PLANNING COMMISSION
July 13, 2022

The public may view the public meeting at:
www.youtube.com/user/cityofisleofpalms

Public Comment: Citizens may provide public comment here:
https://www.iop.net/public-comment-form

AGENDA

The Isle of Palms Planning Commission will hold its regular meeting on Wednesday, July 13, 2022, at **4:30 p.m.** in Council Chambers of City Hall, 1207 Palm Boulevard.

A.	Call to order and acknowledgment that the press and the public were duly notified in accordance with state law	
B.	Approval of minutes	June 8, 2022
C.	Old business	Discuss Transportation Element of Comprehensive Plan update
		Update on short term rental recommendations of implementing cap
D.	Miscellaneous business	new Code of Conduct adopted by City Council
E.	Adjourn	

Planning Commission Meeting
4:30pm, Wednesday, June 8, 2022
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: https://www.youtube.com/user/cityofisleofpalms

MINUTES

1. Call to Order

Present: Steve Corney, Ron Denton, David Cohen, Marty Brown, Sue Nagelski, Sandy Stone, Jeffrey Rubin, and Douglas Kerr, Director of Planning

2. Welcome new member Jeffrey Rubin

Mr. Denton welcomed Dr. Jeffrey Rubin to the Planning Commission. Dr. Rubin introduced himself to the Commissioners.

3. Nomination and election of Vice Chairman

MOTION: Ms. Nagelski nominated Mr. Brown as Vice Chair of the Planning Commission. Mr. Denton seconded the motion. The motion passed unanimously.

4. Approval of minutes

Mr. Stone made a motion to approve the minutes of the May 11, 2022 regular meeting. Mr. Corney seconded the motion. The motion passed unanimously.

5. New Business

Discuss and consider short-term rental recommendations of implementing a cap

Director Kerr noted the changes to the proposed draft ordinance including a revised map to include three zones and an uncapped zone, a 10% cap implanted in the corresponding zones using the 2020 number of short-term rental licenses plus 10%, and the transferability of a business license upon the sale of a property.

Mr. Corney expressed concern that the uncapped zone contains over 1000 properties that do not have short-term rental licenses, and without a cap, that means hundreds of more short-term rentals could become available. Mr. Stone agreed noting that after years of short-term rental licenses, the market has determined where short-term rentals need to be on the island.

Mr. Corney said, “I’m just concerned that we are creating a dynamic that forces licenses into one area and I’m not sure that is what we want to be doing.” He suggested that those trends of where short-term rentals are located might continue as they have been with an overall cap across the island.

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Ms. Nagelski pointed out that one of the reasons for this investigation into short-term rentals was to maintain the quality of life and livability in the neighborhoods.

Commissioners discussed at length what could happen with caps in certain zones and a cap across the island. Mr. Brown said that they will likely need to revisit whatever ordinance is put in place should livability issues arise. Mr. Stone added that there has been a decrease in short-term rentals over the last 18 months, and he believes this trend will continue.

Commissioners all agreed the business license should transfer with the sale of the property.

Commissioners also discussed the need to cap occupancy to 8 people in new construction or new licenses in capped areas and 12 people uncapped areas.

Director Kerr summarized their discussion: "We are going to point out a one-year review and focus on the potential for capping residential areas that are currently uncapped… We are going to change this draft for their consideration that would say if you have an active license and…if you go for more than a year without it licensed" the occupancy is capped.

Director Kerr said he will give a review to City Council of the data collected and analyzed by the Planning Commission at the Special Joint Meeting tentatively scheduled for Tuesday, June 21 at 3:30pm.

MOTION: Mr. Denton made a motion to recommend to City Council the draft ordinance as discussed and amended. Mr. Brown seconded the motion. The motion passed unanimously.

6. **Old Business**

A. **Discuss Transportation Element of Comprehensive Plan Update**

Director Kerr said he will have a revised draft of the Transportation Element available for the Commissioners to review at their July meeting. He updated the Planning Commission on the status of the SCDOT studies of the IOP Connector and the corridor from Hwy17 to Palm Boulevard. The recommendations from those studies will need to be incorporated into the Transportation Element.

7. **Miscellaneous Business**

Director Kerr referred to the new Code of Conduct passed by City Council, noting that the code applies to all members of City Boards and Commissions. He asked the Commissioners to review the document and be prepared to sign it at some point in the near future.

8. **Adjournment**

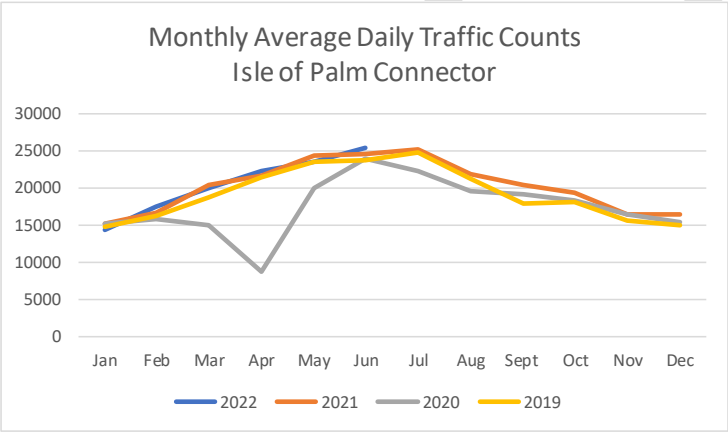
Mr. Corney made a motion to adjourn, and Mr. Stone seconded the motion. The meeting was adjourned at approximately 5:55pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

TRANSPORTATION

The Isle of Palms is accessible by two routes. First, SC 703 connects the island to Sullivan's Island by way of the Breach Inlet bridge as well as Sullivan's Island to Mount Pleasant by way of the Ben Sawyer Intracoastal Waterway bridge. Second the Clyde M. Dangerfield Highway SC 517 (Isle of Palms Connector) provides a fixed span, direct connection to Mount Pleasant. The illustration below is based on the traffic counts coming on and off the island on the Connector from ~~rom~~ the years of 2019~~04~~ ~~to~~to 2022~~08~~. As expected, the traffic increases dramatically in the summer months as a result of seasonal visitors (additional traffic counts are available in Appendix C-1).



Field Code Changed

The total length of roads on the island is estimated to be 35 miles. Most roads outside Wild Dunes are under the jurisdiction of the SCDOT. The total miles of state roads on the island is estimated to be 21.75 miles. A few roads or sections of roads have been accepted by the City. Some roads, however, have never been formally accepted by any government jurisdiction. Roads within the Wild Dunes gates total 12 miles and are privately owned and maintained.

Maintenance for roads within the State system is provided through an agreement between Charleston County and the SCDOT. The City is responsible for Ocean Boulevard between 10th and 14th Avenues, 18th

Avenue, part of Hartnett Boulevard, most of Forest Trail, the cul-de-sac on Pavilion Boulevard, and 27th, 28th, and 29th Avenues between Hartnett and Waterway Boulevards.

Currently, bikeways and sidewalks are provided in only a few areas outside Wild Dunes. These existing bikeway/sidewalk facilities are not interconnected and some are in need of repair. There is a recognized need to fund bikeways and sidewalks to facilitate non-vehicular traffic on the island to reduce vehicular/pedestrian/bike conflicts. Various projects have recently been undertaken ~~are underway~~ in the Charleston area including the Battery-to-Beach ~~a~~ bike route that ~~will~~ connects the Isle of Palms to downtown Charleston and ultimately Folly Beach.

~~In the summer months, the number of cars parking near the beach increases dramatically.~~ In June of 2015, the SCDOT approved a beach parking management plan that the City developed through a collaborative effort between the City Council, the Isle of Palms community, traffic engineers, City staff, and SCDOT. The goal of the plan was to strike a balance between the concerns of residents and the needs of beach visitors. Modifications to the island's parking facilities were made pursuant to the plan including the creation of beach parking areas close to the beach and resident only parking areas in the remaining areas of the island.

The City and SCDOT agreed in 2022 to initiate studies of the Isle of Palms Connector bridge and the Connector's corridor to identify alternatives, including lane configurations, that would allow traffic to flow more efficiently and provide safer facilities for cyclist and pedestrians.

In 2022 the Planning Commission held a series of meetings with a traffic consultant for the purpose of studying traffic related issues and identifying key projects or programs that could improve traffic flow on the island. The final presentation of that effort is included in Appendix D of this plan and several Goals and Implementation Strategies below were identified during these meetings.

~~Beach visitors typically park at the Front Beach Area or on the edge of the road on Palm Boulevard or other rights-of-way near the beach. On the edge of the roadways, currently there is no system to manage where or how visitors park, which creates confusion and congestion for visitors and residents. However, the City has initiated efforts to address these issues~~

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~~including making physical improvements, gathering public input and hiring a professional transportation firm to advise on the matter~~.

Key Issues

- Improvements in transportation facilities.
- Planning for a parking system that would balance the needs of visitors and residents.

Goals and Implementation Strategies

Goal 8.1: Improve traffic flow and reduce congestion on the roadways of the island.

Strategy 8.1.1: Evaluate the lane configuration of the Isle of Palms Connector to identify more efficient and safer alternatives (See consideration 1 in Appendix D). *(Ongoing; Public Safety)*

Strategy 8.1.2: Evaluate the intersection of the Isle of Palms Connector and Palm Boulevard to determine in an alternative design and/or phasing could increase operational efficiency (See consideration 2 in Appendix D). *(2023?; Public Safety)*

Strategy 8.1.3: Evaluate the Charleston County Park and municipal parking lots traffic routing, payment, and ticketing to identify more efficient methods for ingress and egress (See consideration 3 in Appendix D). *(2023?; Public Safety)*

Strategy 8.1.4: Evaluate providing real-time beach parking space availability data to the public to improve efficiency for ingress and egress for beach visitors (See consideration 6 in Appendix D). *(2023?; Public Safety)*

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Strategy 8.1.5~~1~~: Continually assess stop sign locations on the island to determine proper and legal placement. *(Ongoing; Public Works)*

Strategy 8.1.6~~2~~: Ensure an adequate number of speed limit signs on all streets to encourage compliance and improve safety. *(Ongoing; General Government and Police Department)*

Strategy 8.1.7~~3~~: Develop a plan to improve alternate modes of transportation on the island including bikeways, golf carts and low speed vehicle facilities and sidewalks while improving pedestrian safety. *(2008; Building Department and Recreation Department)*

Strategy 8.1.8~~4~~: Develop a management plan to lessen the effects beach traffic has on the island's roadways. *(2009; Building Department)*

Goal 8.2: Discourage non-resident parking and traffic in residential neighborhoods.

Strategy 8.2.1: Encourage appropriate measures including signs, traffic restrictions and parking restrictions. *(Ongoing; Police Department and City Council)*

Goal 8.3: Improve accuracy of data collection related to traffic patterns.

Strategy 8.3.1: Encourage appropriate measures to collect accurate traffic counts including the installation of new hardware at the key points of ingress and egress of the island. *(Ongoing; Police Department and City Council)*

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April 7th, 2022

City of Isle of Palms Comprehensive Plan

Transportation Element Workshop #2

Planning Study Objectives

- Identify current transportation-related issues in the City; and
- Suggest projects/programs for possible inclusion in the City's Comprehensive Plan.

Summary of Workshop #1 (2/23/2022)

Stantec

Isle of Palms Connector

- ❑ *Limited capacity, potential for striping to add capacity in one direction or in both with a reversible lane/transit lane, etc.*

Egress Capacity

- ❑ *IOP Connector*
- ❑ *IOP Connector & Palm Boulevard Intersection*
- ❑ *"S" Curve along Palm Boulevard*

Traversing Island North/South

- ❑ *IOP Connector & Palm Boulevard Intersection problematic as only gateway between north and south "halves" of island.*

Palm Boulevard

- ❑ *Traffic safety (vehicular speeding, pedestrian crossings, bicycle and pedestrian facilities)*
- ❑ *Formal corridor plan needed*

County Park

- ❑ *Wayfinding (best access route(s)?)*
- ❑ *Ticketing (current method creates chokepoint, alternative ticketing available?)*
- ❑ *Peak loading (surge pricing, peak season pricing, etc. to spread peak traffic) – County Park does plan to increase costs on weekends in summer 2022*

City Parking (Ocean Blvd/Pavilion Dr)

- ❑ *Wayfinding (best access route(s)?)*
- ❑ *Payments handled at kiosks*

Parking

- ❑ *Desire to maintain current plan*
- ❑ *Pay-to-park along Palm Boulevard is not short-term option but could be revisited in the future*
- ❑ *Desire to inform visitors of "live", "real-time" parking availability, via mobile apps and/or other form of communication*

Transit

- ❑ *Utilization of IOP Connector Bus has been low (issues with pickup/drop-off location, frequency, equipment spaces, sitting in congestion same as passenger vehicles).*
- ❑ *Should not be abandoned, but needs improvement to become more utilized*

Multi-modal connectivity

- ❑ *Pedestrian, bicycle, golf-cart, shuttle/transit currently lack ample formal facilities, particularly to traverse the north/south divide of the island at the IOP Connector & Palm Boulevard intersection and along Palm Boulevard.*

Think Big Picture

- ❑ *Provide long-term, large-scale options, not only short-term "Band-Aids"*

Today's Meeting

	Potential Improvement Project Categories
1	IOP Connector Capacity Considerations
2	IOP Connector & Palm Boulevard Intersection
3	County Park & City Parking Ingress/Egress
4	Improve Transit Access to/from Beach
5	North/South Grid Solutions
6	Ingress Parking Wayfinding
7	"S" Curve at Palm Boulevard & 21st Avenue
8	Palm Boulevard Visioning
9	Additional Connection to Isle of Palms Connector
10	Consolidate Parking Supply
11	Circulation along Palm Blvd and Waterway Blvd
12	Alternatives to IOP Connector

No Traffic Analysis Conducted

No Detailed Engineering Evaluations Conducted

No Cost Estimates Conducted

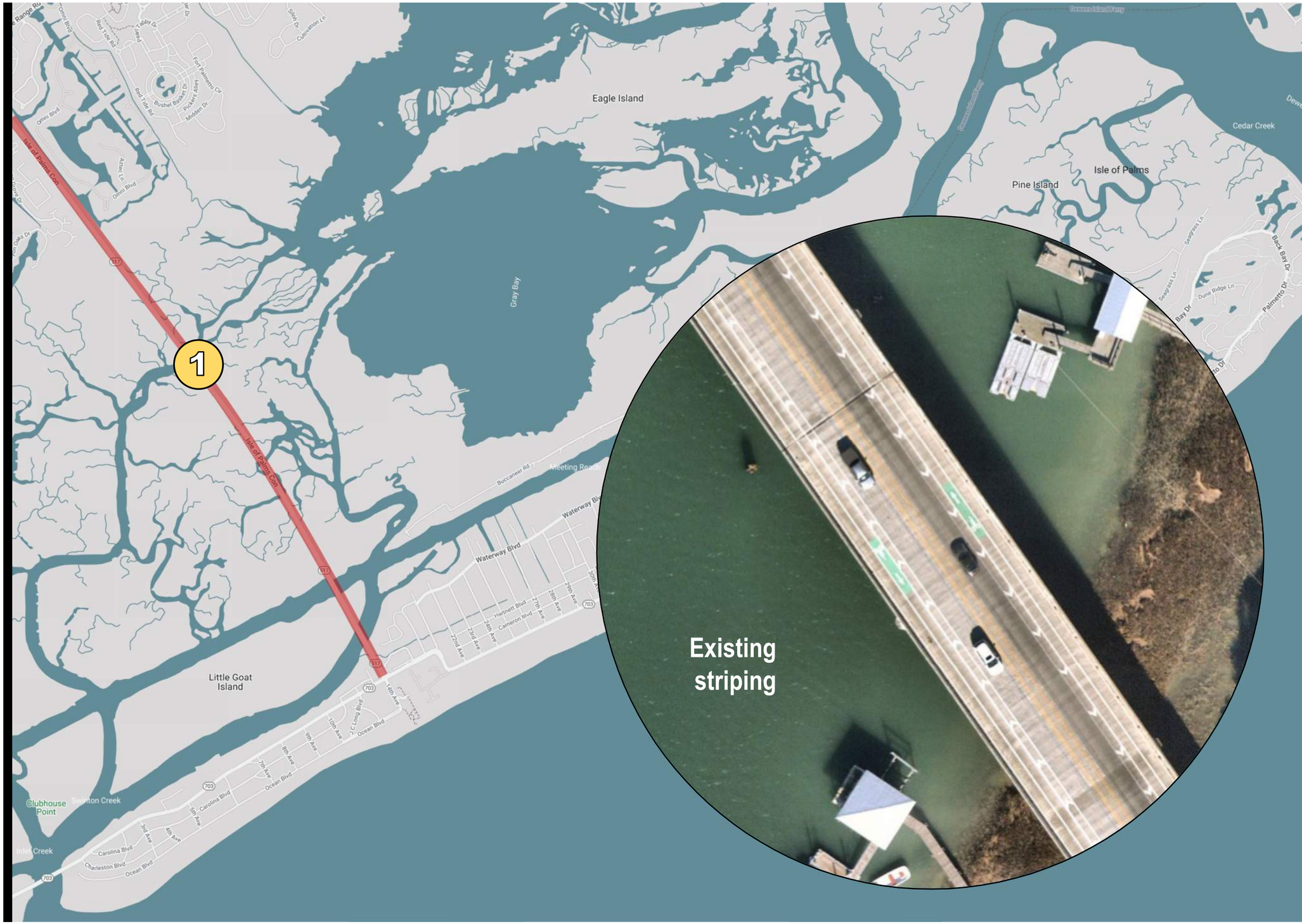
For Consideration Only

Further Study Needed

1 IOP Connector Capacity Considerations

Evaluate cross-section for alternatives (approximately 55 feet of pavement available).

**by others*



2 IOP Connector & Palm Boulevard Intersection

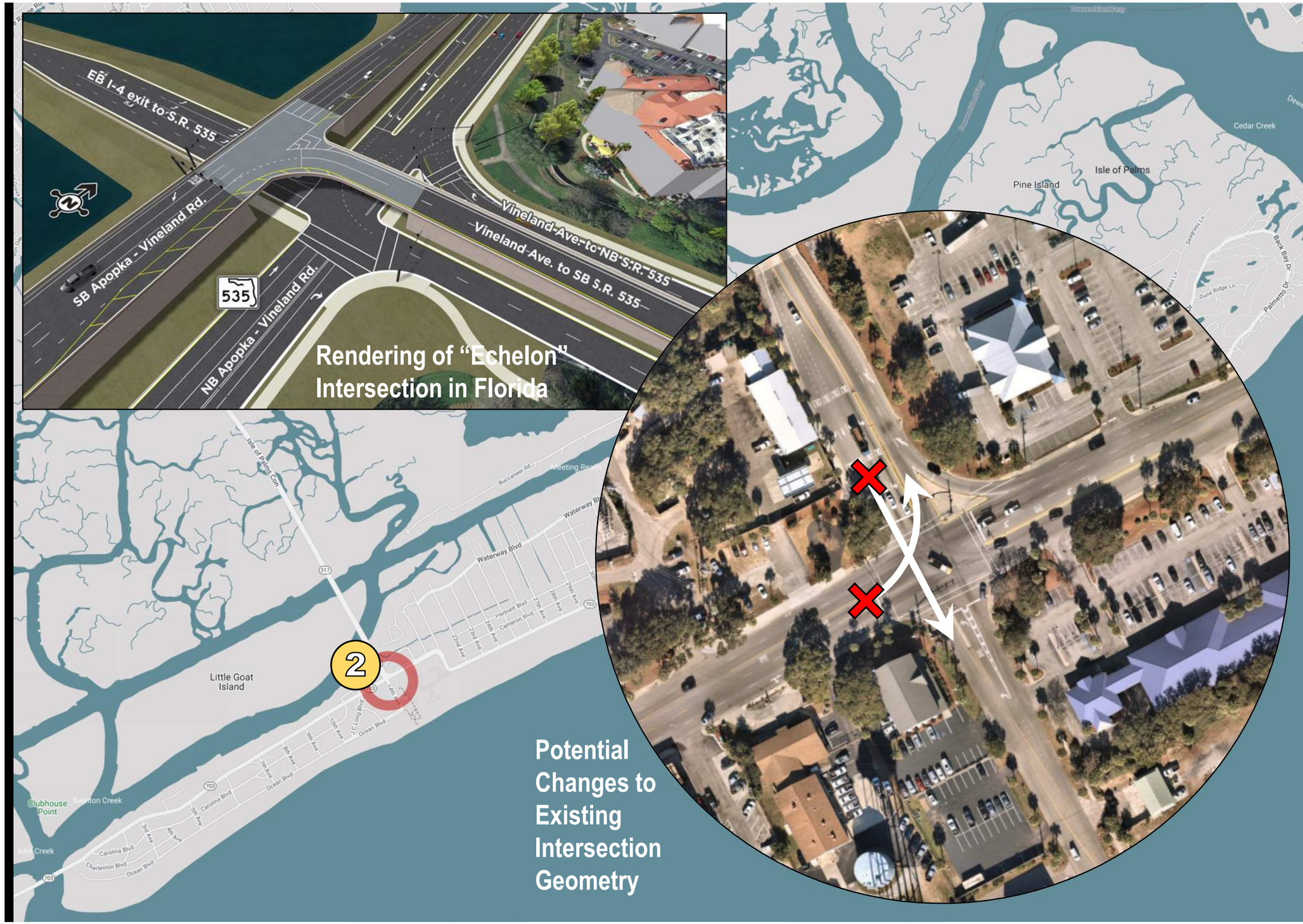
Evaluate alternative intersection phasing and/or alternative intersection designs to increase operational efficiency.

Example(s):

- *Extend right-turn lane storage length for Palm Blvd. to IOP Conn.*
- *Restrict throughs from IOP Conn. to 14th Ave.*
- *Restrict lefts from Palm Blvd. to IOP Conn.*
- *Consider grade separation (e.g. "echelon" intersection to separate major movements).*

Benefit(s):

- *Increase capacity of intersection.*

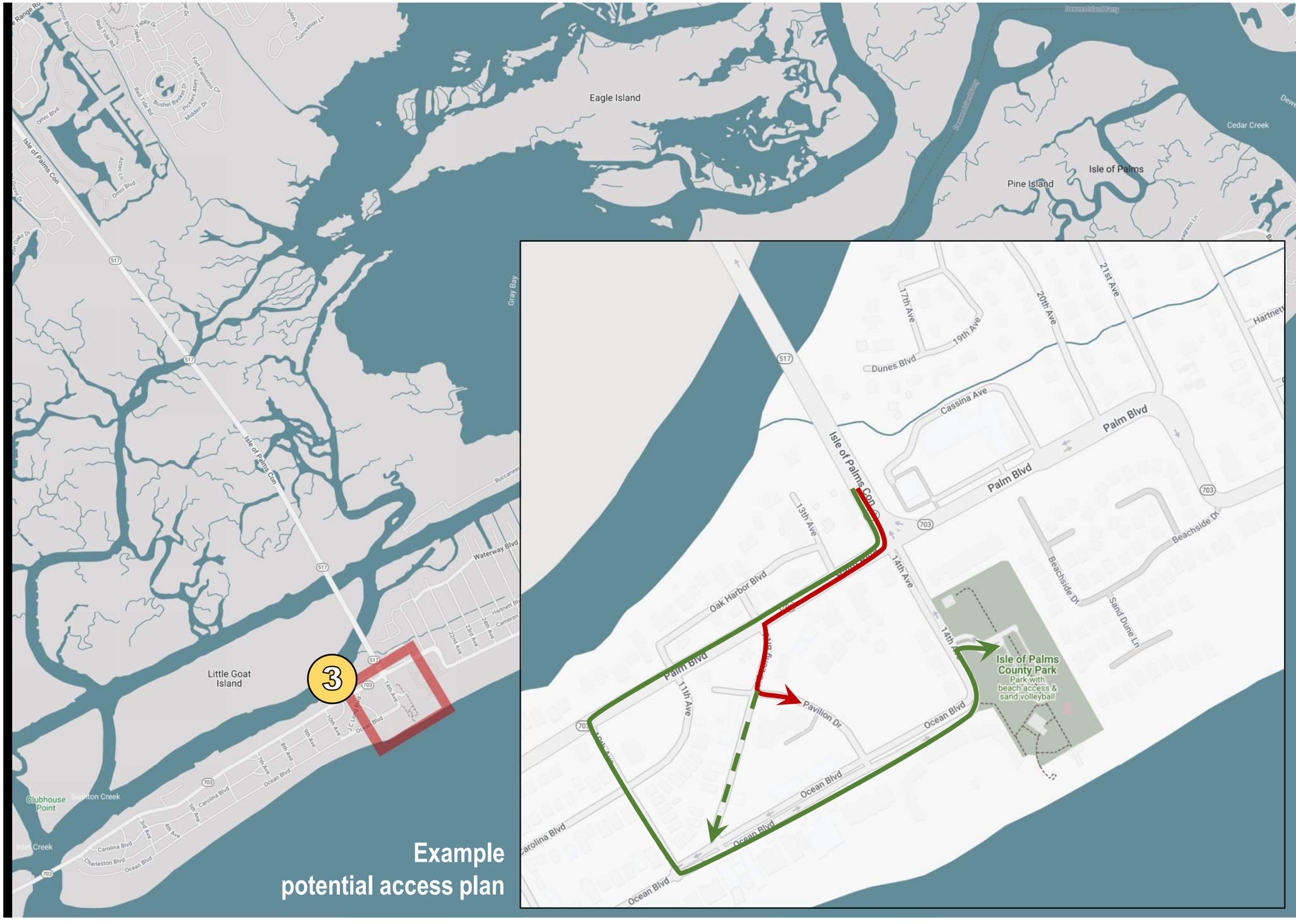


3 County Park & City Parking Ingress/Egress

Evaluate City of Isle of Palms and Isle of Palms County Park traffic routing, payment, and ticketing

Example(s):

- *Direct County Park/City Parking via wayfinding and lane designations to distinct routing path(s).*
- *Implement "surge pricing" during peak seasons and peak periods to encourage wider distribution of parking locations and visit times.*
- *Consider alternative ticketing methods for County Park to expedite ingress payment process.*



4 Improve Transit Access to/from Beach

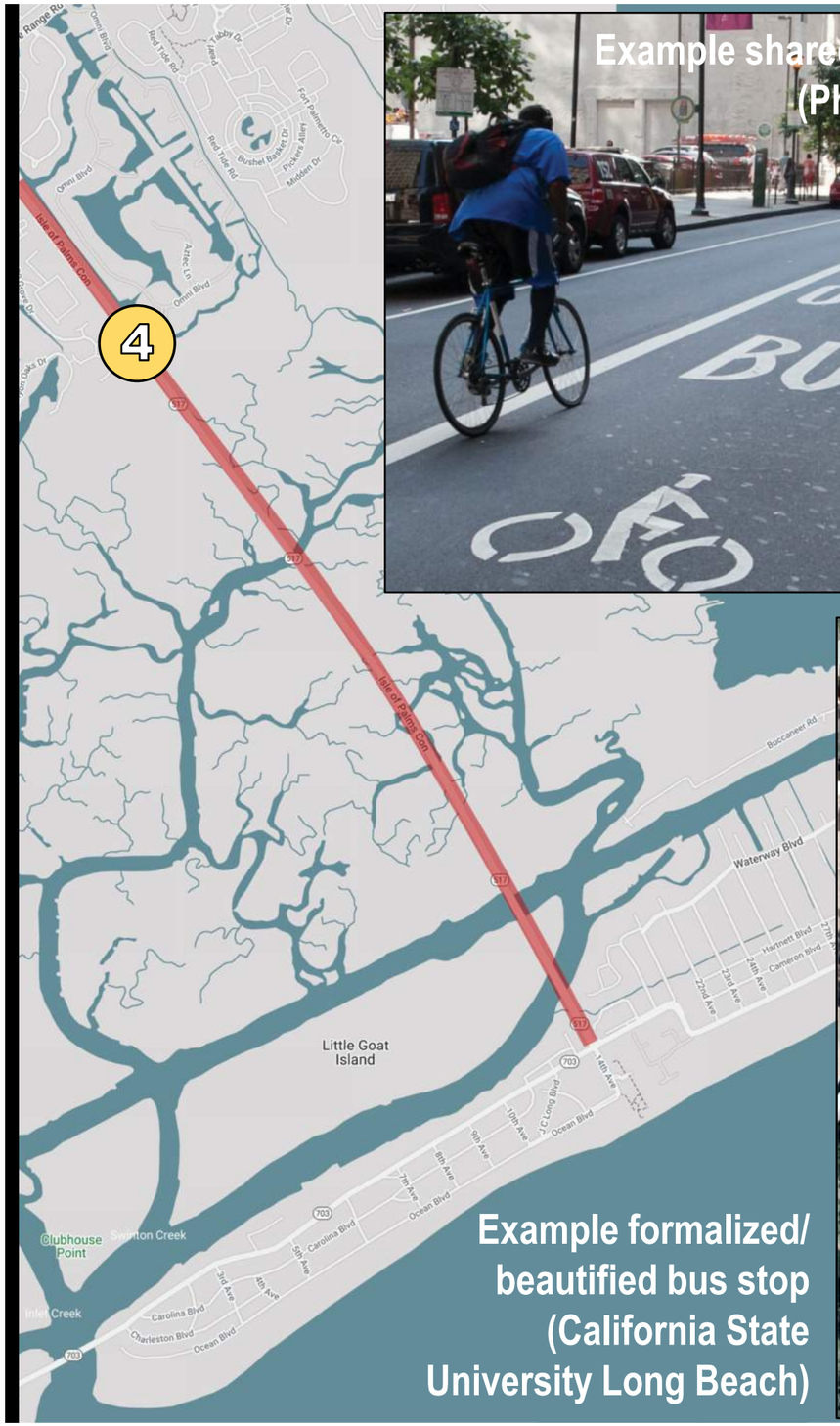
Consider improving transit frequency, drop-off/pick up, accommodations, capacity along IOP Conn., etc.

Example(s):

- ❑ *Provide 15- to 30-minute frequencies.*
- ❑ *Formalize/beautify drop-off/pick up locations.*
- ❑ *Provide dedicated space for beach supplies (chairs/umbrellas/bags, etc.)*
- ❑ *Provide dedicated bus-lane along IOP Conn.*

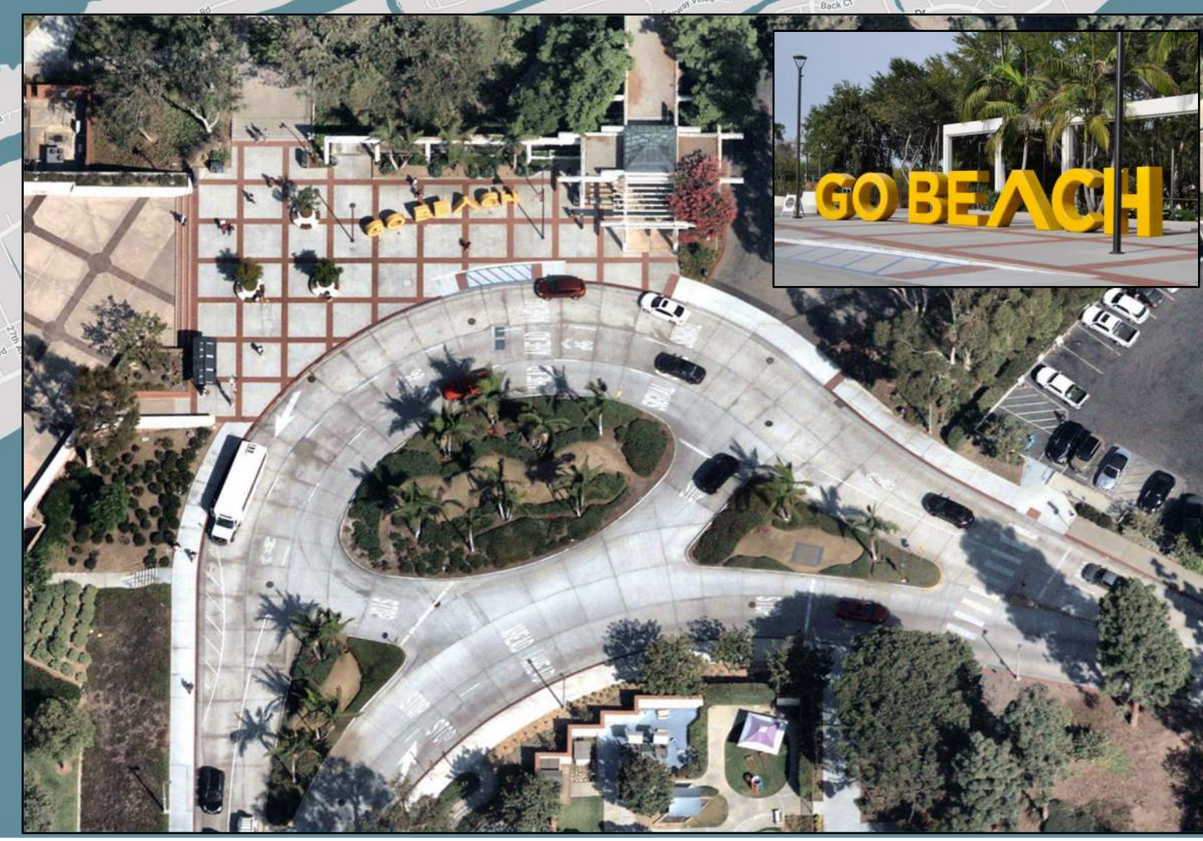
Benefit(s):

- ❑ *Remove vehicular traffic from IOP Conn.*



Example shared bus-bike lane (Philadelphia, PA)

Example bus-lane on bridge (Tobin Bridge – Boston, MA)



Example formalized/ beautified bus stop (California State University Long Beach)

5 North/South Grid Solutions

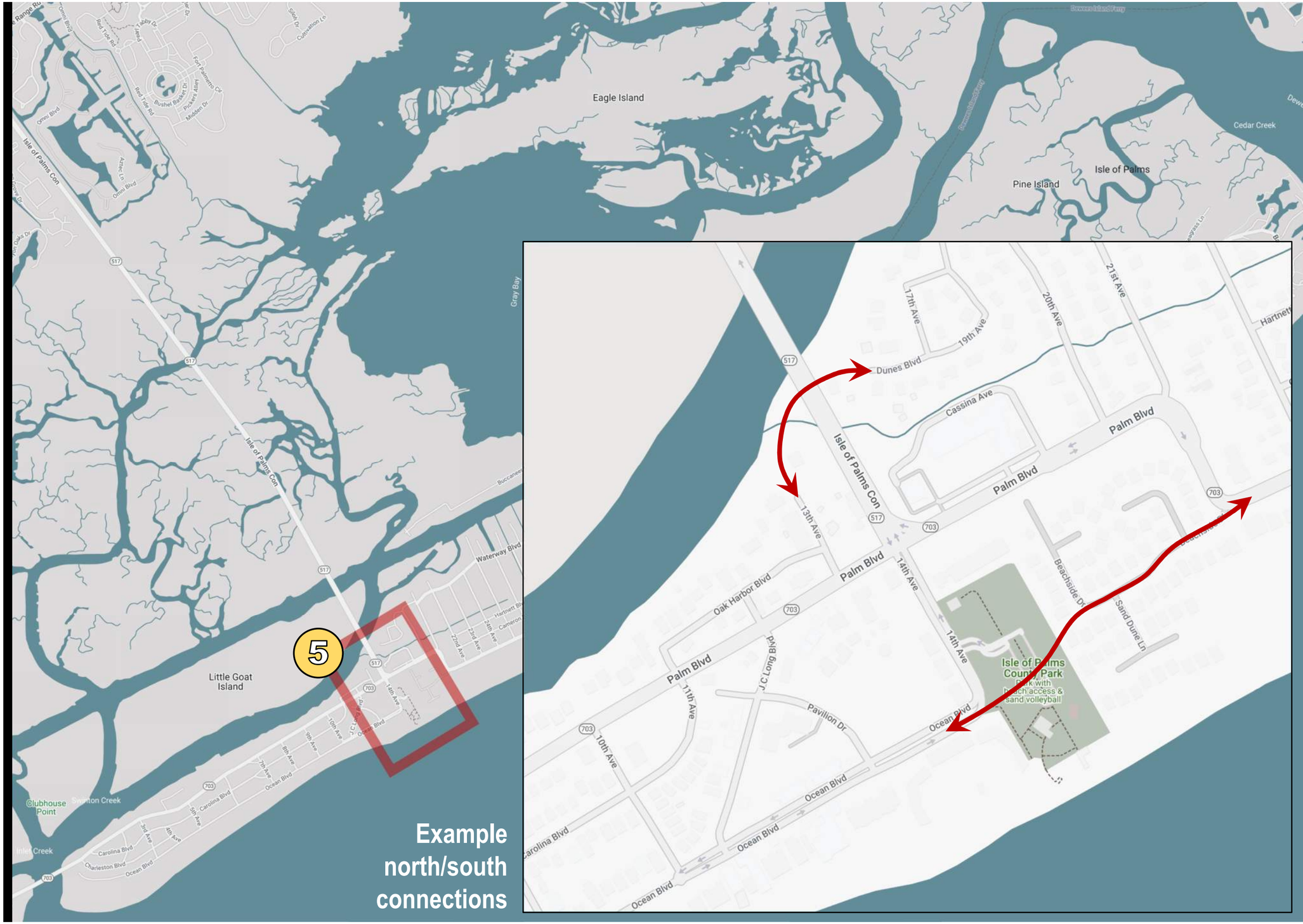
Consider additional north/south connections to bypass IOP Connector & Palm Boulevard intersection

Example(s):

- ❑ *Provide connection between Dunes Boulevard and 13th Avenue under IOP Connector bridge for vehicular and/or multi-use.*
- ❑ *Provide connection between Beachside Drive and Ocean Boulevard through County Park – would require reconfiguration of County Park site/parking.*

Benefit(s):

- ❑ *Alternatives to traveling through Palm Blvd & IOP Conn. intersection.*



6 Ingress Parking Wayfinding

Provide visitors with real-time parking availability and wayfinding

Example(s):

- *Dynamic message signs to indicate number of parking spaces available.*
- *Mobile application ("Beach Reach") providing users with parking/traffic information.*
- *Radio station providing users with parking/traffic information.*

Benefit(s):

- *Provide visitors with wayfinding prior to decision point, to direct them to points of least congestion.*

Example real-time parking signage

Example potential parking wayfinding signage

7 "S" Curve at Palm Boulevard & 21st Avenue

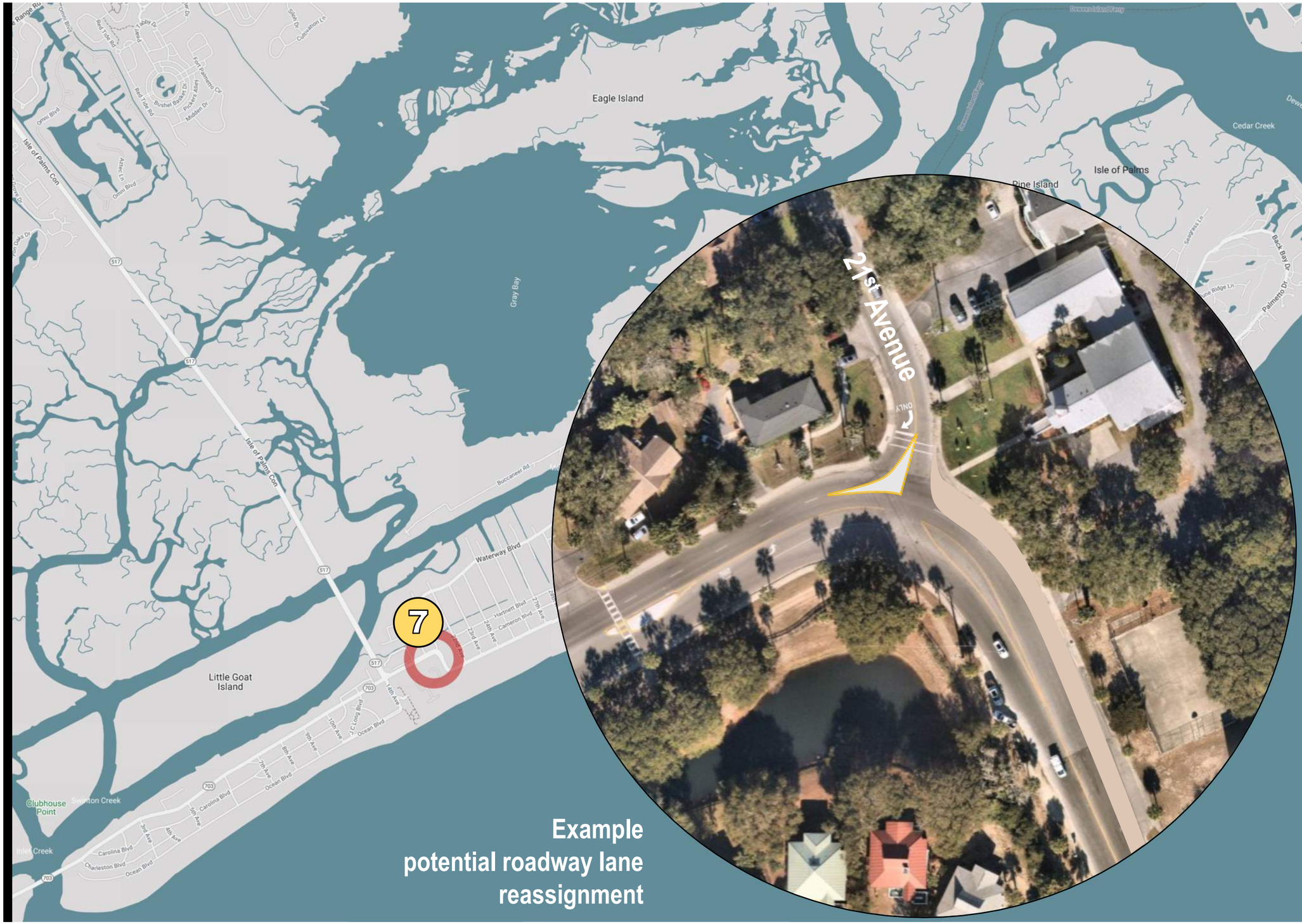
Evaluate alternative lane designations at the "S" curve to incentivize use of Waterway Boulevard.

Example(s):

- ❑ *Convert intersection of Palm Blvd & 21st Avenue to ¾ access restricting left-out. Reassign northbound Palm Blvd leg to feed into inside (left-most) lane, allowing for a channelized right-turn from 21st Avenue.*

Benefit(s):

- ❑ *Simplify intersection, incentivizing use of Waterway Blvd, to reduce congestion along Palm Blvd.*



8 Palm Boulevard Visioning

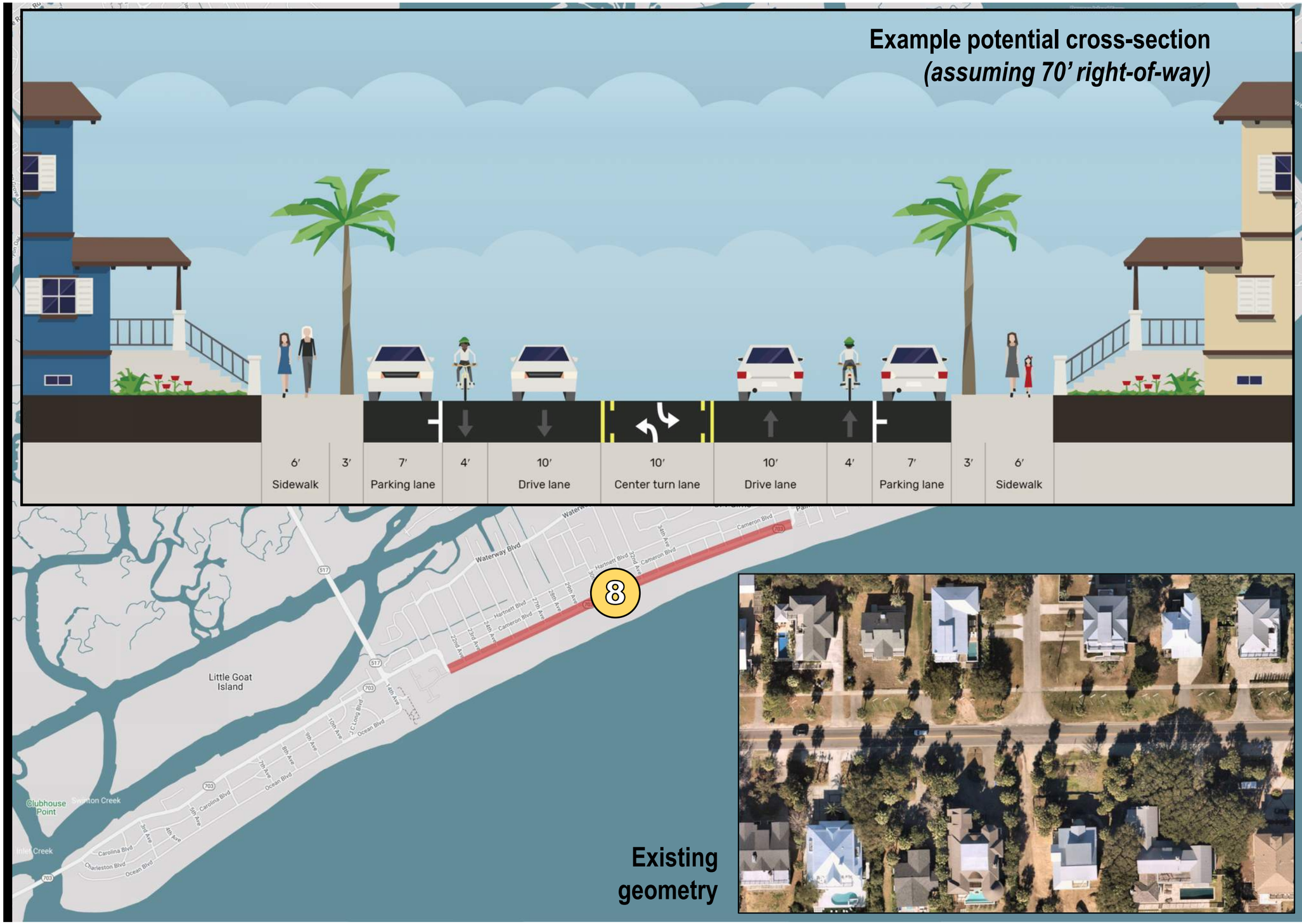
Reevaluate Palm Boulevard master plan, to provide complete street along Palm Boulevard between 21st and 41st Ave.

Example(s):

- ❑ *Reassess available right-of-way to provide a "complete street" along Palm Boulevard, with pedestrian and bicycle facilities, multiuse path/golf cart path, lighting, parking, traffic calming, etc.*

Benefit(s):

- ❑ *Make better use of available right-of-way, providing formal facilities for all modes.*



9 Additional connection to Isle of Palms Connector

Consider additional connection to IOP Connector, in form of elevated intersection or on/off ramp(s) to allow addition access

Example(s):

- ❑ *Provide elevated intersection along IOP Connector which connects to Waterway Blvd (would have residential/right-of-way impacts).*

Benefit(s):

- ❑ *Provides alternative access to IOP Conn. primarily for residents.*

10 Consolidate parking supply

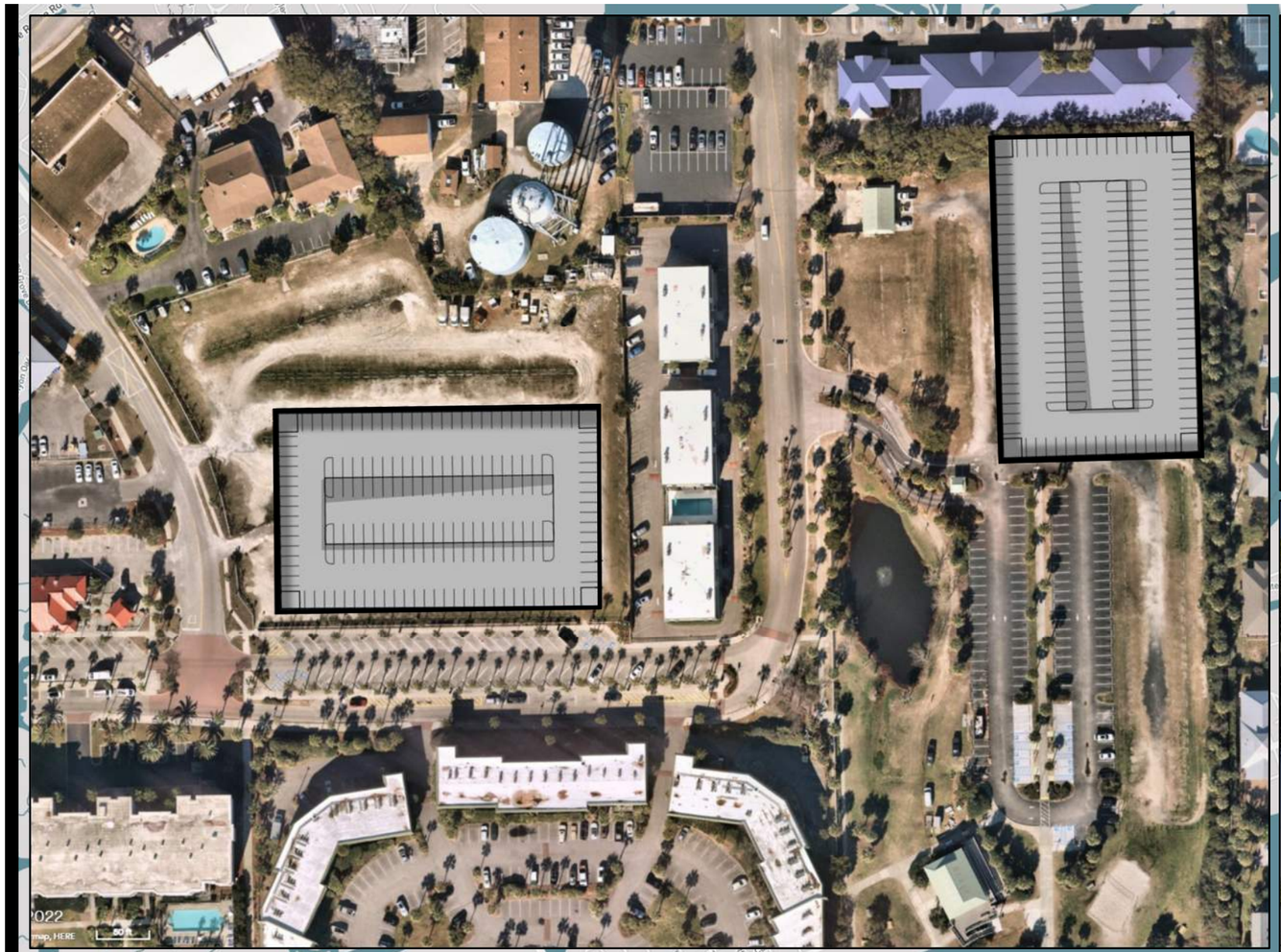
Consider providing structured parking to consolidate visitor traffic and parking.

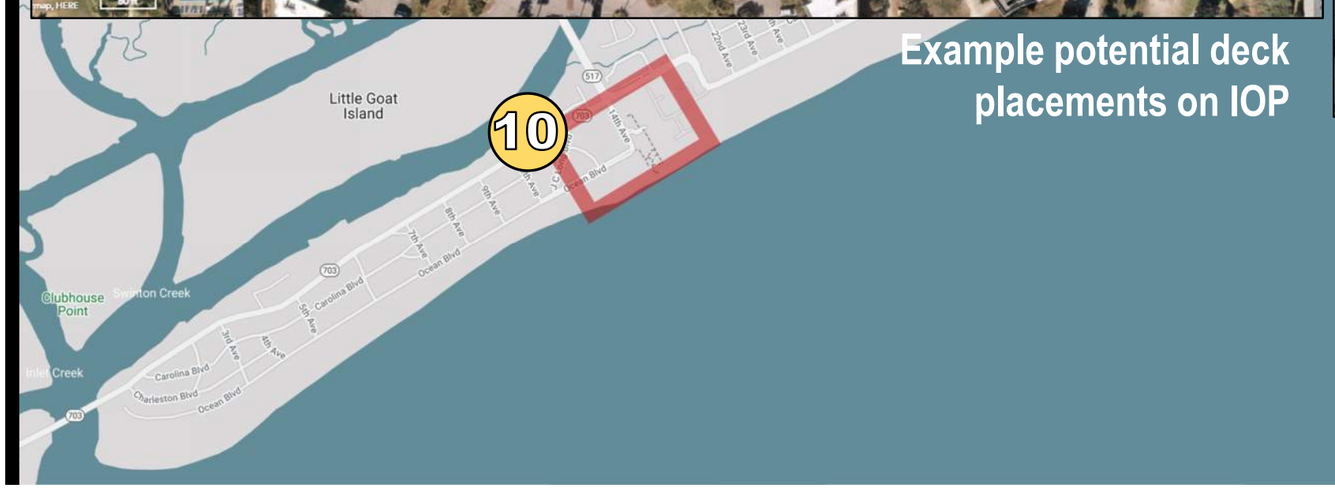
Example(s):

- ❑ *Parking structure on IOP County Park site.*
- ❑ *Parking structure on Pavilion parking site.*

Benefit(s):

- ❑ *Enable visitors to access main primary locations, removing visitors from residential areas of island.*





Example potential deck placements on IOP

Miami, FL

11 Circulation along Palm Blvd and Waterway Blvd

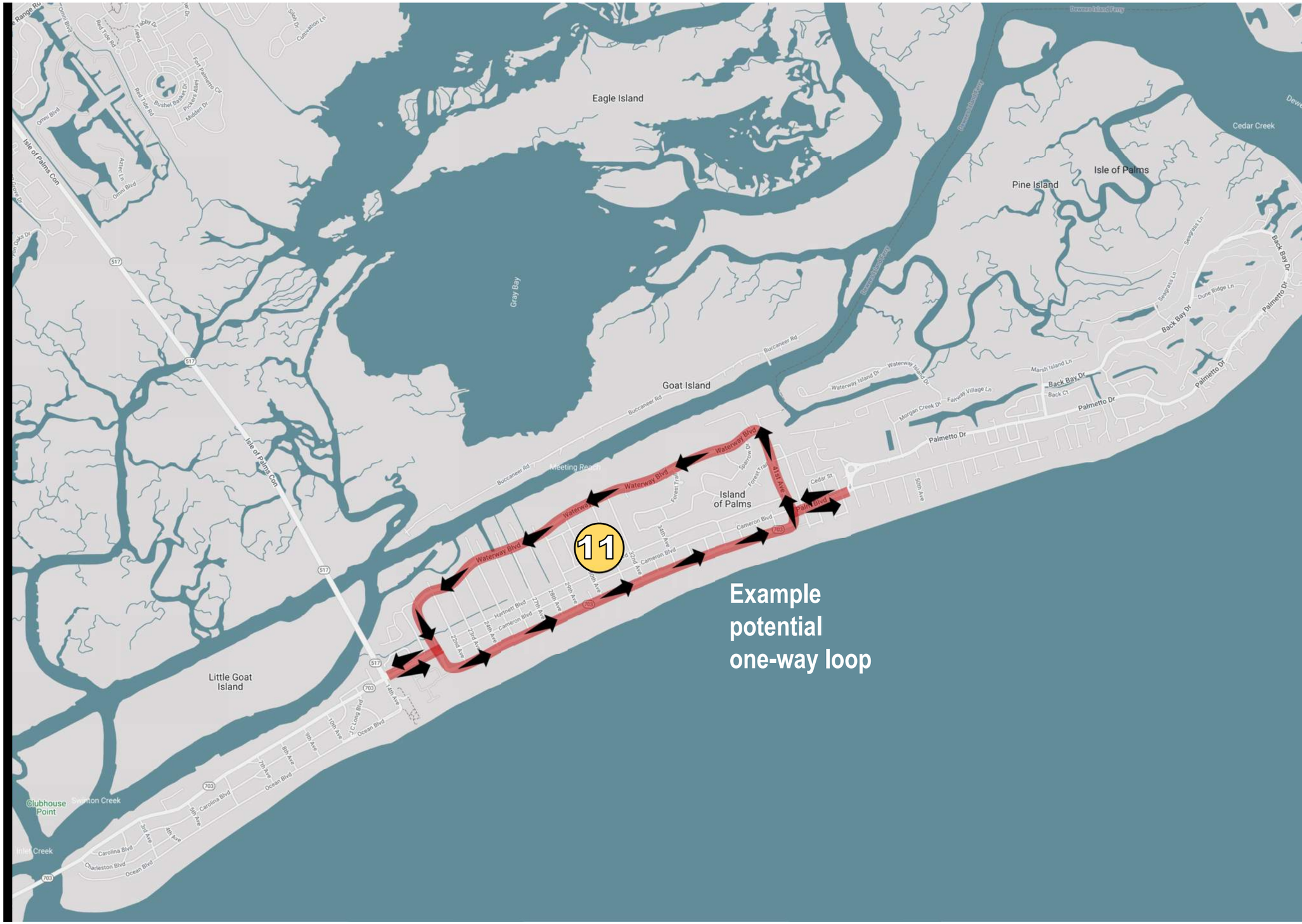
Consider one-way pairs/loop between Palm Blvd and Waterway Blvd

Example(s):

- ❑ *Palm Blvd one-way northbound.*
- ❑ *Waterway Blvd one-way southbound.*
- ❑ *Avenues remain two way.*

Benefit(s):

- ❑ *Simplify traffic pattern, minimize conflicts and decisions.*
- ❑ *Simplify pedestrian crossings – only look one way.*



12 Alternatives to IOP Connector

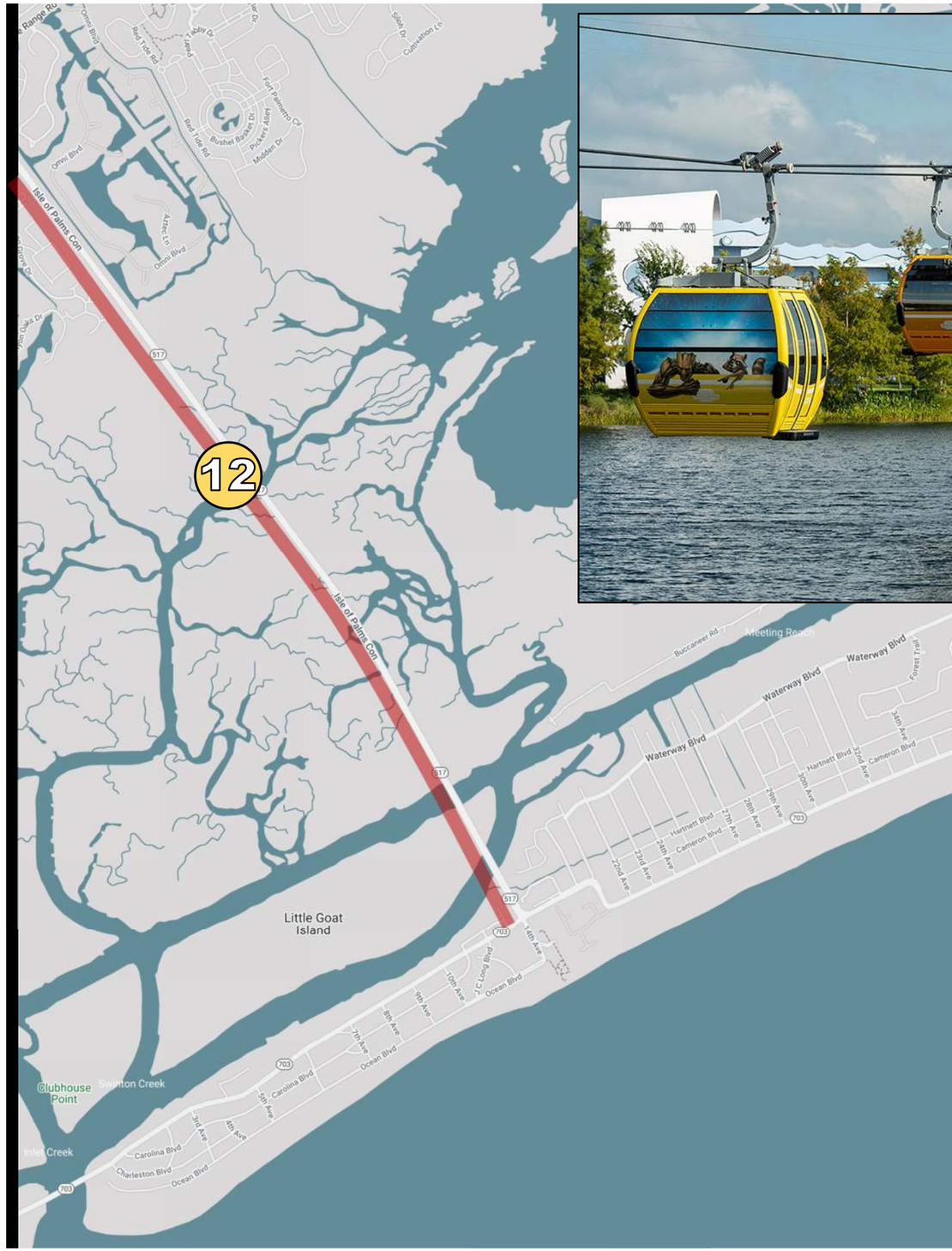
Consider providing gondola/sky lift transit as alternative to vehicular access via IOP Connector

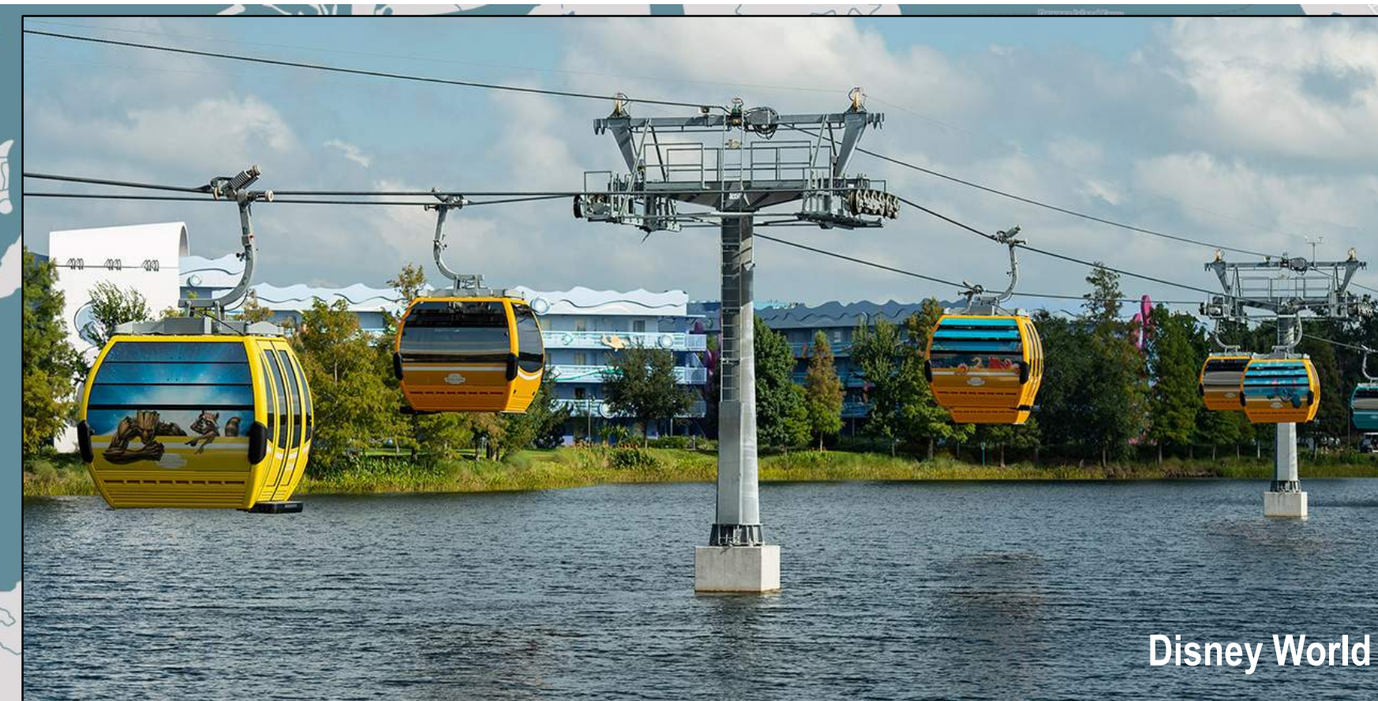
Example(s):

- *Family-sized gondola with space for beach equipment, etc.*

Benefit(s):

- *Remove vehicular traffic from IOP Conn.*
- *Provide attractive mode of visiting IOP.*





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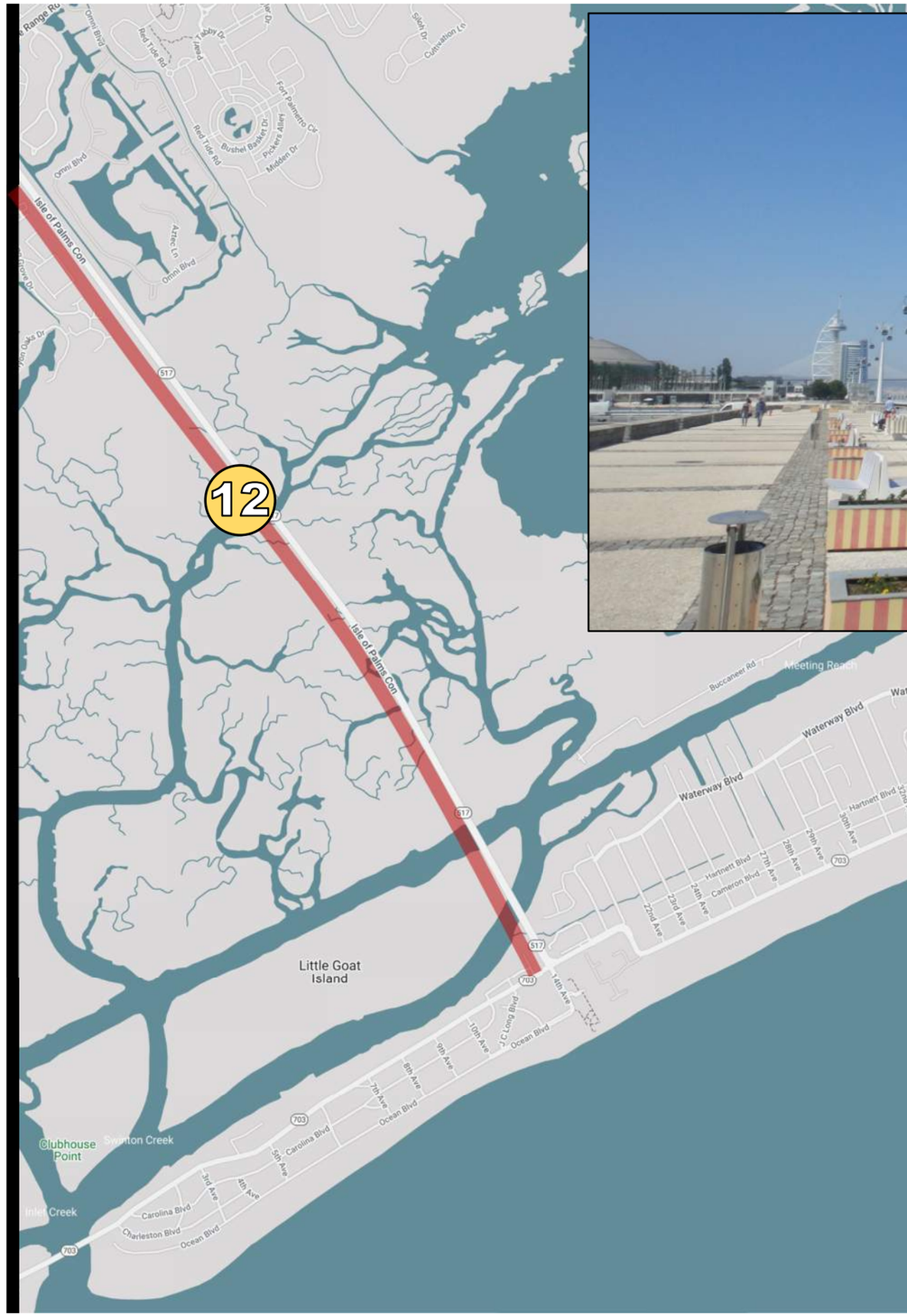

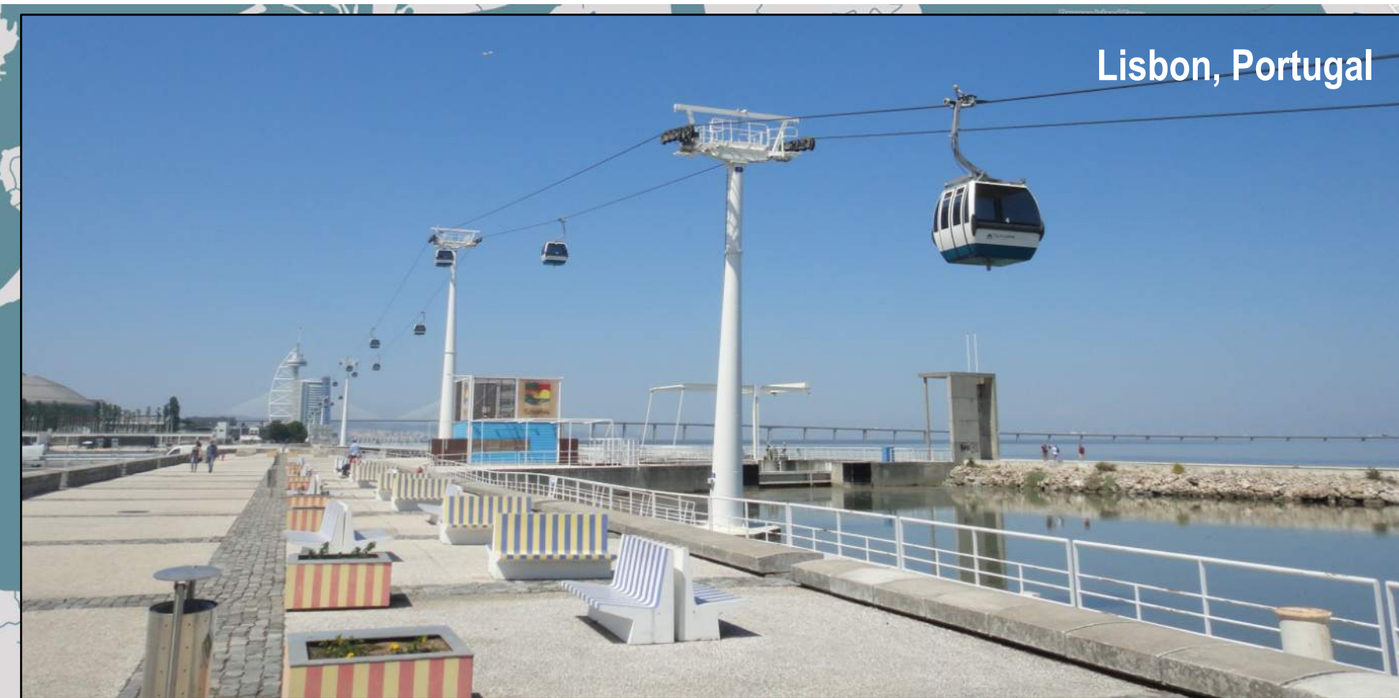

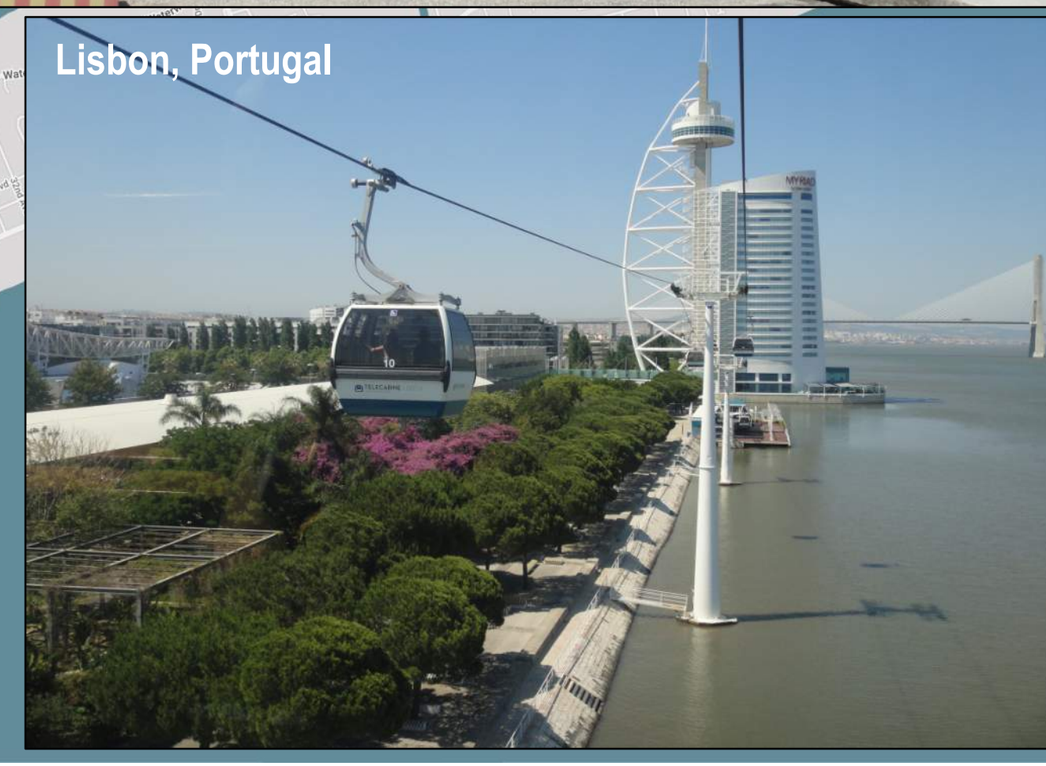

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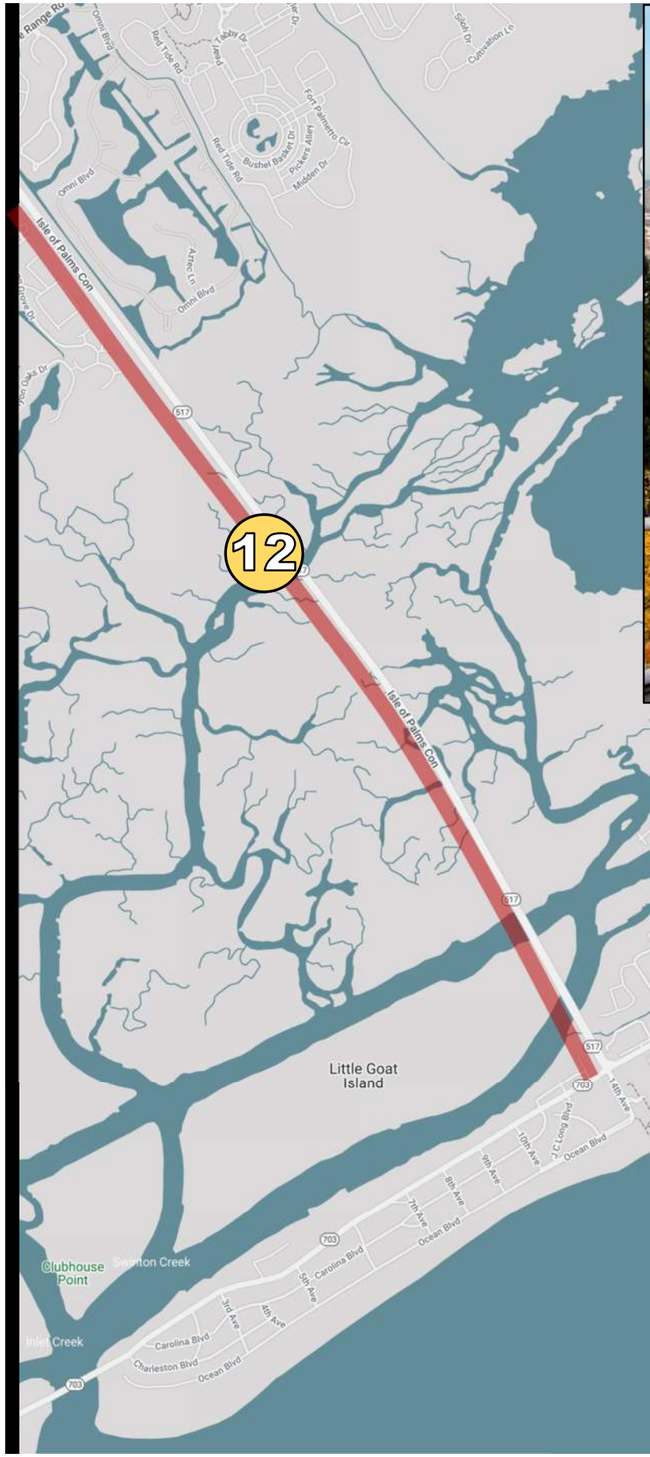

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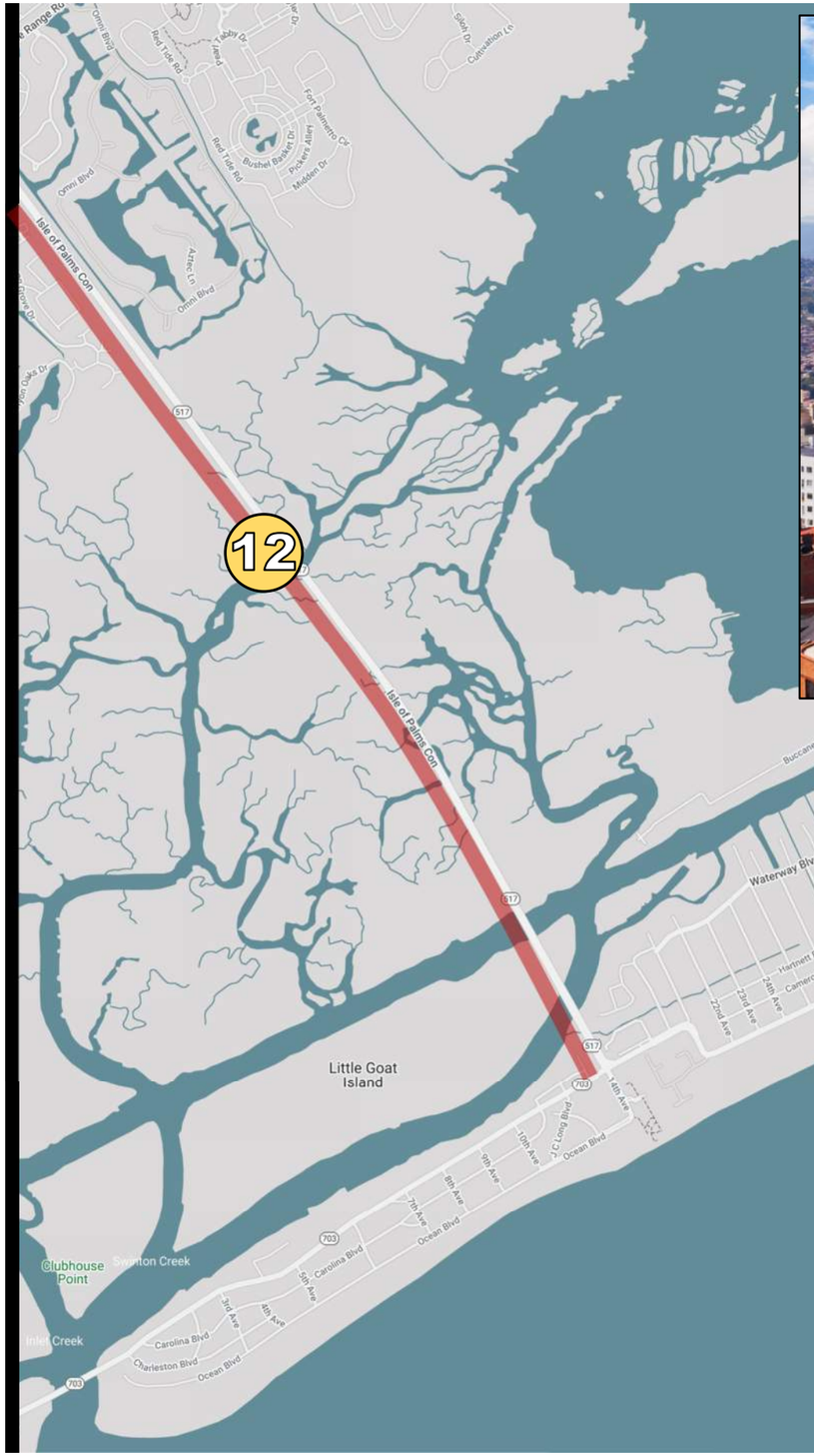

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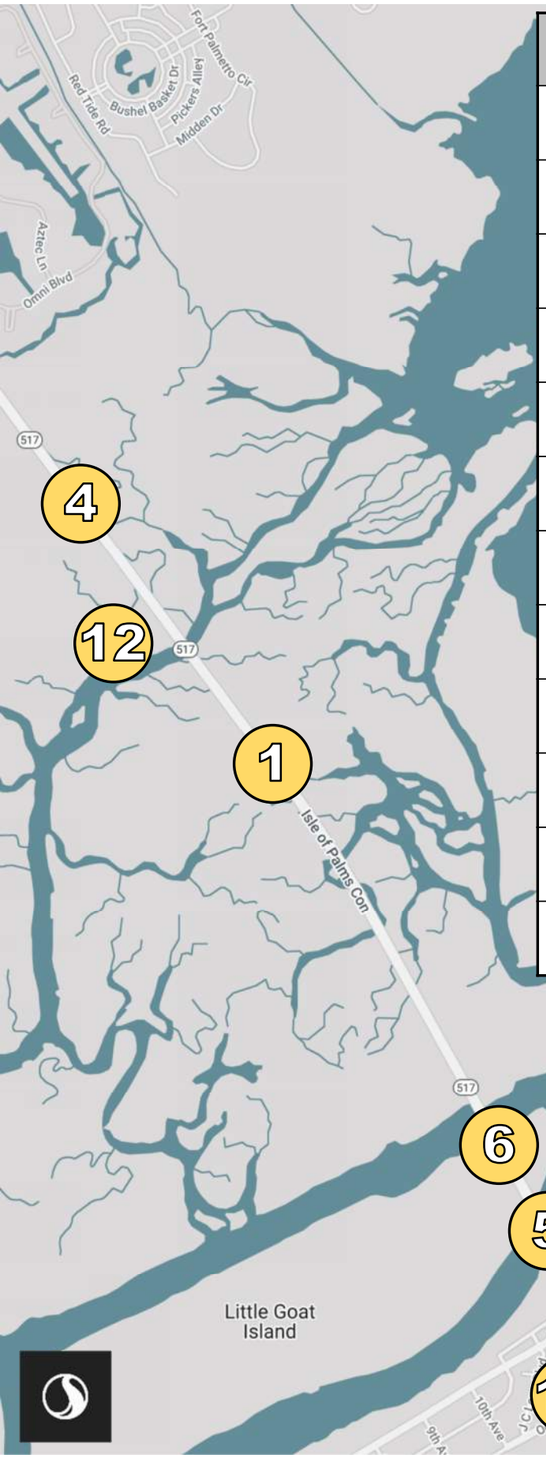

	Improvement	Cost	Term	Ease
1	IOP Connector Capacity Considerations			
2	IOP Connector & Palm Boulevard Intersection			
3	County Park & City Parking Ingress/Egress			
4	Improve Transit Access to/from Beach			
5	North/South Grid Solutions			
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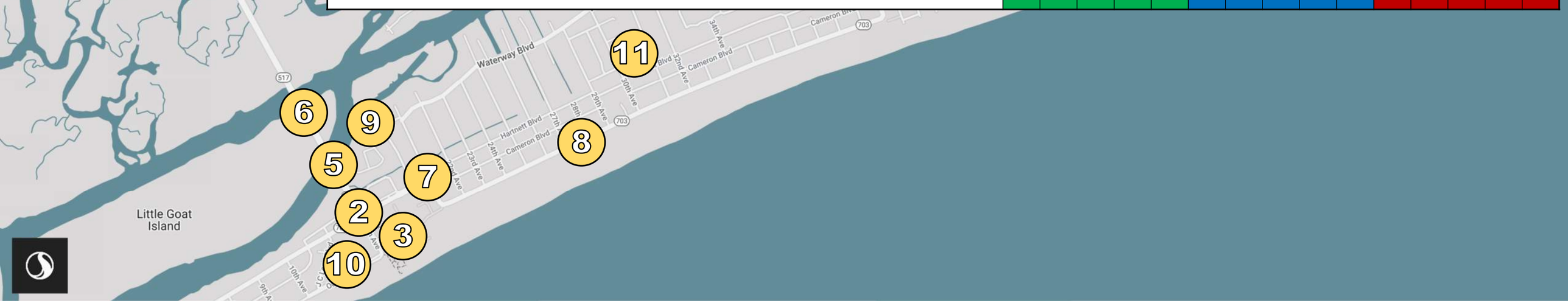
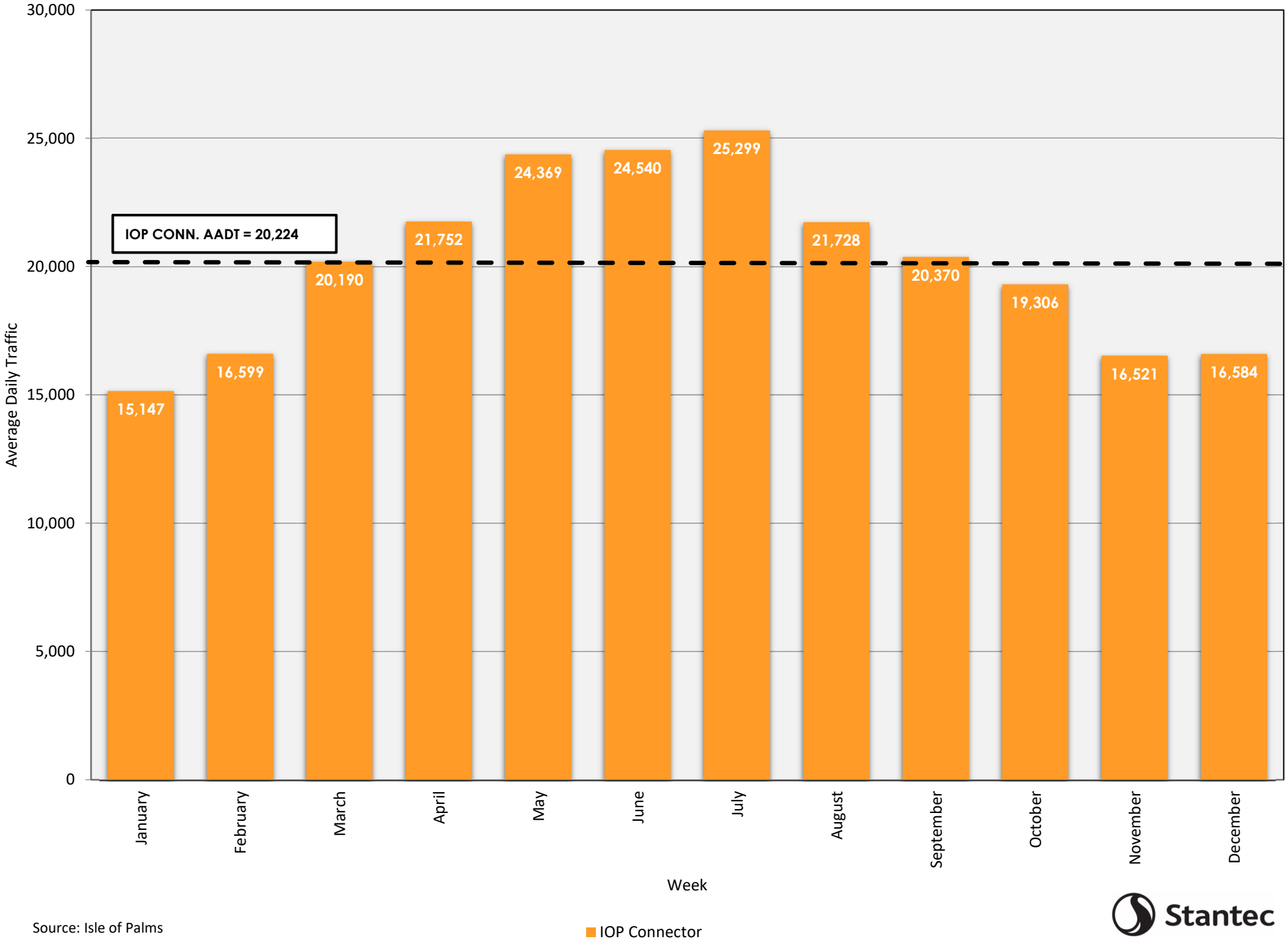
7	"S" Curve at Palm Boulevard & 21st Avenue			
8	Palm Boulevard Visioning			
9	Additional Connection to Isle of Palms Connector			
10	Consolidate Parking Supply			
11	Circulation along Palm Blvd and Waterway Blvd			
12	Alternatives to IOP Connector			



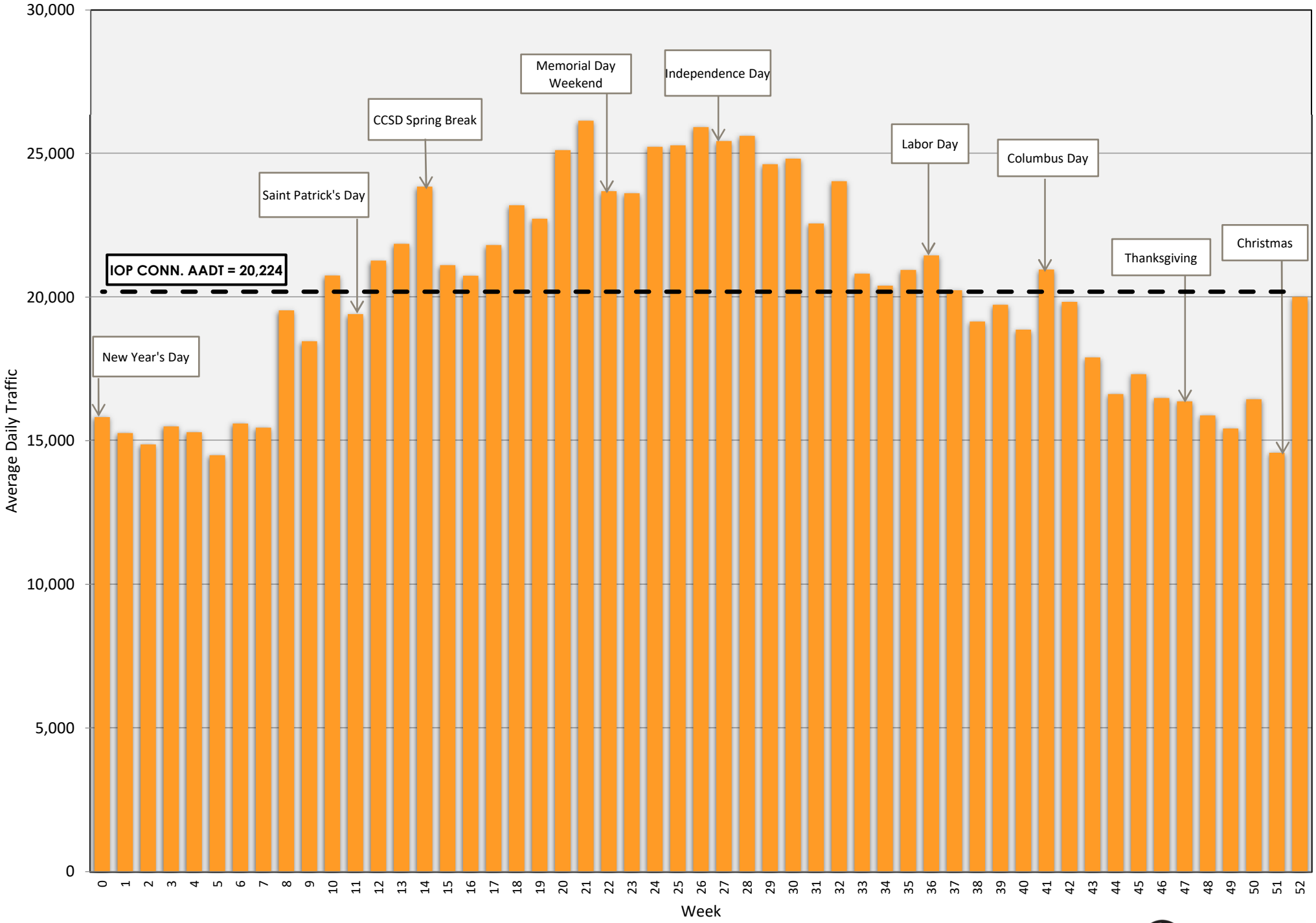
IOP Connector 2021 Average Monthly Traffic



Source: Isle of Palms

Stantec

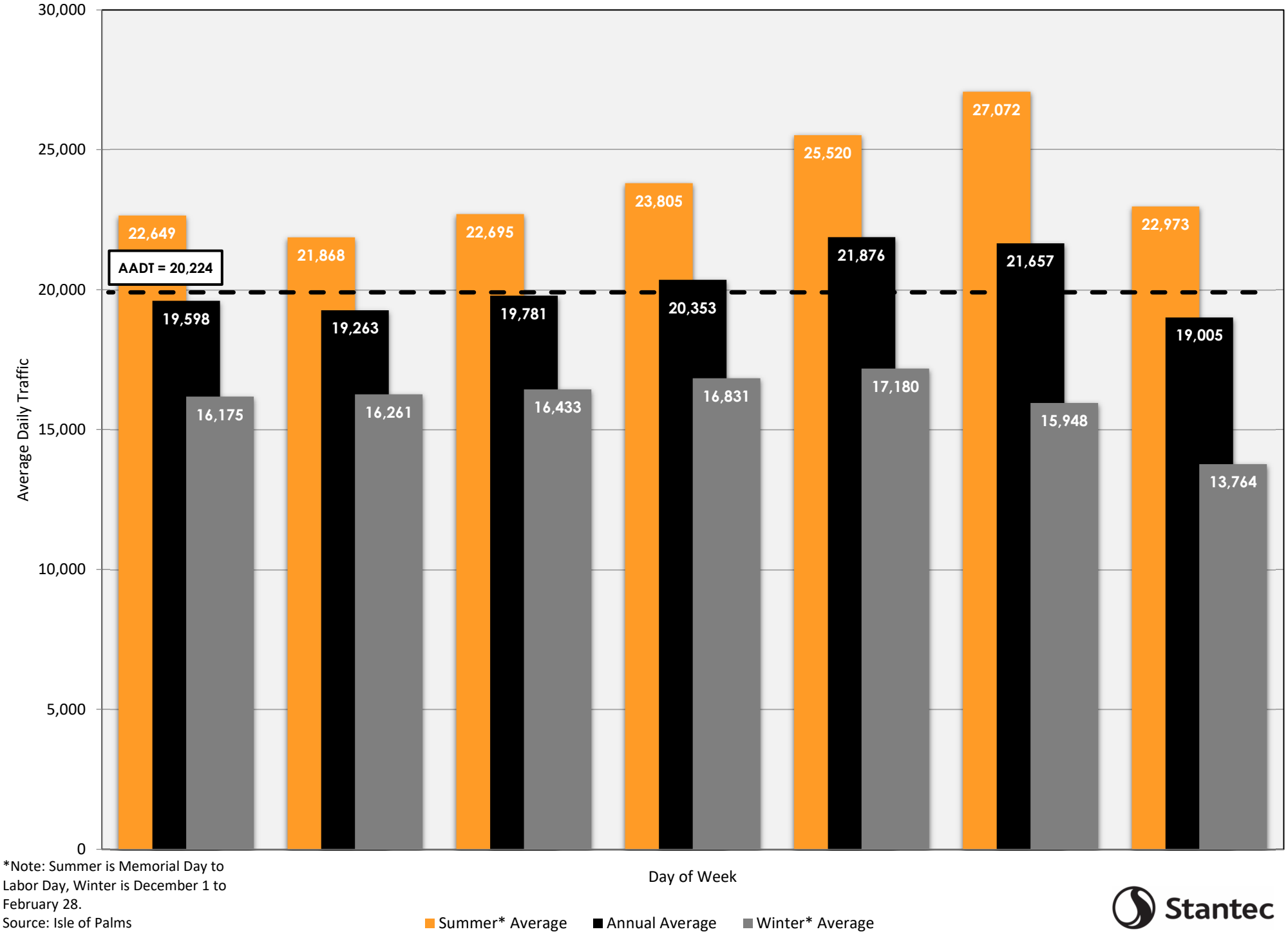
IOP Connector 2021 Average Weekly Traffic



Source: Isle of Palms

Stantec

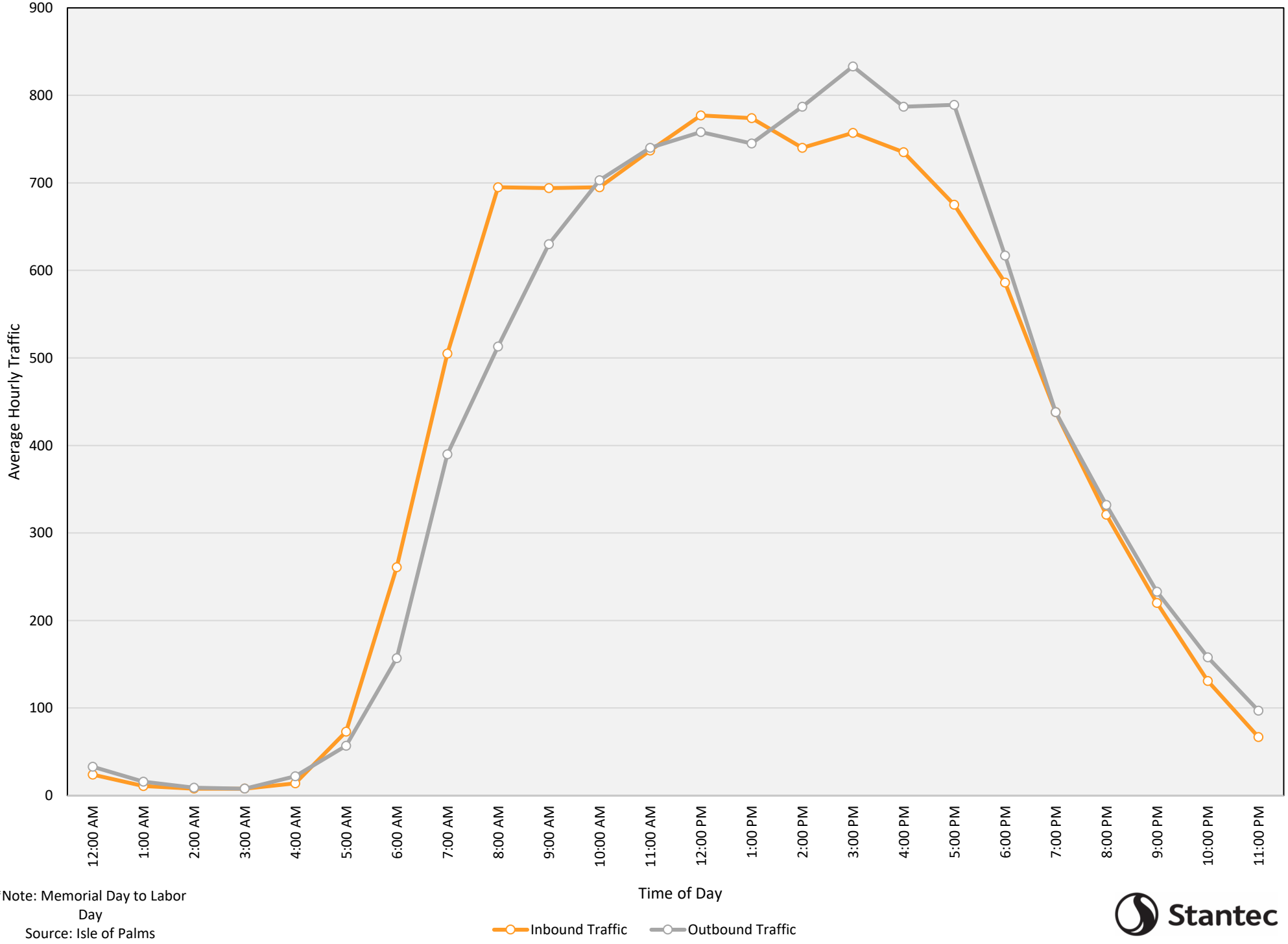
IOP Connector 2021 Average Daily Traffic



*Note: Summer is Memorial Day to Labor Day, Winter is December 1 to February 28.
Source: Isle of Palms

Stantec

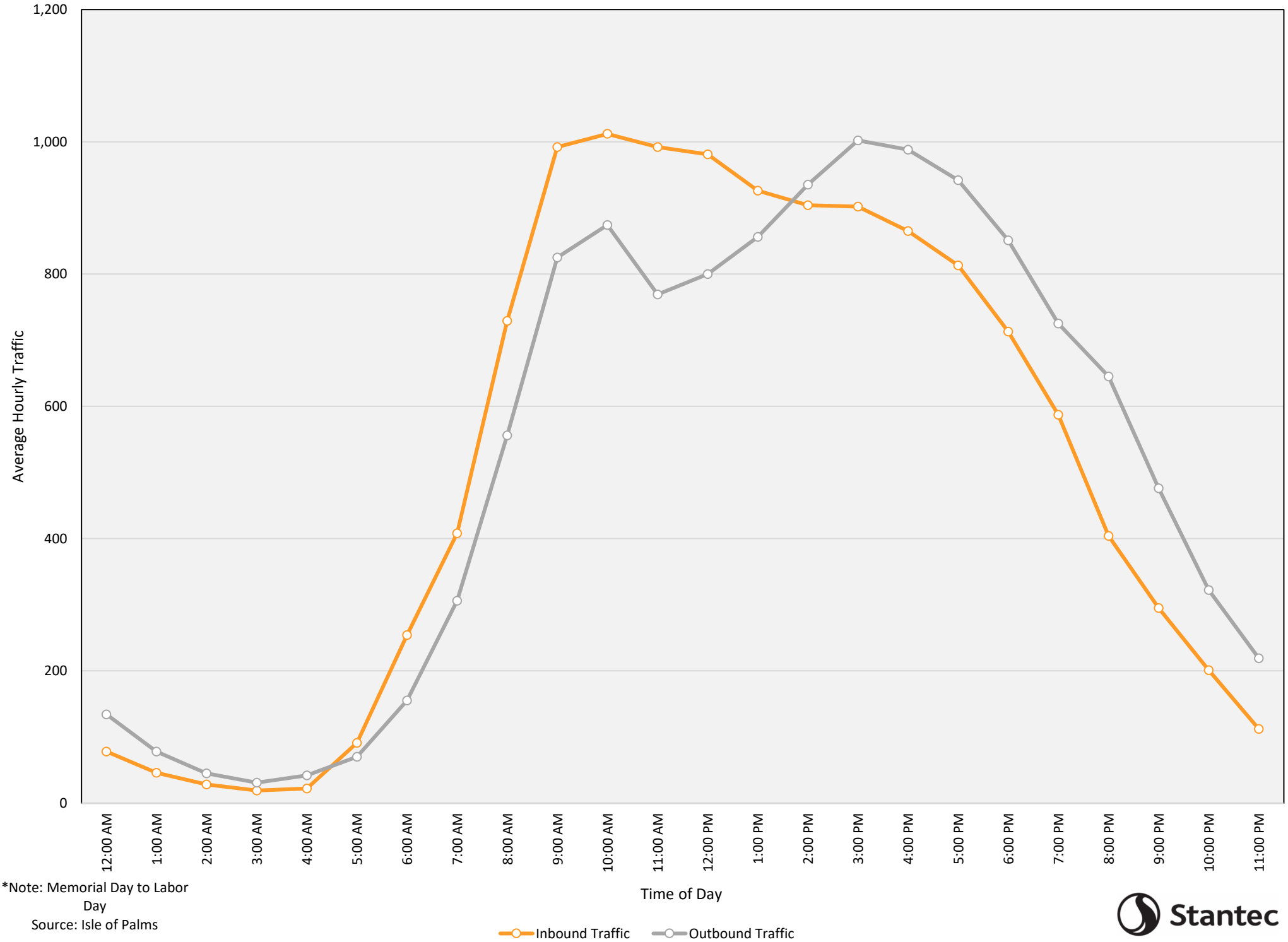
IOP Connector 2021 Weekday Directional Hourly Traffic



*Note: Memorial Day to Labor Day
Source: Isle of Palms

Stantec

IOP Connector 2021 Directional Hourly Traffic (Summer Weekends)

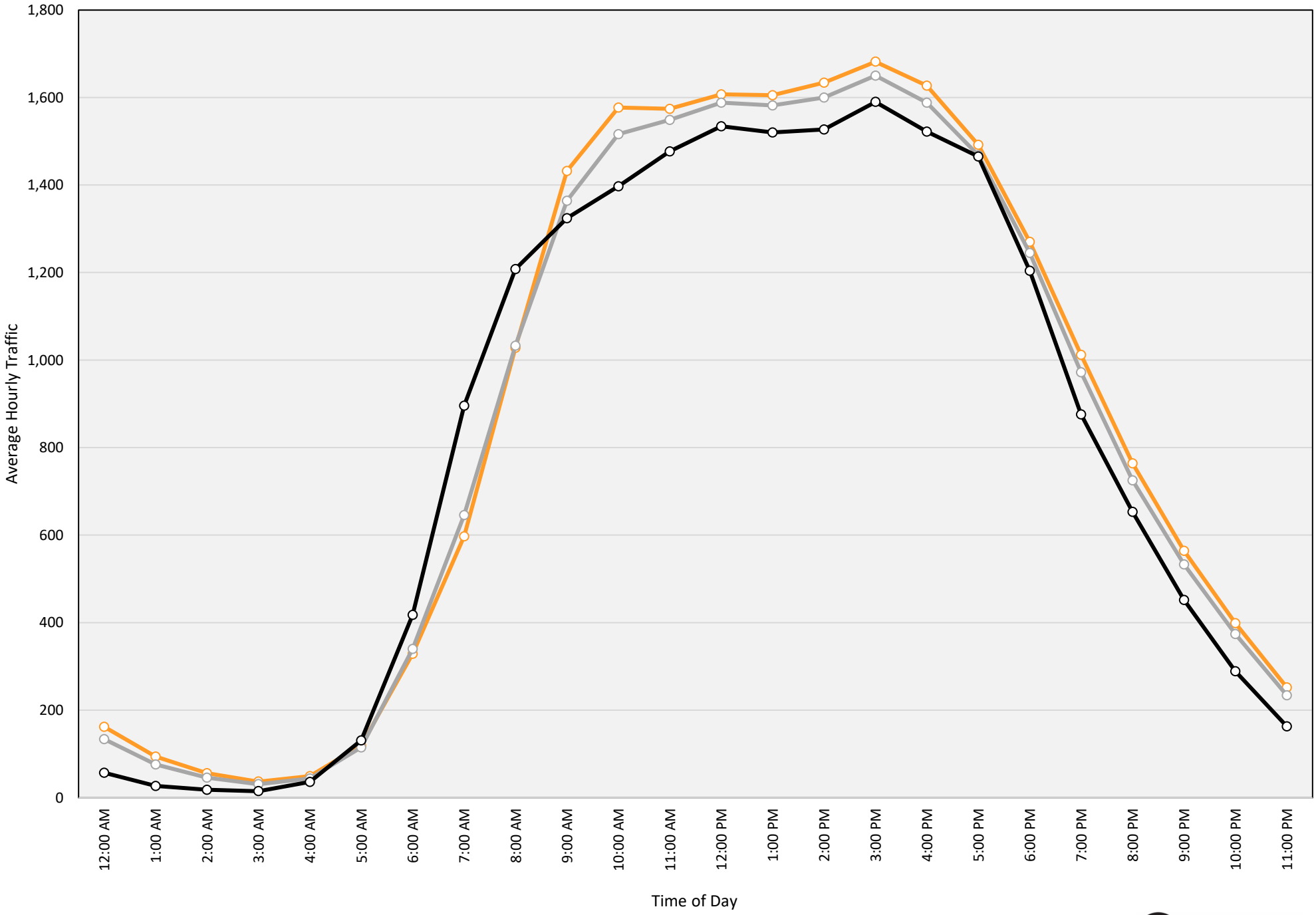


*Note: Memorial Day to Labor Day

Source: Isle of Palms

Stantec

IOP Connector 2021 Average Hourly Traffic



*Note: Memorial Day to Labor Day
Source: Isle of Palms

Stantec

CITY OF ISLE OF PALMS
CODE OF CONDUCT
FOR ELECTED AND APPOINTED OFFICIALS

Policy Purpose

The City Council of the City of Isle of Palms adopts this Code of Conduct to provide a uniform set of standards so that elected and appointed officials, while exercising their respective offices, shall conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the City's government. The provisions in this Code of Conduct shall not supersede state law but are intended to supplement the same. To the extent any provisions contained in this Code of Conduct and state law are in conflict, state law shall apply.

A. GENERAL CONDUCT GUIDELINES AND STANDARDS

Members of the City Council and appointed members of Boards and Commissions (hereinafter collectively referred to as "Members") shall conduct themselves in accordance with the following standards:

(1) Act in the Public Interest. Members shall work for the common good of the residents and visitors of the City and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before them.

(2) Comply with both the spirit and the letter of the law. Members shall comply with the laws of the United States, the State of South Carolina and the City of Isle of Palms in the performance of their public duties.

(3) Conduct of Members. The professional and personal conduct of Members while exercising their office must be above reproach and avoid the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other Members, the City Staff or public. Members shall practice civility and decorum during public debate.

(4) Respect for Process. Members shall perform their duties in accordance with the processes and rules set forth in the Rules of Order and Procedure in the City Code, Robert's Rules of Order, and the Rules of Conduct in the South Carolina Ethics Reform Act. Members shall honor the role of the Chairperson in maintaining order during public meetings.

(5) Decisions Based on Merit. Members shall base their decisions on the merits and substance of the matter at hand. When making decisions, Members shall maintain an open mind until the conclusion of the hearing on the matter and shall base their decisions on the facts presented at the hearing and the law.

(6) **Conflict of Interest.** Members shall avoid any conflicts of interest, or the appearance thereof, in compliance with the City Code and South Carolina law.

(7) **Gifts and Favors.** Members shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office that is not available to the public in general and shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action, or give the appearance of being compromised, in compliance with South Carolina law.

(8) **Confidential Information.** Members must maintain the confidentiality of all written materials and verbal information provided to Members which is confidential or privileged under South Carolina law, including information provided during executive session, legal advice provided by the City's legal counsel, and any information otherwise protected by South Carolina law. Members shall not disclose confidential information without proper legal authorization, or use such information to advance their personal, financial or other private interests.

(9) **Use of Public Resources.** Members shall not use public resources which are not available to the public in general (e.g., City Staff time, equipment, supplies or facilities) for private gain or for personal purposes not otherwise authorized by law.

(10) **Representation of Private Interests.** Members shall not appear on behalf of the private interests of third parties before the Council or any Board, Committee, Commission or proceeding of the City, in compliance with South Carolina law.

(11) **Advocacy.** Members shall represent the official policies or positions of the City to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, Members shall explicitly state that said position is not endorsed by the City of Isle of Palms.

(12) **Policy Role of Members.** Members shall respect and adhere to the council form of City government as provided in the City Code. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by City Staff, Boards, Committees and Commissions, and the public. Members shall not interfere with the administrative functions of the City or the professional duties of City Staff; nor shall they impair the ability of City Staff to implement Council policy decisions.

(13) **Independence of Boards, Committees and Commissions.** Because of the value of independent advice of Boards, Committees and Commissions to the public decision-making process, Members shall refrain from using their position to unduly influence the deliberations or outcomes of board, committee and commission proceedings. Councilmembers shall refrain from attending meetings of Boards, Committees and Commissions, of which they are not members, to avoid the appearance of undue influence or Freedom of Information Act violations. Councilmembers shall not contact a Board, Committee or Commission member to lobby or advocate on behalf of or against an individual, business, or other applicant appearing before any City body or any matter of business that will ultimately come before Council for final decision.

(14) **Positive Workplace Environment.** Members should make every effort to be cooperative and show mutual respect for the contributions made by each individual for the good of the community. Members shall support the maintenance of a positive and constructive workplace environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with City Staff and make every attempt to avoid creating the perception of inappropriate direction to City Staff.

(15) **Social Media.** Members who engage in personal social media activity (i.e., Facebook, Twitter, YouTube, blogs, message boards, chat rooms, electronic newsletters, online forums, social networking sites, etc.) that makes reference to the City, a Member's own official capacity with the City, any other elected or appointed City official, City Staff, City property, or any other City-related business, shall conduct themselves in accordance with all applicable laws and City policies. Members engaging in such activity should make it clear that they are speaking for themselves and not on behalf of the City. Members shall not engage in any form of unlawful harassment, discrimination, or intimidation or use slurs, profanity, personal insults or negative comments regarding City officials or City Staff that convey personal opinions and grievances, entice unproductive attitudes and behavior, or disrupt the harmony of the City's workplace.

B. APPLICABILITY AND SANCTIONS

Acknowledgement of Code of Conduct

Acknowledgement and acceptance of this Code of Conduct is voluntary. All Councilmembers and appointed members of Boards and Commissions areencouraged to execute the same in order to foster a positive environment and to promote fair and impartial governance.

Behavior and Conduct

The Code of Conduct expresses standards of ethical conduct expected for members of the City Council and members of the City's Boards and Commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government. The Mayor and Council have the additional responsibility to intervene when actions of Members that appear to be in violation of this Code of Conduct are brought to their attention.

Compliance and Enforcement

(1) A public disciplinary hearing against a Member for violation of the Code of Conduct may be held only upon resolution of Council moved and adopted according to the following procedures: (1) a Member must move to hold a public disciplinary hearing; (2) two additional Members must second the motion; and (3) Council must approve the motion by a vote of at least two-thirds (2/3) of Members present and voting.

(2) A Member charged with conduct constituting a violation of the Code of Conduct shall be entitled to a public disciplinary hearing. Notice of such hearing shall be published in one or more newspapers of general circulation in the municipality at least one week in advance of the hearing. After the hearing, the question to be considered by Council shall be: *"Based on the evidence presented during the hearing, has the Member (a) intentionally violated the Code of Conduct; and/or (b) committed a serious violation of the Code of Conduct?"* If the question is answered in the affirmative by at least two-thirds (2/3) of the Members present and voting, Council shall proceed to consider one or more ofthe following sanctions, which shall be imposed by majority vote of the members present and voting: (a) censuring the Member; and/or (b) removing the Member's seniority/committee status.

(3) Unless prohibited by applicable law, the Member accused and/or charged with conduct constituting a violation of the Code of Conduct may vote on the motion to set a public disciplinary hearing,the motion to determine whether the Member violated the Code of Conduct, or any sanctions.

(4) Nothing herein shall preclude City Council from voting to go into executive session to receive legal advice regarding the interpretation or application of the Code of Conduct.

(5) A violation of this section shall not be considered a basis for challenging the validityof a Council or Committee decision, nor shall this section create additional rights in third parties or members of the public.

C. IMPLEMENTATION

This Code of Conduct is intended to be self-enforcing and is an expression of the standards of conduct expected by the City for all elected and appointed officials.

This document shall be included in the regular orientations for candidates elected to City Council and newly appointed members to Boards and Commissions. Members should sign a statement (example below) acknowledging they have read and understand the Code of Conduct. In addition, the Code of Conduct shall be periodically reviewed by the City Council and may be amended or updated by City Council as necessary.

Adopted on_____, 2022 by Resolution No. _____

CITY OF ISLE OF PALMS
CODE OF CONDUCT
FOR ELECTED AND APPOINTED OFFICIALS

I affirm that I have read and acknowledge and accept the City of Isle of Palms Code of Conduct for Elected and Appointed Officials.

Signature _____ Date _____