



**Special Ways and Means Committee  
Budget Workshop #1**

3:00 p.m., Wednesday, February 12, 2020  
Recreation Center  
24 28<sup>th</sup> Avenue  
Isle of Palms, South Carolina

1. **Call to order** and acknowledgment that the press and public have been duly notified of the meeting in accordance with the Freedom of Information Act

2. **Purpose - Discussion of the FY21 Budget**

- Review summary of financial data
- Develop budget goals and guiding principles
- Discuss upcoming known projects, budget priorities and funding alternatives
- Discuss compensation models

3. **Adjournment**

**City of Isle of Palms**

**FY 21 Budget Workshop #1 - Financial Overview of FY20 & FY21 PRELIMINARY Projections - All Fund Combined**

FY20	FY21	% Chg
FORCASTED ACTUAL	PRELIMINARY BUDGET	

**REVENUES**

General & Other	13,014,100	13,014,196	0%
Tourism (Atax + Hosp Tx)	5,597,581	5,761,009	3%
<b>Total</b>	<b>18,611,681</b>	<b>18,775,205</b>	<b>1%</b>

**EXPENDITURES**

Personnel	7,980,406	8,225,225	3%
Operating	5,083,003	5,075,446	0%
Debt Service	1,057,224	1,149,287	9%
Capital	4,287,942	5,518,454	29%
Drainage	954,538	268,288	-72%
<b>Total</b>	<b>19,363,113</b>	<b>20,236,700</b>	<b>5%</b>

FY21 includes 2.5% merit adjustment. FY20 lower than budgeted due to vacancies. FY21 assumes full staffing.

Includes 2 new municipal leases (loans) for 75' Ladder in FY20 and Pumper in FY21

Includes PSB Repair costs - \$2,271,842 in FY20 and \$3,903,454 in FY21, total = \$6,175,296

FY21 Only includes annual ditch maintenance & \$70k drainage contingency

**NET USE OF FUND BALANCES**

(751,432)	(1,461,495)
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**TOTAL BEGINNING FUND BALANCES**

19,792,798	19,041,366
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**TOTAL ENDING FUND BALANCES**

19,041,366	17,579,871
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**Projects under consideration not included above:**

Drainage Phase 3	2,900,000
Marina Dock Replacement	2,875,000
Marina Dredging	750,000
Marina Bulkhead Recoating	334,000
2nd Year of Internal Drainage Projects	500,000
Rehabilitate Waterway Blvd Multi-use Path	275,000
National Fitness Court at Rec Center	170,000
Replace (12) Streetlight Fixtures at Front Beach	96,000
Community Swimming Pool Conceptual Design	15,000
	<hr/> 7,915,000

## CITY OF ISLE OF PALMS - SUMMARY OF PERSONNEL COSTS AND FTES

Assumes a 2.5% Merit Pool each year in FY21 - FY25

	ACTUAL FY19	BUDGET FY20	FORECAST FY20	INCREASE/ (DECREASE) IN FY20 BUD REV	BUDGET FY21	INCREASE/ (DECREASE) IN FY21 BUD	FORECAST FY22	FORECAST FY23	FORECAST FY24	FORECAST FY25
<b>SALARIES &amp; WAGES</b>	4,650,137	4,905,693	4,766,093	(139,600)	4,858,831	(46,862)	4,980,302	5,104,809	5,232,430	5,363,240
<b>OVERTIME</b>	482,531	451,667	448,363	(3,304)	454,536	2,869	465,862	477,471	489,370	501,567
<b>PARTTIME</b>	325,639	360,400	370,400	10,000	360,400	-	360,400	360,400	360,400	360,403
<b>SUBTOTAL SALARIES &amp; WAGES</b>	<b>5,458,306</b>	<b>5,717,760</b>	<b>5,584,856</b>	<b>(132,904)</b>	<b>5,673,767</b>	<b>(43,993)</b>	<b>5,806,564</b>	<b>5,942,680</b>	<b>6,082,200</b>	<b>6,225,210</b>
<b>% INCREASE FROM PRIOR YEAR</b>	<b>-1.8%</b>	<b>4.8%</b>	<b>2.3%</b>		<b>1.6%</b>		<b>2.3%</b>	<b>2.3%</b>	<b>2.3%</b>	<b>2.4%</b>
<b>FICA</b>	406,343	437,409	427,148	(10,260)	434,043	(3,365)	444,202	454,615	465,288	476,229
<b>RETIREMENT</b>	795,310	927,448	903,743	(23,705)	975,416	47,968	1,055,329	1,137,791	1,165,991	1,194,896
<b>GROUP HEALTH</b>	782,482	877,446	849,116	(28,330)	922,435	44,989	968,557	1,016,985	1,067,834	1,121,226
<b>WORKERS COMP</b>	182,209	219,825	215,542	(4,283)	219,563	(262)	225,041	230,655	236,410	242,309
<b>UNEMPLOYMENT</b>	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL FRINGES</b>	<b>2,166,344</b>	<b>2,462,128</b>	<b>2,395,550</b>	<b>(66,578)</b>	<b>2,551,458</b>	<b>89,330</b>	<b>2,693,128</b>	<b>2,840,046</b>	<b>2,935,523</b>	<b>3,034,659</b>
<b>% INCREASE FROM PRIOR YEAR</b>	<b>2.7%</b>	<b>13.7%</b>	<b>10.6%</b>		<b>6.5%</b>		<b>5.6%</b>	<b>5.5%</b>	<b>3.4%</b>	<b>3.4%</b>
<b>% OF SALARIES &amp; WAGES</b>	<b>28%</b>	<b>30%</b>	<b>30%</b>		<b>31%</b>		<b>32%</b>	<b>32%</b>	<b>33%</b>	<b>33%</b>
<b>TOTAL PERSONNEL COSTS</b>	<b>7,624,650</b>	<b>8,179,888</b>	<b>7,980,406</b>	<b>(199,482)</b>	<b>8,225,225</b>	<b>45,337</b>	<b>8,499,692</b>	<b>8,782,726</b>	<b>9,017,723</b>	<b>9,259,869</b>
<b>% INCREASE FROM PRIOR YEAR</b>	<b>-1%</b>	<b>7%</b>	<b>5%</b>		<b>3%</b>		<b>3%</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>
<b>% OF TOTAL GEN FUND EXPEND</b>	<b>73%</b>	<b>72%</b>	<b>72%</b>		<b>73%</b>		<b>73%</b>	<b>74%</b>	<b>75%</b>	<b>76%</b>
<b>% OF CITY WIDE EXPENDITURES</b>	<b>48%</b>	<b>37%</b>	<b>41%</b>		<b>41%</b>		<b>53%</b>	<b>54%</b>	<b>53%</b>	<b>52%</b>
<b># OF FULL-TIME EMPLOYEES</b>	<b>92</b>	<b>92</b>	<b>91</b>		<b>91</b>		<b>91</b>	<b>91</b>	<b>91</b>	<b>91</b>
<b>SALARY &amp; WAGES FTE*</b>	<b>55,790</b>	<b>58,232</b>	<b>57,302</b>		<b>58,389</b>		<b>59,848</b>	<b>61,344</b>	<b>62,877</b>	<b>64,448</b>
<b>FRINGE FTE*</b>	<b>22,281</b>	<b>25,384</b>	<b>24,923</b>		<b>26,599</b>		<b>28,099</b>	<b>29,653</b>	<b>30,642</b>	<b>31,668</b>
<b>TOTAL (FULLY LOADED) FTE*</b>	<b>78,071</b>	<b>83,616</b>	<b>82,225</b>		<b>84,987</b>		<b>87,946</b>	<b>90,997</b>	<b>93,519</b>	<b>96,116</b>

\* Does not include wages or fringes for Mayor & Council or Part-time Employees with regular schedules less than 30 hours per week.





	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>City of Isle of Palms 10-Year Capital Plan</b>												
2	<b>Expenditures for assets or projects &gt; \$5000 **Expenditures less than \$5,000 are included in operating budgets**</b>												
3	<b>Total Needs from All Funds</b>												
4													
5	<b>Total</b>												
6	<b>Fleet</b>		<b>FY 21</b>		<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
7													
8													
65		<b>Fire Department</b>											
66		<i>Past practice was to replace pickup trucks in the 6th year - this budget moves that replacement rotation to 7 years. We will evaluate this practice as time goes by.</i>											
68	1	Replace Pumper Truck purchased 5/20/03	599,000		<i>(may be able to refurbish)</i>								
69	1	Replace E-1 Pumper Truck purchased 7/17/09								715,000			
70	1	Replace Rescue Truck purchased in FY16, replace in approx FY31											
71	1	Replace 95' Ladder Truck refurbished in FY20											
72	1	Replace 75' Ladder Truck purchased in FY20											
73	1	Replace 2008 Ford F-150	35,000								36,000		
74	1	Replace 2008 Ford F-250 (only with failure)	35,000								36,000		
75	1	Replace 2014 Ford F-150			35,000							36,000	
76	1	Replace 2016 Ford F-150				35,000							36,000
77	1	Replace 2019 Ford F-150							35,500				
78		2 Mobile radio repeaters (one per ladder truck)			34,000						35,000		
79		One Thermal imaging camera (we have 4) in future repl all at once							60,000				
80		Vehicle Radio Repls (with failure only)	25,000										
81		Porta-Count machine for SCBA mask fit testing (only with failure)	10,000										
82		Replace 8 mobile data terminals (MDTs)				52,000							
83	1	Replace 10' rubber boat purchased in FY18 and motor							30,000				
84	2	Replace personal watercraft (3 year rotation)	14,000			15,000	15,000		16,000	16,000		17,000	17,000
85	1	Replace Avon rubber boat and motor purch in FY19								25,000			
86	1	Replace 1995 aluminum boat and motor									35,000		
87		Replace fire pump for boat and marina fires				18,000							
88	1	Replace rescue boat			65,000								
89		RAD-57 medical monitor for carbon monoxide & oxygen (only w/fail)	5,000			6,000			7,000			8,000	
90		Cutters, spreader, hose and pump for "jaws of life" equip	20,000										
91		Two Ram extrication devices									10,000		
92		New airbags and hoses for vehicle accident extrications						10,000					
93	3	Repl all terrain veh (ATVs) for beach patrol/missions (3 yr rotation)	36,000		18,000		38,000	19,000		40,000	20,000		45,000
94		Two (2) portable hydrants to be mounted on ladder trucks					5,000						
95		Two (2) portable deck guns to be mounted on pumper trucks					10,000						
96		Repl 28 SCBA (self contained breathing apparatus) <i>(Deferred to FY22 - Funds have been saved in previous years for this purchase)</i>			200,000								
97		Replace HVAC units											
98		50% of Public Safety Building repair (Trident estimate +15%)	1,886,727										
99													
100		<b>Subtotal Capital</b>	<b>2,665,727</b>		352,000	126,000	68,000	29,000	148,500	796,000	172,000	61,000	98,000
101													
102		<b>Facilities Maintenance</b>											
103		<i>Building maintenance contingency to proactively address issues as needed - calculated as 1% of Public Safety Building+Fire Sta 2 insured value. PSB split 50/50 Police/Fire. Fire Sta 2 ONLY in FY21</i>	49,076		93,620	93,620	93,620	93,620	93,620	93,620	93,620	93,620	93,620
104		<b>Subtotal Facilities Maintenance</b>	<b>49,076</b>		93,620	93,620	93,620	93,620	93,620	93,620	93,620	93,620	93,620
105													
106	19	<b>Grand Total Fire Department</b>	<b>2,714,803</b>		<b>445,620</b>	<b>219,620</b>	<b>161,620</b>	<b>122,620</b>	<b>242,120</b>	<b>889,620</b>	<b>265,620</b>	<b>154,620</b>	<b>191,620</b>

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6	<b>Fleet</b>		<b>FY 21</b>		<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
7													
8													
107	<b>Public Works Department</b>												
108													
109	1	1998 Mack (PW14) (currently used for miscellaneous work, will not be replaced when it fails)											
110	1	Replace 2006 Mack w/ 20yd Packer (PW2)				170,000							
111	1	Replace 2008 Mack w/ 31yd Loadmaster Packer (PW22)						255,000					
112	1	Replace 2009 Mack w/ 31yd Loadmaster Packer (PW24)								270,000			
113	1	Replace 2014 Mack w/ 30yd Packer (PW26) in FY30											
114	1	Replace 2016 Mack w/ 30yd Packer (PW16) in FY31											
115	1	Replace 2018 Mack w/ 30yd Packer (PW28) in FY33											
116	1	Replace 2006 Caterpillar trash loader					158,000						
118	1	2002 Mack Flatbed (PW 18) (keep as spare to help with yard debris, re-evaluate before replacing)											
119	1	Replace 2003 Mack Flatbed (PW 21)	120,000										
120	1	Replace 2018 Mack Flatbed (PW 27) (repl in approx FY33)											
121	1	Replace 2012 F150 4x4			35,000							38,000	
122	1	Replace 2014 F150 4x4				35,000							38,000
123	1	Replace 2016 Ford F350 4x4 with hopper					48,000						
124	1	Replace 2017 Ford F250 with hopper						37,000					
125	1	Replace 2019 Dodge Ram 1500 4x4							37,000				
126	1	Replace 2019 Dodge Ram 1500 4x4 w/ 6 ft bed								37,000			
127		Radio Replacements - replace w/ failure using old PD/FD radios											
128		Replace four 4-in flood water pumps as needed			20,000								
129		Replace z-track mower for rights of way	15,000							20,000			
130		Rehabilitate Waterway Blvd multi-use path	275,000										
131		Replace Skid Steer purchased in FY16			60,000								
132		Replace Fuel management system purchased in FY12					40,000						
133		Repl front beach trash compactor purchased in FY15								60,000			
134		Replace HVAC units											
136	17		410,000		115,000	205,000	246,000	292,000	37,000	117,000	270,000	38,000	38,000
137													
138	<b>Facilities Maintenance</b>												
139		Building maintenance contingency - per PWD Director, the major components of the Hill Report will be addressed in FY19. Calculated as 1% of Public Wks Building insured value including new wash station.	12,607		12,607	12,607	12,607	12,607	12,607	12,607	12,607	12,607	12,607
140		<b>Subtotal Facilities Maintenance</b>	<b>12,607</b>		12,607	12,607	12,607	12,607	12,607	12,607	12,607	12,607	12,607
141													
142	<b>Drainage</b>												
143		General drainage contingency for small projects	70,000		70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
144		Small drainage projects as prioritized by Thomas & Hutton	500,000										
145		Repeat drainage work based on 3-year maintenance rotation	198,288		187,038	184,538	198,288	187,038	184,538	198,288	187,038	184,538	198,288
146		Phase 3 Drainage (eng & permitting in FY20, construction in FY21)	2,900,000		-	-	-	-	-	-	-	-	-
147		<b>Subtotal Drainage</b>	<b>3,668,288</b>		257,038	254,538	268,288	257,038	254,538	268,288	257,038	254,538	268,288
148													
153		<b>Grand Total Public Works Department</b>	<b>4,090,895</b>		<b>384,645</b>	<b>472,145</b>	<b>526,895</b>	<b>561,645</b>	<b>304,145</b>	<b>397,895</b>	<b>539,645</b>	<b>305,145</b>	<b>318,895</b>

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6	<b>Fleet</b>		<b>FY 21</b>		<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
7													
8													
154													
155		<b>Building Department</b>											
156													
157	1	Replace pickup truck purchased in FY18					35,000						
158		Replace HVAC units											
159													
160	1	<b>Subtotal Capital</b>	-		-	-	35,000	-	-	-	-	-	-
161													
162		<b>Facilities Maintenance</b>											
163		<i>Building maintenance contingency to proactively address issues as needed - calculated as 1% of City Hall building insured value. Split 50/50 Gen Govt/Building</i>	12,163		12,163	12,163	12,163	12,163	12,163	12,163	12,163	12,163	12,163
164		<b>Subtotal Facilities Maintenance</b>	12,163		12,163	12,163	12,163	12,163	12,163	12,163	12,163	12,163	12,163
165													
166		<b>Grand Total Building Department</b>	<b>12,163</b>		<b>12,163</b>	<b>12,163</b>	<b>47,163</b>	<b>12,163</b>	<b>12,163</b>	<b>12,163</b>	<b>12,163</b>	<b>12,163</b>	<b>12,163</b>
167													
168													
169		<b>Recreation Department</b>											
170													
171		Add/Repl playground or outside scoreboard equip (only with failure)	10,000		15,000	40,000	15,000	15,000	20,000	20,000	20,000	20,000	20,000
172		Replace basketball scoreboard in gymnasium							7,000				
173		Rec Trac software upgrade to cloud based version w/ online regis. Add'l annual fee of \$9k/yr for hosting & maintenance included in acct 10-4820.5026	30,000										
174		Acoustical Panels for Gymnasium			30,000								
175	1	Replace Rec-1 SUV ( <i>defer to FY22</i> )			29,000								
176		Replace Toro Groomer ( <i>defer to FY22</i> )			14,000								
177	1	Replace golf cart				7,000			8,000			9,000	
178		Replace computer server for RecTrak or security cameras				7,000	7,000			8,000			9,000
179	1	Repl FY18 2018 Ford F-150					36,000						
180		Replace Bi-Parting walk-draw curtain in Gym	10,000										
181		Replace water fountains (1 interior & 1 exterior both w/ bottle filling and exterior with dog fountain)	6,000		5,000			5,000			5,000		
182		Soccer Goals ( <i>defer to FY22</i> )			6,000		6,000		6,000				7,000
183		Replace HVAC as needed (approx 15 total units)	25,000		25,000	25,000	50,000	25,000	25,000	25,000	50,000	25,000	25,000
184		Replace phone system							12,000				
185		Construct sand volley ball court						27,000					
186		Replace Lift for changing ceiling lights and tiles	10,000									12,000	
187		Replace Floor Scrubber	6,000								8,000		
188		Replace lights on soccer field (installed FY17 w/ 25yr warranty)											
189		Replace interior basketball goals with retractable system (FY40)											
190		John Deere Z-TRAK mower			14,000			15,000			16,000		
191		Replace Tennis Fencing					17,000						
192		Covered walkway to front entrance						250,000					









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6	<b>Fleet</b>		<b>FY 21</b>		<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
7													
8													
294	<b>Bonded Debt Service- Principal &amp; Interest</b>												
295													
296	2003 Rec Expansion GO Bond - principal		210,000		210,000	210,000							
297	2003 Rec Expansion GO Bond - interest		10,584		7,056	3,528							
298	2006 Fire Station #2 GO Bond - principal		215,000		225,000	240,000	250,000	265,000	275,000				
299	2006 Fire Station #2 GO Bond - interest		27,636		23,594	19,364	14,852	10,152	5,170				
300	2008 Public Safety Building GO Bond - principal		375,000		375,000	375,000	375,000	375,000	425,000	450,000	450,000		
301	2008 Public Safety Building GO Bond - interest		132,480		116,955	101,430	85,905	70,380	54,855	37,260	18,630		
302	2020 75' Ladder Truck Muni Lease - principal (10Yrs @ 4%)		73,586		76,529	79,590	82,774	86,085	89,528	93,110	96,834	100,708	
303	2020 75' Ladder Truck Muni Lease - interest (10Yrs @ 4%)		31,150		28,206	25,145	21,962	18,651	15,207	11,626	7,902	4,028	
304	2021 Drainage Phase 3 principal (20Yrs @ 4%)		131,000		136,240	141,690	147,357	153,251	159,382	165,757	172,387	179,283	186,454
305	2021 Drainage Phase 3 interest (20Yrs @ 4%)		156,000		150,760	145,310	139,643	133,749	127,618	121,243	114,613	107,717	100,546
306	2021 Pumper Truck Muni Lease -		49,891		51,887	53,962	56,121	58,365	60,700	63,128	65,653	68,279	
307	2021 Pumper Truck Muni Lease -		23,960		21,964	19,889	17,730	15,486	13,151	10,723	8,198	5,572	
308	2021 Marina Dock Replacement Revenue Bond - principal		793,900		825,656	858,682	893,030	928,733					
309	2021 Marina Dock Replacement Revenue Bond - interest		172,000		140,244	107,218	72,870	37,149					
310													
311	<b>Debt Totals by Year</b>		<b>2,402,187</b>		2,389,091	2,380,808	2,157,244	2,152,001	1,225,611	952,847	934,217	465,587	287,000
312													
313													
314	<b>SUMMARY BY CATEGORY</b>												
315													
316	<b>Total Capital Items</b>		<b>10,033,454</b>		957,000	909,000	856,000	2,245,000	845,500	1,379,000	1,351,000	4,300,000	531,000
317	<b>Total Facility Maintenance</b>		<b>497,012</b>		264,099	246,099	271,099	301,099	246,099	246,099	396,099	276,099	246,099
318	<b>Total Drainage</b>		<b>3,668,288</b>		257,038	254,538	268,288	257,038	254,538	268,288	257,038	254,538	268,288
319	<b>Total Beach Maintenance</b>		<b>324,394</b>		325,000	325,252	1,010,000	20,310,000	310,000	350,000	310,000	310,000	-
320	<b>Total Assignments of Fund Balance for Future Projects</b>		<b>75,000</b>		75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
321	<b>Total Bond and Loan Payments</b>		<b>2,402,187</b>		2,389,091	2,380,808	2,157,244	2,152,001	1,225,611	952,847	934,217	465,587	287,000
322	<b>Total all expenditures on this schedule</b>		<b>17,000,335</b>		<b>4,267,228</b>	<b>4,190,697</b>	<b>4,637,631</b>	<b>25,340,138</b>	<b>2,956,748</b>	<b>3,271,234</b>	<b>3,323,354</b>	<b>5,681,224</b>	<b>1,407,387</b>
323			0		(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
324													
325	<b>Total Capital Items</b>		10,033,454										
326	<b>Highlighted Items included in Capital</b>		<b>(4,515,000)</b>										
327	<b>Net Capital</b>		5,518,454	=	<b>Budget Workshop #1 Financial Overview amount</b>								
328													
329	<b>Total Drainage</b>		3,668,288										
330	<b>Highlighted Items included in Drainage</b>		<b>(3,400,000)</b>										
331	<b>Net Drainage</b>		268,288	=	<b>Budget Workshop #1 Financial Overview amount</b>								
332													
333	<b>Total Bond and Loan Payments</b>		2,402,187										
334	<b>Highlighted Items included in Debt Service</b>		<b>(1,252,900)</b>										
335	<b>Net Debt Service</b>		1,149,287	=	<b>Budget Workshop #1 Financial Overview amount</b>								