

**Board of Zoning Appeals  
Special Exception  
Home Occupation Application  
City of Isle of Palms**

Application Number: \_\_\_\_\_ Date Filed: \_\_\_\_\_

<b>Applicant Information</b>
Applicant Name:
Phone Number:
Email Address:
<b>Property Information</b>
Property Owner or Representative:
Subject Property Address:
Zoning District:

**Description of Special Exception Request**

1. Please describe the special exception request. Describe in full the nature of your occupation, profession, or trade by listing all activities related to such occupation that will be undertaken in your home.

2. Will there be any work other than office work (i.e. use of phone, computer, fax, etc.) occurring at this residence? If yes, please explain.

3. Will there be any evidence of a business from a visual inspection of the exterior of this residence? If yes, please explain.

4. Will any signs, merchandise, equipment or other articles be displayed in a manner that is visible from the street? If yes, please explain.

5. Will there be any business-related traffic coming to the residence other than a family member? If yes, please explain and provide the frequency of traffic.

6. Will there be any employees working in this residence other than family members? If yes, please explain.

7. Will any business-related activity be conducted on your property, but outside of the house (i.e. in a detached structure or in the yard)?

8. Will any merchandise or articles be stored at any location other than inside the residence? If yes, please explain.

9. Will more than 25% of the floor area of this residence be devoted to the business?

10. Will any equipment or materials that are not normal to a household be used or stored at this residence in connection with the occupation?

11. Will the occupation generate noise, vibration, heat, glare, smoke, odor, or dust that would be perceptible to your neighbors?

12. Are there currently any other home occupations operating at this residence?

**In applying for this special exception home occupation, I have answered the questions truthfully and have not omitted any information about my home occupation which, if disclosed, would result in a denial of this application in accordance with section 5-4-7 (a)(b) of the City of Isle of Palms Code of Ordinances.**

**I further acknowledge that, if granted, the special exception home occupation and business license issued under authority of that permit may be revoked if any of the information contained in this application is found to be untruthful or if I fail to meet the requirements of section 5-4-44 and 5-4-2(18): If I have failed to provide information fully describing the home occupation to be conducted on my premises, or at any time the conduct of my home occupation may constitute a nuisance as defined in section 5-4-44 or section 6-1-11, et. Esq., of the City of Isle of Palms Code of Ordinances. Any activity which adversely diminishes the residential character of my neighborhood may be cause for revocation of my home occupation. Outdoor advertising is not allowed under this license.**

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_