



**Administration Committee  
1:00 p.m., Tuesday, December 2, 2025  
City Hall Council Chambers  
1207 Palm Boulevard, Isle of Palms, SC**

**Public Comment:**

Citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at [nicoled@iop.net](mailto:nicoled@iop.net) no later than 3:00 p.m. the day before the meeting. Citizens may also provide written public comment here: <https://www.iop.net/public-comment-form>

**Agenda**

- 1. Call to order and acknowledgement that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.**
- 2. Approval of previous meeting's minutes – November 13, 2025**
- 3. New Business**
  - a. Interviews for Boards and Commissions
  - b. Discussion of nomination for Spirit of the Island Award
- 4. Old Business**

Discussion of parameters for program to recognize long-term Council members
- 5. Executive Session** - Executive Session in accordance with SC Code Section 30-4-70(a)(1) to discuss appointments to City boards and commissions. Upon conclusion of Executive Session and return to public session, the Committee may vote on any matter related to Executive Session.
- 6. Adjournment**



**Administration Committee Meeting  
1:00pm, Tuesday, November 13, 2025  
1207 Palm Boulevard, Isle of Palms, SC and  
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

**MINUTES**

**1. Call to Order**

Present: Council members Bogosian, Ward and Carroll

Staff Present: Administrator Kerr

**2. Approval of Previous meetings' minutes**

**MOTION:** Council Member Carroll made a motion to approve the minutes of the October 7 and October 21, 2025 meetings. Council Member Ward seconded the motion. The motion passed unanimously.

**3. Old Business**

**Discussion of parameters for program to recognize long-term Council members**

Council Member Ward said that he is working on a list of long-serving Council members to be recognized. He will bring specifications for a recognition gift to the next meeting.

**4. New Business – Interview candidates for Beach Preservation Committee**

Mr. Dieter Ostermann shared his work history and current service on boards. He said he has “watched with fear” the erosion at Beachwood East. He has read the minutes of the Beach Ad Hoc Committee meetings and their recommendations. He is interested in learning more about hard structures on the beach. He believes they need further investigation since the beach nourishment projects are so expensive. He indicated he is volunteering to serve on the WDCA, and the election is in February. Administrator Kerr did not believe this to be a conflict of interest.

Mr. Jimmy Bernstein shared this history of how he became the owner of his current home on Beachwood East. He spoke about how his business experience could help on this board. He believes the beach to be the economic engine of the island. He suggested the mission statement of the new Committee could be to make well-founded decisions on what is known at the time and how it could be seen in the future. He said individual homeowners don’t have the ability to make decisions on how to manage the beach. He has no issue with property owners contributing to the management of the beach.

Ms. Cherylee Vanderham said she has managed environmental concerns in her family business. She believes there are a lot of environmental concerns that need to be addressed and would like

to see the beach preserved for her grandchildren. She said she has listened to all the Beach Ad Hoc Committee meetings and does not believe any of their recommendations have been enacted.

Ms. Wendi Pasterik has a marketing, strategy, and project management background she believes could be useful to the committee. She was part of the resident group who paid for another opinion about the beach erosion. She has read materials presented by CS&E and the Foth/Olsen report. She would like to begin studying the installation of groins because doing nothing would be “catastrophic.”

Mr. Jim Anderson believes beach preservation is the most critical issue facing the island. He previously served as the president of the WDCA. He believes this new Beach Preservation Committee could provide educated input to the City Council. He would like to see the island leadership come to a consensus of what to do to protect the beach. He said he would like to figure out how to get the State to invest more in beach nourishment efforts.

Mr. John Marrs believes beach preservation is a generational concern and a huge issue for the community. He would like the committee to provide information and insight to City Council. He believes there is an opportunity to be “smarter” about how City money is spent on beach preservation. He said the City needs to be proactive and look out several years to protect the island’s most valuable asset.

Mr. John Shilling said he has lived by the water most of his life and sees the fragility of the beach. He believes beach preservation is the most important issue facing the island. He advocates for sustainable, science-based ideas. He believes the committee should make recommendations and prioritize them. He believes there could be ways to employ groins without affecting the use of the beach.

## **5. Miscellaneous Business**

The Administration Committee will next meet on Tuesday, December 2 at 1pm to complete their interviews and make recommendations.

## **6. Adjournment**

Council Member Ward made a motion to adjourn, and Council Member Carroll seconded the motion. The meeting was adjourned at 3:41pm.

Respectfully submitted,

Nicole DeNeane  
City Clerk

## **Terms Expiring 12/31/2025**

<b>Board</b>	<b>Name</b>
<b>ATAX</b>	Margaret Miller (at-large) Barb Bergwerf (Arts & Culture) Mike Boykin (Hospitality) Chrissy Lorenz (Hospitality)
<b>EAC</b>	Laura Lovins Dane Buckout Todd Murphy Lucia Spiotta (student)
<b>Planning</b>	Rich Steinert Ron Denton Sue Nagelski Jeffrey Rubin
<b>BOZA</b>	Ellen Gower Ted McKnight Bob Miller

Administration Committee Interviews – Tuesday, December 2, 2025

1:00pm	Greg Force	Beach Preservation Committee
1:20pm	Kent Stair	Board of Zoning Appeals
1:40pm	Alice Bova	Beach Preservation Committee
2:00pm	Dan Slotchiver	Beach Preservation Committee

# ***Gregory L. Force***

<b><i>EXPERTISE</i></b>	Geologic, Hydrogeologic and Environmental Services
<b><i>EDUCATION</i></b>	Wofford College, Spartanburg, S.C. - Liberal Arts College of Charleston, Charleston, S.C. - Bachelor of Science/Geology University of Houston, Houston, TX - Graduate Courses/Geology (20 hours)
<b><i>REGISTRATION</i></b>	Registered Professional Geologist - South Carolina (675), Delaware (445 in-active), Pennsylvania (#2972), Georgia (#1457) South Carolina Licensed Well Driller (1346) SCDHEC Certified Class-I UST Site Rehabilitation Contractor (17) SCDHEC Bureau of Land & Waste Management Certified Contractor (DC0099) American Association of Petroleum Geologist (#0515471) South Carolina Groundwater Association South Carolina Association of Environmental Professionals (Former President) NGWA - Association of Groundwater Scientists and Engineers
<b><i>CERTIFICATION</i></b>	Applied Groundwater Hydraulics, Ralph C. Heath, June 1995. Hydrogeology, College of Charleston, 1993. 40-Hour Hazardous Waste Operations and Emergency Response Health and Safety Training, with current 8-hr. Updates MODFLOW for Simulation of Groundwater Flow and Advective Transport, NWWA, April 1991. Construction Project Management and the Superfund (89-23-00), Drexel University, December 1989. Safety and Health Compliance for Managers (165.8) (29 CFR 1910.120 OSHA Regs.), U.S. EPA, December 1989. IBM PC Applications in Groundwater Pollution and Hydrology, NWWA, July 1989. IRIS Hydrogeology Program, Wright State University, January - April 1988.
<b><i>SUMMARY</i></b>	Mr. Force has 44 years of experience on a variety of geological, hydrogeologic and environmental projects.
<b><i>EXPERIENCE</i></b>	<b><i>2002-2025</i></b> <b>President – Force &amp; Associates, Inc, Lexington, South Carolina.</b> Projects have included site assessments and regulatory compliance audits in Alabama, California, Georgia, Ohio, Michigan, South Carolina and Washington for national rental companies, plumbing supply manufactures and textile mills. Force & Associates was the State Lead Contractor for risk based corrective action assessments and remedial activities for the South Carolina Department of Health and Environmental Control (SCDHEC) and the North Carolina Department of Environmental Quality. Force & Associates also completed a five-year contract with the SCDHEC assisting small public and private water systems with correcting regulatory issues by evaluating their operations and preparing detailed long-term business plans to obtain compliance and assure future viability. Mr. Force also assisted private and corporate businesses by performing assessments and remedial activities on soil and groundwater, impacted by various contaminant releases.

**1992 - 1996**

**Project Manager - ViroGroup, Inc. - ETE Division, Lexington, South Carolina.** Responsibilities included project management, business development and health and safety compliance. Projects ranged from site assessments, wetlands evaluations and pre-dredge spoil sampling to soil and groundwater contaminant assessments, landfill post-closure monitoring and corrective actions. Administrative and technical duties included: project accounting, budgeting and invoicing; proposal preparation and marketing; material and equipment procurement; preparation of job specifications and implementation schedules, solicited and negotiated bids for subcontractors; mediate client/regulatory issues; prepared and managed quality assurance/quality control plans and project health and safety plans; prepared groundwater monitoring well permits, oversaw installations and submitted completion reports; prepared and submitted assessment and remedial action plans and reports to regulatory agencies for review and approval and conducted regulatory compliance reviews and inspections. Established and managed the Charleston, South Carolina branch office for three years.

**1990 - 1992**

**Senior Hydrogeologist - Westinghouse Environmental and Geotechnical, Inc., Charleston, South Carolina.** Responsible as senior project manager for the supervision of projects ranging from preliminary hydrogeologic assessments through site rehabilitations. Significantly increased site assessment productivity by implementing more efficient and reliable techniques to improve the quality of services.

**1988 - 1990**

**Hydrogeologist/Project Manager - State of Delaware, Department of Natural Resources and Environmental Control, Division of Air and Waste Management, New Castle, Delaware.** Responsible for the regulatory administration of leaking underground storage tank (UST) sites. Provided regulatory guidance, negotiated, monitored, and approved hydrogeologic evaluation and remedial actions. Assisted in the development of the State UST Regulations, Technical Guidance Documents, site prioritization/mapping and QA/QC procedures. Member of the State of Delaware Environmental Emergency Response Team providing technical and regulatory guidance during environmental emergencies.

**1987 - 1988**

**Geologist - Mercuri and Associates, Inc. Southhampton, Pennsylvania.** Developed and managed groundwater resources, designed, implemented and interpreted pump tests, logged wells, monitored groundwater and stream flow, conducted environmental assessments and prepared reports.

**1982 - 1987**

**Petroleum Geologist - Tejas Oil and Gas, Inc., Houston, Texas.**

Evaluated and generated oil and gas prospects in Texas and the Appalachian Basin.. Conducted computerized reserve evaluations, supervised remote sensing surveys, analyzed electric well logs, solicited bids and coordinated drilling and completion services, prepared investment brochures and submitted regulatory forms and reports.

**1981 - 1982**

**Geologist/Crew Chief - Research Planning Institute, Inc., Columbia, South Carolina.** Supervised field crew conducting soil surveys to evaluate the economic potential of peat deposits located within the Carolina Bays.

**Project Management Experience:**

- Prepared State of Delaware UST Program QA/QC plan, UST technical guidance documents and State UST regulations.
- State of Delaware UST Project Manager - Provided regulatory guidance for assessments and remedial actions at over 100 UST facilities that had reported releases.
- State of Delaware Regulatory Contact - Presidente Rivera Delaware River Oil Spill - Coordinated and monitored clean-up crews, performed inspections to identify impacted wetlands, formulated clean-up strategies, released progress reports and presented results of clean-up efforts in a seminar for local citizens.
- Project Manager - Charleston Naval Base - Performed the initial Phase II assessment which included the installation of four groundwater monitoring wells at an abandoned landfill.
- Project Manager - Phase I and Phase II assessments to document petroleum releases at over 100 UST sites throughout the coastal plain of South Carolina.
- Project Manager for Phase I ESAs performed on a chain of 50 grocery stores in the Boston, Mass. area. Phase I tasks completed within 45 days. Subsequent Phase II assessment work was performed at approximately 10% of the sites within the following 30 days.
- Project Manager for Phase I and Phase II assessments of 75 commercial equipment rental facilities located in 11 states. This project was completed within 30 days including 22 Phase II assessments.
- Supervisor for groundwater monitoring project and assessment activities at the Charleston Naval Base.
- Project Manager for over a dozen site assessments and regulatory compliance audits at industrial facilities in Georgia, Michigan, Ohio, Maryland, New Jersey and California prior to acquisitions by a major international investment firm.
- Provided professional oversight for the installation of two horizontal wells for remediating a solvent release in a landfill at the Savannah River DOE site.



**Kent T. Stair**  
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**Kent T. Stair**  
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**Isle of Palms, SC 29451**  
**(404) 784-2244**

## **Professional Objective**

To serve my community by contributing my legal expertise to the Isle of Palms Board of Zoning Appeals

## **Education**

**Emory University School of Law** — Atlanta, GA  
*Juris Doctor, 1976*

- Order of the Coif

**University of Tennessee** — Knoxville, TN  
*Bachelor of Arts, 1973*

- Phi Beta Kappa

## **Bar Admissions**

- South Carolina State Bar
- Georgia State Bar

## **Professional Experience**

**Copeland, Stair, Valz & Lovell, LLP** — Charleston, SC  
*Associate from February 1, 1979 – December 31, 1981 and Partner from January 1, 1982 – Present*

- Dedicated practice to the representation of design professionals, including hundreds of engineers and many surveyors, for over 40 years, representing every discipline of engineering in virtually every type of professional concern

- Acted as Lead Counsel in over 75 litigation or arbitration cases that have gone through jury verdicts or arbitration awards, the majority of which involved design professionals
  - Gained extensive experience addressing issues of professional responsibility and ethics
  - Regularly advised clients on the standards of care within their professions
  - Actively participated in professional associations related to design professions
  - Represented engineering clients before the South Carolina State Board of Registration for Engineers and Land Surveyors and architectural clients before the South Carolina Board of Architectural Examiners
  - Participated in hundreds of mediations involving design professionals
  - Acted as Mediator in over 100 cases, helping parties in various types of litigation to resolve their disputes
  - Spoken at over 200 continuing education programs for design professionals, all of which dealt with issues of the public's health, safety and welfare and many of which had dedicated portions addressing issues of professional ethics

### **South Carolina Board of Registration for Engineers and Land Surveyors**

- Appointed by Governor to serve as Public Member (2025 – 2029)

### **Jones & Barnwell — Charleston, SC**

*Attorney, June 1976 – January 1979*

- Provided legal counsel on various civil matters
- Represented clients in the early stages of their careers

### **Professional Highlights**

- Nearly five decades of legal experience with a specialization in representing engineers and land surveyors
- Deep understanding of the standards of care and ethical considerations critical to these professions
- Active engagement with professional organizations that address the needs and challenges of design professionals
- Committed to serving the public interest through professional and ethical advocacy

## **Skills and Competencies**

- Expertise in professional ethics and standards of care
- Strong understanding of legal and regulatory frameworks affecting engineering and surveying professions
- Proven ability to evaluate complex issues with fairness and objectivity
- Exceptional communication and leadership skills

## **References**

- Glenn Thornburg  
100 Charleston Blvd., Isle of Palms, SC 29451

## **RESUME**

Alice I Bova 403 Palm Blvd. Isle of Palms, SC 29451 843-981-6830

## **EDUCATION**

*United States Air Force School of Aerospace Medicine, Brooks AFB, TX*  
Flight Nurse Program (1990)

*University of California, San Francisco, CA*  
MS in Nursing (1988)

*Villanova University, Villanova, PA*  
BSN in Nursing (1974)

## **LICENSES/CERTIFICATIONS**

Registered Nurse  
SC Multistate License Number: R73817

Pennsylvania License Number: RN198698L

American Heart Association Health Care Provider Certification for  
CPR AED (current)

## **CLINICAL NURSING EXPERIENCE**

*Charleston County School District, SC (CCSD) (Sept 2014 – 2017)* Registered Nurse,  
Simmons Pinckney Middle School (300 students)

*Roper Saint Francis HealthCare, Charleston, SC (June 2013 – 2015)*  
Registered Staff RN Surgical ICU, Computer Coach 2013

*Roper Saint Francis HealthCare, Information Services Department, Charleston SC (Jan 2012 – June 2013)* Registered Nurse, CPOE (Computerized Physician Order Entry) Test & Training Team - CPOE Implementation April 2012 – June 2013)

*Roper Saint Francis HealthCare, Charleston, SC (1998 - present)*  
Registered Staff RN SICU, Unit Educator ( 1998 – 2004; 2006 – 2012) Clinical Manager, CNS Med –Surg Step down (2004 – 2006) Member of SICU Shared Governance (2010-2012), Member Peer Review Committee (Jan 2011 – Mar 2013), Computer Coach 2013

***While Serving on Active Duty as a Navy Nurse 1972 – 1998***

*At hospital and clinics, stateside locations in VA, SC, CA, IL, TX and overseas in Philippines, Iceland, and Diego Garcia, British Indian Ocean Territory During Operation Desert Storm as Urgent Care Medevac Flight Nurse.*

*Practiced as a bedside nurse, Cardiac Rehab Nurse, Unit Manager, Headn of Inpatient Nursing, Head of Education and Professional Development, Director of Nursing Services.*

## **RESEARCH EXPERIENCE**

*Lead Clinical Research Nurse Coordinator (2014 – 2016) MUSC Charleston, SC. Studying the effect of High Dose Omega 3 Nutritional supplements on Suicidality of Veterans with PTSD.*

*University of California, San Francisco, Research Assistant (1985 – 1987)*

Effects of Clinical Therapeutic & Non-Therapeutic Touch on Cardiac Rate & Rhythm  
Assisted with subject recruitment, Interviewed study participants, completed questionnaires, collected data, performed study interventions

## **TEACHING EXPERIENCE**

*Trident Technical College, Charleston SC (part-time 2007 – 2011)*

Clinical Instructor

Medical Surgical Nursing

## **PROFESSIONAL AFFILIATIONS**

### Professional Organizations

National Association of School Nurses (NASN) & SC Association of School Nurses (SCASN) (2014 – Present)

American Association of Critical Care Nurses (AACN) (1976- present)  
Member

## **PUBLICATIONS**

*Design and Methods for the Better resiliency Among Veterans and Non-Veterans with Omega-3's (BRAVO) study: A double blind, placebo-controlled trial of omega-3 fatty acid supplementation among adult individuals at risk of suicide. B.P. Marriott et al Contemporary Clinical Trials 47 (2016)*

*Psychophysiologic effects of caregiver touch on incidence of cardiac arrhythmia. Weiss S. et al. Heart and Lung. 1986; 15(5):495-506.*

## **COMMUNITY ENGAGEMENT - Volunteer Activities**

Member *IOP Exchange Club including*  
*Member Americanism Committee & Youth & Scholarship Committee*  
(2019 – present)  
Vice President, IOP Exchange Club BOD (2023-2025)

Member, *National Navy Nurse Corps Association (1995 – Present)*  
Secretary, *National Navy Nurse Corps Association (2014 – 2017)*

Member, *Palmetto Chapter Navy Nurse Corps Association (1998- Present)*  
President, *Palmetto Chapter Navy Nurse Corps Association (2019-2021)*

Girl Scout Senior Ambassador Troop Leader (2009 – 2014)

Member Charleston Music Club (2021-present)

Member Stella Maris Catholic Church Choir (2006- present)

Dragon Boat Charleston, Cancer survivor team (2008-Present)