



**Public Services & Facilities Committee Meeting
1:00pm, Tuesday, March 7, 2023
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Streetman and Popson (via Zoom)

Absent: Council Member Miars

Staff Present: Administrator Fragoso, Director Kerr, Director Pitts, Assistant Director Asero, Director Ferrell

2. Approval of Previous Meeting's Minutes – February 14, 2023

Council Member Popson made a motion to approve the minutes of the February 14, 2023 meeting. Council Member Streetman seconded the motion. The motion passed unanimously.

3. Citizen's Comments

Mimi Wood came before the Committee with a petition of signatures requesting the City place a plaque at the Recreation Center recognizing Norma Jean Page's 25 years of service to the City. She said she would be happy to research options for such a plaque.

4. Old Business -- none

5. New Business

A. Discussion regarding an appreciation plaque at the Recreation Center honoring Norma Jean Page, former Recreation Director

Council Member Streetman thanked Ms. Wood for her efforts. The suggestion will be added to the next City Council Workshop agenda.

B. Discussion of yard debris and contractor landscaping debris

Council Member Popson pointed out the piles of yard debris left by contractors and wondered what could be done to lessen this burden on Public Works.

Administrator Fragoso said that City code does not require contractors to haul their trash off the island and doing so would require a change to the code. She said codifying such a requirement would require enforcement and the code enforcement officer would have to prove that a contractor left the debris.

Director Pitts said excess yard debris is a common problem in the spring and fall. He said the smaller debris piles don't create as much of an efficiency problem as the large piles do. Council Member Streetman asked if enacting an ordinance would create problems like higher prices or contractors not wanting to work on the island if they are required to haul the debris away. Director Pitts responded that every municipality has this issue and that contractors know when they should remove their debris. He said it would be better to enforce contractor business licenses.

Administrator Fragoso will add this discussion to the next workshop agenda and research what other municipalities do about this situation.

C. Discussion of draft FY24 operational budget for Public Works, Recreation, Front Beach, Beach, and Marina

Administrator Fragoso reviewed the additions and changes to the Public Works FY24 operational budget including a reduction in salaries due to a retirement, 2.5% merit increase pool, IT equipment for City Works Maintenance Management software for drainage, equipment for the Stormwater Foreman and support for the JetVac, an increase in temporary labor costs to help with beach debris pickup, surveying equipment for drainage maintenance, and an increase in the City-wide landscaping contract for enhanced landscaping.

The purchase of the new Caterpillar trash loader will be added to the Workshop agenda as there is an 8-month lead time on such purchases. The purchase needs to be approved before the budget is ratified in order to issue a Notice of Intent to the contractor.

Administrator Fragoso then reviewed the additions and changes to the Recreation FY24 operation budget including a reduction in salaries due to a retirement and hirings at lower rates, 2.5% merit increase pool, and an increase in fees based on actual.

Most of the big projects included in the Marina Enterprise Fund are re-budgeted from FY23 as discussed last month. Also included are monies for legal expenses to do a forensic audit of marina tenants if needed.

Administrator Fragoso said the entire draft budget will be posted on the City's website ahead of the next workshop.

4. Miscellaneous Business

The next meeting of the Public Services & Facilities Committee will be Tuesday, April 4, 2023 at 1pm.

5. Adjournment

Council Member Popson made a motion to adjourn and Council Member Streetman seconded the motion. The meeting was adjourned at 1:56pm.

Respectfully submitted,
Nicole DeNeane
City Clerk