



Administration Committee

8:30 a.m., Tuesday, August 1, 2023

1207 Palm Boulevard

City Hall Council Chambers

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
3. **Approval of previous meeting's minutes** – May 16, 2023
4. **Old Business** - None
5. **New Business**
 - a. Consideration of proposals received for the City Prosecutor position
 - b. Consideration of appointment of Captain Jeff Swain to the Grievance Committee
6. **Miscellaneous Business**

Next meeting date: 8:30 a.m., September 5, 2023
7. **Executive Session** –In accordance with the Freedom of Information Act Section 30-40-70 (1) to discuss the proposals received for City Prosecutor position.
8. **Adjournment**



**Administration Committee Meeting
8:30am, Tuesday, May 16, 2023
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Bogosian, Pierce, and Streetman

Staff Present: Administrator Fragoso

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – April 4 and April 18, 2023

Council Member Pierce made a motion to approve, and Council Member Streetman seconded the motion. The motion passed unanimously.

4. Old Business

A. Interview of candidates for Planning Commission vacancy

Committee members spoke with Mark Mitchell who said he would like to be part of solutions. His career background included coming before Planning Commissions helping them to understand how his business would enrich the community. He believes the number one priority on the island is the safety of the people. He sees two challenges – bringing more people together and less divisiveness. He sees IOP as a business who should manage resources with the best use of tax money. He liked the STR listening sessions and believes there should be more opportunities like that for citizen engagement.

Stuart Friou said it was a good idea to let the short-term rental issue settle to determine the actual number of rental licenses. He believes there needs to be a balance between the needs of full-time residents and visitors. He believes the town's growth has been well managed. He said his financial background will help in projecting increased tax revenues with the need to pay for infrastructure. Areas of priority investment should include erosion on the beach, pay and staffing needs for the Fire and Police departments, and managing beach access with the growing population.

Rich Steinert is interested in having a great neighborhood that is also a great place for visitors. He believes his chemical engineering and manufacturing background provides him with knowledge and understanding of building construction. He believes in the need to balance a good residential community with visitors and businesses, to provide resident amenities while making the island safe, enjoyable, and profitable for visitors and businesses. He said there needs to be a

better understanding of where waste goes when it leaves a property and how it affects the surrounding environment.

B. Consideration of appointment to Planning Commission

To be handled following Executive Session

5. New Business

A. Discussion and consideration of changes to Section 1-4-31 to clarify position of City Attorney and to include provisions for the appointment of City Prosecutor

Administrator Fragoso explained that City Code needs to be amended to allow for City Council to have the option to hire a law firm or an individual attorney to represent the City, to eliminate the term of service for that firm or attorney, to ensure the firm or attorney is allowed to practice law in South Carolina, and to allow for Council to appoint a City prosecutor.

MOTION: Council Member Pierce made a motion to recommend the changes to the City Code to the City Council for approval. Council Member Streetman seconded the motion. The motion passed unanimously.

B. Consideration of appointment of Chris Skipper as Associate Judge

Administrator Fragoso said Mr. Skipper has been the City Prosecutor for many years and she recommends his appointment to Associate Judge.

MOTION: Council Member Pierce made a motion to recommend Christopher Skipper as Associate Judge to the City Council, and Council Member seconded the motion.

Council Member Streetman said this is a very sound recommendation.

Administrator Fragoso said the RFP is out for the position of City Prosecutor and is due June 16. Her goal is to have someone to for City Council to appoint at its June meeting.

VOTE: A vote was taken with all in favor.

C. Consideration of nominations for Spirit of the Island Award

MOTION: Council Member Streetman made a motion to recommend to City Council that Ted Kinghorn be awarded the Spirit of the Island Award. Council Member Pierce seconded the motion. The motion passed unanimously.

MOTION: Council Member Streetman made a motion to recommend to City Council that Acme Lowcountry Kitchen be awarded the Spirit of the Island Award. Council Member Pierce seconded the motion. The motion passed unanimously.

6. Miscellaneous Business

The next regular meeting of the Administration Committee will be Tuesday, June 6, 2023 at 8:30am.

7. Executive Session

MOTION: Council Member Pierce made a motion to enter into Executive Session in accordance with Section 30-4-70(a)(1) to discuss the appointment of a candidate to the Planning Commission. Council Member Streetman seconded the motion. The motion passed unanimously.

The Administration Committee went into Executive Session at 9:20am.

The Administration Committee returned from Executive Session at 9:27am. Council Member Bogosian said no decisions were made. He thanked all candidates for applying and encouraged those not appointed to reapply as there will be several openings on the Planning Commission at the end of the year.

MOTION: Council Member Pierce made a motion to recommend to City Council the appointment of Tim Ahmuty to the Planning Commission. Council Member Streetman seconded the motion. The motion passed unanimously.

8. Adjournment

Council Member Streetman made a motion to adjourn, and Council Member Pierce seconded the motion. The meeting was adjourned at 9:31am.

Respectfully submitted,

Nicole DeNeane
City Clerk