

ACCOMMODATIONS TAX ADVISORY COMMITTEE

11:00 a.m., Wednesday, March 5, 2008

The regular meeting of the Accommodations Tax Advisory Committee was held at 11:00 a.m. on Wednesday, March 5, 2008 in Council Chambers of City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina. Attending the meeting were Rick Linville, Malcolm Burgis, Margaret Miller, David Nelson and Jimmy Ward, as well as City Administrator Tucker, City Treasurer Suggs and Assistant to the Administrator Dziuban. Chairwoman Julia Tucker and Vickie Hollingsworth were absent, but there was a quorum to conduct business.

1. **Call to Order** and acknowledgement that the press and the public had been duly notified of the meeting in accordance with the Freedom of Information Act.

2. **Approval of Previous Meeting's Minutes** – February 6, 2008

MOTION: Margaret Miller moved to approve the minutes as submitted; Malcolm Burgis seconded and the motion PASSED UNANIMOUSLY.

3. **Citizens' Comments** - None

4. **Monthly Financial Report** – Treasurer Debbie Suggs

Treasurer Suggs explained that the word "Preliminary" was written across the financial reports because she had not had the time to close the month of February. Since interest rates are falling, she has moved as much money as she believes is prudent to the South Carolina Local Government Investment Pool, which has a higher rate. The Treasurer noted that there were few expenditures in the month of February outside of the norm. The semi-annual premium for property and liability insurance was paid at the end of January. In February, payment was made to the Charleston Visitors Bureau for their portion of the December 2007 quarterly payment; there were additional expenses related to Piccolo Spoleto; another bullet proof vest was purchased. The cost of the beach trash barrels was in excess of what was budgeted by \$360.00.

MOTION: Mr. Ward moved to approve the additional \$360.00 for the cost of the beach trash barrels; Mr. Burgis seconded and the motion PASSED UNANIMOUSLY.

On the Revenue and Expense Projection Report, Treasurer Suggs commented that, in previous reports, she has been reporting last fiscal year's surplus in the space *Surplus/(Deficit) from Prior Year*, the corrected figures are reflected in the February reports.

The Treasurer related that the City is in the budget process at the present time and that she hopes to present to the ATAX Committee in April a budget of the items the City would like to fund through State Accommodations Taxes.

5. Old Business

Update of Brochure

In Chairwoman Tucker's absence, this report was postponed until the next meeting.

6. New Business

A. Request from Isle of Palms Fire Department for \$5,000 for one (1) inflatable boat and trailer

Fire Chief Graham offered a photograph of an inflatable boat and trailer that was purchased last year through Accommodations Taxes and stated that the Department needed to purchase a second one. The new boat will replace a boat that was purchased in 1991; the motor will be re-used. With the purchase of a second boat, there would be boats at both Station 1 and Station 2; Chief Graham noted that, in the summer months, the boats are in the water one to five (1-5) times per day.

MOTION: Ms. Miller moved to approve \$5,000 for the Fire Department to purchase an inflatable boat and trailer; Mr. Burgis seconded and the motion PASSED UNANIMOUSLY.

B. Draft of Quick Reference Guide

Chairwoman Tucker contacted Assistant Dziuban after the February meeting asking her to put together a quick reference guide to City resources, but, after looking at *The Pelican* guide and reviewing the City's website, Assistant Dziuban stated that she was unsure what information Chairwoman Tucker was wanting. Assistant Dziuban is planning to get additional direction from the Chair and proceed from there.

7. Miscellaneous

Next Meeting Date: 11:00 a.m., Wednesday, April 2, 2008

8. Adjourn

MOTION: With no further business to come before the Committee, Mr. Burgis moved to adjourn at 11:28 a.m.; Ms. Miller seconded and the motion PASSED UNANIMOUSLY.

Respectfully submitted:

Marie Copeland
City Clerk