



Administration Committee

3:30 p.m., Thursday, January 26, 2023

1207 Palm Boulevard

City Hall Council Chambers

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Election of Chair and Vice Chair**
3. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
4. **Old Business** – None
5. **New Business**
 - a. Consideration of increasing hourly rate for Beach Services Officers to \$18 per hour
 - b. Consideration of changing budgeted part times seasonal code enforcement position to a full-time position
 - c. Discussion of adding a Short Term Rental Compliance Officer position
 - d. Update on hiring of Finance Director and Public Relations & Tourism Coordinator positions
6. **Miscellaneous Business**

Set standing meeting date
7. **Executive Session** – If needed
8. **Adjournment**

City of Isle of Palms Police Department
Estimate BSO Hours and Cost for Jan-June, 2023
Increase hourly rate to \$18

ESTIMATE #1 - COST IF FULLY STAFFED (6400 HOURS):

	Hrs	Rate							
10 BSOs, 40 hrs/wk Mid March to June 30:	6400	\$18	\$115,200	\$		56,276		(\$58,924.07)	

FY23 BUDGET
REMAINING AT
1/17/23

Over FY23
Remaining
Budget

ESTIMATE #2 - ASSUME SAME LEVEL OF STAFFING AS LAST YEAR (3663 HOURS):

	Hrs	Rate	OT Hrs	Rate					
	3596	\$18	67	27	\$66,537	\$	56,276	(\$10,261.07)	

-Beach Services Officers (BSOs) are fully funded by State Accommodations Tax Revenue

City of Isle of Palms**Cost Analysis of 2nd Full-time Code Enforcement Officer**

	FY23 Budget Part Time	Proposed Full Time			Current Actual
		Min	Mid	Max	
Wages	45,000	39,177	49,951	60,724	41,332
FICA	3,443	2,997	3,821	4,645	3,162
Retirement	8,352	7,271	9,271	11,270	7,671
Health		6,735	6,735	6,735	6,736
Workers Comp	3,020	2,629	3,352	4,075	2,773
Fully Loaded Cost	59,814	58,809	73,129	87,450	61,674