



## **Public Services & Facilities Committee**

1:00 p.m., Tuesday, August 8, 2023

1207 Palm Boulevard

City Hall Council Chambers

### **Public Comment:**

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at [nicoled@iop.net](mailto:nicoled@iop.net) no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

### **Agenda**

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
3. **Approval of previous meeting's minutes** – June 6, 2023 [Pgs. 2-4]
4. **Old Business**  
Update of IOP marina shared parking lot management, review of usage/demand of parking spaces and discussion of parking reconfiguration options [Pgs. 5-52]
5. **New Business**
  - a. Consideration of proposed improvements to the dog park at the Recreation Center [Pgs. 53-68]
  - b. Discussion of transition from roll carts to commercial application in Wild Dunes' condos
6. **Miscellaneous Business**  
Next meeting date
7. **Executive Session** – If needed
8. **Adjournment**



**Public Services & Facilities Committee Meeting**  
**1:00pm, Tuesday, June 6, 2023**  
**1207 Palm Boulevard, Isle of Palms, SC and**  
**broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Council members Miars (via phone for part of the meeting), Streetman, and Popson

Staff Present: Administrator Fragoso, Director Kerr, Director Pitts, Assistant Director Asero, Director Ferrell

**2. Approval of Previous Meeting's Minutes – May 2, 2023**

Council Member Popson made a motion to approve the minutes of the May 2, 2023 meeting. Council Member Streetman seconded the motion. The motion passed unanimously.

**3. Citizen's Comments**

**4. Old Business**

**A. Update on IOP marina store and parking renovations**

Administrator Fragoso said they are at the marina several times a week checking on the progress. She said half the parking lot work is substantially complete. There have been some delays due to worker availability. Materials and inventory are being brought into the store. She anticipates the work to the parking lot and the store to be completed by the end of the month.

Administrator Fragoso also reported that boat launching is limited to IOP residents only during construction. The docks, boat club, and rentals are all working normally. She said the parking lot will have appropriate signage when complete indicating that IOP residents can park in the lot for free with the proper decal.

Director Kerr stated that the Water & Sewer Commission found a manhole under the store building and they have given the City notice that they will not be responsible for any issues involved with it. Mr. Shuler has indicated he will find a way to deal with it.

**B. Update on IOP marina shared parking lot management**

Director Kerr reported that the parking lot attendant has been in place for three weeks. They are looking for a backup attendant. There have been some issues with the attendant being there at the assigned times, and the City is working with Islander 71 about that. Eventually there will be two

cameras taking pictures four times a day to monitor lot usage in addition to the attendants taking counts while they are working Thursdays through Sundays. Director Kerr and the Police Department have access to the cameras. Islander 71 has their camera to monitor the lot.

He said, “I will say generally from the City’s perspective the management has been going along pretty well. It has been very lightly used. I will say up to this point it has not been, it has only been full maybe once, maybe twice in the three weeks we’ve been watching it, and when it was full, it was only for a short span.” They anticipate more use as the summer continues.

Director Kerr also reported that construction trailers for work being done on Goat Island are using the trailer spots Mondays-Wednesdays, and he is working with the Police Department on how to handle that. It has not created a problem for a resident or a restaurant customer to this point.

Administrator Fragoso added that they review camera footage weekly and there have been very few times when the lot was full. They will maintain regular contact with the tenants regarding parking lot management.

## **5. New Business**

### **A. Consideration of proposal from Applied Technology Management for the engineering design and permitting of marina dredging project**

Administrator Fragoso reminded the Committee that this project is being funded with \$1.5 million from the State budget. Those monies have been received, but there still needs to be a procurement project for everything related to the project. ATM was the only respondent to the RFP for the engineering design and permitting. As the City has a long history working with ATM and they are familiar with the work at the marina, she said, “We have no issue or concerns with their ability to pursue this process on behalf of the City.”

There is a \$50,000 placeholder in the FY24 budget for the preliminary design and to begin the permitting process. She noted that the ATM proposal is “everything up to construction management, so those monies in excess of the \$50,000 that the City has budgeted will be covered by the grant that we have on hand. We recommend the City moving forward with a recommendation for approval of this contract so we can execute it.”

Council Member Popson noted that the permitting process can be lengthy and asked if the prices on the proposal are locked in. Administrator Fragoso said the prices would be locked in if all tasks are approved and the City enters into an agreement with ATM. She added, “If for some reason the project gets incredibly complicated, much, much more complicated than we anticipate and we know that it is going to be complicated, and they spend more time than anticipated in the permitting process, they would have to show that and justify why they need additional hours.” She will confirm the inclusion of an escalation clause in the contract before executing it.

The scope of this project is just for the marina. Neighboring areas such as Dewees Island and the Wild Dunes Marina can be part of the permit applications, but they are responsible for the costs of removing sediment from their respective areas of the project.

**MOTION:** Council Member Popson made a motion to make a recommendation to City Council for the approval of the contract with Applied Technology Management for the engineering design and permitting of the marina dredging project. Council Member Miars seconded the motion. The motion passed unanimously.

**B. Discussion of timeline of the Waterway Boulevard elevation project and options**

Administrator Fragoso reminded the Committee that the City has submitted a grant application to FEMA for the costs of this project. They anticipate hearing about the awards in the first quarter of 2024. However, no work can start before the awards. As this is a complicated project, it will take some time to complete the surveying and engineering required before work can begin. Permits from SCDOT, OCRM, and the Army Corps of Engineers are also needed.

The concern is that waiting until the award, if there is to be one, to begin any work will further delay the project. As there is money in FY24 for this project, City Council would like to move forward with the project prior to the awards being announced.

Administrator Fragoso will speak with the grant writer and the State FEMA office to see if there is any flexibility in using the City's matching funds to being the surveying and engineering pieces prior first quarter 2024. Another option would be to withdraw the FEMA application.

She stated that the City received \$2.3 million in ARPA funds and only half is being used for the public dock rehabilitation project. She said there is also approximately \$600,000 left in the Phase 3 drainage project bond proceeds since the 41<sup>st</sup> Avenue project is being fully funded. Additionally, there are some drainage funds in FY24 that could be drawn upon for this project. The total project is estimated to cost \$1.2 million.

**MOTION:** Council Member Miars made a motion to bring the matter before the full Council for discussion. Council Member Miars seconded the motion. The motion passed unanimously.

**6. Miscellaneous Business**

The Public Services & Facilities Committee will meet in July if needed.

Administrator Fragoso said that Mr. Shuler would like to have a ribbon cutting ceremony when the work at the marina is complete.

**7. Adjournment**

Council Member Popson made a motion to adjourn and Council Member Miars seconded the motion. The meeting was adjourned at 1:57pm.

Respectfully submitted,  
Nicole DeNeane  
City Clerk



Snapshots of shared parking lot on July 8, 2023.





7/8/2023 6:00:50 AM





7/8/2023 7:05:05 AM





7/8/2023 8:00:39 AM





7/8/2023 9:09:58 AM





7/8/2023 11:01:15 AM





7/8/2023 12:00:34 PM





7/8/2023 12:51:08 PM





7/8/2023 2:57:43 PM





7/8/2023 4:00:30 PM





7/8/2023 5:05:27 PM





7/8/2023 6:00:42 PM





7/8/2023 7:01:37 PM





7/8/2023 8:00:27 PM



Snapshots of shared parking lot on July 15, 2023.





7/15/2023 8:00:29 AM





7/15/2023 9:02:06 AM





7/15/2023 10:09:01 AM





7/15/2023 11:01:47 AM





7/15/2023 12:03:48 PM





7/15/2023 1:01:21 PM





7/15/2023 2:29:08 PM





7/15/2023 3:03:24 PM





7/15/2023 3:59:59 PM





7/15/2023 5:01:00 PM





7/15/2023 5:59:52 PM





7/15/2023 7:02:58 PM





7/15/2023 8:01:19 PM





7/15/2023 9:00:41 PM



Snapshots of shared parking lot on July 22, 2023.





7/22/2023 8:00:29 AM





7/22/2023 10:03:04 AM





7/22/2023 11:01:39 AM





7/22/2023 12:01:26 PM





7/22/2023 1:02:26 PM





7/22/2023 1:45:15 PM





7/22/2023 2:39:23 PM





7/22/2023 3:02:12 PM





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7/22/2023 8:00:51 PM





7/22/2023 9:00:45 PM





7/22/2023 10:00:08 PM



**DISCLAIMER**

INFORMATION REFLECTED IN THIS PLAN IS PROVIDED FOR GENERAL REFERENCE PURPOSES ONLY AND IS NOT INTENDED TO BE USED AS A SURVEY OR LEGAL DOCUMENT. ERRORS FROM NON-COMPLETION OF FEATURES FROM DIFFERENT SOURCES MAY BE PRESENT. CLINE ENGINEERING PLAN MAKES EVERY REASONABLE EFFORT TO ENSURE THAT THE INFORMATION PROVIDED HEREIN IS CURRENT AND ACCURATE. HOWEVER, CLINE ENGINEERING ASSUMES NO LIABILITY WHATSOEVER FOR ANY OMISSIONS, INACCURACIES, INCONSISTENCIES, COMPLETENESS, RELIABILITY, OR SUITABILITY OF THIS DATA FOR ANY PARTICULAR USE OR PURPOSE. CLINE ENGINEERING ASSUMES NO LIABILITY WHATSOEVER ASSOCIATED WITH THE USE OR MISUSE OF SUCH DATA.

**CONCEPT DESIGN NOTES**

1. PLAN IS NOT FOR CONSTRUCTION.
2. ALL DIMENSIONS TO BE CONSIDERED APPROXIMATE AND TO BE VERIFIED BY A SURVEYOR.
3. LAYOUT TO BE VERIFIED AND REVIEWED BY LOCAL PLANNING OFFICE FOR COMPLIANCE TO ZONING CODE.

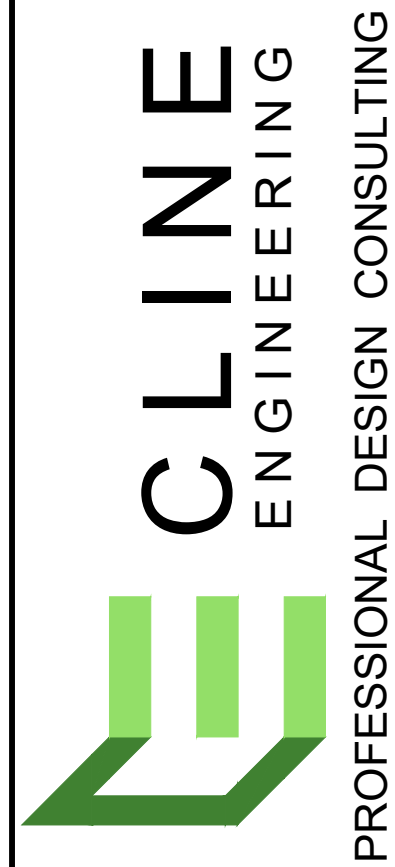
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PLOT DATE: 11/11/2022 9:52:57 AM FILE LOCATION: Y:\2022\22047 ACAD\001\XG99\CONJUNCTION D9\AMMINGS\B01 0015

RESIDENT KAYAK STORAGE

CITY/PUBLIC/RESIDENT PARKING LOT



PROJECT MANAGER	MDC
DRAWN BY	AJJR
PROJECT DATE	AUGUST 2022
JOB NUMBER	22047
SHEET NUMBER	

## G.3

[illegible]





2023  
IOP REC DOG PARK  
UPGRADE



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# Timeline

## JULY

CREATE A DETAILED PLAN, IDENTIFY NEEDS/EQUIPMENT & GATHER PRICING

REARRANGE/MAINTENANCE ON EXISTING PARK EQUIPMENT

## AUGUST

CONTRACT NEGOTIATIONS

SUBMIT PURCHASE ORDERS IF NEEDED

PARK CLOSED SIGNAGE CREATED & INSTALLED

FENCE INSTALLATION

PARK REOPENED

## SEPTEMBER

PARK CLOSED SIGNAGE CREATED & INSTALLED

PAVER INSTALLATION

NEW EQUIPMENT INSTALLATION

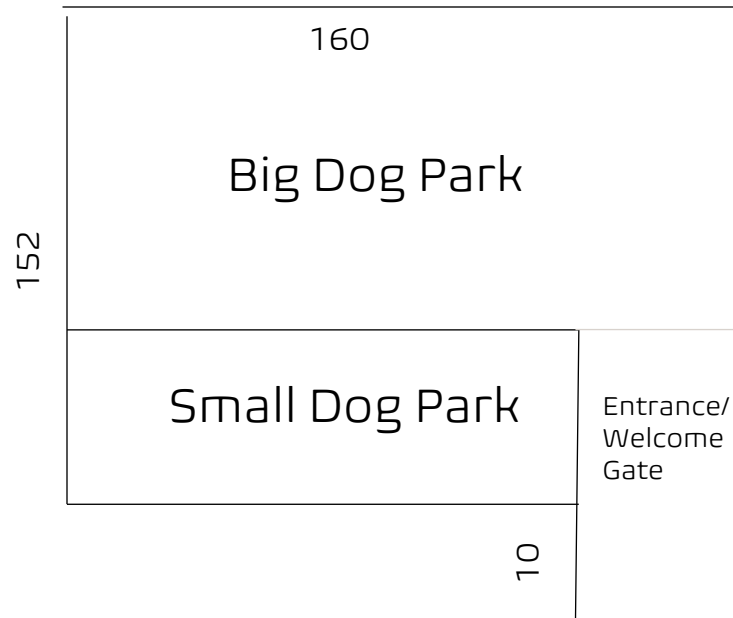
PARK REOPENED



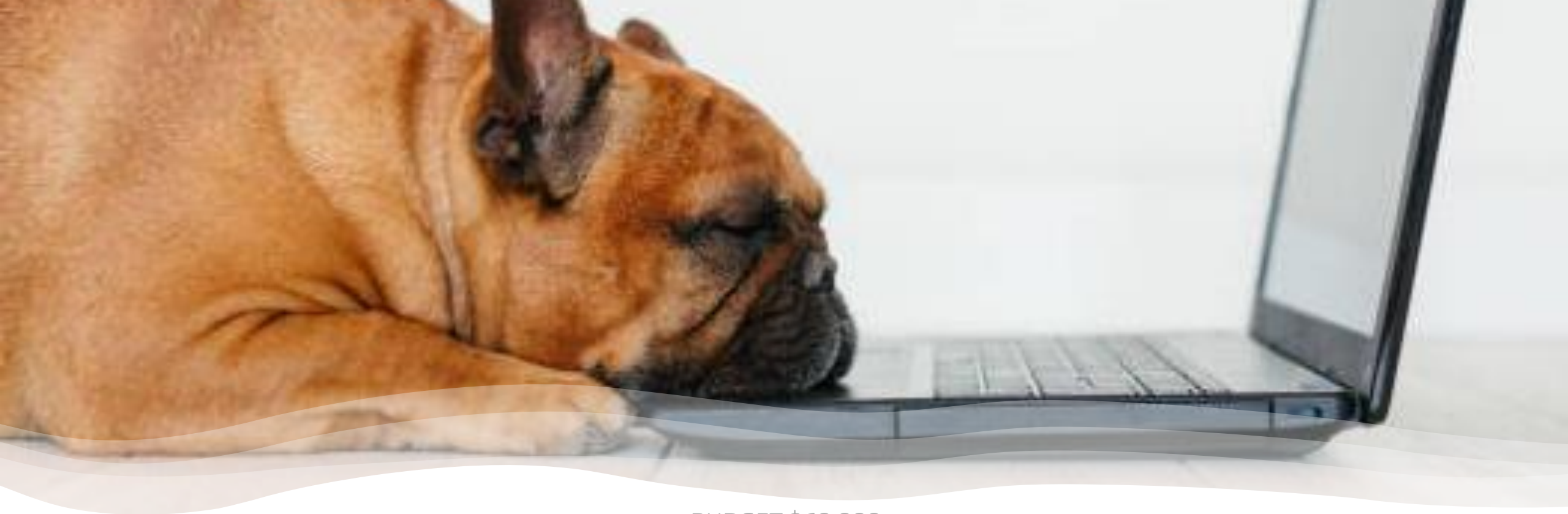


# IMAGES (BEFORE)

- Dog Park Layout







# BUDGET

BUDGET \$60,000

- (\$30,000+) Fence
- (\$1200) Sit & Stay
- (\$1300) Triple Loop
- (\$1250) Weave Poles
- (\$800) Leash Post
- (\$1800) Dog Silhouettes
- (\$8,000) Pavers – (waiting estimates)
- (\$5,000) Hardscape (waiting estimates) inside dog park, human area)
- (\$1200) Signage
- (\$2500) Misc.

TOTAL REMAINING \$6,950





# Fence

\$30K

Commercial Grade: Galvanized  
Steel, Black Vinyl Coating



# Sit & Stay Table

## Material Specifications:

- Dimensions: 30" x 30" x 8"
- Table tops coated with PawsGrip, our exclusive texture provides additional slip resistance even in mud and snow
- Eco-friendly materials! Planks contain 85% recycled content and posts are 80% recycled content
- Rust-resistant aluminum posts feature a durable powder coat finish
- Includes stainless steel, vandal-resistant hardware
- Some assembly required
- Install on concrete, rooftops, etc. with optional surface mount plates

Designed specifically for smaller parks, the Samoyed Sit & Stay Table – Dog Obedience Trainer offers a basic obedience training component suitable for dogs of all sizes and abilities. At less than a foot high, dogs easily step or hop onto the table. Once on the wait table, practice obedience by teaching your pup to patiently sit and stay. With training, your dog learns to respond to voice and hand commands.



**\$620.00**



Color

Red

Green

Blue

Custom - we will contact you for details

Surface Mount Plates

None

Add Surface Mount Plates [+\$340.00]





Designed specifically for smaller parks, the Husky Triple Hoop – Dog Agility Jump offers two jump options for smaller dogs and one for their medium-sized friends. While great for beginners, dogs of all ability levels will love jumping through these hoops. When practicing for agility shows, you definitely want to train your dog how to jump through hoops. With this space-saving, affordable triple hoop, your dog will have plenty of practice and play options.

### Material Specifications:

- Dimensions: 58"L x 4"W x 50"H
- Interior diameters:
  - Small – 14"
  - Medium – 17"
  - Large – 20"
- Durable, three-layered HDPE plastic
- Made with UV inhibitors to prevent fading
- Precision-engraved paw details for added depth perception
- Heavy-wall (and rust-resistant!) aluminum posts
- Stainless steel, vandal-resistant hardware
- Some assembly is required
- Install on concrete, rooftops, etc. by choosing optional surface mount plates at checkout



# Triple Loop

**\$695.00**



Color

Red

Green

Blue

Custom - we will contact you for details

Surface Mount Plates

None

Add Surface Mount Plates [+\$340.00]





DISCOUNT  
**PLAYGROUND**  
SUPPLY  
The **FUN** Starts Here!

Weave Poles are one of the more challenging dog park activities. They require patience and timing to develop the skills needed to negotiate all six poles consecutively. Our Weave Poles are safe and truly designed to flex; the durable urethane can be bent to a 90 degree angle and will slowly and safely return to an upright position. These are and inground mounted. for surface mount weave poles add \$345.00

Material Specifications:

- Weave Poles are constructed of 30" length molded urethane tube.
- Six individual posts; unlike other weave poles that are sold on a track-style system, these provide the flexibility to control spacing for any installation.
- Tube attaches to a custom lathe-turned post to ensure there are no sharp points.
- Optional surface mount plates for installation on concrete, roof tops, etc.

**Dog Flexible Weave Poles – Set of 6**

Dog On It Park

**\$1,133.95**

**SKU:** DOGO-6516

**Availability:** 2-3 weeks

**Ships:** Free

**Quantity:**

▼ 1 ▲

**Subtotal:** \$1,133.95

**Shipping:** [Cancel](#)

Country 

United States ▼

State/province 

South Carolina ▼

Suburb/city 

isle of palms

Zip/postcode 

29451

ESTIMATE SHIPPING

☒ Free Shipping (Free) \$0.00

UPDATE SHIPPING COST

Weave Poles



# Leash Post








Subtotal	\$737.16
Pickup	FREE
Sales Tax (determined in later step)	---
<hr/>	
Total	\$737 <sup>16</sup>

Bark Park is based on popular agility obstacles developed for use by dogs of all breeds, abilities and confidence levels. All Bark Park equipment is designed for heavy-use in outdoor park settings. Bark Park builds a community destination that provides the opportunity for exercise and interaction between dogs in a secure environment.

- The bark park leash post provides a place to hang a leash or park a dog while getting ready
- The leash post is a great addition to include near table and benches
- Comes in a powder coated steel
- Can either be ground spiked or anchor bolted for installation
- [Return Policy](#)



Item	Price	Qty	Subtotal
 <p>Dog Park Fence Art</p> <p>Item: RPAWS1Z Choose Your Design: Dog</p>	\$149.00	3	\$447.00
 <p>Dog Park Fence Art</p> <p>Item: RPAWS4Z Choose Your Design: Tennis Ball</p>	\$65.00	1	\$65.00
 <p>Dog Park Fence Art</p> <p>Item: RPAWS6Z Choose Your Design: Dog House</p>	\$149.00	2	\$298.00
 <p>Dog Park Fence Art</p> <p>Item: RPAWS5Z Choose Your Design: Dog Bone</p>	\$85.00	1	\$85.00
 <p>Dog Park Fence Art</p> <p>Item: RPAWS3Z Choose Your Design: Fire Hydrant</p>	\$149.00	1	\$149.00

Summary

Estimate Shipping and Tax

Subtotal

\$1,044.00

Shipping

\$0.00

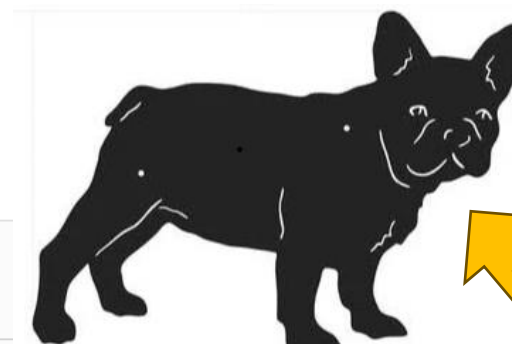
Tax

\$86.13

Order Total

\$1,130.13

Go to Checkout



[View product details](#)

**\$198.40**

+ \$0.00 est. tax

Welcome Home America

Delivery by Fri, Jul 14



# Dog Silhouettes



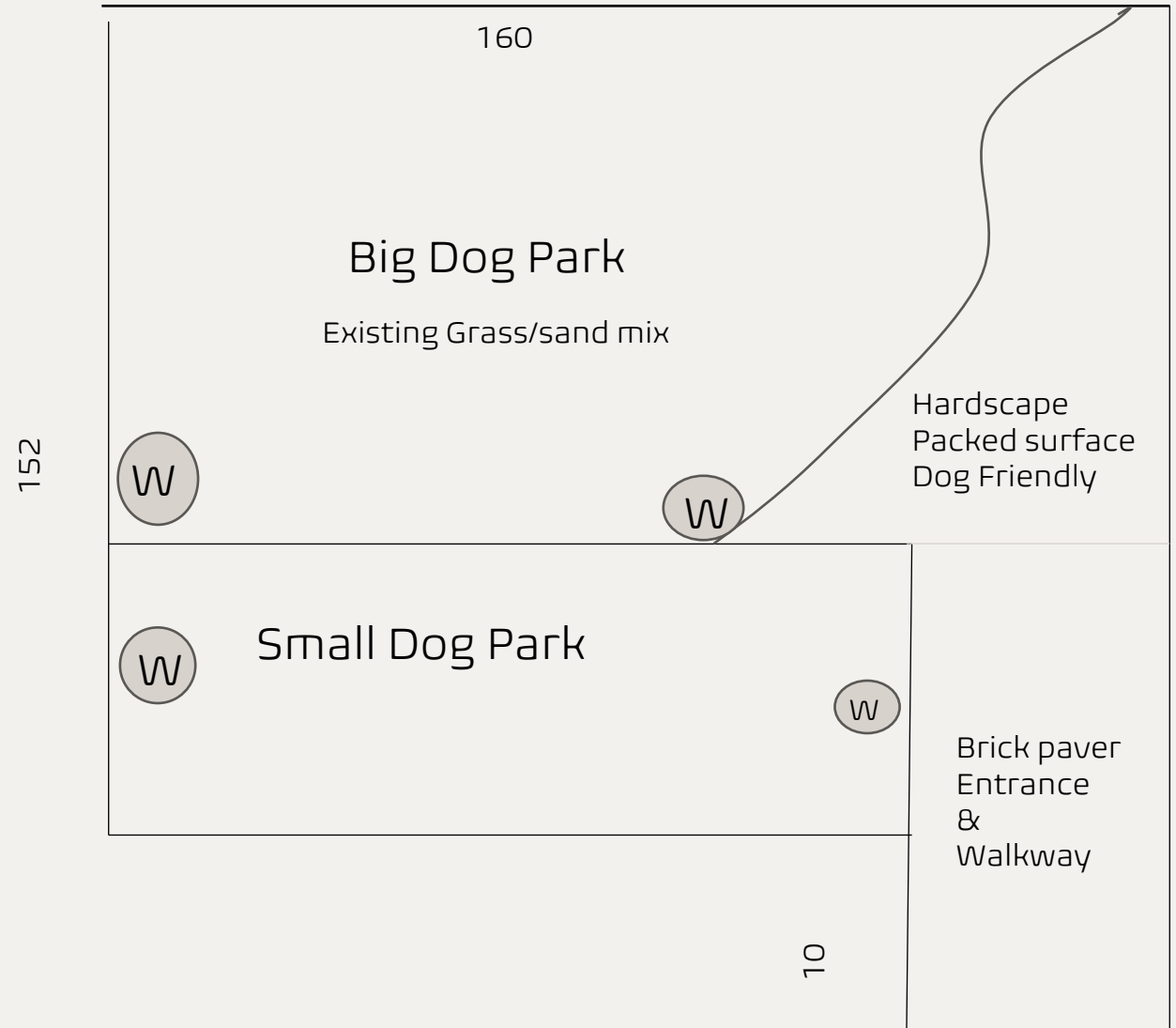
8/4/2023

10



# Courtyard

(Standing/Sitting  
area for Humans)





# Handicap Accessible Pathway

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Pathway at the entrance/welcome gate and around water stations in the dog park.

Pathway to match the engravable pathway at the front of the building. Bricks would be included in the engrave project for pets and animal owners.



# Water Station Platform

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Included in the bulk buy for Accessibility Pathway



# Signage Upgrade

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Sign Design up to \$1200

- Dog Park Rules \$800
- Additional Fencing Signage \$400



# Design Team

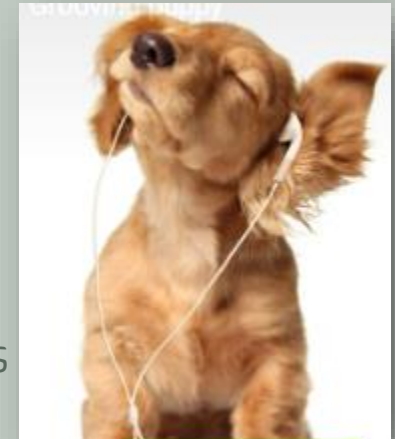
Finance  
Matilda & Louise



Park Design  
George  
&  
Louie



Creative Director  
Bella Rose



Vibe  
Consultants  
Dude  
&  
Bob





What's  
next...

