



Special City Council – Workshop
 5:00 p.m., Tuesday, November 14, 2023
 Council Chambers
 1207 Palm Boulevard, Isle of Palms, SC

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address, and topic to Nicole DeNeane at nicoled@iop.net no later than **3:00 p.m. the business day before the meeting**. Citizens may also provide public comment here: <https://www.iop.net/public-comment-form>

Agenda

1. **Call to Order** and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizens' Comments** – Citizens must state their name and address. All comments will have a time limit of three (3) minutes.
3. **Special Presentations**
 Presentation from Evergreen – Wage and Compensation Study Review
4. **Dashboard of City Operations and Short-Term Rental Report** [Pgs. 4-5]
5. **Departmental Reports** [Pgs. 6-23]
6. **Strategic Plan Policy Initiatives and Priorities**
Mission Statement: To be the most sustainable, family-friendly beach community in South Carolina.
Vision Statement: To be a welcoming, environmentally conscious and resilient coastal community committed to enhancing the quality of life for those who come here to live, work and play.
 - a. **Livability**
 - i. Discussion of addition of the license registration module to Rentalscape agreement [Pgs. 24-48]
 - ii. Discussion of Planning Commission recommendations regarding new noise ordinance [Pgs. 49-57]
 - b. **Environmental**
 Discussion of recommendation from Environmental Advisory Committee to continue glass recycling program at an annual cost of \$9,600
 - c. **Public Services**
 - i. Discussion of parking management proposals



- ii. Discussion of using budget savings to purchase and install apparatus bay fans and LED light upgrades in Fire Station 2 [Pg. 58]

d. **Personnel**

Discussion of wage and compensation study review

e. **Other items for discussion**

- i. Discussion of Ordinance 2022-15 which amended standing committees from January 1, 2023, through December 31, 2023 [Pgs. 59-61]
- ii. Discussion of resolution authorizing consumption of beer and wine, road closure and amplified music at Holiday Street Festival on December 2, 2023 [Pgs. 62-63]
- iii. Discussion of resolution to adopt the Charleston Regional Hazard Mitigation and Program for Public Information Plan [Pg. 64]
<https://www.charlestoncounty.org/departments/building-inspection-services/files/2023-HMP-Draft.pdf>
- iv. Discussion of recommendation from the ATAX Committee of the following state accommodations grant requests for tourism related expenditures: [Pgs. 65-95]
 - IOP Chamber of Commerce – Light Up-Front Beach \$10,000
 - Mary Alice Monroe, Ltd. – Wild Dunes Author Event \$20,000
 - YWCA Greater Charleston – Rev. Dr. Martin Luther King, Jr. Tribute Week VIP Reception - \$2,500

7. Financial Review

- a. Financial Statements [Pgs. 96-103]
- b. Discussion of distribution of FY23 positive net result

8. Procurement

- a. Discussion of change order from Quality Enterprises for Phase 3 Drainage Project in the amount of \$31,356 to cover additional material quantities due to rotating junction box structure and additional paving quantities [Pgs. 104-107]
- b. Discussion of change order from Coastal Science & Engineering in the amount not to exceed \$65,000 for ongoing engineering services related to the emergency beach work around the Breach Inlet area [Pgs.108-109]

9. Capital Projects Update [Pg. 110]

- a. Drainage
 - i. Phase 3 Drainage – Outfalls at 30th, 36th and 41st Avenue
 - ii. Waterway Boulevard Multi-use Path Elevation Project
 - iii. Sea Level Rise Adaptation Plan
- b. IOP Marina
 - i. Public Dock Rehabilitation & Greenspace
 - ii. IOP Marina “T” Dock Repairs
 - iii. Marina Dredging
- c. Beach Maintenance & Access Improvements
 - i. IOP County Park Emergency Vehicle Access



- ii. Beach Access Paths Improvements
- iii. Beach Restoration
- d. Buildings & Facilities
 - i. Fire Department Exhaust Systems for Fire Stations 1 & 2
 - ii. City Hall Renovation
 - iii. Outdoor Fitness Court at Recreation Center
 - iv. Dog Park Improvements
 - v. Undergrounding Power Lines
 - vi. SCDOT Palm Boulevard Bike, Pedestrian and Parking Enhancements
 - vii. 21st Avenue sidewalk repair and extension

10. Legislative Report

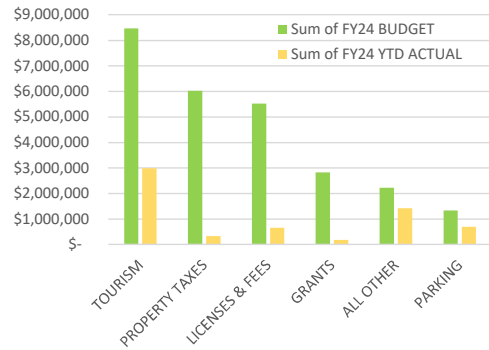
11. Miscellaneous

12. Adjournment

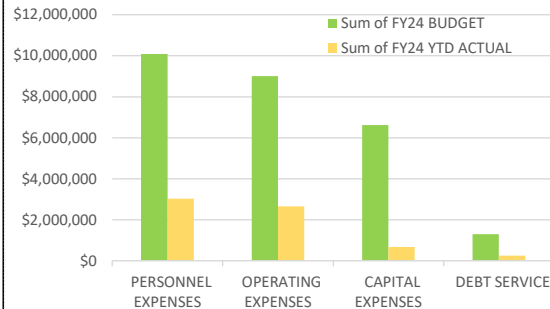
City of Isle of Palms Operations Dashboard

OCTOBER 2023

City Revenues by Category



City Expenses by Category



Personnel Vacancies

Type	City Hall	Police	Fire	Pub Wks	Rec
Full-time		2 Police Officer	3 Paramedics 1 Firefighter 1 Engineer		
Part-time					

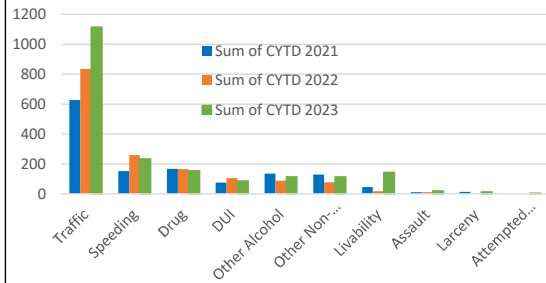
Upcoming Community Events

Thanksgiving Observance - City Offices Closed
Thursday, November 23 & Friday, November 24

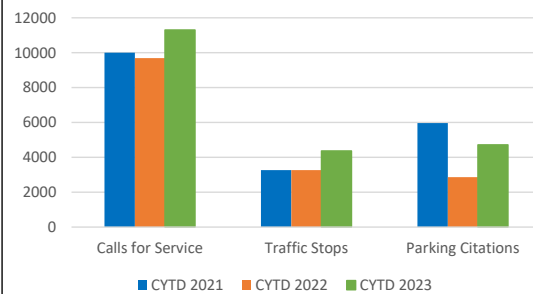
Holiday Street Festival
Saturday, December 2nd, 2 pm - 7 pm at Front Beach

Santa's Cookie Workshop
Tuesday, December 19th, 2 pm - 3:30 pm at Recreation Center

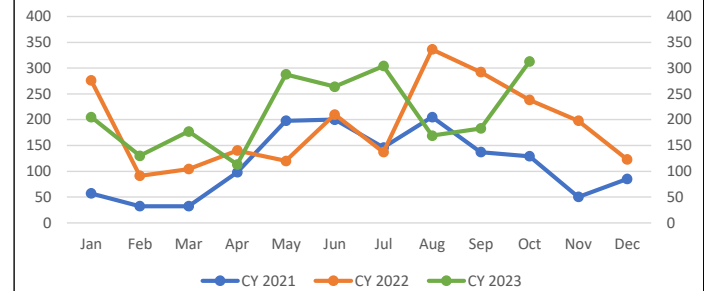
Police Department Charges



Other Police Actions

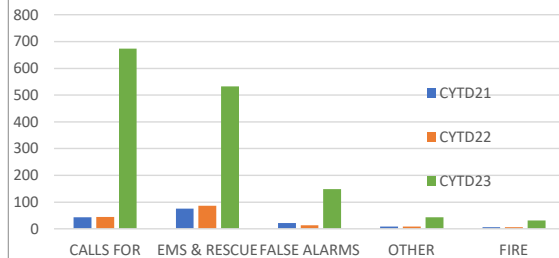


Municipal Court Docket - # of Cases



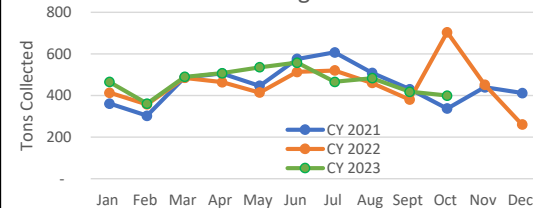
Fire Department Calls By Type

CYTD23: Resident 35% Non-resident 65%



**Of 1,430 CYTD23 calls, 453 (32%) were Auto Aid calls.
 391 were cancelled en route and 62 were attended.
 Auto Aid was received on 120 IOP calls.**

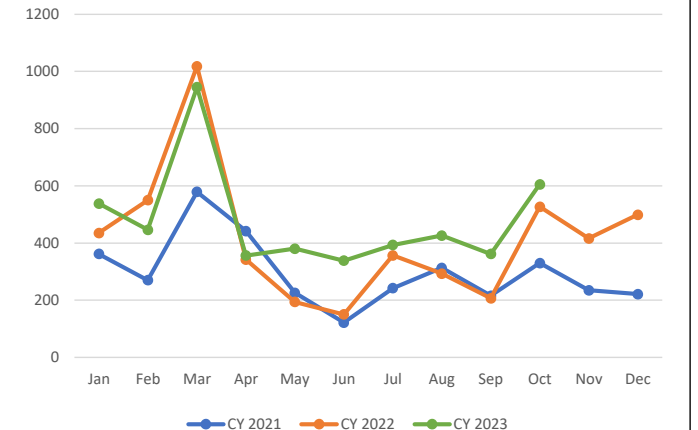
Public Works Garbage & Yard Debris



Building Department

	CY21 (12 mos)	CY22 (12 mos)	CY23 (10 mos)
Construction Value Permitted	\$108 M	\$144 M	\$67M
New Homes Permitted	49	46	17
	2021 LY (12 mos)	2022 LY (12 mos)	2023 LY (6 mos)
STR License by <i>LICENSE YEAR</i>	1,403	1,805	1,850

Recreation Department Registrations



City of Isle of Palms

Analysis of Dwelling Units and Short Term Rentals License Year 2023-2024

Data from Charleston County Property Tax Records (updated October 2023) and IOP Short Term Rental License (STRL) Records as of 10/31/2023

Net increase of 26 Dwelling Units from 2022 to 2023 (see notes for details)

	COUNTY DATA for 2023			ADDS TO COUNTY DATA		
	4%	6%	Total Dwelling Units	4%	6%	Total
Single Family	1,510	1,598	3,108	7	33	40 *
Townhouse	38	197	235			-
Duplex/Triplex	18	31	49		52	52 **
Condominium	67	930	997		10	10 ***
Commercial Condo		119	119			
Total Dwellings	1,633	2,875	4,508	7	95	102

Distribution of 4% and 6% Dwellings Over Time					
	2010	2015	2020	2022	2023
4% Primary Resident	33%	34%	37%	36%	36%
6% Investment Prop	67%	66%	63%	64%	64%

* New Construction listed as Vacant Lots on County report. Added 25 of these in 2023 .

** Duplexes & Triplexes have one Parcel ID in County data, but represent 2 or more dwelling units.
The 2023 County data indicates 2 duplexes changed class to SFRs for net DU decrease of 2

*** Certain condos have 2 separate units with separate STR licenses under a single Parcel ID.
Added 3 of these lockout units in 2023

BREAKDOWN COUNTY TOTALS ACCORDING TO IOP SHORT TERM RENTAL LICENSE STATUS								
4% Primary Residence			6% Investment Property			All Residential Parcels		
4% with IOP STRL	4% Other	Total 4%	6% with IOP STRL	6% Other	Total 6%	Total Dwelling Units	Total STRLs	% with a STRL
143	1,374	1,517	773	858	1,631	3,148	916	29%
8	30	38	86	111	197	235	94	40%
7	11	18	36	47	83	101	43	43%
16	51	67	662	278	940	1,007	678	67%
-	-	-	119	-	119	119	119	100%
174	1,466	1,640	1,676	1,294	2,970	4,610	1,850	40%

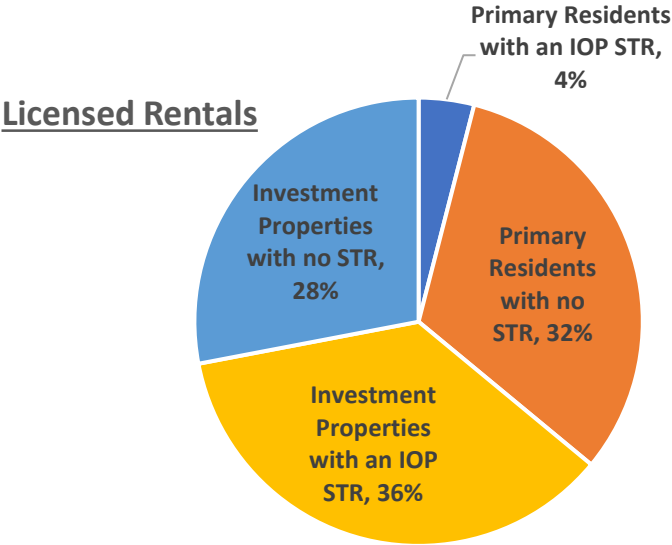
Potential unlicensed rentals identified by Rentalscape

Pending licenses (applied but not paid)

-

5

1,855





ISLE OF PALMS POLICE DEPARTMENT MONTHLY REPORT OCTOBER 2023



SIGNIFICANT DEPARTMENTAL ACTIONS

Incidents of interest in October include 53 arrests, 536 traffic stops, 14 drug related charges, 202 traffic citations, and 6 arrests for driving under the influence.

ACTIVITY SUMMARY	OCT 2023	YTD 2023	OCT 2022	YTD 2022
Calls for Service	1057	11296	787	9684
Incident Reports	132	1079	68	605
Traffic Collisions	3	94	0	94
Traffic Stops	536	4365	296	3271
Bicycle Stops	2	5	0	9
Golf Cart Stops	3	70	20	110
Marine Calls for Service	2	15	0	31
Arrests	53	545	36	442
State Law Violations	230	8598	122	1457
City Ordinance Violations	16	200	6	52
Warning Citations	343	2915	204	2338
Parking Citations	68	4711	11	2850
Isle of Palms Warrants Served	4	94	2	66
Criminal Investigations-Cases Opened	17	140	15	118
Criminal Investigations-Cases Closed	5	43	3	41
Training Hours	141	3352	483	2303
Coyote Sightings	14	46	0	47
Beach Wheel Chairs Issued	22	86	3	72
REPORTS BY OFFENSE TYPES	OCTOBER 2023	YTD 2023		
DUI	6	86		
Other Alcohol Offense	3	86		
Arson/Suspicious Fire	0	0		
Rape/Sexual Assault	0	4		
Assault	3	41		
Indecent Exposure	0	1		
Harassment	0	5		
Drug Incident	21	246		
Homicide/Manslaughter	0	0		
Traffic	44	363		
DUS	30	168		
Robbery	0	1		
Burglary	0	5		
Theft from Motor Vehicle	5	11		
Motor Vehicle Theft	1	5		
Larceny	3	49		
Fraud	4	27		
Suicide (Actual or Attempted)	0	2		
Vandalism	2	16		
Weapon Law Violations	0	16		
All Other Offenses	49	419		
TOTAL	171	1551		

CHARGES	OCT 2023	YTD 2023	OCT 2022	YTD 2022
Attempted Murder	0	5	0	0
Assault	1	13	0	4
Domestic Violence	0	6	0	7
Public Disorderly	2	22	2	35
Burglary	0	5	0	0
Possession of Stolen Vehicle	0	1	0	0
Grand Larceny	0	1	0	1
All Other Larceny	0	5	0	1
Fraud	0	2	1	1
Gun Violation	0	19	0	12
Drug Violations/Sale/Manufacture/ Distribution/Etc.	1	14	1	17
Possession of Controlled Substance	0	7	0	9
Other Drug Possession Methamphetamine/ Cocaine/Cocaine Base/Ecstasy/MDMA/Etc.	0	7	0	13
Simple Possession of Marijuana/Possession 1 oz. or less	7	97	7	81
Drug Equipment Violation	6	29	5	45
Vandalism/Damage to Property	0	1	0	1
Driving Under Suspension	32	176	6	90
Driving Under Influence	6	86	16	105
Other Alcohol Violation	4	114	9	89
Speeding	17	233	18	259
Other Traffic Related	153	931	49	725
Golf Cart Violation	0	9	8	21
Moped Violation	0	0	0	0
Marine Violation	0	0	0	2
Resisting/Hindering/Assaulting Public Official or Police Officer	3	12	1	8
False Information to Police	0	2	0	2
Failure to Stop for Police/Evade/Elude	0	4	0	2
Animal Violation	2	58	0	6
Noise Violation	2	9	0	1
Littering	0	2	1	2
Indecent Exposure	0	1	0	0
Business License	7	75	6	8
All Other Charges	7	53	0	16
TOTAL	250	1999	130	1563



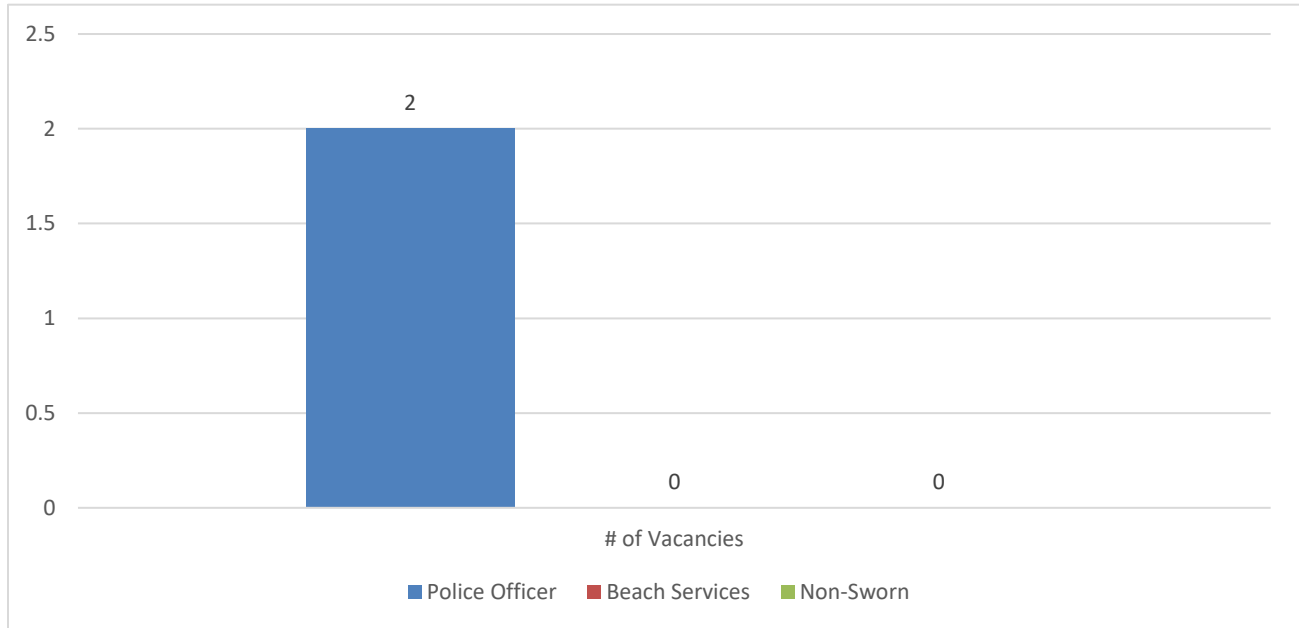
ISLE OF PALMS POLICE DEPARTMENT

MONTHLY REPORT

OCTOBER 2023

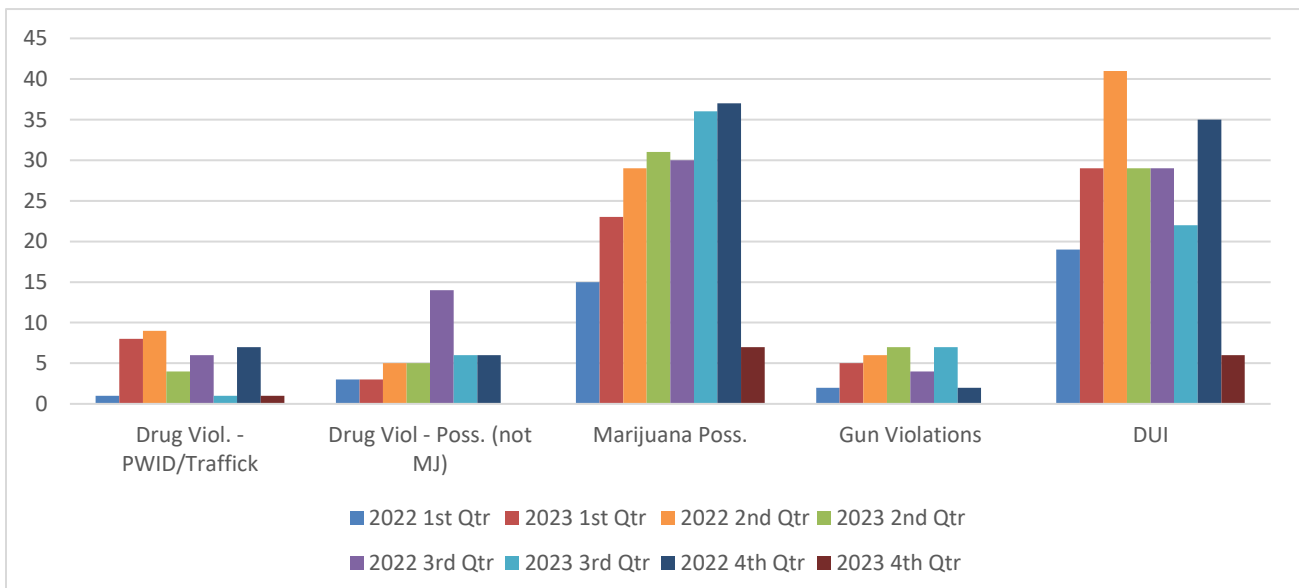


Police Department Vacancies



Sworn Vacancies – 9% (2 Police Officer)
Beach Service Officer Vacancies – 0 (Seasonal Position)
Non-Sworn Vacancies – 0

Drug, Gun, and DUI Charge Trend

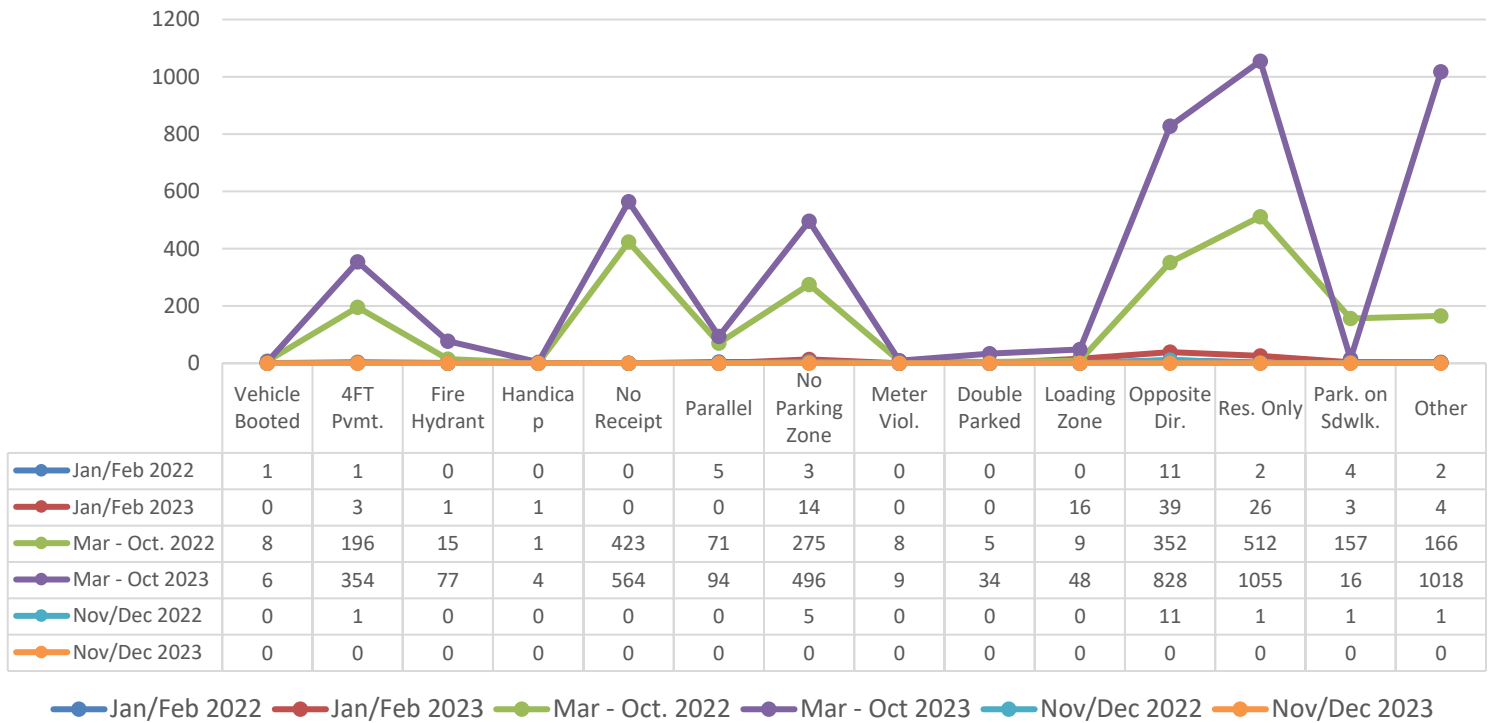




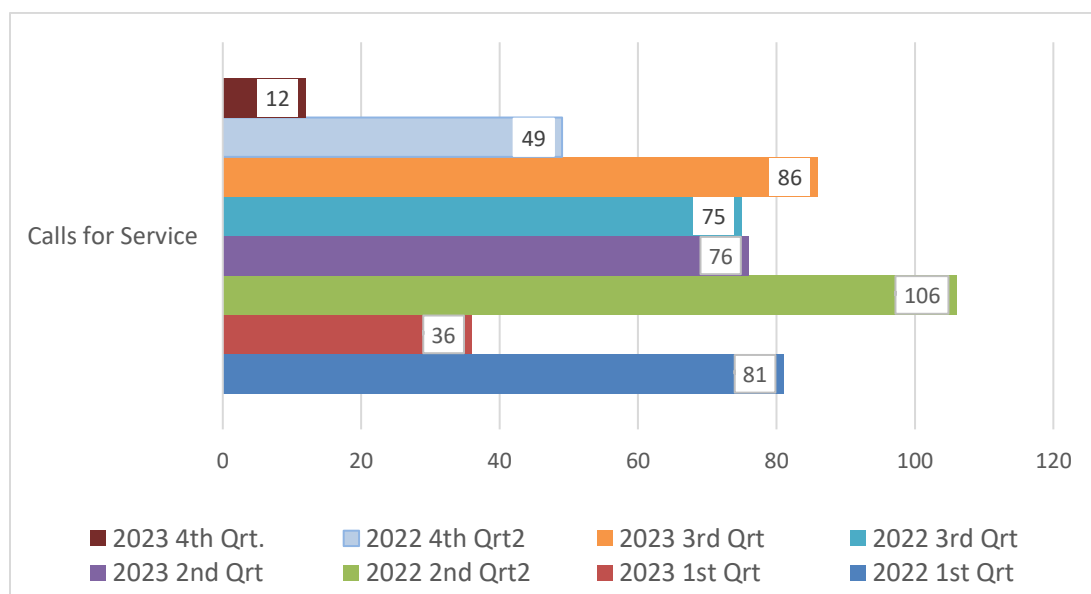
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Parking Citations by Violation



Animal Control Calls for Service





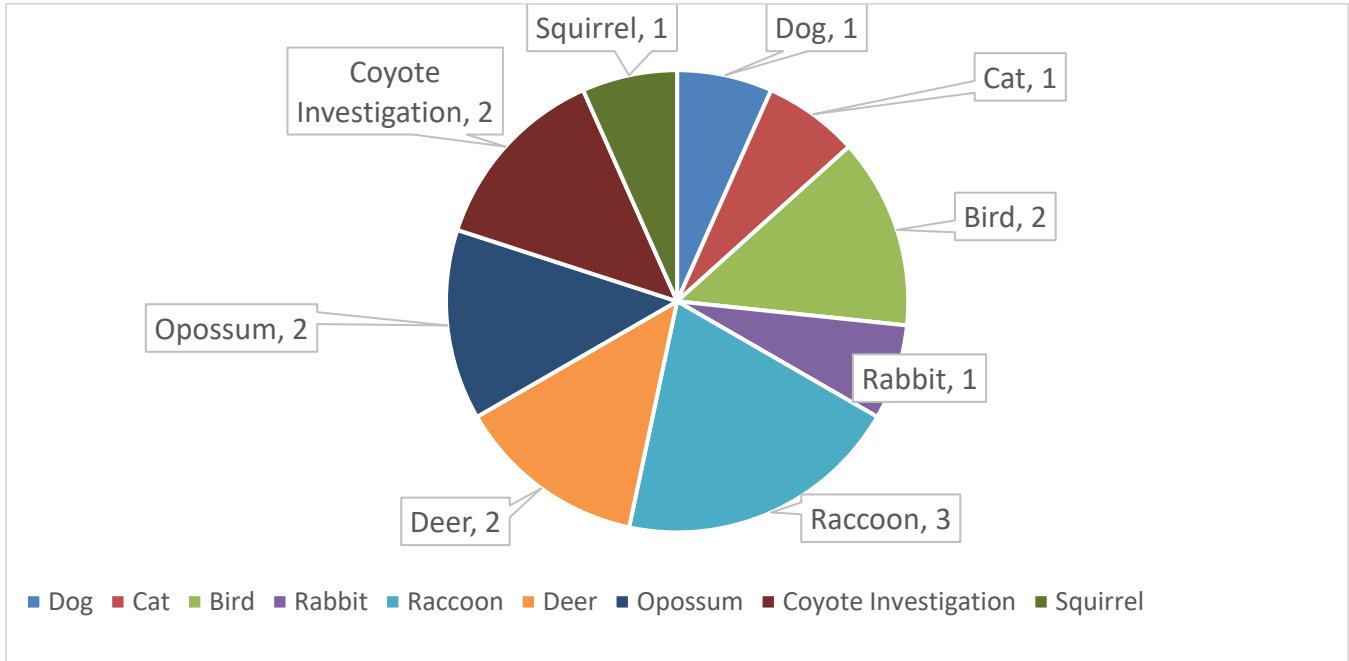
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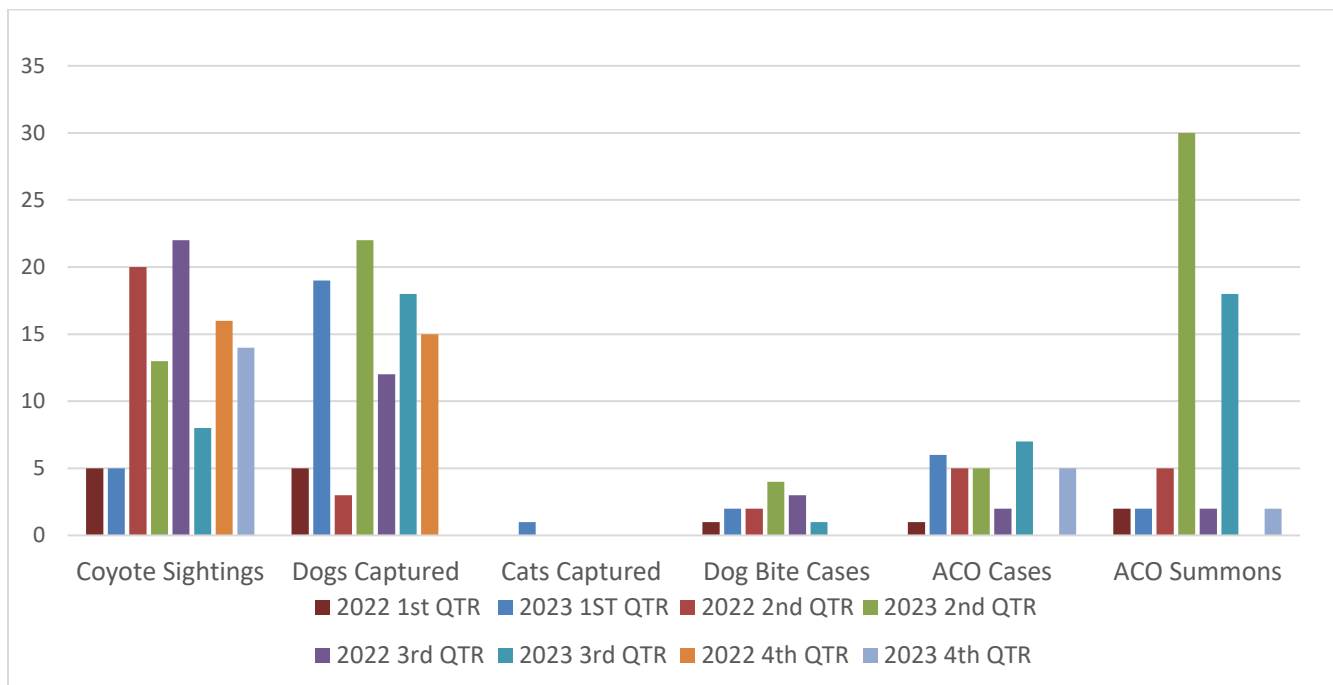
OCTOBER 2023



Animal Control Calls by Animal Type



Animal Control Statistics





ISLE OF PALMS POLICE DEPARTMENT MONTHLY REPORT OCTOBER 2023

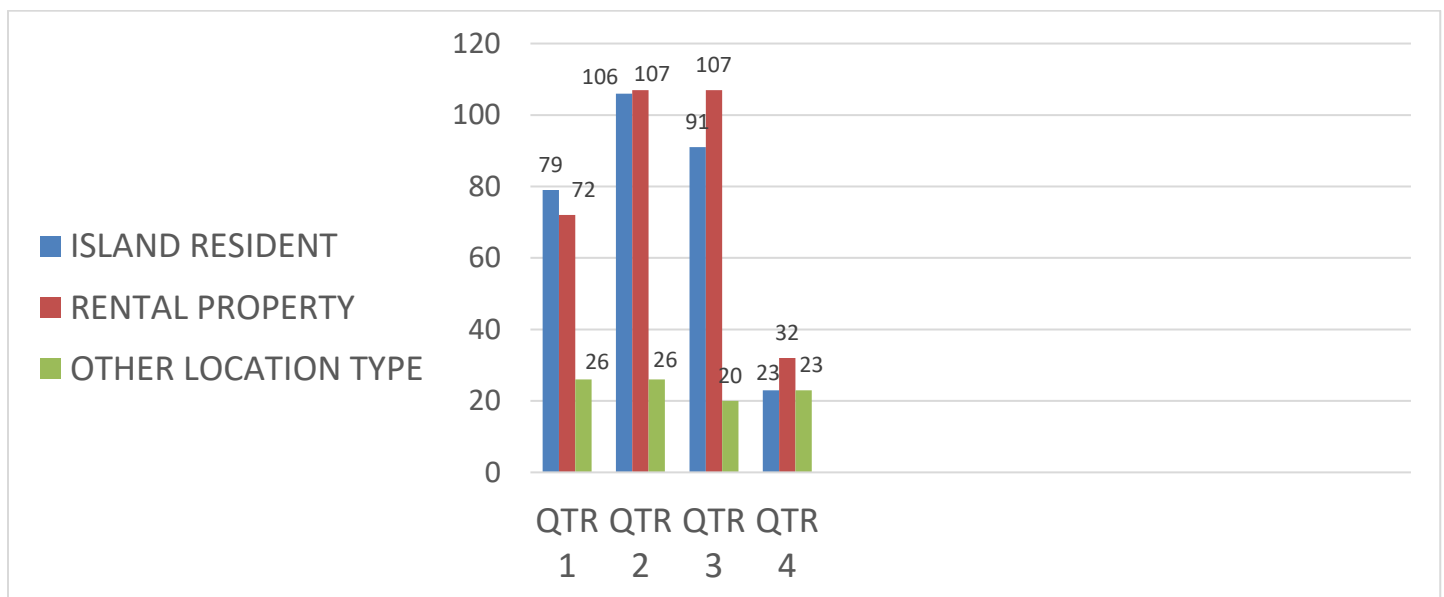


Livability Statistics

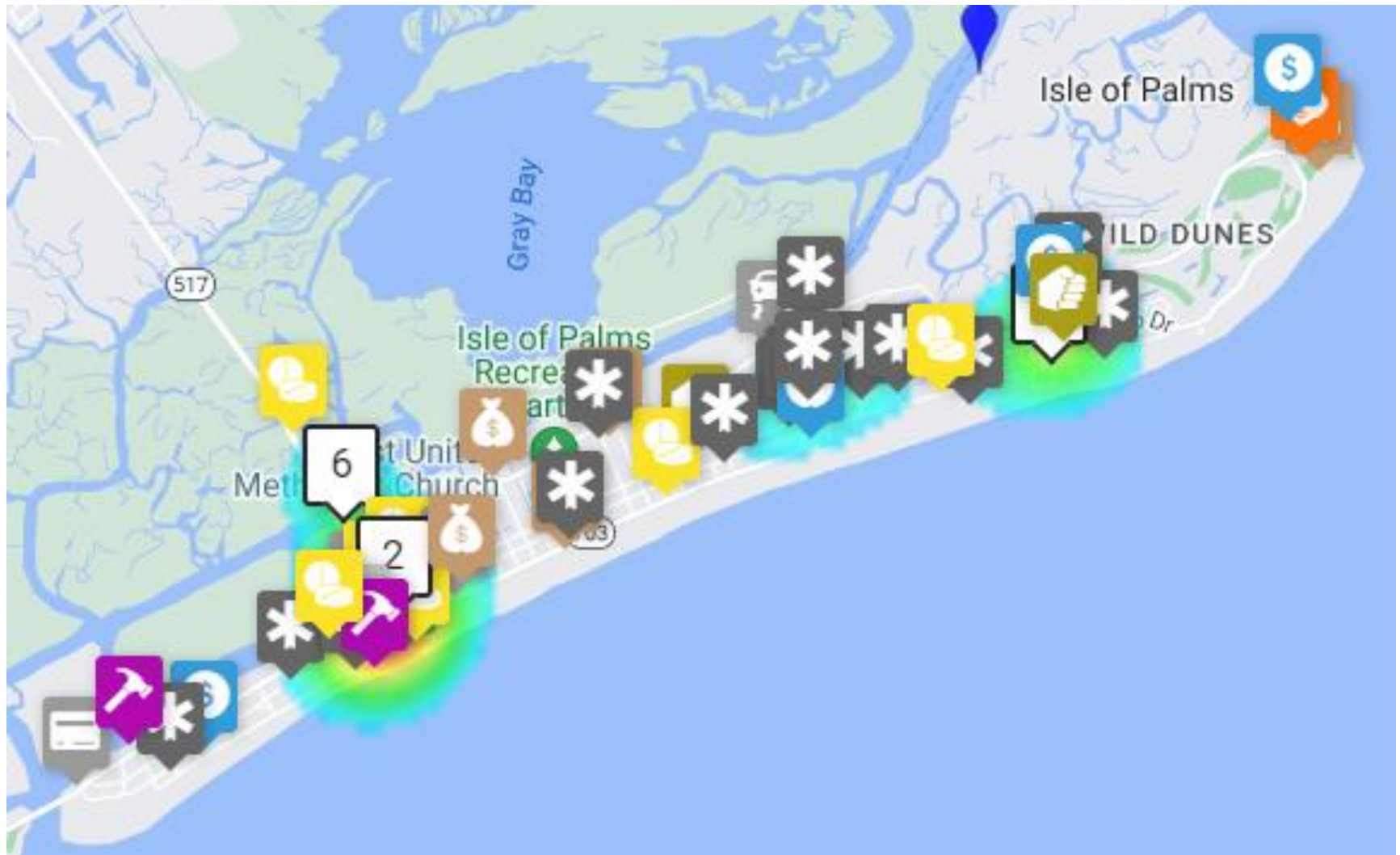
LIVABILITY COMPLAINTS	ISLAND RESIDENT	RENTAL PROPERTY	OTHER LOCATIONS	TOTAL COMPLAINTS
NOISE	7	4	14	25
FIREWORKS	0	0	0	0
UNKEMPT LOTS	0	0	0	0
RIGHT-OF-WAY OBSTRUCTION	0	0	8	8
BUSINESS LICENSE	2	4	1	7
OTHER RENTAL PROPERTY VIOLATIONS NOT LISTED	0	1	0	1
SHORT TERM RENTAL OCCUPANCY VIOLATIONS	0	0	0	0
SHORT TERM RENTAL VEHICLE LIMIT VIOLATIONS	0	0	0	0
ROLL CART VIOLATIONS	14	23	0	37
TOTAL	23	32	23	78
% BY CATEGORY	29%	41%	29%	

CITATIONS	WARNINGS	UNFOUNDED	COMPLAINT DISPOSITION
2	10	13	25
0	0	0	0
0	0	0	0
0	8	0	8
7	0	0	7
1	0	0	1
0	0	0	0
0	0	0	0
4	33	0	37
14	51	13	78
18%	65%	17%	

Livability Complaint by Property Type



INCIDENT REPORT DENSITY/HEAT MAP OCTOBER 2023





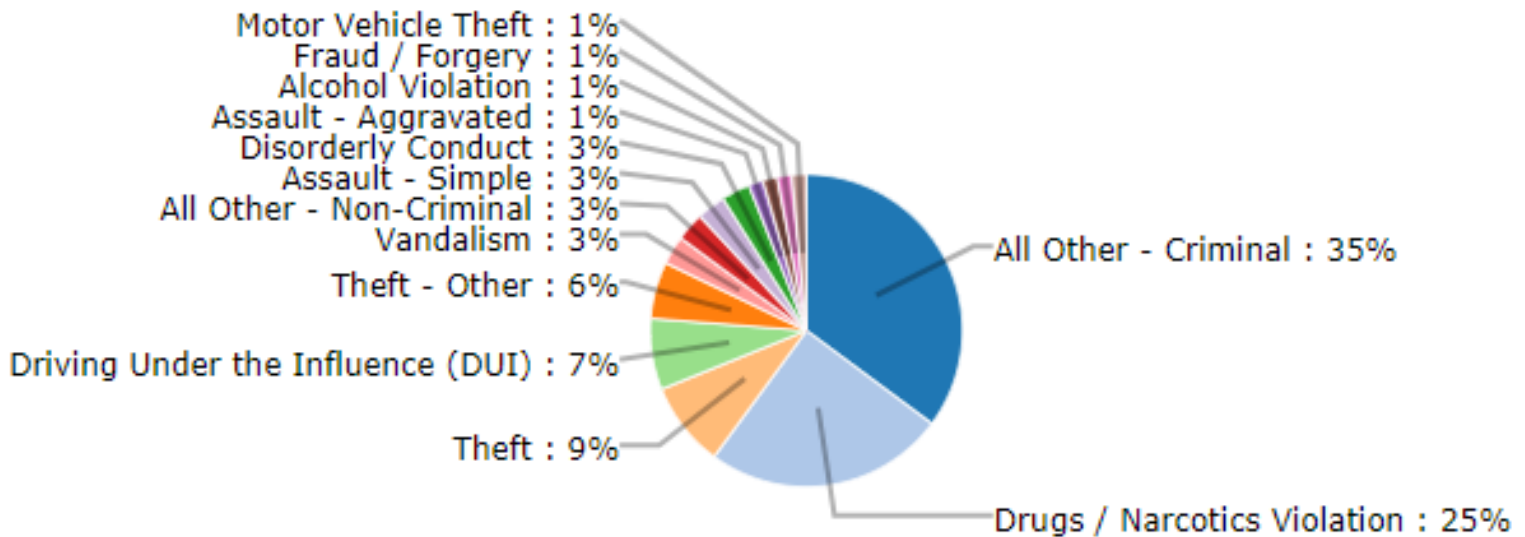
ISLE OF PALMS POLICE DEPARTMENT

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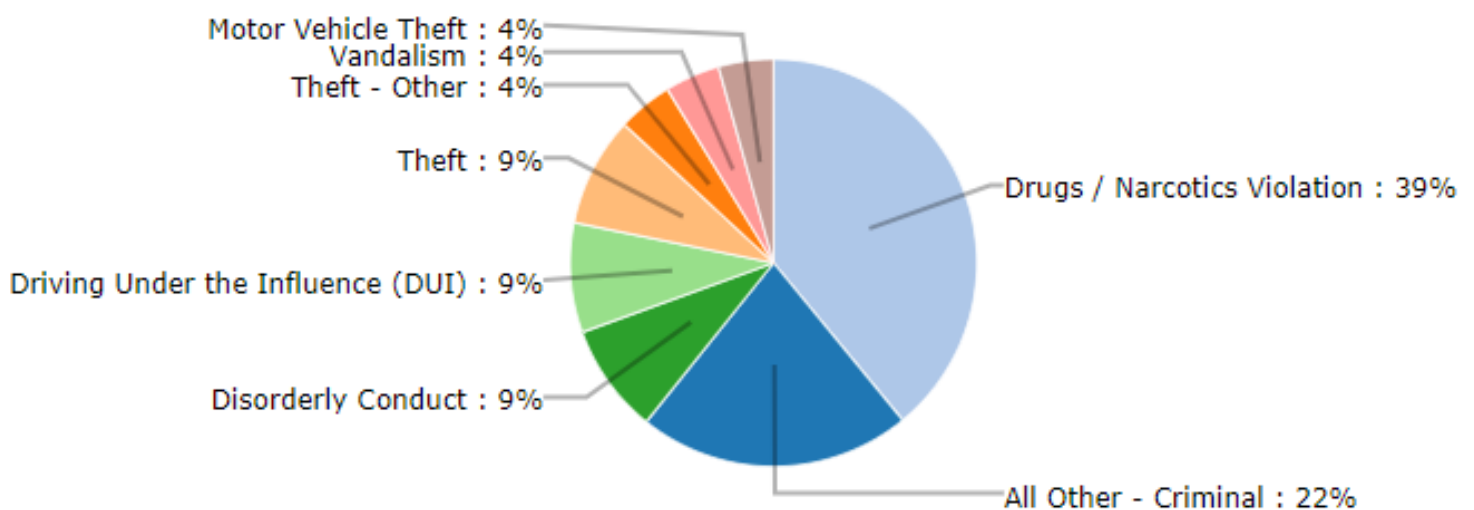
OCTOBER 2023



Reported Incident Crime Class Types



Reported Incident Crime Class Types (Red Area)

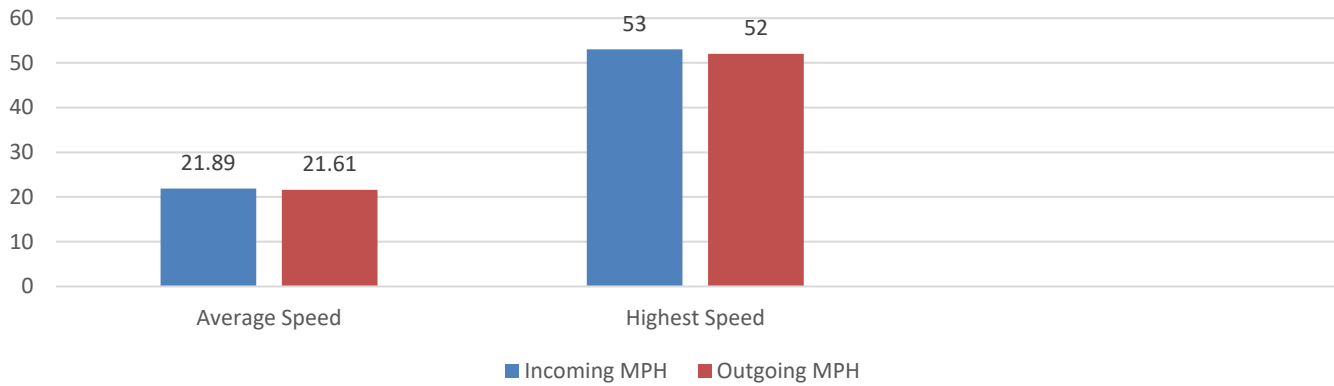




ISLE OF PALMS POLICE DEPARTMENT MONTHLY REPORT OCTOBER 2023



41st Ave Radar Stats (Wildwood side)



Total Incoming Vehicles – 29,007

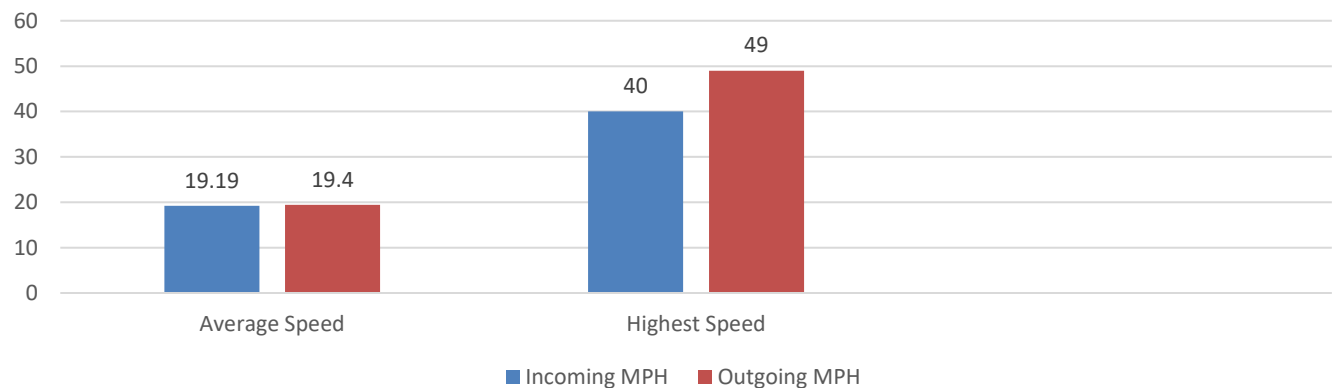
Total Outgoing Vehicles – 29,250

Busiest day of the month: October 28, 2023

vehicles incoming – 1,201

vehicles outgoing – 1,147

41st Ave Radar Stats (Marginal side)



Total Incoming Vehicles – 20,369

Total Outgoing Vehicles – 17,061

Busiest days of the month: October 28, 2023

vehicles incoming – 809

vehicles outgoing – 649

**OCTOBER
2023**



122 CALLS FOR SERVICE

INCIDENT COUNT BREAKDOWN

2023				
INCIDENT TYPE CATEGORY	OCT 2022	OCT 2023	YTD 2022	YTD 2023
FIRE	2	6	20	31
OVERPRESSURE RUPTURE, EXPLOSION, OVERHEAT (NO FIRE)	0	0	2	2
RESCUE & EMERGENCY MEDICAL SERVICE INCIDENT	33	49	501	533
HAZARDOUS CONDITION (NO FIRE)	5	1	38	34
SERVICE CALL	5	7	89	92
GOOD INTENT CALL	15	45	87	582
FALSE ALARM & FALSE CALL	5	14	98	147
SEVERE WEATHER & NATURAL DISASTER	0	0	3	1
SPECIAL INCIDENT TYPE	0	0	4	6
GRAND TOTAL	65	122	842	1,428

6

FIRES

BUILDING FIRES:	2
COOKING FIRES CONFINED TO CONTAINER:	2
FIRES IN STRUCTURES OTHER THAN BUILDINGS:	1
OUTSIDE RUBBISH, TRASH, OR WASTE:	1

RESIDENCY STATUS

NON-RESIDENT CALLS: 80

RESIDENT CALLS: 42

EMERGENCY MEDICAL CALLS

TOTAL EMERGENCY MEDICAL CALLS ON ISLE OF PALMS: 46

TOTAL RESPONSES TO MOUNT PLEASANT FOR EMERGENCY MEDICAL CALLS: 4

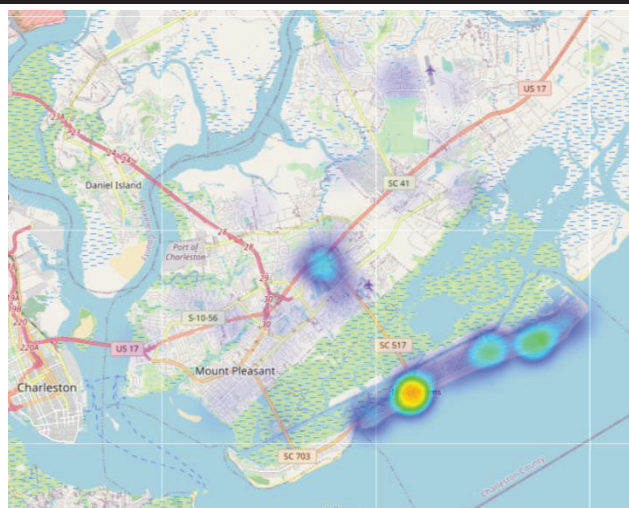
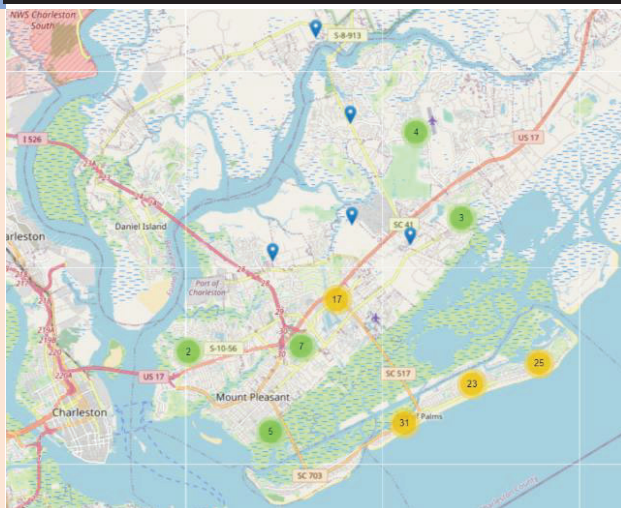
TOTAL RESPONSES WHEN CHARLESTON COUNTY EMS ARRIVED ON SCENE: 42

AVERAGE RESPONSE TIME TO EMS CALLS BY ISLE OF PALMS FIRE & RESCUE: 00:06:24

AVERAGE RESPONSE TIME TO EMS CALLS BY CHARLESTON COUNTY EMS: 00:14:30

CARDIAC ARREST: 1

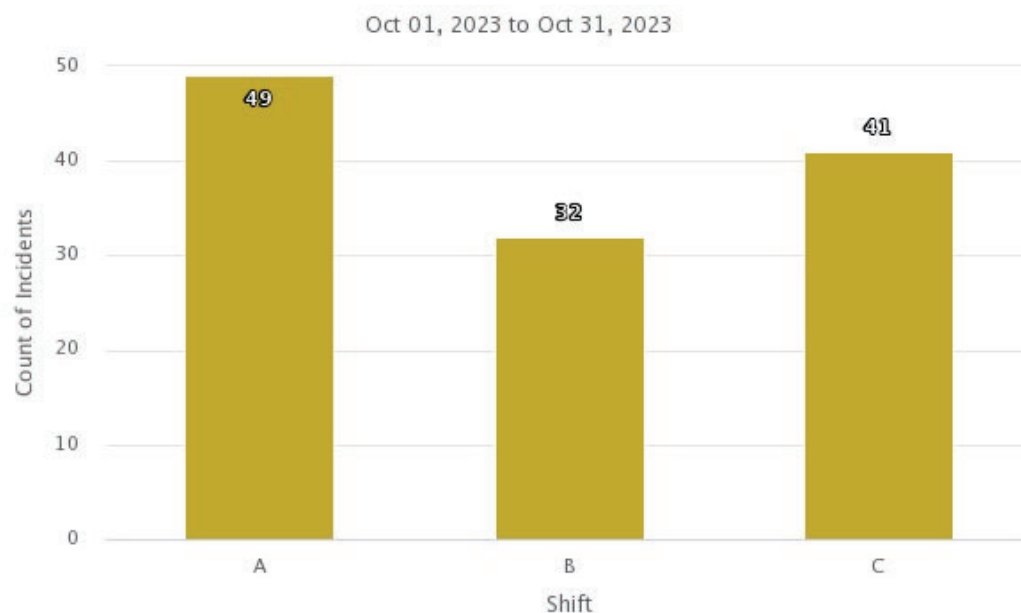
HEAT MAPS



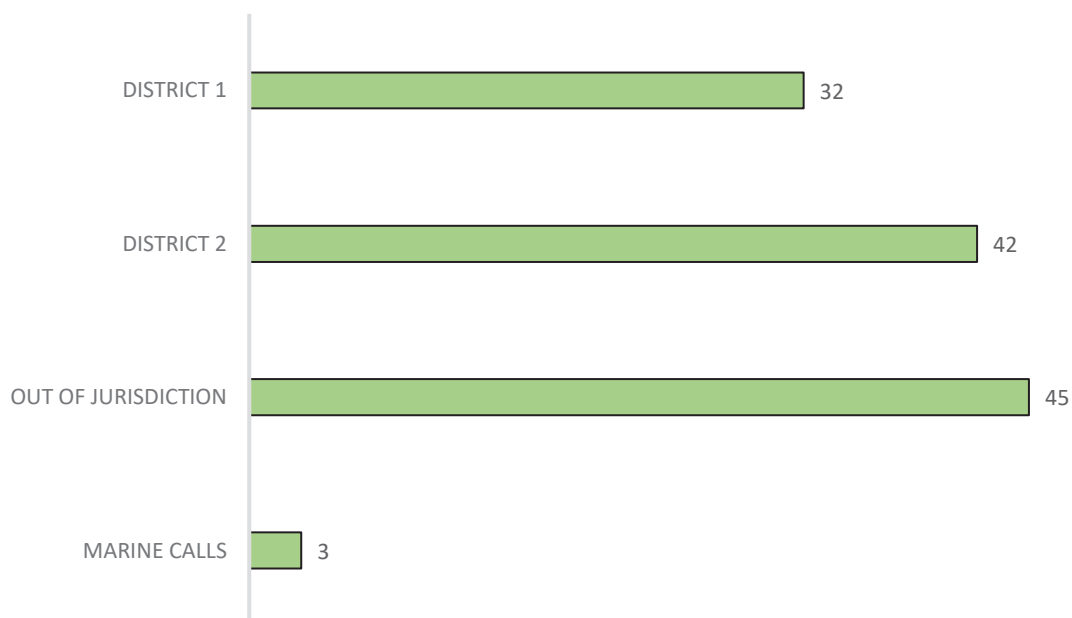
AVERAGE PERFORMANCE

UNIT	COUNT	TURNOUT	TRAVEL	TOTAL RESPONSE	SCENE	TOTAL TIME TO CLEAR	TOTAL TIME ON TASK
BC 1006	57	00:02:24	00:05:26	00:07:59	00:16:46	00:14:58	00:15:51
C 1001	1	00:00:00	00:12:27	00:12:27	00:26:24	00:38:51	00:38:51
E 1002	49	00:01:37	00:05:34	00:07:02	00:22:22	00:22:29	00:22:26
FM 1005	1	00:02:40	00:06:33	00:09:13	00:38:01	00:47:13	00:47:13
JS 1001	3	00:00:00	00:08:45	00:08:45	00:07:16	00:13:34	00:13:34
JS 1002	3	00:01:23	00:08:07	00:08:07	00:04:18	00:11:54	00:11:54
L 1001	56	00:01:32	00:05:58	00:07:14	00:15:26	00:10:24	00:10:37
ML 1001	4	00:00:00	00:07:01	00:07:01	00:05:01	00:11:05	00:11:05
ML 1002	5	00:01:56	00:01:59	00:03:50	00:26:32	00:22:47	00:22:47
ML 1003	1	00:00:00	00:00:00	00:00:00	00:00:00	00:02:55	00:02:55
SQ 1001	28	00:01:58	00:05:19	00:07:08	00:14:57	00:19:08	00:19:10

INCIDENTS BY SHIFT



CALLS BY DISTRICT



CALL LOCATIONS BY CITY

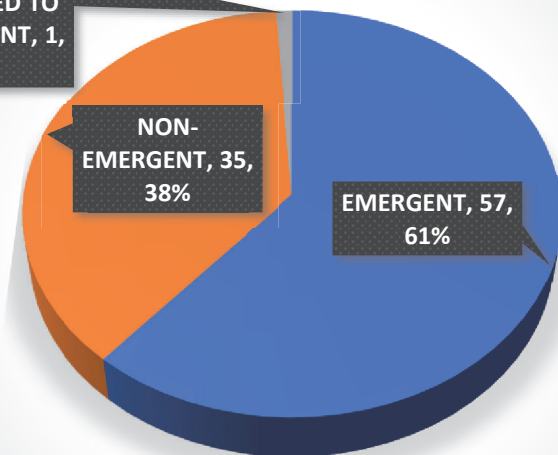
79 CALLS * ISLE OF PALMS
 41 CALLS * MOUNT PLEASANT
 1 CALL * CHARLESTON
 1 CALL * UNINCORPORATED

RESPONSE MODES

EMERGENT
 DOWNGRADED TO
 NON-EMERGENT, 1,
 1%

NON-
 EMERGENT, 35,
 38%

EMERGENT, 57,
 61%



COMMUNITY APPRECIATION

T4FHS-Lauryn C.
 Thank you!
 Jean

Tenesea
 Mm A.A.

Thank- You for all that you do!

Konic. PATRICIA W.
 Christina
 Ashley
 Karen
 Beth 24
 Grace
 Alicia
 Mimi

William Young
 Erica
 Tammy
 April P.
 Melinda

Nicole Celiar.
 Anthony D
 Caitlin O.
 Andy

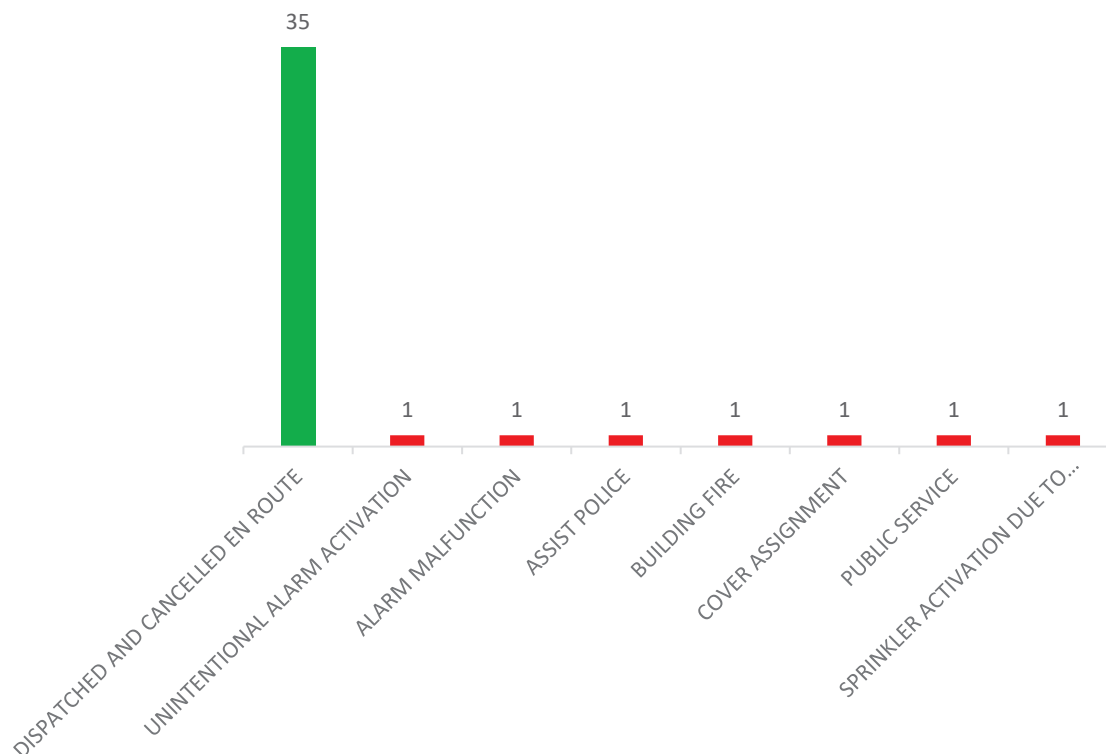
Paul
 Cass

Happy National First Responders Day!
 Nicolet

Jeff
 Bob

TOTAL AUTOMATIC AID GIVEN CALLS = 42

AUTO AID GIVEN CALLS



AUTOMATIC AID GIVEN

BATTALION CHIEF 1006 RESPONDED

18 TIMES TO MOUNT PLEASANT

1 TIME TO CHARLESON

1 TIME TO AN UNINCORPORATED AREA

LADDER 1001 RESPONDED

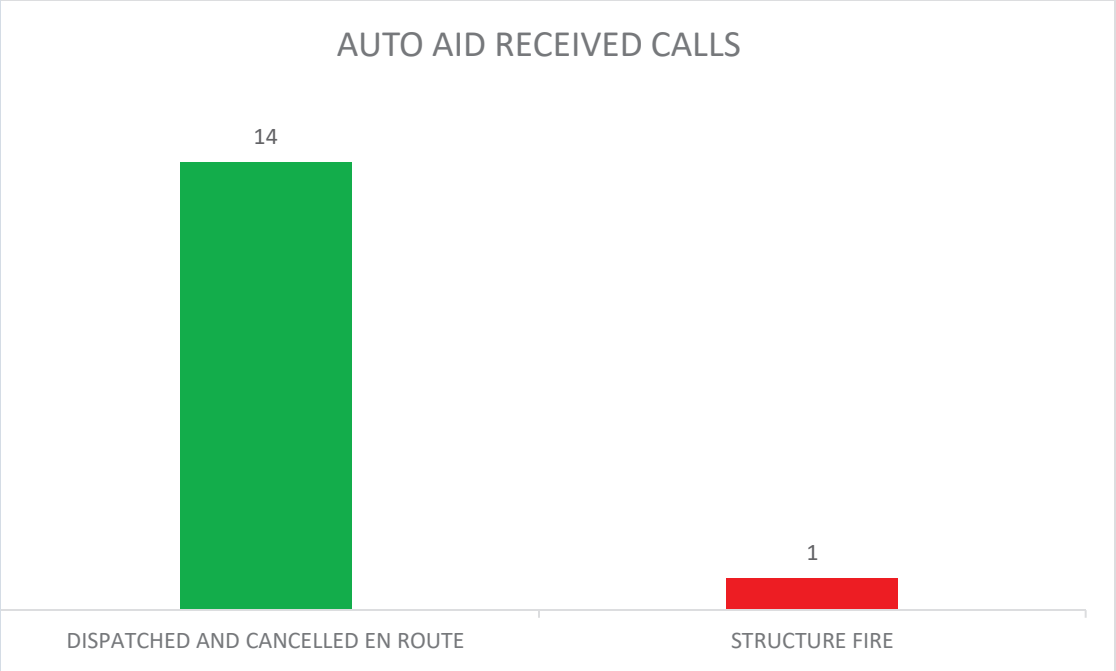
34 TIMES TO MOUNT PLEASANT

ENGINE 1002 RESPONDED

2 TIMES TO MOUNT PLEASANT

TOTAL AUTOMATIC AID RECEIVED CALLS = 15

AUTOMATIC AID RECEIVED



AUTO AID UNITS THAT RESPONDED TO ISLE OF PALMS

- BATTALION CHIEF 103 (CHARLESTON)
- BATTALION CHIEF 106 (CHARLESTON)
- BATTALION CHIEF 506 (MOUNT PLEASANT)
- BATTALION CHIEF 508 (MOUNT PLEASANT)
- BATTALION CHIEF 509 (MOUNT PLEASANT)
- ENGINE 118 (CHARLESTON)
- ENGINE 120 (CHARLESTON)
- ENGINE 501 (MOUNT PLEASANT)
- ENGINE 502 (MOUNT PLEASANT)
- ENGINE 505 (MOUNT PLEASANT)
- ENGINE 506 (MOUNT PLEASANT)
- ENGINE 1201 (SULLIVAN'S ISLAND)
- LADDER 505 (MOUNT PLEASANT)
- RESCUE 115 (CHARLESTON)
- RESCUE 504 (MOUNT PLEASANT)
- SQUAD 504 (MOUNT PLEASANT)



Isle of Palms Recreation Department

Monthly Report

October 2023

Programs, Group Fitness, Summer Camp. Special Events

- **New Programs:** Zumba, Women's Self Defense, Yogalates, Move-It, Wild Roll fitness with City Staff, Creative Writing for Middle Schoolers, Acrylic Art for Adults.
- **Free Beach Yoga:** Tuesdays, 7:30am at 25th Beach Access - averaged 17 participants the month of October, beach yoga will end October 31 and resume in the Spring of 2024.
- **Sea Stroll & Learn:** Thursday, October 12: 7:30am cancelled due to weather
- **Farmers Market:** Thursday, October 19: 4 - 7p.m. - 57 vendors last market of the season, will resume June 2024
- **Keenagers:** Wednesday, October 4: 40 participants attended and enjoyed a musical performance by Carroll Brown.
- **Youth Soccer** - Soccer season is running smoothly, season is set to end the last week of October.
- **Adult Athletic Leagues:**
 - All Leagues will play through the month of October and end in November.
 - Pickleball Social League - 16 players league ended on October 13.
- **Youth Basketball Registration:** 5/6 Co-Ed League 7/8 Co-Ed League 9/10 Co-Ed League 11-14 Co-Ed League, Registration is open through November 17.
- **Youth Volleyball League Play:** Thursdays, October 12 - November 16
 - 2nd & 3rd Grades: 18 participants - new age group added this season.
 - 4th & 5th Grades: 31 participants
 - Middle School: 38 participants
 - 9th Graders: 13 participants (advanced middle schoolers moved to this age group).
- **Community Wellness Fair** - Friday, October 6: 7am - 11am - approximately 30 employees participated in the blood work provided by PEBA and Fitness Forum, 20 community members participated in the free fasting blood work provided by East Cooper Medical Center. 30 medical and wellness vendors were onsite for information and consultations.
- **Connector Run** - Saturday, October 7: 8am - 11am, approximately 900 runners
- **Ghostly Tide Tales** - Friday, October 20: 6pm - 7pm Front Beach Isle of Palms - 2 stories told and event ended early due to weather conditions.
- **Halloween Golf Cart Parade & Carnival** - Friday, October 27: 4pm - 6pm, 56 golf carts registered

Upcoming Programs, Events & New Offerings

- Keenagers - Wednesday, November 1 and December 6: 12:00pm - Covered dish luncheon and entertainment
- Serenity Sea Stroll & Learn - Thursday, November 9: 7:30am, 25th Avenue Beach, last stroll of the season.
- Holiday Street Festival - Saturday, December 2: 2pm - 7pm - Vendor application process is now open.
- Santa's Cookie Workshop - Tuesday, December 19: 2pm - decorate cookies with IOP Rec Staff

Operations

- Dog Park improvement project, hardscaping completed on October 2. Fence installation is set to begin Monday, October 30 and be completed by November 7. Additional seating and dog park amenities are being priced and secured.
- National Fitness Court/Outdoor Fitness: Concrete slab was completed on October 18, continue working with installation team on projected time line, schedule for the week of November 6.
- Aaron Sweet and Karrie Ferrell attended IOP Connector Run meetings and Run event on Sat. October 7

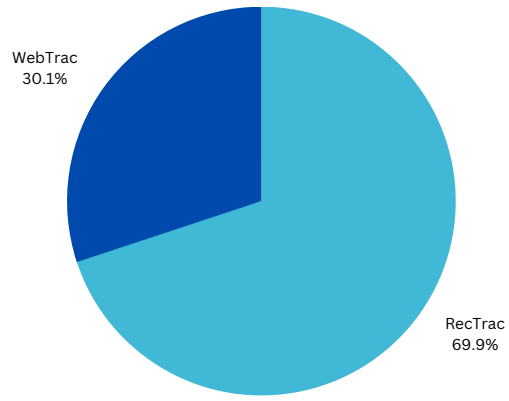
Maintenance & Repairs

- Replaced Scoreboard lights on Soccer Field, securing information for new Soccer Scoreboard.
- Musco lighting: Tennis court outage, work will be covered under warranty.
- Playground repairs and installed new brackets, removed faulty piece of equipment. Added mulch to playground.
- Repaired dog wash station and cleaned and repaired dog park tunnel.

Enrollment Report October

Participants registering for classes during the month from October 1 - October 31, 2023. RecTrac: in-house registration vs. WebTrac: online Registrations.

Total registrations for October 2023 = 605

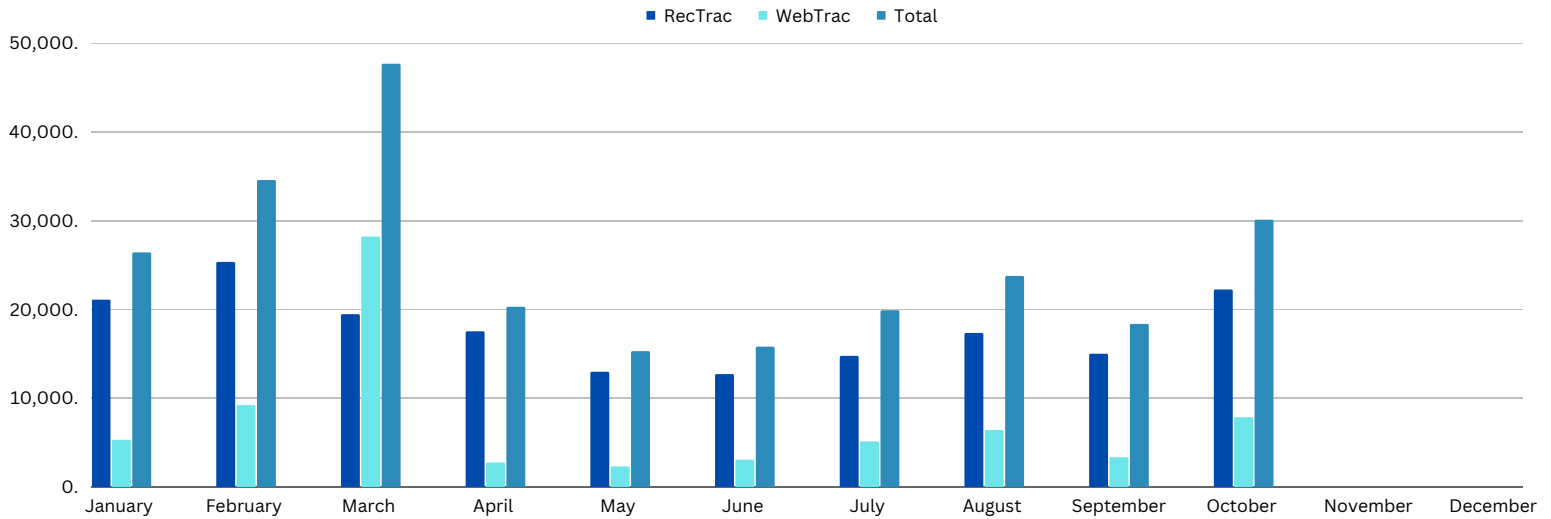


Monthly Revenues 2023

Revenue sales brought in by programs, athletics and events.

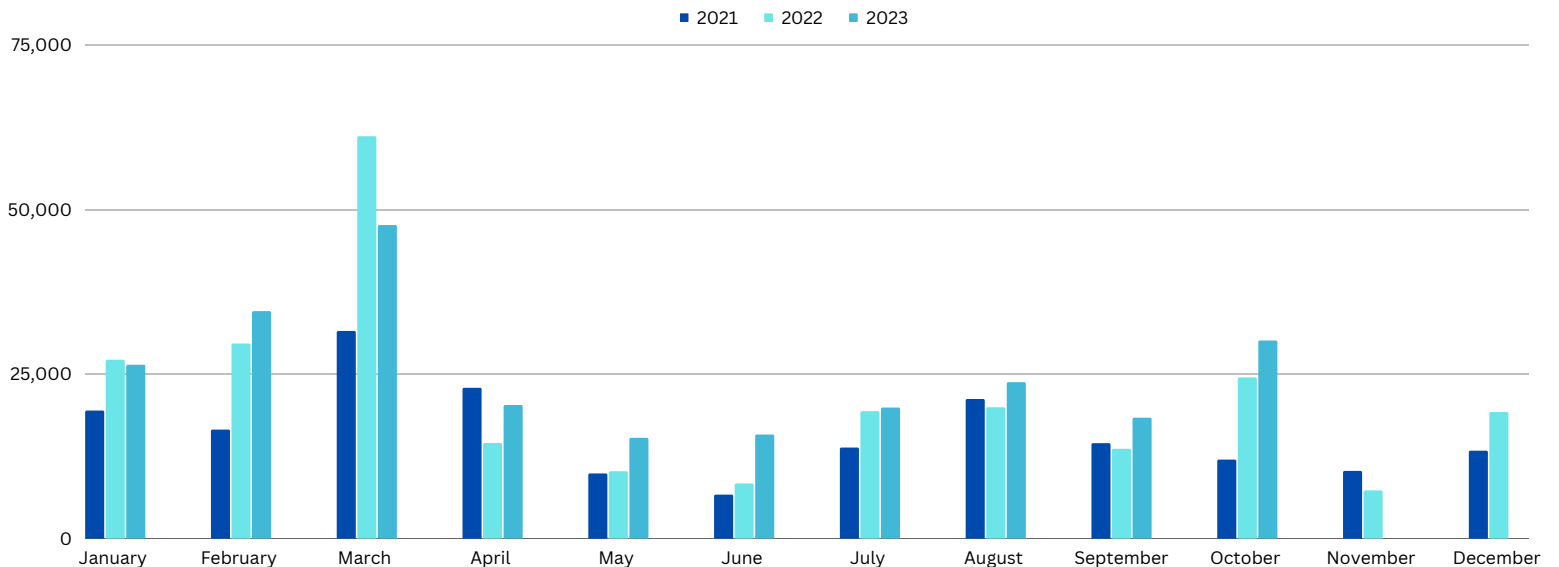
RecTrac: in-house vs WebTrac: online

Total Revenue for October 2023 = \$30,067



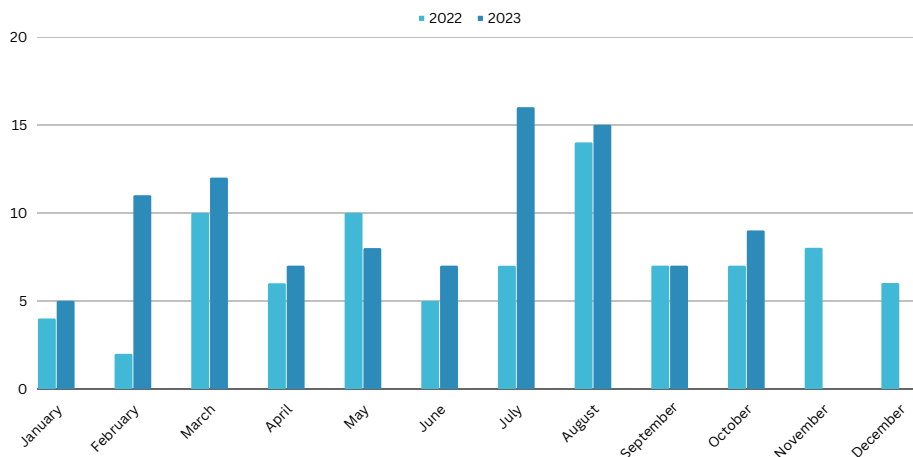
Annual Comparison

Year to Year



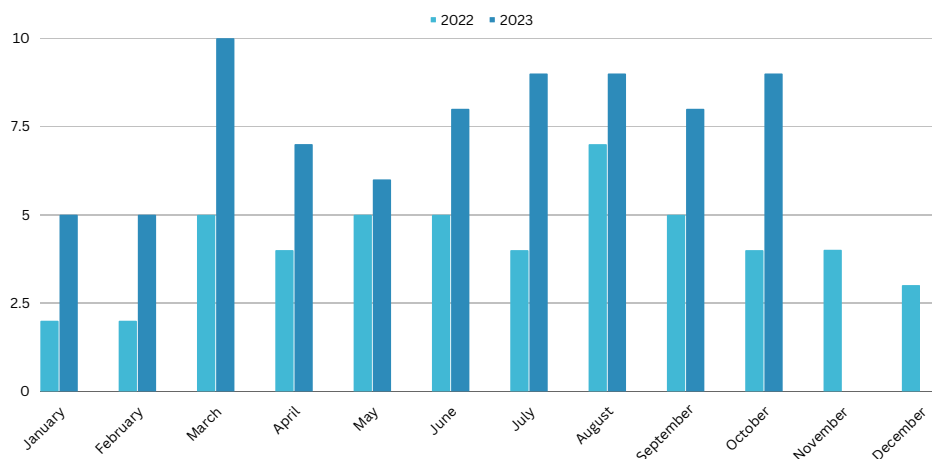
Open Gym Daily Average Visits

Participants utilizing the gymnasium for open play

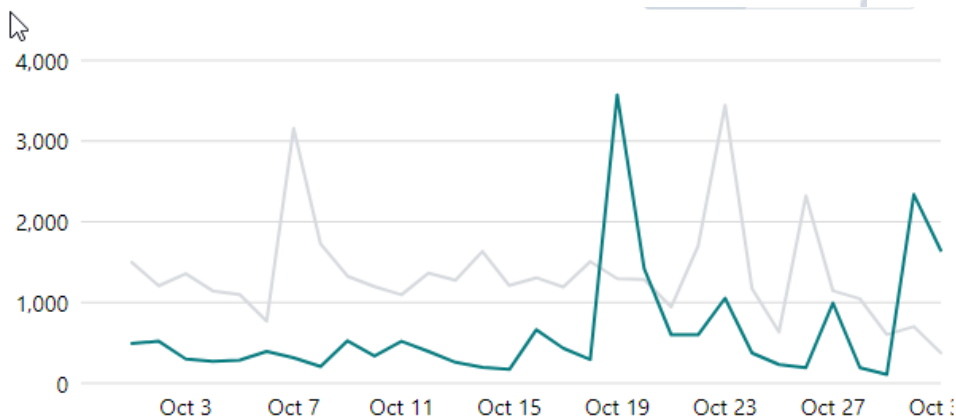
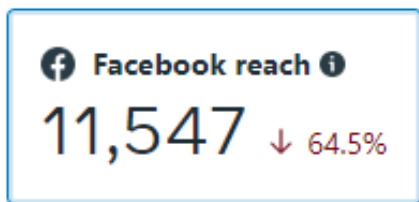


Cardio Room Daily Average Visits

Participants utilizing the cardio room



Social Media Report



At a Glance



Facebook
1.8K



Instagram
2.3K

Page Overview

last 28 days

10,392
Reach

2,087
Engagement

22
New Likes

57
New Follows

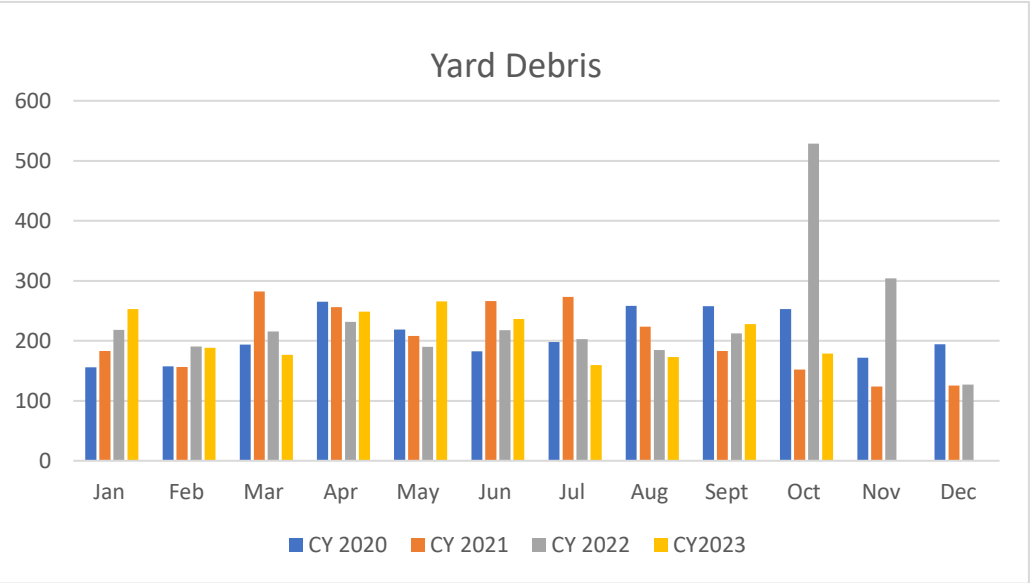
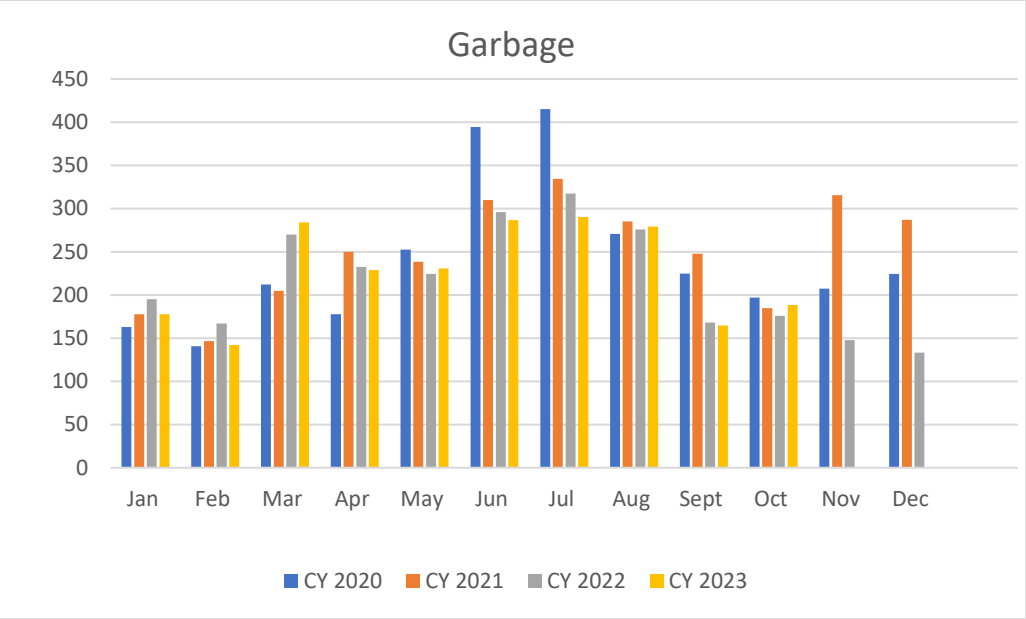
1,168
Photo Views

268
Reactions

City of Isle of Palms, SC
Public Works Department Monthly Report - October 2023

	CY 2020	CY 2021	CY 2022	CY 2023
Column1				
Jan	162.77	177.84	195.16	177.78
Feb	140.66	146.48	166.74	141.99
Mar	212.04	204.6	269.88	283.84
Apr	177.52	249.86	232.29	228.59
May	252.56	238.23	224.49	230.63
Jun	394.38	309.71	295.83	286.52
Jul	415.12	334.17	317.47	290.33
Aug	270.71	285.21	275.99	279.2
Sept	224.87	247.76	167.91	164.66
Oct	196.94	184.63	175.99	188.33
Nov	207.44	315.31	147.67	
Dec	224.45	286.85	133.1	

	CY 2020	CY 2021	CY 2022	CY2023
Column1				
Jan	155.93	183.07	218.4	252.78
Feb	157.44	156.06	190.63	188.5
Mar	193.74	282.37	215.58	176.46
Apr	265.04	256.07	231.64	248.37
May	218.67	208.32	190.02	265.62
Jun	182.49	266.23	217.88	236.52
Jul	198.07	273.08	202.64	159.51
Aug	258.37	223.64	184.78	172.83
Sept	257.64	182.96	212.11	227.8
Oct	252.81	152.16	528.77	178.51
Nov	171.54	124.04	304.19	
Dec	194.08	125.14	126.89	



General duties

32.87 misc. waste
was transported to Palmetto Commerce Pkwy. **

Fund 10 GENERAL FUND
10/01/2023 10-4620.5017 VEHICLE MAINTENANCE BEG. BALANCE 25,034.38
10/02/2023 AP INV REBUILDING OF TINK BCKET CYLYNDERS 530384-001 2,557.14 27,591.52
10/02/2023 AP INV PM AND REPAIRS FOR PW 16 01W14000 2,156.33 29,747.85
10/02/2023 AP INV REBUILDING OF CAT 914 G MOTOR GE66736 35,189.67 64,937.52
10/02/2023 AP INV WELDING PW 26-JET VAC FLANGE PW 26 BACK 828302 1,400.00 66,337
10/03/2023 AP INV TARP AND ARM 11591302 410.12 66,747.64
10/03/2023 AP INV A/C COMPRESSOR AND SERVICE 9688098 1,385.83 68,133.47
10/03/2023 AP INV PW 16 SERVICE 9716606 1,493.10 69,626.57
10/03/2023 AP INV PW 16 SERVICE 9732174 1,553.92 71,180.49
10/03/2023 AP INV PW 26 SERVICE 9716622 2,984.44 74,164.93
10/04/2023 AP INV COOLER FOR PW 34 3533018 51.22 74,216.15
10/16/2023 AP INV HOSE FOR PW 16 530770-001 185.27 74,401.42
10/16/2023 AP INV HOSE FOR PW 16 530805-001 111.46 74,512.88
10/16/2023 AP INV AC AND HYDRAULIC CYLINDER REPAIR OF CAT GE67393 2,760.05 77,272
10/16/2023 AP INV PM FOR PW 27 01W14054 1,147.86 78,420.79
10/16/2023 AP INV TIRES FOR PW 24 9817192 1,549.48 79,970.27
10/16/2023 AP INV TIRES FOR CAT LOADER 9815625 2,614.51 82,584.78
10/16/2023 AP INV TIRE SERVICE PW 27 9831002 1,124.22 83,709.00
10/16/2023 AP INV TIRE SERVICE FOR PW 2 9830986 1,586.86 85,295.86
10/17/2023 AP INV TAIL LIGHT FOR F 250 8161811 62.12 85,357.98
10/17/2023 AP INV FASTENERS 13114 12.49 85,370.47
10/24/2023 AP INV LIGHT,ALARM ANTIFREEZE 112056296 248.77 85,619.24
10/24/2023 AP INV CREDIT FOR BACK UP ALARM 112065416 109.83 85,509.41
10/24/2023 AP INV REPAIRS TO JET VAC TRAILER, ELECTRICAL A W0238210 3,225.80 88,735
10/24/2023 AP INV WELDING OF PW-28 PW-24 PW-16 828303 3,200.00 91,935.21

Deckard Technologies, Inc.
1620 5th Avenue, Suite 400
San Diego, CA 92101 US
accounting@deckard.com



BILL TO
Laura Mclellon or Nicole Morris
City of Isle of Palms, SC

INVOICE 1443

DATE 11/03/2023 **TERMS** Net 30

DUE DATE 12/03/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2023	STR Registration Portal	Registration Portal	1	15,000.00	15,000.00

TOTAL DUE **\$15,000.00**

To Pay by ACH transfer:
City National Bank
Routing number - 122016066
Account number - 027470165



- c. Approval of replacement of 2014 Ford F-150 for Fire Department in the amount of \$46,614 State contract pricing [FY23, Hospitality Tax, Fire Department, Capital Outlay, \$42,000] [Pgs. 100-101]
 - d. Approval of emergency replacement of Police Department patrol vehicle 502 [FY23 Budget, Capital Projects, Police Department, Capital Outlay] [Pg. 102]
 - e. Approval of proposal from Davis & Floyd in the amount of \$7,000 to design an emergency beach access path through the Charleston County Park [FY23 Budget, Beach Maintenance and Preservation, Capital Outlay] [Pgs. 103-108]
 - f. Approval of proposal from Rentalscape in the amount of \$42,000 for short-term rental managing compliance software [FY23 Budget, General Fund, Building, IT Equipment, Software & Services] [Pgs. 109-126]
 - g. Approval of temporary parking agreement with Islander 71 for the use of the shared parking lot at the IOP marina [Pgs. 127-129]
 - h. Approval of increase hourly rate for Beach Services Officers to \$18 [Pg.130]
 - i. Consideration of changing budgeted part time seasonal code enforcement position to a full-time position [Pg. 131]
 - j. Consideration of 2023 surfing applications:
 - i. Shane Granigan - Isla Surf School [Pgs. 132-133]
 - ii. Kyle Busey – Carolina Salt LLC. [Pgs. 134-135]
 - k. Discussion and consideration of alternatives for the 30% state atax; 1. Options for DMO, 2. Potential projects to pursue for alternative uses [Pgs. 136-143]
- 7. Boards and Commissions Report**
- a. Board of Zoning Appeals – minutes attached [Pgs. 144-145]
 - b. Planning Commission – minutes attached [Pgs. 146-147]
 - c. Accommodations Tax Advisory Committee – minutes attached [Pgs.148-149]
 - d. Environmental Advisory Committee – minutes attached [Pgs. 150-153]
- 8. Ordinances, Resolutions and Petitions**
- a. **Second Reading** - None
 - b. **First Reading**
 - i. Ordinance 2023-01 to provide regulations for dogs biting, chasing or attacking [Pgs. 154-155]
 - ii. Ordinance 2023- 02 to prohibit e-bikes and other motorized vehicles on the beach [Pgs. 156-158]
 - c. **Resolutions and Petitions**
 - i. Proclamation 2023-01 to celebrate March as National Red Cross month [Pgs. 159-160]
 - ii. Resolution 2023-01 authorizing consumption of beer and wine at the Front Beach Fest on March 4, 2023 [Pg. 161]
- 9. Executive Session** – Executive Session pursuant to S.C. Code §30-4-70(a)(2) to receive legal advice related to the noise ordinance and short term rental regulations. Council may take action on matters discussed in Executive Session upon returning from Executive Session.



City Council

6:00 p.m., Tuesday, February 28, 2023
 Council Chambers
 1207 Palm Boulevard
 Isle of Palms, South Carolina

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address, and topic to Nicole DeNeane at nicoled@iop.net no later than **3:00 p.m. the business day before the meeting**. Citizens may also provide public comment here: <https://www.iop.net/public-comment-form>

Agenda

1. **Introduction of meeting** and acknowledgement that the press and public were duly notified of the meeting in accordance with the Freedom of Information Act.
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call
2. **Citizen's Comments** – All comments will have a time limit of three (3) minutes. Public Comments submitted via online form [Pgs. 4-17]
3. **Special Presentations**
 Consideration of request for City sponsored status from LOWVELO for fundraising bike ride on November 4, 2023.
4. **Approval of previous meetings' minutes**
 - a. Special City Council STR Workshop – January 23, 2023 [Pgs. 18-28]
 - b. Special City Council Executive Session – January 24, 2023 [Pgs. 26-27]
 - c. City Council – January 24, 2023 [Pgs. 28-32]
 - d. Special City Council STR Workshop – February 6, 2023 [Pgs. 33-44]
 - e. Special City Council Workshop – February 13, 2023 [Pgs. 45-51]
 - f. Committee meeting minutes - [Pgs. 52-77]
5. **Old Business**
 - a. Discussion of IOP Connector alternatives [Pgs. 78-83]
 - b. Discussion of proposed changes to the noise ordinance [Pgs. 84-93]
 - c. Discussion and consideration of alternatives for regulating Short-Term Rentals [Pgs. 94-98]
6. **New Business**
 - a. Approval of an amount not to exceed \$18,000 for the purchase of AED Defibrillators [FY23 Muni ATAX, Fire Department, Non-Capital Tools & Equipment] [Pg. 99]
 - b. Approval of replacement of 2010 Ford F-150 for Fire Department in the amount of \$46,614 State contract pricing [FY23, Muni ATAX, Fire Department, Capital Outlay,\$45,000] [Pgs. 100-101]



Dustin Reich
VP Sales
(949) 701-0501
dustin@deckard.com

JANUARY 27th, 2023

PRICE PROPOSAL

for the

City of **Isle of Palms**, SC

SHORT-TERM RENTAL ("STR") INVENTORY, COMPLIANCE & ANALYTIC SERVICES

presented by



engineered by



CONTENTS

Executive Summary 3

References 5

Proposed Products..... 6

Implementation & Training 9

Pricing Proposal..... 10

Optional products..... 12

EXECUTIVE SUMMARY

Rentalscape Short Term Rental ID & Monitoring Platform

Deckard Technologies utilizes data science expertise to assist local governments with managing their compliance activity and enforcement, such as short-term rental (STR) properties. Our technology ensures that everyone is held accountable to play by the same set of rules, follow all guidelines and ordinances, and pay their fair share of fees and taxes. To accurately track activity within the City of Isle of Palms, the Rentalscape platform identifies the exact address of the STR listings within the City limits, enabling accurate display of STR activity within the City and within community districts. Rentalscape groups listings and calculates statistics on a per-property basis. By mapping the exact location of properties, Rentalscape avoids double-counting activity. Knowing the exact location of STR properties enables compliance, enforcement, tax collection and complaint management activities.

About Rentalscape

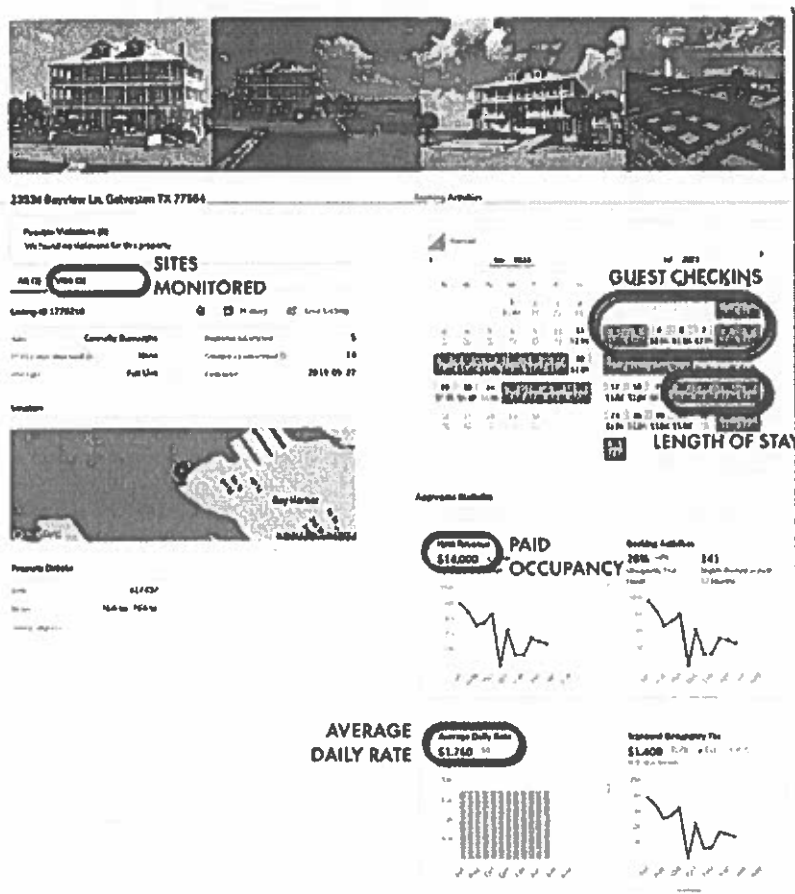


FIGURE 1: Rentalscape Property card

Deckard's Dashboard management platform for STR will discover, identify, and efficiently present all STR activity in the City of Isle of Palms, using unique technical capabilities such as its proprietary future booking detection software, automatic non-compliance recognition, industry-best address identification

Rentalscape is the only platform that shows upcoming rentals and bookings as they occur within 24 hours of the reservation being made.

This allows Rentalscape users to reach out to owners and hosts who are unlawfully renting and address any issues relating to these future rentals long before guests arrive, thereby eliminating disturbances, neighbor complaints and other common issues that often arise from illegal rentals.

Rentalscape maintains a database of every booking and stay made on all major platforms. Our system contains information dating back to late 2019 for every STR in the City of Isle of Palms. All data can be viewed interactively on the Rentalscape portal with unlimited user access and downloaded on demand in Microsoft Excel format.

Rentalscape dashboard map view shows the exact location of all STR activity, includes districts as defined by the City and displays individual property information and aggregate statistics on a per district basis.

Rentalscape presents detailed STR activities including the precise address, owner information, booking history, availability and more. For each individual booking, the platform provides the actual date the reservation was made as well as the start and end date of each booking, ensuring that the City is able to distinguish back-to-back bookings. These insights are not possible to achieve by simply viewing the listings itself.

Guest review data is collected by Rentalscape and could be used as additional proof of occupancy.

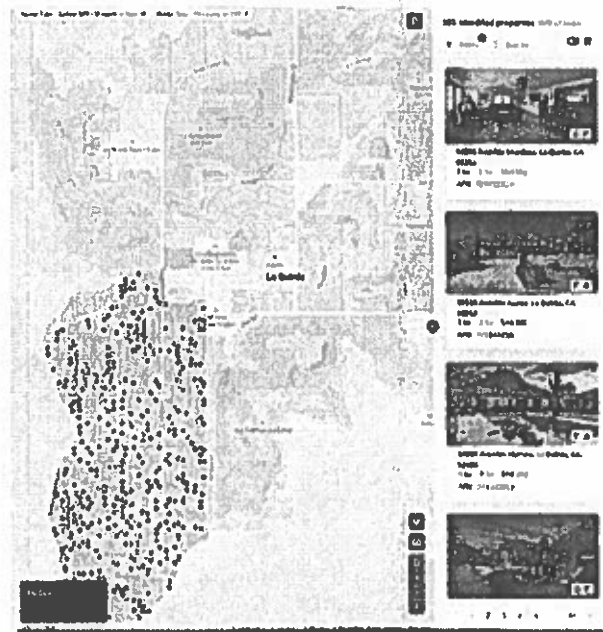


FIGURE 2: Rentalscape Map

In Summary

In every jurisdiction in which we are providing service we have increased compliance and improved tax collection. Our process starts with producing the cleanest data possible – ensuring reporting is accurate and compliance levels are carefully monitored. We have in-house property appraisers and STR property managers. We also regularly consult with City staff to ensure we are always up to date with the latest STR best practices. Our systems come with unlimited user access and unlimited end-user training. Our customers give testimonials regarding the ease of use of our systems and vastly superior level of customer service when compared to other providers in the market.

REFERENCES

We believe that continuous innovation is required to face the challenges of today and of tomorrow. We are proud of our achievements and solutions that enable cities and counties to manage short-term rental activities and to ensure local rules and ordinances are enforced for the betterment of local residents.

The following References are examples of successful partnerships between Deckard Technologies and its clients.

REFERENCES

- **Mt. Pleasant, SC**

Jane Yager-Baumrind, PLANNING & DEVELOPMENT

jyager-baumrind@lompoc.com

843-884-1229

Rentalscape, STR Registration Portal

- **La Quinta, CA**

Gil Villalpando, ASST. CITY MANGER

gvillalpando@loquintoca.gov

(760) 777 - 7094

Rentalscape, Custom Services

- **Town of Mammoth Lakes, CA**

Rob Patterson, FINANCE DIRECTOR

rpatterson@townofmammothlakes.ca.gov

(760) 965-3661

Rentalscape

PROPOSED PRODUCTS

THE RENTALScape PORTAL

The Rentalscape portal is a cloud-based system for City staff to track STR properties, monitor STR activity, manage STR permits and record information about properties. The data in the system is constantly being updated as new properties are discovered and address identified, as new permit applications are made and as permits are expired or revoked.

The Rentalscape portal displays information on all STR listings found within the City going back at least 12 months. We use US Census data to identify City limits and any parcels or listings within the limits are monitored. Rentalscape also tracks properties outside the City until they are accurately identified. On occasion, the STR listing estimated location for a property falls outside the City, but the actual location of the property once address identified is inside the City. Rentalscape displays:

1. Any permitted STR property
2. Any property with a currently live STR listing
3. Any property with historic STR listings
4. Any property with a future or past STR booking (even if the property currently does not have a live listing)

Rentalscape includes the ability to filter the properties displayed (e.g., only permitted properties, or only properties in a specific HOA), and to download all results. All data displayed is available for direct download from Rentalscape.

Information shown in Rentalscape for each property includes:

Property Characteristics

1. Property address
2. Owner name and mailing address
3. Ownership type (primary residence, secondary/investment property)
4. Property type
5. Number of bedrooms and bathroom at the property, per public records data
6. A map showing the property's location
7. Maximum occupancy per the City of Isle of Palms ordinance



Listing Characteristics

8. Listing URL for each listing associated with each specific property
9. Listing ad ID for each listing associated with each specific property
10. Rental calendar showing current month's activity as well as past twelve months and upcoming three months booking activity (calendars update daily)
11. Rentalscape clearly and easily differentiates between regular bookings and host-blocked dates that are not revenue-generating
12. Host name (when available)
13. Stay limitations (minimum/maximum)
14. Permit/license number if included in the listing
15. Daily Rental rate at time of booking
16. Rental frequency
17. Individual links to all active listing for the property
18. PDF copy of each listing, as well as a history of all previous versions of the listing, to identify any possible changes, as well as keep a record in case the listing is taken down by the host. Each image has a date-stamp showing when it was created and is kept indefinitely.
19. Rental type (Whole home, shared home)
20. Bedrooms and bathrooms advertised
21. Maximum occupancy, per listing

Estimated Sales Tax Based on Rental Activity

22. Occupancy rate
23. Estimated rental income
24. Estimated tax

Rentalscape is configured to match the City's ordinance and is capable of flagging violations following the City's exact rules, including but not limited to permit registration and occupancy advertised versus permitted occupancy.

Rentalscape looks for bookings less than 30 days when flagging STRs. When bookings longer than 30 days are created, these are correctly categorized as long-term rentals and do not cause a property to be treated as an STR.

Rentalscape actively monitors permit status and STR listings daily, flagging violations as they occur. We have encountered situations where other providers have flagged properties as "no longer listed" or "only performing long-term rentals", that later re-list or take a short-term booking, and are subsequently missed by these other vendors as violating the City ordinance. Rentalscape continuously monitors every listing every day including bookings up to a year in advance. As soon as an unpermitted booking is taken, Rentalscape sets a violation.

Rentalscape includes a Dashboard that provides an overview of all STR activity in the City. This Dashboard includes aggregated revenue, bookings, and property data, and highlights top-earning hosts and owners as seen below. Please note that some charts will not be activated until we go live in the City of Isle of Palms.

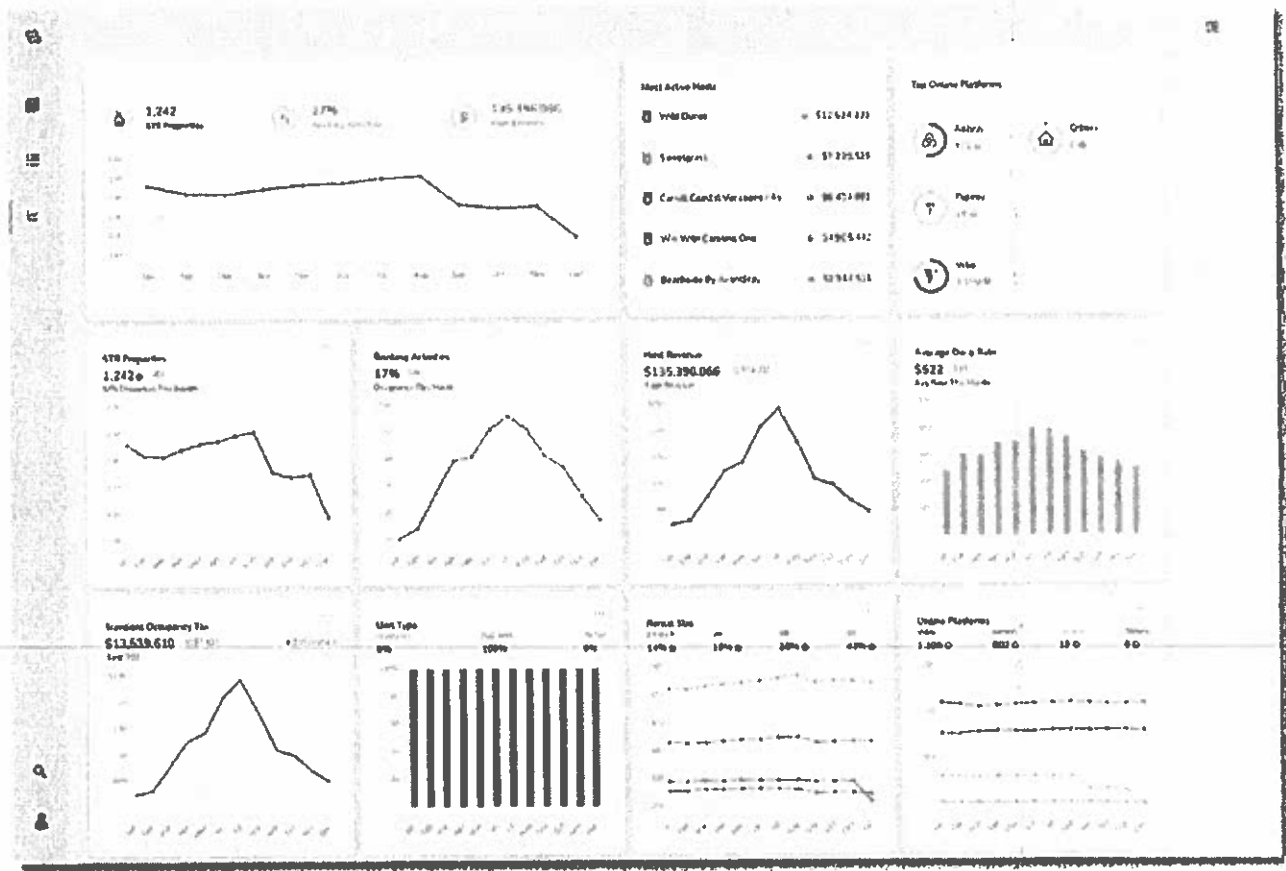


FIGURE 3: Rentalscape the City of Isle of Palms Dashboard Example

IMPLEMENTATION & TRAINING

Implementation is on your timeline!! Upon Contract signing, Deckard will assign the City of Isle of Palms a Dedicated Account Manager, who will work with the City to develop “best practices” based on Deckard’s experiences with other clients. The account manager will ensure that the implementation process proceeds smoothly and will be the main point of contact for any questions, suggestions, training, or concerns. The account manager will also participate in periodic calls with City staff as requested.

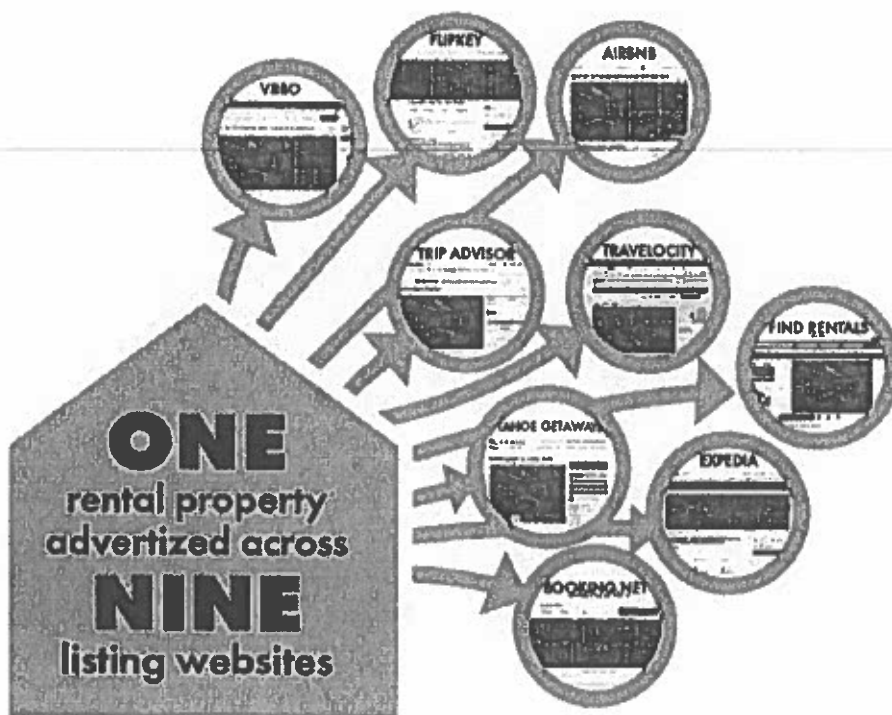
And since Rentalscape is Cloud Based, no hardware or software is installed!

Most jurisdictions have been up and running with Rentalscape within a couple weeks with Address Identification complete within 4 weeks of receipt of the permit and listing data.

PRICING PROPOSAL

Currently, Rentalscape is showing close to **3207 live STR listings in the City of Isle of Palms**. Based on the number of live STR listings, we estimate there are **1600+ short-term rental properties in the City**, advertised on one or more platforms.

While other providers charge a recurring identification fee annually, Deckard Technologies only charges an identification fee once when the property is initially identified. In addition, we only charge fees on a per property, not per listing, basis. Since a single property can have multiple listings, we feel it is unfair to charge fees based on listing count. Finally, we do not charge one fee for compliance monitoring and another for rental activity monitoring as, in our view, these are the same service.



PROPERTY IDENTIFICATION	PRICE
<ul style="list-style-type: none"> Estimated 200 new properties at \$10 per property per year Identify property address & address Identify property owner address 	\$2000 (\$10/property/year)
MONITORING & REPORTING	
<ul style="list-style-type: none"> Estimated 1600 properties at \$25 per property per year Real-time reporting of all new listings & daily calendar monitoring FutureCast™ - Identify future bookings as they are made on the rental platform Automatic identification of violations Daily calendar monitoring 	\$40000 (\$25/property/year)
OUTREACH CAMPAIGN	
<ul style="list-style-type: none"> Letter campaign to inform STR owners/hosts about tax requirements and procedures All letter templates will receive City approval pre-campaign Campaign includes one introductory letter and two additional escalation letters 	\$5000 (OPTIONAL)
STR REGISTRATION PORTAL	
<ul style="list-style-type: none"> Online, intuitive portal for registration and renewal Fields customizable to meet City needs Pursue delinquent payments from hosts Provide daily reports on new and modified permits 	\$15000 (OPTIONAL)
COMPLAINT 24/7 HOTLINE & ONLINE FORM	
<ul style="list-style-type: none"> 24/7 Hotline with live agents Online complaint form 	\$15000 (OPTIONAL)
CONSTITUENT PORTAL	
<ul style="list-style-type: none"> Public facing portal (Link placed on Jurisdiction's website) Permit Data and Responsible Party contact info for STR Property (Standard) 	\$10000 (OPTIONAL)
REPORTING & ANALYSIS	
<ul style="list-style-type: none"> Dynamic reporting, offering multiple ad hoc reports Filters allowing users to focus on specific segments of the STR population 	INCLUDED
DEDICATED ACCOUNT MANAGER	
<ul style="list-style-type: none"> Single Point of Contact for City staff for all matters Ensures the City is following industry best practices Shepherds the implementation process from start to finish Periodic meetings/calls throughout the life of the account 	INCLUDED
UNLIMITED ACCOUNTS & TRAINING SESSIONS	
<ul style="list-style-type: none"> No limit on the number of Rentalscape user accounts No per-session training costs 	INCLUDED
TOTAL YEAR ONE	\$12000

NOTE - Pricing valid for 90 days

OPTIONAL PRODUCTS

STR Registration and Renewal Portal is a configurable system that is customized for each client.

Customization of this portal to include the City of Isle of Palms branding.

- Adding custom fields such as occupancy rules specific to the City (e.g., occupancy limits, bedroom counts)
- Collection of documents as required for the STR registration process
- STR registration approval portal
- Configurable STR permit pricing and expiration
- Collection of any STR permit fees
- Regular reporting

Rentalscape STR Registration collects permit fees via the Stripe secure payment processing system and allows payment via credit card or ACH bank transfer.

Should the City wish to individually approve each STR permit (some of our clients automatically issue STR permits once payment is received, while others individually approve permits), the Rentalscape Permit Management portal allows City staff to view and then approve or reject permit applications. In addition, the portal can be used to suspend or revoke permits when operators are not in good standing.

The Rentalscape Registration portal allows STR operators to update contact details pertaining to their permit for themselves, their property managers, and their local contacts. Rentalscape emails both the applicant and the City for each new application received and every permit approved. Rentalscape also generates a report daily containing the status and details of all permits.

FIGURE 4 below shows the Placer County Lodging Tax Certificate system showing Placer County specific fields. The Rentalscape staff will work with the City of Isle of Palms to configure the registration system as needed.

Please report each listing advertising your short-term rental. Adding your listing makes payment verification process easier.

This is optional.

Listing Per term URL

Airbnb

(Example: https://www.airbnb.com/s/12345678)

[Add Listing](#)

Select the type of the rental (Select One)

☒ Home
 ☐ Apartment
 ☐ Bed and Breakfast
 ☐ Condominium

☐ Condo
 ☐ Duplex
 ☐ Mobile Home
 ☐ Motel

☐ Triplex
 ☐ Timeshare
 ☐ Hotel

Select all that apply:

☐ The property has a unit number.
☐ The rental unit is a secondary dwelling.
☐ More than one residential unit is proposed to be used as a short-term rental.

Placer County TOT Certificate Application [12 Minutes](#)

What is the parcel number of your rental property?

Example: 123-123-000. If the parcel number of your property is 9 digits, add "000" at the end to make it 12 digits.

094 120 007 000

[Link to parcel number by address](#)

Owner Information - All Fields Required

Owner Name Phone Number

Email

Home Address

☒ Same as rental unit

Who is the certificate holder?

☒ The owner
☐ The property manager

Who is the local contact person?

☒ The certificate holder
☐ Someone else

Parcel number
 Property Details
 Owner
 Manager and Contact
 Optional Listings
 Confirmation

FIGURE 4: Rentalscape STR Registration System

Permit Management Option

The Rentalscape City portal allows City staff to view STR permits and applications, to change the permit status (approve, deny or revoke) and to create notes. The STR permits are automatically associated with any identified STR listings that match the permit address. Rentalscape associates permits with listings using APNs and unit numbers to ensure accuracy.



1074 Holly Ave

STR License	Application number	Application date	Application status	Submitted
	A73117	2020-03-24	Approved	Julie Vincent

[Collapse details](#)

[Submitted](#) [Review/Revoke](#)

Permit Details

Permit number: 6262449920

Property address: 32373 MONTE VISTA LN, DUTCH FLAT, CA 95714

Permit type: Secondary Dwelling

Is a secondary dwelling? No

How many units? 11

Number of bedrooms: 11

Owner name: Julie Vincent

Listing address: 447 Mark Hall Suite 736 Port Jervis

Listing owner name: Kimberly Walker

Listing address: 87160 Davis Vista Johnsonport

Possible Violations: We found no violations for this property

Add Note: Talked to owner - Tenant notice is in place and back-logs have been rewritten

[Add](#)

FIGURE 6: Rentalscape Permit Details Screen showing notes, permit status and details of all permits

Letter Campaign for STR Hosts Option

Rentalscape will create and send letters to all identified STR hosts, explaining the tax requirements, current rate, and payment process. The letter templates will be approved by the City of Isle of Palms staff prior to beginning the mailings.

Rentalscape's targeted letter campaign, timed to generate best results, have shown great efficacy in cutting the number of unregistered hosts by over 50% within the first six months of a new client engagement. Earlier this year, Placer County in California utilized Rentalscape to identify one property where the taxes due totaled more than \$50,000.

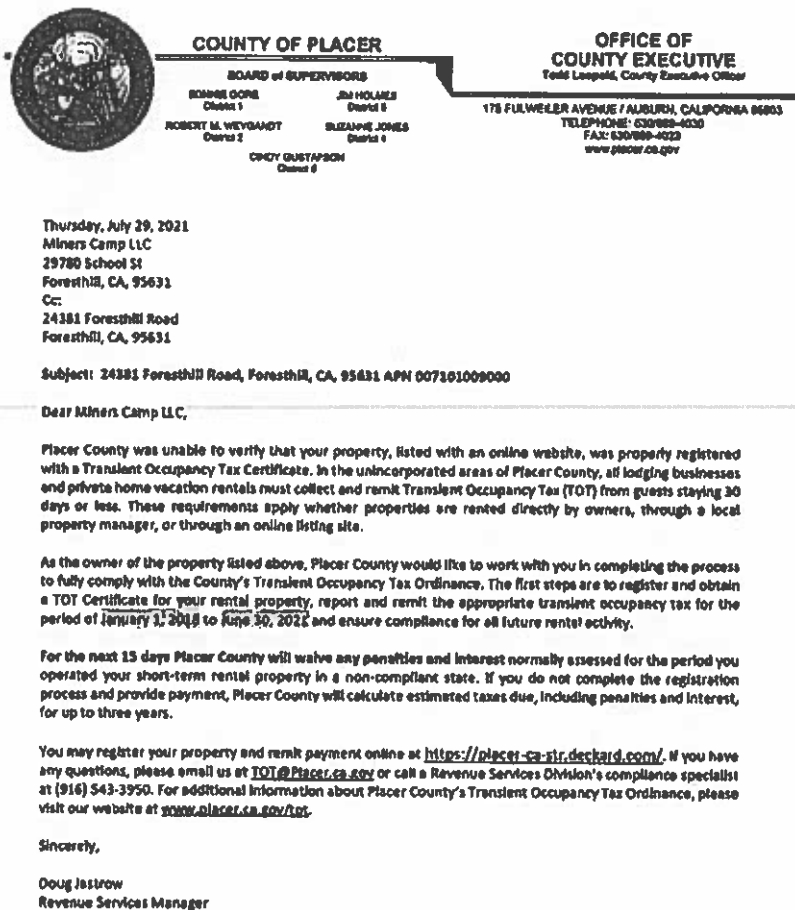


FIGURE 7: Rentalscape Placer County Complaint Letter

STR Public Facing Portal - Optional

The Rentalscape STR public facing portal is an interactive public online map for publication of all registered short-term rentals within the City. The exact information on the map can be configured to meet the City's needs and includes information such as the property owner and emergency contact information. The portal is branded with the City's information and can include links to systems such as the short-term rental registration system.

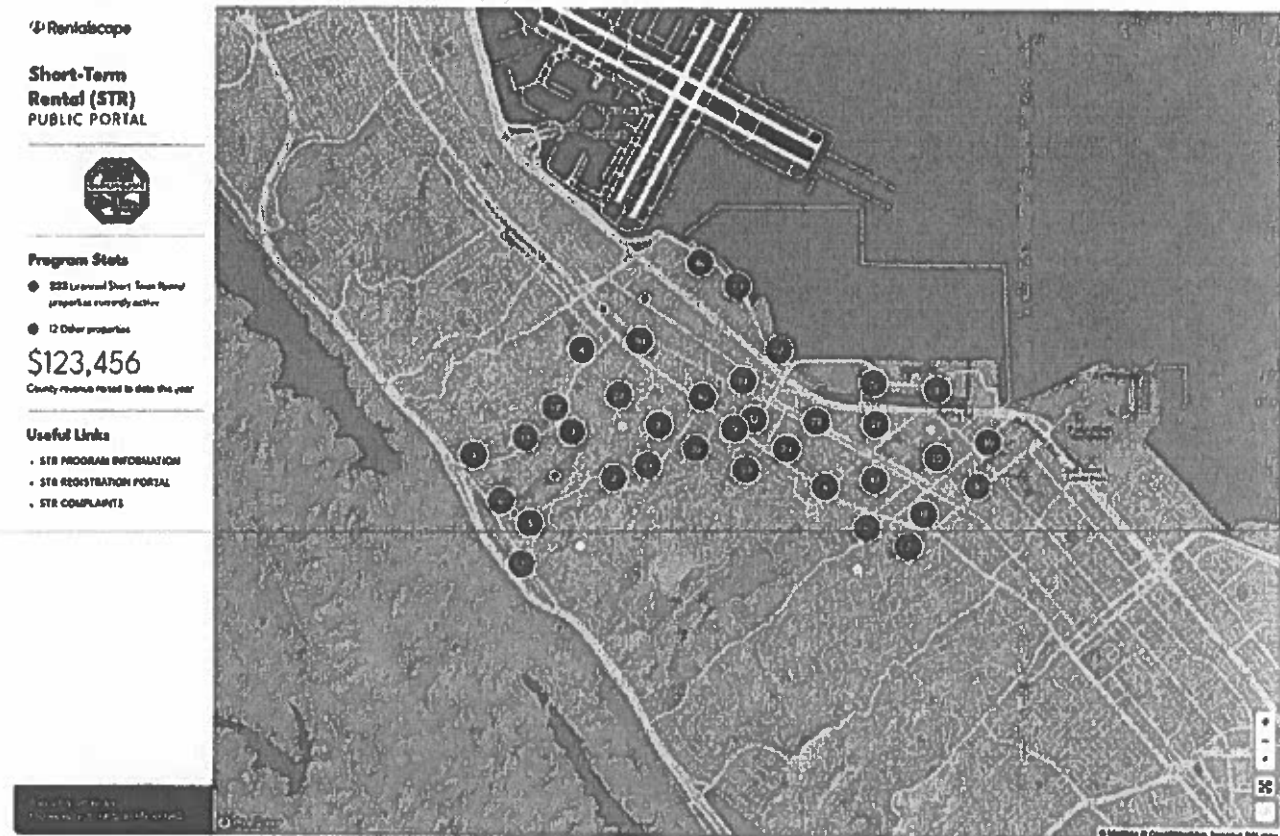


FIGURE 8: Rentalscape STR Public Facing Portal

24/7 Complaint Line & Online Form

The Rentalscape 24/7 Complaint Line is available for fielding complaints raised by the public related to short-term rentals. The Complaint Line is a 24/7 Live Call Taker environment. The Call Taker collects the appropriate information (ie address, property owner, type of incident, date of incident, etc) and contacts the designated City contact.

Rentalscape Online Complaint Form is also included. Neighbors can report and provide evidence for non-emergency concerns. The Complaint Form is customized with your logo. All complaints are logged and reported to the appropriate staff/department.

City of Berkeley, CA

Short-Term Rental Complaint

If this is an emergency, please contact 911

Otherwise, please fill out the form below to file a complaint about a short-term rental property.

What is the primary concern you are reporting? *

☐ Noise
 ☐ Trash
 ☐ Parking
 ☐ Street Use
 ☐ Number of Guests
 ☐ Other

Where is the property you are reporting?

Address *

Apt # (if not 0)

Complaint Description

Describe the complaint in detail.

Your Contact Information (Optional)

Providing your contact information will aid the officer conducting the investigation for this complaint.

First Name
 Last Name
 Phone Number
 Email

Attachments (Optional)

Maximum number of files: 5, max upload size: 150MB

UPLOADED PHOTOS, VIDEO OR AUDIO

Optional Information

Property owner's name
 Short-term rental license #

Submit

The City of Berkeley will be notified of your complaint and will be taken as appropriate. Your complaint will be removed from the system upon receiving all required information.

FIGURE 9: Rentalscape Online Complaint Form

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Deckard Technologies, Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1620 5th Av Suite 400

6 City, state, and ZIP code

San Diego CA 92101

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

-

or

Employer identification number

8 3 - 0 5 3 2 7 7 3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► 2023-01-01

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



CERTIFICATE OF LIABILITY INSURANCE

22QL

 DATE (MM/DD/YYYY)
10/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AON RISK SERVICES SOUTH INC 3550 LENOX ROAD NORTHEAST SUITE 1700 ATLANTA GA 30326	CONTACT NAME: Aon Risk Services, Inc of Florida PHONE (A/C, No, Ext): 833-506-1544 FAX (A/C, No): EMAIL ADDRESS: work.comp@trinet.com INSURER(S) AFFORDING COVERAGE INSURER A: ACE American Insurance Company NAIC # 22667 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED TriNet Group, Inc. U/C/F Deckard Technologies, Inc 1 Park Place, Suite 600 Dublin, CA 94568-7983	

COVERAGES

CERTIFICATE NUMBER: 15712774

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						EACH OCCURRENCE \$ AGGREGATE \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEC <input type="checkbox"/> RETENTION \$						\$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WLR_C53239766	07/01/2023	07/01/2024	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Workers Compensation coverage is limited to worksite employees of Deckard Technologies, Inc through a co-employment agreement with TriNet HR III, Inc..
 Waiver of subrogation in favor of the City of Isle of Palms as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Isle of Palms 1207 Palm Blvd Isle of Palms, SC 29451	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services South Inc</i>
--	---

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Workers' Compensation and Employers' Liability Policy

Named Insured TriNet Group, Inc. L/C/F Deckard Technologies, Inc 1 Park Place, Suite 600 Dublin, CA 94568-7983	Endorsement Number
	Policy Number Symbol: WLR Number: C53239766
Policy Period 07/01/2023 TO 07/01/2024	Effective Date of Endorsement 07/01/2023
Issued By (Name of Insurance Company) ACE American Insurance Company	
Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy. This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.	

CALIFORNIA WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because California is shown in item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the Schedule, where you are required by a written contract to obtain this waiver from us.

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

Schedule**1. (X) Specific Waiver**

Name of person or organization:

City of Isle of Palms
 1207 Palm Blvd
 Isle of Palms, SC 29451

() Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations:**3. Premium:**

The premium charge for this endorsement shall be INCLUDED percent of the California premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Minimum Premium: INCLUDED


Authorized Representative



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC Marsh & McLennan Ins. Agency LLC PO Box 85638 San Diego CA 92186	CONTACT NAME: Kearstyn Freerking PHONE (A/C No. Ext): 858-768-4075 FAX (A/C No.): E-MAIL ADDRESS: Kearstyn.Freerking@MarshMMA.com INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Insurance Company Ltd INSURER B: Lloyd's Syndicate 2623 INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Deckard Technologies, Inc. 1620 5th Avenue, Suite 400 La Jolla CA 92037	License#: 0H18131 DECKATECHN NAIC # 11000 55555

COVERAGES **CERTIFICATE NUMBER:** 736406795 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			72SBABG4507	8/19/2023	8/19/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			72SBABG4507	8/19/2023	8/19/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			72SBABG4507	8/19/2023	8/19/2024	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N/A Cyber / Prof. / Technology E&O			WG00001412AE	8/19/2023	8/19/2024	Aggregate Each Claim 2,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder, City of Isle of Palms, its City Council, officials, officers, agents, employees and volunteers are included as Additional Insured with respects to General Liability per attached endorsement. Waiver of subrogation applies to General Liability in favor of the City of Isle of Palms per attached endorsement.

CERTIFICATE HOLDER

CANCELLATION

City of Isle of Palms
 1207 Palm Blvd
 Isle of Palms, SC 29451

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ORDINANCE 2023-08

AN ORDINANCE AMENDING TITLE 9, OFFENSES, CHAPTER 2, OFFENSES AGAINST PUBLIC PEACE, TO REPEAL AND REPLACE SECTION 9-2-5, NOISE, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 9-2-5, “Noise,” is hereby deleted in its entirety and replaced with the following new Section 9-2-5, “Noise,” to state as follows:

“Sec. 9-2-5. Noise.

- a. *Definitions.* In addition to the common meaning of words, the following definitions shall be used in interpreting this section.
 1. *A-weighted scale.* ~~The sound pressure level, in decibels, as measured with the sound level meter using the “A” weighted network (scale). The standard unit notation is “dB(A).”~~ The correction factor applied to a sound pressure measurement as defined in ANSI/IEC documentation.
 2. *Amplified sound.* ~~Sound augmented by any electronic means which increases the sound level or volume.~~ the use of any radio, TV, amplified musical instrument (including but not limited to brass or drum instruments), or other amplification device or apparatus making or reproducing music, voice or other sounds.
 3. *ANSI.* American National Standards Institute or its successor bodies.
 4. *Complainant.* Any owner, lessee, manager or person with a legal interest in real property within the corporate limits of the City who reports to the police department being disturbed by sound heard at their residence or place of business and not originating therefrom.
 5. *Construction.* ~~On-site erection, fabrication, installation, alteration, demolition or removal of any structure, facility or addition thereto, including all related activities, including, but not restricted to, clearing of land, earth moving, blasting and landscaping.~~
 6. *dB(A).* ~~Sound level in decibels, determined by the “A” weighted~~

~~scale of a standard sound level meter having characteristics defined by the American National Standards Institute, Publication ANSI, S 1.4-1971, or its successor publication(s).~~

- ~~7. *Decibel (dB)*. a unit of level which denotes the ratio between two quantities which are proportional to power; the number of decibels corresponding to the ratio of two amounts of power is ten times the logarithm to the base ten of this ratio. A logarithmic (dimensionless) measure used in describing the amplitude of sound.~~
8. *Excessive noise*. Any unnecessary or unusually loud sound or any sound which disrupts the peace and quiet of any neighborhood and which does annoy, disturb, injure, or endanger the comfort, repose, health, peace, or safety of reasonable persons of ordinary sensibilities.
9. *Emergency work*. Work made necessary to restore property to a safe condition, work required to protect, provide, or prevent persons or property from danger or potential danger, or work by a private or public utility when restoring utility service.
10. **Equivalent Continuous Sound Level**. The constant sound level that has the same energy as the actual time-varying sound level over the measurement period as defined in ANSI/IEC documents for sound level meters. Also referred to as time-averaged sound level and abbreviated as LAeq, LAeq, Lavg
11. **IEC**. The International Electrotechnical Commission
12. *Person*. Any individual, corporation, partnership, firm, association, trust, estate, public or private institution, group or agency.
13. ***Plainly Audible***. Any sound that can be detected by a person using his or her unaided hearing faculties, including, but not limited to, the understanding of spoken speech, comprehension of whether a voice is raised or normal, or comprehension of musical rhythms. The detection of the rhythmic bass component of the music is sufficient to constitute a plainly audible sound.
14. *Receiving property*. Any residence or place of business on which uninvited noise is plainly audible.
15. ***Raucous sound***. Any sound created by yelling, screaming, the use of horns, whistles or similar devices, or the banging of objects with the primary purpose of creating noise.

16. ~~Sound level. In decibels, a weighted sound pressure level determined by the use of a sound level meter whose characteristics and frequency weightings are specified in ANSI standards. See Equivalent Continuous Sound Level~~
17. ~~Sound level meter. is an instrument including a microphone, an amplifier, an output meter, and "A" frequency weighting network for the measurement of sound levels that conforms to American National Standards Institute (ANSI) Standard S 1.4-1971 "Specifications for Sound Level Meters," or the latest revision. An instrument that measures time-averaged, frequency-weighted sound levels and is certified as meeting the type -2 requirements of ANSI/ASA S1.4-2014/Part 1 / IEC 61672-1:2013. Commonly referred to as an integrating-averaging or integrating sound level meter.~~
18. ~~Sound pressure level. In decibels, twenty (20) times the logarithm to base 10 of the ratio of the magnitude of a~~

~~particular sound pressure to the standard reference pressure.
The standard reference pressure is 0.0002 microbars.~~

19. *Sound source.* Any person, animal, device, operation, process, activity, or phenomenon which emits or causes sound.

20. *Uninvited noise.* Noise not originating from the receiving property.

b. ~~Noise~~ *Sound measurement.* ~~Noise~~ *Sound* measurements shall be employed by the police department in the following manner:

1. ~~Noise~~ *Sound* measurements shall be made using a sound level meter taken from anywhere within the boundary line of the complainant's property. If measurement is not possible from the complainant's property, ~~noise~~ *sound* measurements may be taken at the nearest boundary line of the public right-of-way.
2. No individual other than the sound meter operator(s) shall be within ten (10) feet of the sound level meter during the sample period.
3. Sound measurements shall be conducted at that time of day or night when the suspect noise is emitting sound.
4. The sound level meter shall be employed in accordance with the manufacturer's instructions *to measure the Equivalent Continuous Sound Level using A-weighted scale.*
5. *Sound measurements shall be taken over a period of 30 seconds or greater. If the measurement exceeds the threshold by 5dBA or more after 15 seconds, testing may be stopped and the sound deemed excessive noise.*
6. It shall be unlawful for any person to interfere, through the use of sound or otherwise, with the taking of sound level measurements.

c. *Maximum decibel levels.* Unless otherwise specifically indicated, it shall be unlawful for any person to cause or allow the emission of sound from any source or sources which, when measured pursuant to paragraph (b) above, to exceed:

1. ~~60~~*70*dB(A) during daytime hours (~~10~~*7*:00 a.m. to 10:00 p.m. Sunday through Thursday and ~~10~~*7*:00 a.m. to 11:00 p.m. Friday and Saturday) for residential and rental properties,

2. 75dB(A) during daytime hours (10:00 a.m. to 10:00 p.m. Sunday through Thursday and 10:00 a.m. to 11:00 p.m. Friday and Saturday) for commercial establishments; and
3. The maximum decibel level shall not exceed 85-90 dB(A) during daytime hours (10:00 a.m. to 10:00 p.m. Sunday through Thursday and 10:00 a.m. to 11:00 p.m. Friday and Saturday) in the GC-2 general commercial zoning district.
4. 55dB(A) during ~~evening~~ **nighttime** hours (10:00 p.m. to 10:00 a.m. Sunday through Thursday and 11:00 p.m. to 10:00 a.m. Friday and Saturday) for residential properties, rental properties, and commercial establishments.

4.5. Maximum decibel levels contained in Section 9-2-5(c) shall be reduced by 5dB(A) if the primary source of sound is speech or music.

~~The sound meter operator may cease taking readings as soon as the readings already taken show a violation of this ordinance.~~

d. *Excessive noise prohibited.*

1. It shall be unlawful for any person to intentionally produce, intentionally cause to be produced, or intentionally participate in the producing any excessive noise within the municipal limits.
2. In determining whether a sound is excessive noise for purposes of this section, factors that may be considered include, but are not limited to:
 - a. The volume of the noise;
 - b. The intensity of the noise;
 - c. Whether the nature of the noise is usual or unusual;
 - d. Whether the origin of the noise is natural or unnatural;
 - e. The volume and intensity of the background noise, if any;
 - f. The proximity of the noise to residential sleeping facilities;
 - g. The nature and zoning of the area within which the noise emanates;
 - h. The time of the day or night the noise occurs;
 - i. The duration of the noise; and
 - j. Whether the noise is recurrent, intermittent, or constant.

The determination of whether a noise or sound is excessive noise shall be made without considering the content of any message conveyed by the noise or sound.

e. *Specific prohibitions.* The following acts are specifically prohibited:

1. Pets. It shall be unlawful to keep, stable, harbor or maintain any animal or bird which disturbs the comfort or repose of any reasonable person of ordinary sensibilities in the vicinity by making continually or frequently loud noise.
2. Mufflers. Sound emitting from a motor vehicle's muffler in violation of S.C. Code Ann. § 56-5-5020.
3. Loudspeakers, etc. It shall be unlawful to use, maintain or operate loudspeakers, sound trucks, amplifiers or other mechanical or electrical devices for increasing the volume of sound, upon the street, sidewalks, parks or other outdoor public places owned or under the control of the City **in a manner as to be plainly audible at a distance of {50} {25} feet** except as permitted under paragraph (g) of this section; provided, however, that any City-owned property subject to a commercial lease and a noise control agreement or permit is exempt from the requirements of this paragraph.
4. Hawking or peddling. It shall be unlawful for any person to make any noise on a public street or in such proximity thereto as to be distinctly and loudly audible on such street by any kind of crying, calling, or shouting or by means of any whistle, rattle, bell, gong, clapper, horn, hammer, drum, musical instrument, or other device for the purpose of attracting attention or of inviting patronage of any persons to any business whatsoever. It is the express intention of this paragraph to prohibit hawking, peddling, soliciting or using other loud noises to attract attention to a business and not to prohibit the spill-over noise emanating from a lawfully operating business.
5. ***Raucous or Amplified Sound Nighttime.*** It shall be unlawful for any person to create or cause to create any raucous sound or amplified sound in such a manner that during the hours from 10:00 p.m. to 10:00 a.m. Sunday through Thursday, or between the hours of 11:00 p.m. and 10:00 a.m. Friday and Saturday that is plainly audible on any adjacent property.
 - a. ~~Is plainly audible in any adjacent dwelling or other residence; and~~

- b. ~~Exceeds (50) dBA when measured pursuant to paragraph (b) above.~~

~~6. *Raucous or Amplified Sound Daytime.* It shall be unlawful for any person outside the GC-2 zoning district to create or cause to create any raucous sound or amplified sound in such a manner that during the hours between 10:00 a.m. and 10:00 p.m. Sunday through Thursday, or between the hours of 10:00 a.m. and 11:00 p.m.:~~

- ~~1. Is plainly audible at a distance of two hundred [200][400] feet or more from any property line bordering the noise source; and~~
- ~~2. Exceeds [70][75] dBA when measured pursuant to paragraph (b) above.~~

f. *No employee liability.* No employee of any place of business acting within the scope of his or her employment shall be liable for a violation of this section, unless an employee is also an owner of the business.

g. *Exceptions.* This section shall not apply to the following sources:

- 1. Any City-hosted, City-sponsored or City-sanctioned special events.
- 2. ~~Any city vehicle engaged in city business.~~
- 3. Excavations or repairs of bridges, streets or highways, by or on behalf of the City, county or state during the night, when the public welfare and convenience renders it impossible to perform the work during the day; nor shall the same apply to work performed by public utility companies under like conditions and circumstances, or when there is urgent necessity therefore.
- 4. Construction activities performed by or on behalf of a governmental agency, including, but not limited to, construction, repair or maintenance of public buildings and drainage facilities, dredging activities, beach renourishment activities, and other public projects.
- 5. It shall be unlawful for any contractor, subcontractor, landscaper, supplier or vendor to operate or use any piledrivers, steam shovels, pneumatic hammers, derricks, steam or electric hoists, or other apparatus, tools or equipment, the use of which is attended with loud or disturbing noises, ~~at any time other than~~ between the hours of 7:30 a.m. and 6:00 p.m., Monday through

Friday, and between the hours of 9:00 a.m. and 4:00 p.m. on Saturday. ~~Stationary power equipment such as table saws, miter saws, compressors shall not be operated within 20 feet of a property boundary unless in an enclosed space.~~ No such use shall be permitted on Sundays, or on the following legal holidays: New Year's Day; Memorial Day; Fourth of July; Labor Day; Thanksgiving Day; and Christmas Day. Approval for such use may be granted by the City for performing emergency repairs outside of the hours specified. ~~Nothing in this paragraph shall be construed to prohibit an owner or member of an owner's immediate family from performing maintenance, repairs, or other work on their own property at any time, provided that such work is otherwise in compliance with City ordinances.~~

6. It shall be lawful for an owner or member of an owner's immediate family to perform maintenance, repairs, or other work on their own property ~~at any time~~ ~~between the hours of 7:30 a.m. and 10:00 p.m., Monday through Thursday, and between the hours of 9:00 a.m. and 10:00 p.m. on Saturday and Sunday~~, provided that such work is otherwise in compliance with City ordinances.

7. A commercial property or business owner may apply to City Council for an exception to this ordinance, and City Council may issue a permit that modifies the maximum decibel levels as it deems reasonable in light of the circumstances to support public good, infrastructure, and resources of the City, including the time and resources of law enforcement and code enforcement.

- h. *Violations.* Any person who violates any provision of this section shall be fined not more than \$500 or imprisoned for not more than 30 days. However, no penalty shall exceed the penalty provided by state law for similar offenses. A separate offense shall be deemed committed on each day that a violation occurs or continues.”
- i. In addition to the penalties set forth in subsection (h) of this section, five (5) repeated violations of this section by a person who owns, manages, operates, is a business agent of, or otherwise controls a business establishment may result in the suspension or revocation of any business license issued to the premises on which the violations occurred in accordance with section 7-1-15.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the

provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF
ISLE OF PALMS, ON THE _____ DAY OF _____, 2023.

Phillip Pounds, Mayor

(Seal)

Attest:

Nicole DeNeane, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Ratification: _____

City of Isle of Palms

Memo

To: Desiree Fragoso/City Administrator

From: Chief Oliverius/ Fire Chief

Cc: Richard Hathaway Deputy Chief
Debra Hamilton Chief Financial Officer

Date: October 31st, 2023

Re: Apparatus Bay Fans and Electrical LED Light Upgrades @ Fire Station 2

Mrs. Fragoso,

The Fire Department was able to establish the most responsive bidder ACS (Air Cleaning Specialists) for the Fire Station direct source apparatus exhaust systems as significantly under the budgeted amount of \$200,000 that was designated in capital outlay \$100,000 and municipal accommodations \$100,000. The Fire Department would like to access a portion of the \$100,000 in remaining funds designated in capital outlay #20-4540.5085 to be used for the apparatus bay fans, fan install and electrical lighting work at Fire Station 2 totaling \$53,145.00. All work will be provided or coordinated by Morelli Heating and Air as the general contractor for the project.

Thank you,



Craig K. Oliverius

10/31/2023



ORDINANCE 2022-15

AN ORDINANCE AMENDING TITLE 1, GOVERNMENT AND ADMINISTRATION, CHAPTER 3, PROCEDURES, COMMITTEES, ORDINANCES AND USE OF CODE, ARTICLE B, STANDING COMMITTEES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO TEMPORARILY AMEND STANDING COMMITTEES FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-36, "Committee meetings," Paragraph (a), "Regular meetings," is hereby temporarily amended as follows from January 1, 2023 through December 31, 2023.

Sec. 1-3-31 Membership; appointment; responsibilities:

- A. All committees shall consist of three (3) members selected from the Mayor and Council. Workshop meetings shall consist of the Mayor and the other Councilmembers.
- B. All Councilmembers shall be appointed to at least one (1) committee and shall serve on such committee, unless the Councilmember refuses such appointment. If a Councilmember refuses such appointment, then the Councilmember shall have no right to require appointment to a different committee.
- C. Standing committees shall meet as needed or when assigned a specific task by City Council.
- D. The standing committees and their respective areas of responsibility are as follows:
 1. **Administration Committee** – The Administration Committee, which shall consist of three (3) members. The Committee's duties are to:
 - a. Assist the City Administrator, if requested, in the preparation of budget estimates for costs related to personnel management; and
 - b. Review personnel management policies, wage scales, and benefits regarding all City employees and make recommendations to City Council as appropriate; and
 - c. Assist the City Administrator in the annual employee evaluation process by:
 - i. Reviewing and recommending to City Council approval of Employee Performance Evaluation methods developed by the City Administrator and department managers; and

- ii. Developing and recommending to City Council approval of the method of the City Administrator's annual performance evaluation; and
 - iii. Preparing summary data regarding the results of the annual employee performance evaluation and recommending to City Council any proposed revisions regarding personnel; and
 - d. Serve as the hiring committee to fill a vacancy in the City Administrator position. The Chairman of the Personnel Committee shall serve as Chairman of the Hiring Committee; and
 - e. If requested, assist City Council in screening, interviewing and recommending candidates for appointments to boards and commissions of the City; and
 - f. If requested, assist City Council in screening, interviewing, and recommending candidates for appointment of City Attorney; and
 - g. If requested, assist in the development of public information and programs aimed at enhancing citizen engagement; and
 - h. Investigate and report to City Council regarding any petitions and other matters referred to it by City Council.
2. **Public Safety Committee** – The Public Safety Committee, which shall consist of three (3) members. The Committee's duties are to:
- a. If requested, assist the City Administrator in the preparation of the annual expense budget for the Police and Fire Departments; and
 - b. Review policies and procedures regarding the Police and Fire Departments and make recommendations as appropriate; and
 - c. Review policies and procedures related to traffic and transportation infrastructure, emergency management and code compliance; and
 - d. Examine into and report upon all petitions referred to them by the Mayor and Council.
3. **Public Facilities and Services** – The Public Facilities and Services Committee, which shall consist of three (3) members. The Committee's duties are to:
- a. If requested, assist the City Administrator in the preparation of the annual expense budget for the Public Works and Recreation Department and for the operation and maintenance of the real property owned, leased or controlled by the City and make recommendations to City Council; and
 - b. Review policies and procedures regarding the Public Works Department, including sanitation services, garbage and debris collection, stormwater management, environmental, energy and resource conservation programs and make recommendations as appropriate; and
 - c. Review policies and procedure regarding Recreation Department related to recreational facilities, activities and programs and make recommendations as appropriate; and

- d. Review requests for streetlights and periodically review the street lighting system within the City; and
- e. Work to provide recreational opportunities for all citizens and report to City Council on the condition of the recreation center and the activities of the Recreation Department; and
- f. Review policies and procedures regarding the use and maintenance of all real property owned, leased or controlled by the City and make recommendations to City Council as appropriate; and
- g. Monitor and review all existing or proposed leases of real property owned or to be leased by the City; and
- h. Examine and report upon all petitions and other matters referred to it by the Mayor and City Council.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.


SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE 3 DAY OF January, 2023


Phillip Pounds, Mayor

(Seal)

Attest:


Nicole DeNeane, City Clerk
First Reading: December 6, 2022
Public Hearing: N/A
Second Reading: January 3, 2023
Ratification: January 3, 2023



City of Isle of Palms, South Carolina

Resolution No.: R-2023-10

Authorizing Consumption of beer and wine only and amplified music at

The Holiday Street Festival on December 2, 2023

WHEREAS, the City of Isle of Palms Recreation Department is hosting the 2023 Holiday Street Festival on Saturday, December 2, 2023 on Ocean Blvd between 10th Ave and Pavilion Dr and in Municipal Lot A; and,

WHEREAS, the City of Isle of Palms Recreation Department is requesting permission for the temporary closing and use of Municipal Lot A from 6:00 p.m. on November 30, 2023 for carnival equipment setup and 8 pm on December 2, 2023 and the temporary closing and use of Ocean Blvd between 10th Ave and Pavilion Dr on December 2, 2023 from 6:00 am and 10:00 p.m. for set up, clean up, and staging of the event to be held on Saturday December 2, 2023 from 2:00 p.m. to 7:00 p.m.; for patrons to consume beer and wine beverages only at the event during the hours of 2:00 p.m. to 7:00 p.m.; and for crowd control; and,

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council This ____ day of _____, 2023, that possession and consumption of beer and wine beverages is authorized on Ocean Blvd between 10th Ave and Pavilion Dr and in Municipal Lot A between the hours of 2:00 p.m. and 7:00 p.m. on Saturday, December 2, 2023, the closure of event spaces and the use of amplified music is authorized on Ocean Blvd between 10th Ave and Pavilion Dr between the hours of 6:00 a.m. and 7:00 p.m. on Saturday, December 2, 2023 and the closure of Municipal Lot A between 6:00 pm on November 30, 2023 and 7:00 p.m. on Saturday, December 2, 2023; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic Beverages other than beer and/or wine beverages within the event area is prohibited; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 7:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed in the area. All other traffic including, but not limited to, Automobiles, trucks, motorcycles, mopeds, bicycles, skateboards, golf carts, LSVs, except police and fire LSVs, is prohibited; and,

BE IT FURTHER RESOLVED that during the designated times the closed portion of Ocean Blvd is deemed to be the site of a public festival at which only beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth

in Section 7-2-1 shall not apply as to the possession and consumption of beer and/or wine beverages only.

City Administrator

Mayor

ATTEST:

City Clerk

**A RESOLUTION FOR THE ADOPTION OF THE AMENDED 2023-2024
CHARLESTON REGIONAL HAZARD MITIGATION AND PROGRAM FOR
PUBLIC INFORMATION PLAN BY ISLE OF PALMS CITY COUNCIL**

Resolution No. 2023-11

WHEREAS the City of Isle of Palms has experienced the effects of natural and man-made hazard events; and

WHEREAS the Charleston Regional Hazard Mitigation and Public Information Plan Committee has prepared a recommended *Charleston Regional Hazard Mitigation and Program for Public Information Plan*; and

WHEREAS the recommended *Charleston Regional Hazard Mitigation and Program for Public Information Plan* has been widely circulated for review by residents / business organizations / professional organizations of the unincorporated and incorporated areas of Charleston County, state, federal, regional, and local government agencies and has been supported by those reviewers; and

WHEREAS the City of Isle of Palms originally adopted the *Charleston Regional Hazard Mitigation Plan* in 1999 and readopted it in 2004, 2008, 2013, and 2017, and is required to adopt the amended version of this plan on a five-year cycle for the City to remain eligible for certain Federal programs in which City of Isle of Palms participates; and

NOW THEREFORE be it resolved that:

The *Charleston Regional Hazard Mitigation and Program for Public Information Plan* and all required future revisions from the South Carolina Emergency Management Division and the Federal Emergency Management Agency is hereby adopted as an official plan of the City of Isle of Palms. While content related to the City of Isle of Palms may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City of Isle of Palms to re-adopt any further iterations of the plan; and

The Charleston Regional Hazard Mitigation and Public Information Plan Committee is recognized as a continuing entity charged with reviewing, maintaining in accordance with Community Rating System, Flood Mitigation Assistance, Disaster Mitigation Act and Program for Public Information requirements, and periodically reporting on the progress towards and revisions to the plan to the Isle of Palms City Council.

City Administrator

Mayor

ATTEST:

City Clerk

Effective this ____ Day of ____, 2023

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for City of Isle of Palms ATAX Grant

For Office Use Only

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Recommendation by City of IOP Staff (yes and if so amount ; no; defer to committee; n/a) : _____	
Action Taken By Accommodations Tax Advisory Committee:	
Date _____ Approved _____ Denied _____ Amended _____ Other _____	

(Please Use Additional Paper and Include Pertinent Documentation as May Be Needed)

A. Project Name: Light Up Front Beach

B. Applicant Organization: Isle of Palms Chamber of Commerce

1. Mailing Address: P>O> Box 625 Isle of Palms, SC 29451

Telephone: 843-224-0667 Email: hello@iopchamber.com

2. Project Director: Ryan Buckhannon

Telephone: 843-224-0667 Email ryan@ryanbuckhannon.com

3. Description of Organization, Its Goals and Objectives:

Please see attachment

C. Description and Location of Project:

Please see attachment

☒ Single Event?

_____ Ongoing Event/Annual Need?

1. Date(s) of project/ event or start date: 09/01/2023 Completion date: _____
2. Impact on Tourism: What percentage of persons benefitting from this project are tourists, ie. those coming from more than 50 miles away and expected to spend the night on Isle of Palms (75 %) compared to Isle of Palms residents (5 %) vs. visitors from within 50 miles such as “day trippers” (20 %)

*Source of tourist data (website tracking, surveys, lodging data, sales information, etc.)

3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance compared to each of the past three years' events? no
*Source of tourist data _____
(website tracking, surveys, lodging data, sales information, etc.)
4. Is your event to be conducted entirely on Isle of Palms? yes If not, please set forth the percentage occurring on Isle of Palms, as well as the specific locations and the percentages occurring elsewhere.

5. To your knowledge, does anyone else promote projects similar to yours within the city limits of Isle of Palms? If so, how is your project similar and/or unique? Given the parameters, please explain why your project is entitled to City of Isle of Palms ATAX funding.
no
6. Set forth fully the successes and failures you have experienced for your proposed project for which you seek City of Isle of Palms ATAX funding for each of the past three years. Set forth the metrics by which you have

measured success for the past three years, as well as the metrics by which you will measure success for the current year's project/event on the City of Isle of Palms. _____

7. Describe fully how and why your proposed project/event qualifies for City of Isle of Palms ATAX funding. _____ see attached
8. If your project is granted City of Isle of Palms ATAX funding and realizes a profit, do you commit to returning the profit to the City of Isle of Palms? yes
If not, please explain fully, to include what you will do with the money. **Note:** It is impermissible to donate or "pass through" City of Isle of Palms ATAX grants to any other organization, except as authorized by City of Isle of Palms. Further, the City of Isle of Palms does not approve of "carry forwards" of ATAX grants for use in ensuing years, absent extraordinary and compelling reasons in the sole discretion of the City of Isle of Palms. Excess funds must be returned to the City of Isle of Palms.
9. Please attach your budget reflecting the amounts and sources of all related income and donations from others for the project/event, as well as expenditures for each of the last three years. In addition, set forth projected income and expenses for this year's project/event, as well as all expenses, both incurred and paid, as well as projected.

D. Financial Justification ("heads on beds" and ancillary benefits)

1. Describe fully and provide relevant documentation for each of the past three years reflecting:
 - Where, as a specific result of your project/event, have tourists spent the night on Isle of Palms, ie. those incurring accommodations taxes for lodging. Include the lodging providers addresses phone numbers, rooms utilized, costs and nights stayed.
 - Where do you project tourists for this year's project to spend the night (ie. lodging for those expected to pay accommodations taxes, to include hotels, condos, house rentals, etc.)? What is the basis for your projection? As an illustration, you may set forth blocks of rooms in hotels that have been reserved, private lodging that has been booked or are expected to be booked, etc.

_____ please see attached

2. Provide all additional economic and other relevant information justifying the grant of ATAX funding by City of Isle of Palms for your project/event, as well as your means of calculation. _____ please see attached
3. Set forth the number of tourists attending your project/event on the Isle of Palms for each of the past three years. Include where applicable all relevant documentation along with the methodology by which you have done your calculations.
_____ please see attached
4. Set forth the number of attendees projected for this year's project/event, and well as the means of calculation. _____ please see attached

5. Is the project/event for which you seek City of Isle of Palms ATAX funding during the “off season” or “shoulder season”? If not, please explain the justification. Are proposed dates flexible so as to be amenable to off-season and/or shoulder season scheduling? _____ yes _____
6. Describe fully all potentially negative aspects of your project/event, if any. This would include, by way of illustration, the potential for overcrowding particularly during warm weather months, parking challenges, health and safety issues, added responsibilities and difficulties imposed on first responders, impact on peace and tranquility- especially in residential neighborhoods and for tourists and factors potentially impacting adversely on the character of the City of Isle of Palms.

_____ please see attached _____

E. Marketing Plan

Describe fully your past three years marketing for your project/event, as well as your current year’s advertising and marketing plan, to include all means of broadcast. Please include and attach all applicable documentation and the projected costs involved.

_____ please see attached _____

F. Funding: Sources of Income for This Project/Event (Please attach all supporting documents)

1. Sponsorships or Fundraising: Amount \$ _____ From _____

2. Entry Fees : Amount \$ _____ From _____

3. Donations: Amount \$ _____ From _____

4. Accommodations Tax Funds Request: Amount \$ 10,000

Date(s) Required: _____ Lump Sum _____ Installments _____

5. Other: \$ 24,223.00 From the Chamber of Commerce Membership

6. Total Funding: \$ 34,223.00 Total Budget: \$ 34,223.00

G. Financial Analysis

Please Provide a Line Item Budget for your project/event

_____ please see attached _____

If awarded, Isle of Palms ATAX funds are requested as follows:

(1) Lump Sum(s): \$ _____ on _____ (date),
 \$ _____ on _____ (date),
 \$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted at least two weeks prior to due date.

H. Miscellaneous

1. In what category do you place your project/event and why?
 - Festival _____
 - Marketing Marketing front beach area
 - Other ☒ (Please Explain): _____
2. Have you affirmatively reached out to the City of Isle of Palms staff for initial review for your project/event and if not, please explain. If you have reached out, what feedback did you receive, both positive and negative and specifically from whom?

 yes
3. If applicable, explain why you have not sought funding from sources other than the City of Isle of Palms for the funding of your project/event. If you have sought alternate or additional funding, explain fully the results to include the source(s) for funding, from whom received and set forth all amounts received or expected to be received from other sources.

 n/a
4. Does your project/event have applicable liability insurance, to include the City of Isle of Palms, its employees and agents and if so, what are the liability limits? If not, please explain why not and explain who will agree to bear the costs, burdens, damages and legal fees for your project/event in case claims for damages are made against the City of Isle of Palms, its employees and agents as a result of your project/event. A minimum of \$300,000 of liability insurance is typically required unless that requirement is specifically waived in writing by the City of Isle of Palms in its sole discretion. If there is applicable insurance, do you commit to making the City of Isle of Palms, its employees and agents additional insured(s)? If not, explain fully the basis. If applicable, you must include a copy of the relevant insurance policy reflecting the City of Isle of Palms, its employees and agents are additional insured(s) for your project/event. _____
 yes
5. Do you assert that the project/event for which you seek City of Isle of Palms ATAX funding is sustainable in the future? If so, please explain fully. If not, please explain fully. _____
 yes
6. In the event City of Isle of Palms grants your project/event ATAX grant funding, do you acknowledge that no such funds can be spent for the purchase of alcohol or tobacco products? yes If not, please explain your justification. _____
7. In the event your project/event is awarded City of Isle of Palms ATAX grant

funding, but is postponed for more than 180 days of receipt of funding, do you acknowledge that you must return to the City of Isle of Palms all ATAX grant money received from Isle of Palms absent extraordinary circumstances and within the sole discretion of the City of Isle of Palms? Do you agree? yes If you do not agree, please set forth fully your reasons. _____

8. In the event your project/event is granted City of Isle of Palms ATAX grant funding, you must and do hereby agree by the filing your application personally to hold harmless and indemnify the City of Isle of Palms, its employees and agents from and against any claims for damages to include, *inter alia*, legal fees relative to your project/event. Do you agree? yes If not, please explain. _____
If not, please explain fully your basis. _____
9. In the event the City of Isle of Palms provides ATAX grant funding for your event/project, set forth in detail how you will acknowledge the City of Isle of Palms as a grantor of funding.

We can list the city as a grantor of the funding in our promotions and social media

B. 3. Description of Organization, Its Goals and Objectives:

Officially chartered in 2022, the Isle of Palms Chamber of Commerce is an organization whose primary purpose is to connect community and support the business community on the Isle of Palms. However, the Chamber goes beyond simply being a platform for professional partnerships. It aims to create a sense of camaraderie and friendship among its members, viewing them as champions and allies.

The Chamber's overarching vision for the Isle of Palms is "Connecting Community" and creating an environment where all local entities can flourish. This community includes business owners, residents, and visitors to the island. The Chamber recognizes that the entire community's well-being is essential for sustained growth and success.

The Isle of Palms Chamber of Commerce is committed to providing various support and assistance to achieve its goals, including working with the city government and organizing networking events, educational workshops, and seminars to help the community thrive. The Chamber also acts as a resource hub, offering guidance and information on business development, marketing strategies, and community engagement.

Furthermore, the Chamber sees its role as advocating for its members and the community. It promotes local businesses' interests and needs, ensuring their voices are heard and represented in matters affecting the Isle of Palms. By advocating for favorable business conditions and collaborating with local authorities, the Chamber aims to create a positive economic environment.

Ultimately, the Isle of Palms Chamber of Commerce dedicates itself to supporting and uplifting its residential neighbors, recognizing them as the true heart and soul of the community. By fostering a strong and united business community, the Chamber strives to enhance the quality of life for residents, create memorable experiences for visitors, and contribute to the long-term prosperity of the Isle of Palms.

C. Description and Location of Project:

The Isle of Palms Chamber of Commerce has undertaken an exciting "Light Up the Front Beach" project to enhance the ambiance and appeal of the city's promenade. The Chamber plans to initiate a phased project in collaboration with Carolina Landscape Lighting, a trusted contractor known for their excellent work in Christmas light installations for the city. Phase one involves the installation of café-style lights along Ocean Blvd., specifically from The Windjammer to 14th Ave.

Phase one will implement café-style lights on stainless steel aircraft cables in the median from the Windjammer to 14th Ave and above the beachside sidewalk from the Windjammer to 14th Ave. The Chamber aims to create a visually stunning and inviting atmosphere along the city's prominent beachfront area. These lights will be securely fastened to the cables, ensuring their durability and safety. Phase two will implement the same café-style lights on stainless steel aircraft cables above the landward side sidewalk from the Windjammer to 14th Ave. The Chamber has already proceeded and completed Phase One of the project.

Installing café-style lights along a city promenade can offer numerous benefits to tourism and safety. Firstly, these lights will significantly enhance the area's aesthetic appeal, providing a warm and inviting ambiance for residents and visitors. The light's soft, subtle glow creates a charming and intimate atmosphere, ideal for evening strolls, outdoor dining experiences, and socializing. This improved ambiance can attract more tourists, boosting tourism and encouraging longer stays as visitors enjoy the beautiful surroundings.

Additionally, the café-style lights contribute to enhanced safety along the promenade. The increased illumination provided by these lights ensures better visibility during nighttime hours, making it easier for pedestrians and drivers to navigate the area safely. The well-lit environment helps reduce the risks of accidents, enhancing overall public safety.

Before commencing the project, the Chamber took proactive steps to ensure the feasibility and approval of their plans. They held meetings with key stakeholders such as Fire Chief Oliverius, Police Chief Cornett, and Public Works Assistant Director Asero, who all reviewed and endorsed the project's concept, design, and installation. This collaboration with relevant authorities ensures that safety measures and regulations are followed.

The Chamber has committed to covering the lighting maintenance to maintain the lights' functionality and appearance. The contractor will conduct regular quarterly inspections to ensure the lights are in proper working condition and securely fastened. This proactive maintenance approach ensures the lights remain attractive along the promenade, consistently contributing to the area's appeal and safety.

Overall, the installation of café-style lights along Ocean Blvd. in Isle of Palms' phase one of the "Light Up Front Beach" project promises to be a transformative initiative. By creating an enchanting atmosphere, attracting more tourists, and improving safety conditions, the Chamber of Commerce aims to enhance the overall experience of residents and visitors alike.

Objective: The primary objectives of the project are as follows:

1. **Enhance Tourism Appeal:** The "Light up Front Beach" project aims to attract more tourists to the City of Isle of Palms by creating an enchanting and memorable ambiance along the Front Beach area. The visually appealing lighting will contribute to a positive and unique visitor experience, encouraging longer stays and repeat visits.
2. **Boost Economic Vitality:** The project intends to stimulate economic growth and support local businesses by increasing tourism. The enhanced aesthetics and inviting atmosphere will likely draw more visitors to the Front Beach area, leading to increased foot traffic and patronage for restaurants, shops, and other establishments. This, in turn, will generate additional revenue and job opportunities for the local community.
3. **Community Engagement:** The project aims to foster a sense of community pride and engagement by transforming the Front Beach area into a vibrant, inviting public space. Residents will benefit from the improved aesthetics, which can positively impact their quality of life. The project will also provide local businesses, residents, and community organizations opportunities to collaborate and participate in the event planning.

Funding Request: The Isle of Palms Chamber of Commerce is seeking funding from the City of Isle of Palms Accommodations Tax to support the "Light up Front Beach" project. The requested funds will be utilized to purchase and install the decorative lighting fixtures.

Qualification for Accommodations Tax Funding:

1. **Tourism Promotion:** The "Light up Front Beach" project directly aligns with the purpose of the City of Isle of Palms Accommodations Tax, which is to promote tourism and attract visitors to the area. The enhanced aesthetics and visually appealing lighting will create a unique and memorable experience for tourists, encouraging them to choose the Isle of Palms as a destination.

2. **Economic Impact:** The project will directly impact the local economy by increasing tourism and foot traffic. The enhanced Front Beach area will attract more visitors, who will likely spend money on accommodations, dining, shopping, and other activities. This increased economic activity will generate additional revenue, create employment opportunities, and support local businesses.

3. **Community Benefit:** The "Light up Front Beach" project is not solely focused on tourism but also aims to benefit the local community. The improved aesthetics will enhance the quality of life for residents, providing them with an inviting public space to enjoy. Additionally, the project will foster community engagement and collaboration by involving local businesses, residents, and community organizations in the event planning and implementation processes.

In conclusion, the "Light up Front Beach" project proposed by the Isle of Palms Chamber of Commerce qualifies for funding from the City of Isle of Palms Accommodations Tax. The project aligns with the tax's objectives of promoting tourism, boosting economic vitality, and benefiting the local community. The requested funds will be used to purchase and install decorative lighting fixtures and support event planning and promotion efforts, enhancing the visitor experience and attracting more tourists to the Isle of Palms.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for City of Isle of Palms ATAX Grant

For Office Use Only

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Recommendation by City of IOP Staff (yes and if so amount ; no; defer to committee; n/a) : _____	
Action Taken By Accommodations Tax Advisory Committee:	
Date _____	Approved _____ Denied _____ Amended _____ Other _____

(Please Use Additional Paper and Include Pertinent Documentation as May Be Needed)

A. Project Name: Wild Dunes Author Event with Mary Alice Monroe

B. Applicant Organization: Mary Alice Monroe, Ltd.

1. Mailing Address: 7 2nd Avenue, Isle of Palms, SC 29451

Telephone: 842-327-4270 Email: maryalice@maryalicemonroe.com

2. Project Director: Mary Alice Monroe

Telephone: 843-327-4270 Email maryalice@maryalicemonroe.com

3. Description of Organization, Its Goals and Objectives:

To establish a nationally prominent literary event on Isle of Palms

To bring 500 plus people to Isle of Palms in January

To promote local businesses and awareness of Isle of Palms.

To support local literacy efforts.

C. Description and Location of Project:

The Wild Dunes Author Event with Mary Alice Monroe is a nationally recognized literary event that brings 500 plus people to Isle of Palms every January to enjoy celebrated authors and artists in a beautiful setting. Last year (2023) we brought in #1 New York Times Authors David Baldacci and Kathy Reichs. Also, author Deborah Goodrich Royce, owner of Ocean House in Rhode Island, our new “sister” event which will grow our event in the northeast.

For 2024 we have New York Times bestselling authors William Kent Krueger, Shelby van Pelt, and Stacy Willingham headlining our program. The event is already half sold out. *Forbes Magazine* stated the Wild Dunes Author Event with Mary Alice Monroe was one of the “best reasons to come to Charleston in the winter.”

Last year we expanded the one-day event to a two-day weekend event (Friday night, Saturday, Sunday). In 2025 we hope to expand the event further to include local artists, poets, nonfiction, and add another day (Monday).

This is an exciting time of growth. In addition, in 2023 we initiated the *Wild Dunes Seasonal Author Events*, a new four events per year schedule. These three smaller events will bring visitors to Isle of Palms in spring, summer, and fall with bestselling authors. The summer event is a children’s event. These seasonal events hold 75-125 guests per event. Combined with the winter of 500 visitors, the literary events will bring in 800 plus guests to Isle of Palms per year.

We want to formally involve and include island restaurants, rentals, and other businesses in our plans for expansion.

The location of the event is exclusively Isle of Palms.

☐ Single Event?

☒ Ongoing Event/Annual Need?

1. Date(s): of project/ event or start date: Jan. 14, 2024 Completion date: Jan. 16, 2024 Additional seasonal events in April, July, September.

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists, ie. those coming from more than 50 miles away and expected to spend the night on Isle of Palms (25_%) compared to Isle of Palms residents (75_%) vs. visitors from within 50 miles such as “day trippers” (____%)

*Source of tourist data (website tracking, surveys, lodging data, sales information, etc.)

We used lodging and sales data from Wild Dunes. We have switched to a new ticketing firm which will track zip codes in more detail. In 2024 we will conduct surveys.

3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance compared to each of the past three years' events?

2020 we sold out the Sweetgrass Conference Center at 350 tickets.

2021 canceled due to Covid.

2022 we sold 353 tickets but had to cancel due to Covid

2023 we moved to the new Osprey Ballroom of Wild Dunes and added another day to the event. The event sold out 500 tickets for Sunday event, plus additional 128 tickets for Saturday workshops and 45 for boat tour. 146 guests stayed at Wild Dunes hotel.

Attached is a list of zip codes for hotel guests.

We used Wild Dunes ticket sales, lodging data, and sales information.

We did not measure tourist data from local rentals and hotels, etc.

4. Is your event to be conducted entirely on Isle of Palms? YES___ If not, please set forth the percentage occurring on Isle of Palms, as well as the specific locations and the percentages occurring elsewhere.
5. To your knowledge, does anyone else promote projects similar to yours within the city limits of Isle of Palms? NO ___ If so, how is your project similar and/or unique? Given the parameters, please explain why your project is entitled to City of Isle of Palms ATAX funding. NO

6. Set forth fully the successes and failures you have experienced for your proposed project for which you seek City of Isle of Palms ATAX funding for each of the past three years. Set forth the metrics by which you have measured success for the past three years, as well as the metrics by which you will measure success for the current year's project/event on the City of Isle of Palms.

Based on ticket sales, our growth has continued upward.

2020 we sold out 425 tickets.

2021 canceled due to Covid.

2022 we sold 353 tickets but had to cancel due to Covid

2023 we sold out 500 tickets for Sunday event, plus additional 128 tickets for Saturday workshops and 45 for boat tour.

My failure was not collecting data using professional metrics. We did not have the manpower or the financial support to do so. We hope that with ATAX support, we can grow the event and use modern measurements to analyze our growth and success.

7. Describe fully how and why your proposed project/event qualifies for City of Isle of Palms ATAX funding. _____

For nineteen years we have held this literary event on Isle of Palms with only the donated support of Wild Dunes Resort and local businesses. The event has grown from 50 people to 500 and is a nationally recognized literary event. We are proud of the success of the event and that it is held on my home island, Isle of Palms. We are

at a tipping point.

With ATAX funding we hope to grow the event to continue to attract the top literary names in the country and to increase and grow the involvement of the Isle of Palms businesses, lodging, restaurants, etc in tourist activities over the weekend, especially during the quiet month of January.

This event receives national attention and puts Isle of Palms on the map for literary and cultural events.

8. If your project is granted City of Isle of Palms ATAX funding and realizes a profit, do you commit to returning the profit to the City of Palms?

Any profit from the event is donated or passed through to local literacy programs. This year the recipient is Reading Partners of South Carolina.

If not, please explain fully, to include what you will do with the money. **Note:** It is impermissible to donate or “pass through” City of Isle of Palms ATAX grants to any other organization, except as authorized by City of Isle of Palms. Further, the City of Isle of Palms does not approve of “carry forwards” of ATAX grants for use in ensuing years, absent extraordinary and compelling reasons in the sole discretion of the City of Isle of Palms. Excess funds must be returned to the City of Isle of Palms.

9. Please attach your budget reflecting the amounts and sources of all related income and donations from others for the project/event, as well as expenditures for each of the last three years. In addition, set forth projected income and expenses for this year’s project/event, as well as all expenses, both incurred and paid, as well as projected.

I do not have information for beyond 2023. For nearly twenty years we ran the event with donated services and space. Food and expenses were paid for directly from ticket price. If plane fare was required for speakers, again it came from ticket price. I personally paid for all promotion, private dinners with authors, and Angela’s services on the project. All profits (100%) went to literacy charity.

For 2023 income and expenses: See attached.

D. Financial Justification (“heads on beds” and ancillary benefits)

1. Describe fully and provide relevant documentation for each of the past three years reflecting:
 - Where, as a specific result of your project/event, have tourists spent the night on Isle of Palms, ie. those incurring accommodations taxes for lodging. Include the lodging providers addresses phone numbers, rooms utilized, costs

and nights stayed.

See attached for tourists spending the night on Isle of Palms at Wild Dunes. Many of our guests are day trippers. I do not have information from local hotels and rentals but I am aware many people did rent hotel space elsewhere.

-Where do you project tourists for this year's project to spend the night (ie. lodging for those expected to pay accommodations taxes, to include hotels, condos, house rentals, etc.)? What is the basis for your projection? As an illustration, you may set forth blocks of rooms in hotels that have been reserved, private lodging that has been booked or are expected to be booked, etc

The number of lodging reservations is expected to increase in 2024 due to expanded weekend activities and more out of town advertising. As we grow the event and include the island, more out of town visitors will attend.

Wild Dunes always blocks rooms at a discounted price for the event. I hope to include island rentals in the future.

2. Provide all additional economic and other relevant information justifying the grant of ATAX funding by City of Isle of Palms for your project/event, as well as your means of calculation.

With the expansion and growth of the event, for 2024 I have hired:

- a) Director of Program to oversee event and to coordinate with Isle of Palms businesses. \$3000.
- b) Marketing and Media specialist (Cost to be determined).
- c) New ticket provider (Charleston City Paper) to track information.

3. Set forth the number of tourists attending your project/event on the Isle of Palms for each of the past three years.
2020 sold out 425 tickets.
2021 canceled due to Covid.
2022 sold 353 tickets but had to cancel due to Covid
2023 we sold out 500 tickets for Sunday event, plus additional 128 tickets for Saturday workshops and 45 for boat tour.

The majority of our attendees are visitors to the Isle of Palms, not residents. Numbers above based on ticket sales.

4. Set forth the number of attendees projected for this year's project/event, and well as the means of calculation.

We expect to sell out tickets at 500. We are currently at 401 tickets sold total.
Boat ride with Shelby van Pelt to Dewees is sold out
Happy Hour with WKK is sold out

183 General Admission sold
 94 VIP Admission sold
 45 Mimosas with Stacy Willingham

Calculation is based on tickets sold.

5. Is the project/event for which you seek City of Isle of Palms ATAX funding during the “off season” or “shoulder season”? If not, please explain the justification. Are proposed dates flexible so as to be amenable to off-season and/or shoulder season scheduling?
 YES
6. Describe fully all potentially negative aspects of your project/event, if any. This would include, by way of illustration, the potential for overcrowding particularly during warm weather months, parking challenges, health and safety issues, added responsibilities and difficulties imposed on first responders, impact on peace and tranquility- especially in residential neighborhoods and for tourists and factors potentially impacting adversely on the character of the City of Isle of Palms.

This event is held in January every year. In nineteen years, we have never had negative aspects of the project for Isle of Palms. Parking is arranged by Wild Dunes.

For the spring, summer, and fall events, the number of guests is significantly smaller, and parking is provided by Wild Dunes Resort.

E. Marketing Plan

Describe fully your past three years marketing for your project/event, as well as your current year’s advertising and marketing plan, to include all means of broadcast. Please include and attach all applicable documentation and the projected costs involved.

The Wild Dunes Author Event & Weekend is made possible by the generous sponsors who donate time, space, products, or money to make this event a success for literacy. It is made possible by our featured authors who donate their time to attend. This philanthropic effort reflects positively on the authors, the resort, and the Isle of Palms.

Monroe invites authors she personally knows a year in advance. Our marketing plan begins approximately 4 months ahead of the event weekend with outreach to Wild Dunes Club members, then to Mary Alice Monroe's newsletter subscribers and social media followers. From there, our bookstore, sponsors, and authors help amplify the news about ticket sales. We do a mix of traditional media outreach in local newspapers, local television, and online local news outlets. Mary Alice Monroe does interviews for print and goes on television at local news station(s) to promote the event. We have spent less than \$50 total on social media advertising. These efforts have led to a successful, sold-out attendance each year.

F. Funding: Sources of Income for This Project/Event (Please attach all supporting

documents)

1. Sponsorships or Fundraising: Amount .Unspecified_ From: Sponsorships of product from: Firefly Distillery, Charleston Coffee Roasters, Carolines Cakes, Barrier Island Eco-Tours, Long Island Café, J McLaughlin, Wild Dunes Resort
 2. Entry Fees : Amount \$.500. From Jennifer O'Brian, Dewees Island Read Estate
 3. Donations: Amount \$ 1000 From Emily Swanson
See Attached
 4. Accommodations Tax Funds Request: Amount \$20,000,
- Date(s) Required :Jan. 15, 2024. Lump or Installments both acceptable.
5. Other
 6. Total Funding: Total Budget: \$65,000

G. Financial Analysis

Please Provide a Line Item Budget for your project/event

See Attached.

If awarded, Isle of Palms ATAX funds are requested as follows:

Revised February 8, 2021

(1) Lump Sum(s): \$_____ on _____ (date),
\$_____ on _____ (date),
\$_____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted at least two weeks prior to due date.

H. Miscellaneous

1. In what category do you place your project/event and why?
 - Festival _____
 - Marketing_____
 - Other _ (Please Explain):
 - Literary Event over Martin Luther King 3 day weekend. Plus, additional
 - Literary events in Spring, Summer Fall.
2. Have you affirmatively reached out to the City of Isle of Palms staff for initial review for your project/event and if not, please explain. If you have reached out, what feedback did you receive, both positive and negative and

specifically from whom? Reached out to Desiree Fragoso
(I was once on the ATAX committee for Isle of Palms.)

3. If applicable, explain why you have not sought funding from sources other than the City of Isle of Palms for the funding of your project/event. If you have sought alternate or additional funding, explain fully the results to include the source(s) for funding, from whom received and set forth all amounts received or expected to be received from other sources.

Up until now, this was a passion project I managed with great personal effort solely with the support of Wild Dunes Resort and donations. I am an author and fortunate to have author friends I could invite to the events. However, the event has grown to such importance and visitor numbers that to move forward I need support. I also recognize the great potential of working closely with the Isle of Palms businesses to explore new opportunities for growth.

4. Does your project/event have applicable liability insurance, to include the City of Isle of Palms, its employees and agents and if so, what are the liability limits? If not, please explain why not and explain who will agree to bear the costs, burdens, damages and legal fees for your project/event in case claims for damages are made against the City of Isle of Palms, its employees and agents as a result of your project/event. A minimum of \$300,000 of liability insurance is typically required unless that requirement is specifically waived in writing by the City of Isle of Palms in its sole discretion. If there is applicable insurance, do you commit to making the City of Isle of Palms, its employees and agents additional insured(s)? If not, explain fully the basis. If applicable, you must include a copy of the relevant insurance policy reflecting the City of Isle of Palms, its employees and agents are additional insured(s) for your project/event.

Wild Dunes has liability insurance for the event.

5. Do you assert that the project/event for which you seek City of Isle of Palms ATAX funding is sustainable in the future? If so, please explain fully. If not, please explain fully. YES _____
6. In the event City of Isle of Palms grants your project/event ATAX grant funding, do you acknowledge that no such funds can be spent for the purchase of alcohol or tobacco products? _____ YES If not, please explain your justification. _____
7. In the event your project/event is awarded City of Isle of Palms ATAX grant funding, but is postponed for more than 180 days of receipt of funding, do you acknowledge that you must return to the City of Isle of Palms all ATAX grant money received from Isle of Palms absent extraordinary circumstances and within the sole discretion of the City of Isle of Palms? Do you agree? YES _____ If you do not agree, please set forth fully your reasons. _____

8. In the event your project/event is granted City of Isle of Palms ATAX grant funding, you must and do hereby agree by the filing your application personally to hold harmless and indemnify the City of Isle of Palms, its employees and agents from and against any claims for damages to include, *inter alia*, legal fees relative to your project/event. Do you agree? YES. If not, please explain. _____
If not, please explain fully your basis. _____
9. In the event the City of Isle of Palms provides ATAX grant funding for your event/project, set forth in detail how you will acknowledge the City of Isle of Palms as a grantor of funding.
YES INDEED with pride.

2023 BUDGET AND EXPENSES FOR WILD DUNES AUTHOR EVENT

From Ticket Sales

Julian Buxton Books	\$13,823.19
Jersey Mikes	\$115.90
Cheese Plate Sat Event at Art Gallery	\$546.99
Printing	\$2,371.55
Flowers	\$1,128.97
Firefly tasting	\$250
Facebook Ad	\$17.26
IslandEyenews ad	\$350
Brunch with Deb-Banquets	\$1,652.45
Authors Event -Banquets	\$9,653.98
Authors Dinner	\$797.82
Art Gallery Bookmarks	\$217.72

\$30,925.83

Assistant Expenses \$3000.

Airfare \$1000.

Total: \$34,925.83

2023 WILD DUNES AUTHOR EVENT WITH MARY ALICE MONROE
DONATED TO EVENT

Room Rental and staff and Wild Dunes Resort \$18,000.

Hotel Rooms for 3 authors/3 nights all amenities \$3500.

Coffee from Charleston Coffee Roasters

Cakes from Caroline's Cakes

Signature Coctailf form Firefly Distillery

Boat tour to Dewees Island from Barrier Island EcoTours

Dinner party at Long Island Café

Room Décor with Wild Dunes

DONATION TO LITERACY \$15,000

	Paid Room Nights
Fri 1/13/23	113
Sat 1/14/23	146
Sun 1/15/23	134
	Paid Room Nights
Fri 1/14/22	40
Sat 1/15/22	39
Sun 1/16/22	34
	Paid Room Nights
Fri 1/17/20	18
Sat 1/18/20	28
Sun 1/19/20	22
	Paid Room Nights
Fri 1/11/19	63
Sat 1/12/19	5
Sun 1/13/19	4

Zip Code	Name	Guest#	Package	Res#	Unit	Type	Arrive
28467	Asbjornson, Karol	3GB5WT	3I14K5	3I163U	S237	SORGX	13-Jan
28139	Bails, Eleanor	3GB5DB	3I14K5	3I15VJ	Z203A	ZORG	13-Jan
	Baldacci, David	3GB939	COMPWD	3I21RU	S315	SORG	14-Jan
	Bennett, Kathie	3G87PM	COMPWD	3I21S4	S321	SORGX	14-Jan
29576	Blasi, Margaret	3GB5QP	3I14K5	3I162J	I423	IORGX	14-Jan
28468	Bordeaux, Katie	3GB58G	3I14K5	3I15MK	Z401B	Z2CGK	14-Jan
29576	Devivo, Margaret	3GB5I5	3I14K5	3I1614	I414	IORG	14-Jan
29566	Earnhardt, Amanda	3GB6Z3	FADE15	3I187P	I204	IORG	14-Jan
30114	Faber, Linda	3GB6L8	3I14K5	3I17BE	S522	SORGX	14-Jan
30607	Hernandez, Nancy	3GB7OH	3I14K5	3I18WH	S225	SORG	13-Jan
29487	Kahre, Raymond	3GB8P6	3I14K5	3I20ZU	S415	SORV	14-Jan
21042	O'connell, Brian	3GB61X	3I14K5	3I16FY	S223	SORG	14-Jan
28741	Ratchford, Bill	3GB6W1	3I14K5	3I17XS	S326	SORG	14-Jan
29676	Reams, Bethany	3FP2B4	3I14K5	3I168G	Z505B	Z1CVL	13-Jan
	Royce, Deborah	3GB93F	COMPWD	3I21S0	S239	SORG	14-Jan
29576	Sartori, Melinda	3G54CJ	3I14K5	3I15GD	I419	IORG	14-Jan
27262	Smith, Cathi	3GB58X	FADE15	3I15NP	S337	SORGX	14-Jan
29576	Tutrone, Katherine	3GB5HQ	3I14K5	3I15XD	I405	IORGX	14-Jan
	White, Kristen	3GB93G	COMPWD	3I21S2	S338	SORG	14-Jan
28704	Wodek, Suzanne	3GB8FB	FADE	3I20DG	S433	SORV	15-Jan

Depart	Nights
16-Jan	3
16-Jan	3
16-Jan	2
16-Jan	2
16-Jan	2
15-Jan	1
16-Jan	2
15-Jan	1
16-Jan	2
17-Jan	4
15-Jan	1
16-Jan	2
16-Jan	2
16-Jan	3
16-Jan	2
16-Jan	2
16-Jan	2
16-Jan	2
16-Jan	2
16-Jan	1
	41

State Accommodations Tax Advisory Committee Isle of Palms, South Carolina
Application for City of Isle of Palms ATAX Grant For Office Use Only

Date Received: _____

Total Project Cost: _____ Total Accommodations Tax Funds

Requested: _____ Recommendation by City of
IOP Staff(yes and if so amount ;no; defer to committee; n/a) :

_____Acti
on Taken By Accommodations Tax Advisory Committee:

Date _____ Approved _____ Denied _____ Amended _____ Other _____

(Please Use Additional Paper and Include Pertinent Documentation as May Be Needed)

A. Project Name: Rev. Dr. Martin Luther King, Jr., Tribute Week VIP Reception

B. Applicant Organization: YWCA Greater Charleston (YWCAGC)

1. Mailing Address: PO Box 80935 Charleston SC 29416

1. Telephone: 843-722-16440

2. Email: Lbrown@ywca-charlestonsc.org

2. Project Director: Lavanda Brown Executive Director

Telephone: 843-766-1644

Email: LBrown@ywca-charlestonsc.org

3. Description of Organization, Its Goals and Objectives:

YWCA Greater Charleston (YWCAGC) is dedicated to eliminating racism, empowering women, and promoting peace, justice, freedom, and dignity for all. As part of its mission, we are the organizer of the Charleston Region's Rev. Dr. Martin Luther King, Jr. Tribute (MLK).

C. Description and Location of Project:

This application is to sponsor the first event that will launch the 6 day tribute to Dr. King. The inaugural VIP Reception will be held at the Sweetgrass Inn on Wednesday January10, 2024 (the slowest time of the tourist year). It is likely that many of the 150-180 guests will remain overnight on the island as they have not yet checked into other accommodations and will find it convenient to remain in place either for the night or for the entire week of festivities. The resort is generously donating the event space and offering a discount on rooms for guests. IOP is in a unique position to create a new revenue source that could expand our client base significantly. With the opening of the International African American

Museum (IAAM) downtown (a partner of YWCAGC), it is likely that MLK weekend could become a major destination during a time when there is excess accommodation availability. By hosting the premier opening event of the week, the island is positioning itself to be a major destination for participants, and to encourage new visitors to return for vacations at other times of the year.

___ Yes ___ Single Event? ___ Ongoing Event/Annual Need?

This could easily become an annual event but we are asking for funding only for year 1.

1. Date(s): of project/ event or start date: 10/10/2024; Completion date: 10/10/2024
2. Impact on Tourism: What percentage of persons benefitting from this project are tourists, ie. those coming from more than 50 miles away and expected to spend the night on Isle of Palms (50%) compared to Isle of Palms residents (10%) vs. visitors from within 50 miles such as “day trippers” (40%)
Because the reception is for elite visitors, we anticipate many will prefer the convenience of remaining on the island either overnight or for the entire weekend. Guests will include corporate donors, elected officials and other dignitaries. Since this is the first time this event has been held, we cannot be more specific this year but can provide statistics after the event.
 *Source of tourist data (website tracking, surveys, lodging data, sales information, etc.)
3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance compared to each of the past three years 'events?
This is the first year for this event. We can provide statistics afterwards.
 *Source of tourist data _____
 (website tracking, surveys, lodging data, sales information, etc.)
4. Is your event to be conducted entirely on Isle of Palms? **YES**
 1. If not, please set forth the percentage occurring on Isle of Palms, as well as the specific locations and the percentages occurring elsewhere.
Other MLK events will be held throughout the Charleston area but are not part of this application.
5. To your knowledge, does anyone else promote projects similar to yours within the city limits of Isle of Palms? If so, how is your project similar and/or unique? Given the parameters, please explain why your project is

entitled to City of Isle of Palms ATAX funding.

There is no similar event on IOP today and IOP City Council has voted to host the event. It is a unique opportunity to bring a diverse clientele to the island and expand heads in beds during the slowest time of the year.

6. Set forth fully the successes and failures you have experienced for your proposed project for which you seek City of Isle of Palms ATAX funding for each of the past three years. Set forth the metrics by which you have measured success for the past three years, as well as the metrics by which you will measure success for the current year's project/event on the City of Isle of Palms.

With the help of Jan Anderson, we have met with incredible success in planning and scheduling the VIP Reception. When the Wild Dunes Resort was approached, they immediately committed to donating the event space free of charge and to discount rooms for guests. When the Charleston Visitors Bureau (CVB) was approached, they immediately agreed to donate food and beverage costs (bringing IOP ATAX contributions back to the island). A Gullah/Geechie island resident is providing centerpieces, and we are recruiting a band to provide entertainment. IOP City Council has agreed to be hosts. We have never seen everyone coalesce around an idea as quickly as for this event.

7. Describe fully how and why your proposed project/event qualifies for City of Isle of Palms ATAX funding.

The MLK VIP Reception is a unique opportunity to bring a diverse clientele to the island and expand heads in beds during the slowest time of the year. As the initial sponsor of the VIP event, the island is positioned to become a destination for future MLK week visitors, introducing a new demographic to the island and to other island vacation offerings. There is no better way to spend ATAX dollars than to support an event during the slowest time of the year and to a new demographic.

8. If your project is granted City of Isle of Palms ATAX funding and realizes a profit, do you commit to returning the profit to the City of Isle of Palms?
 ____ If not, please explain fully, to include what you will do with the money.
Note: It is impermissible to donate or "pass through" City of Isle of Palms ATAX grants to any other organization, except as authorized by City of Isle of Palms. Further, the City of Isle of Palms does not approve of "carry forwards" of ATAX grants for use in ensuing years, absent extraordinary

and compelling reasons in the sole discretion of the City of Isle of Palms. Excess funds must be returned to the City of Isle of Palms.

The YWCA does not profit from their events. All fundraisers help YWCAGC offer programming and services and no or low cost to participants (men, women, and youth). If anticipated costs are lower than expected and there are unused funds, with the permission of the ATAX committee, we request that they be used for either a) other MLK event expenses; or b) other YWCA expenses. If this is not permitted, we would return unused funds to IOP.

9. Please attach your budget reflecting the amounts and sources of all related income and donations from others for the project/event, as well as expenditures for each of the last three years. In addition, set forth projected income and expenses for this year's project/event, as well as all expenses, both incurred and paid, as well as projected.

Because this is the first year for the VIP Reception, we do not have a detailed budget to share but will gladly submit a detailed account after the event. Anticipated expenses include: Room rental: \$8500 donated by Wild Dunes Resort; Food and beverage: \$35000 provided by CVB; Centerpieces: \$2500 loaned by the artist: band. TBD; invitations, mailings, administrative cost, marketing/communications: \$10,000.

D. Financial Justification (“heads on beds” and ancillary benefits)

1. Describe fully and provide relevant documentation for each of the past three years reflecting:
 - Where, as a specific result of your project/event, have tourists spent the night on Isle of Palms, ie. those incurring accommodations taxes for lodging. Include the lodging providers addresses phone numbers, rooms utilized, costs and nights stayed.

Since this is the first year, there is no history of lodging on the island.

-Where do you project tourists for this year's project to spend the night (ie. lodging for those expected to pay accommodations taxes, to include hotels, condos, house rentals, etc.)? What is the basis for your projection? As an illustration, you may set forth blocks of rooms in hotels that have been reserved, private lodging that has been booked or are expected to be booked, etc.

We anticipate that many of the 180 reception guests may stay at the Resort, especially since the resort of offering a discount. Those overnight guests will dine in local restaurants and possibly extend their stay too.

2. Provide all additional economic and other relevant information justifying the grant of ATAX funding by City of Isle of Palms for your project/event, as well as your means of calculation.

Because this is the first year, we can only provide a rough estimate. We anticipate that half of the invited guests would be from out of town and stay at hotels on the island, dining at restaurants and visiting shops. It is also more likely that reception guests would return for family vacations after receiving such a warm reception from our community.

3. Set forth the number of tourists attending your project/event on the Isle of Palms for each of the past three years. Include where applicable all relevant documentation along with the methodology by which you have done your calculations.

The MLK tribute is the longest running and has grown into the largest tribute of its kind in South Carolina. It draws participants from across the state and beyond. The VIP reception is the first event of its kind for the MLK tribute but it is likely this event will evolve into a week-long destination with the support of the CVB and the IAAM museum. IOP will be well positioned to capitalize on this event as a showpiece for the island.

4. Set forth the number of attendees projected for this year's project/event, and well as the means of calculation.

This event is by invitation only and will include as many as 180 invited guests of which we estimate half may opt to stay on the island overnight.

5. Is the project/event for which you seek City of Isle of Palms ATAX funding during the "off season" or "shoulder season"? If not, please explain the justification. Are proposed dates flexible so as to be amenable to off-season and/or shoulder season scheduling?

The event will always occur during the slowest time of the year when there is excess capacity of rooms, restaurants, and beach space.

6. Describe fully all potentially negative aspects of your project/event, if any. This would include, by way of illustration, the potential for overcrowding particularly during warm weather months, parking challenges, health and safety issues, added responsibilities and difficulties imposed on first responders, impact on peace and tranquility- especially in residential neighborhoods and for tourists and factors potentially impacting adversely on the character of the City of Isle of Palms.

Because the reception is during January, there will be NO negative impacts but only positive economic impacts during a time when it is sorely needed.

E. Marketing Plan

Describe fully your past three years marketing for your project/event, as well as your current year's advertising and marketing plan, to include all means of broadcast. Please include and attach all applicable documentation and the projected costs involved.

YWCAGC utilizes its network of hundreds of members and volunteers along with nearly 4,000 social media followers and e-blast registrants, to promote new initiatives and funding partners. In the last 3 years the MLK tribute's media exposure has grown from 3-5 media appearances to 7 in 2023 including local networks, print, and radio. In the last three years our engagement through Facebook increased by 27%, Twitter by 16%, Instagram by 231%, and our website traffic increased by 14%.

F. **Funding:** Sources of Income for This Project/Event (Please attach all supporting documents)

1. Sponsorships or Fundraising: Amount \$43,500 From Wild Dunes Resort and CVB

2. Entry Fees : Amount \$ ____ 0 ____ From _____

3. Donations: Amount \$ ____ 0 ____ From _____

4. Accommodations Tax Funds Request: Amount \$10,000
Date(s) Required: 1/1/2024 Lump Sum YES Installments _____

5. Other:

6. Total Funding: \$43500 Total Budget: \$53500

G. Financial Analysis

Please Provide a Line Item Budget for your project/event

If awarded, Isle of Palms ATAX funds are requested as follows:

Marketing/Communications - \$3,000

Photography/AV - \$2,500

Administrative oversight (logistics, reminders, event coordination) - \$2,000

Branded collateral - \$1,500

Invitations/mailling - \$1,000

- (1) Lump Sum(s): \$10,000 on 1/1/2024(date), \$_____ on _____(date), \$_____ on _____(date).
- (2) Payment of Invoices as submitted to City Staff. Invoices should be submitted at least two weeks prior to due date.

H. Miscellaneous

1. In what category do you place your project/event and why?
 - Festival_____
 - Marketing_____.
 - Other _(Please Explain): Celebration for a very worthy cause
2. Have you affirmatively reached out to the City of Isle of Palms staff for initial review for your project/event and if not, please explain. If you have reached out, what feedback did you receive, both positive and negative and specifically from whom?
IOP City Council has voted to host the VIP Reception, indicating their support of the event.
3. If applicable, explain why you have not sought funding from sources other than the City of Isle of Palms for the funding of your project/event. If you have sought alternate or additional funding, explain fully the results to include the source(s) for funding, from whom received and set forth all amounts received or expected to be received from other sources.
We have received donations from Wild Dunes Resort (event space), CVB (food and beverage), a local artist (centerpieces), and a local band (TBD).
4. Does your project/event have applicable liability insurance, to include the City of Isle of Palms, its employees and agents and if so, what are the liability limits? If not, please explain why not and explain who will agree to bear the costs, burdens, damages and legal fees for your project/event in case claims for damages are made against the City of Isle of Palms, its employees and agents as a result of your project/event. A minimum of \$300,000 of liability insurance is typically required unless that requirement is specifically waived in writing by the City of Isle of Palms in its sole discretion. If there is applicable insurance, do you commit to making the City of Isle of Palms, its employees and agents additional insured(s)? If not, explain fully the basis. If applicable, you must include a copy of the relevant insurance policy reflecting the City of Isle of Palms, its employees and agents are additional insured(s) for your project/event.

YES _____

5. Do you assert that the project/event for which you seek City of Isle of Palms ATAX funding is sustainable in the future? If so, please explain fully. If not, please explain fully.
With the willing support received this year as an example, we anticipate that the event should be sustainable in the future, but we would always welcome ATAX support too.

6. In the event City of Isle of Palms grants your project/event ATAX grant funding, do you acknowledge that no such funds can be spent for the purchase of alcohol or tobacco products? **YES** If not, please explain your justification. _____

7. In the event your project/event is awarded City of Isle of Palms ATAX grant funding, but is postponed for more than 180 days of receipt of funding, do you acknowledge that you must return to the City of Isle of Palms all ATAX grant money received from Isle of Palms absent extraordinary circumstances and within the sole discretion of the City of Isle of Palms? Do you agree? **YES** If you do not agree, please set forth fully your reasons.

8. In the event your project/event is granted City of Isle of Palms ATAX grant funding, you must and do hereby agree by the filing your application personally to hold harmless and indemnify the City of Isle of Palms, its employees and agents from and against any claims for damages to include, *inter alia*, legal fees relative to your project/event. Do you agree? **YES** If not, please explain. _____
 If not, please explain fully your basis. _____

9. In the event the City of Isle of Palms provides ATAX grant funding for your event/project, set forth in detail how you will acknowledge the City of Isle of Palms as a grantor of funding.
YWCA GC consistently promotes its events, and sponsors on social media, newsletters, all media outlets and at our events. YWCAGC also announces events and sponsors via press releases to gain local news outlets support and stories. If awarded and if approved YWCAGC director of communications will work with IOP staff to develop and robust announcement of the funding and partnership.

Revised February 8, 2021

City of Isle of Palms
Financial Statement Summary as of October 31, 2023
(Dollars in Thousands)

	REVENUES						TRANSFERS IN / (OUT)						EXPENDITURES						YTD Actual Net Rev & Exp
	YTD Actual	Annual Budget	Remaining to Collect	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Transfer	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	YTD Actual	Annual Budget	Remaining to Spend	YTD Actual as a % of Budget	Current Annual Forecast	Forecast Above or (Below) Budget	
General	\$ 2,174	\$ 13,942	\$ 11,768	16%	\$ 13,942	\$ -	\$ 14	\$ 471	\$ (457)	3%	\$ 14	\$ (457)	\$ 4,285	\$ 14,413	\$ 10,128	30%	\$ 14,413	\$ -	(2,097)
Capital Projects	238	3,097	2,859	8%	3,097	-	-	(40)	40	0%	-	40	375	5,425	5,050	7%	5,425	-	(137)
Muni Accom Tax	567	2,396	1,829	24%	2,396	-	-	(979)	979	0%	-	979	387	1,762	1,375	22%	1,762	-	180
Hospitality Tax	508	1,211	703	42%	1,211	-	-	(278)	278	0%	-	278	333	1,093	760	30%	1,093	-	175
State Accom Tax	1,422	3,188	1,766	45%	3,188	-	(14)	(1,359)	1,345	1%	(14)	1,345	615	2,306	1,691	27%	2,306	-	793
Beach Prserv Fee	868	1,845	977	47%	1,845	-	-	-	-	-	-	-	59	855	796	7%	855	-	809
Marina	209	441	232	47%	441	-	-	2,185	(2,185)	0%	-	(2,185)	310	927	617	33%	927	-	(101)
Disaster Recovery	58	74	16	78%	74	-	-	-	-	-	-	-	241	13	(228)	1854%	13	-	(183)
All Other	246	240	(7)	103%	240	-	-	-	-	-	-	-	30	232	202	13%	232	-	216
Total All Funds	\$ 6,290	\$ 26,434	\$ 20,143	24%	\$ 26,434	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 6,635	\$ 27,026	\$ 20,391	25%	\$ 27,026	\$ -	\$ (345)

General Fund YTD Revenues							
	FY24 YTD Actual	FY24 Budget	% of FY24 Budget	FY23 YTD Actual	% of Prior YTD	Current Annual Forecast	Forecast Above/ (Below) Budget
Property Tax	\$ 80	\$ 4,914	2%	\$ 52	154%	\$ 4,914	\$ -
LO Sales Tax	253	1,113	23%	247	102%	1,113	-
Business License	231	1,608	14%	430	54%	1,608	-
Rental License	125	1,431	9%	85	147%	1,431	-
Other Lic (Insurance/Utilities)	55	1,645	3%	53	104%	1,645	-
Build Permits	252	845	30%	459	55%	845	-
State (Admin Fee, Aid to Subdvs)	104	311	33%	80	130%	311	-
Parking	695	1,343	52%	613	113%	1,343	-
All Other	378	732	52%	261	145%	732	-
Total	\$ 2,173	\$ 13,942	16%	\$ 2,280	95%	\$ 13,942	\$ -

General Fund YTD Expenditures (YTD target = 33%)							
	FY24 YTD Actual	FY24 Budget	% of FY24 Budget	FY23 YTD Actual	% of Prior YTD	Current Annual Forecast	Forecast (Above)/ Below Budget
Mayor/Council	\$ 33	\$ 124	27%	\$ 34	97%	\$ 124	\$ -
General Govt	508	2,409	21%	458	111%	2,409	-
Police	1,056	3,304	32%	905	117%	3,304	-
Fire	1,393	4,708	30%	1,281	109%	4,708	-
Public Works	582	1,694	34%	556	105%	1,694	-
Build & Lic	158	514	31%	122	130%	514	-
Recreation	366	1,190	31%	356	103%	1,190	-
Judicial	115	331	35%	114	101%	331	-
BSOs	74	139	53%	60	123%	139	-
Total	\$ 4,285	\$ 14,413	30%	\$ 3,886	110%	\$ 14,413	\$ -

City of Isle of Palms Supplemental Financial Information as of October 31, 2023 (*Dollars in Thousands*)

Cash Balances		
	10/31/2023	10/31/2022
General Fund	3,951	6,130
<i>As a % of GF Exp (target is > 30%)</i>	<i>27%</i>	<i>46%</i>
Capital Projects	12,526	10,472
Disaster Recovery	2,880	2,891
Marina	1,758	452
Tourism Funds	11,688	8,285
Beach Preservation	9,155	7,025
Other Restricted	397	194
Total All Cash	42,355	35,449
Deposits at LGIP (5.6384%) Average	40,556	96%
Deposits at TRUIST	1,799	4%
RESTRICTED CASH	21,240	50%

Fund Balances					
Fund	6/30/2023 UNAUDITED Fund Balance (Note 1)	FY24 YTD Actual Net Revenues & Transfers Less Expenses	Current Fund Balance	6/30/24 Budgeted Fund Balance	6/30/24 Forecast Fund Balance
General Fund	\$ 6,282	\$ (2,097)	4,185	\$ 4,594	\$ 4,594
Capital Projects	11,292	(137)	11,155	8,773	8,773
Muni Accom Tax	3,685	180	3,865	2,773	2,773
Hospitality Tax	1,440	175	1,615	618	618
State Accom Tax	4,154	793	4,947	3,392	3,392
Beach Funds	8,346	809	9,155	9,118	9,118
Marina (See Note 1)	2,025	(40)	1,985	348	348
Disaster Recovery	3,064	(183)	2,881	3,079	3,079
All Other	179	216	395	178	178
Total All Funds	\$ 40,467	\$ (284)	\$ 40,183	\$ 32,873	\$ 32,873

Note 1: The comparable amount for the Marina Enterprise Fund is not Fund Balance, but Unrestricted Net Position. To be consistent with the presentation of the other funds, the Marina Fund Balance does not include net fixed assets. Unrestricted net position is approx equal to net current assets for the Marina.

October 2023 Notes:

- Business license and building permit revenues continue to show are significant decrease over prior year due to lull in construction and rising interest rates. All other revenue sources are notably higher than prior year.
- General Fund revenues are 16% of budget. The General Fund expenditures are 30% of budget which is slightly less than the 33% target for the four months of FY24.
- The City has approximately \$42 million in cash deposits. Approximately \$1.6 million of this total represents unspent drainage bond proceeds, \$2.2 million is unspent federal ARP funding (\$1M Waterway Path & \$1.2M Marina Dock Expansion), \$1.5 million is unspent SCPRT funding for dredging and \$21.2 million is restricted for tourism related expenditures or beach preservation.
- City received \$32,000 to tree fund for improper tree removal on Cameron Blvd.
- LGIP Investment accounts are earning an average of 5.6384% of interest, a slight increase compared to 5.6054% prior month.

City of Isle of Palms Tourism and Local Options Sales Tax Revenues

Municipal Accommodations Fee								Heads in Beds in
(1% of Accommodation Sales)								
	FY18	FY19	FY20	FY21	FY22	FY23	FY24	
JUL	139,501	199,724	195,287	172,336	256,308	301,674	269,304	JUN
AUG	235,007	209,600	213,067	169,596	378,001	314,397	353,373	JUL
SEPT	157,274	152,535	152,561	186,938	248,118	187,966	196,701	AUG
OCT	75,353	79,534	75,506	129,033	124,372	72,522		SEPT
NOV	64,256	63,444	65,882	66,090	102,229	154,713		OCT
DEC	32,877	40,182	34,301	71,683	70,478	185,019		NOV
JAN	28,859	25,836	32,335	34,025	75,503	115,313		DEC
FEB	18,317	13,666	18,596	26,709	25,613	42,912		JAN
MAR	21,562	19,983	9,690	31,080	39,938	86,414		FEB
APR	53,213	53,685	26,422	68,055	82,759	24,152		MAR
MAY	88,875	90,800	7,181	125,288	186,478	233,832		APR
JUNE	94,112	97,999	55,311	153,337	183,011	183,028		MAY
Deduct last July	(139,501)	(199,724)	(195,287)	(172,336)	(256,308)	(301,674)	(269,304)	
Add next July	199,724	195,287	172,336	256,308	301,674	269,304		JUN
Total Fiscal Year	1,069,429	1,042,551	863,187	1,318,141	1,818,174	1,869,571	550,073	
	Incr from FY17 10%	Incr from FY18 -3%	Incr from FY19 -17%	Incr from FY20 53%	Incr from FY21 38%	Incr from FY22 3%	Incr from FY23 2%	

City of Isle of Palms Tourism and Local Options Sales Tax Revenues

State Accommodations Tax (Tourism-Related Only)				(Approx 2% of Accommodation Sales)			
	FY18	FY19	FY20	FY21	FY22	FY23	FY24
Sept Qtr	518,028	546,269	580,306	553,971	861,205	952,270	913,073
Dec Qtr	202,803	203,067	181,550	252,012	347,299	360,479	
Mar Qtr	71,773	103,097	88,638	132,256	168,824	181,961	
June Qtr	413,234	445,779	242,893	650,839	886,253	919,402	
Total Fiscal Yr	1,205,838	1,298,212	1,093,387	1,589,078	2,263,580	2,414,112	913,073
	3% Incr from FY17	8% Incr from FY18	-16% Incr from FY19	45% Incr from FY20	42% Incr from FY21	7% Incr from FY22	-4% Incr from FY23

Heads in
Beds in

Jun-Aug
Sept-Nov
Dec-Feb
Mar-May

Chas County ATax Pass-Through				(20% of County's 2% on IOP Accommodation Sales)			
	FY18	FY19	FY20	FY21	FY22	FY23	FY24
Sept Qtr	327,750	381,000	370,500	-	301,714	231,164	
Dec Qtr					99,602	182,929	
Mar Qtr					59,369	61,688	
June Qtr	109,250	127,000	-	508,000	269,609	275,853	
Total Fiscal Yr	437,000	508,000	370,500	508,000	730,293	751,634	-
	-16% Incr from FY17	16% Incr from FY18	-27% Incr from FY19	37% Incr from FY20	44% Incr from FY21	3% Incr from FY22	Incr from FY23

City of Isle of Palms Tourism and Local Options Sales Tax Revenues

Hospitality Tax								(2% of Prepared Food & Beverage Sales)	Food/Bev Sold in
	FY18	FY19	FY20	FY21	FY22	FY23	FY24		
JUL	89,309	104,681	88,238	66,947	137,933	142,534	156,544	JUN	
AUG	98,883	101,031	106,673	59,353	135,765	165,544	192,906	JUL	
SEPT	81,373	78,014	78,129	49,484	108,077	131,756	153,918	AUG	
OCT	56,439	69,394	76,033	37,348	88,581	121,169	131,767	SEPT	
NOV	70,905	65,210	66,929	27,609	96,511	104,213		OCT	
DEC	41,260	38,440	56,591	46,700	56,990	87,532		NOV	
JAN	19,085	31,905	28,058	57,988	48,652	57,107		DEC	
FEB	28,826	27,373	27,574	24,135	33,118	51,417		JAN	
MAR	49,744	40,741	21,853	39,019	62,430	62,919		FEB	
APR	66,633	66,425	12,956	50,777	79,088	117,561		MAR	
MAY	79,870	85,134	15,429	85,357	142,227	142,964		APR	
JUNE	87,753	100,621	46,102	114,802	152,842	155,895		MAY	
Deduct last July	(89,309)	(104,681)	(88,238)	(66,947)	(137,933)	(142,534)	(156,544)		
Add next July	104,681	88,238	66,947	137,933	142,534	156,544		JUN	
Total Fiscal Year	785,452	792,527	603,275	730,503	1,146,816	1,354,621	478,591		
	Incr fr FY17 5%	Incr fr FY18 1%	Incr fr FY19 -24%	Incr fr FY20 21%	Incr fr FY21 57%	Incr fr FY22 18%	Incr fr FY23 13%		

City of Isle of Palms Tourism and Local Options Sales Tax Revenues

Beach Preservation Fee								(1% of Accommodation Sales)	Heads in Beds in
	FY18	FY19	FY20	FY21	FY22	FY23	FY24		
JUL	192,666	199,724	195,287	172,336	256,308	301,674	269,304	JUN	
AUG	181,842	209,600	213,067	169,596	378,001	314,397	353,373	JUL	
SEPT	157,274	152,535	152,561	186,938	248,118	187,966	196,701	AUG	
OCT	75,353	79,534	75,506	129,033	124,372	72,522	-	SEPT	
NOV	64,256	63,444	65,882	66,090	102,229	154,713	-	OCT	
DEC	32,877	40,182	34,301	71,683	70,478	185,019	-	NOV	
JAN	28,859	25,836	32,335	34,025	75,503	115,313	-	DEC	
FEB	18,317	13,666	18,596	26,709	25,613	42,912	-	JAN	
MAR	21,562	19,983	9,690	31,080	39,938	86,414	-	FEB	
APR	53,213	53,685	26,422	68,055	82,759	24,152	-	MAR	
MAY	88,875	90,800	7,181	125,288	186,478	233,832	-	APR	
JUNE	94,112	97,999	55,311	153,337	183,011	183,028	-	MAY	
Deduct last July	(139,501)	(199,724)	(195,287)	(172,336)	(256,308)	(301,674)	(269,304)		
Add next July	199,724	195,287	172,336	256,308	301,674	269,304	-	JUN	
Total Fiscal Year	1,069,429	1,042,551	863,187	1,318,141	1,818,174	1,869,571	550,073		
	Incr from FY17 10%	Incr from FY18 -3%	Incr from FY19 -17%	Incr from FY20 53%	Incr from FY21 38%	Incr from FY22 3%	Incr from FY23 2%		

City of Isle of Palms Tourism and Local Options Sales Tax Revenues

Local Option Sales Tax (a portion of the 1% Charleston County local option sales tax)								When Sales Occurred
	FY18	FY19	FY20	FY21	FY22	FY23	FY24	
AUG	83,614	88,713	93,221	87,833	130,373	135,943	145,078	JUL
SEPT	73,671	72,557	83,456	83,149	99,719	111,272	107,689	AUG
OCT	61,352	63,829	62,752	71,963	83,230	92,568		SEPT
NOV	61,040	61,435	65,514	68,054	85,199	93,138		OCT
DEC	49,732	54,748	59,951	67,342	73,716	79,844		NOV
JAN	55,282	57,483	64,996	69,592	71,846	84,290		DEC
FEB	43,314	48,026	53,263	58,840	64,365	71,140		JAN
MAR	47,589	49,240	50,882	60,533	66,029	75,337		FEB
APR	60,349	65,794	43,070	83,678	90,351	97,399		MAR
MAY	77,153	85,394	56,012	100,082	108,756	108,050		APR
JUNE	70,879	78,238	74,078	102,313	109,271	108,590		MAY
JULY	88,382	92,504	92,789	117,380	128,957	127,335		JUN
Total Fiscal Year	772,357	817,962	799,984	970,759	1,111,813	1,184,906	252,767	
	Incr from FY17	Incr from FY18 6%	Incr from FY19 -2%	Incr from FY20 21%	Incr from FY21 15%	Incr from FY22 7%	Incr from FY23 2%	

City of Isle of Palms

Drainage Phase 3 including small internal projects

Funded with Capital Projects & Muni Atax Funds, a \$3.5M GO Bond and NPDES Funds

Contracts and Change Orders Approved :

Thomas & Hutton	11/27/2018	Proj .0000 - Outfall Study - surveying, needs assessment & conceptual design
Thomas & Hutton	correction	Proj .0000 - Change Order #1 for Project Admin & Meetings
Thomas & Hutton		Proj .0002 - preliminary assessment of small but high impact projects in basin
Thomas & Hutton		Proj .0003 - design, eng & permitting for small but high impact projects in basin
Thomas & Hutton		Proj .0004 - design, eng & permitting for outfalls @ 30th Ave & Forest Trail + 41st Ave improves
Thomas & Hutton	6/23/2020	Proj .0005 - conceptual assessment of Waterway Blvd elevation study
Thomas & Hutton	7/28/2020	Proj .0003 CO - bidding & construction admin services for internal drainage projects
Thomas & Hutton		Proj .0004 CO - additional permitting efforts for outfalls
Thomas & Hutton		Proj .0006 - bidding & construction admin for 30th & 36th Ave outfalls
Thomas & Hutton		Coordination & tech support FEMA HMGP app for Waterway Blvd Resiliency Berm Proj
Thomas & Hutton	8/23/2022	Proj .0004 CO - redesign and permitting 41st Ave outfall
Thomas & Hutton	9/13/2023	Change Order #4 Professional Engineering Services for the Construction Phase
Gulf Stream Construction		Construction Contract, internal drainage projects (incl \$11,239 in Chg Orders)
Quality Enterprises		Construction Contract, Forest Trail & 30th Avenue outfalls
Quality Enterprises		Change Orders #1&2, cost for temp pole & overhead line reloc, time ext of 90 days
Quality Enterprises		Change Order #3, add'l work RE: address drainage to adjacent lot
Quality Enterprises		Change Order #4, add manhole at 30th Ave, pre & post video inspection
Quality Enterprises		Change Order #7, Drop Inlet and RC Pipes

FY19 Project Spending	93,052
FY20 Project Spending	161,473
FY21 Spending for Small Project Construction	452,803
FY21 Spending for Outfall Construction	182,855
FY22 Spending for Small Project Construction	207,523
FY22 Spending for Outfall Construction	586,821
FY23 Spending for Outfall Construction	848,666
FY24 Budget - Balance to complete Forest Trail Outfall	1,302,000
FY24 Budget - 41st Ave Outfall - permitting only	29,000
Subtotal FY19-FY23 Actual Spending + FY24 Budget	3,864,192
Contracts/Change Orders	(3,829,776)
Budget Funds Remaining	34,416

Engineering & Design	Project Admin	Construction	Contingency	Total
100,800				100,800
-	13,000		-	13,000
23,300			-	23,300
62,600				62,600
229,500				229,500
18,900				18,900
30,000				30,000
43,300				43,300
102,200				102,200
7,000				7,000
29,000				29,000
			42,000	42,000
		630,271		630,271
		2,270,823	227,082	2,497,905
		12,093	(12,093)	-
		7,700	(7,700)	-
		62,689	(62,689)	-
		8,294	(8,294)	

646,600	13,000	2,991,869	178,306	3,829,776
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Project Expenditures:

Date	Invoice #	Payee	Description of Work
FY '19-23		Thomas & Hutton Engineering	Engineering & Design Fees
7/27/23		Thomas & Hutton Engineering 20-4640-5084	Admin Meeting Pathway Assements Phase 3
7/27/23		Thomas & Hutton Engineering 20-4640-5084	Admin Meeting Pathway Assements Phase 3
9/11/23		Thomas & Hutton Engineering 20-4640-5084	Change Order #5 Engineering Services
10/6/23		Thomas & Hutton Engineering 20-4640-5084	Change Order #4 Construction Observation, bid process& pathway assessment
1/1/21		SCDHEC/OCRM	permit
4/1/21		Gulf Stream Construction	Pay App #1
4/22/21		Gulf Stream Construction	Pay App #2
6/1/21		Gulf Stream Construction	Pay App #3
8/23/21		Gulf Stream Construction	Pay App #4
9/1/21		Gulf Stream Construction	Pay App #5
9/24/21		Gulf Stream Construction	Pay App #6
10/31/21		Gulf Stream Construction	Pay App #7
11/30/21		Gulf Stream Construction	Pay App #8
12/31/21		Gulf Stream Construction	Pay App #9
3/1/22		Gulf Stream Construction	Pay App #10 FINAL
5/1/22		Quality Enterprises, USA, Inc	Pay App #1
5/31/22		Quality Enterprises, USA, Inc	Pay App #2
6/30/22		Quality Enterprises, USA, Inc	Pay App #3 (thru 6/30/22)
9/26/22		Quality Enterprises, USA, Inc	Pay App #4
11/1/22		Quality Enterprises, USA, Inc	Pay App #5
2/14/23		South Coast Mitigation Venture	OCRM mitigation requirement
2/14/23		Quality Enterprises, USA, Inc	Pay App #6 - Forest Trail & 30th Ave Outfalls
2/28/23		Quality Enterprises, USA, Inc	Pay App #7 - Forest Trail & 30th Ave Outfalls
4/13/23		Quality Enterprises, USA, Inc	Pay App #8 - Forest Trail & 30th Ave Outfalls
9/27/23		Quality Enterprises, USA, Inc	Pay App #9 - Forest Trail & 30th Ave Outfalls

Total paid

Remaining on contracts

626,953	13,000	2,039,677	39,898	2,719,527
19,647	-	952,193	138,408	1,110,248

**CONSTRUCTION CONTRACT
CHANGE ORDER**

Project: Phase 3 Drainage Improvements Construction Contract: Contract I
Forest Trail and 30th Avenue Change Order Number: 6
Outfalls
 Owner: City of Isle of Palms Date Issued: November 9, 2023
 Contract Dated: December 6, 2021
 Contractor: Quality Enterprises USA, Inc. Engineer's Project Number: 27670.0004

The Contract is changed as follows:

- Additional pipe lengths to accommodate rotation of JB#1
- Additional pavement quantities based on footprint of area repaired being slightly larger than anticipated
- Additional riprap required to achieve complete footprint as shown on plans
- Credit from eliminating the geogrid matting for maintenance access across golf course and sodding to be replaced with erosion matting and seeding
- Additional time to reach substantial completion based on suspension of work during summer months

Not valid until signed by the Owner, Engineer, and Contractor.

Adjustments in the Contract Sum:

The original Contract Amount was.....\$ 2,270,822.51
 Net change by previously authorized Change Orders\$ 90,776.03
 The Contract Amount prior to this Change Order was.....\$ 2,361,598.54
 The new Contract Amount will be **(increased)** (decreased) (unchanged)
 by this Change Order in the amount of\$ 31,356.29
 The new Contract Amount including this Change Order will be\$ 2,392,954.83

Adjustments in the Contract Time:

Original Substantial Completion Date 09/30/2022
 Sum of Previously Approved Increases and Decreases (241) days
 Date of Substantial Completion prior to this Change Order..... 05/29/2023
 The Contract Time will be **(increased)** (decreased) (unchanged) by (251) days
 The date of Substantial Completion as a result of this Change Order therefore is 1/29/2024

ENGINEER RECOMMENDATION

Hillary Aton, P.E.
ENGINEER


SIGNATURE

11/9/23
DATE

CONTRACTOR ACCEPTANCE

Louis J Gaudio
CONTRACTOR


SIGNATURE

11/9/23
DATE

OWNER APPROVAL

Desirée Fragoso
OWNER

SIGNATURE

DATE



PROPOSAL

3494 SHEARWATER STREET
NAPLES, FL 34117
(239) 435-7200
FAX (239) 435-7202

Thomas & Hutton

PROPOSAL SUBMITTED TO:

682 Johnnie Dodds Blvd., Suite 100
STREET

Mt. Pleasant, SC 29464
CITY, STATE, ZIP

Hillary Aton, PE
ATTN.:

843-725-5272

PHONE NO.

FAX NO.

November 3, 2023

DATE

QE CO-10

PROPOSAL #

Ron Augustin

SALES REPRESENTATIVE/PROJECT MANAGER

Phase 3 Drainage Improvements

JOB NAME

City of Isle of Palms, SC

JOB LOCATION

WE PROPOSE hereby to furnish all labor, materials, equipment and services necessary to complete the following:

1. *Description:* Additional line item quantities based on project plans. The bid schedule quantities are less than the quantities required by the plans for these items (work completion based according to plan quantities).

Cost:

Item No.	Description	Unit	Quantity	Unit Price	Extension
090	Graded Aggregate Base Course	SY	37	\$45.50	\$1,683.50
100	Hot Mix Asphalt Inter. Course Type B	TON	6.8	\$1,095.00	\$7,446.00
110	Hot Mix Asphalt Surf. Course Type B	TON	8.6	\$1,428.00	\$12,280.80
130	12 RC Pipe (Class III)	LF	6	\$116.50	\$699.00
140	54 RC Pipe (Class III)	LF	27	\$419.25	\$11,319.75
230	Rip-Rap Class B	TON	15	\$216.00	\$3,240.00
<i>Subtotal for Item #1</i>					<i>\$36,669.05</i>

2. *Description:* Provide erosion control matting/grass seeding in lieu of sodding and geogrid at Forest Trail Outfall area. Credit back contract line items for all geogrid and sodding at Forest Trail, as requested by Wild Dunes Golf Course, and as provided at 30th Avenue Outfall area.

Cost:

Item No.	Description	Unit	Quantity	Unit Price	Extension
---	Erosion Matting/Seeding	LS	1	\$3,000.00	\$3,000.00
250	CREDIT – Sodding	MSY	0.42	\$14,678.00	(\$6,164.76)

CUSTOMER – SIGNATURE & DATE

QUALITY ENTERPRISES USA, INC. – SIGNATURE & DATE

260	CREDIT – Geogrid Matting	SY	264.00	\$19.50	¹⁰⁶ (-\$5,148.00)
Subtotal for Item #2					(-\$8,312.76)

TOTAL FOR CHANGE ORDER PROPOSAL #10	\$31,356.29
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CUSTOMER – SIGNATURE & DATE

QUALITY ENTERPRISES USA , INC. – SIGNATURE & DATE

Quality Enterprises USA, Inc.
City of Isle of Palms
Phase 3 Drainage Improvements
Forrest Trail Outfall - Draft Schedule

ID	Task Name	Duration	Start	Sep 24, '23	Oct 1, '23	Oct 8, '23	Oct 15, '23	Oct 22, '23	Oct 29, '23	Nov 5, '23	Nov 12, '23	Nov 19, '23	Nov 26, '23	Dec 3, '23	Dec 10, '23	Dec 17, '23	Dec 24, '23	Dec 31, '23	Jan 7, '24	Jan 14, '24	Jan 21, '24	Jan 28, '24				
1	Forrest Trail Outfall	92 days?	Mon 9/25/23																							
2	Precast Production	20 days	Mon 9/25/23																							
3	54" RCP Pipe, Precast	15 days	Mon 9/25/23																							
4	Structures, Precast	15 days	Mon 9/25/23																							
5	Junction Box JB1	15 days	Mon 10/2/23																							
6	Site Work	18 days?	Wed 10/11/23																							
7	Remobilization	8 days	Wed 10/11/23																							
8	MOT, Close Waterway Blvd.	14 days	Tue 10/17/23																							
9	Grading, Dewatering, Stone Base	2 days	Wed 10/18/23																							
10	Junction Box, Set	1 day	Fri 10/20/23																							
11	54" RCP	6 days	Fri 10/20/23																							
12	SMH-2	1 day	Sat 10/21/23																							
13	SMH-3, 12" RCP	1 day	Sat 10/21/23																							
14	12" Water Main Offset	2 days	Thu 10/19/23																							
15	Backfill, Roadway	3 days?	Wed 10/25/23																							
16	Pave Roadway, Path	2 days	Tue 10/31/23																							
17	Site Work - CIP, Appurtenances	87.5 days?	Thu 9/28/23																							
18	Submittals for CIP Wall Materials	28 days	Thu 9/28/23																							
19	Fabrication for CIP Wall Materials	15 days	Mon 11/6/23																							
20	CIP Headwall, Side Walls (South)	15 days	Mon 11/27/23																							
21	CIP Wing Walls, Apron (North)	19.5 days	Mon 12/11/23																							
22	Install Appurtenances	14.5 days?	Mon 1/8/24																							
23	Substantial Completion	1 day?	Mon 1/29/24																							

October 10, 2023

Desirée Fragoso
Administrator
City of Isle of Palms
1207 Palm Blvd
Isle of Palms, SC 29451

RE: Amendment 1 to Agreement [CSE 2587]

Dear Desirée:

This letter is submitted to request an amendment to the Agreement between CSE and the City of Isle of Palms for coastal engineering services related to emergency work around the Breach Inlet Area (CSE project 2587). The original agreement, dated 29 June 2023, included services related to construction of an emergency dune using an inland sand source. Following Hurricane Idalia, the project scope changed to a scraping effort instead of an inland trucking operation. The initial project was completed in early September; however, additional erosion has continued and required significant coordination and engineering services. This includes an initial sand scraping effort with a single dozer, scraping utilizing off-road trucks, coordinating an inland trucking operation, and coordination sandbags. Additional work is likely to be required until the USACE nourishment project starts. CSE has an existing agreement with the City for services related to the USACE project.

The requested amendment will cover CSE's fees and expenses for the above-referenced work, as well as additional coordination leading up to the USACE project (expected to start January 2024). The specific services include:

- Site inspections and construction administration of scraping, trucking, and sandbags
- Contractor coordination including obtaining quotes, reviewing materials, sand source analysis, and payment requests
- Periodic surveys of the emergency area to document beach volume changes (up to 4)
- Periodic drone surveys of the emergency area (up to 4)
- Public meetings and liaison with stakeholders and City staff



CSE requests an amendment amount no to exceed \$65,000 to cover time and expenses occurred to-date and for the additional services expected through December. The City will only be billed for actual work completed.

Please let me know if you have any questions or you need additional detail regarding the scope of services.

Sincerely,

Coastal Science & Engineering (CSE)

Steven B Traynum
Coastal Scientist / Project Manager

Signature for Approval

ATTEST

CITY OF ISLE OF PALMS (SC)

Witness (Signature)

(Signature)

Capital Projects Update - November 2023

Project	Status
Drainage	
Phase 3 Drainage - 36th Avenue Outfall	Road paved and reopened 11/3 after contractor completed stormwater and utility work. Waiting on fabrication of steel reinforcement package (3-4 week lead time). Contractor expected back on site first week of December and substantial completion in January 2024.
Phase 3 Drainage - 41st Avenue Outfall	SCOR in process of executing contract with The Bastion Group. Construction scheduled to begin in January 2024.
Waterway Boulevard Multi-Use Path Elevation Project	Legal reviewing contract language changes proposed by T&H.
Sea Level Rise Adaptation Plan	Kickoff meeting held week of 9/25. Seamon Whiteside coordinating stakeholder meetings.
IOP Marina	
IOP Marina Public Dock & Greenspace	Bid Package released on 10/19. Pre-bid meeting held on 11/1. Bid deadline 11/21.
IOP Marina "T" Dock Repairs	City received OCRM permit for minor repairs and maintenance for the "T" dock. Scope of repairs included with the public dock project bid packet due 11/21.
Marina Dredging	In process. ATM completed the dredge disposal alternatives. Staff coordinating progress meeting to review options and determine next steps in permitting process.
Beach Maintenance & Access Improvements	
IOP County Park Emergency Vehicle Access	Final design approved by Council. Waiting on final approval from County Park before putting project out for bid.
Beach Access Path Improvements	Surveys of the selected paths, 26A, 36A, 46th Avenue and 52nd beach have been ordered. Staff procuring proposals from design firms for the design.
Beach Maintenance & Restoration	Emergency beach restoration work is ongoing, per Council directive at special meeting held on 10/3.
Buildings & Facilities	
Fire Department Exhaust Systems for Fire Stations 1 & 2	In process. Completion anticipated in February 2024.
City Hall Renovation	Staff held kick-off meeting on 11/8. Trident coordinating appraisal and 3D scan of building as part of assessment.
Outdoor Fitness Court at Recreation Center	Installation of fitness equipment in process.
Dog Park Improvements	Hardscape and fence completed.
Undergrounding Power Lines	Design of 14th Ave conversion is complete. Project estimated at approx. \$100K. (50/50 share between City and Dominion Energy). DE in process of easement acquisition. Preliminary design and rough cost estimate of conversion project for 41st Avenue ready for staff review.
SCDOT Palm Boulevard Bike, Pedestrian and Parking Enhancements	Concepts provided to Council for preliminary feedback. Consultant developing revisions.