



Public Services & Facilities Committee

1:00 p.m., Tuesday, April 4, 2023

1207 Palm Boulevard

City Hall Council Chambers

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
3. **Approval of previous meeting's minutes** – March 7, 2023
4. **Old Business**
 - a. Discussion and consideration of Ordinance 2023-03 – To require lawn commercial services to remove yard debris from residential and rental properties
 - b. Update on temporary MOU with Islander 71 for the use of shared parking lot at IOP Marina
5. **New Business**

Update of marina store and parking renovations
6. **Miscellaneous Business**

Next meeting date: 1:00 p.m., May 2, 2023
7. **Executive Session** – If needed
8. **Adjournment**



**Public Services & Facilities Committee Meeting
1:00pm, Tuesday, March 7, 2023
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Streetman and Popson (via Zoom)

Absent: Council Member Miars

Staff Present: Administrator Fragoso, Director Kerr, Director Pitts, Assistant Director Asero, Director Ferrell

2. Approval of Previous Meeting's Minutes – February 14, 2023

Council Member Popson made a motion to approve the minutes of the February 14, 2023 meeting. Council Member Streetman seconded the motion. The motion passed unanimously.

3. Citizen's Comments

Mimi Wood came before the Committee with a petition of signatures requesting the City place a plaque at the Recreation Center recognizing Norma Jean Page's 25 years of service to the City. She said she would be happy to research options for such a plaque.

4. Old Business -- none

5. New Business

A. Discussion regarding an appreciation plaque at the Recreation Center honoring Norma Jean Page, former Recreation Director

Council Member Streetman thanked Ms. Wood for her efforts. The suggestion will be added to the next City Council Workshop agenda.

B. Discussion of yard debris and contractor landscaping debris

Council Member Popson pointed out the piles of yard debris left by contractors and wondered what could be done to lessen this burden on Public Works.

Administrator Fragoso said that City code does not require contractors to haul their trash off the island and doing so would require a change to the code. She said codifying such a requirement would require enforcement and the code enforcement officer would have to prove that a contractor left the debris.

Director Pitts said excess yard debris is a common problem in the spring and fall. He said the smaller debris piles don't create as much of an efficiency problem as the large piles do. Council Member Streetman asked if enacting an ordinance would create problems like higher prices or contractors not wanting to work on the island if they are required to haul the debris away. Director Pitts responded that every municipality has this issue and that contractors know when they should remove their debris. He said it would be better to enforce contractor business licenses.

Administrator Fragoso will add this discussion to the next workshop agenda and research what other municipalities do about this situation.

C. Discussion of draft FY24 operational budget for Public Works, Recreation, Front Beach, Beach, and Marina

Administrator Fragoso reviewed the additions and changes to the Public Works FY24 operational budget including a reduction in salaries due to a retirement, 2.5% merit increase pool, IT equipment for City Works Maintenance Management software for drainage, equipment for the Stormwater Foreman and support for the JetVac, an increase in temporary labor costs to help with beach debris pickup, surveying equipment for drainage maintenance, and an increase in the City-wide landscaping contract for enhanced landscaping.

The purchase of the new Caterpillar trash loader will be added to the Workshop agenda as there is an 8-month lead time on such purchases. The purchase needs to be approved before the budget is ratified in order to issue a Notice of Intent to the contractor.

Administrator Fragoso then reviewed the additions and changes to the Recreation FY24 operation budget including a reduction in salaries due to a retirement and hirings at lower rates, 2.5% merit increase pool, and an increase in fees based on actual.

Most of the big projects included in the Marina Enterprise Fund are re-budgeted from FY23 as discussed last month. Also included are monies for legal expenses to do a forensic audit of marina tenants if needed.

Administrator Fragoso said the entire draft budget will be posted on the City's website ahead of the next workshop.

4. Miscellaneous Business

The next meeting of the Public Services & Facilities Committee will be Tuesday, April 4, 2023 at 1pm.

5. Adjournment

Council Member Popson made a motion to adjourn and Council Member Streetman seconded the motion. The meeting was adjourned at 1:56pm.

Respectfully submitted,
Nicole DeNeane
City Clerk

ORDINANCE 2023-03

AN ORDINANCE AMENDING TITLE 3, PUBLIC WORKS, CHAPTER 2, SOLID WASTE OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO PROVIDE REGULATIONS TO REQUIRE LAWN COMMERCIAL SERVICES TO REMOVE YARD DEBRIS FROM RESIDENTIAL AND COMMERCIAL PROPERTIES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 3, Chapter 2, Section 3-2-5 “Trash Collections”, subsection (d) is hereby amended in its entirety and replacing it to state as follows:

“Sec. 3-2-5. Trash Collection.

(d) Logs, limbs, brush, and like materials shall be placed at the curb in front of the property in the following manner:

(1) Length of material shall not exceed four feet.

(2) Diameter of material shall not exceed four inches.

(3) The City will only collect materials as listed in this category which are generated **by the resident for** routine landscape maintenance on developed lots. Debris generated by grading or clearing of undeveloped property shall be disposed of by the party generating such debris.

(4) When placed at the curbside for collection, materials shall not obstruct access to water meters, stormwater collection boxes, sewer manhole covers, or fire hydrants.

(5) No garbage shall be mixed with the items listed in this category.

(6) No plastic bags shall be used for the disposal of any items listed in this category.

(7) **Lawn commercial services must take all yard debris with them that is removed from residential or rental properties. Lawn commercial services must not leave their debris removal behind on site.**

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2023.

Phillip Pounds, Mayor

(Seal)

Attest:

Nicole DeNeane, City Clerk

First Reading:

Public Hearing:

Second Reading:

Ratification: