



Special Personnel Committee
9:00am, Tuesday, August 30, 2022
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>

MINUTES

1. Call to Order

Present: Council Members Anderson, Pierce, and Bogosian

Staff Present: Administrator Fragoso

MOTION: Council Member Pierce made a motion to reorder the agenda to allow for the discussion of the Spirit of the Island award first. Council Member Anderson seconded the motion. The motion passed unanimously.

2. Purpose

A. Discussion and consideration of nomination for the Spirit of the Island Award

Committee members briefly discussed Council Member Ward's recommendation for a Spirit of the Island Award, Mr. Geoffrey Fourqurean. Mr. Fourqurean has been preparing and delivering meals to people in need for years. Council Member Anderson said he has shown a sense of community and personifies what the Spirit of the Island award is all about.

MOTION: Council Member Bogosian made a motion to recommend to City Council that Mr. Geoffrey Fourqurean be awarded the Spirit of the Island Award. Council Member Anderson seconded the motion. The motion passed unanimously.

B. Discussion and review of Request for Proposals for City Attorney and Assistant City Attorney

Administrator Fragoso reviewed the potential timeline for evaluating any responses to this RFP. The appointment will need to be presented to City Council at their December meeting so that it can be voted on at the first meeting in January. Typically, RFPs are left open for a month, but they could extend the deadline if there is no response. There were only two responses in 2020. Committee members would like to have it posted as soon as possible.

Administrator Fragoso said the RFP will be pushed out through all normal channels. The previous City Attorney helped direct the City last time as there are not many people in the area with the necessary municipal expertise.

In discussing the roles of the City Attorney and Assistant City Attorney, Administrator Fragoso said, "The way we treated this in 2020, which was the last time that the City put this out for bid,

the idea was for the City to have a relationship with an assistant city attorney in this case that works for a larger firm so that the City could take advantage of different expertise, not only for municipal government but has the expertise in other realms, real estate, personnel matters, environmental issues, and that's what we did." Historically, the City Attorney hires additional counsel as requested depending on the City's needs.

She added, "Thinking about what this role of the City Attorney is is not a one-size-fits-all. It's somebody that is knowledgeable in municipal government and has municipal government experience, drafting ordinances and being able to pull in different experts depending on the issue that we have at any given time."

She noted that City code requires City Council appoint an Assistant City Attorney. Committee members briefly discussed whether or not to have the City Attorney and Assistant City Attorney be from the same or different firms.

Administrator Fragoso said the RFP will be out before the end of the week. She will add a request to disclose the size of the firm and scope of services provided by the applicant's firm to the RFP.

3. Adjournment

Council Member Bogosian made a motion to adjourn, and Council Member Anderson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:21am.

Respectfully submitted,

Nicole DeNeane
City Clerk