

Effective on May 13th, 2020, short-term rentals and accommodations businesses shall implement all reasonable steps to comply with applicable Governor's Executive Orders, sanitation guidelines, including future guidelines, promulgated by the CDC, DHEC, or any other state or federal public health official, including but not limited to measures outlined below.

1. Statement of Purpose- The purpose of this Emergency Ordinance is to protect the health and safety of City of Isle of Palms residents and visitors by providing accommodations businesses and short-term rentals within the City reasonable measures to minimize the spread of COVID-19, where such measures would not create an undue hardship for the individual business.

For purposes of this Emergency Ordinance, "Undue Hardship" shall mean an action requiring significant difficulty or expense as it relates to the individual business, taking into account the following factors: the nature and the costs of the measure at issue, the financial resources of the business, the type of operation of the business, the availability of material and supplies to implement the measure, and the impact of the measure on the operation of the business.

A guest's failure to adhere to the measures implemented by the business hereunder shall not subject the business to a violation of this Emergency Ordinance.

2. Sanitation and Hygiene Measures-

(A) Notification and signage:

- (1) Short-term rentals shall post signage at the front entrance to each rental unit that informs guests that they should:
 - (a) Avoid entering if they have a cough, fever, or generally feel unwell.
 - (b) Maintain a minimum separation of at least six feet in accordance with social distancing guidelines.
 - (c) Sneeze/cough into a cloth or tissue.
 - (d) Not shake hands or engage in any unnecessary physical contact.
 - (e) Wear facemask or other facial covering in accordance with State requirements.
 - (f) Keep hand sanitizer with them and practice hand and respiratory hygiene that is consistent with CDC guidelines.
- (2) Hotels, property managers offices and other check-in locations shall display posters instructing guests of check-in procedure to:
 - (a) Ensure that social distancing practices outlined in Section 2(A)(1) of this Emergency Ordinance are followed.
 - (b) Keep hand sanitizer with them and practice hand and respiratory hygiene that is consistent with CDC guidelines.
 - (c) Otherwise post tips on stopping the spread of the virus.

(3) All rental and accommodations managers shall provide notification to inform guests of these sanitation and hygiene measures prior to their arrival.

(B) Cleaning Procedures – Short-term rentals, hotels, condos and accommodation businesses shall:

(1) Create a list of high-touch surfaces requiring routine disinfecting and environmental cleaning (e.g. workstations, countertops, handrails, doors and doorknobs, bathrooms, breakrooms, elevators and other common areas). Such surfaces within the short-term rental unit shall be disinfected between every guest. Hotels, condos and accommodation businesses shall disinfect these surfaces within common areas at regular intervals throughout the day.

(2) Maintain a logbook of the cleaning/disinfection regimen including date and time cleaning was performed and the initials of the employee performing the cleaning.

(3) Require cleaning employees to wear gloves, facemasks or other facial covering; clean surfaces with soap and water if dirty before disinfecting; use EPA-registered household disinfectants, diluted bleach, or alcohol solutions.

(4) Provide cleaning tools for visitors to use (such as disposable wipes) for routine cleaning.

(5) Wash all linens, towels and laundry in accordance with CDC guidelines, including laundering items using the warmest permissible setting.

(C) Each short-term rental and accommodation business shall ensure adequate air circulation.

(D) During periods of low to medium occupancy, hotel guests should be assigned non-adjacent rooms whenever possible.

(E) Front desks and areas where hotel and short-term rental guests check in shall: be arranged so patrons are no closer than six feet to the next closest check in area, have clear floor markings to indicate proper spacing distances from other guests, and have plexiglass or partitions installed.

(F) Employees working at front desks and areas where hotel and short-term rental guests check in should wear face masks as protection for both themselves and guests.

(G) Arrival packets should be assembled in advance to limit the number of items passed between team members and guests.

(H) Keys and plastic key cards shall be sanitized both before and after each guest use.

(I) All magazines, newspapers, promotional pamphlets, or other similar literature should be removed from common areas of short-term rentals, hotels, and property manager offices.

(J) Hand sanitizer should be provided in all public areas of condos, hotels including entrance/exits and outside lobby elevators, when feasible.

3. Training- All accommodations employees, including property managers, hotel employees and cleaning staff shall receive training on the expectations of this ordinance as well as safety and sanitation recommendations from the CDC.
4. Case notification- Confirmed cases of COVID-19 shall be immediately reported to local health authorities in accordance with appropriate actions recommended by the CDC.
5. Recovery Protocol- In the event of a presumptive case of COVID-19, the affected rental unit or guest room shall be removed from service and quarantined until all areas have undergone an enhanced cleaning and disinfecting utilizing EPA approved products within CDC guidelines.
6. Enforcement- Taking into account the Undue Hardship provision of this Emergency Ordinance, a person who fails to comply with this Emergency Ordinance shall be punishable as provided in Title 9, Chapter 2, Section 3: Disorderly Conduct of the Final Reading Code of Ordinances of the City of Isle of Palms.
7. Duration- this Emergency Ordinance shall extend for 61 days through July 8, 2020 unless extended by City Council.