



**Administration Committee Meeting
8:30am, Tuesday, September 14, 2023
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Bogosian and Streetman

Absent: Council Member Pierce

Staff Present: Administrator Fragoso, HR Officer Ladd

2. Citizen's Comments -- none

3. Approval of Previous Meeting's Minutes – August 1 and 15, 2023

Council Member Streetman made a motion to approve the minutes of the August 1 and August 15 meetings, and Council Member Bogosian seconded the motion. The motion passed unanimously.

4. Old Business -- none

5. New Business

A. Consideration of nomination of Susan Smith for the Spirit of the Island Award

Both Council members Bogosian and Streetman spoke highly of Ms. Smith's dedication to the island and passion for the environment, both of which have been of great benefit to the City.

MOTION: Council Member Bogosian made a motion to recommend to City Council that Susan Smith be awarded the Spirit of the Island Award. Council Member Streetman seconded the motion. The motion passed unanimously.

B. Consideration of nominations for the Leola Hanbury Employee of the Year Award

MOTION: Council Member Bogosian made a motion to go into Executive Session in accordance with SC Code Section 30-4-70(a)(1) to discuss nominations for the Leola Hanbury Employee of the Year Award. Council Member Streetman seconded the motion. The motion passed unanimously.

The Committee entered into Executive Session at 8:33am.

The Committee returned from Executive Session at 8:45am.

MOTION: Council Member Bogosian made a motion to approve the recipient of the Leola Hanbury Employee of the Year Award as discussed in Executive Session. Council Member Streetman seconded the motion. The motion passed unanimously with Mayor Pounds also voting.

6. Miscellaneous Business

The next regular meeting of the Administration Committee will be Tuesday, October 3, 2023 at 8:30am.

7. Adjournment

Council Member Streetman made a motion to adjourn, and Council Member Bogosian seconded the motion. The meeting was adjourned at 8:45am.

Respectfully submitted,

Nicole DeNeane
City Clerk