



Administration Committee

8:30 a.m., Thursday, September 14, 2023

1207 Palm Boulevard

City Hall Council Chambers

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
3. **Approval of previous meeting's minutes**
Regular Meeting – August 1, 2023
Special Meeting – August 15, 2023
4. **Old Business** - None
5. **New Business**
 - a. Consideration of nominations for the Leola Hanbury Employee of the Year Award
 - b. Consideration of nomination of Susan Smith for the Spirit of the Island Award
6. **Miscellaneous Business**
Next meeting date:
7. **Executive Session** – In accordance with the Freedom of Information Act Section 30-40-70 (1) to discuss nominations for the Leola Hanbury Employee of the Year Award
8. **Adjournment**



**Administration Committee Meeting
8:30am, Tuesday, August 1, 2023
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Bogosian, Pierce, and Streetman

Staff Present: Administrator Fragoso, HR Officer Ladd

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – May 16, 2023

Council Member Streetman made a motion to approve, and Council Member Pierce seconded the motion. The motion passed unanimously.

4. Old Business -- none

5. New Business

A. Consideration of Proposals received for the City Prosecutor position

Administrator Fragoso said five proposals were received from Culver Kidd, Joe Good, III, Carolyn Blue, Chip Cannon, and Merritt Farmer. The Committee will discuss these proposals in Executive Session.

B. Consideration of appointment of Captain Jeff Swain to the Grievance Committee

Administrator Fragoso explained that the opening on the Grievance Committee left by Norma Jean Page's retirement needs to be filled. Director Kerr and Director Pitts are the other members of the Committee.

MOTION: Council Member Pierce made a motion to recommend to City Council that Captain Jeff Swain be appointed to the Grievance Committee. Council Member Streetman seconded the motion. The motion passed unanimously.

6. Miscellaneous Business

The next regular meeting of the Administration Committee will be Tuesday, September 5, 2023 at 8:30am. They will hold a Special Meeting on Tuesday, August 15, 2023 to interview the candidates for the City Prosecutor position.

7. Executive Session

MOTION: Council Member Bogosian made a motion to enter into Executive Session in accordance with Section 30-4-70(a)(1) to discuss the proposals received for the City Prosecutor position. Council Member Streetman seconded the motion. The motion passed unanimously.

The Administration Committee went into Executive Session at 8:34am.

The Administration Committee returned from Executive Session at 8:47am. Council Member Bogosian said all five candidates will be interviewed by the Administration Committee at a Special Meeting on August 15, 2023. He directed staff to schedule those interviews.

8. Adjournment

Council Member Streetman made a motion to adjourn, and Council Member Pierce seconded the motion. The meeting was adjourned at 8:47am.

Respectfully submitted,

Nicole DeNeane
City Clerk



**Special Administration Committee Meeting
9:00am, Tuesday, August 15, 2023
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Bogosian, Pierce, and Streetman

Staff Present: Administrator Fragoso

2. Executive Session

MOTION: Council Member Bogosian made a motion to go into Executive Session in accordance with South Carolina Code Section 30-4-70(a)(1) to interview candidates for the City Prosecutor position. Council Member Streetman seconded the motion. The motion passed unanimously.

The Administration Committee moved into Executive Session at 9:01am.

The Administration Committee returned from Executive Session at 12:11pm.

Council Member Bogosian said five candidates were interviewed for the position and all were strong candidates.

MOTION: Council Member Bogosian made a motion to recommend the appointment of Culver Kidd as City Prosecutor to City Council for approval. Council Member Streetman seconded the motion. The motion passed unanimously.

3. Adjournment

Council Member Streetman made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 12:12pm.

Respectfully submitted,

Nicole DeNeane
City Clerk



Spirit of the Island Award

The Spirit of the Island Award is a prestigious award that recognizes an individual or an organization who have made significant contributions to the life and wellbeing of the Isle of Palms. This award will recognize an individual or organization's remarkable single achievement or community service and volunteerism.

Nomination Application

Date of Submission: 5/29/2023

Nominee Information

Full Name: Susan Hill Smith

Name as it is to appear on Award: Susan Hill Smith

Street Address: 20 23rd Ave. City, State, Zip: TOP SC 29451

Phone Number: 843-270-9947 Email: ?

Nominator's Information

Full Name: Sarah Parker

Organization Name: resident - TOP

Address: 1203 Oak Harbor Blvd. City, State, Zip: TOP SC 29451

Phone Number: 843-343-9111 E-mail: Saparker57@gmail.com

Please include the Biographical Summary and Letters of Recommendation with the application.

All applications will be reviewed by a nomination committee made up by the Mayor and the Personnel Committee. The Personnel Committee will make the recommendation to City Council to issue the award.

Isle of Palms most valuable asset
is our beach and no one on this
island protects our treasured resource
better than Susan Hill Smith and
the Clean Up Crew.

I have been walking on front beach
daily for many years. Prior to Susan's
clean-up campaign our beach and our
coastal wildlife was in peril.

Thanks to Susan's steadfast efforts,
our island's treasures are being protected.
No one exemplifies the Spirit of IOP
more than Susan Hill Smith.

Sarah Parker
1203 Oak Harbor Blvd.
IOP SC 29451