

BOARD OF ZONING APPEALS  
May 3, 2022

**Public Comment:** Citizens may provide public comment here:  
<https://www.iop.net/public-comment-form>

**AGENDA**

The Isle of Palms Board of Zoning Appeals will hold its regularly scheduled meeting on May 3, 2022, at **4:30pm** in City Hall **Upstairs Conference Room**, 1207 Palm Boulevard

- A. Call to order and roll call
- B. Acknowledgement that the meeting has been advertised in compliance with State law
- C. Approval of minutes of previous meeting: April 5, 2022
- D. Swearing of any person giving testimony
- E. Home Occupations: 8 Lake Village Lane
- F. Miscellaneous business- City email addresses
- G. Adjournment



**BOARD OF ZONING APPEALS**  
**4:30pm, Tuesday, April 5, 2022**  
**1207 Palm Boulevard, Isle of Palms, SC**

**MINUTES**

**1. Call to order**

Present: Glenn Thornburg, Brian Abel, Elizabeth Campsen, Ted McKnight, Arnold Karig, and Douglas Kerr, Director of Planning

**2. Approval of Previous Meeting's Minutes**

Mr. Karig noted that he was not present at the last meeting.

**MOTION: Mr. McKnight made a motion to approve the minutes, and Ms. Campsen seconded the motion. The amended minutes passed unanimously.**

**3. Swearing in of applicants**

Ms. Campsen swore in the applicant.

**4. Home Occupations**

**A. 22 Back Court**

Director Kerr said the applicant, Lisa Garrels, is requesting a special exception to allow for the establishment of a sewing, painting, and candle making business in her home. These items would not be sold at the home but only created there and sold at craft festivals. There will be no business-related traffic coming to the home and no employees other than family members.

Mrs. Garrels' husband removes the trash from the yellow trash barrels on the beach and they own Chunky's Chair and Umbrellas, for which she does administrative work in the home.

**MOTION: Mr. Karig made a motion to approve the request as submitted. Mr. Thornburg seconded the motion. The motion passed unanimously.**

**5. Miscellaneous Business**

Board members discussed the use of City email versus a dedicated account versus a personal for BOZA-related business. Board members will be sure to send Director Kerr the email address they wish to use for City business.

**6. Adjournment**

Mr. McKnight made a motion to adjourn and Mr. Abel seconded the motion. The meeting was adjourned at 4:43pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk

---

**Appeal Number:** 21-01

**Applicant:** Robert Ballard

**Address:** 8 Lake Village Lane

---

**Request:**

The applicant is requesting a special exception to allow the establishment of a consulting business to provide services to nonprofit organizations in the areas of management, leadership, mentoring, coaching and board governance. The applicant has indicated that the home will be used for office work only and there would be no business-related traffic coming to the house or exterior evidence of a business. The business is classified in Table B1 as 7389- office work for business services not elsewhere classified.

Board of Zoning Appeals  
Information Sheet  
City of Isle of Palms

Date Filed: 4.5.22

Appeal Number 22-07

Instructions:

This form must be completed for a hearing on appeal from action of a zoning official, application for a variance, or application for a special exception. Entries must be printed or typewritten. If the applicant is not the owner of the property, all must sign.

Property Address 8 Lake Village Lane

Lot \_\_\_\_\_ Block \_\_\_\_\_ TMS \_\_\_\_\_

Area of Lot \_\_\_\_\_ Zoning Classification \_\_\_\_\_

Applicant(s) Name Robert C. Ballard

Address 8 Lake Village Lane

Telephone 317-538-1357

Interest (i.e. Owner, Owner's attorney, Architect, etc.) Owner

Owner(s) (if different from applicant) Same

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

I (We) certify that this application and all supporting documents attached are correct.

RCP Ballard 4/5/2022  
Applicant signature/date

Owner signature (if different from applicant)/date

Board of Zoning Appeals  
Special Exception Application  
Home Occupation  
City of Isle of Palms

1. Applicant hereby appeals to the Board of Zoning Appeals for a special exception for the use of the property described on the information sheet (page 1) as (give brief description of business): CONSULTING
2. Will there be any work other than office work (i.e. use of phone, computer, fax, etc.) occurring at this residence? Yes \_\_\_\_\_ No X. If yes, please explain: \_\_\_\_\_
3. Will there be any evidence of a business from a visual inspection of the exterior of this residence? Yes \_\_\_\_\_ No X If yes, please explain: \_\_\_\_\_
4. Will any signs, merchandise, equipment or other articles be displayed in a manner that they are visible from the street? Yes \_\_\_\_\_ No X
5. Will there be any business related traffic coming to this residence? Yes \_\_\_\_\_ No X. If yes, please explain and give frequency: \_\_\_\_\_
6. Will there be any employees working in this residence other than family members? Yes \_\_\_\_\_ No X
7. Will any business related activity be conducted on your property, but outside of the house (i.e. in a detached shed or in the yard)? Yes \_\_\_\_\_ No X
8. Will any merchandise or articles be stored at any location other than inside this residence? Yes \_\_\_\_\_ No X If yes, explain: \_\_\_\_\_
9. Will more than 25% of the floor of this residence be devoted to the occupation? Yes \_\_\_\_\_ No X
10. Will any equipment or materials that are not normal to a household be used or stored at this residence in connection with the occupation? Yes \_\_\_\_\_ No X
11. Will the occupation generate any noise, vibration, heat, glare, smoke, odor, or dust perceptible to your neighbors? Yes \_\_\_\_\_ No X
12. Are there currently any other home occupations operating at this residence? Yes \_\_\_\_\_ No X

Describe in full the nature of your occupation, profession, or trade by listing all activities related to such occupation that will be undertaken in your home: \_\_\_\_\_

Consulting services delivered virtually via  
Internet to nonprofit organizations in the  
areas of management, leadership, mentoring,  
coaching and board governance.

In applying for this special exception home occupation, I have answered the questions truthfully and have not omitted any information about my home occupation which, if disclosed, would result in a denial of this application in accordance to section 5-4-7 (a) (b) of the City of Isle of Palms Code of Ordinances.

I further acknowledge that, if granted, the special exception home occupation and business license issued under authority of that permit may be revoked if any of the information contained in this application is found to be untruthful or if I fail to meet the requirements of section 5-4-44 and 5-4-2(18): If I have failed to provide information fully describing the home occupation to be conducted on my premises, or at any time the conduct of my home occupation may constitute a nuisance as defined in section 5-4-44 or section 6-1-11, et. Esq., of the City of Isle of Palms Code of Ordinances. Any activity which adversely diminishes the residential character of my neighborhood may be cause for revocation of my home occupation. Outdoor advertising is not allowed under this license.

RCBallard 4/5/2022  
Signature of applicant & date