



## **Public Services & Facilities Committee**

1:00 p.m., Tuesday, March 7, 2023

1207 Palm Boulevard

City Hall Council Chambers

### **Public Comment:**

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at [nicoled@iop.net](mailto:nicoled@iop.net) no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

### **Agenda**

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Approval of previous meeting's minutes** – February 14, 2023
3. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
4. **Old Business** - None
5. **New Business**
  - a. Discussion of yard debris and contractor landscaping debris
  - b. Discussion regarding an appreciation plaque at the Recreation Center honoring Norma Jean, former Recreation Director
  - c. Discussion of draft FY24 operational budget for Public Works, Recreation, Front Beach, Beach and Marina
6. **Miscellaneous Business**

Next meeting: 1:00 p.m., Tuesday, April 4, 2023
7. **Executive Session** – If needed
8. **Adjournment**



**Public Services & Facilities Committee Meeting  
1:00pm, Tuesday, February 14, 2023  
1207 Palm Boulevard, Isle of Palms, SC and  
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Council members Streetman, Popson, and Miars

Staff Present: Administrator Fragoso, Director Kerr, Director Pitts, Assistant Director Asero, Director Ferrell

**2. Approval of Previous Meeting's Minutes – January 26, 2023**

Council Member Popson made a motion to approve the minutes of the January 26, 2023 meeting. Council Member Miars seconded the motion. The motion passed unanimously.

**3. Citizen's Comments -- none**

**4. Old Business -- none**

**5. New Business**

**Discussion of draft FY24 10-year capital plan for Public Works, Recreation, Front Beach, Beach, and Marina**

Director Pitts reviewed the items in the 10-year capital plan relating to Public Works, including: replacement of 2006 Caterpillar trash loader, replacement of an F-150, radio replacements, surveying equipment for stormwater management, and undergrounding of electrical lines at the Marina. Administrator Fragoso said the price listed for the undergrounding project will need to be revisited. She suggested that the list of undergrounding projects may need to be reevaluated. She will invite Dominion Energy to speak about the scope of the project.

Administrator Fragoso reviewed the items related to drainage projects including a \$100,000 contingency to cover smaller drainage projects during the year, provision for future drainage projects as identified by the Drainage Master Plan, \$197,000 for the three-year Eadie's contract, permitting costs (\$29,000) for the drainage project at 41<sup>st</sup> Avenue, \$1.1 million for the Waterway Boulevard Elevation Project (grant monies may be able to fund some of this),

Building Department requests include HVAC replacement (upon failure) and the facilities maintenance contingency.

Director Farrell reviewed the 10-year capital plan requests for the Recreation Department, including: replacement of the scoreboard with failure, A/V upgrade to the Magnolia/Palmetto room for live streaming, acoustical panels for the gym, replacement of 2014 SUV and the server for the security camera, replacement of curtains in the gymnasium, HVAC replacement as needed, replacement of the dog park fence and equipment, construction of an outdoor fitness court (some of which could be paid for with grant funds), lighting for the pickleball court, and the facilities maintenance contingency.

Administrator Fragoso then reviewed the 10-year capital plan requests for the front beach area including replacement of some parking kiosks, benches, replacement/repair/addition of dune walkovers, vehicle access improvements at the County Park (will speak to the County about cost sharing of the project), replacement of the MobiMat as needed, repair of sidewalks on Ocean Boulevard as needed, a \$75,000 fund balance assignment towards road resurfacing, and facilities maintenance contingency for the Front Beach facilities.

\$50,000 is included in the budget for the rehabilitation of the Breach Inlet Boat Ramp. Administrator Fragoso said she will speak with ATM about what needs to be done to the ramp, adding that it is used by so few people. Council Member Popson pointed out that it is needed for water rescues.

Capital expenditures related to beach monitoring and maintenance include funding for the design and permitting for the next large-scale off-shore renourishment project, required post-project monitoring, and ongoing monitoring of the shoreline. Re-budgeted expenditures from FY23 include a feasibility study of Breach Inlet and the Sea Level Rise Adaptation Plan.

Capital expenditures at the Marina include numerous projects related to the greenspace and public dock, some of which will be offset by ARP funds.

#### **4. Miscellaneous Business**

The next meeting of the Public Services & Facilities Committee will be Tuesday, March 7 at 1pm.

#### **5. Adjournment**

Council Member Popson made a motion to adjourn and Council Member Streetman seconded the motion. The meeting was adjourned at 1:56pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk

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### **Sec. 3-2-5. Trash collection.**

- (a) No waste which at the time of collection is defined by the United States Environmental Protection Agency or the State Department of Health and Environmental Control as hazardous waste shall be collected by the City.
- (b) No tires, batteries, motor oil, petroleum products or auto parts of any kind will be collected by the City. Proper disposal of same shall be the responsibility of the owner or person in possession of the same.
- (c) *Leaves and grass clippings.* All leaves and grass clippings shall be placed at the curb in front of the property in bio-degradable paper bags or plastic containers for collection. No plastic bags shall be used for the disposal of leaves or grass clippings. No household garbage or other materials may be placed with leaves or grass clippings. No mixed materials or plastic bags will be collected by the City. Home composting of leaves and grass clippings is encouraged.
- (d) Logs, limbs, brush, and like materials shall be placed at the curb in front of the property in the following manner:
  - (1) Length of material shall not exceed four feet.
  - (2) Diameter of material shall not exceed four inches.
  - (3) The City will only collect materials as listed in this category which are generated by routine landscape maintenance on developed lots. Debris generated by grading or clearing of undeveloped property shall be disposed of by the party generating such debris.
  - (4) When placed at the curbside for collection, materials shall not obstruct access to water meters, stormwater collection boxes, sewer manhole covers, or fire hydrants.
  - (5) No garbage shall be mixed with the items listed in this category.
  - (6) No plastic bags shall be used for the disposal of any items listed in this category.
- (e) Building materials, furniture or other trash shall be placed at the curb in front of the property for collection in the following manner:
  - (1) Any single collection day will be limited to the equivalent of ninety (90) gallons in volume.
  - (2) No hazardous waste as defined in subsection (a) of this section will be collected by the City.
  - (3) No roofing shingles will be collected by the City.
  - (4) No building materials or other trash generated by a contractor shall be collected by the City.
  - (5) Items within this category shall be separated at the curb for collection. Any materials in these categories that are mixed together shall not be collected by the City.
  - (6) No garbage shall be mixed with the items in this category.
- (f) Collection days shall be designated by the City from time to time. Reasonable notice will be given by the City of collection schedules or practices.

(Code 1994, § 3-2-5; Ord. No. 1993-8, 5-25-1993; Ord. No. 1997-16, § 4, 8-26-1997; Ord. No. 1998-8, 4-28-1998; Ord. No. 2011-03, § 1, 3-22-2011)