

City Council
6:00 p.m., Tuesday, November 19, 2019
Council Chambers
1207 Palm Boulevard, Isle of Palms, South Carolina

AGENDA

1. **Introduction of Meeting** and notification that members of the press and public were duly notified in accordance with the Freedom of Information Act.
 - A. Invocation
 - B. Pledge of Allegiance
 - C. Roll Call

2. **Appointment and Administration of Oath to New Employees**
Fire Department
 - i. Eric Bolen
 - ii. Nick Russo
 - iii. Lawrence Daugherty

3. **Reading of the Journals of Previous Meetings**
Regular Meeting of October 22, 2019

4. **Citizen's Comments** – Comments shall be limited to 3 minutes

5. **Reports from Standing Committees**
 - A. **Ways and Means Committee**
 - i. Recommendation from the Accommodations Tax Advisory Committee for the City to approve sponsorship request from the IOP Turtle Team and the IOP Exchange Club for the Isle of Palms Turtle Hatchling Scavenger Hunt in the amount of \$6,000 [State ATAX, General Government, Programs/Sponsorships - \$85,000, pg.22, ln.20].
 - ii. Recommendation from the Public Safety Committee to approve unbudgeted expenditure in an amount not to exceed \$10,000 for the purchase and installation of a surveillance camera at Breach Inlet.
 - iii. Recommendation from the Public Safety Committee to implement a Reserve Officer program in the Police Department.
 - iv. Recommendation from the Real Property Committee to apply to the Greenbelt Program to use the City's allocation for the construction of an ADA Compliant Beach Walkover & Observation Deck at 42nd Avenue.
 - v. Consideration of an award to Insight Group, LLC in the amount of \$26, 840 for construction management services for the Public Safety Building Repair Project [Capital Projects, Police, Capital Outlay - \$1,209,000, pg.16, ln. 29; Capital Projects, Fire, Capital Outlay - \$2,324,500, pg.16, ln.41].
 - vi. Consideration of approval of an amount not to exceed \$100,000 for the 12-month rental of one (1) double and one (1) triple-wide

temporary offices for the Police and Fire Departments to use during the rehabilitation of the Public Safety Building [Capital Projects, Police, Capital Outlay - \$1,209,000, pg.16, ln. 29; Capital Projects, Fire, Capital Outlay - \$2,324,500, pg.16, ln.41].

B. Public Safety Committee

Recommendation to revise the beach parking plan to include parallel parking and the 4' off pavement rule on Palm Boulevard between 41st and 53rd avenues and to implement parallel parking from 3rd to 9th avenues on Ocean Boulevard.

C. Public Works Committee

Recommendation to include Second Reading of Ordinance 2019 -19 in the agenda for the Special City Council meeting on December 3, 2019.

D. Recreation Committee

E. Personnel Committee

Recommendation of Re-Appointments for Boards and Commissions:

- i. Accommodations Tax Advisory Committee: Malcom Burgis, Sally Leydic Muhlig, David Nelson and Rusty Williamson
- ii. Board of Zoning Appeals: Elizabeth Campsen and Carolyn Holscher
- iii. Planning Commission: Ron Denton and Lisa Safford

F. Real Property Committee

6. Reports from City Officers, Boards and Commissions

- A. **Accommodations Tax Advisory Committee** – no meeting in November
- B. **Board of Zoning Appeals** – minutes attached
- C. **Planning Commission** – minutes attached

7. Reports from Special or Joint Committees – None

8. Petitions Received, Referred or Disposed Of – None

9. Bills already in Possession of Council

10. Introduction of New Bills, Resolutions and Proclamations

Ordinance 2019-16 – AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 1, GENERAL PROVISIONS, ARTICLE B. – NUISANCES. An ordinance to establish new standards for dilapidated structures.

Ordinance 2019-19 - AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 4, SMOKING IN THE WORKPLACE. An ordinance to prohibit smoking on the beach.

Resolution 2019-03– A resolution authorizing consumption of beer and wine only at the Holiday Street Festival on December 7, 2019.

11. Miscellaneous Business

Next meeting date: 6:00 p.m., Tuesday, January 28, 2020.

12. Executive Session – If needed. Upon returning to open session, Council may take action on matters discussed in Executive Session.

13. Adjournment

City Council
6:00pm, Tuesday, October 22, 2019
Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. **The invocation and the Pledge of Allegiance was followed by the roll call.**

Present: Mayor Carroll, Council members Bell, Buckhannon, Ferencz, Moye, Rice, Smith, and Ward

Absent: Council Member Kinghorn

Staff Present: Administrator Fragoso, City Attorney Copeland, Asst. City Administrator Hanna, City Department Heads

2. **Appointment and Administration of Oath to New Employees**

MOTION: Council Member Ward made a motion to approve the administration of oath and Council Member Bell seconded the motion. The motion passed unanimously.

Mayor Carroll administered the oath to new Assistant City Administrator Ronald Hanna.

3. **Reading of the Journals of Previous Meetings**

MOTION: Council Member Bell made a motion to approve the minutes of the September 24 and September 26, 2019 meetings, and Council Member Rice seconded the motion. The minutes were approved unanimously.

4. **Citizen's Comments**

Wendy Kelly, 3502 Waterway Boulevard, spoke in favor of the Ordinance 2019-18.

Howard "Beach Santa" Hough, 445 Fedderbrush, Moncks Corner, also spoke in favor of Ordinance 2019-18. He shared statistics about the number of cigarette butts and cigar tips picked up off the beach this year. He added the ban should include all public areas.

Sandra Hines, 624 Carolina Boulevard, shared that while her father died of small-cell lung cancer, she against another law being made. She believes the litter law should be more strongly enforced to deal with this issue and more law enforcement should be added to the beach to do so.

Elizabeth Shirley, 3 Abalone Alley, said that as a former smoker she knows better than anyone about the litter issue with cigarettes. She said it is time for everyone to be healthy and to keep the beaches healthy.

Kelly Thorbelson with the South Carolina Aquarium spoke in favor of Ordinance 2019-18. She noted that over 300 coastal communities nationwide have implemented such a law and they are very effective.

Rusty Williamson, 605 Carolina Boulevard, shared that he is a smoker who does not litter. He also believes the litter law should be more strictly enforced.

Carolina Bradner, on behalf of the Coastal Conservation League, spoke in favor of Ordinance 2019-18, stating that cigarette butts are the number one piece of litter picked up off the ground. She thanked City Council for taking up the issue, adding that these types of ordinances work where they have been enacted.

Mike Cummings, an MUSC professor, said Ordinance 2019-18 would be a welcome sign for people who visit the Isle of Palms. He offered to help pay for signage.

Bill Molsav, 11 29th Avenue, also said this sort of law works in other communities. He said it is worth it to ban smoking on the beach to stop the environmental damage it causes.

5. **Reports from Standing Committees**

A. **Ways and Means Committee**

Council Member Ward reviewed the minutes of the October 15, 2019 meeting.

MOTION: Council Member Ward made a motion to distribute the FY19 positive net result as follows: \$200,000 to the General Fund, \$100,000 to the Disaster Recovery Fund, and the remaining into the Capital Projects fund. Council Member Bell seconded the motion. The motion passed unanimously.

B. **Public Safety Committee**

Council Member Buckhannon reviewed the minutes of the October 7, 2019 meeting.

MOTION: Council Member Buckhannon made a motion to direct staff to request SCDOT to conduct a speed study on the section of Palm Boulevard between 10th and 21st Avenues. Council Member Ward seconded the motion. The motion passed unanimously.

Council Member Buckhannon also noted the Public Safety Committee will have a meeting specific to parking concerns at some point in the future.

C. **Public Works Committee**

Council Member Rice reviewed the minutes of the October 3, 2019 meeting. She again noted the great work done by the Public Works department on the clearing of Hurricane Dorian debris. Administrator Fragoso said the City will be applying for FEMA reimbursement for labor and all expenses related to emergency preparedness, which is expected to cover 75% of those expenses. The State of South Carolina has not yet declared if it will cover the remaining 25% of municipal expenses related to the storm.

D. Recreation Committee

Council Member Smith reviewed the minutes of the October 7, 2019 meeting and gave a brief overview of upcoming holiday events. Council Member Moye reminded everyone of the Farmer's Market being held on October 23, 2019.

E. Personnel Committee

Council Member Moye reviewed the minutes of the October 1, 2019 meeting. He reviewed the code requirement to have City Council fill vacant spots on the Water & Sewer Commission and the selection process conducted by the Personnel Committee to find those commissioners. He briefly shared some background information on both appointees.

MOTION: Council Member Moye made a motion to appoint Jan Anderson and Bob Hooper to the open seats on the Isle of Palms Water & Sewer Commission. Council Member Ward seconded the motion. The motion passed unanimously.

Council Member Moye reported the annual Employee Appreciation Event was held on October 18, 2019 and went very well. He shared Russell Roper of the Public Works department was this year's recipient of the Leola Hanbury Award. Administrator Fragoso reported that Mr. Roper was unable to attend the Employee Appreciation Event due to illness and was presented with the award on October 21. He was very humbled by the award.

Council Member Moye thanked Administrator Fragoso for the draft of the City Council training documents. He said a complete draft will be available for review next month.

F. Real Property Committee

Council Member Bell reviewed the minutes of the October 14, 2019 meeting. He shared how he had asked Administrator Fragoso to lay out the leases, procurement processes, and permitting surrounding the marina projects, and she did so very well. Council Member Bell clarified that there was a discussion about the proposed development at 1100 Palm Boulevard and the Committee vote unanimously to not recommend a zoning change for the project. However, he noted the vote taken by the Real Property Committee on the proposed development should not have happened as it was meant to only be a discussion item at the meeting.

Mayor Carroll asked if the beach erosion at Breach Inlet could be a declared FEMA disaster and qualify for FEMA reimbursement. Administrator Fragoso said it is a possibility and that a FEMA representative has been assigned to look at the issue.

6. Reports from City Officers, Boards, and Commissioners

- A. Accommodations Tax Advisory Committee – minutes attached
- B. Board of Zoning Appeals – minutes attached
- C. Planning Commission – minutes attached

7. Reports from Special or Joint Committees – none

8. Petitions Received, Referred, or Disposed of – none

9. **Bills already in possession of Council** – none

10. **Introduction of New Bills, Resolutions, and Proclamations**

Ordinance 2019-18 – AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 4, SMOKING IN THE WORKPLACE. An Ordinance to prohibit smoking in City-owned facilities, City-owned property, on public beaches, and beach access points.

MOTION: Council Member Ward made a motion to suspend the rules of order to allow for discussion of Ordinance 2019-18. Council Member Moye seconded the motion. The motion passed unanimously.

Council Member Smith asked if it was possible to defer the reading of this ordinance until December so that the entirety of the Public Works Committee could be in attendance. Council Member Ferencz noted that two of the three members are present.

Each Council member spoke to their reasons for supporting or not supporting Ordinance 2019-18. Council Member Smith reiterated many of the points made during Citizen's Comments, adding that the City has a responsibility to the residents, visitors, and wildlife of the island to keep it safe and clean. She said that now is the time to pass such an ordinance on the Isle of Palms as Sullivan's Island is passing a similar ordinance.

Council Member Moye said this was a difficult issue for him to discern as it impacts an activity that many people enjoy and adds another ordinance when he is not certain one is needed. He said, "This is about litter and what it's doing to our environment," and that this ordinance is the only way to reduce the litter. He added that while he is in favor of the ordinance, he hoped that additional signage would not be needed to support it. He would like to see the City be intentional about a widespread education campaign.

Council Member Rice said, "We are charged with protecting this island," and noted the data shows that cigarette litter is a pervasive problem.

Council Member Bell also spoke about how this issue was difficult to consider. He noted that City Council is not trying to legislate people's health. He mentioned how Sullivan's Island is also enacting a similar ban, and that if the Isle of Palms does not do the same, all the smokers will come here.

Council Member Ferencz said there is equipment that can be purchased to rake cigarette butts from the sand. She said that education about the effects of cigarette litter is needed more than another ordinance. She suggested that City Council should look at a resolution about smoking on the beach and establish a month of education about the issue, educating not just Isle of Palms residents, but the entire Charleston community. She also suggested the fine for smoking on the beach should be \$100 instead of the \$10-\$25 fine in the proposed ordinance. She spoke about the City purchasing receptacles for the beach that encourage people to dispose of their cigarette trash.

Administrator Fragoso clarified the defined areas in which smoking would be banned as “anything seaward of the primary dune,” City-owned facilities, City-owned property, public beach and public beach accesses to include the front beach at Ocean Boulevard.

In response to a comment made by Howard Hough during Citizen’s Comments, Chief Cornett said that considering a lighter or a match as a “fire on the beach” does not match the intent of the law.

When asked about the costs of new signage, Administrator Fragoso said the budget includes a provision allowing for signage based on need. Any new signage regarding Ordinance 2019-18 would be small in size and cost the City approximately \$600. She noted new signage would be included in the existing wooden signs at all beach access points. As the signs for the new plastics ban have not yet been ordered, this ordinance would be added at the same time should it be enacted.

Council Member Ward noted that he had not heard anything about Ordinance 2019-18 that has convinced him to support it.

Mayor Carroll said that while he considers himself an environmental advocate, he also does not want to put another law into effect. He asked if the “cellulose acetate” found in cigarette butts could be included in the plastics ban set to go in effect on January 1, 2020. Council Member Smith said Ordinance 2019-18 gives City Council the unique opportunity to eliminate this very specific form of litter.

Chief Cornett reiterated why littering laws are hard to enforce, but noted he is adding more beach patrol officers to the beach next season. He said a smoking ban would be easier to enforce since the smoke is easily seen and smelled. He also added that a resolution does that give law enforcement a legal reason to speak to someone about smoking on the beach. Council Member Smith agreed that an ordinance is not strong enough and that everyone has a right to come to a clean beach.

Council Member Ferencz said having the police department patrol seven miles of beach for smokers will be ineffective. She reiterated her belief that the litter can be disposed of in other ways and the need for concentrated education efforts.

Council Member Rice said litter is an issue that affects everyone and encouraged Council members to have the political courage to set the standard for a clean, safe beach.

Council Member Moye said that lumping cigarettes into the plastics ban will not convey the anti-smoking messages to smokers. He said people need to understand they cannot treat the beach as their ashtray. He also noted that an educational campaign will not reach the people who need to hear the message the most.

Council Member Bell asked for a point of order to clarify what happens in the event of a tie vote. Administrator Fragoso said a tie vote goes to the negative. Council Member Bell asked Council members if they were willing to risk a negative vote or wait until the next meeting with a full Council to consider the issue again. Council Member Ward said only five people were

needed for a quorum, adding that someone different could be absent the following month if the vote were deferred.

Council Member Buckhannon suggested amending the plastics ban at point of sale to include the sale of cigarettes.

MOTION: Council Member Smith made a motion to defer the vote on First Reading of Ordinance 2019-18 until the November meeting. Council Member Rice seconded the motion. A vote was taken as follows:

Ayes: Smith, Bell, Rice, Moye

Nays: Buckhannon, Ward, Ferencz, Carroll

The motion failed.

Council Member Moye and City Attorney Copeland briefly discussed how a failed motion could come back to the floor for consideration.

VOTE: A vote of the First Reading for Ordinance 2019-18 was taken as follows:

Ayes: Smith, Rice, Moye, Bell

Nays: Ward, Buckhannon, Ferencz, Carroll

Ordinance 2019-18 did not pass First Reading.

Council Member Smith noted that the purchase of a \$60,000 beach raking machine does not include labor costs and could possibly harm the ecosystem of the beach.

Council Member Moye said research indicates that ordinances such as these are very effective. Mayor Carroll added that he believes they will find a way to ban smoking on the beach.

11. **Miscellaneous Business**

The next City Council meeting will be held on Tuesday, November 19, 2019 at 6:00pm following the Ways & Means Committee meeting.

12. **Executive Session**

MOTION: In accordance with § 30-4-70(a)(2), Discussion of negotiations incident to proposed contractual arrangements related to the marina restaurant lease, Council Member Ward made a motion to move into Executive Session. Council Member Bell seconded the motion. The motion passed unanimously.

City Council went off record at 7:49pm.

Upon return from Executive Session, Mayor Carroll reported no decisions were made and no actions were taken. The meeting was adjourned at 8:45pm.

Respectfully submitted,

Nicole DeNeane

City Clerk

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee: Date Approved _____ Denied _____	
Action Taken By Ways & Means Committee: Date Approved _____ Denied _____	
Action Taken By City Council: Date Approved _____ Denied _____	
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

For Office Use Only

A. Project Name: IOP Turtle Hatchling Scavenger Hunt _____

B. Applicant Organization: City of Isle of Palms, IOP Exchange Club, Turtle Team

1. Mailing Address: _____

Telephone: _____ Fax: _____

2. Project Director: Kitty Riley/Mary Pringle

Telephone: _____ Fax _____

3. Description of Organization, Its Goals and Objectives: (see attached pages)

C. Description and Location of Project/Event: (see attached pages)

Single Event?

Ongoing Event/Annual Need?

1. Date(s) of Event: ___ or Project Start: **March 2020** Completion: **Ongoing**

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50 _____%) vs. Isle of Palms residents (50 _____%).

*Source of tourist data: Website hits, completed pamphlets returned
(website hits, surveys, ticket sale information, etc.)

3. If this application is for an ongoing event, what is the percentage increase/decrease in tourist attendance versus the past year's event?

*Source of tourist data _____
(website hits, surveys, ticket sale information, etc.)

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount \$ _____ From _____

2. Entry Fees : Amount \$ _____ From _____

3. Donations: Amount \$ _____ From _____

4. Accommodations Tax Funds Request: Amount \$ 6,000 _____

Date(s) Required: January 2020 Lump Sum: Installments _____

5. Other:

6. Total Budget: \$6,000 first yr est

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project: January 15th, 2020 _____

If awarded, funds are requested as follows:

- (1) Lump Sum(s): \$6,000 est _____ on January 31st, 2020 (date),
\$ _____ on _____ (date),
\$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

2.

IOP Turtle Hatchling Scavenger Hunt

Purpose:

Education of children/public by promoting the roles turtles play on our island and ecology. Increase awareness and excitement of the turtle visitors to our shores.

Method:

Establish a scavenger hunt based upon clues to locate the hatchling plaques that contain educational information.

Program:

Establish 6 bronze turtle hatchlings w/plaques placed at front beach with fun turtle educational descriptions (see example included). The scavenger hunt information would be included on brochures, possibly IOP and Exchange Club Websites. The brochures would be available at local businesses, City Hall, etc. Reward could be IOP T-shirt. Estimated cost = \$6,000

Sponsors:

Partnership between the City of Isle of Palms; IOP Exchange Club, Turtle Team

Roles:

City funds, maintains and installs plaques; plaques will be located at 6 locations along Front Beach (Flagpole, Turtle Sculpture, Sidewalk adjacent to County Park, Public Safety Building, VFW, Public Restrooms/Hydration Station/Showers)

Exchange Club writes clues (See following page) & helps facilitate production and installation of plaques

Turtle Team provides educational descriptions that would go on plaques (see following page)

All promote via pamphlets, web site, social media and area businesses.

Timeline:

Install prior to 2020 Beach Season (early Spring)

Vision:

If scavenger becomes popular, there is an opportunity to grow “nests” to other areas on the island, such as Wild Dunes, Recreation Center, and the IOP Marina.

Potential Resources:

City of Isle of Palms, SC Aquarium, Front Beach Businesses & Realtors, Wild Dunes, Rec, Marina, CCPRC, others

Hatchling Hunt Clues (draft)

1. You'll find Mary near the flagpole, she's very patriotic. She's also an egg laying gal.
CLUE: Look for the stars & Stripes
2. Jo is across the street to cool down from the heat she may be resting near a bench or getting water.
CLUE: LOOK BOTH WAYS! You'll see her BIG brother and sister.
3. Babs is hoping to make it to the ocean. She will be near a beach path.
CLUE: Do you know where the County Park is?
4. Linda's very safe and obeys all the rules. She's going to be a survivor.
CLUE: Public Safety building would be a safe place to hide.
5. Jammer is getting a little warm and wants to head out to sea.
CLUE: Think two Scopes by two guys.
6. Ruth is following Jammer back to the beach with a stop.
CLUE: LOOK BOTH WAYS! She supports our Veterans.

Hatchling Hunt Educational Descriptions (draft)

1. **EGGS LAID** by mother loggerhead and buried, average 120 eggs, each turtle does this 4-6 times a season every 2 weeks.
2. **INCUBATE** under the sand which averages 48-60 days with heat from the sun required to hatch.
3. **HATCH & DIG OUT OF THE NEST** and run to the ocean trying to quickly avoid predators such as ghost crabs on the beach or fish in the ocean.
4. **SWIM** as fast as possible out to the Gulf Stream to hide in the floating Sargassum seaweed. Only one in one thousand will survive adulthood.
5. **DRIFT** with the ocean current all the way across the Atlantic Ocean and then return when about 15 years old to the South Carolina Coast.
6. **GROW UP** and begin to lay eggs in South Carolina. After laying hundreds of eggs in the summer, adults migrate south to spend the winter since they are cold-blooded reptiles and need warm water.



Isle of Palms Police Department

RESERVE OFFICER PROGRAM

Kevin Cornett, Chief of Police

30 jc Long Blvd
Isle of Palms, SC 29451

843-886-6522
kcornett@iop.net

IOPPD Reserve Officer Program Proposal

Purpose

There has been a request to initiate a reserve officer program within the police department. The request came after a certified class 1 police officer, FTO C. Sanders, resigned for personal reasons that led him to pursue a career path outside of law enforcement. That employee still has the desire to serve the citizens, businesses and visitors of Isle of Palms, SC. For the purpose of this white paper information was obtained from the South Carolina Reserve Officer Training Program Administrative Guide.

OVERVIEW

Implementing a reserve officer program is a cost effective method to supply additional resources during times when call volume seems to be the highest. By appointing FTO Sanders as a reserve officer the only cost to the City is for bonding and workers compensation, while we maintain a police officer that has been well trained in many areas of law enforcement to include crime scene investigations. FTO Sanders will bring his drive to the new role and would work hard to protect the City of Isle of Palms. He clearly has a dedication to the job of a police officer.

BENEFITS

A reserve police officer must be certified by a law enforcement agency and approved through the SC Criminal Justice Academy. The benefit of starting this program with a currently class 1 certified officer is that there is no need to re-certify that officer to become a reserve officer. His class 1 certification is proof that he has obtained all of the needed training to serve as a reserve officer.

Reserve officers are required maintain 20 hours a month (60 hours a quarter) of service time in order to maintain his certification as a reserve officer. This means that for no additional cost, we will have at least 20 hours of police coverage from a certified reserve officer each month. This increases the visibility of law enforcement personnel during those times.

There is little additional funding associated with starting this program and appointing FTO Sanders as the reserve officer. Reserve officers cannot be paid and must serve as a volunteer. We have already purchased uniforms and a vest that have been specifically fitted for FTO Sanders. Therefore, the City will not need to purchase uniforms and we will not have to destroy the uniforms previously purchased by the City of Isle of Palms.

STARTING THE PROGRAM

In order to be an authorized agency the police department will complete an application to be submitted to the SC Criminal Justice Academy. Once the department is approved the agency head will complete the application every July, when an agency head changes, when a reserve officer is removed, or when a reserve officer is added. Per SC Code of Law 23-28-20, a department may not decrease the number of full-time police officers because of the institution or expansion of a reserve officer program.

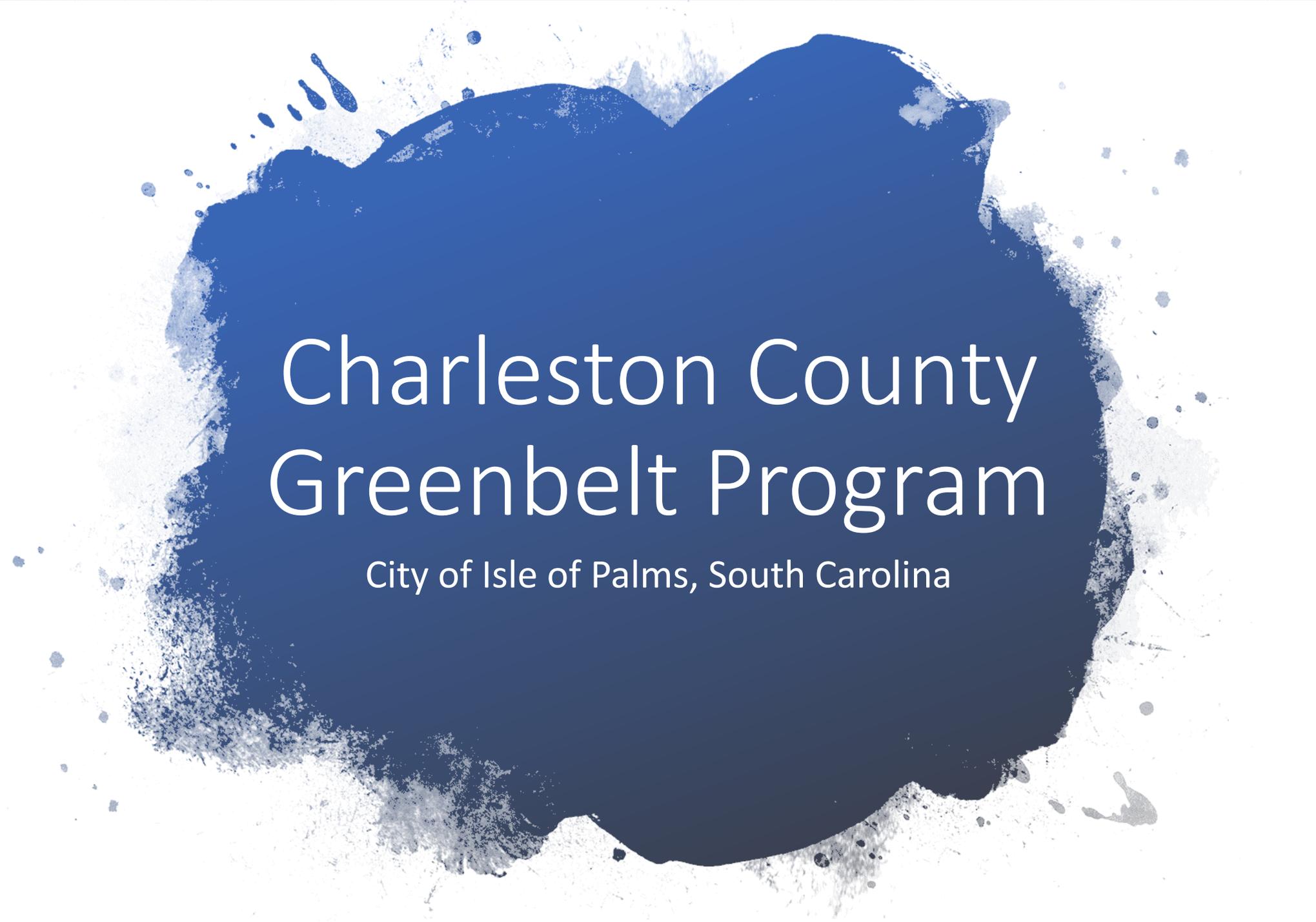
After becoming an approved reserve officer agency, the proper Personnel Change in Status form must be completed hiring FTO Sanders as a reserve officer. Once approved through the SC Criminal Justice Academy, FTO Sanders will be able to work as long as there is a Class 1 certified police officer working.

COSTS

The only cost to the City of Isle of Palms is to ensure that the reserve officer is bonded for an amount of the City's choosing which may not be less than \$1,500. This cost can be anywhere from 1% to 15% of the bond. The other costs associated with the reserve officer program is in the area of providing worker's compensation benefits as the agency does for other full-time officers.

SCHEDULE

Upon approval from City Administrator the application to be an authorized reserve officer agency will be completed and submitted to the SC Criminal Justice Academy. There is typically a seven to fourteen day wait period before approval is completed. Once approved FTO Sanders will schedule a date to return in the capacity of a reserve officer (he is currently scheduled to be out of town for training with his new job for about a month). Prior to FTO Sanders returning as a reserve officer, a PCS will be submitted to the SC Criminal Justice Academy showing that FTO Sanders is transferring from class 1 to reserve officer. It is anticipated that this would all be complete within two to three months at the latest.



Charleston County Greenbelt Program

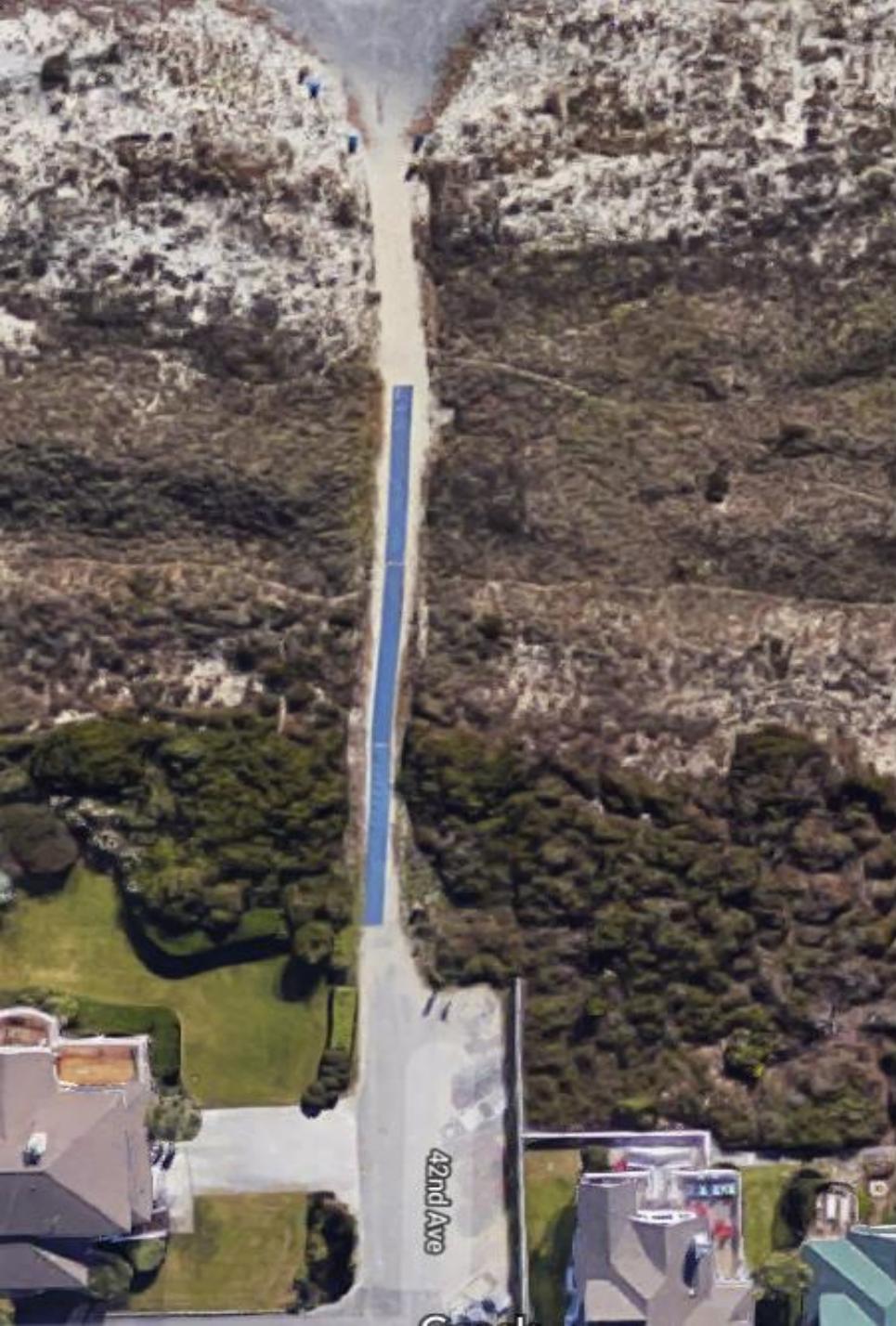
City of Isle of Palms, South Carolina

What can the funds be used for?

- Greenbelt funds can be used to acquire interest in land for conservation, wetlands protection, historic and cultural preservation, parks, greenways and trails, and waterway access.
- Beach municipalities may use greenbelt funds for minor improvements that provide public access to land the City currently owns.
 - Boardwalks
 - Foot bridges
 - Unpaved Trails
 - Unpaved roadways
 - Unpaved small parking areas

Isle of Palms Funding Allocation

Population (US 2010 Census)	Percent of Population	Balance from 1 st Allocation	FY19 Allocation	FY20 Allocation	Obligated	Balance Available
4,133	1.30%	-----	\$103,613	\$45,978	-----	\$149,592



Proposed
Project:
ADA Compliant
Beach Walkover
& Observation
Deck at 42nd
Avenue

- The combination of a high primary dune, OCRM's requirement that boardwalks be 24" above the dune and that boardwalks not extend beyond the seaward toe of the primary dune, and ADA's requirements that a ramp not exceed a slope of descending 30" over a 35' distance (12:1 slope, 30' maximum length, 5' resting area) creates a design challenge to construct ADA compliant boardwalks on many of the City's beach paths.
- The beach access at 42nd Avenue is unique and may be one of the City's only opportunities to construct a relatively flat boardwalk that would provide ADA compliant access for people with physical challenges.

Beach Boardwalk Design Challenges

Benefits

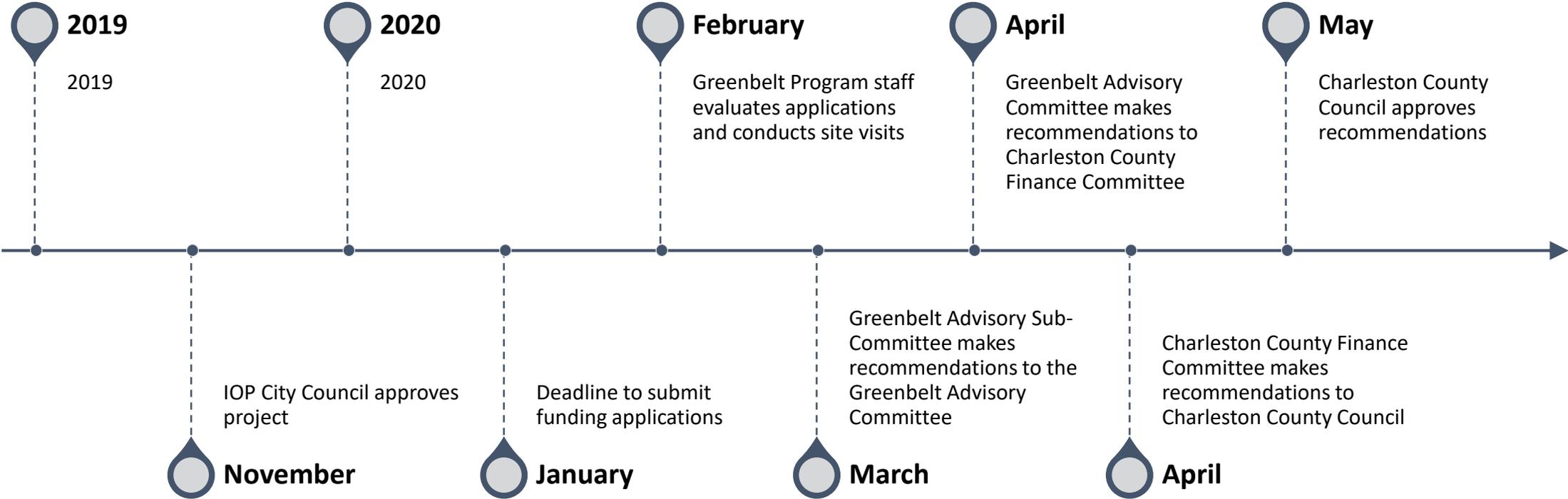
- Enhance public beach access to the beach and the Atlantic Ocean for a variety of recreational activities
- Provide ADA accessibility to the beach for people with physical challenges
- ≈ 300' long, flat beach access path & 60' right-of-way
- Existing 10 residential parking spaces
- Designated handicap parking space (There is an opportunity to work with SCDOT to increase number of handicap spaces)
- Beach path is wide enough to accommodate a new boardwalk and observation deck while maintaining an emergency vehicle access path



Estimated Costs

- Design & Permitting: ≈\$10 - \$15K
 - Design and permitting is not eligible through the Greenbelt program; however, City may cover these costs with Beach Preservation Funds.
- Construction:
 - Ipe wood: ≈ \$600 - \$700 per linear foot
 - 300' boardwalk: ≈ \$180,000 - \$210,000
 - Treated wood: ≈ \$250-\$300 per linear foot
 - 300' boardwalk = ≈ \$75,000 - \$90,000
- Ongoing Maintenance

Timeline



CITY OF ISLE OF PALMS

South Carolina



DEPARTMENT OF BUILDING, PLANNING AND LICENSING

MEMORANDUM

TO: Desirée Fragoso, City Administrator

FROM: Douglas Kerr, Director of Building and Planning 

RE: RFP 2019.05- owner's representative for the rehabilitation of the Public Safety Building

DATE: November 14, 2019

In accordance with the City's Procurement Code, proposals were solicited for construction management services to help the City ensure the successful rehabilitation of the Public Safety Building. The chosen firm would be expected to review plans, inspect work as it progresses, report deficiencies and provide guidance to the City (see attached request for proposals). There were four proposals submitted and all submittals complied with the requirements of the City's request (see the attached bid tabulation).

Because this project involves opening walls with water and air intrusion issues, there is a high potential for unforeseen conditions to be exposed. This uncertainty creates challenges for firms proposing a cost for their services. To align the workload expectations, the City worked with the contractor and architect to develop a scope that included a set number of work hours of 244 hours for the base proposal amount. This number of hours assumes that the chosen representative would work five hours per week during construction. If unforeseen problems are uncovered, additional cost will be based on a predetermined hourly rate through the change order process.

After receiving the proposals, members of the City staff met with each of the respondents to discuss the challenges of the project and determine which firm would be the most likely to ensure a successful rehabilitation. Based on the responses and interviews of each firm, the staff recommends that the City enter into an agreement with the **Insight Group, LLC for a base amount of \$26,840**. Not only was Insight's base amount the lowest of the proposals, but they have a great track record of success with renovations and a history of working with Trident in a successful team approach.

Request for Proposals (RFP) 2019 – 05
Owner’s Representative/Construction Project Management Services
for the Rehabilitation of the Public Safety Building
City of Isle of Palms, South Carolina

In compliance with the City’s Procurement Ordinance, the City of Isle of Palms is requesting proposals from qualified firms to act as the City’s representative for an upcoming construction project at the Public Safety Building, located at 30 J.C. Long Boulevard.

The City does not have a professional construction manager on staff and is therefore seeking proposals from qualified firms to provide guidance, expertise and review plans, specifications and work on behalf of the City to ensure a successful construction project and an improved Public Safety Building. A separate agreement will be sought for Chapter 17 Special Inspections.

Numerous deficiencies have been identified at the Public Safety Building including water intrusion, indoor air quality and general workmanship issues. The rehabilitation project is expected to include the removal and recladding of the entire exterior cladding/roofing of the building (not including windows), limited plumbing work, limited fire sprinkler work, the installation of conditioned outdoor air handlers and associated ductwork, replacement of the existing variable refrigerant flow (VRF) air conditioning system, replacement of various air handling units and condensing units, replacement of existing light fixtures and lighting controls, replacement of the fire alarm system, replacement of the existing emergency generator, miscellaneous maintenance items and miscellaneous replacement of interior finishes (as necessary for the completion of other work).

Trident Construction and Coast Architects, the City’s contracted design-build team, is currently working to develop final construction documents that should be available by January 2020. Construction is expected to begin in March 2020 and the budget for the entire construction project is \$5,256,779 which includes contingency funds.

I. Scope of Work

A. Prior to work starting on the building, the chosen firm will be expected to review drawings, specifications, and submittals in order to become knowledgeable with the project.

B. Prior to work starting on the building, the chosen firm will be expected to attend preconstruction/project kick off meeting – assume four (4) hours.

C. During the construction phase, the chosen firm will be expected to conduct weekly inspections and provide deficiency reports that track any conformance issues until items are resolved/corrected by Contractor. Reports are to be issued and delivered to the City Administrator within twenty-four (24) hours of the site visit. Weekly visits should be assumed to be limited to four (4) hours per each visit for a total of one hundred ninety-two (192) hours.

D. Inspections will entail reviewing the work that has been put in to place.

E. The total project duration is expected to be eleven (11) months or forty-eight (48) weeks.

F. Additional unplanned visits may be necessary. An allowance of forty-eight (48) hours should be included.

G. The hours of work described above will be used to determine the expected cost of the work to be done under this request. If additional hours are required, a change order will be necessary, and the amount of the change shall be based on the additional hours expected to be worked and the billable rates included on the cost proposal form.

H. The chosen firm shall provide a final written report documenting all inspections that have been completed and that all non-conformance issues have been addressed and documented as being resolved.

II. Payments

All payments made pursuant to this RFP will be paid on an hourly basis utilizing pre-approved billable rates for time worked and adequately documented regardless of the assumptions of time provided for each task. The agreement that will be entered into pursuant to this request will include a not to exceed amount. It is expected that the chosen firm will manage the hours worked to complete all work in the scope of services and not exceed total agreed upon price, regardless of the assumptions of time provided for each task. If additional work becomes necessary because of a change in scope or an issue that could not have been anticipated and the work cannot be completed within the not to exceed amount, the chosen firm should alert the City to this issue prior to conducting the work and a change order should be considered. The amount paid for any additional work will be paid utilizing the preapproved billable rates.

III. Proposal Process

Proposals should be submitted to the following:

Desirée Fragoso
City Administrator
City of Isle of Palms, 1207 Palm Boulevard
Post Office Box 508
Isle of Palms, South Carolina 29451

Deadline for Submissions: The deadline for submission is 10:00 a.m., Friday, October 25, 2019. Proposals will be received at 1207 Palm Boulevard, Isle of Palms, South Carolina 29451 in a sealed envelope. Sealed envelopes must be clearly marked “(RFP) 2019 – 05 Owner’s Representative/ Construction Project Management Services for the Rehabilitation of the Public Safety Building” and include one (1) hard copy and one (1) electronic copy saved to a USB flash drive.

It will be the responsibility of the proposers to verify receipt by the City. Proposals may be delivered by hand or by mail, but no proposal shall be considered which is not actually received by the City at the place, date and time appointed by the City and the City shall not be responsible for any failure, misdirection, delay or error resulting from the selection by any proposer of any means of delivery. All proposals submitted shall include a current e-mail address.

Proprietary and/or Confidential Information: Your proposal is a public document under the South Carolina Freedom of Information Act (FOIA), except as to information that may be treated as confidential as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your proposal. All information that is to be treated as confidential and/or proprietary must be CLEARLY identified, and each page containing confidential and/or proprietary information, in whole or in part, must be stamped and/or denoted as CONFIDENTIAL, in bold, in a font of at least 12-point type, in the upper right-hand corner of the page. All information not so denoted and identified will be subject to disclosure by the City.

Proposers acknowledge and agree that the City will not be liable for any costs, expenses, losses, damages (including damages for loss of anticipated profit) or liabilities incurred by the respondent or any member of the respondent's organization as a result of, or arising out of, submitting a proposal, negotiating changes, or due to the City's acceptance or non-acceptance of the proposal or the rejection of any and all proposals. Proposers are responsible for submission of accurate, adequate and clear descriptions of the information requests. Neither issuance of the RFP, preparation and submission of a response, nor the subsequent receipt and evaluation of any response by the City of Isle of Palms will commit the City to award a contract to any respondent even if all the requirements in the RFP have been met.

Proposers must have or be able to procure an Isle of Palms Business License.

IV. Submission Requirements

Each proposal shall include the following information as applicable to be considered complete:

- A. Consulting firm's background, office locations, size, capabilities.
- B. Project experience with construction management.
- C. A statement describing why this firm is most qualified to perform this work. Demonstrate the firm's qualifications, competence and capacity.
- D. Detailed cost proposal on the included form. Include a fee schedule including hourly rates for all personnel, subcontractors, and reimbursables. Subcontractors must be explicitly listed.
- E. Oath of Non-Collusion signed by a principal of the firm or an officer authorized to bind the corporation.
- F. Indicate and list any pending legal actions.

IV. Proposal Evaluation Criteria

The primary intent with regards to the procurement of these services is to obtain what the City would consider to be the best package of product and service. This includes overall proposal suitability, price competitiveness, quality and timeliness of previous work performed.

Respondents will further be evaluated on their experience, qualifications, and references. The City of Isle of Palms reserves the right to reject, in whole or in part, any proposal submitted which, in the judgment of the City, would not be in its best interest. The City also reserves the right to waive minor deficiencies or reject all proposals.

City of Isle of Palms, South Carolina
Official Sealed Proposal Opening
RFP 2019-05 Owner's Representative/ Construction Project Management Services
for the Rehabilitation of the Public Safety Building

Present: Desirée Fragoso, City Administrator
Douglas Kerr, Director of Building, Planning and Zoning

Administrator Fragoso announced the sealed proposal opening of the RFP 2019-05 Owner's Representative/ Construction Project Management Services for the Rehabilitation of the Public Safety Building. She stated that the Request for Proposals was advertised in accordance with the Procurement Code.

Proposals:	Total Lump Sum:
1. Brownstone 4055 Faber Place Drive Suite 202 North Charleston, SC	\$36,600
2. Insight Group, LLC 3359 Meeting Street North Charleston, SC	\$26,840
3. Cumming Management Group, Inc. 3820 Faber Place Drive Suite 600 Charleston, SC	\$30,500
4. Terracon Consultants, Inc. 1450 Fifth Street West North Charleston, SC	\$32,940

Proposals will be reviewed for accuracy and compliance with the specifications as defined in the RFP. Staff will make a recommendation for approval to the Real Property Committee at their scheduled meeting on November 6, 2019.

October 25, 2019



City of Isle of Palms
1207 Palm Boulevard
PO Box 508
Isle of Palms, SC, 29451

Attn: Ms. Desiree Fragoso
City Administrator

Re: Proposal for Owner's Representative/Construction Project
Management Services
Rehabilitation of the Public Safety Building
City of Isle of Palms, South Carolina
Insight Group Number: 19-0281

Dear Ms. Fragoso:

Insight Group (IG) looks forward to our partnership with the City of Isle of Palms for the upcoming rehabilitation of the Public Safety Building. Our engineers, inspectors and professional staff have worked on similar projects across the lowcountry and would like to assist the City of Isle of Palms with this rehabilitation. We would assign one of our most experienced staff members, Mr. James Frink, who has a long history of providing Owners Representative & Construction Management Services. We are a local Small Business Entity and are focused on providing the highest level of service to the City of Isle of Palms.

The following submittal has been organized based on the published evaluation criteria and contains information responding to the requirements in the RFQ. We appreciate the opportunity to provide this proposal and look forward to working with you.

Sincerely,
INSIGHT GROUP, LLC

A handwritten signature in black ink, appearing to read 'Matt Silveston'.

Matt Silveston, P.E.
Partner

A handwritten signature in black ink, appearing to read 'William Reg Christopher'.

William. Reg Christopher, P.E.
Partner



Proposal for City of Isle of Palms, SC

Owner's Representative/Construction Project Management Services
Public Safety Building

General Information and Firm Profile

Insight Group, LLC was established in September 2018 by Reg Christopher, P.E. After 10+ years of serving within the corporate structure of a national engineering firm, he formed the company to provide more personal service to local clients.

The appeal of this simple concept spurred the firm to quickly grow with key engineering, construction management and inspection staff that had worked together for 15 to 20 years. Our individual experience in the lowcountry area dates back to the early 1990's and our staff has been involved with many of the marquee projects around Charleston such as the Ravenel Bridge or the current construction at the Hugh Leatherman Terminal.

Our staff has rapidly grown from 1 to 40 employees in a year and we continue to expand. We have one

office which is located at 3359 Meeting Street, Suite 101, North Charleston, SC. From this office, we provide Construction Management, Construction Inspections, Chapter 1&17 Inspections, Material Testing, Geotechnical Engineering and Environmental Engineering Services. Insight Group, LLC, does not have any pending legal actions.

The City of the Isle of Palms will benefit from the experienced staff Insight Group has to offer. The bulk of our experience has been on complex larger projects with the South Carolina Ports Authority, Charleston County School District and local developers. We also regularly work on smaller renovations such as the Public Safety Building at the Isle of Palms.



Project Experience

The engineers and key staff at Insight Group have been working on a wide variety of projects around the lowcountry for over 20 years. Several projects are featured below.

DRUM ISLAND Environmental Restoration CHARLESTON, SC

Construction Project Management, Contract Amount: \$99,000

Mark Messersmith 843-991-2242

SCPA

200 Ports Authority Drive, Mt Pleasant, SC 29464

The Port has used Drum Island for dredge disposal for decades. As part of the Port's mitigation plan, 22 acres of tidal marsh along the southern tip of Drum Island was recently restored and a tidal creek channel has been cut. Insight Group assisted the Port by providing Construction Project Management of this restoration project. Working with the Port's Project Manager, Insight Group oversaw the construction activities and challenges. Our duties consist of running the weekly progress meetings, documenting progress, reviewing pay applications and change orders as well as other tasks on behalf of the Port.

INLAND PORT, DILLON, SC

Site Supervision, Contract Amount: \$749,000

Butch Weber 843-290-7538, SCPA

200 Ports Authority Drive, Mt Pleasant, SC 29464

Once the Inland Port project was awarded to the contractor Ragnar Benson, the South Carolina Ports Authority requested that Insight Group mobilize to Dillon on a full time basis to be the Owners Representative. These duties consisted of providing Site Supervision and Quality Assurance. This included weekly progress meetings, submittal review, document management, pay applications, material testing, site monitoring and other tasks. Insight Group worked closely with the Port staff to communicate the progress on site and discuss issues as they arose.



03

**COLUMBUS STREET
RESURFACING
CHARLESTON, SC**

Site Supervision, Approximate

Contract Amount: \$80,000

Bob Mitchell 843-296-8635

scPA, 200 Ports Authority Drive

Mt Pleasant, SC 29464

Site Supervision 100% Complete

While working for Terracon, David Ray provided site supervision services for the re-surfacing of approximately 40 acres at the Columbus Street Terminal. The project not only re-surfaced, but also raised the terminal elevation and installed drainage improvements and was conducted while the terminal was fully operational. During this project, David scheduled material testing and inspections of the earthwork, concrete and asphalt paving. He reviewed the pay applications submitted and material submittals by Banks Construction. He ran the weekly progress meetings and maintained the ProjectSolve database. The project began in 2016 and concluded in October 2017. David Ray will be assigned to the Ports On-Call contract.

Qualifications

Insight Group, LLC has a total staff of 40 at the time of this submission. We are still in the process of increasing staffing levels and project to have a local staff of 60 by the end of 2020. Your project will be managed by Mr. James Frink and he will be supported by Mr. David Ray, E.I.T. and Insight Group's local engineers and inspectors.



James Frink | Owners Representative

Insight Group, LLC
21 years of experience

The City of Isle of Palms will benefit from Mr. Frink's organizational and management skills. Mr. Frink is accustomed to being the Owner's Representative and providing project management services on construction projects. He has served as the Plan Reviewer and Building Inspector for the Town of Mt Pleasant from 1998 to 2005 and a similar role for the City of Hanahan from 2009 to 2011. While at Insight Group, Mr. Frink has been the owners representative and

Chapter 1&17 Inspector on several school renovation projects and new construction. These projects have ranged from \$5M at Frierson Elementary renovations to \$22.5M at the District 4 Stadium. He was the owners representative and Lead Special Inspector on behalf of the South Carolina State Ports Authority for their new headquarters building.



David Ray, EIT | Partner 5

Insight Group, LLC
10 total years of experience

David has over 10 years of experience in the Site Supervision and Quality Assurance fields. He has worked on SCPA projects since the Columbus Street Terminal re-surfacing with Banks Construction. On that project, he provided Site Supervision on an 18-month project. During this time he scheduled inspections and testing of the soils, concrete and asphalt paving. He reviewed the submittals, pay applications and ran the weekly progress meetings. He interacted directly with Bob Mitchell during the project to keep the Port informed of progress.

He later worked on the Hugh Leatherman Terminal on the Site Preparation package since 2014. For this project, he scheduled testing and inspections of the stone fill place-

ment. He has provided geotechnical and construction materials inspection reports, specifically in field and laboratory evaluation of soils, concrete and asphalt. His specialized geotechnical and construction engineering experience includes the planning, coordination and implementation of

geotechnical instrumentation and specialized designs. His specialized materials testing experience includes modification of subgrade soils via chemical or cement modification; planning, coordination and implementation of soil and material Quality Control (QC) or Quality Assurance (QA) programs for structures, bridges and roadway projects.

Mr. Ray is a certified Chapter 1 & 17 special inspector with the

International Code Council for structural masonry, reinforced concrete, soils, seismic resistance and commercial building inspection. His project experience includes roadways, ports, schools and commercial buildings. Additionally, he has served as a Foundation Preparation Inspector, RCC Inspector, Site Engineer, and Quality Assurance Manager on Projects including anchoring projects, RCC dams and large earthwork projects. Additionally, he has provided construction inspection oversight, technical support, rock anchor installation oversight, and assisted in preparing proposals and design for various construction projects.



Statement of Litigation

Insight Group, LLC does not have any pending litigation. Insight Group or its officers have never been involved with any legal issues with the South Carolina Ports Authority.

Cost of Services

The cost of our services will be based on the unit rates provided in the Appendix.



Appendix

Fee Schedule

Oath of Non-Collusion

COST PROPOSAL FORM

PROPOSAL OF: Insight Group, LLC
(Contractor)

PROPOSAL TO: City of Isle of Palms, SC
(Owner)

PROJECT NAME: Rehabilitation of the Public Safety Building

PROJECT NUMBER: 2019-05 PROPOSAL DATE: October 25, 2019

BASE PROPOSAL AGREEMENT

The undersigned, having examined all the Bidding Documents, including RFP 2019-05 and acknowledging all Addendum(a) as follows:

shall execute the entire Work in the Bidding Documents described as in the Scope of Work for the following amount:

Preconstruction meeting:	4 hours at \$ <u>110</u> / per hour =	\$ <u>440</u>
Weekly inspections:	192 hours at \$ <u>110</u> / per hour =	\$ <u>21,120</u>
Additional visits:	48 hours at \$ <u>110</u> / per hour =	\$ <u>5,280</u>
TOTAL AMOUNT OF PROPOSAL =		\$ <u>26,840</u>

Dollars

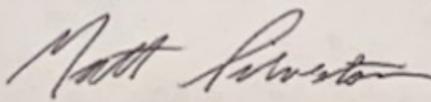
which sum is hereafter called the PROPOSED COST TO NOT BE EXCEEDED.

The undersigned acknowledges the receipt of the following addenda and confirms that the PROPOSAL as submitted reflects appropriate price responses:

AUTHORIZATION

Insight Group, LLC
(Type or Print Name of Contractor)

3359 Meeting Street, Suite 101, North Charleston, SC 29405
(Type or Print Address)


(Signature of Authorized Agent)



Insight Group
Unit Rates
 25-Oct-19

Constuction Materials Testing and Inspection Service

	Unit	Rate
Inspector	per hour	\$48.00
Senior Inspector	per hour	\$60.00
Structural Steel IBC Chapter 17 Special Inspector	per hour	\$80.00
IBC Chapter 1 Inspector	per hour	\$85.00
CEPSCI Erosion Control Inspections	per visit	\$125.00

Engineering and Project Management Services

Construction Professional	per hour	\$85.00
Senior Construction Consultant	per hour	\$110.00
Geotechnical / Environmental Professional	per hour	\$95.00
Senior Geotechnical / Environmental Consultant	per hour	\$140.00

Soil

Consolidated, Undrained Triaxial Shear w/ PP, 3 Points	per test	\$950.00
Consolidated, Undrained Triaxial Shear w/ PP, Single Point	per test	\$500.00
Unconsolidated, Undrained Triaxial Shear, Single Point	per test	\$350.00
Direct Shear	per test	\$375.00
One Dimensional Consolidation, 12 loads	per test	\$600.00
One Dimensional Consolidation, additional loads	per test	\$50.00
Unconfined Compression	per test	\$135.00
Soil Specific Gravity	per test	\$95.00
Permeability, Cohesive, Undisturbed	per test	\$250.00
Permeability, Cohesive, Remolded	per test	\$275.00
Permeability, Granular	per test	\$175.00
Standard Proctor Moisture-Density Relationship	per test	\$100.00
Modified Proctor Moisture-Density Relationship	per test	\$120.00
Modified Proctor Moisture-Density Relationship, Base Course	per test	\$140.00
CBR, 3 points	per test	\$275.00
Atterberg Limits	per test	\$80.00
#200 Wash	per test	\$48.00
Grainsize Analysis with #200 Wash	per test	\$75.00
Grainsize Analysis with #200 Wash and Hydrometer	per test	\$95.00
Moisture Content	per test	\$12.00
Organic Content	per test	\$50.00
Soil Resistivity	per test	\$35.00
pH	per test	\$35.00
Soil-Cement Mix Design	per test	\$550.00
Reclamation Mix Design	per test	\$1,400.00



Insight Group
Unit Rates
 21-May-19

Concrete	Unit	Rate
Compressive Strength, Concrete Cylinder	per test	\$13.00
Flexural Strength, Concrete Beam	per test	\$32.00
Splitting Tensile Strength, Concrete Cylinder	per test	\$24.00
Compressive Strength, Concrete Core	per test	\$30.00
Compressive Strength, Grout Prism	per test	\$18.00
Compressive Strength, Mortar Cube	per test	\$30.00
Aggregate		
Coarse Aggregate Gradation	per test	\$85.00
Fine Aggregate Gradation	per test	\$75.00
Base Course Gradation	per test	\$110.00
LA Abrasion	per test	\$275.00
Sulfate Soundness	per test	\$325.00
ASR, Coarse Aggregate	per test	\$675.00
ASR, Fine Aggregate	per test	\$600.00
Lightweight Pieces	per test	\$195.00
Fractured Faces	per test	\$65.00
Flat and Elongated Particles	per test	\$75.00
Fine Aggregate Angularity	per test	\$75.00
Sand Equivalent	per test	\$95.00
Coarse Aggregate Specific Gravity	per test	\$85.00
Fine Aggregate Specific Gravity	per test	\$125.00
Unit Weight	per test	\$40.00
Organic Impurities	per test	\$45.00
Cement Treated Base Mix Design	per test	\$1,250.00
Geotechnical Drilling		
Mobilization of Track Diedrich D-50 Drill Rig	lump sum	\$500.00
Difficult Moving/Standby	per hour	\$215.00
Barge	per day	\$2,000.00
Pavement Coring	per hole	\$85.00
Auger Probes	per foot	\$11.00
Soil Test Borings	per foot	\$18.25
Soil Test Borings over Water	per foot	\$30.00
CPTu Soundings	per foot	\$15.25
CPTu Soundings with Seismic Testing	per test	\$35.00
CPTu Pore Pressure Dissipation Test	per hour	\$215.00
Test Pits	per hour	\$220.00



Insight Group
Unit Rates
21-May-19

Geotechnical Drilling *continued*

Dilatometer Testing	per foot	\$18.50
Disturbed (Bulk) Soil Samples	per sample	\$65.00
Shelby Tube Sample	per attempted sample	\$120.00
Casing 4" PVC	per foot	\$6.00
Casing 4" Steel	per foot	\$7.50
Grout Seal of Test Holes	per foot	\$7.50
Installation and Monitoring of Geotechnical Instrumentation	negotiated	

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this 25th day of October, 2019

Insight Group, LLC
(Name of Organization)

Construction Consultant
(Title of Person Signing)

[Signature]
(Signature)

ACKNOWLEDGEMENT

STATE OF South Carolina
COUNTY OF Charleston) ss

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 25 day of October, 2019.

Cathy A. Bowers
Notary Public Signature

My Commission Expires: 08/12/25



PUBLIC SAFETY COMMITTEE
9:00am, Monday, November 4, 2019
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to order

Present: Council Member Buckhannon (chair), Council Members Bell and Ward

Staff Present: Administrator Fragoso, Asst. City Administrator Hanna, Chief Cornett,
Chief Graham

2. Approval of Previous Meeting's Minutes

Council Member Bell made a motion to approve the minutes of the October 7, 2019 meeting, and Council Member Ward seconded the motion. Council Member Buckhannon referred to an email received by Dr. Smiley requesting the minutes be amended to reflect his request for consideration of making the landward side of Ocean Boulevard for resident permit parking from 4th Avenue to Inlet Lane and not 10th Avenue. Council Member Buckhannon made a motion to amend the minutes as requested, and Council Member Bell seconded the motion. The vote to amend the minutes passed unanimously. The vote to pass the minutes as amended passed unanimously.

3. Citizen's Comments

Susan Page, 5 Forest Trail Court 1, said she was concerned about a loss of momentum on Ordinance 2019-16 regarding dilapidated structures. She asked to know about the status of the changes to the ordinance.

4. Old Business

A. Consideration of Ordinance 2019-16 – An Ordinance to establish new standards for dilapidated structures

Council Member Buckhannon noted the homeowner at the center of this ordinance has been making changes to the property. Administrator Fragoso stated that excessive mold and mildew could not be added to the ordinance as written and that suggestions from the City Attorney are included in this new version. She noted the other change to the ordinance included repairs needed due to storm damage.

MOTION: Council Member Bell made a motion to send Ordinance 2019-16 to City Council for First Reading. Council Member Ward seconded the motion. The motion passed unanimously.

B. Update on request to SCDOT to conduct a speed study on Palm Boulevard between 10th and 21st avenues

Administrator Fragoso reported that SCDOT has received the City's and they have begun working on it. SCDOT's results and recommendations should be available in 4-6 weeks.

C. Update on implementation of 4' off pavement rule on Palm Boulevard between 41st and 53rd avenues and consideration of recommendations for 2020 beach parking plan

Administrator Fragoso said that Stantec reached out to SCDOT who said the City did not need to get a revised encroachment permit to make the proposed changes to the parking plan. She stated the parking plan can be modified and approved by City Council through a resolution based on the recommendations of the Public Safety Committee, which could be done at the November meeting. The changes will require the purchase of 24 signs which can be affixed to current signposts by Public Works staff or BSOs.

MOTION: Based on staff recommendations, Council Member Bell made a motion to revise the parking plan to including parallel parking and the 4' off pavement rule on Palm Boulevard between 41st and 53rd avenues and to implement parallel parking from 3rd to 9th avenues on Ocean Boulevard. Council Member Ward seconded the motion. The motion passed unanimously.

D. Update on surveillance camera at Breach Inlet

Chief Cornett reported that he reached out to six companies who could provide a surveillance camera at Breach Inlet, and he received two responses. He said the prices ranged from \$8,000-\$21,000. He suggested using the monies saved on the vehicle purchases to pay for the camera. He noted the company with the lowest offer at this point is the company the City has used for surveillance cameras. He said the costs do not include the electricity needed to power the camera.

Administrator Fragoso agreed there were funds available to use but requested that any recommendation made to the Ways & Means Committee for consideration include a "not to exceed number" as there are ancillary and unknown costs with the installation and use of the camera. Another option would be to put the camera on the Committee's FY21 budget wish list.

MOTION: Council Member Bell made a motion to request funds not exceeding \$10,000 to allow for the "investigation of putting in a camera with the appropriate encroachment permits and power." Council Member Buckhannon seconded the motion.

Council Member Buckhannon expressed concern about this purchase not being a budgeted item. Council Member Bell said that putting the motion before Council is only to help discover the costs and practicality of the camera, not to necessarily make the purchase. Additional costs such as electricity still need to be researched. The possibility of using a solar-powered camera was briefly discussed. Administrator Fragoso said that if City Council approves the funds for the purchase, all options will be explored.

VOTE: The motion passed unanimously.

E. Update on TrueGrid sample implementation

Administrator Fragoso said this project had been put aside for the summer, but she will reach out to the contractors she spoke to earlier in the year about providing a sample installation. The City had been offered a no-cost sample installation of up to four parking spaces. She believes the sample could be installed somewhere along Palm Boulevard between 25th-26th avenues. She added that SCDOT has approved the product and will only need simple plans submitted to them prior to installation. She said the City will get the cost for installing the system on one block and then extrapolate the cost for the entire island. If approved, this project will most likely be implemented in phases.

5. New Business

A. Update on malware intrusion, steps taken to mitigate issue, and plan to prevent it from occurring in the future

Administrator Fragoso gave a comprehensive update on last month's ransomware attack on the City's IT system. Among those contacted about the attack were the City's attorney, State and Federal authorities, including the Secret Service, and an investigation into the incident is ongoing. She noted that only 12 computers were infected, and some were replaced. Through the process of recovering data, it was discovered that current backup procedures were inadequate. Redundant backup systems are now in place, and everything that is crucial for City operations is now working. She reported that a cybersecurity firm was hired to conduct a risk assessment, and "they were unable to penetrate the firewall" after the work done by IT. They did identify some risks and critical issues, which have now been dealt with by IT. Everything is back up and running, but some systems such as the court software system and the connections to CDC and NCIC are still being worked on. In order to avoid this in the future, a cybersecurity policy will be developed including training for staff and limiting the use of USBs on City computers. Lastly, she reported there appeared to be no sign of data exfiltration.

B. Discussion of implementing a Reserve Officer Program in the Police Department

Chief Cornett noted the City used to have a Reserve Officer Program, and he would like to reinstitute the program in light of Officer Sanders' retirement and inquiry into such a status. He said the only cost to the City at this point is Worker's Compensation. It will be the officer's responsibility to maintain his monthly training hours. Administrator Fragoso commended Chief Cornett for resurrecting the idea as recruiting new officers has been difficult in recent years.

MOTION: Council Member Ward made a motion to approve the development of a Reserve Officer Program in the Police Department. Council Member Bell seconded the motion. The motion passed unanimously.

C. Consideration of resolution authorizing the consumption of beer and wine at the Holiday Street Festival on December 7, 2019

MOTION: Council Member Ward made a motion to approve a resolution authorizing the consumption of beer and wine at the Holiday Street Festival on December 7, 2019. Council Member Bell seconded the motion.

Council Member Ward said he would like to have a remembrance of Pearl Harbor Day at the Holiday Street Festival. Administrator Fragoso said she has already contacted the VFW to include them in such a recognition. Council Member Ward suggested including active duty and reserve military personnel also to participate in the event.

VOTE: The motion passed unanimously.

6. Highlights of Departmental Reports

A. Fire Department – Chief Graham

Chief Graham briefly reviewed the October statistics for the Fire Department.

B. Police Department – Chief Cornett

Chief Cornett stated there is no paper report, but he said there were no significant incidents to report. He did share the hiring process for new officers is moving along. A brief discussion ensued about noise ordinance violations at the site of the Wild Dunes Hotel. He also reported the clean-up of the trash left behind following the fireworks display at the Citadel Beach House last weekend has been addressed.

7. Miscellaneous Business

The next meeting of the Public Safety Committee will be on Monday, January 13, 2020 at 9:00am.

8. Executive Session – none needed

9. Adjournment

The meeting was adjourned at 9:51am.

Respectfully submitted,

Nicole DeNeane
City Clerk



PRELIMINARY PLANS

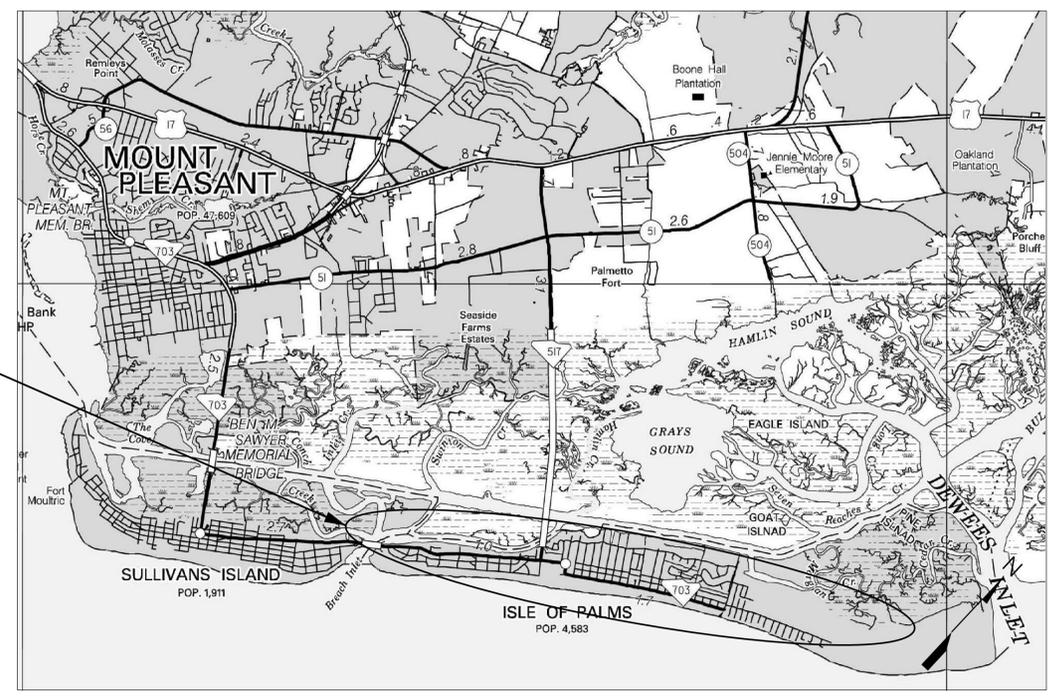
Design Reference for these plans is the:
2001
 AASHTO "A Policy on Geometric Design of Highways and Streets"

INDEX OF SHEETS		
SHEET NO.	DESCRIPTION	SHEET SUBTOTALS
1	TITLE SHEET	1
2	SUMMARY OF ESTIMATED QUANTITIES	1
3-4	SIGN DETAILS	2
5-15	PARKING ZONE KEY SHEETS	11
16-26	SIGNING PLANS	11
TOTAL		26

PROPOSED PLANS
 FOR
CITY OF ISLE OF PALMS
VARIOUS ROADS IN CITY OF ISLE OF PALMS LIMITS

MANAGED BEACH PARKING
 SIGNING PLAN

PROJECT LIMITS ARE WITHIN CITY OF ISLE OF PALMS CITY LIMITS



LAYOUT
 SCALE 1 INCH = N.T.S. FEET
 CHARLESTON COUNTY

3 DAYS BEFORE DIGGING IN
 SOUTH CAROLINA
CALL 811
 SOUTH CAROLINA 811 (SC811)
 www.SC811.COM
 ALL UTILITIES MAY NOT BE A MEMBER OF SC811

RAILROAD INVOLVEMENT?
 YES / NO

NOTE: EXCEPT AS MAY OTHERWISE BE SPECIFIED ON THE PLANS OR IN THE SPECIAL PROVISIONS, ALL MATERIALS AND WORKMANSHIP ON THIS PROJECT SHALL CONFORM TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION (2007 EDITION) AND THE STANDARD DRAWINGS FOR ROAD CONSTRUCTION IN EFFECT AT THE TIME OF LETTING.

CONSULTING ENGINEERING FIRM

 Stantec Consulting Services
 4969 Centre Pointe Drive, Suite 200
 North Charleston, SC 29418
 Tel: 843.740.7700
 Fax: 843.740.7707
 www.stantec.com

ENGINEER OF RECORD

 7-11-18
 FOR CONSTRUCTION : _____ DATE _____

User: caponte \\us230-f0\shared_projects\710\active\7100448 - IOP\2018-04-update\Plan Sheets\Parking Revision Plans\7100448_Det.dwg_Sheet.dgn

R7-5_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Green on White;
[RESIDENT] C 2K; [PERMIT] C 2K;
[PARKING] C 2K;
[9AM-6PM] C 2K specified length;
Table of distances between letter and object lefts.

R	E	S	I	D	E	N	T
0.9	1.5	1.2	1.5	0.7	1.5	1.4	1.0
0.9	1.5	1.2	1.5	0.7	1.5	1.4	1.0
2.2	1.5	1.3	1.5	1.8	0.5	1.0	2.2
1.4	1.4	1.5	1.5	1.4	0.8	1.5	1.1
1.4	1.4	1.5	1.5	1.4	0.8	1.5	1.1
9	A	M	-	6	P	M	
1.5	1.2	1.5	1.4	0.9	1.3	1.4	1.3
1.5	1.2	1.5	1.4	0.9	1.3	1.4	1.3

Sign No. : RRP
Number of Signs : 4
Reflec. Type :
Refers to Sheet(s) : 24
Cadd Name :
NOTE: SIGN RRP IS FOR REGULATED RESIDENTIAL PERMIT PARKING
MOUNT PLAQUE 6" BELOW RESIDENTIAL PERMIT PARKING SIGN

R8-1_18x24: 1.5" Radius, 0.6" Border, 0.4" Indent, Red on White;
[NO] D 2K specified length; [PARKING] C 2K specified length;
[EITHER] D 2K; [SIDE] D 2K;
Table of distances between letter and object lefts.

N	O
6.4	3.0
6.4	3.0
2.1	2.0
2.4	2.2
2.2	2.1
1.1	2.3
1.6	2.1
4.7	1.8
0.6	1.6
1.8	1.6
1.8	1.6
1.4	4.7
6.3	1.7
0.8	1.8
1.3	6.1

Sign No. : SIGN M
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

R7-5_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Green on White;
[ANGLE] C 2K; [PARKING] C 2K;
[ONLY] C 2K;
Standard Arrow Custom 7.8" X 2.0" 0";
Table of distances between letter and object lefts.

A	N	G	L	E
2.5	1.6	1.5	1.3	1.1
2.5	1.6	1.5	1.3	1.1
2.1	2.0	2.4	2.2	2.2
1.1	2.3	1.6	2.1	
4.7	1.8	0.6	1.6	1.8
1.6	1.8	1.6	1.4	4.7
S	I	D	E	
6.3	1.7	0.8	1.8	1.3
6.1				

Sign No. : SIGN N
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

R7-5_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Green on White;
[ANGLE] C 2K; [PARKING] C 2K;
[ONLY] C 2K;
Standard Arrow Custom 7.8" X 2.0" 180";
Table of distances between letter and object lefts.

A	N	G	L	E
2.5	1.6	1.5	1.3	1.1
2.5	1.6	1.5	1.3	1.1
2.1	2.0	2.4	2.2	2.2
1.1	2.3	1.6	2.1	
4.7	1.8	0.6	1.6	1.8
1.6	1.8	1.6	1.4	4.7
S	I	D	E	
6.3	1.7	0.8	1.8	1.3
6.1				

Sign No. : SIGN O
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

CUSTOM_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Green on White;
[GOLF] C 2K specified length;
[CART] B 2K specified length;
[PARKING] C 2K specified length;
[ONLY] C 2K specified length;
Standard Arrow Custom 7.8" X 2.0" 0";
Table of distances between letter and object lefts.

G	O	L	F			
2.5	1.8	2.0	1.7			
1.5	1.3	1.6	1.4			
1.4	1.4	0.7	1.5			
1.1	1.1	1.5	2.5			
2.5	1.8	2.4	1.7			
1.1	1.1	2.5				
1.5	1.3	1.6	1.4			
1.4	1.4	0.7	1.5			
1.1	1.1	1.5	2.5			
C	A	R	T			
2.5	1.8	2.4	1.7			
1.1	1.1	2.5				
1.5	1.3	1.6	1.4			
1.4	1.4	0.7	1.5			
1.1	1.1	1.5	2.5			
P	A	R	K	I	N	G
1.5	1.3	1.6	1.4	1.4	0.7	1.5
1.1	1.1	1.5	2.5			
O	N	L	Y			
3.4	1.4	1.4	1.1			
1.3	3.4					
2.1	7.8	2.1				

Sign No. : SIGN P
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

CUSTOM_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Green on White;
[GOLF] C 2K specified length;
[CART] B 2K specified length;
[PARKING] C 2K specified length;
[ONLY] C 2K specified length;
Standard Arrow Custom 7.8" X 2.0" 180";
Table of distances between letter and object lefts.

G	O	L	F			
2.5	1.8	2.0	1.7			
1.5	1.3	1.6	1.4			
1.4	1.4	0.7	1.5			
1.1	1.1	1.5	2.5			
2.5	1.8	2.4	1.7			
1.1	1.1	2.5				
1.5	1.3	1.6	1.4			
1.4	1.4	0.7	1.5			
1.1	1.1	1.5	2.5			
C	A	R	T			
2.5	1.8	2.4	1.7			
1.1	1.1	2.5				
1.5	1.3	1.6	1.4			
1.4	1.4	0.7	1.5			
1.1	1.1	1.5	2.5			
P	A	R	K	I	N	G
1.5	1.3	1.6	1.4	1.4	0.7	1.5
1.1	1.1	1.5	2.5			
O	N	L	Y			
3.4	1.4	1.4	1.1			
1.3	3.4					
2.1	7.8	2.1				

Sign No. : SIGN Q
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

R7-1_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Red on White;
[NO] C 2K specified length;
[PARKING] B 2K specified length;
[ANY] C 2K specified length;
[TIME] C 2K specified length;
Double Headed Arrow Custom - 7.8" X 2.0" 180";
Table of distances between letter and object lefts.

N	O					
4.0	2.2					
1.8	4.0					
1.1	1.4	1.8	1.5			
1.5	0.7	1.6	1.3			
1.1	1.1	1.5	1.1			
3.8	1.6	1.5	1.3			
3.8	1.6	1.5	1.3			
T	I	M	E			
3.4	1.4	0.9	1.9			
1.0	3.4					
2.1	7.8	2.1				

Sign No. : SIGN A
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

R7-5_12x12:
1.5" Radius, 0.3" Border, 0.3" Indent, Green on White;
[PARALLEL] B 2K 90% spacing;
[PARKING] B 2K 90% spacing;
[ONLY] D 2K;
Table of distances between letter and object lefts.

P	A	R	A	L	L	E	L
0.9	0.5	0.8	0.6	0.8	0.6	0.7	0.6
0.9	0.5	0.8	0.6	0.8	0.6	0.7	0.6
1.2	0.6	0.8	0.7	0.7	0.4	0.7	0.5
0.9	0.5	0.8	0.6	0.8	0.6	0.7	0.6
O	N	L	Y				
3.5	1.4	1.3	1.1				
1.2	3.5						

Sign No. : S
Number of Signs : 46
Reflec. Type :
Refers to Sheet(s) : 18 - 23
Cadd Name :
NOTE:

R8-1_18x24: 1.5" Radius, 0.6" Border, 0.4" Indent, Red on White;
[4 FEET OF] D 2K; [PAVEMENT] D 2K specified length;
Table of distances between letter and object lefts.

N	O
6.4	3.0
6.4	3.0
2.1	2.0
2.4	2.2
2.2	2.1
1.1	2.3
1.6	2.1
4.7	1.8
0.6	1.6
1.8	1.6
1.8	1.6
1.4	4.7
6.3	1.7
0.8	1.8
1.3	6.1

Sign No. : SIGN I
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE:

R7-5_12x18:
1.5" Radius, 0.4" Border, 0.4" Indent, Green on White;
[BEACH] C 2K; [PARKING] C 2K;
Table of distances between letter and object lefts.

B	E	A	C	H
2.6	1.4	1.2	1.6	1.5
2.6	1.4	1.2	1.6	1.5
2.1	2.0	2.4	2.2	2.1
1.1	2.3	1.6	2.1	
4.7	1.8	0.6	1.6	1.8
1.6	1.8	1.6	1.4	4.7
S	I	D	E	
6.3	1.7	0.8	1.8	1.3
6.1				

Sign No. : BVP
Number of Signs :
Reflec. Type :
Refers to Sheet(s) :
Cadd Name :
NOTE: SIGN BVP IS FOR BEACH VISITOR PARKING

R7-5_12x12:
1.5" Radius, 0.3" Border, 0.3" Indent, Red on White;
[NO] C 2K; [TRAILER] B 2K;
[PARKING] B 2K;
Table of distances between letter and object lefts.

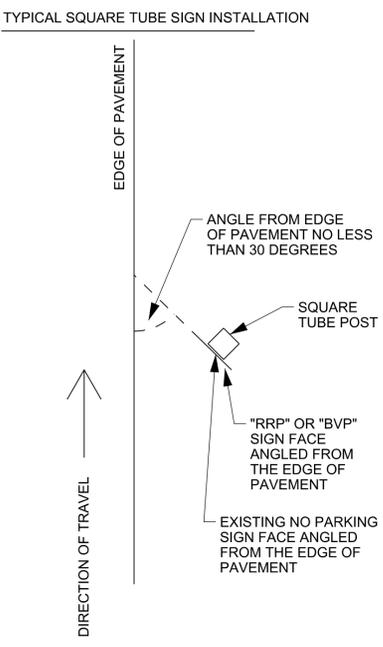
N	O
5.0	1.1
0.9	5.0
1.2	0.6
0.7	0.8
0.4	0.6
0.6	0.7
1.3	0.6
0.8	0.7
0.7	0.4
0.8	1.5
1.1	1.1
1.2	

Sign No. : R
Number of Signs : 9
Reflec. Type :
Refers to Sheet(s) : 23 & 24
Cadd Name :
NOTE:

R7-5_12x12:
1.5" Radius, 0.3" Border, 0.3" Indent, Red on White;
[DOUBLE] B 2K; [PARKING] B 2K;
[PROHIBITED] C 2K;
Table of distances between letter and object lefts.

D	O	U	B	L	E	
1.3	0.7	0.8	0.8	0.7	0.6	
1.3	0.7	0.8	0.8	0.7	0.6	
1.3	0.6	0.8	0.7	0.7	0.4	
0.8	0.5	1.3				
1.3	0.6	0.8	0.7	0.7	0.4	
0.8	1.5	1.1	1.1	1.1	1.2	
P	A	R	K	I	N	G
2.2	0.9	0.9	1.0	0.4	0.9	0.3
0.8	0.8	0.7	2.2			

Sign No. : T
Number of Signs : 49
Reflec. Type :
Refers to Sheet(s) : 18 - 23
Cadd Name :
NOTE:



NOTES: **THESE NOTES PERTAIN ONLY TO SIGNS INSTALLED AT A 45° ANGLE

⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED WITH A 14' 3P U-CHANNEL POST AND AN EXISTING "NO PARKING 4 FEET OF PAVEMENT" SIGN TO BE RETAINED. ADD A NEW "BVP" SIGN TO FACE ONCOMING TRAFFIC (PERPENDICULAR TO THE EDGE OF PAVEMENT) ABOVE THE "NO PARKING 4 FEET OF PAVEMENT" WHICH SHALL FACE ONCOMING TRAFFIC.

○ REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED.

● REPRESENTS A NEW POST AND SIGN(S). FOR LOCATIONS WITH ONLY A NEW "BVP" SIGN, ATTACH SIGN TO A SINGLE 12' 3P U-CHANNEL POST. FOR LOCATIONS WITH A NEW "BVP" SIGN AND "SIGN I", ATTACH SIGNS TO A SINGLE 14' 3P U-CHANNEL POST, WITH THE "BVP" SIGN MOUNTED 2" ABOVE "SIGN I". FOR LOCATIONS WITH A NEW "RRP" SIGN, ATTACH SIGN TO A SINGLE 13' 3P U-CHANNEL POST. FOR LOCATIONS WITH ONLY A NEW "I" SIGN, ATTACH SIGN TO A SINGLE 13' 3P U-CHANNEL POST.

ALL SIGNS SHALL HAVE A MINIMUM 7' CLEARANCE FROM THE BOTTOM OF THE SIGN TO THE TOP OF THE PAVEMENT.

PLANS PREPARED BY:

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North Charleston, SC 29418
www.stantec.com



4			
3			
2			
1			
REV. NO.	BY	DATE	DESCRIPTION OF REVISION
TOPO.	DATE		PLAN SCALE 1" =
DWG.	DATE		PROF SCALE 1" = HORIZ
R/W	DATE		SCALE 1" = VERT

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
SIGN DETAILS

SCALE:



User: caponte
\\us230-f01\shared_projects\710\active\71001448 - 10P\2018-04_update\Plan Sheets\Parking Revision Plans\71001448_Detail_Sheet_2.dgn

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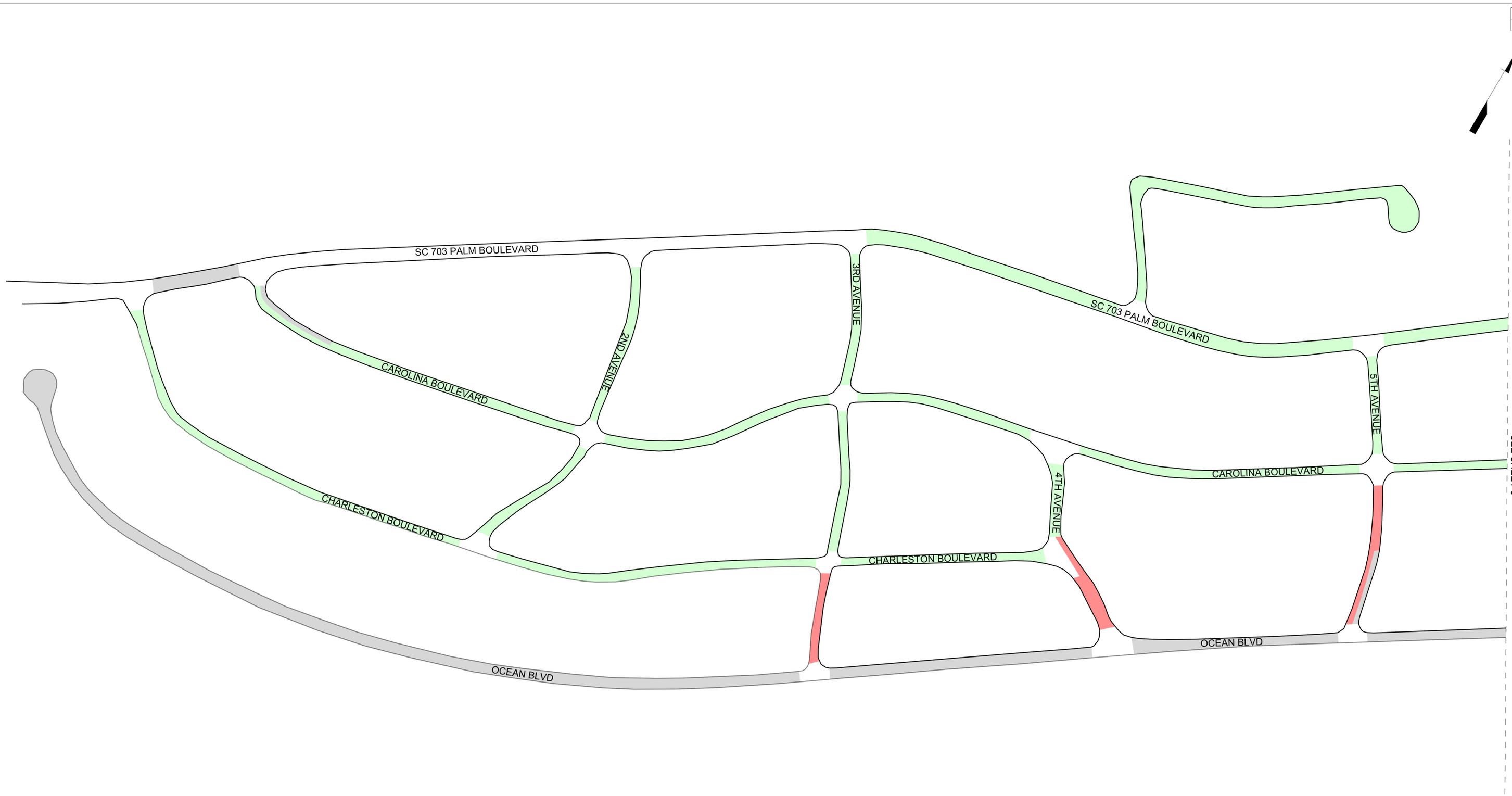


4				
3				
2				
1				
REV. NO.	BY	DATE	DESCRIPTION OF REVISION	
TOPO.		DATE	PLAN SCALE 1" =	
DWG.		DATE	PROF SCALE 1" =	HORIZ
R/W		DATE	SCALE 1" =	VERT

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
SIGN DETAILS

SCALE:



MATCHLINE
SEE SHEET 5

- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



User: caponte
\\us230-fd\shared_projects\1710\active\171001448 - 10P\2018-04_update\Plan Sheets\Parking Plans\171001448_Color_Zones_SHT1.dgn

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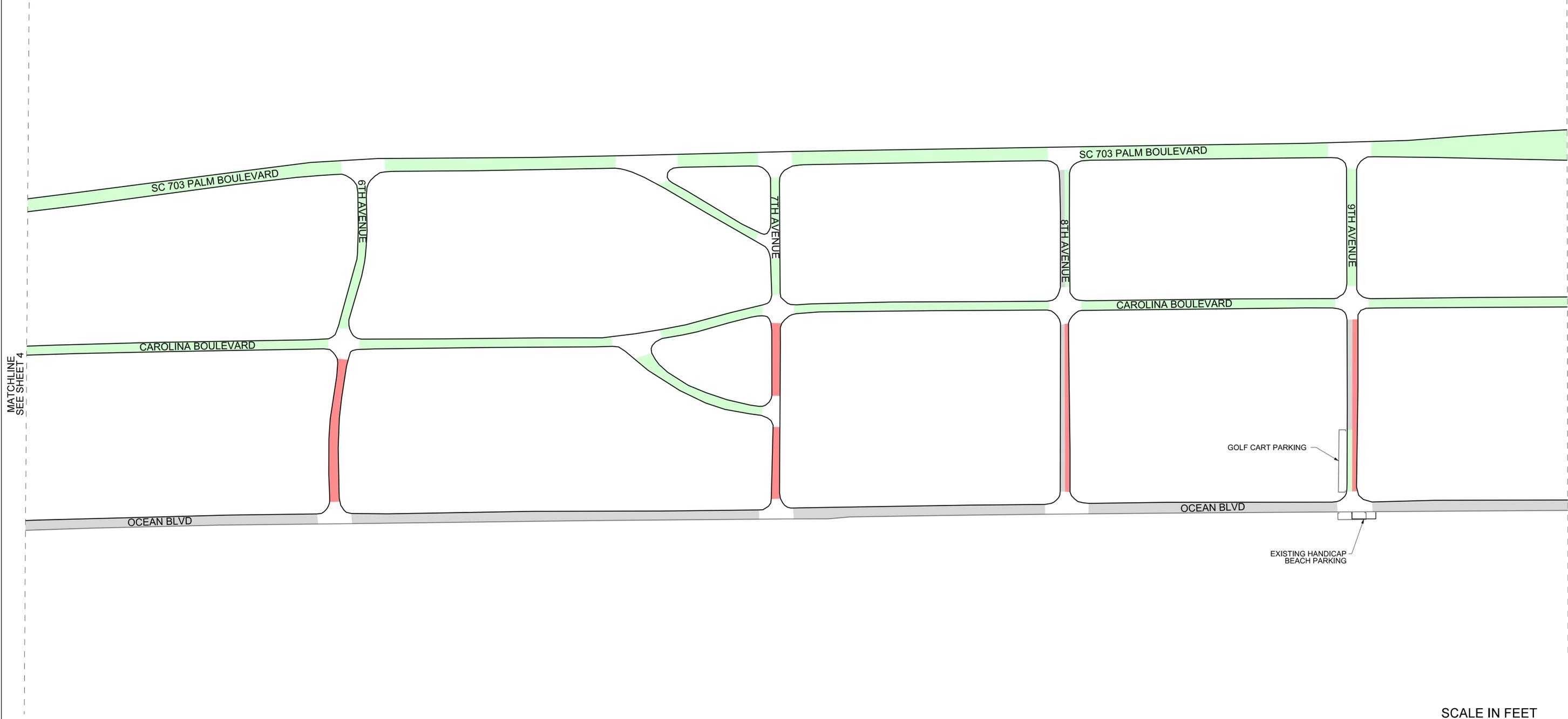


REV. NO.	BY	DATE	DESCRIPTION OF REVISION
4			
3			
2			
1			
TOPO.	DATE	DATE	PLAN SCALE 1" =
DWG.	DATE	DATE	PROF SCALE 1" = HORIZ
R/W	DATE	DATE	SCALE 1" = VERT

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'



GOLF CART PARKING

EXISTING HANDICAP BEACH PARKING



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

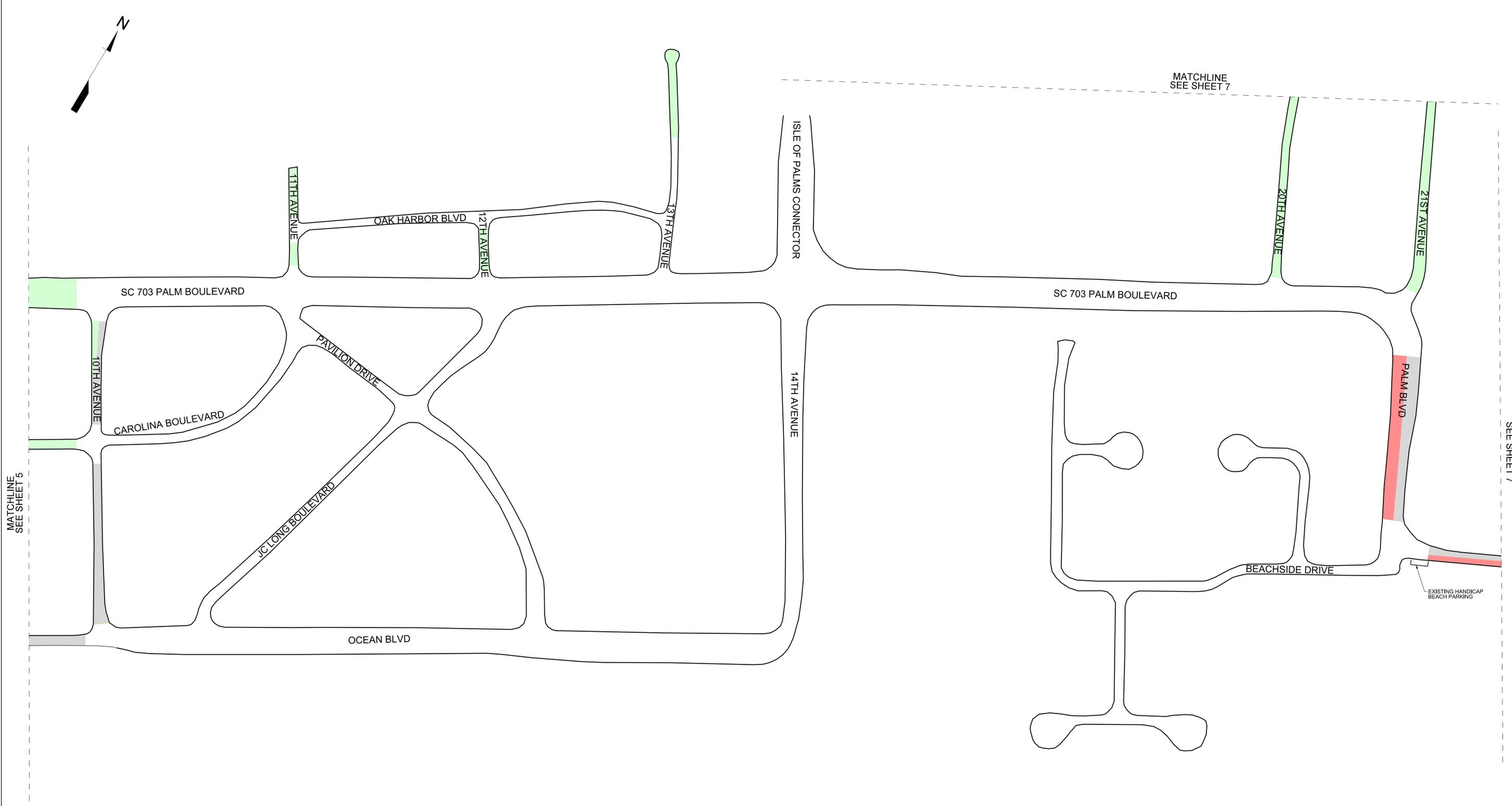
PLANS PREPARED BY:
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4969 Centre Pointe Drive Suite 200
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4				
3				
2				
1				
REV. NO.	BY	DATE	DESCRIPTION OF REVISION	
TOPO.		DATE	PLAN SCALE 1" =	
DWG.		DATE	PROF SCALE 1" =	HORIZ
R/W		DATE	SCALE 1" =	VERT

CITY OF ISLE OF PALMS
ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS
SCALE: 1" = 100'

User: caponte \\us230-f0\shared_projects\1710\active\171001448 - 10P\2018-04_update\Plan Sheets\Parking Revision Plans\171001448_Color_Zones_SHT2.dgn



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



User: caponte \\us230-f0\shared_projects\710\active\71001448 - 10P\2018-04_update\Plan Sheets\Parking Revision Plans\71001448_Color_Zones_SHT3.dgn

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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
4			
3			
2			
1			
TOPO.	DATE		PLAN SCALE 1" =
DWG.	DATE		PROF SCALE 1" = HORIZ
R/W	DATE		SCALE 1" = VERT

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

MATCHLINE
SEE SHEET 8



MATCHLINE
SEE SHEET 6

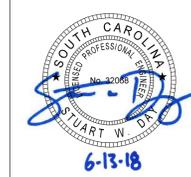
MATCHLINE
SEE SHEET 6

- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



User: caponte
\\us230-f01\shared_projects\1710\active\171001448 - 10P\2018-04_update\Plan Sheets\Parking Revision Plans\171001448_Color_Zones_SHT4.dgn

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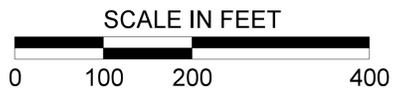
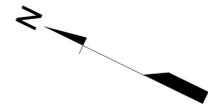
4				
3				
2				
1				
REV. NO.	BY	DATE	DESCRIPTION OF REVISION	
TOPO.		DATE		PLAN SCALE 1" =
DWG.		DATE		PROF SCALE 1" =
R/W		DATE		SCALE 1" =

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

MATCHLINE
SEE SHEET 9



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

MATCHLINE
SEE SHEET 7

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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
4			
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TOPO.	DATE		PLAN SCALE 1" =
DWG.	DATE		PROF SCALE 1" =
R/W	DATE		SCALE 1" =
			HORIZ
			VERT

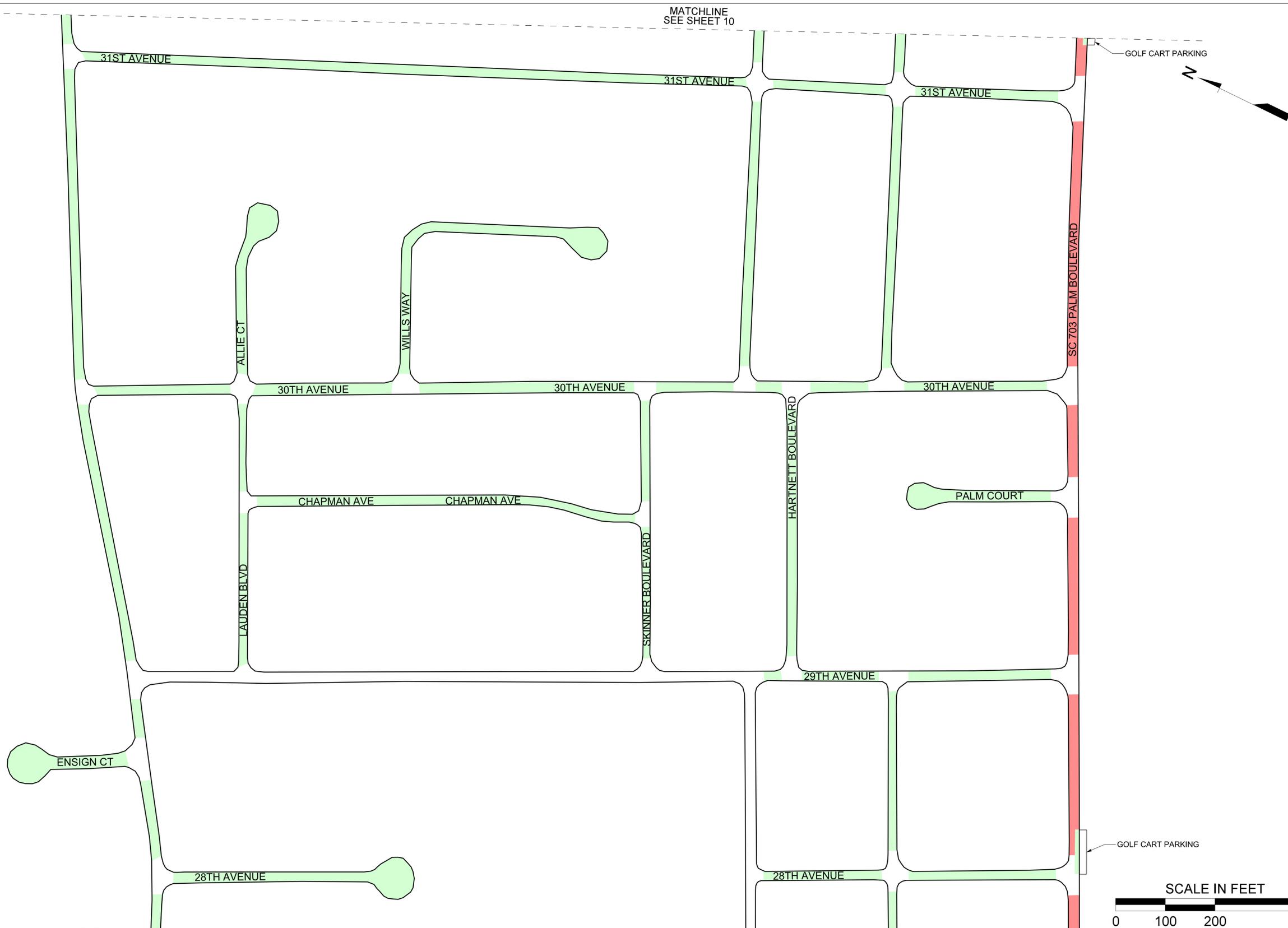
CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

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- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

MATCHLINE
SEE SHEET 8

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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
4			
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TOPO.	DATE		PLAN SCALE 1" =
DWG.	DATE		PROF SCALE 1" = HORIZ
R/W	DATE		SCALE 1" = VERT

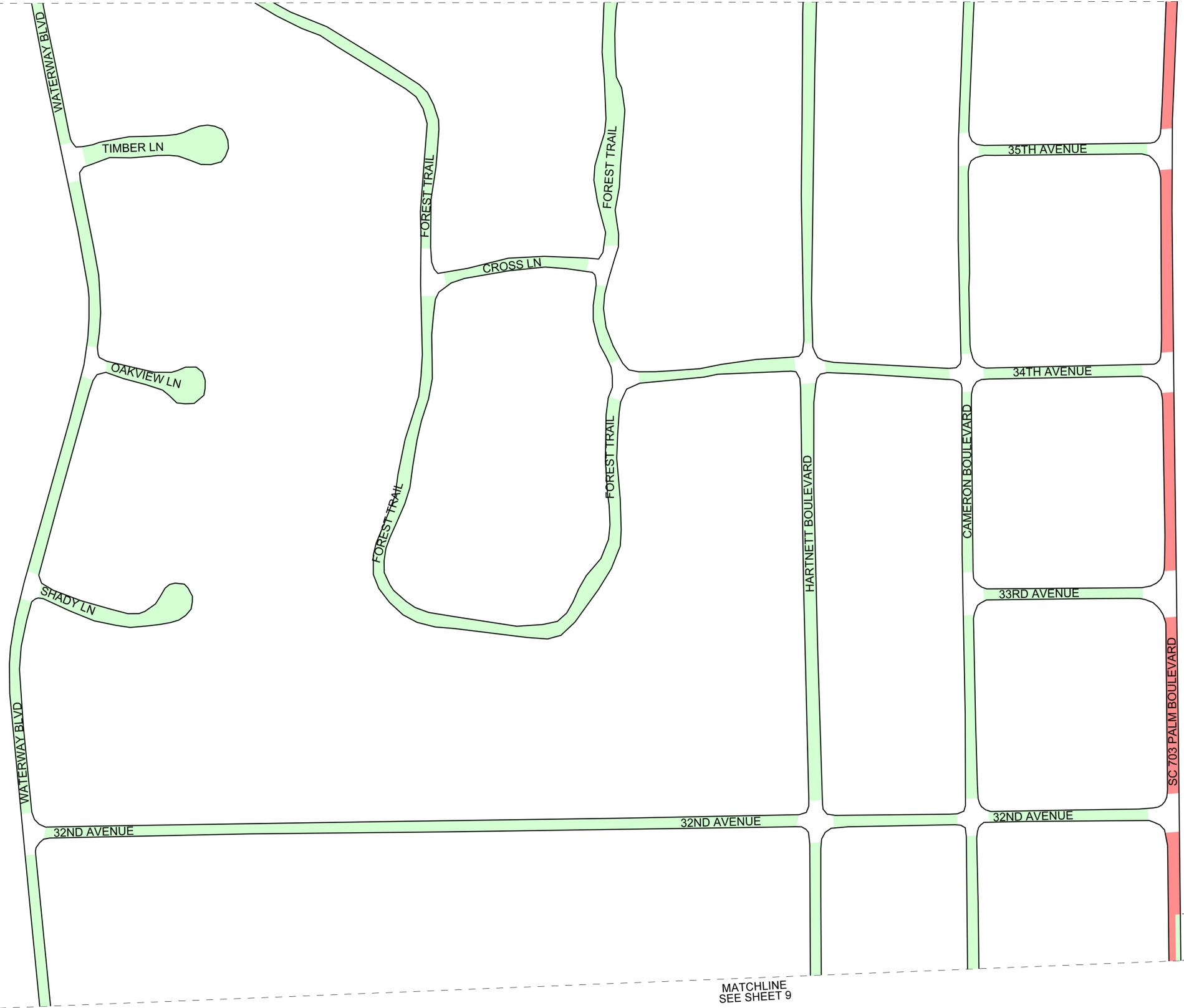


CITY OF ISLE OF PALMS
 ISLE OF PALMS PARKING PROGRAM
 PARKING ZONE KEY SHEETS
 SCALE: 1" = 100'



MATCHLINE
SEE SHEET 11

MATCHLINE
SEE SHEET 9



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



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REV. NO.	BY	DATE	DESCRIPTION OF REVISION	
TOPO.		DATE	PLAN SCALE 1" =	
DWG.		DATE	PROF SCALE 1" =	HORIZ
R/W		DATE	SCALE 1" =	VERT

CITY OF ISLE OF PALMS

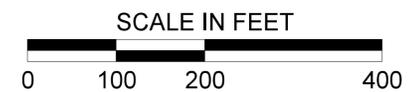
ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

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MATCHLINE
SEE SHEET 12



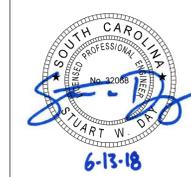
PROPOSED NO TRAILER PARKING

PROPOSED NO TRAILER PARKING

MATCHLINE
SEE SHEET 10

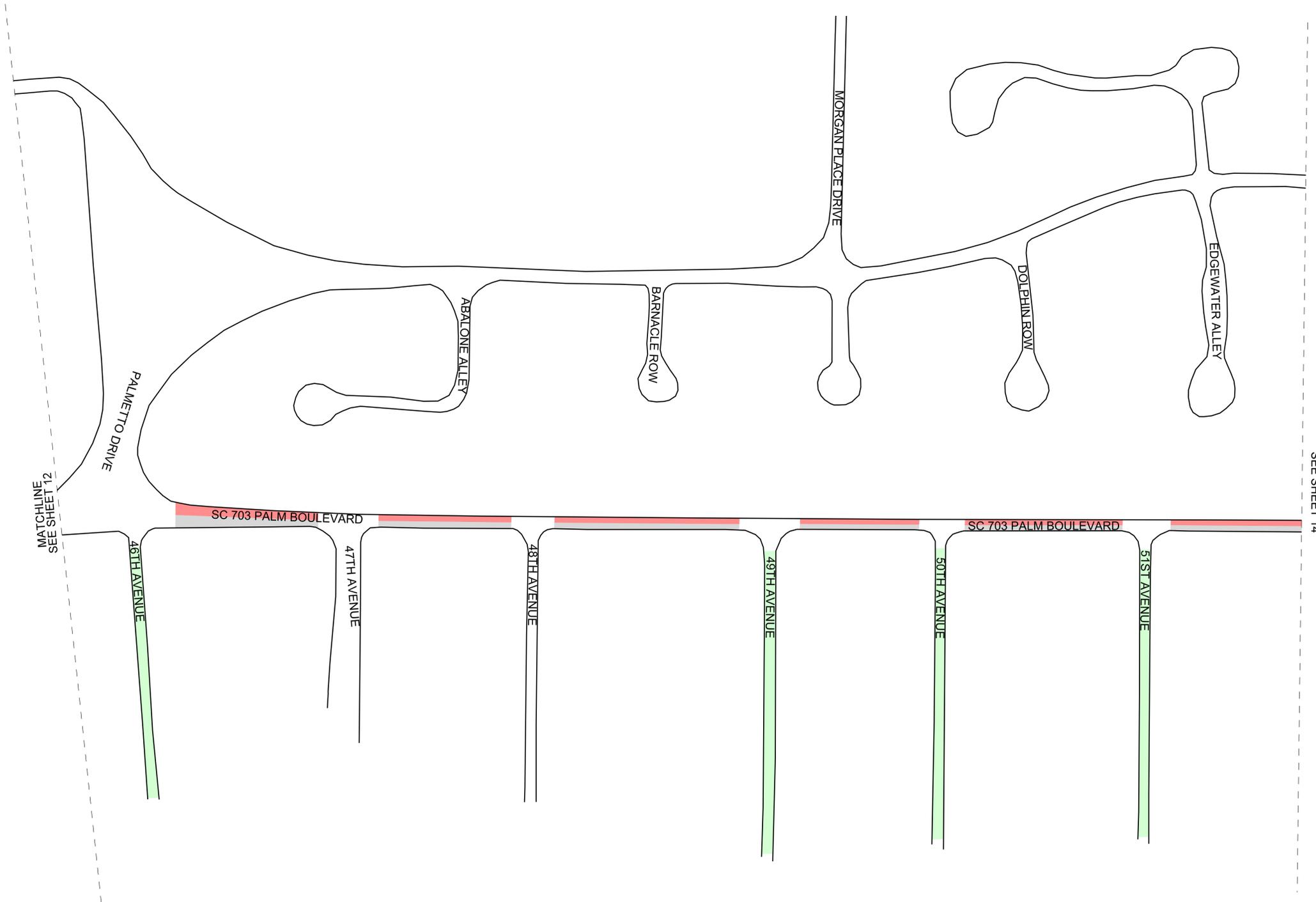
- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

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REV. NO.	BY	DATE	DESCRIPTION OF REVISION	
TOPO.		DATE	PLAN SCALE 1" =	
DWG.		DATE	PROF SCALE 1" =	HORIZ
R/W		DATE	SCALE 1" =	VERT

CITY OF ISLE OF PALMS
 ISLE OF PALMS PARKING PROGRAM
 PARKING ZONE KEY SHEETS
 SCALE: 1" = 100'



- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES



PLANS PREPARED BY:

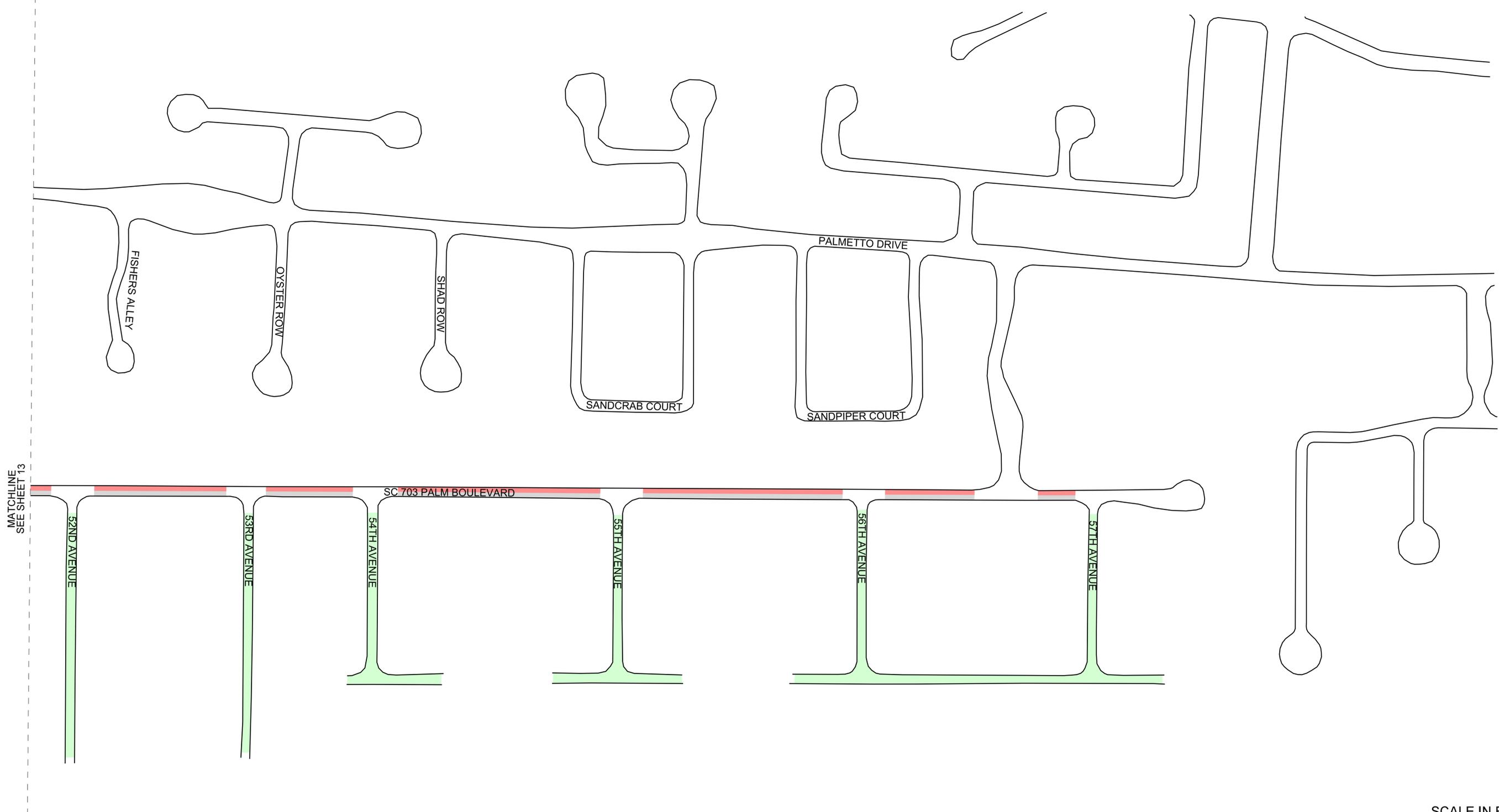
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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
TOPO.		DATE	PLAN SCALE 1" = _____
DWG.		DATE	PROF SCALE 1" = _____ HORIZ
R/W		DATE	SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS
 ISLE OF PALMS PARKING PROGRAM
 PARKING ZONE KEY SHEETS
 SCALE: 1" = 100'

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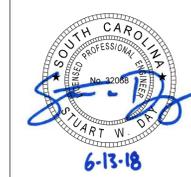


- GRAY REPRESENTS EXISTING NO PARKING ZONES
- BLUE REPRESENTS PROPOSED NO PARKING ZONES
- RED REPRESENTS PROPOSED BEACH PARKING ZONES
- GREEN REPRESENTS PROPOSED RESIDENTIAL PERMIT PARKING ZONES

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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
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TOPO.	DATE		PLAN SCALE 1" = _____
DWG.	DATE		PROF SCALE 1" = _____ HORIZ
R/W	DATE		SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS

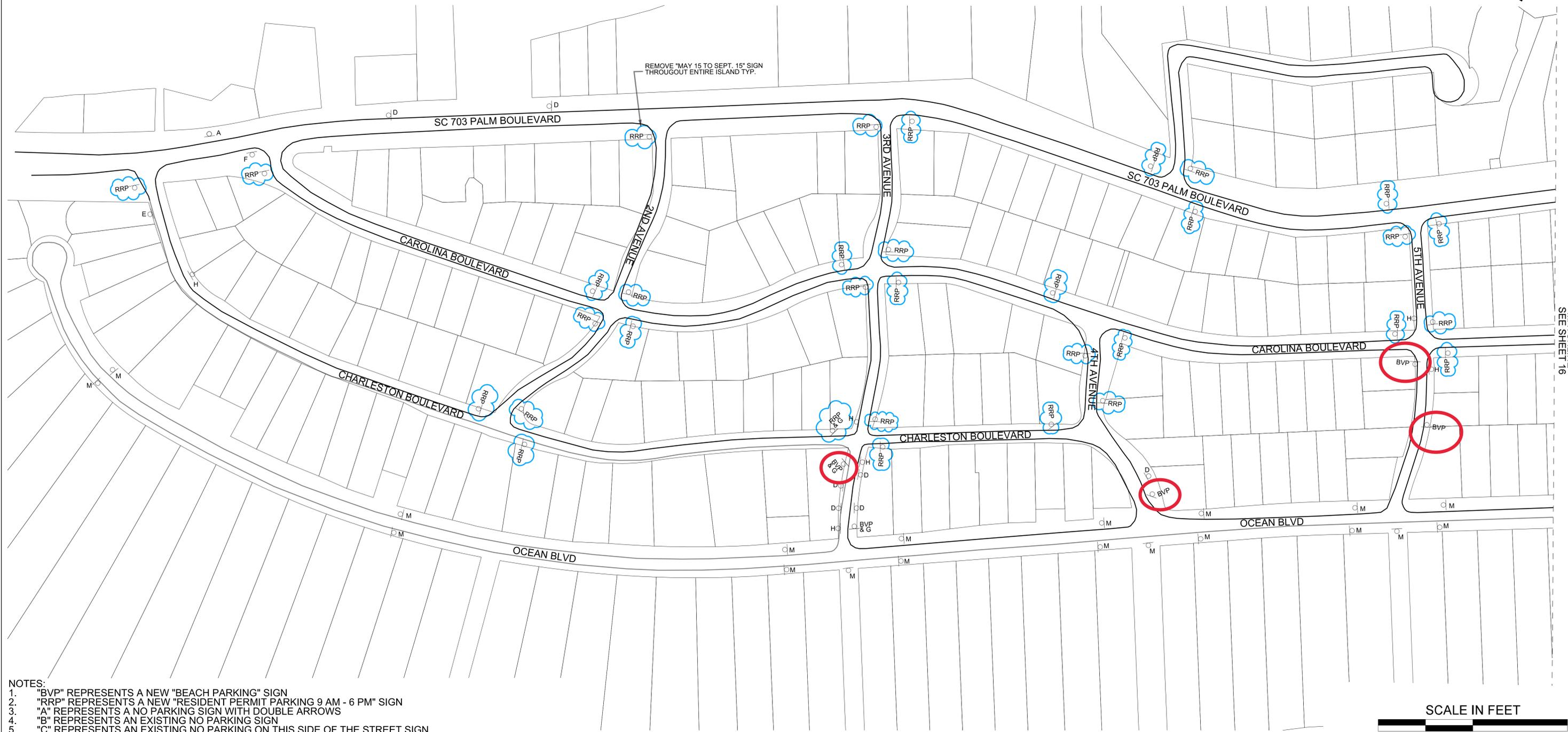
ISLE OF PALMS PARKING PROGRAM
PARKING ZONE KEY SHEETS

SCALE: 1" = 100'

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SHEET TOTALS

	CHANGED RRP SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	33	-	-
⊗	-	-	-
●	-	-	-
TOTAL	33	-	-



- NOTES:
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 - "B" REPRESENTS AN EXISTING NO PARKING SIGN
 - "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 - "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 - "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 - "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 - "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 - "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 - "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 - "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 - "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 - "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN

- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.



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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
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TOPO. _____ DATE _____ PLAN SCALE 1" = _____
 DWG. _____ DATE _____ PROF SCALE 1" = _____ HORIZ
 R/W _____ DATE _____ SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS

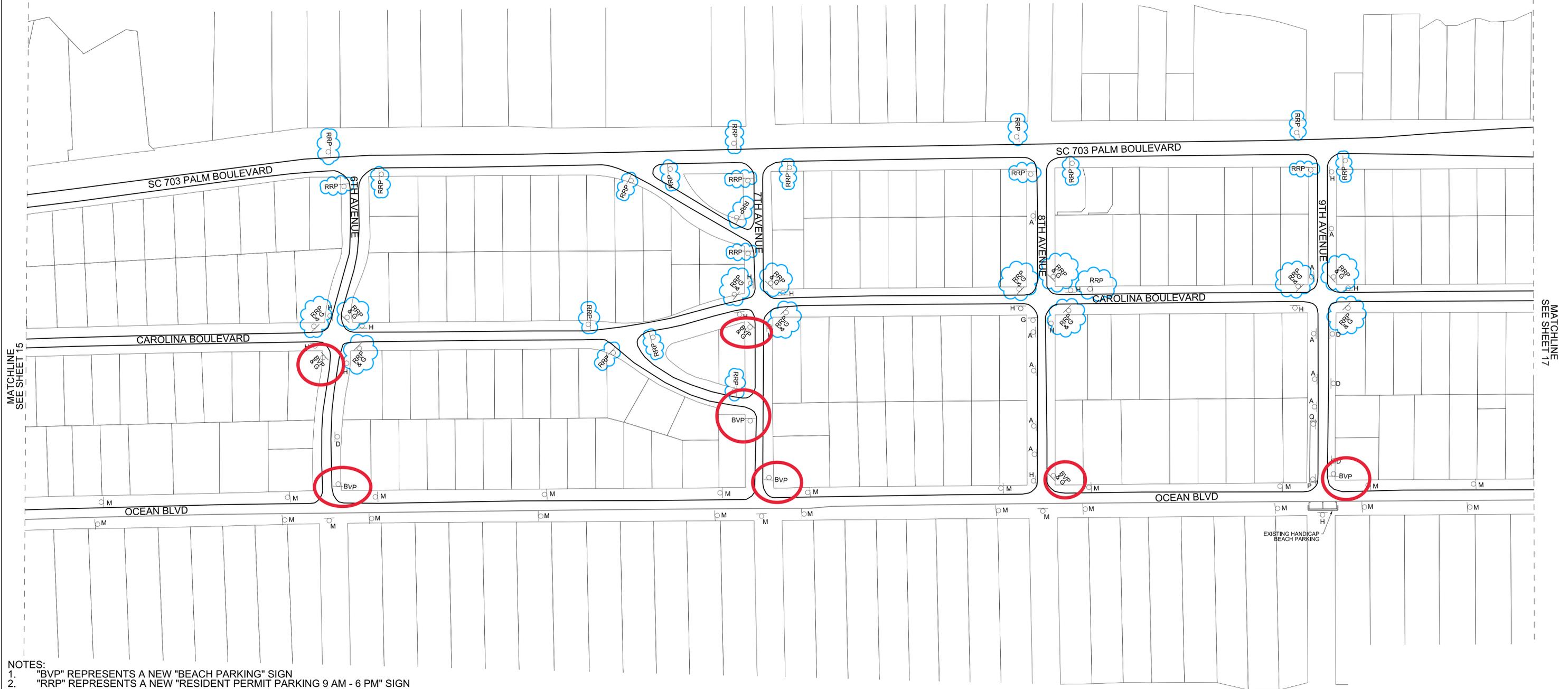
ISLE OF PALMS PARKING PROGRAM SIGNING PLANS

SCALE: 1" = 100'

MATCHLINE SEE SHEET 16

SHEET TOTALS

	CHANGED RRP SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	33	-	-
⊗	-	-	-
●	-	-	-
TOTAL	33	-	-



- NOTES:
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 - "B" REPRESENTS AN EXISTING NO PARKING SIGN
 - "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 - "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 - "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 - "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 - "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 - "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 - "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 - "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 - "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 - "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN

- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.



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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
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TOPO. _____ DATE _____ PLAN SCALE 1" = _____ HORIZ
 DWG. _____ DATE _____ PROF SCALE 1" = _____ VERT
 R/W _____ DATE _____ SCALE 1" = _____ VERT

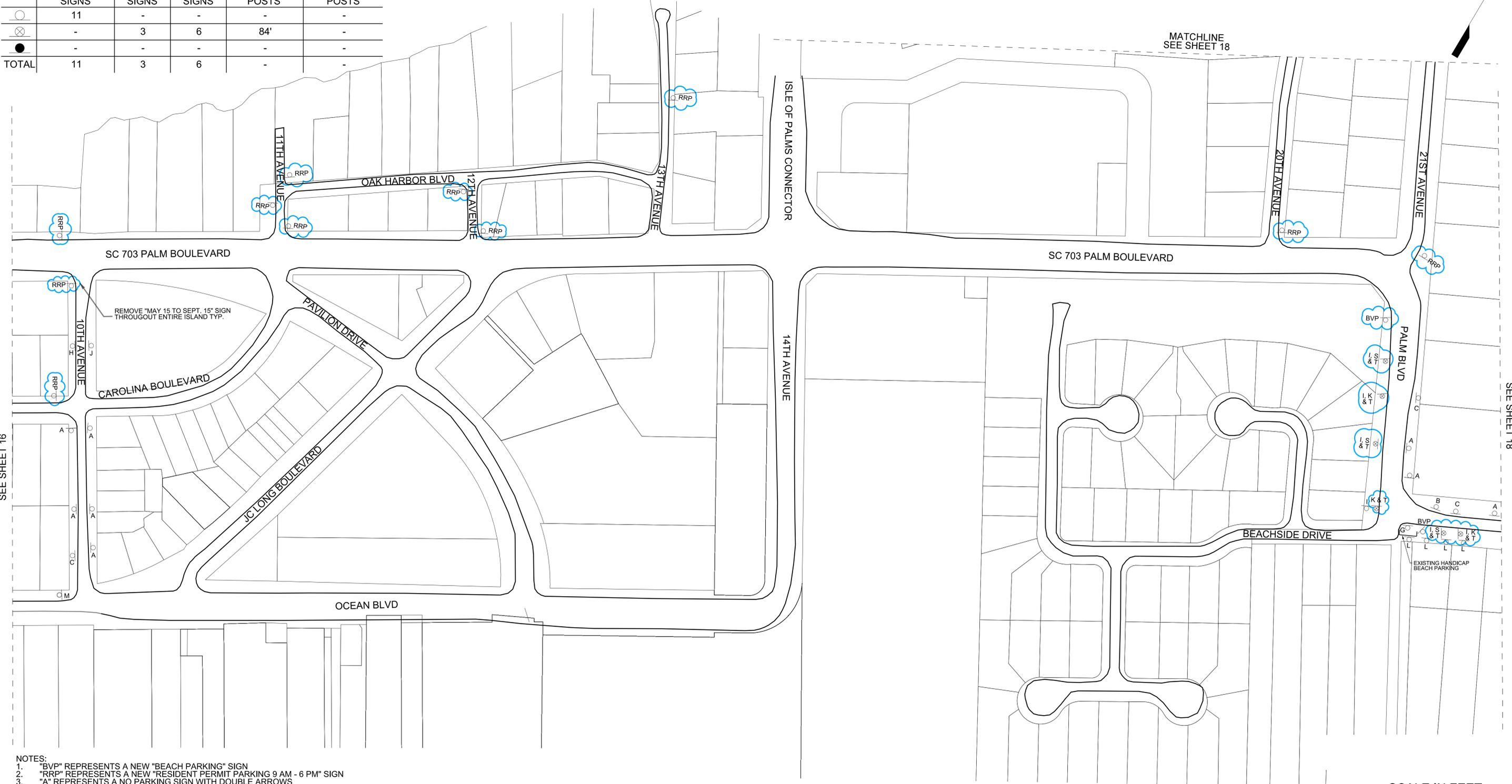
CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'



SHEET TOTALS					
	CHANGED RRP SIGNS	NEW S SIGNS	NEW T SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	11	-	-	-	-
⊗	-	3	6	84'	-
●	-	-	-	-	-
TOTAL	11	3	6	-	-



- NOTES:
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 - "B" REPRESENTS AN EXISTING NO PARKING SIGN
 - "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 - "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 - "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 - "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 - "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 - "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 - "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 - "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 - "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 - "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN
 - "R" REPRESENTS A NEW NO TRAILER PARKING SIGN
 - "S" REPRESENTS A NEW PARALLEL PARKING ONLY SIGN
 - "T" REPRESENTS A NEW DOUBLE PARKING PROHIBITED SIGN

- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.



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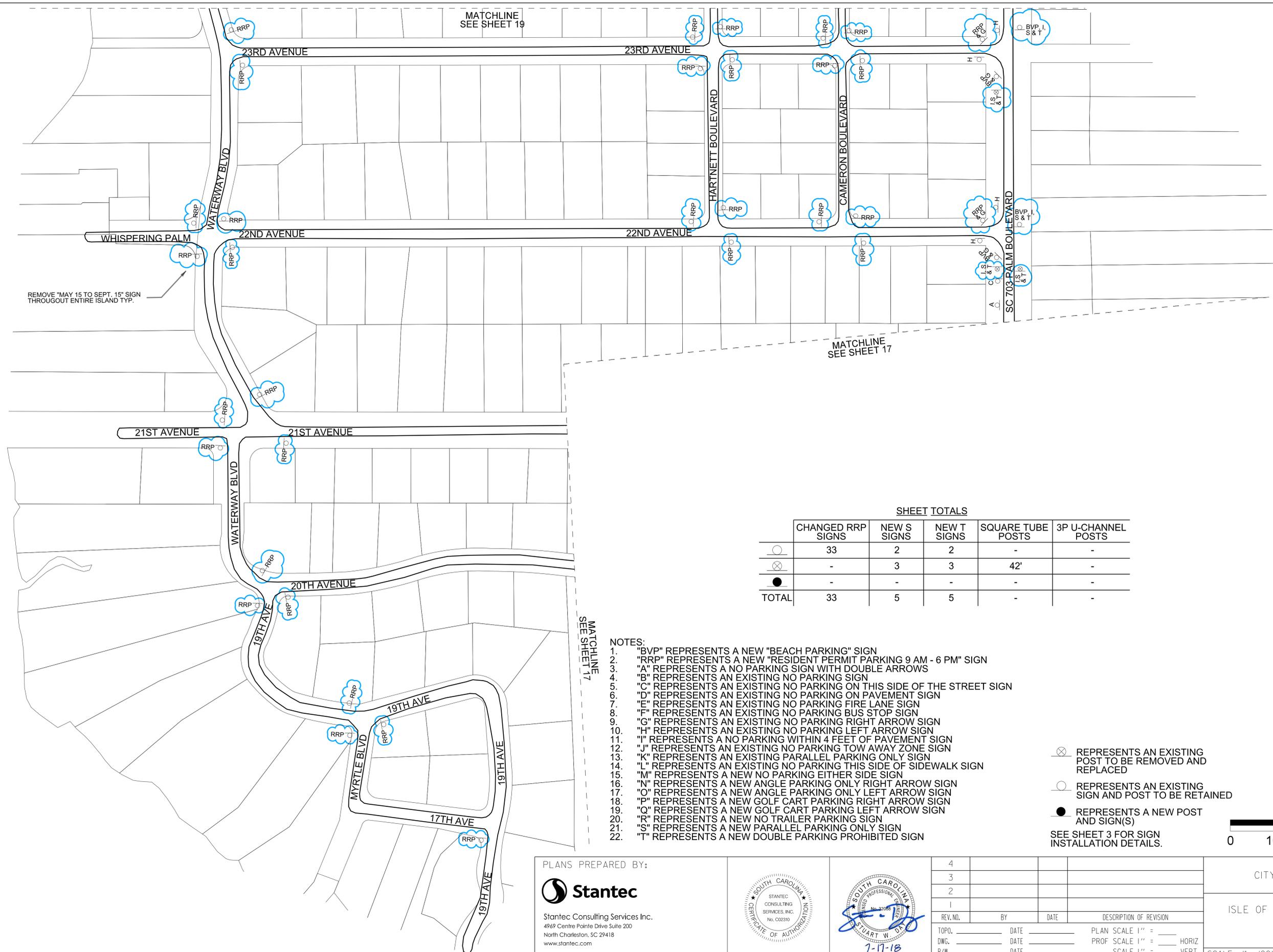
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TOPO. _____ DATE _____ PLAN SCALE 1" = _____ HORIZ
 DWG. _____ DATE _____ PROF SCALE 1" = _____ VERT
 R/W _____ DATE _____ SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'



REMOVE "MAY 15 TO SEPT. 15" SIGN THROUGHOUT ENTIRE ISLAND TYP.

MATCHLINE SEE SHEET 17

MATCHLINE SEE SHEET 17

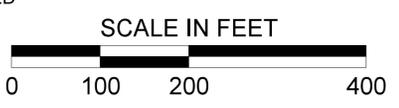
SHEET TOTALS

	CHANGED RRP SIGNS	NEW S SIGNS	NEW T SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	33	2	2	-	-
⊗	-	3	3	42'	-
●	-	-	-	-	-
TOTAL	33	5	5	-	-

NOTES:

1. "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
2. "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
3. "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
4. "B" REPRESENTS AN EXISTING NO PARKING SIGN
5. "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
6. "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
7. "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
8. "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
9. "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
10. "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
11. "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
12. "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
13. "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
14. "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
15. "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
16. "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
17. "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
18. "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
19. "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN
20. "R" REPRESENTS A NEW NO TRAILER PARKING SIGN
21. "S" REPRESENTS A NEW PARALLEL PARKING ONLY SIGN
22. "T" REPRESENTS A NEW DOUBLE PARKING PROHIBITED SIGN

- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.



PLANS PREPARED BY:



REV. NO.	BY	DATE	DESCRIPTION OF REVISION
4			
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TOPO. _____ DATE _____ PLAN SCALE 1" = _____ HORIZ
 DWG. _____ DATE _____ PROF SCALE 1" = _____ HORIZ
 R/W _____ DATE _____ SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS
 ISLE OF PALMS PARKING PROGRAM
 SIGNING PLANS
 SCALE: 1" = 100'

MATCHLINE
SEE SHEET 20



REMOVE "MAY 15 TO SEPT. 15" SIGN
THROUGHOUT ENTIRE ISLAND TYP.

- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

SHEET TOTALS

	CHANGED RRP SIGNS	NEW S SIGNS	NEW T SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	48	4	4	-	-
⊗	-	5	5	70'	-
●	-	-	-	-	-
TOTAL	48	9	9	-	-

- NOTES:**
1. "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 2. "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 3. "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 4. "B" REPRESENTS AN EXISTING NO PARKING SIGN
 5. "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 6. "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 7. "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 8. "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 9. "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 10. "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 11. "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 12. "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 13. "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 14. "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 15. "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
 16. "N" REPRESENTS A NEW ANGLE PARKING ONLY RIGHT ARROW SIGN
 17. "O" REPRESENTS A NEW ANGLE PARKING ONLY LEFT ARROW SIGN
 18. "P" REPRESENTS A NEW GOLF CART PARKING RIGHT ARROW SIGN
 19. "Q" REPRESENTS A NEW GOLF CART PARKING LEFT ARROW SIGN
 20. "R" REPRESENTS A NEW NO TRAILER PARKING SIGN
 21. "S" REPRESENTS A NEW PARALLEL PARKING ONLY SIGN
 22. "T" REPRESENTS A NEW DOUBLE PARKING PROHIBITED SIGN

MATCHLINE
SEE SHEET 18



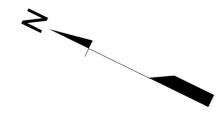
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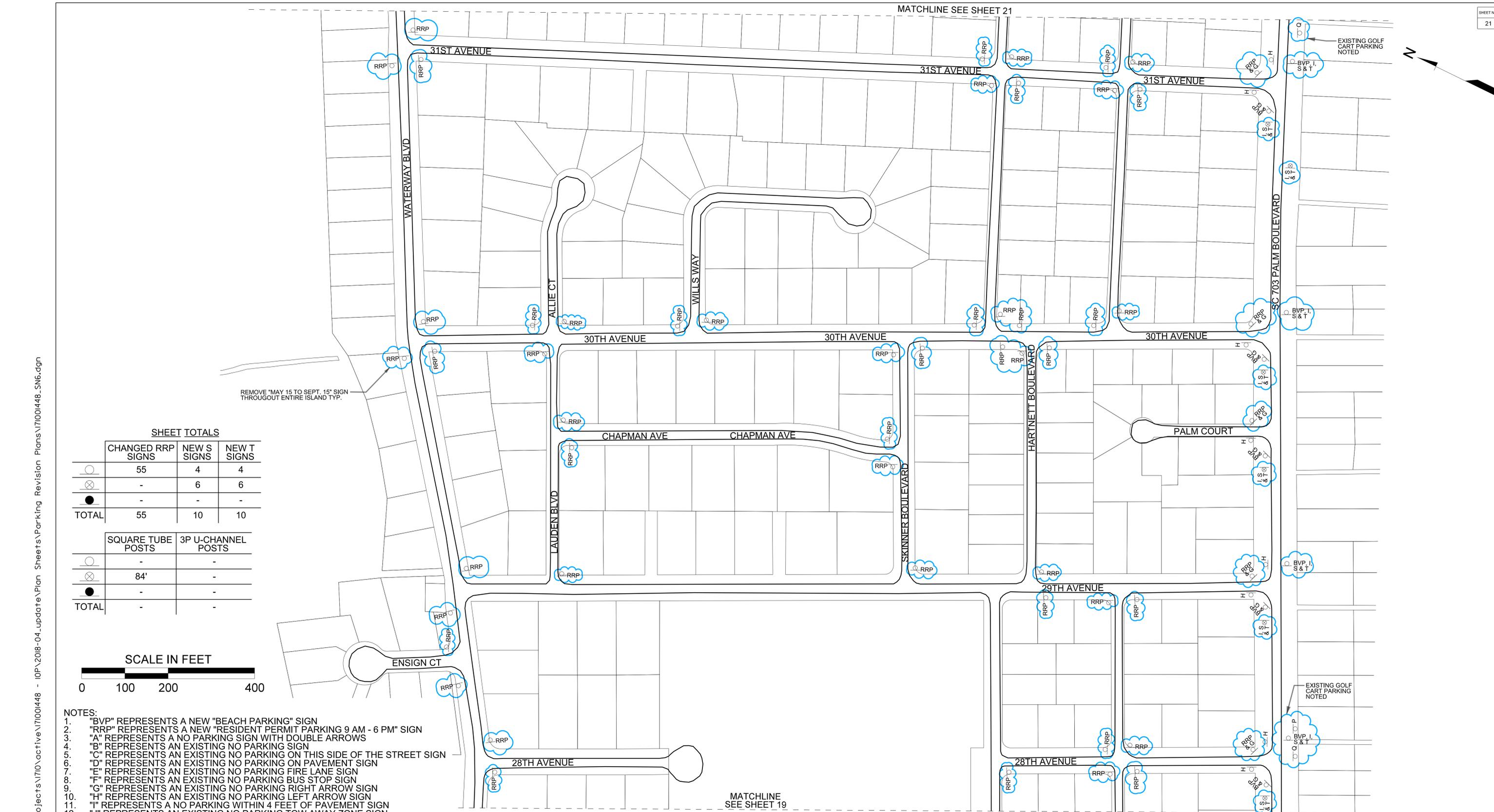
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REV. NO.	BY	DATE	DESCRIPTION OF REVISION
TOPO.	DATE		PLAN SCALE 1" =
DWG.	DATE		PROF SCALE 1" = _____ HORIZ
R/W	DATE		SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS
ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS
SCALE: 1" = 100'

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MATCHLINE SEE SHEET 21

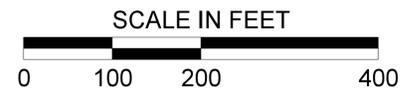


REMOVE "MAY 15 TO SEPT. 15" SIGN THROUGHOUT ENTIRE ISLAND TYP.

SHEET TOTALS

	CHANGED RRP SIGNS	NEW S SIGNS	NEW T SIGNS
	55	4	4
	-	6	6
	-	-	-
TOTAL	55	10	10

	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
	-	-
	84'	-
TOTAL	-	-



- NOTES:**
- "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 - "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 - "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
 - "B" REPRESENTS AN EXISTING NO PARKING SIGN
 - "C" REPRESENTS AN EXISTING NO PARKING ON THIS SIDE OF THE STREET SIGN
 - "D" REPRESENTS AN EXISTING NO PARKING ON PAVEMENT SIGN
 - "E" REPRESENTS AN EXISTING NO PARKING FIRE LANE SIGN
 - "F" REPRESENTS AN EXISTING NO PARKING BUS STOP SIGN
 - "G" REPRESENTS AN EXISTING NO PARKING RIGHT ARROW SIGN
 - "H" REPRESENTS AN EXISTING NO PARKING LEFT ARROW SIGN
 - "I" REPRESENTS A NO PARKING WITHIN 4 FEET OF PAVEMENT SIGN
 - "J" REPRESENTS AN EXISTING NO PARKING TOW AWAY ZONE SIGN
 - "K" REPRESENTS AN EXISTING PARALLEL PARKING ONLY SIGN
 - "L" REPRESENTS AN EXISTING NO PARKING THIS SIDE OF SIDEWALK SIGN
 - "M" REPRESENTS A NEW NO PARKING EITHER SIDE SIGN
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 - "T" REPRESENTS A NEW DOUBLE PARKING PROHIBITED SIGN

- REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

MATCHLINE SEE SHEET 19

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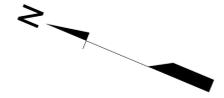
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CITY OF ISLE OF PALMS
 ISLE OF PALMS PARKING PROGRAM
 SIGNING PLANS
 SCALE: 1" = 100'

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MATCHLINE
SEE SHEET 22



- NOTES:
1. "BVP" REPRESENTS A NEW "BEACH PARKING" SIGN
 2. "RRP" REPRESENTS A NEW "RESIDENT PERMIT PARKING 9 AM - 6 PM" SIGN
 3. "A" REPRESENTS A NO PARKING SIGN WITH DOUBLE ARROWS
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 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

REMOVE "MAY 15 TO SEPT. 15" SIGN THROUGHOUT ENTIRE ISLAND TYP.



MATCHLINE
SEE SHEET 20



SHEET TOTALS

	CHANGED RRP SIGNS	NEW S SIGNS	NEW T SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	41	4	4	-	-
⊗	-	5	5	70'	-
●	-	-	-	-	-
TOTAL	41	9	9	-	-

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CITY OF ISLE OF PALMS
ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS
SCALE: 1" = 100'

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MATCHLINE
SEE SHEET 23

- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
 - REPRESENTS A NEW POST AND SIGN(S)
- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

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SHEET TOTALS

	CHANGED RRP SIGNS	NEW R SIGNS	NEW S SIGNS	NEW T SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	42	-	4	4	-	-
⊗	-	6	6	6	168'	-
●	-	-	-	-	-	-
TOTAL	42	6	10	10		

MATCHLINE
SEE SHEET 21

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CITY OF ISLE OF PALMS

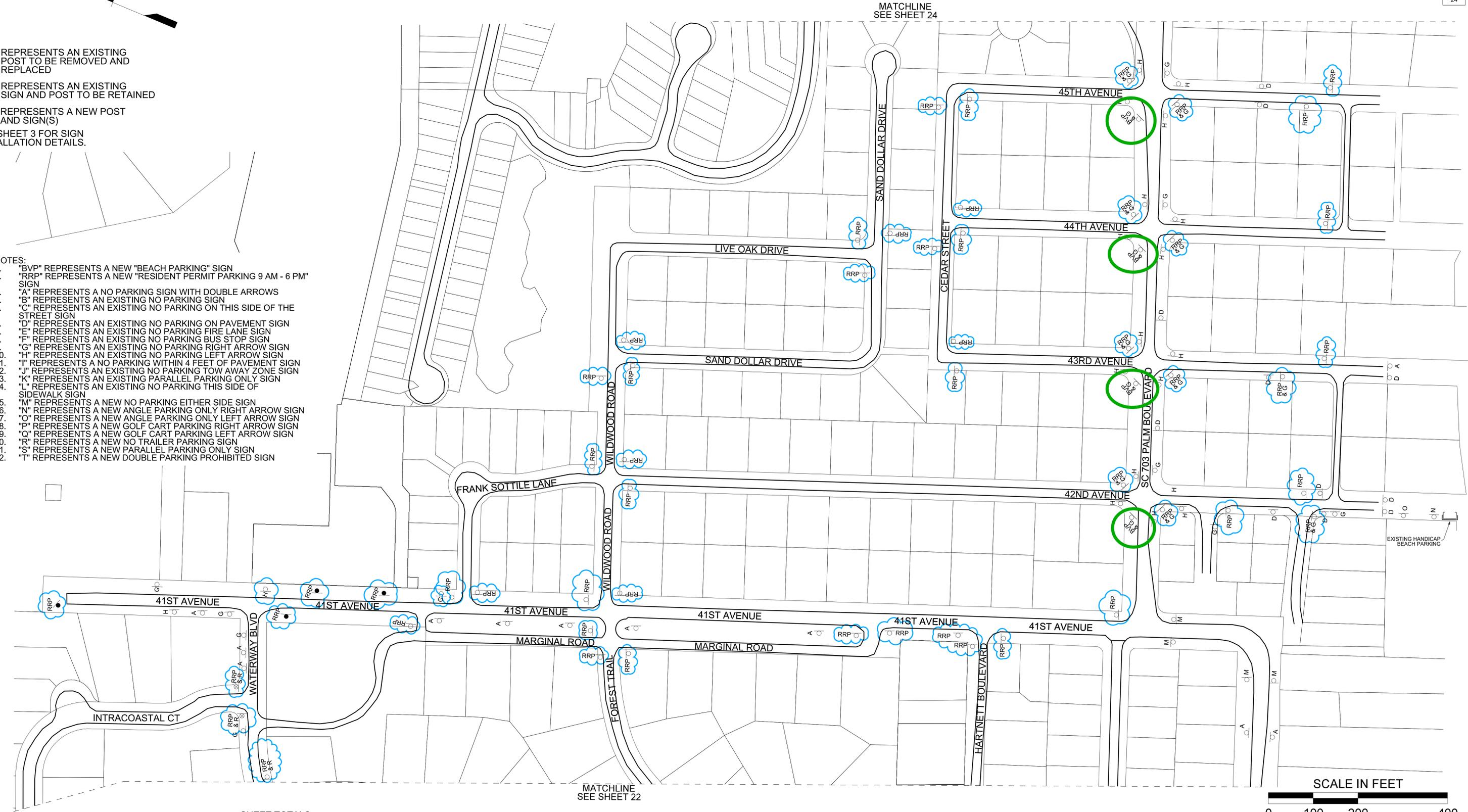
ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS

SCALE: 1" = 100'

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- ⊗ REPRESENTS AN EXISTING POST TO BE REMOVED AND REPLACED
 - REPRESENTS AN EXISTING SIGN AND POST TO BE RETAINED
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- SEE SHEET 3 FOR SIGN INSTALLATION DETAILS.

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SHEET TOTALS					
	CHANGED RRP SIGNS	NEW RRP SIGNS	NEW R SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	49	-	-	-	-
⊗	-	-	3	42'	-
●	-	4	-	56'	-
TOTAL	49	4	3	-	-

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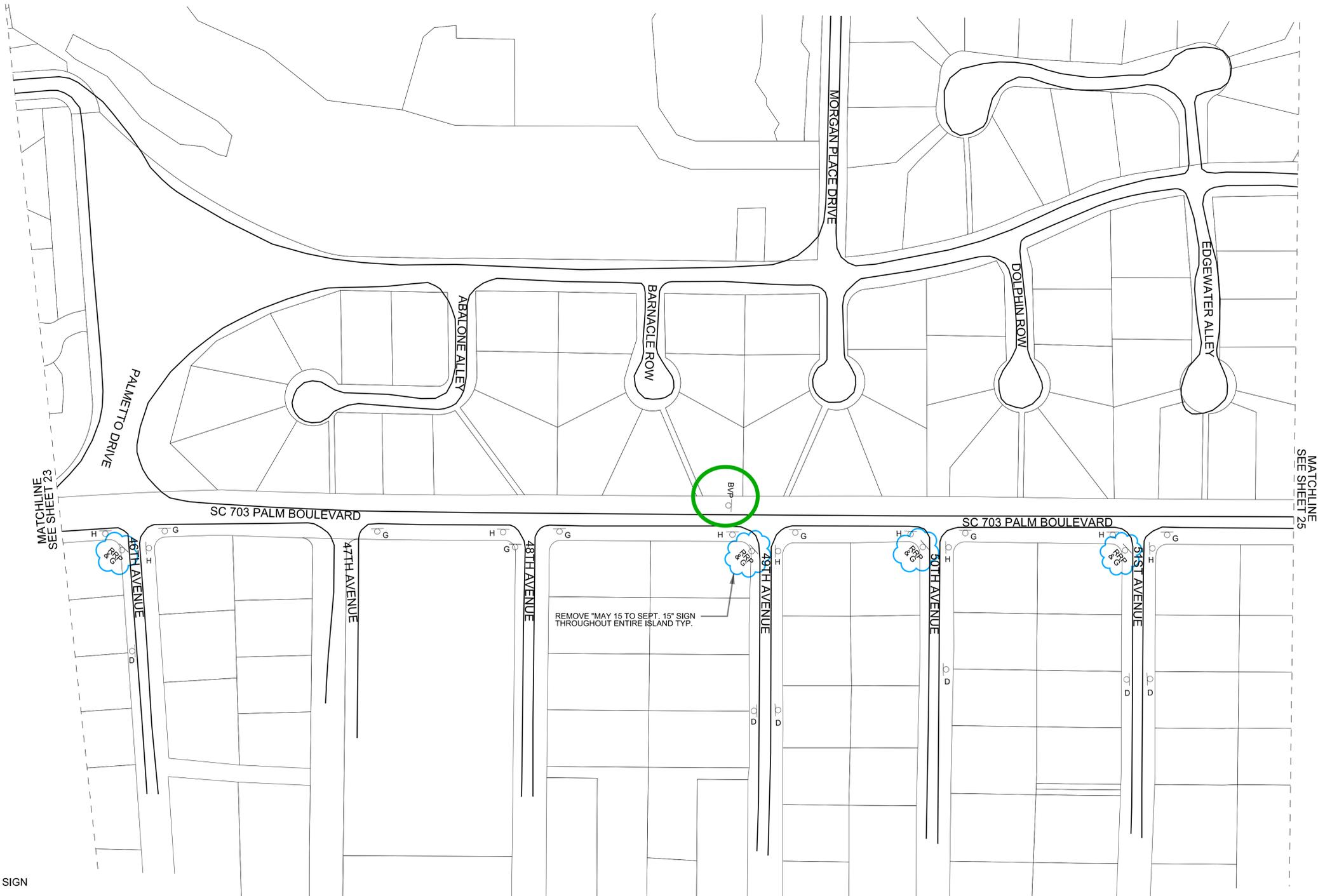
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 R/W _____ DATE _____ SCALE 1" = _____ VERT

CITY OF ISLE OF PALMS

ISLE OF PALMS PARKING PROGRAM SIGNING PLANS

SCALE: 1" = 100'

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SHEET TOTALS

	CHANGED RRP SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS
○	4	-	-
⊗	-	-	-
●	-	-	-
TOTAL	4	-	-

NOTES:

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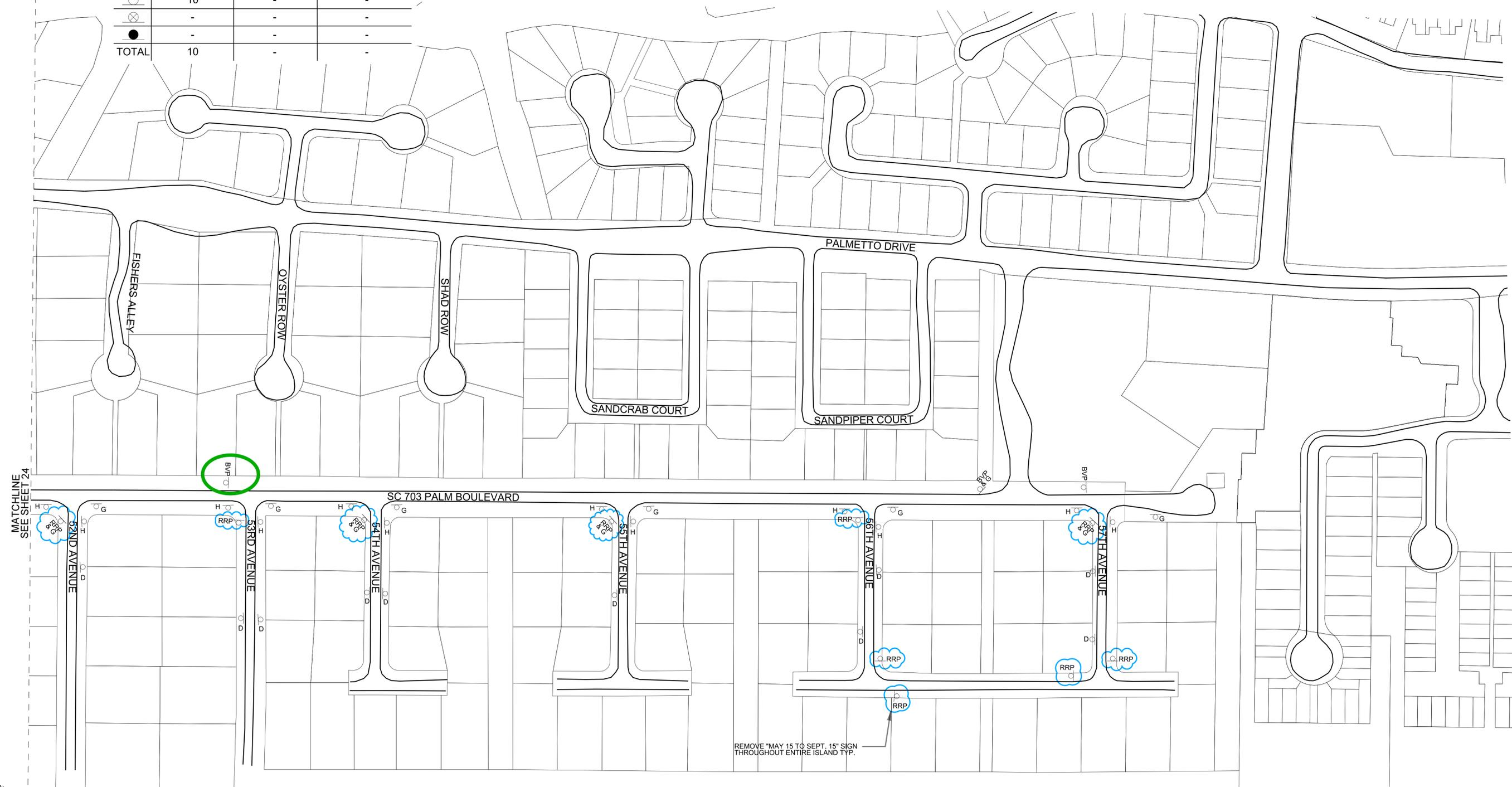


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CITY OF ISLE OF PALMS
 ISLE OF PALMS PARKING PROGRAM
 SIGNING PLANS
 SCALE: 1" = 100'

SHEET TOTALS			
CHANGED RRP SIGNS	SQUARE TUBE POSTS	3P U-CHANNEL POSTS	
○	10	-	-
⊗	-	-	-
●	-	-	-
TOTAL	10	-	-



MATCHLINE
SEE SHEET 24

REMOVE "MAY 15 TO SEPT. 15" SIGN
THROUGHOUT ENTIRE ISLAND TYP.

- NOTES:
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CITY OF ISLE OF PALMS
ISLE OF PALMS PARKING PROGRAM
SIGNING PLANS
SCALE: 1" = 100'

PUBLIC WORKS COMMITTEE
8:00am, Thursday, November 14, 2019
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to Order

Present: Council Member Rice (chair), Council Members Kinghorn and Smith

Staff Present: Administrator Fragoso, Director Pitts, Assistant Director Asero

2. Approval of the Previous Meeting's Minutes

Council Member Smith made a motion to approve the minutes of the October 3, 2019 meeting, and Council Member Kinghorn seconded the motion. The minutes passed unanimously.

3. Citizen's Comments – None

4. Department Reports for October 2019

Director Pitts gave a brief report, stating he did not yet have access to his monthly budget information. Garbage, yard debris, and D&C collection are all up over 2018 totals. Assistant Director Asero reviewed the work being done with regards to facilities maintenance including roof repair at City Hall and winterizing two of the showers on front beach. He shared work has begun on the clearing of the beach path and that he has attended several meetings with regards to the drainage projects.

Discussion ensued about the landscaping and beautification efforts at the front beach. Assistant Director Asero said the focus has been on making the area better functioning (irrigation and lighting) ahead of making it prettier. However, he said the area will be cleaned up for the Holiday Festival. Council Member Kinghorn suggested staff look into the matching grants previously given by SCE&G for municipal lighting projects. He said lighting would be helpful at Bunch Park. Council Member Rice suggested staff look at solar energy options with regards to lighting.

5. Old Business

A. Update on Phase III Drainage project and small internal projects

Administrator Fragoso shared the design process is underway for the smaller projects and that all residents in those areas have been notified of the upcoming work. She also shared that City staff has met with the Water & Sewer Commission and Wild Dunes to discuss potential infrastructure conflicts in the Phase III project. The City is waiting to hear from OCRM about where they will draw their jurisdictional line and how that will impact the City's requirement for any mitigation.

She believes they will get that answer in a few weeks, noting that OCRM and the Army Corps of Engineers is receiving a lot of pressure from Columbia to move through their numerous applications more quickly.

B. Update on IOP Connector and Palm Boulevard sidewalk expansion project

Administrator Fragoso reported that the agreement to allow the work to commence has been executed, and the next step is waiting for the bids, which are due in early December. County Council has required that the project be completed within 60 days of it starting or by March 1. When the work begins depends on how the bids come back. Council Member Smith noted how long this project has taken to come to fruition. Administrator Fragoso said that delays in projects like this are often as a result of waiting until the off season when there are less people and traffic on the island. Council Member Kinghorn suggested lining up these sorts of projects more strategically so that improvements constantly being made.

C. Update on CTC Program Funding for improvements to the Waterway Boulevard multi-use path

Administrator Fragoso reported that request for the funding of this project has been denied. Council Member Kinghorn suggested applying to multiple places for funding of these sorts of projects in the future. Council Member Smith noted there is money in the FY20 budget to complete this project.

D. Update on project to replace cross-line culverts on Ocean Boulevard between 1st and 3rd Avenues

Administrator Fragoso reported this project is out for RFP through the county and the project is being partially funded by the City's stormwater fee. The City is funding the materials at a cost of \$25,000 for the project, and FEMA is going reimburse the county for the actual construction. A pre-bid meeting is planned for January. This project is also expected to take approximately 60 days.

E. Discussion of questions related to the Isle of Palms Water & Sewer Commission becoming a department of the City

Council Member Kinghorn said he is waiting to hear answers to the questions he posed about this issue at the last City Council Meeting. Council Member Rice said she would like to how the new members of Water & Sewer Commission affect the Commission as a whole. Council Member Kinghorn would like for the Mayor to directly address his questions at the Ways & Means Committee meeting next week, adding that this issue directly affects the health and safety of all island residents. He asked for the City Administrator and City Clerk to provide those questions to the Mayor and Council Member Rice so they can be answered. Council Member Smith said she is open to discussion about the Water & Sewer Commission becoming a department of the City and would like more information about it.

6. **New Business**

A. **Consideration of an ordinance to ban smoking on the beach**

Council Member Rice made a motion to suspend the rules of order to allow Kelly Thorbelson from the South Carolina Aquarium to speak to the Committee. Council Member Kinghorn seconded the motion. The motion passed unanimously.

Ms. Thorbelson provided additional statistics about cigarette butts on the Isle of Palms beaches. She encouraged the Committee to support a smoking ban on the beach front. Council Member Smith spoke to the arguments made against the smoking ban at the October 22 City Council meeting. She would like to see a revised smoking ban ordinance focus solely on banning smoking on the front beach and providing additional trash receptacles in other City-owned areas to include proper disposal messaging. She would like for this revised ordinance to be on the November City Council agenda for First Reading and have second reading at the December 3 meeting or call a Special Meeting to enact this ban by January 1, 2020. She believes that since the smoking ban has been the work of this council that this council should be the one to vote on it.

Council Member Kinghorn disagreed with reducing the scope of the original ordinance and said the focus must be on the litter and not on the smoking. He added, "It is no wonder that cigarette butts have drawn attention. The vast majority of the 5.6 trillion -- and let's stop counting cigarette butts on the beach. We know it is a problem. It is a waste of energy. There are a lot of cigarette butts on the beach. It does not matter if there are 3,000 or 25,000. It is a problem. The vast majority of the 5.6 trillion manufactured worldwide each year come with filters made with cellulose acetate, a form of plastic that can take a decade or more to decompose. A decade or more. If you don't do the entire beach, it does not matter if it is on 3rd Avenue or 49th, it is going to end up in the ocean and or it is going to accrete down one island or the other... As many as two-thirds of those filters are dumped irresponsibly each year," according to a study done by the Cigarette Butt Foundation Project. He encouraged Council members Rice and Smith to speak with their fellow Council members to ascertain their support of this effort prior to the meeting.

MOTION: Council Member Smith made a motion reintroduce a new ordinance "that targets beachfront smoking and bans smoking on the beach" to be effective January 1, 2020. Additionally, the ordinance should appear on the agenda of the November 19, 2019 City Council meeting for First Reading and Second Reading appear on the agenda of the December 3, 2019 City Council Meeting. Council Member Rice seconded the motion.

Council Member Kinghorn expressed concern that this motion "dilutes" the previously introduced ordinance. Council Member Smith said she believes this more targeted ordinance will help with messaging and better clarifies the area in which smoking is prohibited. Council Member Rice shared that the Marina has severely restricted the allowable smoking area and agrees more trash receptacles are needed. Council Member Kinghorn said he does not support this motion but does support the previous one. Both Council members Rice and Smith agreed this version is a step in the right direction.

VOTE: Ayes: Smith, Rice
Nays: Kinghorn

7. Miscellaneous Business

Council Member Kinghorn said it has been a pleasure to serve with the staff. Administrator Fragoso noted the Committee's support of the Assistant Director of Public Works position and is glad Assistant Director Asero is in the position. Director Pitts said he knows he selected the right person for that position.

The next meeting of the Public Works Committee will be Thursday, January 16, 2020 at 8am.

8. Executive Session – none needed

9. Adjournment

The meeting was adjourned at 8:57am.

Respectfully submitted,

Nicole DeNeane
City Clerk

RECREATION COMMITTEE
5:00pm, Monday, November 4, 2019
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to order

Present: Council Member Smith (chair), Council members Buckhannon and Moye

Staff Present: Administrator Fragoso, Asst. City Administrator Hanna, Director Page

2. Approval of Previous Meeting's Minutes

Council Member Buckhannon made a motion to approve the minutes of the August 5, 2019 meeting, and Council Member Moye seconded the motion. Council Member Smith asked that the minutes reflect the correct spelling of Susan Stabine's last name. The amended minutes passed unanimously.

3. Citizen's Comments

Jamie Zazella, 104 Forest Trail, spoke to the Committee about the many benefits of swimming and of her full support for a community pool. She suggested sources of revenue could include lessons and classes for all age groups, memberships, and concessions. She noted the limited swim team pool space in the Charleston area. She also mentioned the LAPS program which provides swimming lessons to underprivileged children. Council Member Smith asked if it would be possible to suspend the rules of order to allow discussion with Ms. Zazella

MOTION: Council Member Buckhannon to reorder the agenda and move the discussion of the pool to before the Departmental Report. Council Member Moye seconded the motion. The motion passed unanimously.

4. Old Business

A. Discussion about adding a pool at the Recreation Center

Council Member Buckhannon said he is very encouraged about the conversation around the possibility of a community pool. Council Member Moye spoke about the importance of having a referendum on the 2020 ballot. He also said the effort to discover the needs and desires of the community regarding a pool is the perfect issue for a Citizen Committee to engage in to create a transparent and informative process.

Administrator Fragoso reported she recently reached out to the program coordinator at the new aquatic center in North Charleston. She is awaiting further information from her on operational costs. She noted that any referendum question would need to be ready by August to appear on the 2020 ballot. She spoke about the difference between a non-binding and advisory referendum.

She distributed proposed survey questions about a community pool to Committee members and asked for their feedback.

Council Member Moye stated the Citizen Committee needs a clear directive. Council Member Buckhannon agreed the Citizen Committee could be helpful in taking some of the work of engaging the citizens off the staff. Administrator Fragoso suggested engaging an architect to determine what is feasible for the space, which, in turn, will help define the directive given to the Citizen Committee. Council Member Buckhannon said David Burt from LS3P still has the plans from the previous pool discussion. Director Page reviewed older schematic designs of the recreation center, including a proposed pool area. Council Member Smith said for the record, “The Dog Park will continue to exist.” She supports the idea of engaging an architect to see how much space is available for future growth. She also suggested looking at the previous referendum when crafting the new one. Council Member Moye requested from City Staff a detailed timeline of milestones that need to be reached in order to successfully get the referendum on November’s ballot.

5. Departmental Report – Director Page

Director Page reviewed current and future activities happening in the Recreation Center. Discussion ensued about the Saturday morning basketball time in the gym. Administrator Fragoso said staff is still debating on how best to be responsive and fair to all the requests for use of the Recreation Center.

Administrator Fragoso reported the addition of a Pearl Harbor remembrance at the Holiday Street Festival on December 7. She said she has reached out to the VFW regarding the event, and Council Member Buckhannon suggested contacting the Citadel as well.

Director Page said the gym will be closed the week of November 18 while the gym floor is being replaced.

6. Old Business

B. Update on surfing lessons franchise RFP for summer 2020

Administrator Fragoso reported that the two bids received for the franchise were opened on Friday, November 1. This matter will be discussed further in Executive Session.

7. New Business

Discussion of the IOP Exchange Club facilities and partnership opportunities with the City

Administrator Fragoso shared details of the Turtle Hatching Scavenger Hunt effort proposed by the Turtle Hatching Team and the Exchange Club. She said the groups requested funding assistance from the ATAX Board, which was unanimously approved, and the initiative will be presented to the Ways & Means Committee on November 15.

When asked if there are other opportunities for the Exchange Club and the Recreation Department to work together, Administrator Fragoso said at this time the Recreation Center is

not in need of extra space to accommodate its classes. However, there had been some brief discussion about their access to the water for public kayaking. Council Member Moye asked about the vision for the scavenger hunt – what is the purpose, educational goals, how is it being promoted – and expressed concern that people not be led into the dunes with this activity.

8. Miscellaneous Business

The next meeting of the Recreation Committee will be Monday, January 13, 2020 at 5:00pm.

9. Executive Session

MOTION: Council Member Smith made a motion to move into Executive Session, according to §30-4-70(a)(2) related to a discussion of negotiations incident to proposed contractual arrangements related to a beachfront franchise agreement. Council Member Buckhannon seconded the motion. The motion passed unanimously.

Committee members moved into Executive Session at approximately 6:13pm.

Upon return from Executive Session, Council Member Smith reported that no decisions were made, and the Committee will continue to evaluate the proposals received for the beachfront franchise agreement.

10. Adjournment

The meeting was adjourned at 6:22pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

PERSONNEL COMMITTEE MEETING
4:30pm, Tuesday, November 12, 2019
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. **Call to order**

Present: Council Member Moye (chair), Council Members Rice and Ferencz

Staff Present: Administrator Fragoso, HR Officer deGroot

2. **Approval of Previous Meeting's Minutes**

Council Member Ferencz made a motion to approve the minutes of the October 1, 2019 meeting and the two Special Meetings of September 23, 2019. Council Member Rice seconded the motion. Council Member Ferencz noted that HR Officer deGroot's last name is incorrect in the October 1 minutes. The Committee voted unanimously to approve the minutes as amended.

3. **Citizen's Comments** -- none

4. **Old Business**

A. **Consideration of re-appointments for the City's Boards and Commissions**

Administrator Fragoso reported that all members of all boards and commissions wish to be reappointed. She shared with all the members that those with terms expiring in 2020 will need to reapply and be interviewed by the Personnel Committee. Interviews and appointments will be needed on ATAX, Board of Zoning Appeals, and Planning Commission next year. Due to Philip Pounds' election to City Council, his position on the Planning Commission needs to be filled. This opening will be advertised, and applications will be accepted until December 31, 2019. Those applications will be presented to the Personnel Committee in January and interviews will be scheduled.

Administrator Fragoso also shared that the International Building Code no longer allows for municipalities to allow for variances to the building code, thus reducing the need for the Code Board of Appeals. Based on that, she is recommending that the two openings on the Code Board of Appeals not be refilled. Additionally, she recommends that the City's Code be changed in the near future to eliminate the Board since its reason to meet no longer exists.

MOTION: Council Member Rice made a motion to accept the members of the Boards and Commissions as presented. Council Member Ferencz seconded the motion.

Council Member Moye said he is pleased with the process that has been developed with filling the positions on the Boards and Commissions. Administrator Fragoso said these

recommendations will go before Council at the December 3 meeting and will be confirmed after the new Council is sworn in on January 7, 2020.

VOTE: The motion passed unanimously.

B. Update on City Council orientation and training handbook

Administrator Fragoso distributed an updated version of the orientation and training handbook. She said the goal is to present this to the City Council and the members elect at the December 3 meeting so they have time to review it before the January 7, 2020 meeting. She reviewed the topics to be discussed in the training session, including presentations by the City's MASC representative and the City Attorney.

Council Member Rice suggested clarifying that committees meet as needed, which could mean more than one meeting per month or no meeting at all. Council Member Ferencz also suggested clarity around Council members having private meetings. Administrator Fragoso said there is no law prohibiting Council members from privately meeting with anyone from the public, but best practices said it should be avoided to prevent the appearance of impropriety.

5. New Business

6. Miscellaneous Business

Council Member Moye expressed concern about the length of time between the election and the time new Council members are sworn in. Administrator Fragoso said that issue has come up in the past but could not be discussed during an election year. She said that issue and the issue of plurality (to avoid runoff elections) is something Mayor Carroll agreed should be looked at in more detail. Council Member Rice said that gap in time has never been an issue in the past and said the Mayor needs time to make Committee appointments. Council Member Rice also suggested City Council discuss the pay for Council members, noting that the time requirements are extensive due to the number of meetings. Council Member Ferencz asked if reducing the size of the Council has or will be discussed, and Administrator Fragoso said it would be discussed in the new year.

The next meeting of the Personnel Committee will be Tuesday, January 14, 2020 at 4:30pm.

7. Executive Session – none needed

8. Adjournment

The meeting was adjourned at 5:10pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

Boards and Commissions
Terms Expiring 12/31/2019
Recommendations for Appointments from Personnel Committee

Accommodations Tax Advisory Committee (3 year terms)

Malcom Burgis
Sally Leydic Muhlig
David Nelson
Rusty Williamson

Board of Zoning Appeals (3 year terms)

Elizabeth Campsen
Carolyn Holscher

Planning Commission (2 year terms)

Ron Denton
Lisa Safford

REAL PROPERTY COMMITTEE
9:00AM, Wednesday, November 6, 2019
City Hall Council Chambers
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to Order

Present: Council Member Bell (chair), Council members Ferencz and Ward

Staff Present: Administrator Fragoso, Asst. Administrator Hanna, City Attorney Copeland

2. Approval of the previous month's minutes

Council Member Ferencz made a motion to approve the minutes of the October 14, 2019 meeting, and Council Member Ward seconded the motion. The minutes passed unanimously.

3. Citizen's Comments – none

4. Comments from Marina Tenants

Jay Clarke of Morgan Creek Grill came to clarify the current position of Morgan Creek Grill. They have closed their doors for business until they can “find out what is going on with the lease.” He said they intend to continue on with the bid lease process.

Michael Fiem thanked Council members Bell and Ferencz for their service to the City.

5. Old Business

A. Update on Marina Items

1. Permitting – marina docks and Tidal Wave Watersports dock

Administrator Fragoso reported no public comments were received on the joint OCRM/Army Corps of Engineers application. There is no update to give regarding the OCRM review and approval process as the City's OCRM contact is out of the office on vacation.

Regarding the Tidal Wave Watersports dock, the final permit application has been received. Michael Fiem has given his comments, and it is awaiting the City Administrator's signature. It should be signed and delivered by Friday of this week. A 90-day review period follows the submission of the application.

2. Call for Offers for marina restaurant lease proposals

Administrator Fragoso said that John Chalfie will attend the Special City Council Meeting on November 7 to provide an update on the proposal process.

B. Update on Public Safety Building rehabilitation project

Administrator Fragoso reported City staff is now holding biweekly meetings with Trident Construction and Coast Architects. She said the final designs drawings are due at the end of January. The City will execute the contract for the third phase of the repairs in February, and the work could begin in early March. With regards to the concern expressed by Council Member Ferencz at the last meeting, Administrator Fragoso said the superintendent is meeting with Rotoman today “to camera the main line running through the lobby to ensure there are no obstructions and also to determine and analyze the dip line that is in that area” to help identify what needs to be done to fix the issue.

Administrator Fragoso also reported that four proposals were received for the owner’s representative for construction management project services, and all four have been interviewed. Feedback from Trident Construction and Coast Architects is forthcoming, and she hopes to have a recommendation for the Ways & Means Committee Meeting on November 15. She noted the RFP was for a certain number of working hours, which could change depending on what is discovered during the course of construction. Council Member Bell asked to have a clear definition of overage costs in the final contract.

C. Consideration of potential projects for Charleston County Greenbelt Program funding

Administrator Fragoso gave a presentation on a proposed project for the Greenbelt funding allotted to the Isle of Palms. In FY20, the City will have \$149,592 to use for an appropriate project. She expects the City to receive \$40-45,000 each year. The City is proposing the building of an ADA-Compliant Beach Walkover and Observation Deck at 42nd Avenue. She reviewed some design challenges as well as benefits of this project.

Greenbelt funds cannot pay for the projected \$10-15,000 in design costs, but she said that could be funded with monies from the Beach Preservation Fund. The projected cost of building a 300’ walkover and observation deck could be \$180-210,000 using ipe wood. Council Member Bell said more handicap parking spaces need to be made available in that area. He wondered if the funding of such could be funded through citizen donations and or a GoFundMe initiative.

Administrator Fragoso said the deadline for applying for this project is January 31, 2020. The Greenbelt Committee gives its final recommendations to County Council in May, after which, if approved, construction could start in the second half of 2020.

MOTION: Council Member Ward made a motion to approve the proposal to use ipe wood for the construction of a beach walkover at 42nd Avenue using Greenbelt funds if approved by Charleston County Council. Council Member Bell seconded the motion. The motion passed unanimously.

Administrator Fragoso said this motion will go before City Council on November 15 for final approval. Council Member Bell said he would like to have the additional handicap parking spaces included in the motion.

When asked about the status of a grant writer, Administrator Fragoso reported she has scheduled a meeting with the grant writer from who helped Sullivan's Island secure their FEMA hazard mitigation grant.

7. Miscellaneous Business

Administrator Fragoso reported that all tenants are current with the exception of Morgan Creek Grill, who owes \$51,114 additional rent based on Section 3B of their lease. A letter has been issued to the Morgan Creek Grill for payment.

Committee members briefly discussed the date of the next meeting. Council Member Ward said he would like to see a week of the month without any meetings. Administrator Fragoso said she would look at a more comprehensive calendar to come up with some options.

8. Executive Session

Council Member Bell made a motion to go into Executive Session in accordance with §30-4-70(a)(2) to discuss negotiations incident to proposed contractual arrangements related to the marina restaurant lease. Council Member Ward seconded the motion. The motion passed unanimously. The Committee went off record at 9:29am.

Upon return from Executive Session, Council Member Bell reported that no decisions were made.

9. Adjournment

The meeting was adjourned at 9:56am.

Respectfully submitted,

Nicole DeNeane
City Clerk

BOARD OF ZONING APPEALS
Tuesday, November 5, 2019
5:30pm, City Hall Conference Room
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to order

Present: Elizabeth Campsen, Arnold Karig, Pete Doherty, Carolyn Holscher and Douglas Kerr, Director of Planning

Absent: Glenn Thornburg

2. Minutes

Mr. Karig made a motion to approve the minutes of the October 1, 2019 meeting as distributed. Ms. Holscher seconded the motion. The minutes were approved unanimously.

3. Swearing In

Ms. Campsen swore in all those intending to provide testimony during the meeting.

4. Home Occupations

A. 3 Fairway Village Lane

Mr. Kerr reviewed the application included in the packet to allow the establishment of a home office for a small carpentry business. He indicated there would be no business-related traffic, signage, or employees working in the home. The applicant, Mr. Robert Miller, said the office will be used for administrative tasks only. Ms. Holscher made a motion to approve the request as presented, and Mr. Karig seconded the motion. The motion was approved unanimously.

5. Miscellaneous Business

Director Kerr shared that the Board's February decision to grant a special exception allowing for outdoor sale of food and beverage at 1130 Ocean Boulevard has been appealed by the neighbors. The hearing is to be held on November 15. Director Kerr believes the appeal is centered around the height of the anchoring for the sails. He said he is unsure of the location of the hearing, but he will find out and keep the Board members updated on this matter.

6. Adjournment

Board of Zoning Appeals, 11/5/2019

Mr. Karig made a motion to adjourn, and Ms. Holscher seconded the motion. The meeting was adjourned at approximately 4:42pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

PLANNING COMMISSION
4:30pm, Wednesday, November 13, 2019
City Hall Conference Room
1207 Palm Boulevard, Isle of Palms, SC

MINUTES

1. Call to order

Present: Richard Ferencz, Vince DiGangi, Phillip Pounds, Ron Denton, Lisa Safford, Lewis Gregory, and Douglas Kerr, Director of Planning

Absent: William Mills

2. Public Comments -- none

3. Approval of Minutes

Mr. Denton made a motion to approve the minutes of the October 9, 2019 meeting, and Mr. Gregory seconded the motion. The minutes passed unanimously.

4. Old Business

A. Consider recommendations for short-term rentals

Director Kerr shared that a comment had been received regarding the time allotted for an owner or property manager to arrive on the scene of a disturbance at a short-term rental, suggesting that an hour is too long of a time for an officer to wait for the responsible party to arrive. Chief Cornett responded via email that he would not be able to allow an officer to remain on scene while waiting for the owner or property manager to arrive, particularly during the busy summer season. He suggested that the police department be contacted again once the proper contact person arrived at the rental unit. After further discussion, the Commissioners agreed to leave the time required for an owner, owner's agent, or property manager to arrive on scene at one hour.

Commissioners discussed and agreed to add in Section 7-1-22 "licensee's agent" to the people who could act as a responsible party and be expected to arrive on scene should there be an issue at a short-term rental. When asked about the requirement to include license numbers in the rental advertising, Director Kerr said City of Charleston has this in their code and reports not having it be an issue.

Director Kerr reported that the issue with the maximum number of cars at a property will be taken up by the Public Safety Committee when they look at the parking plan as a whole. Commissioners briefly discussed what the code says about renting out rooms as a short-term rental.

5. Miscellaneous

A. Update on drainage planning

Director Kerr said that Thomas & Hutton is actively surveying and working on the designs for the smaller drainage projects. With regards to the larger Phase III of the drainage project, City staff met with members of the Water & Sewer Commission regarding some conflicts with water and sewer infrastructure. He shared that a bigger issue with this particular project is the possible environmental impact on the marsh and where OCRM picks up jurisdiction in that area. Depending on the answer OCRM gives, the City may be required to do some mitigation, which could affect the price of the project. Once those answers are received, the design process can begin.

B. Update on MOU with Water & Sewer Commission

Director Kerr said there is nothing new to report regarding the MOU with the Water & Sewer Commission. He said the Commission's request for the City's approval of their \$16M bond request has been put on hold.

C. Update on 1100 Palm Boulevard

Director Kerr said the Real Property Committee has recommended this request be denied, and it is no longer being considered as presented.

D. Update on Marina Visioning Meeting

Director Kerr shared the purpose of the Marina Visioning meeting held last week was to give a history of the City's efforts with regards to that property to date, but to also allow outgoing Council members to give their impressions of what could be done with that property. He reported the City is considering three proposals for the restaurant space.

E. Discuss potential next projects

Next month's meeting will be for Continuing Education efforts. Director Kerr said there will be a new member next year due to Mr. Pounds' election to City Council.

6. Adjournment

The meeting was adjourned at 5:24pm.

Respectfully submitted,

Nicole DeNeane
City Clerk

ORDINANCE 2019-__

AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 1, GENERAL PROVISIONS, ARTICLE B. – NUISANCES.

WHEREAS, the Isle of Palms Council is empowered with the authority to make amendments to the Isle of Palms Code, including amending Chapters, and now wishes to do so;

WHEREAS, The Isle of Palms Council believes it necessary to make amendments to ensure properties on the Isle of Palms are kept in a condition that is ~~both~~ safe to the public ~~and maintains the character of the City~~;

WHEREAS, the Isle of Palms Council now desires to amend Chapter 1, Article B, to authorize City staff to ensure the aforementioned objective.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED THAT TITLE 6, HEALTH AND SANITATION, CHAPTER 1, GENERAL PROVISIONS, ARTICLE B. – NUISANCES SHALL BE AMENDED TO READ AS FOLLOWS:

ARTICLE B.- NUISANCES

• **Sec. 6-1-11. - Definitions.**

The following words, terms and phrases, when used in ~~this article~~ Articles B and C, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Public nuisance means any act, thing, occupation, condition or use of property which shall continue for such length of time as to:

(1) Substantially annoy, injure or endanger the comfort, health, repose or safety of the public;

(2) In any way render the public insecure in life or in the use of property;

(3) Greatly offend the public morals or decency; ~~and/or~~

(4) Unlawfully and substantially interfere with, obstruct or tend to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way; ~~and/or~~

(5) Failure to maintain vacant or occupied property in a manner- described by Articles B and C. as detailed in Article C.

(Code 1994, § 6-1-11; Ord. No. 1981-10, 11-11-1981)

- **Sec. 6-1-12. - Public nuisances prohibited.**

No person shall erect, contrive, cause, continue, maintain or permit to exist any public nuisance within the City.

(Code 1994, § 6-1-12; Ord. No. 1981-10, 11-11-1981)

- **Sec. 6-1-13. - Public nuisance affecting health.**

Public nuisances affecting health shall include, but not be limited to, the following acts, omissions, conditions or things:

(1) All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public;

(2) Carcasses of animals, birds or fowl not buried or otherwise disposed of in a sanitary manner within twenty-four (24) hours after death;

(3) Accumulations of decayed animal or vegetable matter, trash, rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed;

(4) All stagnant water in which mosquitoes, flies or other insects can multiply;

(5) Privy vaults and garbage cans which are not flytight;

(6) All noxious weeds and other rank growth or vegetation;

(7) The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash or industrial dust within the City limits or within one (1) mile therefrom in such quantities as to endanger the health of persons of ordinary sensibilities or to threaten or cause substantial injury to property;

(8) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, creamery or industrial waste or other substances;

(9) Any use of property, substances or things within the City emitting or causing any foul, offensive, noisy, nauseous, noxious, or disagreeable odors, effluvia or stenches extremely repulsive to the physical senses of ordinary persons which annoy, cause discomfort to, injure or inconvenience the health of any appreciable number of persons within the City.

(Code 1994, § 6-1-13; Ord. No. 1981-10, 11-11-1981)

- **Sec. 6-1-14. - Public nuisances affecting public safety.**

Public nuisances affecting public safety shall include, but not be limited to, the following:

(1) All signs and billboards, awnings and other similar structures over or near streets, sidewalks, public grounds of places frequented by the public, so situated or constructed as to endanger the public safety;

(2) All trees, hedges, billboards or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalks;

(3) All limbs of trees which project over a public sidewalk, less than eight feet (8') above the surface thereof or less than fourteen and one-half feet (14½') above the surface of a public roadway;

(4) All wires over streets, alleys or public grounds which are strung less than fifteen feet (15') above the surface of street or ground;

(5) All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by the ordinances of the City or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable length of time after the purpose thereof has been accomplished;

(6) All open and unguarded pits, wells, excavations or unused basements freely accessible from any public street, alley or sidewalk;

(7) All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside;

(8) Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the streets or sidewalks.

(9) The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength;

(10) The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects;

(11) Structures or components thereof that have reached their limit state;

(12) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight;

(13) Structural members that have evidence of deterioration or that are not capable of safely supporting all nominal loads and load effects;

(14) Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;

(15) Exterior walls that are not anchored to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;

(16) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs

of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;

(17) Flooring and flooring components with defects that affect serviceability or flooring components that show signs of deterioration or fatigue, are not properly anchored or are incapable of supporting all nominal loads and resisting all load effects;

(18) Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;

(19) Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;

(20) Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects; or

(21) Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly anchored, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.

(Code 1994, § 6-1-14; Ord. No. 1981-10, 11-11-1981)

- **Sec. 6-1-15. - Filing complaints; inspections.**

(a) All complaints alleging the existence of a public nuisance shall be filed with the City Administrator.

(b) The City Administrator shall promptly notify the Chief of Police, Health Officer or Building Official who shall inspect or cause to be inspected the premises and make a written report of his findings to the City Council. Whenever practicable, the inspecting officer shall cause photographs to be made of the premises and shall retain the same in his office.

(Code 1994, § 6-1-15)

- **Sec. 6-1-16. - Notice to abate nuisance.**

(a) If the inspecting officer determines that a public nuisance exists on private property and that there is great and immediate danger to the public health, safety, peace, morals or decency, the City Council may direct the Chief of Police to serve notice on the owner or, if the owner cannot be found, on the occupant or person causing, permitting or maintaining such nuisance and to post a copy of the notice on the premises.

(b) Such notice shall direct the owner, occupant or person causing, permitting or maintaining such nuisance to abate or remove such nuisance within twenty-four (24) hours. The notice shall state that unless such nuisance is so abated, the City will cause it to be abated and will charge the costs to the owner, occupant or person causing, permitting or maintaining the nuisance.

(Code 1994, § 6-1-16; Ord. No. 1981-10, 11-11-1981)

- **Sec. 6-1-17. - Abatement by City.**

If the nuisance is not abated within the time provided or if the owner, occupant or person causing the nuisance cannot be found, the health officer, in case of health nuisances, and the Chief of Police or City Administrator, in other cases, shall cause the abatement or removal of such public nuisance.

(Code 1994, § 6-1-17)

- **Sec. 6-1-18. - Abatement by court action.**

If the inspecting officer shall determine that a public nuisance exists on private premises but that the nature of such nuisance is not such so as to threaten great and immediate danger to the public health, safety, morals or decency, he shall file a written report of his findings with the City Council. The City Council shall cause an action to abate such nuisance to be commenced in the name of the City in a court of competent jurisdiction in accordance with the provisions of the State statutes.

(Code 1994, § 6-1-18; Ord. No. 1981-10, 11-11-1981)

- **Sec. 6-1-19. - Costs of abatement.**

In addition to any other penalty imposed by this article for the erection, contrivance, creation, continuance or maintenance of a public nuisance, the cost of abating a public nuisance by the City shall be collected as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance. If notice to abate the nuisance has been given to the owner, such cost shall be assessed against the real estate as other special taxes.

(Code 1994, § 6-1-19; Ord. No. 1981-10, 11-11-1981)

- **Secs. 6-1-20—6-1-30. - Reserved.**

- **ARTICLE C. - MAINTENANCE OF PROPERTY**

- **Sec. 6-1-31. - Definitions.**

The following words, terms and phrases, when used in this ~~article~~Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(a) *Bulk* consists of bulky wastes, including appliances, furniture, mattresses, auto parts and tires.

(b) *Garbage* consists of all perishable refuse, household rubbish, including, but not limited to, paper boxes, rags, plastic and cloth, glass, bottles, cans and any similar waste and small dead animals.

(c) *Litter* means any quantity of solid waste which is not properly disposed of.

(d) *Private property* includes, but is not limited to, the following exterior locations owned by private individuals, firms, corporations, partnerships, institutions or organizations: yards, grounds, driveways, entranceways, passageways, parking areas, working areas, storage areas, vacant lots, recreation facilities, vacant and/or occupied structures-property.

(e) *Container* means a watertight receptacle made of metal, heavy duty plastic or material of similar strength with a tightfitting cover for storage and disposal of solid waste.

(f) *Solid waste* consists of all refuse including bulk, debris, garbage, rubbish and trash.

(g) *Trash* consists of all ashes, yard rubbish, such as leaves, grass, bushes, and vines; large pieces of metal, bricks, stones and dirt, trees and branches, and stumps.

(h) *Unightly growth on property* means an unsightly, unhealthy, unsanitary growth of grass, bushes, shrubs, trees, weeds, vines, leaves, etc.

(Code 1994, § 6-1-31; Ord. No. 1986-2, 5-14-1986)

- **Sec. 6-1-32. - Duty to keep property clean and safe.**

(a) It shall be the duty of the owner, agent, occupant or lessee to keep exterior private and public property free of litter and unsightly growth. This requirement applies not only to removal of loose litter, but to materials that already are, or become, trapped at locations such as fences and wall bases, grassy and planted areas, borders, embankments and other lodging points.

(b) Owners, agents, occupants or lessees whose properties face on a City right-of-way shall be responsible for keeping up to, and including, the curb, gutter or street line free of litter and unsightly growth.

(c) It shall be unlawful to sweep or push litter from buildings, property, sidewalks and strips into streets, sidewalks and the storm drainage systems. Sidewalk and strip sweepings must be picked up and put into household or commercial material containers.

(d) It shall be the duty of every nonresident owner of a vacant lot or other vacant property to appoint a resident agent who shall have responsibility for keeping that lot or other property free of litter and unsightly growth.

(e) If an owner, agent, occupant or lessee fails to remove litter or unsightly growth from any private and public property, the City Public Works Department shall be authorized to serve written notice to the owner or appointed agent to correct such violation within five (5) days. Failure to comply shall constitute grounds for prosecution.

(f) It shall be unlawful for the owner of any property in the City to disobey or fail to comply with any provisions of this article.

(g) It shall be unlawful for the owner of private property to fail to keep a swimming pool on the property in a condition that is clean and sanitary, and in good repair.

(h) Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. ~~Peeling, flaking and chipped paint shall be eliminated and surfaces repainted.~~ Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. ~~Metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. Excessive mildew or mold shall be removed from exterior surfaces.~~

(Code 1994, § 6-1-32; Ord. No. 1986-2, 5-14-1986)

~~Sec. 6-1-33. Unsafe Conditions~~

~~For the purposes of this Article, the following conditions shall be determined unsafe and shall be repaired or replaced as required for existing vacant or occupied structures:~~

~~—~~

~~Appeals; ordinance summons; liens; penalties. (a) The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength;~~

~~(b) The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects;~~

~~(c) Structures or components thereof that have reached their limit state;~~

~~(d) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight;~~

~~(e) Structural members that have evidence of deterioration or that are not capable of safely supporting all nominal loads and load effects;~~

~~(f) Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;~~

~~(g) Exterior walls that are not anchored to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;~~

~~(h) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;~~

~~(i) Flooring and flooring components with defects that affect serviceability or flooring components that show signs of deterioration or fatigue, are not properly anchored or are incapable of supporting all nominal loads and resisting all load effects;~~

~~(j) Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;~~

~~(k) Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;~~

~~(l) Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects; or~~

~~(m) Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly anchored, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.~~

-

• ~~Sec. 6-1-343. Appeals; ordinance summons; liens; penalties.~~

(a) The City Administrator is authorized to issue regulations for the form, content, and maintenance of notices and to hear and determine appeals from Public Works Department notices served pursuant to [section 6-1-32](#)(e). A notice of appeal must be delivered to the City Administrator within five (5) days after service of the sanitation division notice. The determination of the City Administrator shall be made in writing and shall be final.

(b) The City Administrator may authorize an appropriate City employee to serve an ordinance summons for violation of this article pursuant to [section 1-3-66](#)(b).

(c) In the event the responsible person fails to correct the conditions which violate this article within the time prescribed in the notice, the City Administrator may authorize agents or employees of the City to enter onto the property and take corrective action up to and including demolition, if approved by the zoning administrator. The cost of corrective action taken by the City shall be a lien upon the property which shall be added to and collected in the same manner as the ad valorem taxes on the property.

(d) Nothing in this section shall prevent the City from taking any other appropriate action such as courtesy notices to encourage voluntary compliance, or arrest warrants for violations.

(e) Violation of this article is a misdemeanor punishable as provided in section 1-3-66.

(f) In the event the Mayor declares a state of emergency as provided in section 1-2-5, all legal proceedings pursuant to this section shall be deferred until the state of emergency legally ends. all complaints pursuant to this Ordinance shall be addressed by staff on a case-by-case basis.

(Code 1994, § 6-1-33; Ord. No. 1994-4, § 33, 4-26-1994)

SECTION 2. Should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect immediately upon approval by Council.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2019.

Jimmy Carroll, Mayor

(Seal)

Attest:

, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Ratification: _____

ORDINANCE 2019-16

AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 1, GENERAL PROVISIONS, ARTICLE B. – NUISANCES.

WHEREAS, the Isle of Palms Council is empowered with the authority to make amendments to the Isle of Palms Code, including amending Chapters, and now wishes to do so;

WHEREAS, The Isle of Palms Council believes it necessary to make amendments to ensure properties on the Isle of Palms are kept in a condition that is safe to the public;

WHEREAS, the Isle of Palms Council now desires to amend Chapter 1, Article B, to authorize City staff to ensure the aforementioned objective.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED THAT TITLE 6, HEALTH AND SANITATION, CHAPTER 1, GENERAL PROVISIONS, ARTICLE B. – NUISANCES SHALL BE AMENDED TO READ AS FOLLOWS:

ARTICLE B.- NUISANCES

Sec. 6-1-11. - Definitions.

The following words, terms and phrases, when used in Articles B and C, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Public nuisance means any act, thing, occupation, condition or use of property which shall continue for such length of time as to:

(1) Substantially annoy, injure or endanger the comfort, health, repose or safety of the public;

(2) In any way render the public insecure in life or in the use of property;

(3) Greatly offend the public morals or decency;

(4) Unlawfully and substantially interfere with, obstruct or tend to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way; and/or

(5) Fail to maintain vacant or occupied property in a manner described by Articles B and C. .

(Code 1994, § 6-1-11; Ord. No. 1981-10, 11-11-1981)

Sec. 6-1-12. - Public nuisances prohibited.

No person shall erect, contrive, cause, continue, maintain or permit to exist any public nuisance within the City.

(Code 1994, § 6-1-12; Ord. No. 1981-10, 11-11-1981)

Sec. 6-1-13. - Public nuisance affecting health.

Public nuisances affecting health shall include, but not be limited to, the following acts, omissions, conditions or things:

- (1) All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public;
- (2) Carcasses of animals, birds or fowl not buried or otherwise disposed of in a sanitary manner within twenty-four (24) hours after death;
- (3) Accumulations of decayed animal or vegetable matter, trash, rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed;
- (4) All stagnant water in which mosquitoes, flies or other insects can multiply;
- (5) Privy vaults and garbage cans which are not flytight;
- (6) All noxious weeds and other rank growth or vegetation;
- (7) The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash or industrial dust within the City limits or within one (1) mile therefrom in such quantities as to endanger the health of persons of ordinary sensibilities or to threaten or cause substantial injury to property;
- (8) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, creamery or industrial waste or other substances;
- (9) Any use of property, substances or things within the City emitting or causing any foul, offensive, noisy, nauseous, noxious, or disagreeable odors, effluvia or stenches extremely repulsive to the physical senses of ordinary persons which annoy, cause discomfort to, injure or inconvenience the health of any appreciable number of persons within the City.

(Code 1994, § 6-1-13; Ord. No. 1981-10, 11-11-1981)

Sec. 6-1-14. - Public nuisances affecting public safety.

Public nuisances affecting public safety shall include, but not be limited to, the following:

- (1) All signs and billboards, awnings and other similar structures over or near streets, sidewalks, public grounds or places frequented by the public, so situated or constructed as to endanger the public safety;

- (2) All trees, hedges, billboards or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalks;
- (3) All limbs of trees which project over a public sidewalk, less than eight feet (8') above the surface thereof or less than fourteen and one-half feet (14½') above the surface of a public roadway;
- (4) All wires over streets, alleys or public grounds which are strung less than fifteen feet (15') above the surface of street or ground;
- (5) All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by the ordinances of the City or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable length of time after the purpose thereof has been accomplished;
- (6) All open and unguarded pits, wells, excavations or unused basements freely accessible from any public street, alley or sidewalk;
- (7) All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside;
- (8) Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the streets or sidewalks.
- (9) The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength;
- (10) The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects;
- (11) Structures or components thereof that have reached their limit state;
- (12) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight;
- (13) Structural members that have evidence of deterioration or that are not capable of safely supporting all nominal loads and load effects;
- (14) Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;
- (15) Exterior walls that are not anchored to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;
- (16) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs

of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;

(17) Flooring and flooring components with defects that affect serviceability or flooring components that show signs of deterioration or fatigue, are not properly anchored or are incapable of supporting all nominal loads and resisting all load effects;

(18) Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;

(19) Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;

(20) Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects; or

(21) Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly anchored, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.

(Code 1994, § 6-1-14; Ord. No. 1981-10, 11-11-1981)

Sec. 6-1-15. - Filing complaints; inspections.

(a) All complaints alleging the existence of a public nuisance shall be filed with the City Administrator.

(b) The City Administrator shall promptly notify the Chief of Police, Health Officer or Building Official who shall inspect or cause to be inspected the premises and make a written report of his findings to the City Council. Whenever practicable, the inspecting officer shall cause photographs to be made of the premises and shall retain the same in his office.

(Code 1994, § 6-1-15)

Sec. 6-1-16. - Notice to abate nuisance.

(a) If the inspecting officer determines that a public nuisance exists on private property and that there is great and immediate danger to the public health, safety, peace, morals or decency, the City Council may direct the Chief of Police to serve notice on the owner or, if the owner cannot be found, on the occupant or person causing, permitting or maintaining such nuisance and to post a copy of the notice on the premises.

(b) Such notice shall direct the owner, occupant or person causing, permitting or maintaining such nuisance to abate or remove such nuisance within twenty-four (24) hours. The notice shall state that unless such nuisance is so abated, the City will cause it to be abated and will charge the costs to the owner, occupant or person causing, permitting or maintaining the nuisance.

(Code 1994, § 6-1-16; Ord. No. 1981-10, 11-11-1981)

Sec. 6-1-17. - Abatement by City.

If the nuisance is not abated within the time provided or if the owner, occupant or person causing the nuisance cannot be found, the health officer, in case of health nuisances, and the Chief of Police or City Administrator, in other cases, shall cause the abatement or removal of such public nuisance.

(Code 1994, § 6-1-17)

Sec. 6-1-18. - Abatement by court action.

If the inspecting officer shall determine that a public nuisance exists on private premises but that the nature of such nuisance is not such so as to threaten great and immediate danger to the public health, safety, morals or decency, he shall file a written report of his findings with the City Council. The City Council shall cause an action to abate such nuisance to be commenced in the name of the City in a court of competent jurisdiction in accordance with the provisions of the State statutes.

(Code 1994, § 6-1-18; Ord. No. 1981-10, 11-11-1981)

Sec. 6-1-19. - Costs of abatement.

In addition to any other penalty imposed by this article for the erection, contrivance, creation, continuance or maintenance of a public nuisance, the cost of abating a public nuisance by the City shall be collected as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance. If notice to abate the nuisance has been given to the owner, such cost shall be assessed against the real estate as other special taxes.

(Code 1994, § 6-1-19; Ord. No. 1981-10, 11-11-1981)

Secs. 6-1-20—6-1-30. - Reserved

ARTICLE C. - MAINTENANCE OF PROPERTY

Sec. 6-1-31. - Definitions.

The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) *Bulk* consists of bulky wastes, including appliances, furniture, mattresses, auto parts and tires.
- (b) *Garbage* consists of all perishable refuse, household rubbish, including, but not limited to, paper boxes, rags, plastic and cloth, glass, bottles, cans and any similar waste and small dead animals.
- (c) *Litter* means any quantity of solid waste which is not properly disposed of.
- (d) *Private property* includes, but is not limited to, the following exterior locations owned by private individuals, firms, corporations, partnerships, institutions or organizations: yards, grounds, driveways, entranceways, passageways, parking areas, working areas, storage areas, vacant lots, recreation facilities, vacant and/or occupied property
- (e) *Container* means a watertight receptacle made of metal, heavy duty plastic or material of similar strength with a tightfitting cover for storage and disposal of solid waste.
- (f) *Solid waste* consists of all refuse including bulk, debris, garbage, rubbish and trash.
- (g) *Trash* consists of all ashes, yard rubbish, such as leaves, grass, bushes, and vines; large pieces of metal, bricks, stones and dirt, trees and branches, and stumps.
- (h) *Unightly growth on property* means an unsightly, unhealthy, unsanitary growth of grass, bushes, shrubs, trees, weeds, vines, leaves, etc.

(Code 1994, § 6-1-31; Ord. No. 1986-2, 5-14-1986)

Sec. 6-1-32. - Duty to keep property clean and safe.

- (a) It shall be the duty of the owner, agent, occupant or lessee to keep exterior private and public property free of litter and unsightly growth. This requirement applies not only to removal of loose litter, but to materials that already are, or become, trapped at locations such as fences and wall bases, grassy and planted areas, borders, embankments and other lodging points.
- (b) Owners, agents, occupants or lessees whose properties face on a City right-of-way shall be responsible for keeping up to, and including, the curb, gutter or street line free of litter and unsightly growth.
- (c) It shall be unlawful to sweep or push litter from buildings, property, sidewalks and strips into streets, sidewalks and the storm drainage systems. Sidewalk and strip sweepings must be picked up and put into household or commercial material containers.
- (d) It shall be the duty of every nonresident owner of a vacant lot or other vacant property to appoint a resident agent who shall have responsibility for keeping that lot or other property free of litter and unsightly growth.
- (e) If an owner, agent, occupant or lessee fails to remove litter or unsightly growth from any private and public property, the City Public Works Department shall be authorized to serve

written notice to the owner or appointed agent to correct such violation within five (5) days. Failure to comply shall constitute grounds for prosecution.

(f) It shall be unlawful for the owner of any property in the City to disobey or fail to comply with any provisions of this article.

(g) It shall be unlawful for the owner of private property to fail to keep a swimming pool on the property in a condition that is clean and sanitary, and in good repair.

(h) Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. Excessive mildew or mold shall be removed from exterior surfaces.

(Code 1994, § 6-1-32; Ord. No. 1986-2, 5-14-1986)

Sec. 6-1-33. Appeals; ordinance summons; liens; penalties. (a) The City Administrator is authorized to issue regulations for the form, content, and maintenance of notices and to hear and determine appeals from Public Works Department notices served pursuant to section 6-1-32(e). A notice of appeal must be delivered to the City Administrator within five (5) days after service of the sanitation division notice. The determination of the City Administrator shall be made in writing and shall be final.

(b) The City Administrator may authorize an appropriate City employee to serve an ordinance summons for violation of this article pursuant to section 1-3-66(b).

(c) In the event the responsible person fails to correct the conditions which violate this article within the time prescribed in the notice, the City Administrator may authorize agents or employees of the City to enter onto the property and take corrective action up to and including demolition, if approved by the zoning administrator. The cost of corrective action taken by the City shall be a lien upon the property which shall be added to and collected in the same manner as the ad valorem taxes on the property.

(d) Nothing in this section shall prevent the City from taking any other appropriate action such as courtesy notices to encourage voluntary compliance, or arrest warrants for violations.

(e) Violation of this article is a misdemeanor punishable as provided in section 1-3-66.

(f) In the event the Mayor declares a state of emergency as provided in section 1-2-5, all complaints pursuant to this Ordinance shall be addressed by staff on a case-by-case basis.

(Code 1994, § 6-1-33; Ord. No. 1994-4, § 33, 4-26-1994)

SECTION 2. Should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of

this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect immediately upon approval by Council.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2019.

Jimmy Carroll, Mayor

(Seal)
Attest:

, City Clerk
First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

ORDINANCE 2019-19

AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 4, SMOKING IN THE WORKPLACE.

WHEREAS, the Isle of Palms Council is empowered with the authority to make substantive amendments to the Isle of Palms Code, including amending Chapters, and now wishes to do so;

WHEREAS, The Isle of Palms Council believes it is imperative to take action to reduce the overwhelming amount of pollution caused by cigarette butts on our pristine beaches;

WHEREAS, the Isle of Palms Council now desires to amend Chapter 4, to include a smoking prohibition on public beaches and public beach access points.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED THAT TITLE 6, HEALTH AND SANITATION, CHAPTER 4, SMOKING IN THE WORKPLACE SHALL BE AMENDED TO READ AS FOLLOWS:

CHAPTER 4: SMOKING IN THE WORKPLACE, PUBLIC BEACHES AND PUBLIC BEACH ACCESS POINTS.

Sec. 6-4-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business agent means an individual who has been designated by the owner or operator of any establishment to be the manager or otherwise in charge of said establishment.

Employee means any person who performs services for an employer in return for wages, profit or other valuable consideration. It also means a person who volunteers his services for a non-profit entity.

Employer means any person, partnership, association, limited liability company, corporation, trust, school, governmental agency, college, university or other educational institution, nonprofit entity or other organization, whether public or private, that employs one (1) or more employees.

Enclosed area means all space between a floor and ceiling that is enclosed on two or more sides by temporary or permanent walls of any type of material including but not limited to plastic, wood, sheet rock, or particle board, or windows which extend from the floor to the ceiling, including but not limited to, offices, rooms, foyers, waiting areas, porches, halls and mobile public conveyance. Facilities having only partial exterior walls but otherwise enclosed by ceilings and floors shall also be included in this definition; provided, however, that porches which have fifty (50%) percent or more of open space or screening on all but one side shall be excluded from this definition.

Environmental tobacco smoke (ETS) or secondhand smoke is the complex mixture formed from escaping smoke of a burning tobacco product (termed as "sidestream smoke") and smoke exhaled by the smoker. Exposure to ETS is also frequently referred to as "passive smoking,;" "secondhand smoking" or "involuntary smoking."

Livability court means that certain division of the City of Isle of Palms Municipal Court.

Police department means the City of Isle of Palms Police Department.

Smoking means the inhaling, exhaling, burning, lighting or carrying of a lighted cigarette, cigar, pipe, or similar device or any other lighted tobacco product.

Smoking materials includes cigars, cigarettes, and all other manner of smoking devices intended to be used for the purpose of inhaling and exhaling smoke.

Workplace means any enclosed area, structure, building or facility or any portion thereof at which one or more employee perform services for their employer, including but not limited to: retail food stores, retail stores, government buildings, restaurants, bars, cabarets, cafes, public or private clubs, pool halls, or bowling alleys.

(Ord. No. 2008-8, § 2, 9-23-2008)

Sec. 6-4-2. - Prohibition of smoking in the workplace.

- (a) It shall be the responsibility of the employer to provide a smoke-free environment for all employees working in an enclosed workplace. Each employer shall adopt, distribute and implement a written policy prohibiting smoking in the workplace, in accordance with this article.
- (b) The written smoking policy shall be adopted and distributed to all employees within four weeks of the commencement of business operations. A copy of the policy shall be conspicuously posted in all facilities or areas of the workplace.
- (c) Smoking is prohibited in all workspaces in a workplace. This includes all common work areas, auditoriums, gymnasiums, classrooms, conference and meeting rooms, private offices, hallways, medical facilities, cafeterias, employee lounges, staircases, restrooms and all other enclosed areas in a workplace. Furthermore, the employer, business agent, and all employees shall prohibit any persons from smoking tobacco products in any workplace or workspace.

(Ord. No. 2008-8, § 3, 9-23-2008)

Sec. 6-4-3. – Smoking on public beaches and beach access points.

Smoking shall be prohibited on public beaches and beach access points.

Sec. 6-4-4 - Smoking restrictions inapplicable.

In providing for the inapplicability of this article to the following subsections, it is specifically recognized that such locations are addressed in the Clean Indoor Air Act, enacted by the General Assembly of South Carolina and codified in S.C. Code 1976, § 44-95-10 et seq. Therefore, this article shall not apply to:

- (a) Public schools and preschools where routine or regular kindergarten, elementary, or secondary educational classes are held, including libraries;
- (b) All other indoor facilities providing children's services to the extent that smoking is prohibited in the facility by federal law and all other child day care facilities, as defined in S.C. Code 1976, § 20-7-2700, which are licensed pursuant to subarticle 11, article 13, chapter 7, of title 20 of the South Carolina Code (S.C. Code 1976, § 20-7-2700);
- (c) Health care facilities as defined in S.C. Code 1976, § 44-7-130;
- (d) Government buildings as defined in S.C. Code 1976, § 44-95-20(4), except to the extent regulation by the City is authorized therein;
- (e) Elevators;
- (f) Public transportation vehicles, except for taxicabs;
- (g) Arenas and auditoriums of public theaters or public performing art centers.

(Ord. No. 2008-8, § 4, 9-23-2008) Sec. 6-4-5. - Exceptions.

Notwithstanding the provisions of the above section, smoking may be permitted in the following places or circumstances:

- (a) Private residences;
- (b) Hotel, motel, inn, bed and breakfast, and lodging homes that are rented to guests, designated as smoking rooms (rooms) provided that the total percentage of such rooms does not exceed twenty-five (25%) percent in such establishment. A room so designated shall have signs posted indicating that smoking is allowed therein;
- (c) Performers upon a stage, provided that the smoking is part of the theatrical production being performed;
- (d) Religious ceremonies where smoking is part of the ritual; and
- (e) Medical research facilities.

(Ord. No. 2008-8, § 5, 9-23-2008) Sec. 6-4-6. - Posting of signs.

The owner of business agent of an establishment or area in which smoking is prohibited pursuant to this article shall post a conspicuous sign at the main entrance to the establishment or area. The sign shall contain the words "No Smoking" and the universal symbol for no smoking.

(Ord. No. 2008-8, § 6, 9-23-2008) Sec. 6-4-7. - Reasonable distance.

Smoking outside a workplace, workspace or any other enclosed area where smoking is prohibited shall be permitted, provided that no such smoke enters the enclosed area through entrances, windows, doors, opening, ventilation systems or any other means.

(Ord. No. 2008-8, § 7, 9-23-2008)

Sec. 6-4-8. - Jurisdiction, enforcement and penalties.

- (a) The City's municipal court shall have jurisdiction over prosecuting violations of the provisions of this article.
- (b) The Police Department shall enforce the provisions of this section. In addition, designated code enforcement employees of the city shall have power to enforce the provisions of this article.
- (c) The Police Department shall seek to obtain voluntary compliance with this article by means of publicity and education programs, and the issuance of warnings, where appropriate.
- (d) Any person who smokes in an area where smoking is prohibited by the provisions of this article shall be guilty of a civil infraction, punishable by a fine of not less than Ten (\$10.00) Dollars nor more than Twenty-five (\$25.00) Dollars.
- (e) Any person who owns, manages, operates, is a business agent of, or otherwise controls a place of employment and who fails to comply with the provisions of this article shall be guilty of a civil infraction, punishable by a fine of not less than Ten (\$10.00) Dollars nor more than Twenty-five (\$25.00) Dollars.
- (f) In addition to the fines set forth in this section, repeated violations of this article by a person who owns manages, operates, is a business agent of, or otherwise controls a place of employment may result in the suspension or revocation of any business license issued to the premises on which the violations occurred.
- (g) Each day of a continuing violation of this article shall be considered a separate and distinct offense.
- (h) Violation of this article is hereby declared to be a public nuisance, which may be abated by the City by restraining order, preliminary and permanent injunction, or other means provided for by law, and the City may take action to recover the costs of the nuisance abatement.

(Ord. No. 2008-8, § 8, 9-23-2008; Ord. No. 2010-10, §§ 1, 2, 6-22-2010)

Sec. 6-4-9. - Non-retaliation.

No person or employer shall discharge, refuse to hire, refuse to serve or in any manner retaliate or take any adverse personnel action against any employee, applicant, customer or other person because such employee, applicant, customer or other person takes any action in furtherance of the enforcement of this article or exercises any right conferred by this article.

(Ord. No. 2008-8, § 9, 9-23-2008)

SECTION 2. Should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect on January 1, 2020.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2019.

Jimmy Carroll, Mayor

(Seal)
Attest:

, City Clerk
First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

ORDINANCE 2019-19

AN ORDINANCE AMENDING TITLE 6, HEALTH AND SANITATION, CHAPTER 4, SMOKING IN THE WORKPLACE.

WHEREAS, the Isle of Palms Council is empowered with the authority to make substantive amendments to the Isle of Palms Code, including amending Chapters, and now wishes to do so;

WHEREAS, The Isle of Palms Council believes it is imperative to take action to reduce the overwhelming amount of pollution caused by cigarette butts on our pristine beaches;

WHEREAS, the Isle of Palms Council now desires to amend Chapter 4, to include a smoking prohibition on public beaches and public beach access points.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED THAT TITLE 6, HEALTH AND SANITATION, CHAPTER 4, SMOKING IN THE WORKPLACE SHALL BE AMENDED TO READ AS FOLLOWS:

CHAPTER 4: SMOKING IN THE WORKPLACE, PUBLIC BEACHES AND PUBLIC BEACH ACCESS POINTS.

Sec. 6-4-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business agent means an individual who has been designated by the owner or operator of any establishment to be the manager or otherwise in charge of said establishment.

Employee means any person who performs services for an employer in return for wages, profit or other valuable consideration. It also means a person who volunteers his services for a non-profit entity.

Employer means any person, partnership, association, limited liability company, corporation, trust, school, governmental agency, college, university or other educational institution, nonprofit entity or other organization, whether public or private, that employs one (1) or more employees.

Enclosed area means all space between a floor and ceiling that is enclosed on two or more sides by temporary or permanent walls of any type of material including but not limited to plastic, wood, sheet rock, or particle board, or windows which extend from the floor to the ceiling, including but not limited to, offices, rooms, foyers, waiting areas, porches, halls and mobile public conveyance. Facilities having only partial exterior walls but otherwise enclosed by ceilings and floors shall also be included in this definition; provided, however, that porches which have fifty (50%) percent or more of open space or screening on all but one side shall be excluded from this definition.

Environmental tobacco smoke (ETS) or secondhand smoke is the complex mixture formed from escaping smoke of a burning tobacco product (termed as "sidestream smoke") and smoke exhaled by the smoker. Exposure to ETS is also frequently referred to as "passive smoking," "secondhand smoking" or "involuntary smoking."

Livability court means that certain division of the City of Isle of Palms Municipal Court.

Police department means the City of Isle of Palms Police Department.

Smoking means the inhaling, exhaling, burning, lighting or carrying of a lighted cigarette, cigar, pipe, or similar device or any other lighted tobacco product.

Smoking materials includes cigars, cigarettes, and all other manner of smoking devices intended to be used for the purpose of inhaling and exhaling smoke.

Workplace means any enclosed area, structure, building or facility or any portion thereof at which one or more employee perform services for their employer, including but not limited to: retail food stores, retail stores, government buildings, restaurants, bars, cabarets, cafes, public or private clubs, pool halls, or bowling alleys.

(Ord. No. 2008-8, § 2, 9-23-2008)

Sec. 6-4-2. - Prohibition of smoking in the workplace.

- (a) It shall be the responsibility of the employer to provide a smoke-free environment for all employees working in an enclosed workplace. Each employer shall adopt, distribute and implement a written policy prohibiting smoking in the workplace, in accordance with this article.
- (b) The written smoking policy shall be adopted and distributed to all employees within four weeks of the commencement of business operations. A copy of the policy shall be conspicuously posted in all facilities or areas of the workplace.
- (c) Smoking is prohibited in all workspaces in a workplace. This includes all common work areas, auditoriums, gymnasiums, classrooms, conference and meeting rooms, private offices, hallways, medical facilities, cafeterias, employee lounges, staircases, restrooms and all other enclosed areas in a workplace. Furthermore, the employer, business agent, and all employees shall prohibit any persons from smoking tobacco products in any workplace or workspace.

(Ord. No. 2008-8, § 3, 9-23-2008)

Sec. 6-4-3. – Smoking on public beaches and beach access points.

Smoking shall be prohibited on public beaches and beach access points.

Sec. 6-4-4 - Smoking restrictions inapplicable.

In providing for the inapplicability of this article to the following subsections, it is specifically recognized that such locations are addressed in the Clean Indoor Air Act, enacted by the General Assembly of South Carolina and codified in S.C. Code 1976, § 44-95-10 et seq. Therefore, this article shall not apply to:

- (a) Public schools and preschools where routine or regular kindergarten, elementary, or secondary educational classes are held, including libraries;
- (b) All other indoor facilities providing children's services to the extent that smoking is prohibited in the facility by federal law and all other child day care facilities, as defined in S.C. Code 1976, § 20-7-2700, which are licensed pursuant to subarticle 11, article 13, chapter 7, of title 20 of the South Carolina Code (S.C. Code 1976, § 20-7-2700);
- (c) Health care facilities as defined in S.C. Code 1976, § 44-7-130;
- (d) Government buildings as defined in S.C. Code 1976, § 44-95-20(4), except to the extent regulation by the City is authorized therein;
- (e) Elevators;
- (f) Public transportation vehicles, except for taxicabs;
- (g) Arenas and auditoriums of public theaters or public performing art centers.

(Ord. No. 2008-8, § 4, 9-23-2008) Sec. 6-4-5. - Exceptions.

Notwithstanding the provisions of the above section, smoking may be permitted in the following places or circumstances:

- (a) Private residences;
- (b) Hotel, motel, inn, bed and breakfast, and lodging homes that are rented to guests, designated as smoking rooms (rooms) provided that the total percentage of such rooms does not exceed twenty-five (25%) percent in such establishment. A room so designated shall have signs posted indicating that smoking is allowed therein;
- (c) Performers upon a stage, provided that the smoking is part of the theatrical production being performed;
- (d) Religious ceremonies where smoking is part of the ritual; and
- (e) Medical research facilities.

(Ord. No. 2008-8, § 5, 9-23-2008) Sec. 6-4-6. - Posting of signs.

The owner of business agent of an establishment or area in which smoking is prohibited pursuant to this article shall post a conspicuous sign at the main entrance to the establishment or area. The sign shall contain the words "No Smoking" and the universal symbol for no smoking.

(Ord. No. 2008-8, § 6, 9-23-2008) Sec. 6-4-7. - Reasonable distance.

Smoking outside a workplace, workspace or any other enclosed area where smoking is prohibited shall be permitted, provided that no such smoke enters the enclosed area through entrances, windows, doors, opening, ventilation systems or any other means.

(Ord. No. 2008-8, § 7, 9-23-2008)

Sec. 6-4-8. - Jurisdiction, enforcement and penalties.

- (a) The City's municipal court shall have jurisdiction over prosecuting violations of the provisions of this article.
- (b) The Police Department shall enforce the provisions of this section. In addition, designated code enforcement employees of the city shall have power to enforce the provisions of this article.
- (c) The Police Department shall seek to obtain voluntary compliance with this article by means of publicity and education programs, and the issuance of warnings, where appropriate.
- (d) Any person who smokes in an area where smoking is prohibited by the provisions of this article shall be guilty of a civil infraction, punishable by a fine of not less than Ten (\$10.00) Dollars nor more than Twenty-five (\$25.00) Dollars.
- (e) Any person who owns, manages, operates, is a business agent of, or otherwise controls a place of employment and who fails to comply with the provisions of this article shall be guilty of a civil infraction, punishable by a fine of not less than Ten (\$10.00) Dollars nor more than Twenty-five (\$25.00) Dollars.
- (f) In addition to the fines set forth in this section, repeated violations of this article by a person who owns manages, operates, is a business agent of, or otherwise controls a place of employment may result in the suspension or revocation of any business license issued to the premises on which the violations occurred.
- (g) Each day of a continuing violation of this article shall be considered a separate and distinct offense.
- (h) Violation of this article is hereby declared to be a public nuisance, which may be abated by the City by restraining order, preliminary and permanent injunction, or other means provided for by law, and the City may take action to recover the costs of the nuisance abatement.

(Ord. No. 2008-8, § 8, 9-23-2008; Ord. No. 2010-10, §§ 1, 2, 6-22-2010)

Sec. 6-4-9. - Non-retaliation.

No person or employer shall discharge, refuse to hire, refuse to serve or in any manner retaliate or take any adverse personnel action against any employee, applicant, customer or other person because such employee, applicant, customer or other person takes any action in furtherance of the enforcement of this article or exercises any right conferred by this article.

(Ord. No. 2008-8, § 9, 9-23-2008)

SECTION 2. Should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect on January 1, 2020.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, ON THE _____ DAY OF _____, 2019.

Jimmy Carroll, Mayor

(Seal)
Attest:

, City Clerk
First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

Resolution N: R-2019-____

*Authorizing Consumption of Beer and Wine Only at
the Holiday Street Festival on December 7, 2019*

WHERE AS, the City of Isle of Palms Recreation Department is hosting the 2019 Holiday Street Festival on Saturday, December 7, 2019 on Ocean Boulevard between 10th Avenue and Pavilion Drive; and,

WHERE AS, the City of Isle of Palms Recreation Department is requesting permission for the temporary closing and use from 7:00 a.m. and 9:00 p.m. of Ocean Boulevard between 10th Avenue and Pavilion Drive for set up, clean up, and staging of the event to be held on Saturday December 7, 2019 from 2:00 p.m. to 9:00 p.m.; for patrons to consume beer and wine beverages only at the event during the hours of 2:00 p.m. to 7:00 p.m.; and for crowd control; and,

WHERE AS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this ____ day of _____, 2019, that possession and consumption of beer and wine beverages is authorized on Ocean Boulevard between 10th Avenue and Pavilion Drive between the hours of 2:00 p.m. and 7:00 p.m. on Saturday, December 7, 2019; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages within the event area is prohibited; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 7:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that all vendors be restricted to a stationary location; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed in the area. All other traffic including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skateboards, golf carts, LSVs, except police and fire LSVs, is prohibited; and,

BE IT FURTHER RESOLVED that during the designated times the closed portion of Ocean Boulevard is deemed to be the site of a public festival at which only beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Section 7-2-1 shall not apply as to the possession and consumption of beer and/or wine beverages only.

City Administrator

Mayor

ATTEST:

City Clerk